Agenda
Regular Meeting
of the Mary Esther City Council
April 1, 2024 - 6:00 PM
195 Christobal Road – North, Mary Esther, FL 32569

1. **INVOCATION**
2. **CALL TO ORDER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF THE AGENDA**
6. **SPECIAL PRESENTATIONS**
   - **6.1. Installation of the Newly Elected Officials**
   - **6.2. National Vietnam War Veterans Day Proclamation**
7. **CONSENT AGENDA**
   - **7.1. Minutes of the March 4, 2024 Regular Council Meeting**
   - **7.2. Minutes of the March 13, 2024 Special Council Meeting**
   - **7.3. Financial Report**
   - **7.4. Public Works Report**
   - **7.5. Library Report**
   - **7.6. Fire Department Report**
   - **7.7. Code Compliance Report**
   - **7.8. Jacobs Report**
   - **7.9. Law Enforcement Report**
8. **CITIZENS WHO HAVE REQUESTED TO BE PLACE ON THE AGENDA**
9. **PUBLIC COMMENT (NON-AGENDA ITEMS)**
10. **UNFINISHED BUSINESS**
    - **10.1. City Council Vacancies and Appointment Process**
11. **NEW BUSINESS**
    - **11.1. Selection of Mayor Pro Tem**
    - **11.2. Emergency Purchases for Water Line Break on Highway 98**
    - **11.3. Rescinding Resolution 24-01 and Approving Resolution 24-03, Authorizing Lead Line Service Inventory Loan with Principal Forgiveness**
    - **11.4. RFB 2023-03, Ray's Pond Stormwater Improvements**
    - **11.5. General Fund Mid-Year Budget Amendment**
    - **11.6. Security Discussion**
    - **11.7. Red Light Camera Discussion**
    - **11.8. Holiday Closing Schedule Discussion**
12. **COUNCILS' STANDING COMMITTEE STATUS REPORTS**
13. **OTHER COMMENTS**
14. **ADJOURN**

******* PLEASE TURN OFF OR SILENCE *ALL CELL PHONES* *******

REMOTE MEETING ATTENDANCE

The virtual link to our meetings is posted in the calendar section of our website (www.cityofmaryesther.com) You may log into the meeting up to 10 minutes prior to the start time to ensure your connection is working properly.

All communications via the chat feature by online participants during city meetings are subject to Florida's public records laws and must be civil in public discourse whether written or spoken. Any private messages sent by online attendees during the meeting is strongly discouraged. Only messages sent to "All" or "Everyone" in the public forum will be addressed by the City Council or City staff during the meeting.

NOTES:

1) Adjournment with continuation on the following day at 6:00 PM may be called if the meeting proceeds past 10 PM.

2) The City does not keep verbatim minutes as a matter of record. If a person decides to appeal any decision made by the Mary Esther City Council with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. See Florida Statute 286.0105

3) Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council is not allowed by law to endorse the religious beliefs or views of this or any other speaker.

AGENDA ITEM

Agenda Item 6.1.

TO: Honorable Mayor and Members of the City Council

FROM: Dillon Morris, Administrative Coordinator

DATE: April 1, 2024

SUBJECT: Installation of the Newly Elected Officials

BACKGROUND:
The terms for Councilmember Sutton and Mayor Stein have ended and, as per the charter, an election would be held as it is an even number year. As there are more seats than there are candidates, they shall be declared elected and not listed on the regular city election ballot.

DISCUSSION:
April Sutton and Chris Stein shall be sworn in by City Clerk Morris for the positions of councilmember and mayor respectively.

FINANCIAL IMPACT:
There is no financial impact related to this matter.

RECOMMENDATION:
N/A.

ATTACHMENT(S):

AGENDA ITEM

Agenda Item 6.2.

TO: Honorable Mayor and Members of the City Council

FROM: Chris Stein

DATE: April 1, 2024

SUBJECT: National Vietnam War Veterans Day Proclamation

BACKGROUND:
The National Society Daughters of the American Revolution has requested a proclamation declaring March 29th, 2024, as Vietnam Veterans Day. This day has been signed into law over the past three administrations in DC. It was created to thank and welcome home veterans that were treated shamefully. The Vietnam War Veterans Recognition Act, signed into law in 2017, designates March 29 of each year as National Vietnam War Veterans Day.

DISCUSSION:
Mayor Stein requests approval to execute a proclamation proclaiming and recognizing March 29th, 2024, as "National Vietnam War Veterans Day".

FINANCIAL IMPACT:
There is no financial impact related to this matter.

RECOMMENDATION:
Motion to authorize the Mayor to sign the proclamation, declaring March 29th, 2024, as "National Vietnam War Veterans Day" in Mary Esther.

ATTACHMENT(S):
1. National Vietnam War Veterans Day

City of Mary Esther
Proclamation

Choctawhatchee Bay Chapter of the National Society Daughters of the American Revolution

WHEREAS, the second Indochina War, was a 20-year military conflict that took place in the southeast Asian country of Vietnam that started in 1955 as a war between Communist North Vietnam and non-communist South Vietnam; and

WHEREAS, the United States of America became involved in 1955 in an advisory capacity supporting South Vietnam as the U.S. government feared the defeat of South Vietnam would lead to the spread of communism through southeast Asia; and

WHEREAS, by 1962, the U.S. military presence in South Vietnam had reached some 9,000 troops, compared with fewer than 800 during the 1950s. The ensuing political instability in South Vietnam persuaded, Lyndon B. Johnson, and Secretary of Defense Robert McNamara to further increase U.S. military and economic support; and

WHEREAS, In March 1965, Johnson made the decision—with solid support from the American public—to send U.S. combat forces into battle in Vietnam. By June, 82,000 combat troops were stationed in Vietnam, and military leaders were calling for 175,000 more by the end of 1965 to shore up the struggling South Vietnamese army; and

WHEREAS, Reports of the Tet Offensive stunned the U.S. public, however, especially after news broke that Westmoreland had requested an additional 200,000 troops, despite repeated assurances that victory in the Vietnam War was imminent. With his approval ratings dropping in an election year, Johnson called a halt to bombing in much of North Vietnam (though bombings continued in the south) and promised to dedicate the rest of his term to seeking peace rather than reelection; and

WHEREAS, on January 27, 1973, the signing of the Paris Peace Accords brought an end to the war. The withdrawal of American troops commenced, as did the release of American prisoners held by North Vietnam. Two months later, on March 29, the last service members left the region; and

WHEREAS, all told, more than 9 million Americans served during the Vietnam War era, including more than 2.7 million in southeast Asia. American losses were significant. 58,260 U.S. service members lost their lives-including add the number from your state or community. Add specific numbers here are still missing and unaccounted for; and

WHEREAS, upon returning home from the war, many service members were not welcomed back as honorable patriots who dutifully answered our nation's call for military service; and

WHEREAS, many states, including Florida here, have observed March 29-the date of the last service member pullout from South Vietnam-as "National-Vietnam War Veterans Day" in honor of the men and women who served in the United States military during the Vietnam War era. In 2017 Congress recognized the date as an official day of remembrance.

NOW, THEREFORE I, Chris Stein, Mayor of the City of Mary Esther, Florida, do hereby proclaim the day of March 29th, 2024, as National Vietnam War Veterans Day in City of Mary Esther.

SO DONE this 1st day of April 2024.

By: ______________________________

Chris Stein, Mayor

ATTEST:

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Dillon Morris, City Clerk

MINUTES
REGULAR MEETING
of THE MARY ESTHER CITY COUNCIL
March 4, 2024 - 6:00 PM
195 Christobal Road – North, Mary Esther, FL 32569

CITY COUNCIL PRESENT

Chris Stein, Mayor
Bernie Oder, Councilmember
Larry Carter, Mayor Pro Tem
April Sutton, Councilmember

CITY STAFF PRESENT

Jared Cobb, City Manager
Hayward Dykes, City Attorney
Dillon Morris, Interim City Clerk
Heather Day, Finance Director
Shawn Lindsey, Public Works Director

OTHERS PRESENT

Chad Rewis, OSCO Captain
Josh Robinson, JACOBS Operations Supervisor
Jeff Wagner, OCWFD Chief

1. **INVOCATION**
Jeff Wagner, Ocean City-Wright Fire Control District, gave the invocation.

2. **CALL TO ORDER**
The meeting was called to order by Mayor Stein at 6:00 PM.

3. **PLEDGE OF ALLEGIANCE**
Mayor Stein led the pledge of allegiance.

4. **ROLL CALL**
Interim City Clerk Morris called roll as reflected above.

5. **APPROVAL OF THE AGENDA**
Mayor Stein asked if the council wished to make any changes to the agenda. Hearing none, Mayor Stein asked for a motion to approve the agenda. Mayor Pro Tem Carter initiated the motion, seconded by Councilmember Oder. The motion passed 3-0.

RESULT:	**PASSED (3-0)**
MOVER:	Mayor Pro Tem Larry Carter
SECOND:	Councilmember Bernie Oder
AYES:	Larry Carter, Bernie Oder, April Sutton
NAYS:	None

6. **SPECIAL PRESENTATIONS**

6.1. **Problem Gambling Awareness Month Proclamation**
Mayor Stein read a proclamation for "Problem Gambling Awareness Month." The proclamation read as follows:

WHEREAS, problem gambling is a serious public health issue affecting one to three percent of the general adult population and often results in personal, financial, familial, legal, and other costs, including a high risk of suicide; and
WHEREAS, it is estimated that over 200,000 Florida adults of diverse age, race, ethnicity, and socio-economic status suffer from past-year gambling problems, and 800,000 more are at risk of

developing such difficulties, constituting 4.7% of the adult population ages 18 and older; and
WHEREAS, it is further important to note that these statistics do not account for youth, who are increasingly and deceptively exposed to gambling concepts and are at an increased risk for developing gambling-related problems; and
WHEREAS, it is also essential to recognize problem gambling as a societal issue, with 8-10 additional people adversely impacted by every problem gambler, increasing the affected population by an estimated additional 1.5 million individuals, with conservative projected social costs amount to more than $9 billion nationally each year; and
WHEREAS, problem gambling is treatable for those who seek help, which minimizes the harm to Floridians and to the State as a whole; and
WHEREAS, the Florida Council on Compulsive Gambling's (FCCG's) public awareness campaign provides an opportunity to educate the public, policymakers, educators, businesses, mental health and criminal justice professionals, and others about the potential adverse effects of gambling, as well as social, legal, financial, and emotional impacts and available supports; and
WHEREAS, free referrals to problem gambling resources and supports, including to licensed and certified treatment providers, self-help support groups, the FCCG's Online Program for Problem Gamblers (OPPG), the FCCG's Peer Connect Program, financial supports, legal resources, and many more are readily available to all Floridians by calling or texting the 888-ADMIT-IT Helpline; and
WHEREAS, any individual, professional, or other organization dedicated to assisting those in need can participate in raising awareness and preventing problem gambling by promoting the statewide, confidential, multilingual, toll-free, and 24/7 888-ADMIT-IT Problem Gambling Helpline; and
WHEREAS, the City of Mary Esther can demonstrate its support in addressing problem gambling by raising public awareness through declaration of proclamation of the month of March 2024 as Problem Gambling Awareness Month in city of Mary Esther.

Mayor Stein asked for a motion to authorize him to sign the proclamation. Councilmember Oder initiated the motion, seconded by Mayor Pro Tem Carter. The motion passed 3-0.

RESULT:	**PASSED (3-0)**
MOVER:	Councilmember Bernie Oder
SECOND:	Mayor Pro Tem Larry Carter
AYES:	Larry Carter, Bernie Oder, April Sutton
NAYS:	None

6.2. Presentation of the FY23 Annual Comprehensive Financial Report

Joel Bradley of Warren Averett presented the annual comprehensive financial report before council.

He stated that their opinion is a clean opinion and that there were no major audit findings. He also discussed some changes that happened in accounting principles. Joel Bradley discussed the statement of changes in net position for Mary Esther, showing the city's total revenues, total expenses, and any changes that happened from the previous year. He went on to discuss the governmental funds balance sheet, showing the city's total assets, liabilities, and fund balance and how they are all classified and/or restricted. Joel Bradley shared data about how Mary Esther compared with the neighboring municipalities, and discussed the problem with that comparison is the size of Mary Esther compared to other municipalities. He then shared a comparison slide with similar sized municipalities in all of Florida. He went on to discuss the assessed value of taxable property per capita, percentage of governmental revenues from property taxes, long-term der per capita, months of cash and investments, governmental funds expenditures per capita, percentage of fund balance available for spending, and proprietary funds operating profit ratio.

Joel Bradly went into further detail with long-term debt per capita, showing a chart of similar-sized municipalities and how they compare to Mary Esther. He also went into further detail of governmental expenditures per capita, showing a chart of similar sized municipalities and how they compare to Mary Esther. Before questions, Joel thanked Heather Day and Jared Cobb for their cooperation and time. Citizen Aleina Ryder of 209 West Mircale Strip Parkway inquired on what the auditor meant by "other taxes". Joel explained that it includes various sales taxes, utilities service taxes, and other ancillary taxes. Councilmember Sutton brought up the idea of being annexed by Ocean City-Wright Fire Control District as contract rates go up every year, with City Manager Cobb stating that that discussion could be in a future council meeting.

Mayor Stein asked if anyone else had questions or comments. Upon hearing none Mayor Stein asked for a motion to approve the annual comprehensive financial report for fiscal year 2022-2023. Councilmember Sutton initiated the motion, seconded by Mayor Pro Tem Carter. The motion passed 3-0.

RESULT:	**(3-0)**
MOVER:	Councilmember April Sutton
SECOND:	Mayor Pro Tem Larry Carter
AYES:	Larry Carter, Bernie Oder, April Sutton
NAYS:	None

7. CONSENT AGENDA

Mayor Stein asked if the council wished to make any changes to the consent agenda. Hearing none, Mayor Stein asked for a motion to approve the consent agenda. Councilmember Oder initiated the motion, seconded by Councilmember Sutton. The motion passed 3-0.

RESULT:	**(3-0)**
MOVER:	Councilmember Bernie Oder
SECOND:	Councilmember April Sutton
AYES:	Larry Carter, Bernie Oder, April Sutton
NAYS:	None

7.1. Minutes of the February 5, 2024 Regular Council Meeting

7.2. Minutes for the February 19, 2024 Special Council Meeting

7.3. Financial Report

7.4. Public Works Report

7.5. Library Report

7.6. Fire Department Report

7.7. Code Compliance Report

7.8. Jacobs Report

7.9. Law Enforcement Report

8. CITIZENS WHO HAVE REQUESTED TO BE PLACE ON THE AGENDA

There were no citizens who requested to be placed on the agenda.

9. PUBLIC COMMENT (NON-AGENDA ITEMS)

Jeff Wagner, Ocean City-Wright Fire Control District, discussed that they have been awarded accredited status for fire international, commenting they are the only in the county, a couple in the panhandle, less than 50 in the state, and 312 in the world who are credited. Mayor and council congratulate them on their certification and hard work.

Citizen Sue Walden, 113 Pryor Drive, commented they were there for the public works report. The mayor asked if she had seen the report, commenting that they do not go over each individual report. City Manager Cobb discussed the Ray's Pond project, stating that the city only received one bid and that it would be on the April agenda and what they would like to do. Citizen James Evans, 111 Pryor Drive, asked if the run-off of the stormwater drain would be corrected and fixed, discussing the exposed city pipe. City Manager Cobb stated that the project includes a new pipe and removing the existing pipe. Citizen James Evans added if the city would have resolve for any properties that receive substantial damage from the project. City Manager Cobb stated he cannot comment on that as he does not have a comprehensive report on the topic. Citizen Nat Walden, 113 Pryor Drive, commented on the properties affected by the storm drains, commenting that the pipe gave in previously and that the city put a patch on the pipe at the time, and 15 years later the patched pipe is still there. Mayor Stein asked City Manager Cobb if the engineers are taking into account all that has been said, with the City Manager affirming it is.

10. UNFINISHED BUSINESS

10.1. City Council Vacancies and Appointment Process

Mayor Stein asked if anyone would like to be appointed to council, to which no one responded. He discussed some of the issues that have impacted recruiting as well as the salary offered for the position. He also commented he spoke to Paul Lux about elections, that June 10-14 is a good time for qualifying, and that August 21 is a normal election so if an ordinance is made to allow him to do the election, it would be zero cost. City Manager Cobb asked City Attorney Hayward if it is as simple as signing a letter to Paul Lux, with Hayward stating that mayor is required to call a special election.

11. NEW BUSINESS

11.1. Architectural Services Task Order for New City Hall

Public Works Director Lindsey shared that he would answer any questions council has on the packet for the architectural services task order. He added that there would multiple points for feedback in the process and tonight this task order is to let them get started. Mayor Pro Tem Carter asked about which way is North on the diagram, asking if the architect can include that data in future diagrams.

Mayor Stein asked if anyone had any more questions. Upon hearing none, he asked for a motion to award Task Order #2 City Hall Adaptive Re-Use Project. Councilmember Sutton initiated the motion, seconded Councilmember Oder. Mayor Pro Tem Carter asked if the price is set of if there would be additional costs. City Manager Cobb stated that there is a "not to exceed" clause on the task order. The motion passed 3-0.

RESULT:	**PASSED (3-0)**
MOVER:	Councilmember April Sutton
SECOND:	Councilmember Bernie Oder
AYES:	Larry Carter, Bernie Oder, April Sutton
NAYS:	None

11.2. Review and Consideration of Azalea Park Conceptual Plan

Public Works Director Lindsey discussed some of the big comments from the Azalea Park workshop and what the public wanted to see. He discussed the planned layout of the map, as well as the planned phases of the park citing that feedback can be gathered at various stages. Lindsey shared some pictures of what things he expects to look like as well as proposed plantings that would go around the park. He also showed some pictures of possible ideas of park equipment to which Mayor Pro Tem Carter mentioned pickle ball. Public Works Director Lindsey shared a slide that shows how close every citizen is to a park in relation to properties. Councilmember

Sutton shared that she is against a climbing wall due to liability and potential lawsuits, but she approved of the idea of the proposed plantings. Public Works Director Lindsey also shared the benefits of staging and phasing and why he wants to approach it the way he is.

Mayor Stein asked for a motion to approve the Phase 1 Azalea Park Conceptual Plan. Councilmember Sutton initiated the motion, seconded by Mayor Pro Tem Carter. The motion passed 3-0.

RESULT:	**PASSED (3-0)**
MOVER:	Councilmember April Sutton
SECOND:	Mayor Pro Tem Larry Carter
AYES:	Larry Carter, Bernie Oder, April Sutton
NAYS:	None

11.3. Removal of Elliott Park Access Gates

Councilmember Sutton discussed that Elliot Park is completely gated in and that the gates keep breaking. She mentioned that many citizens use it as a dog park despite signs saying to keep dogs on leashes. She proposed removing the gates to discourage citizens from using it as a dog park. City Manager Cobb stated the city is not opposed to removing the gates and proposed the idea of removing multiple gates from other parks.

Councilmember Oder discussed the fences that keep children safe from running in the road or their equipment from entering the road. He also brought up that this could bring up other discussions from the public about road access to other neighborhoods. Councilmember Sutton mentioned that the gates are letting citizens let their dogs run loose in the park with Mayor Stein bringing up to remove the gates but keep the fences. He added that this would allow people to send feedback on what they think of the change. Mayor Pro Tem Carter asked the city attorney if this would open the city up to liability cases. City Manager Cobb stated that one of the issues of reporting complaints is the nature of receiving a complaint, going to the scene, and the issue absconded. City Attorney Dykes added that he does not see any additional liability for the city, citing that Florida is a strict liability state. Councilmember Oder added that taking time stamped pictures to report to the respective authority. Mayor and council comes to the consensus to remove the gates.

11.4. Draft Short-Term Rentals Ordinance

City Manager Cobb discussed the draft ordinance and reviewed some of the important points. He mentioned occupancy and stated that it would follow the state fire code as well mentioning that providers must be registered with the city. City Attorney Dykes reminds council that it is a draft ordinance and certain items could be taken out or added later. Mayor Pro Tem Carter proposed the idea of putting something in front or on the house to mark is as a rental property with Councilmember Sutton remarking that it could paint a target for thieves.

City Manager Cobb continued talking about amendments to registration, change in ownership, schedule of fees, minimum posting requirements, and requirements of the designated responsible party. Citizen Elaine Rogers, 351 Angela Lane, asked if inspections will be required by Code Compliance. City Manager Cobb stated that not everyone would be inspected but the city would have the ability if need be.

City Manager Cobb went on to discuss maximum occupancy, advertising, potential violations, and enforcement and remedies. He added that the legislative session could impact the ordinance and anything council would like to add, as well as the first and second reading process for the ordinance to pass. Mayor Pro Tem Carter asked when the first proposed reading would be with City Manager Cobb stating sometime in April. Councilmember Sutton shared that she does not want to impose anything egregious on short term rentals. Councilmember Oder mentioned that the Florida League of Cities is watching the short term rentals very closely and is concerned about short term rentals being used for illegal activities.

Citizen Elaine Rogers discussed that Airbnb requires complaints to be written and verified. She as well discussed there are many Airbnb rentals that are not registered and do not collect or pay taxes. Councilmember Sutton asked about what she sees in rentals with Citizen Elaine Rogers remarking she sees mostly couples or families here to visit military family. Citizen Aelina Ryder, 209 West Miracle Strip Parkway, stated she is thankful for city and state to bring up this conversation. She commented that she approves of them enforcing regulations but questioned how it will be enforced. City Attorney Dykes remarked it would probably be code enforcement. Councilmember Sutton remarked that complaints should as well come from citizens, not councilmembers. Councilmember Sutton asked if the two citizens would be interested in doing a citizens board to which they both stated they would be interested.

12. COUNCILS' STANDING COMMITTEE STATUS REPORTS

The mayor combines councils' standing committee status reports and other comments.

Councilmember Sutton thanked the mayor for representing the city and the new park on video.

Mayor Pro Tem Carter thanked the city manager for spearheading the short-term rentals ordinance. He also asked Public Works Director Lindsey about the city float and about the possibility of accounting for weather. He finished with saying the city should conduct a study on what the city can afford to provide potential council members to encourage citizens to apply for council. City Manager Cobb stated that that is a possibility to bring before council and that looking at what other cities do will get a plethora of different answers.

Mayor Stein added that he would like to add the study discussion to the next council meeting.

Councilmember Oder mentioned he has a Okaloosa County Library Public Meeting and a Florida League of Cities Board Meeting coming up.

City Attorney Hayward mentioned that it was his birthday.

Interim City Clerk Morris mentioned that he, City Manager Cobb, and Public Works Director Lindsey went to the Fort Walton Beach High School Viking Voyage Career Fair and discussed the role of governmental work to the youth.

City Manager Cobb discussed he went to the highway 98 roundtable, the Mistywater Pier Boat Ramp is completed and ribbon cutting will be happening soon, infrastructure mapping, and the fire station and library architect agreement will be talked about in April. He as well mentioned the community development director position is almost filled and his vacation coming up.

13. OTHER COMMENTS

14. ADJOURN

The council meeting adjourned at 8:18 PM.

Minutes approved at ____________________ meeting.

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City Clerk, Dillon Morris

MINUTES
SPECIAL MEETING
of THE MARY ESTHER CITY COUNCIL
March 13, 2024 - 4:00 PM
195 Christobal Road – North, Mary Esther, FL 32569

CITY COUNCIL PRESENT

Chris Stein, Mayor
Bernie Oder, Councilmember
Larry Carter, Mayor Pro Tem
April Sutton, Councilmember

CITY STAFF PRESENT

Jared Cobb, City Manager
Hayward Dykes, City Attorney
Dillon Morris, Interim City Clerk

OTHERS PRESENT

1. **INVOCATION**
   No invocation was given.
2. **CALL TO ORDER**
   The meeting was called to order by Mayor Stein at 4:00 PM.
3. **PLEDGE OF ALLEGIANCE**
   Mayor Stein led the pledge of allegiance.
4. **ROLL CALL**
   The City Clerk called the roll as reflected above.
5. **APPROVAL OF THE AGENDA**
   Mayor Stein asked if anyone would like to make any changes to the agenda. Councilmember Sutton makes a motion to approve the agenda, seconded by Mayor Pro Tem Carter. The motion passed 3-0.

RESULT:	**PASSED (3-0)**
MOVER:	Councilmember April Sutton
SECOND:	Mayor Pro Tem Larry Carter
AYES:	Larry Carter, Bernie Oder, April Sutton
NAYS:	None

6. **NEW BUSINESS**

6.1. City Clerk Interviews
City Manager Cobb stated that mayor and council have been given both questions from the council, and a set of interchangeable questions. He also stated the first 15 minutes are open for discussion among council. Mayor Stein shared that each councilmember should be assigned questions and pass questions evenly. Council discussed some of the questions and exchanging some questions for others. Mayor and council discussed questions pertaining to candidates first 30 days, furthering education, and how candidates stay up to date on laws and regulations. Councilmember Oder proposed the idea of having the candidates sign a contract upon employment to confirm a minimum amount of years. Legal Attorney Dykes informed them that you can put a contract like that but it can become an issue of the cities time in small claims court. City Manager Cobb stated as well that there is the possibility of other expenses, such as severances, coming into play if a contract is brought in. Mayor and council assign themselves questions before the first candidate enters.

The first candidate is Sheila Reitz. Mayor Stein explained the process of how the interview will work with council asking questions with the candidate having time at the end to ask questions. Sheila Reitz started with thanking everyone for their help with scheduling everything. Councilmember Sutton asked if she had read the city charter. Ms. Reitz stated she did read the charter, discussing some comparisons to her local charter in Michigan. Councilmember Sutton asked as well if Ms. Reitz is familiar with the charter stating the city clerk's responsibilities. Ms. Reitz stated she is familiar. Mayor Pro Tem Carter asked where Ms. Rietz sees herself in 3 and 5 years. Ms. Reitz said she is relocating down and being involved in a community. She mentioned that she is not wanting to climb a corporate ladder and find a comfortable work space. Mayor Stein asked how she views her relationship with council. She said she viewed it as making them look good and that she considered herself the work behind the scenes. Councilmember Oder asked what qualities a city clerk should have. She mentioned patience, quietness, organization, and a good relationship with workers. Councilmember Sutton asked about short term and long term goals as the clerk. Ms. Reitz said for short term she wanted to know the city boundaries, discussions with the city manager, and learning the traditions of Mary Esther. For long term she mentioned she wants to serve the residents and understanding Mary Esther's long term goals. Mayor Pro Tem Carter asked what her priorities would be for the first 30 days. She mentioned learning about the relationships of coworkers and council, learning about the electronic voting system, and getting settled. Mayor Stein asked about a challenging situation in a public administration roll and how she resolved it. Ms. Reitz mentioned that a board member added something to the agenda about purchasing a piece of property that was not known to the public, stating that she voted against the purchase as she knew it was an unethical purchase. Councilmember Oder asked how she would handle disapproval of a council decision. She stated that it is not her job to disapprove of their decisions. Councilmember Sutton asked her what makes her the best candidate to serve as clerk. Ms. Reitz stated she watched the other interviews and that she will not say she's better than other people but reiterated what she would bring for the city. Mayor Pro Tem Carter asked how she will stay informed on laws and regulations pertaining to the system. She stated that she enjoys reading the laws. Mayor Stein asked what are her professional development plans. She stated she is interested in joining the local city clerk association, continuing to upkeep her CMC certification and pursue her MMC certification.

Councilmember Oder asked her what questions she has for council. Ms. Reitz asked what role the city clerk has in relation to a basketball analogy. Councilmember Oder responded that it is a key position, remarking about public records request, sunshine law, and form 6. Councilmember Sutton seconded that statement, citing that sometimes the city clerk can adjust duties daily. Mayor Pro Tem Carter discussed that the little things are very important in the big picture of the city clerk. Ms. Reitz asked what to do when there is a conflict. Mayor Stein discussed how council votes and works with his role not having a vote, and the city manager presenting and carrying out whatever council decides. Councilmember Sutton mentioned council will have differences of opinions on topics but will focus on the wellbeing of the city. Mayor Pro Tem Carter discussed the unique role of clerk having a relationship with both mayor and council and the city manager. Councilmember Oder added about the League of Cities training and that once a decision is made, everyone moves forward together. Ms. Reitz asked with the sunshine law how many public records request the city receives a year. City Manager Cobb stated that it depends on the year and current events but somewhere between 30-40 a year. Ms. Rietz asked the if the city manager is a planner or a procrastinator. City Manager Cobb stated he is a planner based on priority. Ms. Reitz thanked everyone for their time with mayor and council thanking her for her time.

The second candidate is Natasha Peacock. Mayor Stein discussed how the interview process will work. Councilmember Sutton asked if she had read the charter and is familiar with the charter as it pertains to the city clerk. Ms. Peacock stated she did and is familiar with the position. Ms. Peacock asked if there would be a future discussion or referendum of the charter to have the city clerk fall under the city manager. Mayor Stein stated that it has been discussed but no statement has been officially given. Mayor Pro Tem Carter asked where she sees herself in 3 and 5 years. Ms. Peacock discussed receiving her bachelors in public administration and her CMC certification, completing the public records management course, and within 5 years reciting the

MMC certification. Mayor Stein asked how she views her relationship with council. She mentioned that the representation of council to the city is her job. Councilmember Oder asked what qualities she belies the city clerk should have. She mentioned the city clerk should be able to pivot and be ready to learn. Councilmember Sutton asked her to list her long term and short term goals. She mentioned getting records retention in order, learning the policies and procedures, and learning the job. Mayor Pro Tem Carter asked what her priorities are for the first 30 days. She mentioned she would learn how the agendas work, meetings work, and getting everything caught up. Mayor Stein asked her to share a problem she faced in a public administration roll and how she resolved it. Ms. Peacock stated that when she started and received bids and accidentally opened a bid early. She then said she asked her supervisor how the process goes and learned from her mistake. Councilmember Oder asked how she would handle disapproval from a decision from city council. She stated that she would do whatever is decided as that is her job. Councilmember Sutton asked what makes her the best candidate for city clerk. Ms. Peacock mentioned she already has connections to local clerks, she is from the area, and familiar with a lot of procedures. Mayor Pro Tem Carter asked how she stays informed on laws and regulations. She mentioned she hears from the FCC and that she gets notifications from the Florida League of Cities. Mayor Stein asked what her professional development plans. She stated she wants to finish her clerk certification and attending clerk conferences.

Councilmember Oder asked what questions she has for mayor and council. She asked how they expect the clerk to represent the city. Councilmember Oder discussed that the clerk is one of the big faces of the city and in public view. Councilmember Sutton agreed with Councilmember Oder, mentioning as well that the council should stay informed about anything going on in the local community. Mayor Pro Tem Carter shared that a lot of trust is given to the clerk to do the best job without a lot of direct supervision. She asked how mayor and council expects communications. Councilmember Sutton stated that she does not expect perfection but that the clerk does their best and that email and in person are good forms of communication. Mayor Pro Tem Carter stated the best in the moment decision, where pressing matters are a call but if it is less pressing, an email or text. Mayor Stein agreed with what Mayor Pro Tem Carter said. Councilmember Oder added about that email is a public record and be cognizant of keeping council out of trouble. Councilmember Sutton discussed further the sunshine law and reminding mayor and council about ethics training. Ms. Peacock asked the city manager what his expectations are for the clerk. City Manager Cobb discussed keeping him informed just as keeping council informed and making sure everyone is on the same page. Council discussed further keeping them informed and records keeping. Everyone thanked Ms. Peacock for coming.

Mayor and council take a 5 minute break before the next candidate, discussing personal matters but nothing relating to the city.

The third candidate is Dillon Morris. Mayor Stein discussed how the interview process will work. Councilmember Sutton asked if he had read the charter and is familiar with the charter as it pertains to the city clerk. He stated that he had not read the charter, but had already been serving as the interim and was responsible for the posting of the job description. Mayor Pro Tem Carter asked where he sees himself in 3 and 5 years. Mr. Morris discussed that he currently works at the city of Mary Esther and would like to continue to be there in 3 years, as well as mentioning he would like to be moved out on his own in that time. He also mentioned that he would like to be at the city in 5 years, but commented that it is not for certain, stating a lot can happen in 5 years. Mayor Stein asked how he views his relationship. Mr. Morris commented that he views it as a positive one, stating that he knows if a council member approached him needing something or information, he would be able to provide and resolve any problem at the time. Councilmember Oder asked what qualities he believes a city clerk should have. Mr. Morris said reliability, trustworthiness, a hardworking attitude, timeliness organization, and a good relationship with mayor, council, staff, the public, and contractors that work with the city. Councilmember Sutton asked him to state 3 long term and short term goals. He stated for short term, getting the city involved in events and hosting more events in the city, increasing sign up on the city website and long term wanting to digitize files and push them more to the public, downsize or get rid of the offsite storage, and develop a procedure for less paperwork in the future. Mayor Pro Tem Carter asked what his priority in the first 30 days are. He mentioned cleaning CivicClerk, getting the voting software to work in CivicClerk, and doing more with the city website such as a monthly newsletter. Mayor Stein asked about a problem he has faced in a public administration roll and how he resolved it. Mr. Morris mentioned how he was appointed as the interim city clerk and having to pick up where the previous clerk left off. He brought up that streaming of the council meetings was not done previously and worked to get streaming of the council meetings up. Councilmember Oder asked how he would handle disapproval of a decision of council. Mr. Morris stated that he would talk to each councilmember to know their opinions but ultimately it is councils decision and he would do it to the best of his ability. Councilmember Sutton asked what makes him the best candidate for the clerk position. He responded that he is adaptable and not stuck in any ways that another candidate that was previously a clerk might bring over. Mayor Pro Tem Carter asked what he would do to stay informed about laws and regulations. Mr. Morris mentioned that he receives in his work email updates about new laws and regulations and making people aware of any new laws and regulations as well. Mayor Stein asked what his professional development plans. Mr. Morris mentioned getting his CMC certification, learning more about the sunshine law, and how he keeps up with clerks of other municipalities to ask questions and stay informed.

Councilmember Oder asked what questions he has for council. Mr. Morris asked what mayor and council are looking for in a candidate. Councilmember Oder mentioned attention to detail in minutes and keeping records precise and accurate. Councilmember Sutton agreed with Councilmember Oder and added on the digitizing of records and keeping council informed. Mayor Pro Tem Carter mentioned being a self-starter, being accountable, being loyal, being a team player, and being trustworthy. Mayor Stein agreed with everything everyone said. Mr. Morris asked what the expectations of the clerk are. Councilmember Sutton stated being a self-starter and knowing the role, being comfortable to speak up if something is needed. Mayor Pro Tem Carter added being intuitive. Councilmember Oder added that the clerk will be a face of the city. Mr. Morris added that he has been planning the Okaloosa League of Cities Dinner and has already been talking to local business and citizens of Mary Esther. Mr. Morris asked about something not being done previously that mayor and council would like to see done. Councilmember Oder mentioned continuing the digital procedures. Councilmember Sutton stated she like the idea of a newsletter and offering items in a variety of forms and using technology updated. Mayor Pro Tem Carter and Mayor Stein agreed with the statements that have been said. Mr. Morris asked if there were any reservations about his role. Councilmember Oder held up and discussed the Sunshine Law. Mayor Stein discussed his education but commented that it would come later with certifications. Councilmember Sutton commented that it is a detriment but also a plus, commenting that he is moldable. She also commented on his age and inexperience, stating that he would have to deal with strong personalities in the position. Mayor Pro Tem Carter stated he did not have reservations for anything that he could control. Councilmember Oder added that networking with other clerks is important, and commented that he liked the candidate is not afraid to ask and learn. Mr. Morris asked if there is anything else he could provide mayor and council with. Mayor and council said there is not. Mr. Morris thanked everyone for their time and mayor and council thanked him for his time.

A small break is taken before discussion of candidates, discussing personal matters but nothing relating to the city or candidates.

City Manager Cobb stated it is up to council how they would like to rank everyone, stating that the offer as well should be contingent on successful background check. Mayor and council write down how they rank each candidate and turn the papers over to the city manager. City Manager Cobb stated that the ranking of candidates was Mr. Morris first, Ms. Reitz second, and Ms. Peacock third. Mayor Stein asked for a motion to appoint Mr. Morris as the city clerk. Councilmember Oder initiated the motion, seconded by Councilmember Sutton. Mayor Pro Tem Carter stated that the reservation he had about Mr. Morris was that he did not read the city charter. Councilmember Sutton agreed that not reading the charter was a negative, but mentioned that he already has a good relationship internally and that he is moldable, eager to learn, and brings a younger perspective to the table. She added that he has been using his resources at disposal to learn more about the position. Mayor Pro Tem Carter commented that he had reservation about appointing the previous city clerk but went with the consensus last time, but did not want to a second time. Councilmember Oder agreed about his negative not reading the charter, but shared that his pluses outweighed the negatives. Councilmember Sutton shared that she had reservations about the other candidates getting along with current staff. Councilmember Oder and Councilmember Sutton added that he is a cost effective candidate, being on the lower end of the pay scale and not needing to pay relocation fees. Mayor Stein brought to discussion offering the job and if Mr. Morris does not meet expectations, finding someone else. A discussion is had about a probationary period. City Manager Cobb stated that there is also a probationary period of 6 months for regular employees. Mayor Pro Tem Carter asked if the city manager could have a report to give council a weekly report for 90 days. City Manager Cobb stated that he would do a weekly report. Mayor Pro Tem Carter said that that would give his vote. The vote passed 3-0.

RESULT:	**PASSED (3-0)**
MOVER:	Councilmember Bernie Oder
SECOND:	Councilmember April Sutton
AYES:	Larry Carter, Bernie Oder, April Sutton
NAYS:	None

Mayor and council then discuss what Mr. Morris' salary would be. They said that he would start at step 1 on the pay schedule. Mayor Stein asked for a motion to start Mr. Morris at step 1 on the pay schedule. Councilmember Sutton initiated the motion, seconded by Mayor Pro Tem Carter. The motion passed 3-0.

RESULT:	**(3-0)**
MOVER:	Councilmember April Sutton
SECOND:	Mayor Pro Tem Larry Carter
AYES:	Larry Carter, Bernie Oder, April Sutton
NAYS:	None

7. ADJOURN

The council meeting adjourned at 6:30.

Minutes approved at _______________ meeting.

____

City Clerk, Dillon Morris

City of Mary Esther
Cash and Investment Balances
as of February 29, 2024

BMS Account	GENERAL FUND BANK	Summary of Investments 2/29/2024	Fund	INTEREST RATE	Purpose of Acct.
101251	FNBT BANK	$135,580.00	410	0.00%	Cust. Utility Deposits Acct.
104300	GEN FUND FLORIDA PRIME	$2,276,787.52	1	5.55%	GF Savings/Investment
104400	W/S FUND FLORIDA PRIME	$329,650.62	410	5.55%	W/S Savings/Investment
101001	FNBT BANK	$12,563,672.79	1 & 410	4.59%	Operating Acct.
101001	FNBT BANK	$0.00	410	0.00%	Credit Card Payments Account
101210	FNBT BANK	$0.00	1	0.00%	Payroll Account
101001	FNBT BANK	$7,152.57	1	0.00%	HRA Account
101001	FNBT BANK	$1,591,214.57	1 & 410	4.59%	Money Market Account
104301	FLCLASS	$512,385.75	1	5.43%	GF Investment
104302	AMERIS BANK	$6,505.53	1	0.00%	GF Investment
		$17,422,949.35			

FY23-24 ESTIMATED BEGINNING GENERAL FUND UNRESTRICTED CASH	$4,146,554
FY2024 Budget deficit	($2,427,547)
ESTIMATED GENERAL FUND TOTAL UNRESTRICTED CASH	**$1,719,007**
FY23-24 ESTIMATED BEGINNING W/S FUND UNRESTRICTED CASH	$4,431,432
FY2024 Budget surplus	$138,680
ESTIMATED W/S FUND TOTAL UNRESTRICTED CASH	**$4,570,112**
FY 23-24 BEGINNING DISCRETIONARY SALES SURTAX REVENUE FUND	$1,888,263
FY2024 Transfer to General Fund	($2,411,145)
FY2024 Estimated Revenue	$522,882
DISCRETIONARY SALES SURTAX FUND BALANCE	**($0)**
GRAND TOTAL ALL FUNDS:	**$6,289,118**

RESTRICTED REVENUES:

IMPACT FEE REVENUE AVAILABLE FOR RELATED EXPENSES	
Fire Protection	$67,493
Law Enforcement	$62,908
Stormwater	$41,165
Transportation	$66,988
Parks & Recreation	$36,600
Water & Sewer	$8,688
TOTAL	**$283,842**
OTHER RESTRICTED REVENUE	
Committed to natural disaster relief	$2,330,610
TOTAL	**$2,330,610**
TOTAL RESTRICTED REVENUES	**$2,614,453**

Budget vs Actuals
Account Summary
For Fiscal: 2023-2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 001 - GENERAL FUND							
Revenue							
Department: 00 - UNDESIGNATED							
001-00-311100	AD VALOREM TAXES	2,089,383.00	2,089,383.00	197,634.87	1,884,764.52	1,884,764.52	204,618.48
001-00-311200	AD VALOREM TAXES-DELQ	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00
001-00-312130	TOURIST DEVELOPMENT TAX	180,000.00	180,000.00	0.00	0.00	0.00	180,000.00
001-00-312410	FIRST LOCAL OPTION FUEL TAX	200,000.00	200,000.00	14,872.44	81,024.92	81,024.92	118,975.08
001-00-314100	UTILITY TAXES-ELECTRIC	235,000.00	235,000.00	20,571.63	78,609.37	78,609.37	156,390.63
001-00-314200	UTILITY TAXES-COMMUNICATION SE...	255,000.00	255,000.00	17,400.28	65,652.78	65,652.78	189,347.22
001-00-314300	UTILITY TAXES-WATER	123,484.00	123,484.00	16,289.50	56,392.31	56,392.31	67,091.69
001-00-314400	UTILITY TAXES-GAS	40,000.00	40,000.00	6,766.58	17,696.93	17,696.93	22,303.07
001-00-314800	UTILITY TAXES -PROPANE GAS	0.00	0.00	0.00	241.24	241.24	-241.24
001-00-316010	BUSINESS TAX - PENALTY INT	1,000.00	1,000.00	375.00	758.50	758.50	241.50
001-00-316100	BUSINESS TAX	95,000.00	95,000.00	3,600.00	86,358.00	86,358.00	8,642.00
001-00-322000	BUILDING PERMITS	80,000.00	80,000.00	-7,048.06	3,935.16	3,935.16	76,064.84
001-00-323100	ELECTRICITY FRANCHISE FEES	205,000.00	205,000.00	15,619.93	186,886.00	186,886.00	18,114.00
001-00-323400	GAS FRANCHISE FEES	35,000.00	35,000.00	6,514.21	16,376.31	16,376.31	18,623.69
001-00-324120	IMPACT FEES-FIRE PROTECTION	0.00	0.00	3,126.76	3,126.76	3,126.76	-3,126.76
001-00-324125	IMPACT FEES-LAW ENFORCEMENT	0.00	0.00	1,270.80	1,270.80	1,270.80	-1,270.80
001-00-329050	TRACKING FEES	1,000.00	1,000.00	180.00	1,400.00	1,400.00	-400.00
001-00-335120	STATE REVENUE SHARING PROCEEDS	160,000.00	160,000.00	17,570.97	70,283.89	70,283.89	89,716.11
001-00-335150	ALCOHOLIC BEVERAGE LICENSES	500.00	500.00	0.00	391.55	391.55	108.45
001-00-335180	LOCAL GOVERNMENT 1/2 SALES TAX	460,000.00	460,000.00	37,575.44	156,557.27	156,557.27	303,442.73
001-00-338200	INTERGOV REV-COUNTY BUSINESS TAX	1,000.00	1,000.00	162.42	1,380.44	1,380.44	-380.44
001-00-338210	INTERGOV REV - LIBRARY COOP	61,000.00	61,000.00	0.00	31,560.00	31,560.00	29,440.00
001-00-341300	CODE ENFORCEMENT ADMIN FEES	500.00	500.00	0.00	0.00	0.00	500.00
001-00-341901	FIRE DEPARTMENT FEES	8,500.00	8,500.00	2,639.00	7,527.00	7,527.00	973.00
001-00-341902	NOTARY FEE REVENUE	0.00	0.00	20.00	60.00	60.00	-60.00
001-00-341920	SITE INSPECTION	500.00	500.00	50.00	50.00	50.00	450.00
001-00-342510	FINAL INSPECTION	1,000.00	1,000.00	30.00	30.00	30.00	970.00
001-00-342910	IMPACT FEE- STORMWATER	0.00	0.00	1,000.00	1,000.00	1,000.00	-1,000.00
001-00-343800	CEMETERY FEES	100.00	100.00	50.00	100.00	100.00	0.00
001-00-344210	BOAT LAUNCH DAILY PERMIT	0.00	0.00	50.00	60.00	60.00	-60.00
001-00-344901	FLORIDA DOT	21,839.00	21,839.00	0.00	0.00	0.00	21,839.00
001-00-344910	IMPACT FEE- TRANSPORTATION	0.00	0.00	988.40	988.40	988.40	-988.40
001-00-349100	LIEN SEARCH FEE	1,000.00	1,000.00	200.00	780.00	780.00	220.00
001-00-351100	COURT FINES	3,000.00	3,000.00	588.08	1,833.22	1,833.22	1,166.78
001-00-352000	LIBRARY FINES/LOST BOOKS	1,500.00	1,500.00	223.00	674.00	674.00	826.00
001-00-354100	VIOLATION OF LOCAL ORDINANCE	2,500.00	2,500.00	-20.00	527.00	527.00	1,973.00
001-00-361000	INTEREST AND OTHER EARNINGS	0.00	0.00	1.71	7.70	7.70	-7.70
001-00-361100	INTEREST INCOME	120,000.00	120,000.00	36,798.54	153,791.16	153,791.16	-33,791.16
001-00-365100	SCRAP SALES	0.00	0.00	0.00	112.80	112.80	-112.80
001-00-366010	DONATIONS & CONTRIBUTIONS LIBR...	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-00-369900	MISCELLANEOUS REVENUE - OTHER	0.00	0.00	33.20	4,353.61	4,353.61	-4,353.61
001-00-381000	INTERFUND TRANSFER	2,411,145.00	2,411,145.00	0.00	0.00	0.00	2,411,145.00
001-00-384000	DEBT PROCEEDS	1,177,779.00	1,177,779.00	3,843,324.00	3,843,324.00	3,843,324.00	-2,665,545.00
001-00-389400	GRANTS - OTHER SOURCES	1,187,775.00	1,187,775.00	0.00	0.00	0.00	1,187,775.00
	Department: 00 - UNDESIGNATED Total:	**9,225,505.00**	**9,225,505.00**	**4,238,458.70**	**6,759,885.64**	**6,759,885.64**	**2,465,619.36**
	Revenue Total:	**9,225,505.00**	**9,225,505.00**	**4,238,458.70**	**6,759,885.64**	**6,759,885.64**	**2,465,619.36**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense							
Activity: 51100 - LEGISLATIVE							
Department: 11 - MAYOR AND CITY COUNCIL							
001-11-51100-1210	SALARIES	19,200.00	19,200.00	850.00	5,305.00	5,305.00	13,895.00
001-11-51100-2110	SOCIAL SECURITY TAXES	1,200.00	1,200.00	52.70	328.91	328.91	871.09
001-11-51100-2410	WORKER'S COMPENSATION	600.00	600.00	0.00	141.24	141.24	458.76
001-11-51100-3000	MEDICARE INSURANCE	300.00	300.00	12.34	77.02	77.02	222.98
001-11-51100-3100	PROFESSIONAL SERVICES	11,000.00	11,000.00	0.00	0.00	0.00	11,000.00
001-11-51100-4010	TRAVEL & PER DIEM	13,000.00	13,000.00	1,290.08	5,957.60	6,932.77	6,067.23
001-11-51100-4810	TROPHIES AND AWARDS	800.00	800.00	0.00	100.00	100.00	700.00
001-11-51100-4930	TRAINING	4,200.00	4,200.00	46.70	1,182.87	1,296.70	2,903.30
001-11-51100-4940	ELECTION EXPENSES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
001-11-51100-5110	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	0.00	250.00
001-11-51100-5280	LEAGUE OF CITIES DINNERS	11,875.00	11,875.00	250.00	610.00	5,412.00	6,463.00
001-11-51100-5290	OPERATING SUPPLIES	2,150.00	2,150.00	30.00	308.20	308.20	1,841.80
001-11-51100-5410	BOOKS, PUBS, SUBS & MEMBS	4,600.00	4,600.00	0.00	3,876.00	4,101.00	499.00
001-11-51100-5742	SANTA RUN	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
001-11-51100-6400	COMPUTER SOFTWARE & EQUIPMENT	0.00	0.00	0.00	2,432.54	2,432.54	-2,432.54
Department: 11 - MAYOR AND CITY COUNCIL Total:		**73,675.00**	**73,675.00**	**2,531.82**	**20,319.38**	**26,435.38**	**47,239.62**
Activity: 51100 - LEGISLATIVE Total:		**73,675.00**	**73,675.00**	**2,531.82**	**20,319.38**	**26,435.38**	**47,239.62**
Activity: 51200 - EXECUTIVE							
Department: 12 - CITY MANAGER							
001-12-51200-1210	SALARIES	170,700.00	170,700.00	27,472.54	61,651.31	61,651.31	109,048.69
001-12-51200-2110	SOCIAL SECURITY TAXES	10,584.00	10,584.00	2,835.72	4,954.85	4,954.85	5,629.15
001-12-51200-2210	RETIREMENT	23,898.00	23,898.00	407.48	1,677.40	1,677.40	22,220.60
001-12-51200-2310	EMPLOYEE INSURANCE	34,840.00	34,840.00	2,016.19	10,109.57	10,109.57	24,730.43
001-12-51200-2410	WORKER'S COMPENSATION	170.00	170.00	0.00	40.02	40.02	129.98
001-12-51200-3000	MEDICARE INSURANCE	2,476.00	2,476.00	398.46	894.20	894.20	1,581.80
001-12-51200-4010	TRAVEL & PER DIEM	6,100.00	6,100.00	296.00	401.00	401.00	5,699.00
001-12-51200-4930	TRAINING	3,500.00	3,500.00	0.00	50.00	50.00	3,450.00
001-12-51200-5290	OPERATING SUPPLIES	2,500.00	2,500.00	183.09	1,230.00	1,332.52	1,167.48
001-12-51200-5410	BOOKS, PUBS, SUBS & MEMBS	1,500.00	1,500.00	0.00	20.00	257.94	1,242.06
001-12-51200-6411	OFFICE EQUIP/FURNITURE	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00
Department: 12 - CITY MANAGER Total:		**259,768.00**	**259,768.00**	**33,609.48**	**81,028.35**	**81,368.81**	**178,399.19**
Activity: 51200 - EXECUTIVE Total:		**259,768.00**	**259,768.00**	**33,609.48**	**81,028.35**	**81,368.81**	**178,399.19**
Activity: 51300 - FINANCE							
Department: 13 - ADMINISTRATIVE SERVICES							
001-13-51300-1210	SALARIES	71,500.00	71,500.00	5,184.88	30,043.95	30,043.95	41,456.05
001-13-51300-2110	SOCIAL SECURITY TAXES	4,433.00	4,433.00	320.88	1,859.59	1,859.59	2,573.41
001-13-51300-2210	RETIREMENT	10,010.00	10,010.00	672.08	3,916.18	3,916.18	6,093.82
001-13-51300-2310	EMPLOYEE INSURANCE	4,400.00	4,400.00	304.77	2,009.11	2,009.11	2,390.89
001-13-51300-2410	WORKER'S COMPENSATION	70.00	70.00	0.00	16.48	16.48	53.52
001-13-51300-3000	MEDICARE INSURANCE	1,037.00	1,037.00	75.06	434.96	434.96	602.04
001-13-51300-3210	ACCOUNTING AND AUDITING	23,230.00	23,230.00	0.00	18,250.00	18,250.00	4,980.00
001-13-51300-4010	TRAVEL & PER DIEM	3,500.00	3,500.00	0.00	33.99	33.99	3,466.01
001-13-51300-4710	PRINTING & BINDING	1,900.00	1,900.00	83.64	236.25	236.25	1,663.75
001-13-51300-4915	CREDIT CARD FEE EXPENSES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
001-13-51300-4921	BANK FEES	1,000.00	1,000.00	77.00	450.13	450.13	549.87
001-13-51300-4930	TRAINING	2,500.00	2,500.00	490.00	490.00	490.00	2,010.00
001-13-51300-5290	OPERATING SUPPLIES	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00
001-13-51300-5410	BOOKS, PUBS, SUBS & MEMBS	855.00	855.00	145.00	165.00	165.00	690.00
Department: 13 - ADMINISTRATIVE SERVICES Total:		**128,835.00**	**128,835.00**	**7,353.31**	**57,905.64**	**57,905.64**	**70,929.36**
Activity: 51300 - FINANCE Total:		**128,835.00**	**128,835.00**	**7,353.31**	**57,905.64**	**57,905.64**	**70,929.36**
Activity: 51310 - HUMAN RESOURCES							
Department: 13 - ADMINISTRATIVE SERVICES							
001-13-51310-1210	SALARIES	13,450.00	13,450.00	804.38	4,058.11	4,058.11	9,391.89
001-13-51310-2110	SOCIAL SECURITY TAXES	835.00	835.00	49.88	251.58	251.58	583.42

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-13-51310-2210	RETIREMENT	1,883.00	1,883.00	0.00	200.00	200.00	1,683.00
001-13-51310-2220	RETIRED EMPLOYEE LIFE INSURANCE	900.00	900.00	50.22	301.32	301.32	598.68
001-13-51310-2230	RETIRED EMPLOYEE DENTAL INSURA...	4,500.00	4,500.00	276.21	1,657.26	1,657.26	2,842.74
001-13-51310-2310	EMPLOYEE INSURANCE	5,380.00	5,380.00	227.31	1,972.57	1,972.57	3,407.43
001-13-51310-2410	WORKER'S COMPENSATION	20.00	20.00	0.00	4.70	4.70	15.30
001-13-51310-2510	UNEMPLOYMENT COMPENSATION	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
001-13-51310-3000	MEDICARE INSURANCE	196.00	196.00	11.66	58.79	58.79	137.21
001-13-51310-3100	PROFESSIONAL SERVICES	7,000.00	7,000.00	6,800.00	10,641.51	17,441.51	-10,441.51
001-13-51310-3130	MEDICAL SERVICES	200.00	200.00	0.00	0.00	0.00	200.00
001-13-51310-4010	TRAVEL & PER DIEM	1,500.00	1,500.00	0.00	544.19	544.19	955.81
001-13-51310-4540	EMPLOYEE APPRECIATION	2,500.00	2,500.00	298.74	2,604.29	2,604.29	-104.29
001-13-51310-4710	PRINTING & BINDING	500.00	500.00	28.66	28.66	28.66	471.34
001-13-51310-4930	TRAINING	2,500.00	2,500.00	0.00	300.00	300.00	2,200.00
001-13-51310-4934	TUITION	21,000.00	21,000.00	0.00	1,294.87	1,294.87	19,705.13
001-13-51310-4946	LEGAL & RETAIL ADVERTISEMENTS	1,500.00	1,500.00	1,040.00	1,379.02	1,379.02	120.98
001-13-51310-5290	OPERATING SUPPLIES	500.00	500.00	0.00	847.44	847.44	-347.44
001-13-51310-5410	BOOKS, PUBS, SUBS & MEMBS	750.00	750.00	20.00	264.00	264.00	486.00
	Department: 13 - ADMINISTRATIVE SERVICES Total:	**70,114.00**	**70,114.00**	**9,607.06**	**26,408.31**	**33,208.31**	**36,905.69**
	Activity: 51310 - HUMAN RESOURCES Total:	**70,114.00**	**70,114.00**	**9,607.06**	**26,408.31**	**33,208.31**	**36,905.69**
Activity: 51400 - LEGAL							
Department: 14 - CITY ATTORNEY							
001-14-51400-3111	LEGAL COUNSEL	70,000.00	70,000.00	3,984.00	13,424.61	13,424.61	56,575.39
	Department: 14 - CITY ATTORNEY Total:	**70,000.00**	**70,000.00**	**3,984.00**	**13,424.61**	**13,424.61**	**56,575.39**
	Activity: 51400 - LEGAL Total:	**70,000.00**	**70,000.00**	**3,984.00**	**13,424.61**	**13,424.61**	**56,575.39**
Activity: 51500 - PLANNING AND ZONING							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-51500-1210	SALARIES	92,000.00	92,000.00	2,604.55	13,776.08	13,776.08	78,223.92
001-30-51500-2110	SOCIAL SECURITY TAXES	5,704.00	5,704.00	161.49	854.10	854.10	4,849.90
001-30-51500-2210	RETIREMENT	12,880.00	12,880.00	87.59	470.36	470.36	12,409.64
001-30-51500-2310	EMPLOYEE INSURANCE	29,190.00	29,190.00	796.74	4,784.94	4,784.94	24,405.06
001-30-51500-2410	WORKER'S COMPENSATION	320.00	320.00	0.00	150.31	150.31	169.69
001-30-51500-3000	MEDICARE INSURANCE	1,334.00	1,334.00	37.77	199.85	199.85	1,134.15
001-30-51500-3100	PROFESSIONAL SERVICES	25,000.00	25,000.00	651.25	3,835.25	6,437.88	18,562.12
001-30-51500-4010	TRAVEL & PER DIEM	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00
001-30-51500-4930	TRAINING	500.00	500.00	0.00	0.00	0.00	500.00
001-30-51500-4946	LEGAL & RETAIL ADVERTISEMENTS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-30-51500-5110	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	0.00	250.00
001-30-51500-5290	OPERATING SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00
001-30-51500-5410	BOOKS, PUBS, SUBS & MEMBS	150.00	150.00	0.00	0.00	0.00	150.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**169,678.00**	**169,678.00**	**4,339.39**	**24,070.89**	**26,673.52**	**143,004.48**
	Activity: 51500 - PLANNING AND ZONING Total:	**169,678.00**	**169,678.00**	**4,339.39**	**24,070.89**	**26,673.52**	**143,004.48**
Activity: 51600 - NON-COURT INFORMATION SYSTEMS							
Department: 16 - CITY CLERK							
001-16-51600-1210	SALARIES	82,500.00	82,500.00	0.00	16,112.29	16,112.29	66,387.71
001-16-51600-1310	PART-TIME SALARIES	32,000.00	32,000.00	0.00	0.00	0.00	32,000.00
001-16-51600-2110	SOCIAL SECURITY TAXES	7,099.00	7,099.00	0.00	989.53	989.53	6,109.47
001-16-51600-2210	RETIREMENT	11,500.00	11,500.00	0.00	2,255.72	2,255.72	9,244.28
001-16-51600-2310	EMPLOYEE INSURANCE	26,900.00	26,900.00	0.00	3,484.98	3,484.98	23,415.02
001-16-51600-2410	WORKER'S COMPENSATION	200.00	200.00	0.00	35.32	35.32	164.68
001-16-51600-3000	MEDICARE INSURANCE	1,661.00	1,661.00	0.00	231.41	231.41	1,429.59
001-16-51600-3100	PROFESSIONAL SERVICES	2,350.00	2,350.00	205.38	335.29	1,280.00	1,070.00
001-16-51600-4010	TRAVEL & PER DIEM	2,150.00	2,150.00	0.00	1,513.03	1,513.03	636.97
001-16-51600-4510	NOTARY INSURANCE	150.00	150.00	0.00	0.00	0.00	150.00
001-16-51600-4930	TRAINING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
001-16-51600-4946	LEGAL & RETAIL ADVERTISEMENTS	8,700.00	8,700.00	855.56	1,387.41	1,387.41	7,312.59
001-16-51600-5110	OFFICE SUPPLIES	1,605.00	1,605.00	33.97	95.64	95.64	1,509.36
001-16-51600-5290	OPERATING SUPPLIES	600.00	600.00	5.29	19.78	19.78	580.22

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-16-51600-5410	BOOKS, PUBS, SUBS & MEMBS	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
001-16-51600-5416	CODIFICATION	3,500.00	3,500.00	0.00	700.00	700.00	2,800.00
001-16-51600-6411	OFFICE EQUIP/FURNITURE	1,500.00	1,500.00	0.00	1,902.21	1,902.21	-402.21
	Department: 16 - CITY CLERK Total:	**185,115.00**	**185,115.00**	**1,100.20**	**29,062.61**	**30,007.32**	**155,107.68**
	Activity: 51600 - NON-COURT INFORMATION SYSTEMS Total:	**185,115.00**	**185,115.00**	**1,100.20**	**29,062.61**	**30,007.32**	**155,107.68**
Activity: 51610 - INFORMATION TECHNOLOGY							
Department: 13 - ADMINISTRATIVE SERVICES							
001-13-51610-3100	PROFESSIONAL SERVICES	30,000.00	30,000.00	1,432.75	8,097.50	8,097.50	21,902.50
001-13-51610-4110	TELEPHONE & INTERNET	10,068.00	10,068.00	537.34	2,556.21	2,556.21	7,511.79
001-13-51610-4655	COMPUTER HARDWARE & SOFTWARE...	69,526.00	69,526.00	3,979.28	20,613.51	30,513.50	39,012.50
001-13-51610-4660	COPIER MAINTENANCE	7,500.00	7,500.00	516.34	2,290.11	7,006.80	493.20
001-13-51610-6400	COMPUTER SOFTWARE & EQUIPMENT	8,000.00	8,000.00	0.00	3,283.48	3,283.48	4,716.52
	Department: 13 - ADMINISTRATIVE SERVICES Total:	**125,094.00**	**125,094.00**	**6,465.71**	**36,840.81**	**51,457.49**	**73,636.51**
	Activity: 51610 - INFORMATION TECHNOLOGY Total:	**125,094.00**	**125,094.00**	**6,465.71**	**36,840.81**	**51,457.49**	**73,636.51**
Activity: 51900 - GENERAL GOVERNMENT							
Department: 99 - NON DEPARTMENTAL							
001-99-51900-4100	POSTAGE & SHIPPING	4,000.00	4,000.00	315.00	1,138.90	1,138.90	2,861.10
001-99-51900-4520	LIABILITY INSURANCE	61,332.00	61,332.00	11,862.25	47,449.00	47,449.00	13,883.00
001-99-51900-5110	OFFICE SUPPLIES	4,500.00	4,500.00	279.44	250.76	250.76	4,249.24
001-99-51900-5410	BOOKS, PUBS, SUBS & MEMBS	900.00	900.00	0.00	0.00	0.00	900.00
001-99-51900-7301	OTHER DEBT SERVICE	0.00	0.00	46,025.00	46,025.00	46,025.00	-46,025.00
	Department: 99 - NON DEPARTMENTAL Total:	**70,732.00**	**70,732.00**	**58,481.69**	**94,863.66**	**94,863.66**	**-24,131.66**
	Activity: 51900 - GENERAL GOVERNMENT Total:	**70,732.00**	**70,732.00**	**58,481.69**	**94,863.66**	**94,863.66**	**-24,131.66**
Activity: 51910 - FACILITIES							
Department: 50 - PUBLIC WORKS							
001-50-51910-1210	SALARIES	38,500.00	38,500.00	2,507.92	13,098.23	13,098.23	25,401.77
001-50-51910-1410	OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00
001-50-51910-2110	SOCIAL SECURITY TAXES	2,418.00	2,418.00	155.35	811.33	811.33	1,606.67
001-50-51910-2210	RETIREMENT	5,460.00	5,460.00	148.00	777.30	777.30	4,682.70
001-50-51910-2310	EMPLOYEE INSURANCE	13,990.00	13,990.00	742.47	4,044.43	4,044.43	9,945.57
001-50-51910-2410	WORKER'S COMPENSATION	1,750.00	1,750.00	0.00	754.14	754.14	995.86
001-50-51910-3000	MEDICARE INSURANCE	566.00	566.00	36.31	189.68	189.68	376.32
001-50-51910-3100	PROFESSIONAL SERVICES	16,015.00	16,015.00	568.00	3,717.90	5,505.90	10,509.10
001-50-51910-4010	TRAVEL & PER DIEM	500.00	500.00	0.00	0.00	0.00	500.00
001-50-51910-4310	ELECTRICITY	21,000.00	21,000.00	1,733.11	5,548.88	5,548.88	15,451.12
001-50-51910-4320	WATER	7,900.00	7,900.00	1,035.94	3,610.87	3,610.87	4,289.13
001-50-51910-4330	SOLID WASTE	3,760.00	3,760.00	245.01	1,221.40	1,221.40	2,538.60
001-50-51910-4340	NATURAL GAS	1,100.00	1,100.00	239.44	392.93	392.93	707.07
001-50-51910-4410	EQUIPMENT RENTAL	2,060.00	2,060.00	0.00	0.00	210.10	1,849.90
001-50-51910-4521	PROPERTY INSURANCE	18,498.00	18,498.00	4,106.00	16,424.00	16,424.00	2,074.00
001-50-51910-4522	VEHICLE INSURANCE	1,298.00	1,298.00	214.81	859.25	859.25	438.75
001-50-51910-4610	VEHICLE R & M	0.00	0.00	97.32	97.32	97.32	-97.32
001-50-51910-4611	BUILDING R & M	45,000.00	45,000.00	309.38	5,580.24	10,512.88	34,487.12
001-50-51910-4612	FURNITURE/EQUIP. R & M	500.00	500.00	0.00	0.00	0.00	500.00
001-50-51910-4615	FENCING AND LANDSCAPING	0.00	0.00	-34,049.25	263.57	263.57	-263.57
001-50-51910-4930	TRAINING	1,000.00	1,000.00	0.00	239.31	239.31	760.69
001-50-51910-5110	OFFICE SUPPLIES	750.00	750.00	25.78	481.87	481.87	268.13
001-50-51910-5210	FUEL, OIL, & LUBRICANTS	5,000.00	5,000.00	190.41	666.01	666.01	4,333.99
001-50-51910-5220	UNIFORMS	800.00	800.00	0.00	76.92	76.92	723.08
001-50-51910-5221	PERSONAL PROTECTIVE EQUIPMENT	1,000.00	1,000.00	0.00	459.26	565.21	434.79
001-50-51910-5230	JANITORIAL SUPPLIES	3,000.00	3,000.00	125.40	349.60	349.60	2,650.40
001-50-51910-5231	SEASONAL DECORATIONS	0.00	0.00	-14,319.50	694.71	694.71	-694.71
001-50-51910-5260	TOOLS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-50-51910-5270	MACHINERY & EQUIPMENT	1,500.00	1,500.00	111.77	1,088.96	1,950.42	-450.42
001-50-51910-5290	OPERATING SUPPLIES	4,000.00	4,000.00	114.57	489.57	489.57	3,510.43
001-50-51910-5410	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	0.00	100.00	100.00	0.00
001-50-51910-6100	LAND	0.00	0.00	1,096,402.00	1,096,402.00	1,096,402.00	-1,096,402.00

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-50-51910-6210	BUILDINGS	300,000.00	300,000.00	1,263,659.00	1,290,009.00	1,291,308.51	-991,308.51
	Department: 50 - PUBLIC WORKS Total:	**498,965.00**	**498,965.00**	**2,324,399.24**	**2,448,448.68**	**2,457,646.34**	**-1,958,681.34**
	Activity: 51910 - FACILITIES Total:	**498,965.00**	**498,965.00**	**2,324,399.24**	**2,448,448.68**	**2,457,646.34**	**-1,958,681.34**
Activity: 52100 - LAW ENFORCEMENT							
Department: 20 - PUBLIC SAFETY							
001-20-52100-3405	CONTRACT FOR SERVICES	285,334.00	285,334.00	22,836.67	114,183.35	114,183.35	171,150.65
	Department: 20 - PUBLIC SAFETY Total:	**285,334.00**	**285,334.00**	**22,836.67**	**114,183.35**	**114,183.35**	**171,150.65**
	Activity: 52100 - LAW ENFORCEMENT Total:	**285,334.00**	**285,334.00**	**22,836.67**	**114,183.35**	**114,183.35**	**171,150.65**
Activity: 52200 - FIRE							
Department: 20 - PUBLIC SAFETY							
001-20-52200-3405	CONTRACT FOR SERVICES	1,113,088.00	1,113,088.00	0.00	278,272.27	278,272.27	834,815.73
	Department: 20 - PUBLIC SAFETY Total:	**1,113,088.00**	**1,113,088.00**	**0.00**	**278,272.27**	**278,272.27**	**834,815.73**
	Activity: 52200 - FIRE Total:	**1,113,088.00**	**1,113,088.00**	**0.00**	**278,272.27**	**278,272.27**	**834,815.73**
Activity: 52400 - CODE COMPLIANCE							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-52400-1210	SALARIES	54,000.00	54,000.00	3,406.47	18,292.16	18,292.16	35,707.84
001-30-52400-2110	SOCIAL SECURITY TAXES	3,348.00	3,348.00	211.20	1,133.97	1,133.97	2,214.03
001-30-52400-2210	RETIREMENT	7,560.00	7,560.00	306.59	1,646.31	1,646.31	5,913.69
001-30-52400-2310	EMPLOYEE INSURANCE	13,050.00	13,050.00	807.30	4,859.57	4,859.57	8,190.43
001-30-52400-2410	WORKER'S COMPENSATION	710.00	710.00	0.00	257.70	257.70	452.30
001-30-52400-3000	MEDICARE INSURANCE	783.00	783.00	49.40	265.27	265.27	517.73
001-30-52400-4010	TRAVEL & PER DIEM	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00
001-30-52400-4110	TELEPHONE & INTERNET	500.00	500.00	40.01	160.04	160.04	339.96
001-30-52400-4522	VEHICLE INSURANCE	1,352.00	1,352.00	229.50	918.00	918.00	434.00
001-30-52400-4610	VEHICLE R & M	500.00	500.00	0.00	0.00	229.50	270.50
001-30-52400-4710	PRINTING & BINDING	400.00	400.00	0.00	0.00	0.00	400.00
001-30-52400-4930	TRAINING	1,000.00	1,000.00	0.00	0.00	175.00	825.00
001-30-52400-5110	OFFICE SUPPLIES	150.00	150.00	0.00	23.99	23.99	126.01
001-30-52400-5210	FUEL, OIL, & LUBRICANTS	800.00	800.00	50.33	367.61	367.61	432.39
001-30-52400-5220	UNIFORMS	450.00	450.00	0.00	0.00	0.00	450.00
001-30-52400-5221	PERSONAL PROTECTIVE EQUIPMENT	100.00	100.00	0.00	0.00	0.00	100.00
001-30-52400-5295	OPERATING SUPPLIES/JANITORIAL	150.00	150.00	15.00	75.95	75.95	74.05
001-30-52400-5410	BOOKS, PUBS, SUBS & MEMBS	150.00	150.00	0.00	0.00	0.00	150.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**86,253.00**	**86,253.00**	**5,115.80**	**28,000.57**	**28,405.07**	**57,847.93**
	Activity: 52400 - CODE COMPLIANCE Total:	**86,253.00**	**86,253.00**	**5,115.80**	**28,000.57**	**28,405.07**	**57,847.93**
Activity: 52410 - BUILDING							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-52410-1210	SALARIES	45,000.00	45,000.00	2,117.94	11,162.97	11,162.97	33,837.03
001-30-52410-2110	SOCIAL SECURITY TAXES	2,790.00	2,790.00	131.31	692.09	692.09	2,097.91
001-30-52410-2210	RETIREMENT	6,300.00	6,300.00	43.80	235.20	235.20	6,064.80
001-30-52410-2310	EMPLOYEE INSURANCE	14,260.00	14,260.00	681.42	4,090.74	4,090.74	10,169.26
001-30-52410-2410	WORKER'S COMPENSATION	170.00	170.00	0.00	21.47	21.47	148.53
001-30-52410-3000	MEDICARE INSURANCE	653.00	653.00	30.70	161.75	161.75	491.25
001-30-52410-3100	PROFESSIONAL SERVICES	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00
001-30-52410-4010	TRAVEL & PER DIEM	500.00	500.00	0.00	0.00	0.00	500.00
001-30-52410-4906	OTHER CHARGES	500.00	500.00	0.00	0.00	0.00	500.00
001-30-52410-4930	TRAINING	250.00	250.00	0.00	0.00	0.00	250.00
001-30-52410-4946	LEGAL & RETAIL ADVERTISEMENTS	300.00	300.00	0.00	0.00	0.00	300.00
001-30-52410-5110	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00
001-30-52410-5290	OPERATING SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00
001-30-52410-5410	BOOKS, PUBS, SUBS & MEMBS	250.00	250.00	0.00	0.00	0.00	250.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**151,173.00**	**151,173.00**	**3,005.17**	**16,364.22**	**16,364.22**	**134,808.78**
	Activity: 52410 - BUILDING Total:	**151,173.00**	**151,173.00**	**3,005.17**	**16,364.22**	**16,364.22**	**134,808.78**
Activity: 53800 - STORMWATER							
Department: 50 - PUBLIC WORKS							
001-50-53800-1210	SALARIES	66,500.00	66,500.00	4,256.64	22,016.26	22,016.26	44,483.74

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-50-53800-1410	OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00
001-50-53800-2110	SOCIAL SECURITY TAXES	4,154.00	4,154.00	263.57	1,363.19	1,363.19	2,790.81
001-50-53800-2210	RETIREMENT	9,380.00	9,380.00	295.95	1,554.62	1,554.62	7,825.38
001-50-53800-2310	EMPLOYEE INSURANCE	25,290.00	25,290.00	1,317.04	7,349.62	7,349.62	17,940.38
001-50-53800-2410	WORKER'S COMPENSATION	3,490.00	3,490.00	0.00	1,508.28	1,508.28	1,981.72
001-50-53800-3000	MEDICARE INSURANCE	972.00	972.00	61.64	318.84	318.84	653.16
001-50-53800-3100	Professional Services	12,785.00	12,785.00	0.00	1,967.50	1,967.50	10,817.50
001-50-53800-4010	TRAVEL & PER DIEM	500.00	500.00	0.00	0.00	0.00	500.00
001-50-53800-4522	VEHICLE INSURANCE	1,298.00	1,298.00	214.81	859.24	859.24	438.76
001-50-53800-4615	FENCING AND LANDSCAPING	2,500.00	2,500.00	0.00	23.64	23.64	2,476.36
001-50-53800-4637	CURBS/GUTTERS/STORM DRAINS R&M	500.00	500.00	0.00	0.00	0.00	500.00
001-50-53800-5220	UNIFORMS	250.00	250.00	0.00	0.00	0.00	250.00
001-50-53800-5295	OPERATING SUPPLIES/JANITORIAL	250.00	250.00	0.00	5,625.00	5,794.19	-5,544.19
001-50-53800-5410	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	0.00	600.00	600.00	-500.00
001-50-53800-6310	INFRASTRUCTURE	1,429,728.00	1,429,728.00	10,995.00	37,778.95	37,778.95	1,391,949.05
	Department: 50 - PUBLIC WORKS Total:	**1,558,197.00**	**1,558,197.00**	**17,404.65**	**80,965.14**	**81,134.33**	**1,477,062.67**
	Activity: 53800 - STORMWATER Total:	**1,558,197.00**	**1,558,197.00**	**17,404.65**	**80,965.14**	**81,134.33**	**1,477,062.67**
Activity: 54100 - STREETS							
Department: 50 - PUBLIC WORKS							
001-50-54100-1210	SALARIES	66,500.00	66,500.00	4,256.64	22,016.26	22,016.26	44,483.74
001-50-54100-1410	OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00
001-50-54100-2110	SOCIAL SECURITY TAXES	4,154.00	4,154.00	263.57	1,363.19	1,363.19	2,790.81
001-50-54100-2210	RETIREMENT	9,380.00	9,380.00	295.95	1,554.62	1,554.62	7,825.38
001-50-54100-2310	EMPLOYEE INSURANCE	25,290.00	25,290.00	1,317.04	7,371.88	7,371.88	17,918.12
001-50-54100-2410	WORKER'S COMPENSATION	3,490.00	3,490.00	0.00	1,588.34	1,588.34	1,901.66
001-50-54100-3000	MEDICARE INSURANCE	972.00	972.00	61.64	318.84	318.84	653.16
001-50-54100-3100	PROFESSIONAL SERVICES	0.00	0.00	0.00	6,170.00	6,170.00	-6,170.00
001-50-54100-4010	TRAVEL & PER DIEM	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-50-54100-4310	ELECTRICITY	56,000.00	56,000.00	4,393.93	18,015.88	18,015.88	37,984.12
001-50-54100-4320	WATER	500.00	500.00	31.77	125.57	125.57	374.43
001-50-54100-4330	Solid Waste	3,500.00	3,500.00	341.27	3,349.87	3,672.53	-172.53
001-50-54100-4410	EQUIPMENT RENTAL	2,500.00	2,500.00	0.00	310.07	310.07	2,189.93
001-50-54100-4522	VEHICLE INSURANCE	2,607.00	2,607.00	214.81	859.24	859.24	1,747.76
001-50-54100-4610	VEHICLE R & M	3,500.00	3,500.00	0.00	487.80	487.80	3,012.20
001-50-54100-4615	FENCING AND LANDSCAPING	0.00	0.00	1,819.64	3,762.25	4,312.50	-4,312.50
001-50-54100-4623	HEAVY EQUIPMENT R & M	15,000.00	15,000.00	0.00	1,937.99	1,937.99	13,062.01
001-50-54100-4631	STREET REPAVING	10,000.00	10,000.00	3,949.09	4,329.83	7,309.83	2,690.17
001-50-54100-4636	TRAFFIC CONTROL/SIGNS R&M	3,000.00	3,000.00	0.00	13.60	13.60	2,986.40
001-50-54100-4930	TRAINING	1,000.00	1,000.00	0.00	600.00	600.00	400.00
001-50-54100-5110	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00
001-50-54100-5210	FUEL, OIL, & LUBRICANTS	3,700.00	3,700.00	190.41	1,034.96	1,034.96	2,665.04
001-50-54100-5220	UNIFORMS	250.00	250.00	0.00	0.00	0.00	250.00
001-50-54100-5221	PERSONAL PROTECTIVE EQUIPMENT	500.00	500.00	0.00	277.31	277.31	222.69
001-50-54100-5260	TOOLS	1,000.00	1,000.00	0.00	177.93	177.93	822.07
001-50-54100-5270	MACHINERY & EQUIPMENT	1,500.00	1,500.00	0.00	104.00	236.57	1,263.43
001-50-54100-5290	OPERATING SUPPLIES	4,000.00	4,000.00	20.94	69.09	636.09	3,363.91
001-50-54100-5410	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	0.00	92.00	92.00	8.00
001-50-54100-6310	INFRASTRUCTURE	4,293,338.00	4,293,338.00	10,290.00	10,290.00	10,290.00	4,283,048.00
001-50-54100-6410	MACHINERY & EQUIPMENT	50,000.00	50,000.00	0.00	5,859.33	85,890.93	-35,890.93
	Department: 50 - PUBLIC WORKS Total:	**4,563,381.00**	**4,563,381.00**	**27,446.70**	**92,079.85**	**176,663.93**	**4,386,717.07**
	Activity: 54100 - STREETS Total:	**4,563,381.00**	**4,563,381.00**	**27,446.70**	**92,079.85**	**176,663.93**	**4,386,717.07**
Activity: 56200 - ANIMAL CONTROL							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-56200-3410	ANIMAL CONTROL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**5,000.00**	**5,000.00**	**0.00**	**0.00**	**0.00**	**5,000.00**
	Activity: 56200 - ANIMAL CONTROL Total:	**5,000.00**	**5,000.00**	**0.00**	**0.00**	**0.00**	**5,000.00**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Activity: 57100 - LIBRARY							
Department: 71 - LIBRARY							
001-71-57100-1210	SALARIES	270,000.00	270,000.00	19,932.98	102,271.56	102,271.56	167,728.44
001-71-57100-1310	SALARIES - PART TIME	39,000.00	39,000.00	3,654.85	14,170.43	14,170.43	24,829.57
001-71-57100-2110	SOCIAL SECURITY TAXES	19,158.00	19,158.00	1,451.92	7,154.39	7,154.39	12,003.61
001-71-57100-2210	RETIREMENT	37,800.00	37,800.00	2,790.61	14,317.99	14,317.99	23,482.01
001-71-57100-2310	EMPLOYEE INSURANCE	56,360.00	56,360.00	3,011.81	21,145.07	21,145.07	35,214.93
001-71-57100-2410	WORKER'S COMPENSATION	500.00	500.00	0.00	164.78	164.78	335.22
001-71-57100-3000	MEDICARE INSURANCE	4,481.00	4,481.00	339.56	1,673.14	1,673.14	2,807.86
001-71-57100-4010	TRAVEL & PER DIEM	1,200.00	1,200.00	0.00	246.48	246.48	953.52
001-71-57100-4100	POSTAGE & SHIPPING	0.00	1,000.00	0.00	0.00	0.00	1,000.00
001-71-57100-4110	TELEPHONE & INTERNET	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00
001-71-57100-4612	FURNITURE/EQUIP. R & M	500.00	500.00	0.00	0.00	0.00	500.00
001-71-57100-4710	PRINTING & BINDING	600.00	600.00	0.00	0.00	0.00	600.00
001-71-57100-4925	PROGRAM EXPENSES	1,900.00	1,900.00	31.55	149.14	149.14	1,750.86
001-71-57100-5110	OFFICE SUPPLIES	2,700.00	2,700.00	292.35	595.31	595.31	2,104.69
001-71-57100-5410	BOOKS, PUBS, SUBS & MEMBS	12,000.00	17,800.00	908.08	4,244.56	4,844.56	12,955.44
001-71-57100-5415	LIBRARY BOOK LEASES	6,800.00	0.00	0.00	0.00	0.00	0.00
001-71-57100-5417	LIBRARY E-BOOK LEASES	10,000.00	10,000.00	2,990.13	3,045.62	3,045.62	6,954.38
001-71-57100-5420	MEMBERSHIPS	1,000.00	1,000.00	84.00	967.00	967.00	33.00
	Department: 71 - LIBRARY Total:	**465,299.00**	**465,299.00**	**35,487.84**	**170,145.47**	**170,745.47**	**294,553.53**
	Activity: 57100 - LIBRARY Total:	**465,299.00**	**465,299.00**	**35,487.84**	**170,145.47**	**170,745.47**	**294,553.53**
Activity: 57200 - PARKS							
Department: 50 - PUBLIC WORKS							
001-50-57200-1210	SALARIES	160,500.00	160,500.00	10,262.05	52,950.35	52,950.35	107,549.65
001-50-57200-1410	OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00
001-50-57200-2110	SOCIAL SECURITY TAXES	9,982.00	9,982.00	635.35	3,277.97	3,277.97	6,704.03
001-50-57200-2210	RETIREMENT	22,540.00	22,540.00	739.88	3,886.11	3,886.11	18,653.89
001-50-57200-2310	EMPLOYEE INSURANCE	61,880.00	61,880.00	3,276.67	18,143.77	18,143.77	43,736.23
001-50-57200-2410	WORKER'S COMPENSATION	8,720.00	8,720.00	0.00	3,770.70	3,770.70	4,949.30
001-50-57200-3000	MEDICARE INSURANCE	2,335.00	2,335.00	148.61	766.67	766.67	1,568.33
001-50-57200-3100	PROFESSIONAL SERVICES	0.00	0.00	0.00	3,478.00	3,478.00	-3,478.00
001-50-57200-4010	TRAVEL & PER DIEM	500.00	500.00	731.70	731.70	1,465.53	-965.53
001-50-57200-4310	ELECTRICITY	5,000.00	5,000.00	347.77	1,601.07	1,601.07	3,398.93
001-50-57200-4320	WATER	3,800.00	3,800.00	241.79	959.66	959.66	2,840.34
001-50-57200-4330	SOLID WASTE	500.00	500.00	0.00	0.00	0.00	500.00
001-50-57200-4521	PROPERTY INSURANCE	9,096.00	9,096.00	1,836.00	7,344.00	7,344.00	1,752.00
001-50-57200-4522	VEHICLE INSURANCE	1,298.00	1,298.00	214.81	859.25	859.25	438.75
001-50-57200-4611	BUILDING R & M	5,000.00	5,000.00	0.00	1,491.81	1,491.81	3,508.19
001-50-57200-4612	FURNITURE/EQUIP. R & M	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-50-57200-4615	FENCING AND LANDSCAPING	6,000.00	6,000.00	34,761.57	43,838.68	47,433.05	-41,433.05
001-50-57200-5110	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00
001-50-57200-5210	FUEL, OIL, & LUBRICANTS	3,500.00	3,500.00	289.41	960.56	960.56	2,539.44
001-50-57200-5231	SEASONAL DECORATIONS	2,500.00	2,500.00	14,556.42	14,556.42	14,556.42	-12,056.42
001-50-57200-5270	MACHINERY & EQUIPMENT	1,000.00	1,000.00	0.00	434.87	543.12	456.88
001-50-57200-5290	OPERATING SUPPLIES	0.00	0.00	0.00	358.80	970.18	-970.18
001-50-57200-5295	OPERATING SUPPLIES/JANITORIAL	2,500.00	2,500.00	561.49	1,046.01	1,046.01	1,453.99
001-50-57200-5410	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	0.00	165.63	205.63	-105.63
001-50-57200-5741	COMMUNITY EVENTS	10,000.00	10,000.00	0.00	8,288.98	8,288.98	1,711.02
001-50-57200-6310	INFRASTRUCTURE	1,275,000.00	1,275,000.00	107,003.46	107,728.46	112,131.46	1,162,868.54
	Department: 50 - PUBLIC WORKS Total:	**1,593,351.00**	**1,593,351.00**	**175,606.98**	**276,639.47**	**286,130.30**	**1,307,220.70**
	Activity: 57200 - PARKS Total:	**1,593,351.00**	**1,593,351.00**	**175,606.98**	**276,639.47**	**286,130.30**	**1,307,220.70**
Activity: 58100 - INTERFUND TRANSFER							
Department: 99 - NON DEPARTMENTAL							
001-99-58100-7120	LOAN DEBT PRINCIPAL	93,834.00	93,834.00	0.00	0.00	0.00	93,834.00

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-99-58100-7220	LOAN DEBT INTEREST	86,166.00	86,166.00	0.00	0.00	0.00	86,166.00
	Department: 99 - NON DEPARTMENTAL Total:	**180,000.00**	**180,000.00**	**0.00**	**0.00**	**0.00**	**180,000.00**
	Activity: 58100 - INTERFUND TRANSFER Total:	**180,000.00**	**180,000.00**	**0.00**	**0.00**	**0.00**	**180,000.00**
	Expense Total:	**11,653,052.00**	**11,653,052.00**	**2,738,775.71**	**3,889,023.28**	**4,024,890.02**	**7,628,161.98**
	Fund: 001 - GENERAL FUND Surplus (Deficit):	**-2,427,547.00**	**-2,427,547.00**	**1,499,682.99**	**2,870,862.36**	**2,734,995.62**	**-5,162,542.62**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 101 - DISCRETIONARY SALES SURTAX							
Revenue							
Department: 00 - UNDESIGNATED							
101-00-312600	DISCRETIONARY SALES SURTAXES	475,000.00	475,000.00	50,573.03	166,838.34	166,838.34	308,161.66
101-00-361100	INTEREST INCOME	20,000.00	20,000.00	7,260.36	34,559.74	34,559.74	-14,559.74
	Department: 00 - UNDESIGNATED Total:	**495,000.00**	**495,000.00**	**57,833.39**	**201,398.08**	**201,398.08**	**293,601.92**
	Revenue Total:	**495,000.00**	**495,000.00**	**57,833.39**	**201,398.08**	**201,398.08**	**293,601.92**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense							
Activity: 58100 - INTERFUND TRANSFER							
Department: 99 - NON DEPARTMENTAL							
101-99-58100-9001	INTERFUND TRANSFER	2,411,145.00	2,411,145.00	0.00	0.00	0.00	2,411,145.00
	Department: 99 - NON DEPARTMENTAL Total:	**2,411,145.00**	**2,411,145.00**	**0.00**	**0.00**	**0.00**	**2,411,145.00**
	Activity: 58100 - INTERFUND TRANSFER Total:	**2,411,145.00**	**2,411,145.00**	**0.00**	**0.00**	**0.00**	**2,411,145.00**
	Expense Total:	**2,411,145.00**	**2,411,145.00**	**0.00**	**0.00**	**0.00**	**2,411,145.00**
	Fund: 101 - DISCRETIONARY SALES SURTAX Surplus (Deficit):	**-1,916,145.00**	**-1,916,145.00**	**57,833.39**	**201,398.08**	**201,398.08**	**-2,117,543.08**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 410 - WATER/SEWER FUND							
Revenue							
Department: 00 - UNDESIGNATED							
410-00-343310	WATER UTIL REVENUE-OPER INCOME	1,284,234.00	1,284,234.00	163,522.12	618,599.94	618,599.94	665,634.06
410-00-343320	WATER UTIL - PENALTIES	15,000.00	15,000.00	-162,384.51	-150,831.76	-150,831.76	165,831.76
410-00-343340	BACKFLOW PREVENTER INSPECTION F...	6,700.00	6,700.00	100.00	1,000.00	1,000.00	5,700.00
410-00-343351	TURN-ON & CUT-OFF FEES	12,000.00	12,000.00	390.00	1,950.00	1,950.00	10,050.00
410-00-343510	SEWER UTIL REV - OPER INCOME	1,838,163.00	1,838,163.00	237,761.03	890,806.43	890,806.43	947,356.57
410-00-343520	SEWER UTILITY PENALTIES	15,000.00	15,000.00	1,501.33	6,877.66	6,877.66	8,122.34
410-00-343611	IMPACT FEES WATER	0.00	0.00	494.20	494.20	494.20	-494.20
410-00-343612	IMPACT FEES SEWER	0.00	0.00	494.20	494.20	494.20	-494.20
410-00-359000	OTHER REVENUE & RETURN CHECKS	200.00	200.00	140.00	670.00	670.00	-470.00
410-00-361000	INTEREST AND OTHER EARNINGS	10,000.00	10,000.00	17,961.46	91,109.21	91,109.21	-81,109.21
410-00-361100	INTEREST - LEASES	0.00	0.00	0.00	-5,204.79	-5,204.79	5,204.79
410-00-369600	LEASE/RENTAL ELEVATED TANK REV	190,160.00	190,160.00	3,638.21	79,958.70	79,958.70	110,201.30
410-00-369900	MISCELLANEOUS REVENUE - OTHER	0.00	0.00	0.00	11,197.03	11,197.03	-11,197.03
410-00-384000	REVENUE FROM OTHER SOURCES	3,664,305.00	3,664,305.00	0.00	0.00	0.00	3,664,305.00
410-00-389300	GRANTS AND DONATIONS - STATE	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
	Department: 00 - UNDESIGNATED Total:	**8,035,762.00**	**8,035,762.00**	**263,618.04**	**1,547,120.82**	**1,547,120.82**	**6,488,641.18**
	Revenue Total:	**8,035,762.00**	**8,035,762.00**	**263,618.04**	**1,547,120.82**	**1,547,120.82**	**6,488,641.18**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense							
Activity: 53300 - WATER							
Department: 50 - PUBLIC WORKS							
410-50-53300-1210	SALARIES	106,000.00	106,000.00	60.03	43,945.81	43,945.81	62,054.19
410-50-53300-2110	SOCIAL SECURITY TAXES	6,572.00	6,572.00	-563.63	2,149.76	2,149.76	4,422.24
410-50-53300-2210	RETIREMENT	14,840.00	14,840.00	667.63	3,979.65	3,979.65	10,860.35
410-50-53300-2310	EMPLOYEE INSURANCE	27,555.00	27,555.00	1,828.49	10,306.86	10,306.86	17,248.14
410-50-53300-2410	WORKER'S COMPENSATION	145.00	145.00	0.00	28.26	28.26	116.74
410-50-53300-3000	MEDICARE INSURANCE	1,537.00	1,537.00	0.57	635.36	635.36	901.64
410-50-53300-3100	PROFESSIONAL SERVICES	112,785.00	112,785.00	12,637.40	17,646.50	80,457.10	32,327.90
410-50-53300-3150	ENGINEERING, CONSULTING SERVICES	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00
410-50-53300-3210	ACCOUNTING AND AUDITING	14,000.00	14,000.00	0.00	9,125.00	9,125.00	4,875.00
410-50-53300-3405	CONTRACT FOR SERVICES	850,000.00	850,000.00	73,862.84	355,256.76	355,256.76	494,743.24
410-50-53300-4100	POSTAGE & SHIPPING	5,500.00	5,500.00	0.00	1,113.04	1,113.04	4,386.96
410-50-53300-4110	TELEPHONE & INTERNET	1,000.00	1,000.00	201.17	1,004.62	1,004.62	-4.62
410-50-53300-4320	Water	120,000.00	120,000.00	3,873.29	14,162.55	14,162.55	105,837.45
410-50-53300-4521	PROPERTY INSURANCE	34,847.00	34,847.00	7,660.38	30,641.51	30,641.51	4,205.49
410-50-53300-4613	GROUNDS MAINTENANCE	0.00	0.00	0.00	10,785.15	10,785.15	-10,785.15
410-50-53300-4617	WATER SYSTEMS MAINTENANCE	50,000.00	50,000.00	0.00	950.00	4,460.00	45,540.00
410-50-53300-4644	ELEVATED TANKS MAINTENANCE CO…	65,000.00	65,000.00	7,744.57	23,233.71	23,233.71	41,766.29
410-50-53300-4650	COMPUTER OPERATIONS AND MAINT…	25,000.00	25,000.00	519.50	1,996.75	3,069.22	21,930.78
410-50-53300-4710	PRINTING & BINDING	2,500.00	2,500.00	83.65	985.73	985.73	1,514.27
410-50-53300-4905	OPERATING PERMITS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
410-50-53300-4906	OTHER CHARGES	1,500.00	1,500.00	102.68	476.13	948.49	551.51
410-50-53300-4915	CREDIT CARD PROCESSING FEES	15,000.00	15,000.00	1,221.91	6,826.47	6,826.47	8,173.53
410-50-53300-4990	BAD DEBT EXPENSE	0.00	0.00	0.00	11.34	11.34	-11.34
410-50-53300-5270	MACHINERY & EQUIPMENT	65,000.00	65,000.00	0.00	0.00	3,935.96	61,064.04
410-50-53300-5290	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00
410-50-53300-5410	BOOKS, PUBS, SUBS & MEMBS	1,000.00	1,000.00	0.00	893.14	1,223.14	-223.14
410-50-53300-6310	INFRASTRUCTURE	2,609,405.00	2,609,405.00	435.00	8,738.85	612,677.81	1,996,727.19
410-50-53300-6410	MACHINERY & EQUIPMENT	79,000.00	79,000.00	17,364.34	23,996.13	29,029.16	49,970.84
	Department: 50 - PUBLIC WORKS Total:	**4,224,686.00**	**4,224,686.00**	**127,699.82**	**568,889.08**	**1,249,992.46**	**2,974,693.54**
	Activity: 53300 - WATER Total:	**4,224,686.00**	**4,224,686.00**	**127,699.82**	**568,889.08**	**1,249,992.46**	**2,974,693.54**
Activity: 53500 - SEWER							
Department: 50 - PUBLIC WORKS							
410-50-53500-1210	SALARIES	106,000.00	106,000.00	60.01	43,945.37	43,945.37	62,054.63
410-50-53500-2110	SOCIAL SECURITY TAXES	6,572.00	6,572.00	-563.71	2,149.25	2,149.25	4,422.75
410-50-53500-2210	RETIREMENT	14,840.00	14,840.00	667.57	3,978.89	3,978.89	10,861.11
410-50-53500-2310	EMPLOYEE INSURANCE	27,555.00	27,555.00	1,828.49	10,314.29	10,314.29	17,240.71
410-50-53500-2410	WORKER'S COMPENSATION	145.00	145.00	0.00	28.26	28.26	116.74
410-50-53500-3000	MEDICARE INSURANCE	1,537.00	1,537.00	0.53	634.72	634.72	902.28
410-50-53500-3100	PROFESSIONAL SERVICES	12,785.00	12,785.00	0.00	1,967.50	21,480.50	-8,695.50
410-50-53500-3150	ENGINEERING, CONSULT. SERVICES & …	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00
410-50-53500-3210	ACCOUNTING AND AUDITING	14,000.00	14,000.00	0.00	9,125.00	9,125.00	4,875.00
410-50-53500-3405	CONTRACT FOR SERVICES	850,000.00	850,000.00	73,862.86	355,256.82	355,256.82	494,743.18
410-50-53500-4100	POSTAGE & SHIPPING	5,500.00	5,500.00	0.00	1,113.06	1,113.06	4,386.94
410-50-53500-4110	TELEPHONE & INTERNET	1,000.00	1,000.00	201.18	1,004.63	1,004.63	-4.63
410-50-53500-4320	WATER	38,000.00	38,000.00	2,314.23	8,039.45	8,039.45	29,960.55
410-50-53500-4400	SPRAYFIELD RENTAL	13,800.00	13,800.00	0.00	13,791.70	13,791.70	8.30
410-50-53500-4521	PROPERTY INSURANCE	39,212.00	39,212.00	8,490.63	34,094.51	34,094.51	5,117.49
410-50-53500-4611	BUILDING R & M	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00
410-50-53500-4613	GROUNDS MAINTENANCE	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00
410-50-53500-4618	SEWER SYSTEMS MAINTENANCE	50,000.00	50,000.00	0.00	0.00	1,494.67	48,505.33
410-50-53500-4650	COMPUTER OPERATIONS AND MAINT…	25,000.00	25,000.00	519.50	1,996.75	3,069.22	21,930.78
410-50-53500-4710	PRINTING & BINDING	2,500.00	2,500.00	0.00	411.63	411.63	2,088.37
410-50-53500-4905	WTP/STP OPERATING PERMITS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
410-50-53500-4906	OTHER CHARGES	2,000.00	2,000.00	102.68	939.65	1,412.01	587.99
410-50-53500-4915	CREDIT CARD PROCESSING FEES	15,000.00	15,000.00	1,221.93	6,826.53	6,826.53	8,173.47
410-50-53500-4990	Bad Debt Expense Sewer	0.00	0.00	0.00	11.35	11.35	-11.35

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
410-50-53500-5290	OPERATING SUPPLIES	500.00	500.00	0.00	36.99	36.99	463.01
410-50-53500-5410	BOOKS, PUBS, SUBS & MEMBS	1,000.00	1,000.00	0.00	893.14	1,223.14	-223.14
410-50-53500-6310	INFRASTRUCTURE	2,146,650.00	2,146,650.00	5,921.00	5,921.00	3,444,892.99	-1,298,242.99
410-50-53500-6410	MACHINERY & EQUIPMENT	224,500.00	224,500.00	0.00	1,921.24	3,220.75	221,279.25
	Department: 50 - PUBLIC WORKS Total:	**3,652,596.00**	**3,652,596.00**	**94,626.90**	**504,401.73**	**3,967,555.73**	**-314,959.73**
	Activity: 53500 - SEWER Total:	**3,652,596.00**	**3,652,596.00**	**94,626.90**	**504,401.73**	**3,967,555.73**	**-314,959.73**
Activity: 58100 - INTERFUND TRANSFER							
Department: 99 - NON DEPARTMENTAL							
410-99-58100-7120	SRF - LOAN PRINCIPAL	16,500.00	16,500.00	0.00	0.00	0.00	16,500.00
410-99-58100-7220	SRF LOAN INTEREST	3,300.00	3,300.00	0.00	0.00	0.00	3,300.00
	Department: 99 - NON DEPARTMENTAL Total:	**19,800.00**	**19,800.00**	**0.00**	**0.00**	**0.00**	**19,800.00**
	Activity: 58100 - INTERFUND TRANSFER Total:	**19,800.00**	**19,800.00**	**0.00**	**0.00**	**0.00**	**19,800.00**
	Expense Total:	**7,897,082.00**	**7,897,082.00**	**222,326.72**	**1,073,290.81**	**5,217,548.19**	**2,679,533.81**
	Fund: 410 - WATER/SEWER FUND Surplus (Deficit):	**138,680.00**	**138,680.00**	**41,291.32**	**473,830.01**	**-3,670,427.37**	**3,809,107.37**
	Report Surplus (Deficit):	**-4,205,012.00**	**-4,205,012.00**	**1,598,807.70**	**3,546,090.45**	**-734,033.67**	

Group Summary

Department		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 001 - GENERAL FUND							
Revenue							
00 - UNDESIGNATED		9,225,505.00	9,225,505.00	4,238,458.70	6,759,885.64	6,759,885.64	2,465,619.36
	Revenue Total:	**9,225,505.00**	**9,225,505.00**	**4,238,458.70**	**6,759,885.64**	**6,759,885.64**	**2,465,619.36**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense						
Activity: 51100 - LEGISLATIVE						
11 - MAYOR AND CITY COUNCIL	73,675.00	73,675.00	2,531.82	20,319.38	26,435.38	47,239.62
Activity: 51100 - LEGISLATIVE Total:	**73,675.00**	**73,675.00**	**2,531.82**	**20,319.38**	**26,435.38**	**47,239.62**
Activity: 51200 - EXECUTIVE						
12 - CITY MANAGER	259,768.00	259,768.00	33,609.48	81,028.35	81,368.81	178,399.19
Activity: 51200 - EXECUTIVE Total:	**259,768.00**	**259,768.00**	**33,609.48**	**81,028.35**	**81,368.81**	**178,399.19**
Activity: 51300 - FINANCE						
13 - ADMINISTRATIVE SERVICES	128,835.00	128,835.00	7,353.31	57,905.64	57,905.64	70,929.36
Activity: 51300 - FINANCE Total:	**128,835.00**	**128,835.00**	**7,353.31**	**57,905.64**	**57,905.64**	**70,929.36**
Activity: 51310 - HUMAN RESOURCES						
13 - ADMINISTRATIVE SERVICES	70,114.00	70,114.00	9,607.06	26,408.31	33,208.31	36,905.69
Activity: 51310 - HUMAN RESOURCES Total:	**70,114.00**	**70,114.00**	**9,607.06**	**26,408.31**	**33,208.31**	**36,905.69**
Activity: 51400 - LEGAL						
14 - CITY ATTORNEY	70,000.00	70,000.00	3,984.00	13,424.61	13,424.61	56,575.39
Activity: 51400 - LEGAL Total:	**70,000.00**	**70,000.00**	**3,984.00**	**13,424.61**	**13,424.61**	**56,575.39**
Activity: 51500 - PLANNING AND ZONING						
30 - COMMUNITY DEVELOPMENT	169,678.00	169,678.00	4,339.39	24,070.89	26,673.52	143,004.48
Activity: 51500 - PLANNING AND ZONING Total:	**169,678.00**	**169,678.00**	**4,339.39**	**24,070.89**	**26,673.52**	**143,004.48**
Activity: 51600 - NON-COURT INFORMATION SYSTEMS						
16 - CITY CLERK	185,115.00	185,115.00	1,100.20	29,062.61	30,007.32	155,107.68
Activity: 51600 - NON-COURT INFORMATION SYSTEMS Total:	**185,115.00**	**185,115.00**	**1,100.20**	**29,062.61**	**30,007.32**	**155,107.68**
Activity: 51610 - INFORMATION TECHNOLOGY						
13 - ADMINISTRATIVE SERVICES	125,094.00	125,094.00	6,465.71	36,840.81	51,457.49	73,636.51
Activity: 51610 - INFORMATION TECHNOLOGY Total:	**125,094.00**	**125,094.00**	**6,465.71**	**36,840.81**	**51,457.49**	**73,636.51**
Activity: 51900 - GENERAL GOVERNMENT						
99 - NON DEPARTMENTAL	70,732.00	70,732.00	58,481.69	94,863.66	94,863.66	-24,131.66
Activity: 51900 - GENERAL GOVERNMENT Total:	**70,732.00**	**70,732.00**	**58,481.69**	**94,863.66**	**94,863.66**	**-24,131.66**
Activity: 51910 - FACILITIES						
50 - PUBLIC WORKS	498,965.00	498,965.00	2,324,399.24	2,448,448.68	2,457,646.34	-1,958,681.34
Activity: 51910 - FACILITIES Total:	**498,965.00**	**498,965.00**	**2,324,399.24**	**2,448,448.68**	**2,457,646.34**	**-1,958,681.34**
Activity: 52100 - LAW ENFORCEMENT						
20 - PUBLIC SAFETY	285,334.00	285,334.00	22,836.67	114,183.35	114,183.35	171,150.65
Activity: 52100 - LAW ENFORCEMENT Total:	**285,334.00**	**285,334.00**	**22,836.67**	**114,183.35**	**114,183.35**	**171,150.65**
Activity: 52200 - FIRE						
20 - PUBLIC SAFETY	1,113,088.00	1,113,088.00	0.00	278,272.27	278,272.27	834,815.73
Activity: 52200 - FIRE Total:	**1,113,088.00**	**1,113,088.00**	**0.00**	**278,272.27**	**278,272.27**	**834,815.73**
Activity: 52400 - CODE COMPLIANCE						
30 - COMMUNITY DEVELOPMENT	86,253.00	86,253.00	5,115.80	28,000.57	28,405.07	57,847.93
Activity: 52400 - CODE COMPLIANCE Total:	**86,253.00**	**86,253.00**	**5,115.80**	**28,000.57**	**28,405.07**	**57,847.93**
Activity: 52410 - BUILDING						
30 - COMMUNITY DEVELOPMENT	151,173.00	151,173.00	3,005.17	16,364.22	16,364.22	134,808.78
Activity: 52410 - BUILDING Total:	**151,173.00**	**151,173.00**	**3,005.17**	**16,364.22**	**16,364.22**	**134,808.78**
Activity: 53800 - STORMWATER						
50 - PUBLIC WORKS	1,558,197.00	1,558,197.00	17,404.65	80,965.14	81,134.33	1,477,062.67
Activity: 53800 - STORMWATER Total:	**1,558,197.00**	**1,558,197.00**	**17,404.65**	**80,965.14**	**81,134.33**	**1,477,062.67**
Activity: 54100 - STREETS						
50 - PUBLIC WORKS	4,563,381.00	4,563,381.00	27,446.70	92,079.85	176,663.93	4,386,717.07
Activity: 54100 - STREETS Total:	**4,563,381.00**	**4,563,381.00**	**27,446.70**	**92,079.85**	**176,663.93**	**4,386,717.07**
Activity: 56200 - ANIMAL CONTROL						
30 - COMMUNITY DEVELOPMENT	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
Activity: 56200 - ANIMAL CONTROL Total:	**5,000.00**	**5,000.00**	**0.00**	**0.00**	**0.00**	**5,000.00**
Activity: 57100 - LIBRARY						
71 - LIBRARY	465,299.00	465,299.00	35,487.84	170,145.47	170,745.47	294,553.53

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Activity: 57100 - LIBRARY Total:	**465,299.00**	**465,299.00**	**35,487.84**	**170,145.47**	**170,745.47**	**294,553.53**
Activity: 57200 - PARKS						
50 - PUBLIC WORKS	1,593,351.00	1,593,351.00	175,606.98	276,639.47	286,130.30	1,307,220.70
Activity: 57200 - PARKS Total:	**1,593,351.00**	**1,593,351.00**	**175,606.98**	**276,639.47**	**286,130.30**	**1,307,220.70**
Activity: 58100 - INTERFUND TRANSFER						
99 - NON DEPARTMENTAL	180,000.00	180,000.00	0.00	0.00	0.00	180,000.00
Activity: 58100 - INTERFUND TRANSFER Total:	**180,000.00**	**180,000.00**	**0.00**	**0.00**	**0.00**	**180,000.00**
Expense Total:	**11,653,052.00**	**11,653,052.00**	**2,738,775.71**	**3,889,023.28**	**4,024,890.02**	**7,628,161.98**
Fund: 001 - GENERAL FUND Surplus (Deficit):	**-2,427,547.00**	**-2,427,547.00**	**1,499,682.99**	**2,870,862.36**	**2,734,995.62**	**-5,162,542.62**

Department		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 101 - DISCRETIONARY SALES SURTAX							
Revenue							
00 - UNDESIGNATED		495,000.00	495,000.00	57,833.39	201,398.08	201,398.08	293,601.92
	Revenue Total:	**495,000.00**	**495,000.00**	**57,833.39**	**201,398.08**	**201,398.08**	**293,601.92**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense						
Activity: 58100 - INTERFUND TRANSFER						
99 - NON DEPARTMENTAL	2,411,145.00	2,411,145.00	0.00	0.00	0.00	2,411,145.00
Activity: 58100 - INTERFUND TRANSFER Total:	**2,411,145.00**	**2,411,145.00**	**0.00**	**0.00**	**0.00**	**2,411,145.00**
Expense Total:	**2,411,145.00**	**2,411,145.00**	**0.00**	**0.00**	**0.00**	**2,411,145.00**
Fund: 101 - DISCRETIONARY SALES SURTAX Surplus (Deficit):	**-1,916,145.00**	**-1,916,145.00**	**57,833.39**	**201,398.08**	**201,398.08**	**-2,117,543.08**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 410 - WATER/SEWER FUND						
Revenue						
00 - UNDESIGNATED	8,035,762.00	8,035,762.00	263,618.04	1,547,120.82	1,547,120.82	6,488,641.18
Revenue Total:	**8,035,762.00**	**8,035,762.00**	**263,618.04**	**1,547,120.82**	**1,547,120.82**	**6,488,641.18**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense						
Activity: 53300 - WATER						
50 - PUBLIC WORKS	4,224,686.00	4,224,686.00	127,699.82	568,889.08	1,249,992.46	2,974,693.54
Activity: 53300 - WATER Total:	**4,224,686.00**	**4,224,686.00**	**127,699.82**	**568,889.08**	**1,249,992.46**	**2,974,693.54**
Activity: 53500 - SEWER						
50 - PUBLIC WORKS	3,652,596.00	3,652,596.00	94,626.90	504,401.73	3,967,555.73	-314,959.73
Activity: 53500 - SEWER Total:	**3,652,596.00**	**3,652,596.00**	**94,626.90**	**504,401.73**	**3,967,555.73**	**-314,959.73**
Activity: 58100 - INTERFUND TRANSFER						
99 - NON DEPARTMENTAL	19,800.00	19,800.00	0.00	0.00	0.00	19,800.00
Activity: 58100 - INTERFUND TRANSFER Total:	**19,800.00**	**19,800.00**	**0.00**	**0.00**	**0.00**	**19,800.00**
Expense Total:	**7,897,082.00**	**7,897,082.00**	**222,326.72**	**1,073,290.81**	**5,217,548.19**	**2,679,533.81**
Fund: 410 - WATER/SEWER FUND Surplus (Deficit):	**138,680.00**	**138,680.00**	**41,291.32**	**473,830.01**	**-3,670,427.37**	**3,809,107.37**
Total Surplus (Deficit):	**-4,205,012.00**	**-4,205,012.00**	**1,598,807.70**	**3,546,090.45**	**-734,033.67**	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001 - GENERAL FUND	-2,427,547.00	-2,427,547.00	1,499,682.99	2,870,862.36	2,734,995.62	-5,162,542.62
101 - DISCRETIONARY SALES …	-1,916,145.00	-1,916,145.00	57,833.39	201,398.08	201,398.08	-2,117,543.08
410 - WATER/SEWER FUND	138,680.00	138,680.00	41,291.32	473,830.01	-3,670,427.37	3,809,107.37
Total Surplus (Deficit):	**-4,205,012.00**	**-4,205,012.00**	**1,598,807.70**	**3,546,090.45**	**-734,033.67**	

Mary Esther Public Works Report February 2024

Current and Completed Projects:

1. Completed 5 Year Pavement Maintenance Inspections and Program Budgeting
2. Inspected all playgrounds and Developed Task Order Plans and Budgets
3. Evaluated Stop Bars, markings, and street signs.
4. Install ten cigarette butt recycling bins that Keep Okaloosa Beautiful will collect butts from monthly for recycling. These were installed at all public parks.
5. Completed signage and trash cans for the Misty Water Pier
6. Started Mary Esther Manor Sidewalk Inspections, drainage inspections, and began tearing out damaged sidewalks. Replaced two sections this month and poured sidewalk for sewer line break on S. Lorriane.
7. Planted flower bed at City Hall
8. Director received notification of Certified Playground Inspector Class and Certification
9. Conducted interview for a part time/ seasonal worker.
10. Continued crack sealing in Mary Esther Manor
11. Primed and timed all City Irrigation pumps for Parks and Properties
12. Mowing was conducted in Springdale, Bryn Mawr Park, Makron, Oak Tree Park, City Hall, Mary Esther Blvd.
13. Attended GIS training and developed georeferenced PDF maps that are navigable for Jacobs employee and Public Works to use in the field to locate assets mapped out by Jacob Engineering.
14. A new insert valve was installed on North Street allowing Talcon to complete the tie in of the new water system and begin sidewalk construction on Mary Esther Drive.
15. Purchased yard sweeper to save time on picking up pinecones and it is much faster leaving crews more time to do other jobs. This was an idea brought up by Kevin in Public Works.
16. Purchased a new vibratory bull float for concrete work and began training. We believe this will make the sidewalk pouring faster and reduce part of the more arduous work.

Upcoming Project

1. Completion of Brian Circle crack sealing and begin in other places within Maintenance Area 2 such as Ruby Circle.
2. Installation of two outbuilding for equipment storage
3. Continued pothole patching and begin training on the new infrared asphalt heater which will remove joints around patches.
4. Bids to go out on Sewer Vacuum Truck, Bypass Pump, Generator Maintenance, and replacement components if approved.
5. Begin collaborating with architects on City Hall Design
6. Begin new sidewalk installation on Brian Circle and begin tear out of broken sidewalks.
7. Jetting of drainage system on Elliot and camera inspection of the French drains.
8. Review new bids for Fire Hall Bathroom Renovation and Library Renovation
9. Installation of security cameras for the wells.

10. Begin herbicide treatments including broadleaf and total kills around sidewalks, curbs, and fence lines to reduce weed eating.
11. We hope to get the street sweeper repaired and begin routes as well as demo a regenerative air sweeper on April 10, 2024.
12. Begin installation of fifty-four stop bars throughout the city.

Mary Esther Public Library -- Report for Council

April 1, 2024

Circulation

	Circulation	Digital Circulation	Library Visits	Registered Users	Internet Use	Wireless Access
May-22	3177	844	2336	2637	240	134
Jun-22	3677	945	2434	2258	268	83
Jul-22	4057	850	3179	2233	235	116
Aug-22	4137	1011	2735	2275	255	112
Sep-22	3915	887	2565	2288	244	91
Dec-22	3283	747	2280	2350	226	70
Jan-23	4218	852	2444	2300	256	101
Mar-23	3923	860	2723	2331	304	87
Apr-23	3483	866	2615	2366	270	56
May-23	3469	844	2663	2364	287	74
Jun-23	3925	895	2973	2379	241	81
Jul-23	4162	930	3236	2358	280	86
Aug-23	4133	998	2754	2377	282	72
Sep-23	3779	1023	2831	2393	277	62
Oct-23	3389	1315	3212	2404	103	103
Nov-23	3367	1249	2804		200	63
Dec-23	2404	1308	1795	2388	266	49
Jan-24	3920	1340	2215	2440	229	94
Feb-24	3368	1084	2559	2462	240	77

Community Literacy Project

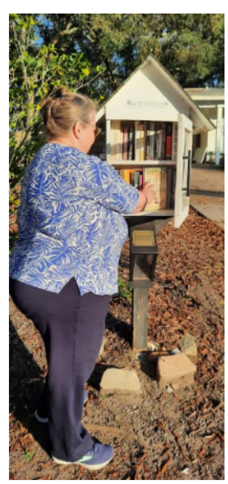
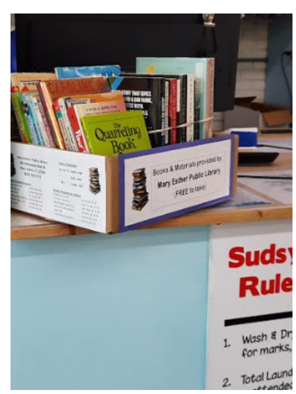
Library staff member Lillie Ealum is completing her Bachelor's in Library Information Services this spring. I asked her to provide a synopsis of her Literacy Project, so we could share it with the Council:

"For one of my LIS classes I had to identify a problem in the community and create a service-learning project to help address the problem. I chose to look at ways the library could increase the focus on community literacy. One component of my project is sharing some of our discarded and donated books at laundromats and Little Free Libraries around the community. I decorated boxes with library promotional information, such as contact info, hours of operation, and a list of our regular programs. Next, I selected a mix of children's and adult books for each box. I loaded up two huge bags full of a mix of adult and children's books for placement in the community.

Locations I placed books include:

1. *One Hopeful Place*
2. *Total Laundry Services – Hollywood Blvd*
3. *Panhandle Laundry Company – Wright Parkway*
4. *Panhandle Laundry Company – Hwy 98 Florosa*
5. *The Laundry Room – Walter Martin*
6. *24 Hr Coin Laundry – Alder Ave.*
7. *Little Free Libraries – 8 to 10 different locations (only 1 in Mary Esther City)"*



Library Special Events

The Mary Esther Library is continuing our partnership with the **Hurlburt Field Special Operations School**. Students work in teams in the **Antiterrorism Level II course** and conduct simulated site surveys. The objective is to "evoke a heightened sense of vigilance for detecting hostile surveillance of the students as they are conducting the site assessments". To add realism, groups dressed in civilian attire discreetly monitor and sometimes photograph the students as they survey the facility. There is never any disruption to normal library operations.

OCPLC libraries will be having the annual ***Staff Training & Development Day*** on Friday, April 26 at the Niceville Community Center. All libraries will be closed for the training. Mary Esther Library staff will be doing a presentation on ***"Bringing Communities Together with Adult and Family Programming".***

Over 25 attendees enjoyed the ***Adult Lego Night*** on March 6, featuring the Disney Castle. The Friends of the Mary Esther Library made this event possible by purchasing the 4,837-piece Lego Castle. Refreshments were provided and a good time was enjoyed by all.

Library Programs and Classes

Youth Services introduced a **new program** in February, the ***'Mommy and Me Book Club'.*** Parents have an opportunity to discuss books and share, in an environment that the babies and toddlers can play and be safe.

The Library is now hosting the neighborhood **Bunco Group** on the third Friday afternoon of the month.

The Library hosts a monthly **Puzzle Exchange and Social Hour** for those who want to share puzzles, helpful hints, or pictures of their creations. This group meets the second Tuesday at 2:00.

'LoveCraft?' adult crafting class is held the third Wednesday at 4:00. '***All We Need is Hue'*** adult coloring class is the second Monday at 10:30. '***All About Books'*** book discussion group meets the third Wednesday at 10:30. ***'It's a Mystery'*** book club meets the first Monday at 10:30.

Baby Lapsit Storytime for ages 0-2 is held three Wednesday mornings per month. ***Pre-K Storytime*** for ages 3-6 is on Thursday mornings. The '***Lego Club'*** meets the third Saturday morning of each month.

Youth Services goes to **Youth Village** on Friday mornings to do **Storytime outreach** during the school year.

Saturday Monthly Movie Matinees are one Saturday afternoon per month, TBA.

Monthly ***STEAM*** classes for ages 9-14 are the first Saturday of the month.

'Roll With It' D & D group for teens and young adults meets the second Saturday of the month.

Staff Training

Two staff members attended a circulation/interlibrary loan policy and best practices workshop in Niceville on March 12.

Youth Services attended the annual PLAN Summer Library Program conference on March 22.

OCPLC Governing Board

The next meeting of the Governing Board will be Wednesday, **May 22, 2024** at 2:00 p.m. in Niceville. Cmbr. Bernie Oder is Mary Esther's Governing Board Representative.

Ocean City-Wright
Fire Control District

March 21, 2024

TO: Honorable Mayor and Council Members, City of Mary Esther
RE: Monthly Report, Fire Department, February 20th, 2024 – March 20th, 2024

Mayor and Council Members,

As always, the Fire District considers it a privilege to serve the citizens of Mary Esther and to support the mission of the mayor, council, and staff.

We have spent some time this month celebrating our department's accomplishment of accredited status by the Commission on Fire Accreditation International. We are the first fire department in Okaloosa County, one of two in the Panhandle, and one of 312 in the world to achieve this designation. We were excited to see it covered by The Northwest Florida Daily News and Get the Coast, recognizing the efforts of our members. Accreditation is an ongoing effort for continuous improvement, and we are excited to continue this path.

The district has been busy over the past couple of months testing and awarding promotions. We have recently promoted one captain and two engineers. We are excited to celebrate this career milestone with these three gentlemen.

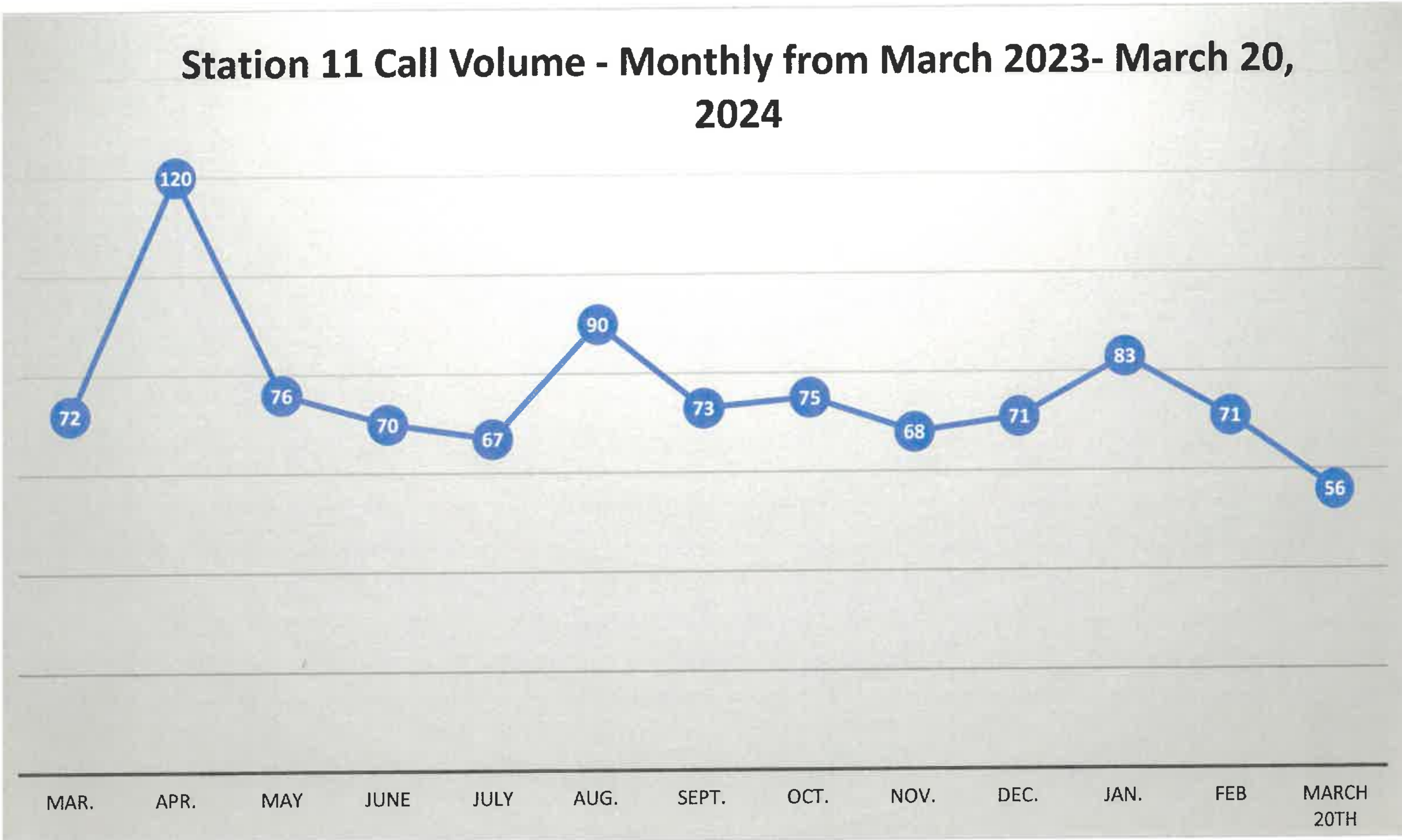
Our operations and prevention divisions collaborated on March 12th as we hosted approximately 50 ROTC members from Choctawhatchee High School. These students "rucked" from the school to Firehouse 1 where they participated in the physical agility assessment that our firefighters must complete every year. It was a great day with life advice shared and friendships made.

During this reporting period, our Inspections Division has completed 16 annual inspections and 9 re-inspections, completing all inspections scheduled for February 2024. Sprinkler plans and life safety plans have been approved for the new Murphys USA. Engine 11 responded to 56 calls for service.

Respectfully,

Jeff Wagner, Fire Chief

233 Racetrack Rd, NE. Fort Walton Beach, FL 32547
(850)862-1185 (850)862-6224 fax



Ocean City-Wright Fire Control District

STATION COUNT

OCW Station 1: 223

OCW Station 2: 96

OCW Station 3: 107

OCW Station 11: 56

TOTAL: 482

233 RACETRACK RD, NE. FORT WALTON BEACH, FL 32547
(850)862-1185 (850)862-6224 FAX

COMMUNITY DEVELOPMENT DEPARTMENT
Monthly Activity Report

Reporting Period
February 24, 2024 – March 22, 2024

Code Enforcement

Activities			
Complaints	3	Inspection	10
Agency Assist	1	Consultations	6
Verbal Warning	1	Advisements On Codes to Citizens	3
Notice of violations	3	Courtesy Notice	1

Permitting

Permit Type	
Special Event Permit	1
Fence	3
Driveway	1
Swimming Pool	1
Accessory Structures	1
Signage Commercial	1
Inspections	10

- The properties that have been taken to the special magistrate have come into full compliance.
- Fine reduction hearings for 709 Marcia Circle and 441 Stonehenge will take place on March 26, 2024 at 9 A.M. Both properties have been brought into full compliance. Once a settlement has been reached and fines have been paid, I will then issue a compliance notice to the owner of the property.
- CRS audit will take place in May, I am working with the County to obtain a better score for the city's CRS program.
- I will be working with the business tax administrator to ensure that all businesses operating in the city limits have obtained a city issued business tax receipt.
- I will also be working closely with the utility billing administrator on backflow enforcement within the coming months.
- My goal is to try and work with citizens before the hot season. As summer approaches grass, weeds, bushes, and the like will be growing at a high rate. I plan on speaking with residents and educating them about getting vegetation cut back before it gets too hot.

March 13, 2024

Mr. Jared Cobb
City Manager
City of Mary Esther
195 Christobal Road
Mary Esther, Florida 32569

Dear Mr. Cobb,

I have compiled the ongoing activities for the Jacobs Mary Esther Florida Project for February 2024.

GENERAL

With the new Utility Billing Administrator onboard we are working closely with them to correct issues with the database and billing information.
Well 1 rehab project is ongoing and on schedule.
Springdale Park renovation is ongoing and on schedule.
All residential sampling ports for water residual testing have been installed. This is a value add being done by Jacobs for the city.
This Project currently holds the following Florida State Licenses:

- 1 Class 3 Distribution Water License
- 3 Class C Wastewater Licenses
- 4 Class C Water Licenses
- 5 Backflow Certifications

There were 3 Call-Out's in February:

- 02/14/24 - 6" Main Break at Hampton Court and Miracle Strip Pkwy.
  - Repaired under pressure, flushed, with Cl2 residuals monitored.
- 02/26/24 – Call out for possible leak at Makron Dr.
  - No leak present on arrival.
- 02/27/24 – Emergency Shut Off for Repair at 351 Mary Esther Blvd.

Link to completed Work Orders for January:
[MAE-Monthly Completed Work Order Summary]

Safety and training:

- Weekly Safety Meetings.

JACOBS

- Several associates are studying for certification exams.
- Associates doing online safety training courses.
- Cross training associates to work in all areas of responsibility.

- ***The plant has been accident and injury free for 1,013 days.***

WASTEWATER TREATMENT
All required reports were submitted on time.
All required laboratory testing was completed per our permit.
Valve exercising on the plant is complete for this fiscal year.

Wastewater plant 1 is out of service and the equipment that is operational is being maintained and exercised. Design for rehab is halted pending an engineering study on going to the county. Preventive maintenance was performed on all operational equipment.

Clarifier 2
- Gearbox has been unfastened and removed by Jacobs Major Maintenance
- Gearbox is in repair shop currently

Spray field
Equipment is in service and ready for cutting. Spray heads are being repaired or replaced as needed.
The motor for pump two has been received. Shaft for pump two has been pulled and sent for repair.
Preventive maintenance was performed on all operational equipment.

SANITARY SEWER COLLECTION AND LIFT STATIONS
All lift stations were cleaned, and residual grease removed.
The grounds were mowed, and all litter removed.
Preventive maintenance was performed on all operational equipment.
All generators were load tested.

At Hurlburt Field station there is only one pump available with the auxiliary diesel engine. The other backup diesel engine needs repair or replacement. Quotes on repair were quite high and we are now considering replacing the auxiliary engines with a generator. This is included in the master plan.

WATER TREATMENT AND DISTRIBUTION

August 2023 Water Well Production was 11,561,000 gallons
Running annual average unaccounted-for water: 8.0%.
Preventive maintenance was performed on all operational equipment.
All permit required testing was performed with satisfactory results.
All Water wells are operational and producing, except for well 1.
Flushed several water lines and fire hydrants.
All operational equipment is being maintained and exercised per manufacturer's recommendations.

METER READING

Total number of meters read: 2,111.
Total number of Rereads: 22, (1.1%). The national average is 5%

If you have any questions regarding the monthly report, please feel free to contact me at your convenience.

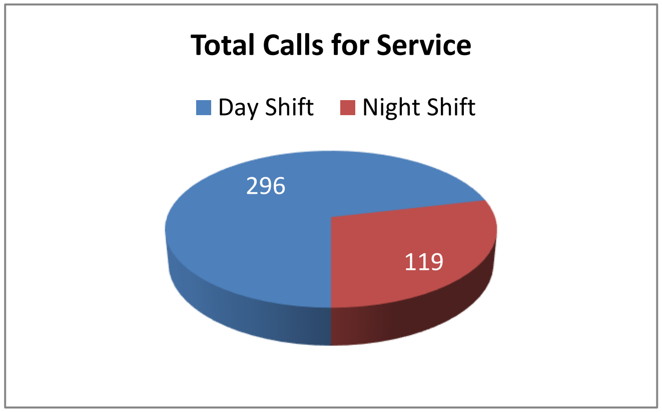
Sincerely,

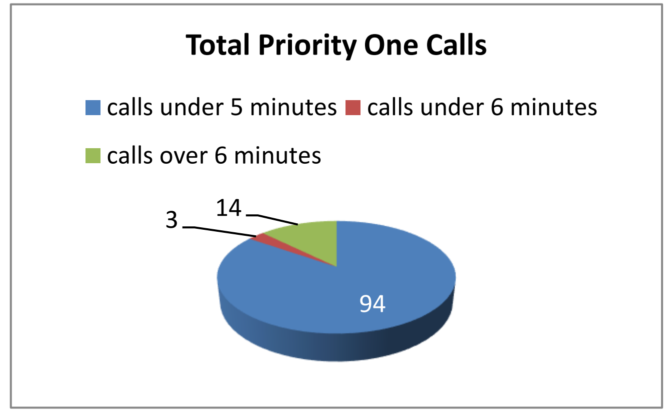
Randall Killian
Project Manager
Jacobs Eng. Group

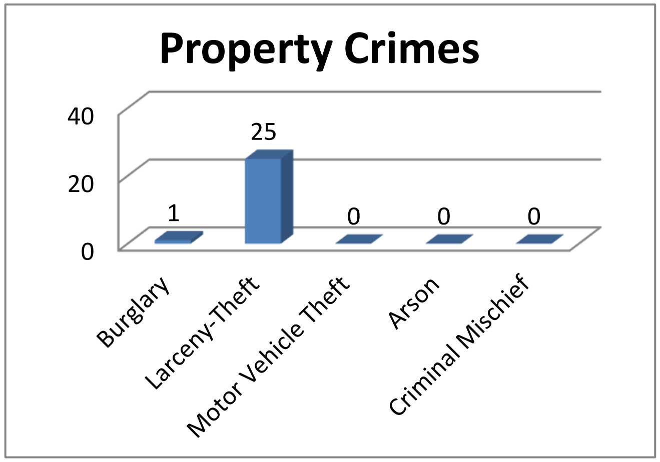
Cc : Project file
Kyle Holder

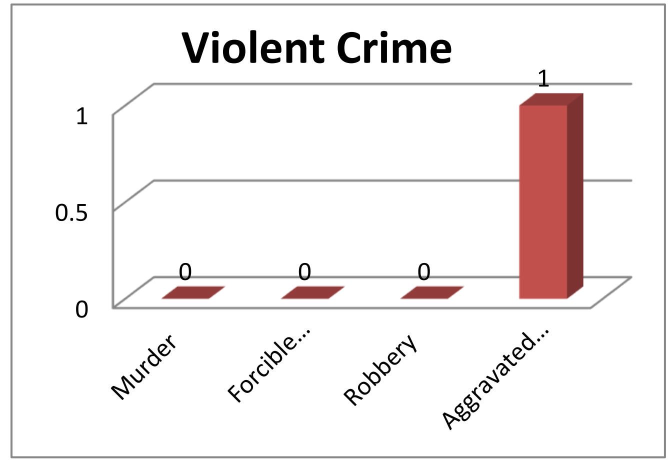
MARY ESTHER CHART Jan 2024

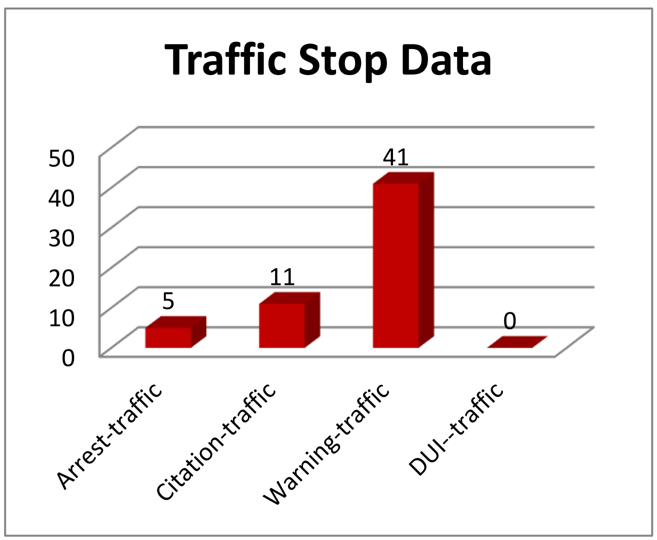
Total Calls for Service	**415**
Day Shift	296
Night Shift	119
Priority 1 Calls	**111**
calls under 5 minutes	94
calls under 6 minutes	3
calls over 6 minutes	14
Property Crimes	**26**
Burglary	1
Larceny-Theft	25
Motor Vehicle Theft	0
Arson	0
Criminal Mischief	0
Violent Crime	**1**
Murder	0
Forcible Rape	0
Robbery	0
Aggravated Assault	1
Traffic Violations-stops	**57**
Arrest-traffic	5
Citation-traffic	11
Warning-traffic	41
DUI--traffic	0
Marine Violations	**0**
Marine Citations	0
Marine Warnings	0
Marine Crashes	0
Traffic Crash	**12**
Traffic crash w/injuries	2
Traffic crash w/o injuries	10
Traffic Crash-Fatal	0

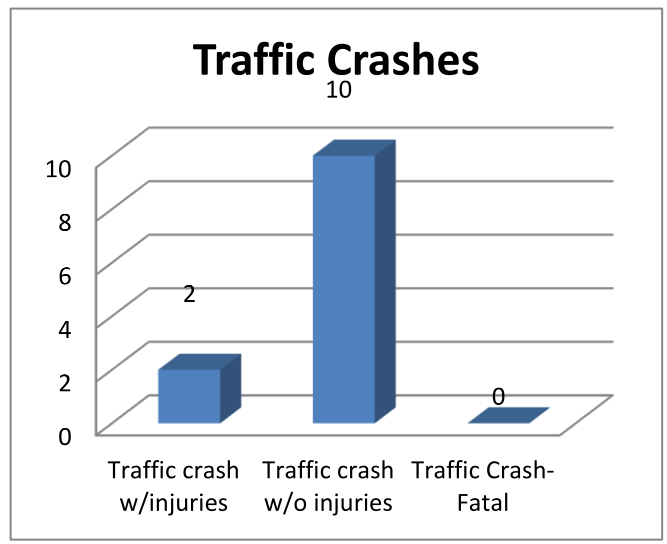












City Ord. Violations **0** **Distressed Swimmers** **0** **Drownings** **0**

Prepared by Crime Analyst Katie Parker on Feb 2, 2024

AGENDA ITEM

Agenda Item 10.1.

TO: Honorable Mayor and Members of the City Council

FROM: Dillon Morris, Administrative Coordinator

DATE: April 1, 2024

SUBJECT: City Council Vacancies and Appointment Process

BACKGROUND:
Councilmember Lipscomb resigned effective December 28, 2023. Councilmember Coxwell resigned effective December 30, 2023. mayor, council, and staff have been working to advertise the open position to secure applications.

DISCUSSION:
On March 18, 2024, City Clerk Morris received an application from Citizen Richard Lawson expressing an interest in being appointed to council. Mayor and council are to interview Mr. Lawson and discuss if they would like to appoint him to fill the unexpired term.

FINANCIAL IMPACT:
There is no financial impact related to this matter.

RECOMMENDATION:
Motion to appoint Richard Lawson as a Councilmember for the City of Mary Esther to fill an unexpired term until a special election is called and the results are certified.

ATTACHMENT(S):
1. Richard Lawson Application

Dillon Morris

From: Richard D Lawson <richarddsiphone@yahoo.com>
Sent: Monday, March 18, 2024 12:24 PM
To: Dillon Morris
Subject: Consideration for member of city council

Mr Morris, my name is Richard Lawson, 850-240-5588. My email is richarddsiphone@yahoo.com I live at 15 Mary Esther Drive. I would like to be considered and become a member of the Mary Esther City Council. Can you let me know where I pick up the paperwork and due date for submission. Thank you.

Sent from Yahoo Mail for iPhone

AGENDA ITEM

Agenda Item 11.1.

TO: Honorable Mayor and Members of the City Council

FROM: Dillon Morris, Administrative Coordinator

DATE: April 1, 2024

SUBJECT: Selection of Mayor Pro Tem

BACKGROUND:
The City Charter states that the Mayor Pro Tem shall be chosen by and from the members of the Council at the legislative meeting in April of each year to serve during the ensuing year.

DISCUSSION:
The Mayor and City Council should discuss candidates and select a Mayor Pro Tem to serve through March 2025.

FINANCIAL IMPACT:
There is no financial impact related to this matter.

RECOMMENDATION:
Motion to appoint ____________ as Mayor Pro Tem.

ATTACHMENT(S):

AGENDA ITEM

Agenda Item 11.2.

TO: Honorable Mayor and Members of the City Council

FROM: Shawn Lindsey

DATE: April 1, 2024

SUBJECT: Emergency Purchases for Water Line Break on Highway 98

BACKGROUND:
On February 14, 2024, Public Works discovered a water leak between the two eastbound lanes of Highway 98. Jacobs was called out and FDOT engineering contractors on the current paving job were notified. The cause of the leak is unknown, but at first we believed it was a result of the paving job that had occurred the night before. The leak was in a 6-inch cast iron main line that supplies our 2-inch line that feeds several hundred people in Mary Esther. Jacobs was able to repair the line under pressure without anyone losing service. The repair took about twice as long as typical due to an FDOT contractor paving over the water valves for this line, which would have allowed crews to reduce pressure on the line if partially closed while maintaining minimum pressure in the homes. In order to keep up with the flow, we eventually had to call out two pumper trucks and use our bypass pump for the repairs. Two emergency purchases were made in response to this emergency leak, including L 30 for traffic control and rerouting traffic into the westbound lanes, which cost $3,510 and Construction Materials, which handled the excavation, back filling and pumping for the water leak at the cost of $56,162.75. The city also received a claim from FDOT for the amount of $58,065.41 for their paving contractor who milled, reinstalled the base and paving for this leak as they would not allow our contractor to do the paving since it was an active paving job.

DISCUSSION:
These purchases were made during the emergency following our emergency procedures. Staff had reached out to FDOT staff to discuss the cost of this project, which was at least twice as high as expected due to the valves being covered and they had not had a chance to meet with them. We have not found out if the claim from the FDOT could be turned over to our insurance to be processed.

FINANCIAL IMPACT:
The total financial impact of this leak will be $117,738.16.

RECOMMENDATION:
A motion to approve the emergency purchases for L30 and Construction Materials and for staff to seek reduction of claims from FDOT due to the valves being covered during this emergency which greatly increased the cost of the repairs.

ATTACHMENT(S):

1. Bills Associated with 98 Water Leak on 21424
2. L30 Invoice_001

2

RECEIVED
3/4/24
IJ Dcy

Construction Materials of Northwest Florida, Inc.
PO Box 1247
Shalimar, FL 32579 US
850-864-0909
cmnwf2011@gmail.com
co-matnwf.com

BILL TO
roger

INVOICE 2024-5453

DATE 02/21/2024 **TERMS** Net 14

DUE DATE 03/06/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/14/2024	**Equipment Rental**	Pump truck Rental 11:30 AM - 10:30 PM	11	465.00	5,115.00T
02/14/2024	**Equipment Rental**	Pump truck Rental 6:30 PM - 11:00 PM	4.50	465.00	2,092.50T
02/14/2024	**Equipment Rental**	Light plant	1	650.00	650.00T
02/14/2024	**Equipment Rental**	Floor saw	1	465.50	465.50T
02/14/2024	**Equipment Rental**	Jumping jack	1	464.75	464.75T
02/14/2024	**Equipment Rental**	Saw blade	1	175.00	175.00T
02/14/2024	**Delivery Fee**	Equipment delivery and pick up	2	200.00	400.00
02/14/2024	**Trucking By Hour**	Truck #566 standby 11:30 AM - 4:30 PM	5	130.00	650.00
02/14/2024	**Trucking By Hour**	Truck #570 standby 1:00 PM - 2:00 PM	1	130.00	130.00T
02/14/2024	**Trucking By Hour**	Truck #571 standby 11:30 AM - 5:00 PM	5.50	130.00	715.00
02/14/2024	**Trucking By Hour**	Truck 571 hauling 5:00 PM - 12:30 AM	7.50	185.00	1,387.50T
02/14/2024	**57 Limestone (Ton)**	Delivered from office to jobsite	40	96.00	3,840.00T
02/14/2024	**Labor**	Supervisor with truck 11:30 AM - 12:30 AM	13	85.00	1,105.00
02/14/2024	**Labor**	Supervisor with truck 11:30 AM - 12:30 AM	13	85.00	1,105.00
02/14/2024	**Labor**	Supervisor with truck 11:30 AM - 12:30 AM	13	85.00	1,105.00
02/14/2024	**Labor**	Dispatcher on standby 11:30 AM - 4:00 PM	4.50	45.00	202.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/14/2024	**Labor**	Excavate roadway to saw cut to expose water main leak, Excavate dirt to expose leaking water main. Utilize pumptruck to vacuum water from hole so crew can repair water main. once repaired backfill hole with 57stone. Grade gravel to existing subgrade and compact.	1	25,460.00	25,460.00
02/14/2024	**Labor**	Laborer 4:30 PM - 12:30 AM	8	50.00	400.00T
02/14/2024	**Labor**	Laborer 4:30 PM - 12:30 AM	8	50.00	400.00T
02/14/2024	**Labor**	Laborer 4:30 PM - 12:30 AM	8	50.00	400.00T
02/14/2024	**Equipment Rental**	Mini Excavator	1	2,000.00	2,000.00T
02/14/2024	**Equipment Rental**	Front end loader	1	2,500.00	2,500.00T
	Equipment Rental	Asphalt Crew and Paver on standby from 12:30 PM - 4:30 PM	4	1,350.00	5,400.00T

SUBTOTAL	56,162.75
TAX (0%)	0.00
TOTAL	56,162.75
TOTAL DUE	**$56,162.75**

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
COST ESTIMATE, FOR INCREASE, DECREASE, OR ALTERATION IN THE WORK (SPEC 4-3.2)

CONTRACTOR INFORMATION

FIN#: 437366-1-52-01 Contract #: T3843 Fed Proj. #: D322025B
Point of Contact (Name/Phone #): Christian Grimes (850) 433-3001
Email Address: cgrimes@cwrcontracting.com
Estimate Prepared By: Christian Grimes
Company: C. W. Roberts Contracting, Inc.

X Christian G Grimes

Option 1 Signature (NOT needed for Optio...

****

CONTRACTOR C.W. Roberts Contracting, Inc.		
1) LABOR AND BURDEN	$	10,977.27
2) MATERIALS AND SUPPLIES	$	10,178.00
3) EQUIPMENT	$	19,462.10
4) INDIRECT COST, EXPENSES, AND PROFIT	$	8,048.04
	$	48,665.41
SUB-CONTRACTOR 1 Emerald Coast Milling & Services, Inc.		
1) LABOR AND BURDEN	$	-
2) MATERIALS AND SUPPLIES	$	6,500.00
3) EQUIPMENT	$	-
4) INDIRECT COST, EXPENSES, AND PROFIT	$	1,137.50
	$	7,637.50
SUB-CONTRACTOR 2 Gulf Coast Traffic Engineers		
1) LABOR AND BURDEN	$	-
2) MATERIALS AND SUPPLIES	$	1,500.00
3) EQUIPMENT	$	-
4) INDIRECT COST, EXPENSES, AND PROFIT	$	262.50
	$	1,762.50
SUB-CONTRACTOR 3		
1) LABOR AND BURDEN	$	-
2) MATERIALS AND SUPPLIES	$	-
3) EQUIPMENT	$	-
4) INDIRECT COST, EXPENSES, AND PROFIT	$	-
	$	-
SUB-CONTRACTOR 4		
1) LABOR AND BURDEN	$	-
2) MATERIALS AND SUPPLIES	$	-
3) EQUIPMENT	$	-
4) INDIRECT COST, EXPENSES, AND PROFIT	$	-
	$	-
SUB-CONTRACTOR 5		
1) LABOR AND BURDEN	$	-
2) MATERIALS AND SUPPLIES	$	-
3) EQUIPMENT	$	-
4) INDIRECT COST, EXPENSES, AND PROFIT	$	-
	$	-
SUB-CONTRACTOR 6		
1) LABOR AND BURDEN	$	-
2) MATERIALS AND SUPPLIES	$	-
3) EQUIPMENT	$	-
4) INDIRECT COST, EXPENSES, AND PROFIT	$	-
	$	-
SUB-CONTRACTOR 7		
1) LABOR AND BURDEN	$	-
2) MATERIALS AND SUPPLIES	$	-
3) EQUIPMENT	$	-

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
COST ESTIMATE, FOR INCREASE, DECREASE, OR ALTERATION IN THE WORK (SPEC 4-3.2)

CONTRACTOR INFORMATION

FIN#:	437366-1-52-01	Contract #:	T3843	Fed Proj. #:	D322025B
Point of Contact (Name/Phone #):	Christian Grimes (850) 433-3001				
Email Address:	cgrimes@cwrcontracting.com				
Estimate Prepared By:	Christian Grimes				
Company:	C. W. Roberts Contracting, Inc.				
4) INDIRECT COST, EXPENSES, AND PROFIT					$ -
					$ -

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
COST ESTIMATE, FOR INCREASE, DECREASE, OR ALTERATION IN THE WORK (SPEC 4-3.2)

CONTRACTOR INFORMATION

FIN#: 437366-1-52-01 Contract #: T3843 Fed Proj. #: D322025B
Point of Contact (Name/Phone #): Christian Grimes (850) 433-3001
Email Address: cgrimes@cwrcontracting.com
Estimate Prepared By: Christian Grimes
Company: C. W. Roberts Contracting, Inc.

SUB-CONTRACTOR 8		
1) LABOR AND BURDEN	$	-
2) MATERIALS AND SUPPLIES	$	-
3) EQUIPMENT	$	-
4) INDIRECT COST, EXPENSES, AND PROFIT	$	-
	$	-
SUB-CONTRACTOR 9		
1) LABOR AND BURDEN	$	-
2) MATERIALS AND SUPPLIES	$	-
3) EQUIPMENT	$	-
4) INDIRECT COST, EXPENSES, AND PROFIT	$	-
	$	-
SUB-CONTRACTOR 10		
1) LABOR AND BURDEN	$	-
2) MATERIALS AND SUPPLIES	$	-
3) EQUIPMENT	$	-
4) INDIRECT COST, EXPENSES, AND PROFIT	$	-
	$	-
TOTAL COST OF INCREASE, DECREASE OR ALTERATION IN THE WORK	**$**	**58,065.41**

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

COST ESTIMATE, FOR INCREASE, DECREASE, OR ALTERATION IN THE WORK (SPEC 4-3.2)

700-050-59
CONSTRUCTION
10/19

CONTRACTOR INFORMATION

FIN#: 437366-1-52-01 Contract #: T3843 Fed Proj. #: D322025B

Point of Contact (Name/Phone #): Christian Grimes (850) 433-3001

Email Address: cgrimes@cwrcontracting.com

Estimate Prepared By: Christian Grimes

Company: C. W. Roberts Contracting, Inc.

CONTRACTOR: C.W. Roberts Contracting, Inc.

1) LABOR AND BURDEN

LABOR	TIME	UNIT	RATE	BURDEN (%)	LABOR plus BURDEN SUB-TOTAL
Lute Raker #1	12.50	Hours	$ 21.10	41.19%	$ 372.39
Lute Raker #1 Overtime	3.00	Hours	$ 31.65	41.19%	$ 134.06
Screed Operator #1	13.50	Hours	$ 19.50	41.19%	$ 371.68
Screed Operator #1 Overtime	2.00	Hours	$ 29.25	41.19%	$ 82.60
Dump Truck Driver #1	13.00	Hours	$ 20.00	41.19%	$ 367.09
Screed Operator #2	14.50	Hours	$ 22.78	41.19%	$ 466.36
Paver Operator #1	14.50	Hours	$ 19.90	41.19%	$ 407.40
Dump Truck Driver #2	10.00	Hours	$ 21.00	41.19%	$ 296.50
Dump Truck Driver #3	10.00	Hours	$ 20.00	41.19%	$ 282.38
Laborer #1	5.00	Hours	$ 15.75	41.19%	$ 111.19
Paving Foreman	3.50	Hours	$ 31.25	41.19%	$ 154.43
Roller Operator #1	14.50	Hours	$ 18.75	41.19%	$ 383.86
Roller Operator #2	13.50	Hours	$ 16.25	41.19%	$ 309.74
Roller Operator #2 Overtime	2.00	Hours	$ 24.37	41.19%	$ 68.82
Laborer #2	14.50	Hours	$ 16.00	41.19%	$ 327.56
Loader Operator #1	5.00	Hours	$ 20.00	41.19%	$ 141.19
Dump Truck Driver #4	9.00	Hours	$ 20.00	41.19%	$ 254.14
Dump Truck Driver #5	10.50	Hours	$ 20.00	41.19%	$ 296.50
Dump Truck Driver #5 Overtime	4.00	Hours	$ 30.00	41.19%	$ 169.43
QC Roadway Tech #1	8.00	Hours	$ 25.48	41.19%	$ 287.80
Dump Truck Driver #6	16.50	Hours	$ 20.00	41.19%	$ 465.93
Roller Operator #3	14.50	Hours	$ 18.00	41.19%	$ 368.51
Lowboy Driver #1	2.00	Hours	$ 21.00	41.19%	$ 59.30
Distributer Operator #1	13.00	Hours	$ 24.85	41.19%	$ 456.11
Dump Truck Driver #7	10.50	Hours	$ 20.00	41.19%	$ 296.50
Dump Truck Driver #8	9.00	Hours	$ 20.00	41.19%	$ 254.14
QC Roadway Tech #2	10.00	Hours	$ 34.37	41.19%	$ 485.27
MTV Operator #1	12.50	Hours	$ 18.40	41.19%	$ 324.74
MTV Operator #1 Overtime	3.00	Hours	$ 27.60	41.19%	$ 116.91
Loader Operator #2	5.00	Hours	$ 18.90	41.19%	$ 133.42
Grade Foreman	4.00	Hours	$ 33.87	41.19%	$ 191.28
Dump Truck Driver #9	10.25	Hours	$ 20.00	41.19%	$ 289.44
Dump Truck Driver #10	10.00	Hours	$ 20.00	41.19%	$ 282.38
Dump Truck Driver #11	12.50	Hours	$ 20.00	41.19%	$ 352.98
Dump Truck Driver #11 Overtime	0.50	Hours	$ 30.00	41.19%	$ 21.18
Roller Operator #4	4.50	Hours	$ 22.85	41.19%	$ 145.18
Bulldozer Operator #1	8.00	Hours	$ 19.57	41.19%	$ 221.05
Lowboy Driver #2	14.00	Hours	$ 25.00	41.19%	$ 494.17
Dump Truck Driver #12	10.00	Hours	$ 20.00	41.19%	$ 282.38
Screed Operator #2 Overtime	1.00	Hours	$ 34.17	41.19%	$ 48.24
Paver Operator #1 Overtime	1.00	Hours	$ 29.85	41.19%	$ 42.15
Roller Operator #1 Overtime	1.00	Hours	$ 28.12	41.19%	$ 39.70
Laborer #2 Overtime	1.00	Hours	$ 24.00	41.19%	$ 33.89
Roller Operator #3 Overtime	1.00	Hours	$ 27.00	41.19%	$ 38.12
MTV Operator #2	1.00	Hours	$ 19.00	41.19%	$ 26.83
Lowboy Driver #1 Overtime	5.00	Hours	$ 31.50	41.19%	$ 222.37
					$ -
				Row Control	

TOTAL LABOR AND BURDEN $ 10,977.27

2) MATERIALS AND SUPPLIES

MATERIAL	QTY.	UNIT	RATE	SUB-TOTAL

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
COST ESTIMATE, FOR INCREASE, DECREASE, OR ALTERATION IN THE WORK (SPEC 4-3.2)

CONTRACTOR INFORMATION

FIN#: 437366-1-52-01 Contract #: T3843 Fed Proj. #: D322025B
Point of Contact (Name/Phone #): Christian Grimes (850) 433-3001
Email Address: cgrimes@cwrcontracting.com
Estimate Prepared By: Christian Grimes
Company: C. W. Roberts Contracting, Inc.

b) Average overhead per day = Ds:

As = Original Contract Amount minus Original Subcontract Amount(s)*	$	12,729,297.43
B = Original Contract Time		450
C = 8%		
Ds = $\frac{As \times C}{B}$	$	2,262.99
Calendar days of entitlement that are in excess of the first 10 cumulative		2
	$	4,525.97
TOTAL INDIRECT COST, EXPENSES, AND PROFIT	**$**	**8,048.04**

* Deduct Original Subcontract Amount(s) of subcontractor(s) performing the work.
NOTE: If there is no subcontracted work, use the Original Contract Amount.

CONTRACTOR INFORMATION

FIN#: 437366-1-52-01 Contract #: T3843 Fed Proj. #: D322025B
Point of Contact (Name/Phone #): Christian Grimes (850) 433-3001
Email Address: cgrimes@cwrcontracting.com
Estimate Prepared By: Christian Grimes
Company: C. W. Roberts Contracting, Inc.

Graded Aggregate Base	65.580	TN	$ 49.50	$ 3,246.21
SP 12.5mm (76-22)	82.140	TN	$ 84.39	$ 6,931.79
				$ -
				$ -
				$ -
				Row Control

TOTAL MATERIALS AND SUPPLIES $ 10,178.00

3) EQUIPMENT

EQUIPMENT	OPERATING		STAND-BY / IDLE		SUB-TOTAL
	FHWA Rate w/ Adjustments	HRS	Standby Rate	HRS	
2023 E1250C Weiler Shuttle Buggy	$ 452.03	8.00			$ 3,616.24
2022 Cat AP1055F 10FT Paver	$ 295.42	8.00			$ 2,363.36
2021 Cat CB15 Roller	$ 212.06	4.00			$ 848.24
2021 Hamm HD+ 120i Roller	$ 178.83	4.00			$ 715.32
2020 Komatsu D39PXi-24 Dozer	$ 77.76	2.50			$ 194.40
2024 Eager Beaver 50GLB Trailer	$ 30.35	6.00			$ 182.10
2017 Talbert LB Trailer	$ 30.35	1.50			$ 45.53
2016 Peterbilt 389 Tractor	$ 67.17	6.00			$ 403.02
2018 Kenworth T880 Tractor	$ 64.46	1.50			$ 96.69
2013 Freightliner Distributor Truck	$ 57.38	3.50			$ 200.83
2016 Ford F350 Flatbed	$ 73.46	8.00			$ 587.68
2022 Ford F250	$ 43.90	3.50			$ 153.65
2016 Chevrolet Silverado 2500HD	$ 45.07	4.00			$ 180.28
2020 Dodge ram 2500 HD	$ 36.82	4.00			$ 147.28
2018 Ford F250	$ 40.85	8.00			$ 326.80
2018 Ford F150	$ 42.63	16.00			$ 682.08
2023 Chevrolet Silverado	$ 43.89	10.00			$ 438.90
2021 Chevrolet Silverado	$ 43.89	8.00			$ 351.12
2018 Kenworth T800 DT	$ 64.46	9.00			$ 580.14
2018 Kenworth T440 DT	$ 64.46	8.00			$ 515.68
2017 Kenworth T440 DT	$ 64.46	9.00			$ 580.14
2018 Kenworth T440 DT	$ 64.46	12.00			$ 773.52
2021 Kenworth T880 DT	$ 64.46	9.50			$ 612.37
2023 Kenworth T880 DT	$ 64.46	12.00			$ 773.52
2023 Kenworth T880 DT	$ 64.46	15.00			$ 966.90
2024 Kenworth T880 DT	$ 64.46	8.00			$ 515.68
2024 Kenworth T880 DT	$ 64.46	18.50			$ 1,192.51
2024 Kenworth T880 DT	$ 64.46	13.00			$ 837.98
2024 Kenworth T880 DT	$ 64.46	9.00			$ 580.14
					$ -
					$ -
					$ -
					$ -
					Row Control

TOTAL EQUIPMENT $ 19,462.10

4) INDIRECT COST, EXPENSES, AND PROFIT (1) or (2), whichever is greater:

a) 17.5% of the sum of (1), (2), & (3) above:				$ 7,108.04
1. BOND: For any additional bond for the additional or unforeseen work, the Contractor shall				
2. SUBCONTRACTOR MARKUP:				
Subcontractor Cost for Extra Work:			$ 9,400.00	
First $50,000	10%		$ 9,400.00	$ 940.00
Over $50,000	5%		$ -	$ -
				$ 8,048.04

L30 TRAFFIC CONTROL
3276 West Scott St
Pensacola, FL 32505
(850) 8908408
angela@L30consulting.com

Invoice 14896

received 2/26/24 TD

BILL TO
Terri
City of Mary Esther
195 Christobal Rd N
Mary Esther, FL 32569 USA

DATE	PLEASE PAY	DUE DATE
02/26/2024	$3,510.00	03/27/2024

WORK ORDER #
21514

DATE	ACTIVITY	QTY	RATE	AMOUNT
02/14/2024	**Daily Crossing Operation- 2023** Crew #1 - Daily rate up to 9 hours includes: 2 person MOT crew, cones, temporary traffic control signs and stands, and truck w/DOT approved flashing lights. Additional hours billed @ $110/hour. Cancellation of a job less than 12 hours prior to the leave shop time will result in the client being charged for 1/2 daily rate.	1	950.00	950.00
02/14/2024	**Daily Crossing Operation- 2023** Crew #2 - Daily rate up to 9 hours includes: 2 person MOT crew, cones, temporary traffic control signs and stands, and truck w/DOT approved flashing lights. Additional hours billed @ $110/hour. Cancellation of a job less than 12 hours prior to the leave shop time will result in the client being charged for 1/2 daily rate.	1	950.00	950.00
02/14/2024	**Daily 2 Person Flagging Operation Additional Hours 2023** Additional hours over the 9 hour daily rate. Job Length: 15 hrs.	6	110.00	660.00
02/15/2024	**Daily Crossing Operation- 2023** Daily rate up to 9 hours includes: 2 person MOT crew, cones, temporary traffic control signs and stands, and truck w/DOT approved flashing lights. Additional hours billed @ $110/hour. Cancellation of a job less than 12 hours prior to the leave shop time will result in the client being charged for 1/2 daily rate.	1	950.00	950.00

Maintenance of Traffic
Job Location: 817 E. Miracle Pkwy, Mary Esther, FL
Date: 2/14 - 2/15/24
Contract #: EMERGENCY
Requested by: Sean

TOTAL DUE **$3,510.00**

THANK YOU.

AGENDA ITEM

Agenda Item 11.3.

TO: Honorable Mayor and Members of the City Council

FROM: Shawn Lindsey

DATE: April 1, 2024

SUBJECT: Rescinding Resolution 24-01 and Approving Resolution 24-03, Authorizing Lead Line Service Inventory Loan with Principal Forgiveness

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BACKGROUND:
During the January Meeting, the Council passed Resolution 24-01 authorizing the SRF Loan with 49% principal forgiveness for our Lead Line Service Inventory Program, which is an unfunded federal mandate. The program number in this resolution was not correct and needs to be redone with the correct program number, LS460240.

DISCUSSION:
The City of Mary Esther intends to complete the requirements of this mandate by the October 15, 2024, deadline and this loan has a principal forgiveness in the amount of 49% of the total cost. Because the recently passed resolution had the wrong program number, Resolution 24–01 needs to be rescinded and Resolution 24–03 needs to be passed.

FINANCIAL IMPACT:
This loan will have a 49% principal forgiveness, saving the City of Mary Esther approximately $150,000 depending on what is found in the inventory and planning phase.

RECOMMENDATION:
Motion to rescind Resolution 24-01 and approve Resolution 24-03.

ATTACHMENT(S):
1. Resolution 24-03, Lead Line Inventory Program SRF Loan

RESOLUTION 24-03

A RESOLUTION OF THE CITY OF MARY ESTHER, FLORIDA, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, Florida statutes provide for loans to local governments to finance the planning, design, and construction of drinking water infrastructure; and

WHEREAS, Florida Administrative Code rules require authorization to apply for loans, establish pledged revenues, designate an authorized representative, provide assurances of compliance with loan program requirements, and enter into a loan agreement; and

WHEREAS, the State Revolving Fund loan priority list designates Project LS460240 as eligible for available funding; and

WHEREAS, the City of Mary Esther, Florida, intends to enter into a loan agreement with the Department of Environmental Protection under the State Revolving Fund for project financing with 49% of the loan amount being forgivable.

NOW, THEREFORE, BE IT RESOLVED **BY THE CITY COUNCIL OF THE CITY OF MARY ESTHER, FLORIDA, AS FOLLOWS:**

SECTION 1. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION 2. The City of Mary Esther, Florida, is authorized to apply for a loan to finance the Project.

SECTION 3. The revenues pledged for the repayment of the loan are net water and sewer system revenues. There are no senior liens to repay from the net water and sewer system revenues.

SECTION 4. The City Manager is hereby designated as the authorized representative to provide the assurances and commitments required by the loan application.

SECTION 5. The Mayor is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The City Manager is authorized to represent the City in carrying out the City's responsibilities under the loan agreement. The City Manager is authorized to delegate responsibility to appropriate City Staff to carry out technical, financial, and administrative activities associated with the loan agreement.

SECTION 6. The legal authority for borrowing money to construct this Project is §166.111, Florida Statutes.

SECTION 7. All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 8. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 9. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 1st day of April 2024.

By: ____
Chris Stein, Mayor

ATTEST:

____
Dillon Morris, City Clerk

Approved as to form and legality:

____
Hayward Dykes, Jr., City Attorney

AGENDA ITEM

Agenda Item 11.4.

TO: Honorable Mayor and Members of the City Council

FROM: Shawn Lindsey

DATE: April 1, 2024

SUBJECT: RFB 2023-03, Ray's Pond Stormwater Improvements

BACKGROUND:
Ray's Pond bids were let and 4 or 5 interested contractors attended the Pre-bid meeting. However, only one bid was turned in, from Talcon Group LLC. The attached memorandum from the engineer states that Talcon Group LLC submitted a complete bid, but several items on the Talcon Group LLC bid were much higher than anticipated and were higher than similar line items on similar projects in our region. Staff recommends rejection of this bid at this time and to rebid Ray's Pond with the Ditch Rehabilitation Project as the economy of scale may result in greater competition and more competitive bids. The culvert reroute going to Ray's Pond will be on a separate bid so that an award can be made sooner. This will also allow the work on the subdivision to progress through paving without depending on the completion of Ray's Pond.

DISCUSSION:
The deadline for accepting or rejecting the bids is approaching. When rebidding Ray's Pond and the Ditch Rehabilitation Project together, the engineers recommended allowing a disposal site at Springdale Park, which would decrease our cost. In addition, we believe combining the two projects will get the attention of additional bidders and result in savings approaching $250,000.

FINANCIAL IMPACT:
The financial impact of rejecting the bid at this time should result in substantial savings if more competitive bids are received.

RECOMMENDATION:
Motion to reject all bids and rebid Ray's Pond with the Ditch Rehabilitation project.

ATTACHMENT(S):
1. Ray's Pond - Bid Review Memo
2. Tabulation of Bid Quantities

Kimley»Horn

February 27, 2024

To: Mr. Shawn Lindsey, Public Works Director, City of Mary Esther

CC: FILE

RE: Ray's Pond Stormwater Improvements
Bid Review Memorandum

To the City of Mary Esther:

Please find below a Memorandum regarding a Review of the Bid received by the City of Mary Esther on February 09, 2024, for Ray's Pond Stormwater Improvements:

REVIEW OF QUALIFICATIONS

The bid received by Talcon Group, LLC. was substantially complete. Talcon Group LLC. holds an active Certified Underground Utility and Excavation Contractor License issued by the State of Florida. All information including financials, bonds, insurance, construction experience, and other requested items were substantially complete and Talcon Group, LLC. is recognized as a responsible and qualified bidder.

REVIEW OF BID FORM

Several items from the *Tabulation of Bid Quantities* greatly exceeded the anticipated bid amount. The bid amount for dewatering provided in the bid is a lump sum of $100,000.00. Subsoil excavation and disposal total bid amount is $192,174.00. Based on previous bid pricing observed in nearby counties within a reasonable timeframe the preliminary opinion of probable construction cost for these works was $15,000 and $84,700 respectively. Including a 15% contingency, the additional bid amount for these two items alone is $221,345.10. Several other bid unit prices are significantly more than anticipated unit prices.

RECOMMENDATIONS

Talcon Group LLC has provided substantial evidence that they are a responsible and qualified bidder and capable of performing the work adequately. The unit prices appear to be substantially higher than anticipated. The City holds the right to accept or reject the bid based on Section 18.01 of the "Instructions to Bidders" of the Bid Package. If the City chooses to reject the bid and re-bid the work, Kimley-Horn suggests that the City identify a dump site for export soil material at a nearby location.

Best Regards,

D.T. Horton II

D.T. Horton II, P.E.

Ray's Pond Stormwater Improvements
Tabulation of Bid Quantities (Updated per Addendum #1)
Based on initial Bid Documents Prior to Issuance of Addendums

Kimley»Horn

= INPUT CELL

FDOT ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID AMOUNT	NOTES
	SECTION A / GENERAL PAY ITEMS					
101-1	MOBILIZATION	LS	1	$ 65,000.00	$ 65,000.00	
5-8	SUPERVISIONS	LS	1	$ 40,000.00	$ 40,000.00	
7-2.3	AS-BUILT SURVEY	LS	1	$ 10,000.00	$ 10,000.00	
6-1	TESTING	LS	1	$ 5,000.00	$ 5,000.00	
7-1	NPDES PERMIT	LS	1	$ 4,000.00	$ 4,000.00	
102-1	MAINTENANCE OF TRAFFIC	LS	1	$ 10,000.00	$ 10,000.00	
125-1	DEWATERING	LS	1	$ 100,000.00	$ 100,000.00	
	SECTION A SUB-TOTAL - GENERAL PAY ITEMS (LESS MOBILIZATION)				$ 234,000.00	
	SECTION B: EROSION AND SEDIMENT CONTROL PAY ITEMS					
104-10-3	SEDIMENT BARRIER (SILT FENCE)	LF	805	$ 7.00	$ 5,635.00	
104-18	INLET PROTECTION SYSTEM	EA	4	$ 500.00	$ 2,000.00	
	SECTION B SUB-TOTAL - EROSION AND SEDIMENT CONTROL PAY ITEMS				$ 7,635.00	
	SECTION C: DEMOLITION PAY ITEMS					
110-4-10	CONCRETE CURB (REMOVAL)	LF	118	$ 50.00	$ 5,900.00	
110-4-10	REMOVE EXISTING CONCRETE (FULL DEPTH)	SY	22	$ 100.00	$ 2,200.00	
110-1	REMOVE EXISTING ASPHALT (FULL DEPTH)	SY	18	$ 100.00	$ 1,800.00	
110-1-1	REMOVE EXISTING PIPE	EA	3	$ 1,500.00	$ 4,500.00	
110-1	TREE REMOVAL	EA	8	$ 2,500.00	$ 20,000.00	
110-4-10	WALL REMOVAL	LF	274	$ 40.00	$ 10,960.00	
110-1-1	REMOVE EXISTING INLET	EA	2	$ 4,000.00	$ 8,000.00	
	SECTION C SUB-TOTAL - DEMOLITION PAY ITEMS				$ 53,360.00	
	SECTION D: EARTHWORK AND GRADING PAY ITEMS					
120-4	SUBSOIL EXCAVATION AND DISPOSAL (POND EXCAVATION USING CUT FACTOR OF 1.15)	CY	1,922	$ 100.00	$ 192,174.00	
N/A	FINISH GRADING	SY	2,055	$ 10.00	$ 20,550.00	
0550-MISC1	FENCE REMOVAL	LF	912	$ 15.00	$ 13,680.00	
570-1-3	PERFORMENCE TURF - SOD (POND SIDE SLOPES)	SY	1,446	$ 12.00	$ 17,352.00	
	SECTION D SUB-TOTAL - EARTHWORK AND GRADING PAY ITEMS				$ 243,756.00	
	SECTION E: ROADWAY PAY ITEMS					
520-1	CONCRETE CURB & GUTTER, TYPE MODIFIED F (PER PLANS)	LF	12	$ 100.00	$ 1,200.00	
N/A	ROADWAY PATCH (PER PLANS)	SY	30	$ 190.00	$ 5,700.00	
	SECTION E SUB-TOTAL - ROADWAY PAY ITEMS				$ 6,900.00	
	SECTION F: DRAINAGE PAY ITEMS					
430-94-1	DESILTING PIPE, 0-24"	LF	105	$ 10.00	$ 1,050.00	
430-94-2	DESILTING PIPE, 25-36"	LF	273	$ 15.00	$ 4,095.00	
430-94-4	DESILTING PIPE, 49-60"	LF	99	$ 40.00	$ 3,960.00	
430-4	VIDEO INSPECTION OF ALL PIPE	LS	1	$ 5,000.00	$ 5,000.00	
425-2-91	MANHOLE, J-8, < 10'	EA	2	$ 7,170.00	$ 14,340.00	
425-1-201	INLETS, CURB, TYPE 9, <10'	EA	2	$ 9,280.00	$ 18,560.00	
430-175-118	PIPE CULVERT, OPTIONAL MATERIAL, ROUND, 18"S/CD	LF	79	$ 100.00	$ 7,900.00	
430-175-124	PIPE CULVERT, OPTIONAL MATERIAL, ROUND, 24"S/CD	LF	26	$ 150.00	$ 3,900.00	
430-175-130	PIPE CULVERT, OPTIONAL MATERIAL, ROUND, 30"S/CD	LF	273	$ 200.00	$ 54,600.00	
430-175-254	PIPE CULVERT, OPTIONAL MATERIAL, ELLIP/ARCH, 54"S/CD (43" X 68" ELLIPTICAL)	LF	99	$ 730.00	$ 72,270.00	
N/A	POND CONTROL STRUCTURE	EA	1	$ 22,000.00	$ 22,000.00	
N/A	CORE INTO EXISTING CONTROL STRUCTURE	EA	2	$ 5,000.00	$ 10,000.00	
	SECTION F SUB-TOTAL - DRAINAGE PAY ITEMS				$ 217,675.00	
	SECTION G: LANDSCAPING PAY ITEMS					
E573-1	HYDRO-SEEDING - APPLICATION OF SLURRY INCLUDING WOOD FIBER, SEED, FERTILIZER, TACKIFIER & DYE	LS	1	$ 7,000.00	$ 7,000.00	
550-10222	6' WOODEN PRIVACY FENCE FENCE	LF	86	$ 36.00	$ 3,096.00	SEE NOTE 5
N/A	FINAL DRESS/CLEAN	SY	2,420	$ 10.00	$ 24,200.00	
	SECTION G SUB-TOTAL - LANDSCAPING PAY ITEMS				$ 34,296.00	
	ALTERNATE A: PIPE REMOVAL PAY ITEMS					
430-830	GROUT CAP AND ABANDON EXISTING PIPES (TWO 18" PIPES)	CF	12	$ 800.00	$ 9,600.00	
	ALTERNATE A SUB TOTAL - PIPE REMOVAL PAY ITEMS				$ 9,600.00	
	ALTERNATE B: PIPE REMOVAL PAY ITEMS					
0110-1-1	DEMO AND REMOVE EXISTING PIPES (ONE 18" PIPE AND ONE 24" PIPE)	LF	154	$ 80.00	$ 12,320.00	SEE NOTE 3
142-70	SAND FILL	CY	160	$ 50.00	$ 8,000.00	
575-1	SODDING	SY	106	$ 12.00	$ 1,272.00	
N/A	FINAL DRESS/CLEAN	SY	106	$ 10.00	$ 1,060.00	
	ALTERNATE B SUB TOTAL - PIPE REMOVAL PAY ITEMS				$ 22,652.00	
	ALTERNATE C: NORTHEAST PIPE PAY ITEMS					
0110-1-1	DEMO AND REMOVE EXISTING PIPE (ONE 24" CORRUGATED METAL PIPE)	LF	157	$ 100.00	$ 15,700.00	SEE NOTE 3
430-175-124	24" REINFORCED CONCRETE PIPE	LF	157	$ 140.00	$ 21,980.00	
575-1	SODDING	SY	85	$ 12.00	$ 1,020.00	
N/A	FINAL DRESS/CLEAN	SY	85	$ 10.00	$ 850.00	
	ALTERNATE C SUB TOTAL - NORTHEAST PIPE PAY ITEMS				$ 39,550.00	

	ALTERNATE D: POND FENCE PAY ITEMS					
550-10210	OPTION A: 4' BLACK CHAIN LINK FENCE	LF	770	$ 45.00	$ 34,650.00	SEE NOTE 4
550-10210	OPTION B: 4' BLACK TRI-LATERAL METAL FENCE	LF	770	$ 64.00	$ 49,280.00	SEE NOTE 4
	ALTERNATE D SUB TOTAL - POND FENCE PAY ITEMS				$ 34,650.00	

	ALTERNATE E: PRIVACY FENCE PAY ITEMS					
550-10222	6' WHITE VINYL PRIVACY FENCE	LF	530	$ 69.00	$ 36,570.00	SEE NOTE 4
550-10222	6' WOODEN PRIVACY FENCE	LF	530	$ 31.00	$ 16,430.00	SEE NOTE 4
	ALTERNATE E SUB TOTAL - PRIVACY FENCE PAY ITEMS				$ 16,430.00	

SUBTOTAL	
SUBTOTAL LESS ALTERNATE BID ITEMS	$ 797,622.00
CONTINGENCY LESS BID ALTERNATES - 15%	$ 119,643.30
GRAND TOTAL LESS ALTERNATES	$ 917,265.3

NOTES:
1. BIDDER TO VERIFY ALL ESTIMATED QUANTITIES. OWNER IS NOT SUBJECT TO PENALTIES OR CHANGE ORDERS DERIVED FROM INACCURATELY ESTIMATED QUANTITIES.
2. BIDDER TO SELECT ONE OF EITHER ALTERNATE BID OPTIONS.
3. NO RIGHT OF WAY OR EASEMENT AVAILABLE. CONSTRUCTION EASEMENT TO BE COORDINATED WITH CITY.
4. PROVIDE BID PRICES FOR BOTH OPTIONS.
5. PRIVATE OWNER PRIVACY FENCE TO BE REPLACED.

AGENDA ITEM

Agenda Item 11.5.

TO: Honorable Mayor and Members of the City Council

FROM: Heather Day, Finance Director

DATE: April 1, 2024

SUBJECT: General Fund Mid-Year Budget Amendment

BACKGROUND:
Presented is a mid-year budget amendment for approval, necessitated by the reallocation of funds within the General Fund. The proposed changes encompass both revenue and expenditure adjustments aimed at ensuring fiscal alignment and operational efficiency.

DISCUSSION:
Revenue Adjustments:

1. Increase in Other Revenue: Reflects additional funds from FEMA for the pier rehabilitation project.
2. Increase in Debt Proceeds: Accounts for funds obtained through a bank loan for the S. Christobal Rd. Park and the new City Hall building.
3. Increase in Donations: Reflects contributions from the Friends of the Library for upcoming library improvements.
4. Removal of Tourist Development Tax Revenue: Reflects the decision to reduce city expenditures related to the S. Christobal Rd. Park project by the equivalent amount of Tourist Development tax revenue received.

Expense Adjustments:

1. Creation of Public Works Department: Reallocation of expenses to establish a Public Works Department, enhancing municipal services.
2. Absorption of Land Acquisition Expense: The bank loan was unable to reimburse the city for the $312,000 expenditure on S. Christobal Rd. land acquisition, so the expenditure has been absorbed into the budget. This was facilitated primarily through reallocating payroll for unfilled positions and eliminating the budget for anticipated debt service payments.
3. Debt Service Payments: Anticipated debt service payments on the bank loan will commence in October and will be incorporated into the FY25 budget.

FINANCIAL IMPACT:
Despite these adjustments, the budget maintains an estimated surplus of $99,000 for FY 24.

RECOMMENDATION:
Motion to approve the attached mid-year budget amendment for the General Fund.

ATTACHMENT(S):
1. General Fund Mid-Year Budget Adjustment

Budget vs Actuals

Account Summary

as of 3/18/2024

		Original Total Budget	Current Total Budget	YTD Activity + Encumbrances	Budget Remaining	Proposed Amendment	Proposed Amended Budget
Fund: 001 - GENERAL FUND							
Revenue							
Department: 00 - UNDESIGNATED							
001-00-311100	AD VALOREM TAXES	2,089,383.00	2,089,383.00	1,884,764.52	204,618.48	0.00	2,089,383.00
001-00-311200	AD VALOREM TAXES-DELQ	65,000.00	65,000.00	0.00	65,000.00	0.00	65,000.00
001-00-312130	TOURIST DEVELOPMENT TAX	180,000.00	180,000.00	0.00	180,000.00	-180,000.00	0.00
001-00-312410	FIRST LOCAL OPTION FUEL TAX	200,000.00	200,000.00	81,024.92	118,975.08	0.00	200,000.00
001-00-314100	UTILITY TAXES-ELECTRIC	235,000.00	235,000.00	78,609.37	156,390.63	0.00	235,000.00
001-00-314200	UTILITY TAXES-COMMUNICATION SERVICES	255,000.00	255,000.00	65,652.78	189,347.22	0.00	255,000.00
001-00-314300	UTILITY TAXES-WATER	123,484.00	123,484.00	56,364.01	67,119.99	0.00	123,484.00
001-00-314400	UTILITY TAXES-GAS	40,000.00	40,000.00	17,696.93	22,303.07	0.00	40,000.00
001-00-314800	UTILITY TAXES -PROPANE GAS	0.00	0.00	241.24	-241.24	0.00	0.00
001-00-316010	BUSINESS TAX - PENALTY INT	1,000.00	1,000.00	758.50	241.50	0.00	1,000.00
001-00-316100	BUSINESS TAX	95,000.00	95,000.00	86,633.00	8,367.00	0.00	95,000.00
001-00-322000	BUILDING PERMITS	80,000.00	80,000.00	4,658.66	75,341.34	0.00	80,000.00
001-00-323100	ELECTRICITY FRANCHISE FEES	205,000.00	205,000.00	186,886.00	18,114.00	0.00	205,000.00
001-00-323400	GAS FRANCHISE FEES	35,000.00	35,000.00	16,376.31	18,623.69	0.00	35,000.00
001-00-324120	IMPACT FEES-FIRE PROTECTION	0.00	0.00	3,626.76	-3,626.76	0.00	0.00
001-00-324125	IMPACT FEES-LAW ENFORCEMENT	0.00	0.00	1,270.80	-1,270.80	0.00	0.00
001-00-329050	TRACKING FEES	1,000.00	1,000.00	1,400.00	-400.00	0.00	1,000.00
001-00-335120	STATE REVENUE SHARING PROCEEDS	160,000.00	160,000.00	70,283.89	89,716.11	0.00	160,000.00
001-00-335150	ALCOHOLIC BEVERAGE LICENSES	500.00	500.00	391.55	108.45	0.00	500.00
001-00-335180	LOCAL GOVERNMENT 1/2 SALES TAX	460,000.00	460,000.00	156,557.27	303,442.73	0.00	460,000.00
001-00-338200	INTERGOV REV-COUNTY BUSINESS TAX	1,000.00	1,000.00	1,380.44	-380.44	0.00	1,000.00
001-00-338210	INTERGOV REV - LIBRARY COOP	61,000.00	61,000.00	31,560.00	29,440.00	0.00	61,000.00
001-00-341300	CODE ENFORCEMENT ADMIN FEES	500.00	500.00	0.00	500.00	0.00	500.00
001-00-341901	FIRE DEPARTMENT FEES	8,500.00	8,500.00	8,511.00	-11.00	0.00	8,500.00
001-00-341902	NOTARY FEE REVENUE	0.00	0.00	90.00	-90.00	0.00	0.00
001-00-341920	SITE INSPECTION	500.00	500.00	50.00	450.00	0.00	500.00
001-00-342510	FINAL INSPECTION	1,000.00	1,000.00	150.00	850.00	0.00	1,000.00
001-00-342910	IMPACT FEE- STORMWATER	0.00	0.00	1,000.00	-1,000.00	0.00	0.00
001-00-343800	CEMETERY FEES	100.00	100.00	150.00	-50.00	0.00	100.00
001-00-344210	BOAT LAUNCH DAILY PERMIT	0.00	0.00	105.00	-105.00	0.00	0.00
001-00-344901	FLORIDA DOT	21,839.00	21,839.00	0.00	21,839.00	0.00	21,839.00
001-00-344910	IMPACT FEE- TRANSPORTATION	0.00	0.00	988.40	-988.40	0.00	0.00
001-00-349100	LIEN SEARCH FEE	1,000.00	1,000.00	880.00	120.00	0.00	1,000.00
001-00-351100	COURT FINES	3,000.00	3,000.00	1,833.22	1,166.78	0.00	3,000.00
001-00-352000	LIBRARY FINES/LOST BOOKS	1,500.00	1,500.00	674.00	826.00	0.00	1,500.00
001-00-354100	VIOLATION OF LOCAL ORDINANCE	2,500.00	2,500.00	527.00	1,973.00	0.00	2,500.00
001-00-361000	INTEREST AND OTHER EARNINGS	0.00	0.00	7.70	-7.70	0.00	0.00
001-00-361100	INTEREST INCOME	120,000.00	120,000.00	153,791.16	-33,791.16	0.00	120,000.00
001-00-365100	SCRAP SALES	0.00	0.00	112.80	-112.80	0.00	0.00
001-00-366010	DONATIONS & CONTRIBUTIONS LIBRARY	1,000.00	1,000.00	2,000.00	-1,000.00	16,000.00	17,000.00
001-00-369900	MISCELLANEOUS REVENUE - OTHER	0.00	0.00	4,353.61	-4,353.61	870.00	870.00
001-00-381000	INTERFUND TRANSFER	2,411,145.00	2,411,145.00	0.00	2,411,145.00	0.00	2,411,145.00
001-00-384000	DEBT PROCEEDS	1,177,779.00	1,177,779.00	3,843,324.00	-2,665,545.00	2,665,545.00	3,843,324.00
001-00-389400	GRANTS - OTHER SOURCES	1,187,775.00	1,187,775.00	0.00	1,187,775.00	94,144.59	1,281,919.59
	Department: 00 - UNDESIGNATED Total:	**9,225,505.00**	**9,225,505.00**	**6,764,684.84**	**2,460,820.16**	**2,596,559.59**	**11,822,064.59**
	Revenue Total:	**9,225,505.00**	**9,225,505.00**	**6,764,684.84**	**2,460,820.16**	**2,596,559.59**	**11,822,064.59**

Budget vs Actuals **2023-2024 Period Ending: 03/31/2024**

		Original Total Budget	Current Total Budget	YTD Activity + Encumbrances	Budget Remaining	Proposed Amendment	Proposed Amended Budget
Expense							

Activity: 51100 - LEGISLATIVE							
Department: 11 - MAYOR AND CITY COUNCIL							
001-11-51100-1210	SALARIES	19,200.00	19,200.00	6,155.00	13,045.00	0.00	19,200.00
001-11-51100-2110	SOCIAL SECURITY TAXES	1,200.00	1,200.00	381.61	818.39	0.00	1,200.00
001-11-51100-2410	WORKER'S COMPENSATION	600.00	600.00	211.86	388.14	0.00	600.00
001-11-51100-3000	MEDICARE INSURANCE	300.00	300.00	89.36	210.64	0.00	300.00
001-11-51100-3100	PROFESSIONAL SERVICES	11,000.00	11,000.00	0.00	11,000.00	0.00	11,000.00
001-11-51100-4010	TRAVEL & PER DIEM	13,000.00	13,000.00	7,231.06	5,768.94	0.00	13,000.00
001-11-51100-4810	TROPHIES AND AWARDS	800.00	800.00	100.00	700.00	0.00	800.00
001-11-51100-4930	TRAINING	4,200.00	4,200.00	1,296.70	2,903.30	0.00	4,200.00
001-11-51100-4940	ELECTION EXPENSES	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00
001-11-51100-5110	OFFICE SUPPLIES	250.00	250.00	0.00	250.00	0.00	250.00
001-11-51100-5280	LEAGUE OF CITIES DINNERS	11,875.00	11,875.00	5,561.78	6,313.22	0.00	11,875.00
001-11-51100-5290	OPERATING SUPPLIES	2,150.00	2,150.00	308.20	1,841.80	0.00	2,150.00
001-11-51100-5410	BOOKS, PUBS, SUBS & MEMBS	4,600.00	4,600.00	4,101.00	499.00	0.00	4,600.00
001-11-51100-5742	SANTA RUN	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00
001-11-51100-6400	COMPUTER SOFTWARE & EQUIPMENT	0.00	0.00	2,432.54	-2,432.54	0.00	0.00
	Department: 11 - MAYOR AND CITY COUNCIL Total:	**73,675.00**	**73,675.00**	**27,869.11**	**45,805.89**	**0.00**	**73,675.00**
	Activity: 51100 - LEGISLATIVE Total:	**73,675.00**	**73,675.00**	**27,869.11**	**45,805.89**	**0.00**	**73,675.00**
Activity: 51200 - EXECUTIVE							
Department: 12 - CITY MANAGER							
001-12-51200-1210	SALARIES	170,700.00	170,700.00	67,625.98	103,074.02	-10,700.00	160,000.00
001-12-51200-2110	SOCIAL SECURITY TAXES	10,584.00	10,584.00	5,325.26	5,258.74	-664.00	9,920.00
001-12-51200-2210	RETIREMENT	23,898.00	23,898.00	2,288.63	21,609.37	-7,701.00	16,197.00
001-12-51200-2310	EMPLOYEE INSURANCE	34,840.00	34,840.00	10,142.57	24,697.43	-4,840.00	30,000.00
001-12-51200-2410	WORKER'S COMPENSATION	170.00	170.00	60.03	109.97	0.00	170.00
001-12-51200-3000	MEDICARE INSURANCE	2,476.00	2,476.00	980.85	1,495.15	-156.00	2,320.00
001-12-51200-4010	TRAVEL & PER DIEM	6,100.00	6,100.00	401.00	5,699.00	0.00	6,100.00
001-12-51200-4930	TRAINING	3,500.00	3,500.00	50.00	3,450.00	0.00	3,500.00
001-12-51200-5290	OPERATING SUPPLIES	2,500.00	2,500.00	1,332.52	1,167.48	0.00	2,500.00
001-12-51200-5410	BOOKS, PUBS, SUBS & MEMBS	1,500.00	1,500.00	257.94	1,242.06	0.00	1,500.00
001-12-51200-6411	OFFICE EQUIP/FURNITURE	3,500.00	3,500.00	0.00	3,500.00	0.00	3,500.00
	Department: 12 - CITY MANAGER Total:	**259,768.00**	**259,768.00**	**88,464.78**	**171,303.22**	**-24,061.00**	**235,707.00**
	Activity: 51200 - EXECUTIVE Total:	**259,768.00**	**259,768.00**	**88,464.78**	**171,303.22**	**-24,061.00**	**235,707.00**
Activity: 51300 - FINANCE							
Department: 13 - ADMINISTRATIVE SERVICES							
001-13-51300-1210	SALARIES	71,500.00	71,500.00	32,636.36	38,863.64	0.00	71,500.00
001-13-51300-2110	SOCIAL SECURITY TAXES	4,433.00	4,433.00	2,020.05	2,412.95	0.00	4,433.00
001-13-51300-2210	RETIREMENT	10,010.00	10,010.00	4,252.24	5,757.76	0.00	10,010.00
001-13-51300-2310	EMPLOYEE INSURANCE	4,400.00	4,400.00	2,009.11	2,390.89	0.00	4,400.00
001-13-51300-2410	WORKER'S COMPENSATION	70.00	70.00	24.72	45.28	0.00	70.00
001-13-51300-3000	MEDICARE INSURANCE	1,037.00	1,037.00	472.49	564.51	0.00	1,037.00
001-13-51300-3210	ACCOUNTING AND AUDITING	23,230.00	23,230.00	21,730.00	1,500.00	0.00	23,230.00
001-13-51300-4010	TRAVEL & PER DIEM	3,500.00	3,500.00	33.99	3,466.01	0.00	3,500.00
001-13-51300-4710	PRINTING & BINDING	1,900.00	1,900.00	236.25	1,663.75	0.00	1,900.00
001-13-51300-4915	CREDIT CARD FEE EXPENSES	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00
001-13-51300-4920	MISCELLANEOUS CHARGES	0.00	0.00	13.50	-13.50	0.00	0.00
001-13-51300-4921	BANK FEES	1,000.00	1,000.00	450.13	549.87	0.00	1,000.00
001-13-51300-4930	TRAINING	2,500.00	2,500.00	490.00	2,010.00	0.00	2,500.00
001-13-51300-5290	OPERATING SUPPLIES	2,400.00	2,400.00	0.00	2,400.00	0.00	2,400.00
001-13-51300-5410	BOOKS, PUBS, SUBS & MEMBS	855.00	855.00	245.00	610.00	0.00	855.00
	Department: 13 - ADMINISTRATIVE SERVICES Total:	**128,835.00**	**128,835.00**	**64,613.84**	**64,221.16**	**0.00**	**128,835.00**
	Activity: 51300 - FINANCE Total:	**128,835.00**	**128,835.00**	**64,613.84**	**64,221.16**	**0.00**	**128,835.00**
Activity: 51310 - HUMAN RESOURCES							
Department: 13 - ADMINISTRATIVE SERVICES							
001-13-51310-1210	SALARIES	13,450.00	13,450.00	4,460.30	8,989.70	-2,450.00	11,000.00

		Original Total Budget	Current Total Budget	YTD Activity + Encumbrances	Budget Remaining	Proposed Amendment	Proposed Amended Budget
001-13-51310-2110	SOCIAL SECURITY TAXES	835.00	835.00	276.52	558.48	-153.00	682.00
001-13-51310-2210	RETIREMENT	1,883.00	1,883.00	200.00	1,683.00	-1,883.00	0.00
001-13-51310-2220	RETIRED EMPLOYEE LIFE INSURANCE	900.00	900.00	301.32	598.68	-200.00	700.00
001-13-51310-2230	RETIRED EMPLOYEE DENTAL INSURANCE	4,500.00	4,500.00	1,657.26	2,842.74	-500.00	4,000.00
001-13-51310-2310	EMPLOYEE INSURANCE	5,380.00	5,380.00	1,972.57	3,407.43	-1,210.00	4,170.00
001-13-51310-2410	WORKER'S COMPENSATION	20.00	20.00	7.05	12.95	0.00	20.00
001-13-51310-2510	UNEMPLOYMENT COMPENSATION	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00

001-13-51310-3000	MEDICARE INSURANCE	196.00	196.00	64.62	131.38	-36.00	160.00
001-13-51310-3100	PROFESSIONAL SERVICES	7,000.00	7,000.00	17,576.48	-10,576.48	11,000.00	18,000.00
001-13-51310-3130	MEDICAL SERVICES	200.00	200.00	0.00	200.00	0.00	200.00
001-13-51310-4010	TRAVEL & PER DIEM	1,500.00	1,500.00	544.19	955.81	1,000.00	2,500.00
001-13-51310-4540	EMPLOYEE APPRECIATION	2,500.00	2,500.00	2,604.29	-104.29	1,000.00	3,500.00
001-13-51310-4710	PRINTING & BINDING	500.00	500.00	28.66	471.34	0.00	500.00
001-13-51310-4930	TRAINING	2,500.00	2,500.00	300.00	2,200.00	-1,000.00	1,500.00
001-13-51310-4934	TUITION	21,000.00	21,000.00	1,294.87	19,705.13	-3,950.00	17,050.00
001-13-51310-4946	LEGAL & RETAIL ADVERTISEMENTS	1,500.00	1,500.00	1,379.02	120.98	1,000.00	2,500.00
001-13-51310-5290	OPERATING SUPPLIES	500.00	500.00	847.44	-347.44	1,000.00	1,500.00
001-13-51310-5410	BOOKS, PUBS, SUBS & MEMBS	750.00	750.00	264.00	486.00	0.00	750.00
	Department: 13 - ADMINISTRATIVE SERVICES Total:	**70,114.00**	**70,114.00**	**33,778.59**	**36,335.41**	**3,618.00**	**73,732.00**
	Activity: 51310 - HUMAN RESOURCES Total:	**70,114.00**	**70,114.00**	**33,778.59**	**36,335.41**	**3,618.00**	**73,732.00**
Activity: 51400 - LEGAL							
Department: 14 - CITY ATTORNEY							
001-14-51400-3111	LEGAL COUNSEL	70,000.00	70,000.00	14,089.61	55,910.39	0.00	70,000.00
	Department: 14 - CITY ATTORNEY Total:	**70,000.00**	**70,000.00**	**14,089.61**	**55,910.39**	**0.00**	**70,000.00**
	Activity: 51400 - LEGAL Total:	**70,000.00**	**70,000.00**	**14,089.61**	**55,910.39**	**0.00**	**70,000.00**
Activity: 51500 - PLANNING AND ZONING							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-51500-1210	SALARIES	92,000.00	92,000.00	15,080.35	76,919.65	-23,000.00	69,000.00
001-30-51500-2110	SOCIAL SECURITY TAXES	5,704.00	5,704.00	934.97	4,769.03	-1,000.00	4,704.00
001-30-51500-2210	RETIREMENT	12,880.00	12,880.00	514.34	12,365.66	-8,056.00	4,824.00
001-30-51500-2310	EMPLOYEE INSURANCE	29,190.00	29,190.00	4,784.94	24,405.06	-13,650.00	15,540.00
001-30-51500-2410	WORKER'S COMPENSATION	320.00	320.00	214.73	105.27	0.00	320.00
001-30-51500-3000	MEDICARE INSURANCE	1,334.00	1,334.00	218.77	1,115.23	0.00	1,334.00
001-30-51500-3100	PROFESSIONAL SERVICES	25,000.00	25,000.00	6,437.88	18,562.12	0.00	25,000.00
001-30-51500-4010	TRAVEL & PER DIEM	1,250.00	1,250.00	0.00	1,250.00	0.00	1,250.00
001-30-51500-4930	TRAINING	500.00	500.00	0.00	500.00	0.00	500.00
001-30-51500-4946	LEGAL & RETAIL ADVERTISEMENTS	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00
001-30-51500-5110	OFFICE SUPPLIES	250.00	250.00	0.00	250.00	0.00	250.00
001-30-51500-5290	OPERATING SUPPLIES	100.00	100.00	0.00	100.00	0.00	100.00
001-30-51500-5410	BOOKS, PUBS, SUBS & MEMBS	150.00	150.00	0.00	150.00	0.00	150.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**169,678.00**	**169,678.00**	**28,185.98**	**141,492.02**	**-45,706.00**	**123,972.00**
	Activity: 51500 - PLANNING AND ZONING Total:	**169,678.00**	**169,678.00**	**28,185.98**	**141,492.02**	**-45,706.00**	**123,972.00**
Activity: 51600 - NON-COURT INFORMATION SYSTEMS							
Department: 16 - CITY CLERK							
001-16-51600-1210	SALARIES	82,500.00	82,500.00	16,112.29	66,387.71	-24,000.00	58,500.00
001-16-51600-1310	PART-TIME SALARIES	32,000.00	32,000.00	0.00	32,000.00	-32,000.00	0.00
001-16-51600-2110	SOCIAL SECURITY TAXES	7,099.00	7,099.00	989.53	6,109.47	-3,400.00	3,699.00
001-16-51600-2210	RETIREMENT	11,500.00	11,500.00	2,255.72	9,244.28	-6,100.00	5,400.00
001-16-51600-2310	EMPLOYEE INSURANCE	26,900.00	26,900.00	3,484.98	23,415.02	-6,050.00	20,850.00
001-16-51600-2410	WORKER'S COMPENSATION	200.00	200.00	52.98	147.02	0.00	200.00
001-16-51600-3000	MEDICARE INSURANCE	1,661.00	1,661.00	231.41	1,429.59	-661.00	1,000.00
001-16-51600-3100	PROFESSIONAL SERVICES	2,350.00	2,350.00	1,280.00	1,070.00	0.00	2,350.00
001-16-51600-4010	TRAVEL & PER DIEM	2,150.00	2,150.00	1,513.03	636.97	0.00	2,150.00
001-16-51600-4510	NOTARY INSURANCE	150.00	150.00	0.00	150.00	0.00	150.00
001-16-51600-4930	TRAINING	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00
001-16-51600-4946	LEGAL & RETAIL ADVERTISEMENTS	8,700.00	8,700.00	1,387.41	7,312.59	0.00	8,700.00
001-16-51600-5110	OFFICE SUPPLIES	1,605.00	1,605.00	95.64	1,509.36	0.00	1,605.00

		Original Total Budget	Current Total Budget	YTD Activity + Encumbrances	Budget Remaining	Proposed Amendment	Proposed Amended Budget
001-16-51600-5290	OPERATING SUPPLIES	600.00	600.00	19.78	580.22	0.00	600.00
001-16-51600-5410	BOOKS, PUBS, SUBS & MEMBS	1,200.00	1,200.00	0.00	1,200.00	0.00	1,200.00
001-16-51600-5416	CODIFICATION	3,500.00	3,500.00	700.00	2,800.00	0.00	3,500.00
001-16-51600-6411	OFFICE EQUIP/FURNITURE	1,500.00	1,500.00	1,902.21	-402.21	0.00	1,500.00
	Department: 16 - CITY CLERK Total:	**185,115.00**	**185,115.00**	**30,024.98**	**155,090.02**	**-72,211.00**	**112,904.00**
	Activity: 51600 - NON-COURT INFORMATION SYSTEMS Total:	**185,115.00**	**185,115.00**	**30,024.98**	**155,090.02**	**-72,211.00**	**112,904.00**
Activity: 51610 - INFORMATION TECHNOLOGY							
Department: 13 - ADMINISTRATIVE SERVICES							
001-13-51610-3100	PROFESSIONAL SERVICES	30,000.00	30,000.00	8,172.50	21,827.50	29,000.00	59,000.00
001-13-51610-4110	TELEPHONE & INTERNET	10,068.00	10,068.00	3,051.39	7,016.61	0.00	10,068.00
001-13-51610-4655	COMPUTER HARDWARE & SOFTWARE - NOT (	69,526.00	69,526.00	46,656.98	22,869.02	9,200.00	78,726.00
001-13-51610-4660	COPIER MAINTENANCE	7,500.00	7,500.00	7,006.80	493.20	0.00	7,500.00
001-13-51610-6400	COMPUTER SOFTWARE & EQUIPMENT	8,000.00	8,000.00	3,283.48	4,716.52	0.00	8,000.00

	Department: 13 - ADMINISTRATIVE SERVICES Total:	**125,094.00**	**125,094.00**	**68,171.15**	**56,922.85**	**38,200.00**	**163,294.00**
	Activity: 51610 - INFORMATION TECHNOLOGY Total:	**125,094.00**	**125,094.00**	**68,171.15**	**56,922.85**	**38,200.00**	**163,294.00**
Activity: 51900 - GENERAL GOVERNMENT							
Department: 99 - NON DEPARTMENTAL							
001-99-51900-4100	POSTAGE & SHIPPING	4,000.00	4,000.00	1,237.67	2,762.33	0.00	4,000.00
001-99-51900-4520	LIABILITY INSURANCE	61,332.00	61,332.00	47,449.00	13,883.00	0.00	61,332.00
001-99-51900-5110	OFFICE SUPPLIES	4,500.00	4,500.00	250.76	4,249.24	0.00	4,500.00
001-99-51900-5410	BOOKS, PUBS, SUBS & MEMBS	900.00	900.00	0.00	900.00	0.00	900.00
001-99-51900-7301	OTHER DEBT SERVICE	0.00	0.00	46,025.00	-46,025.00	46,025.00	46,025.00
	Department: 99 - NON DEPARTMENTAL Total:	**70,732.00**	**70,732.00**	**94,962.43**	**-24,230.43**	**46,025.00**	**116,757.00**
	Activity: 51900 - GENERAL GOVERNMENT Total:	**70,732.00**	**70,732.00**	**94,962.43**	**-24,230.43**	**46,025.00**	**116,757.00**
Activity: 51910 - FACILITIES							
Department: 50 - PUBLIC WORKS							
001-50-51910-1210	SALARIES	38,500.00	38,500.00	14,360.33	24,139.67	-4,500.00	34,000.00
001-50-51910-1410	OVERTIME	500.00	500.00	0.00	500.00	0.00	500.00
001-50-51910-2110	SOCIAL SECURITY TAXES	2,418.00	2,418.00	889.54	1,528.46	-310.00	2,108.00
001-50-51910-2210	RETIREMENT	5,460.00	5,460.00	851.41	4,608.59	-1,481.00	3,979.00
001-50-51910-2310	EMPLOYEE INSURANCE	13,990.00	13,990.00	4,044.43	9,945.57	-3,900.00	10,090.00
001-50-51910-2410	WORKER'S COMPENSATION	1,750.00	1,750.00	1,131.21	618.79	-290.00	1,460.00
001-50-51910-3000	MEDICARE INSURANCE	566.00	566.00	207.96	358.04	-73.00	493.00
001-50-51910-3100	PROFESSIONAL SERVICES	16,015.00	16,015.00	6,003.90	10,011.10	0.00	16,015.00
001-50-51910-4010	TRAVEL & PER DIEM	500.00	500.00	0.00	500.00	0.00	500.00
001-50-51910-4310	ELECTRICITY	21,000.00	21,000.00	5,548.88	15,451.12	0.00	21,000.00
001-50-51910-4320	WATER	7,900.00	7,900.00	3,610.87	4,289.13	0.00	7,900.00
001-50-51910-4330	SOLID WASTE	3,760.00	3,760.00	1,456.41	2,303.59	0.00	3,760.00
001-50-51910-4340	NATURAL GAS	1,100.00	1,100.00	645.96	454.04	0.00	1,100.00
001-50-51910-4410	EQUIPMENT RENTAL	2,060.00	2,060.00	210.10	1,849.90	0.00	2,060.00
001-50-51910-4521	PROPERTY INSURANCE	18,498.00	18,498.00	16,424.00	2,074.00	0.00	18,498.00
001-50-51910-4522	VEHICLE INSURANCE	1,298.00	1,298.00	859.25	438.75	0.00	1,298.00
001-50-51910-4610	VEHICLE R & M	0.00	0.00	97.32	-97.32	0.00	0.00
001-50-51910-4611	BUILDING R & M	45,000.00	45,000.00	10,512.88	34,487.12	-15,000.00	30,000.00
001-50-51910-4612	FURNITURE/EQUIP. R & M	500.00	500.00	0.00	500.00	0.00	500.00
001-50-51910-4615	FENCING AND LANDSCAPING	0.00	0.00	263.57	-263.57	1,263.57	1,263.57
001-50-51910-4930	TRAINING	1,000.00	1,000.00	239.31	760.69	0.00	1,000.00
001-50-51910-5110	OFFICE SUPPLIES	750.00	750.00	481.87	268.13	0.00	750.00
001-50-51910-5210	FUEL, OIL, & LUBRICANTS	5,000.00	5,000.00	666.01	4,333.99	0.00	5,000.00
001-50-51910-5220	UNIFORMS	800.00	800.00	76.92	723.08	0.00	800.00
001-50-51910-5221	PERSONAL PROTECTIVE EQUIPMENT	1,000.00	1,000.00	640.19	359.81	0.00	1,000.00
001-50-51910-5230	JANITORIAL SUPPLIES	3,000.00	3,000.00	574.90	2,425.10	0.00	3,000.00
001-50-51910-5231	SEASONAL DECORATIONS	0.00	0.00	694.71	-694.71	0.00	0.00
001-50-51910-5260	TOOLS	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00
001-50-51910-5270	MACHINERY & EQUIPMENT	1,500.00	1,500.00	1,950.42	-450.42	0.00	1,500.00
001-50-51910-5290	OPERATING SUPPLIES	4,000.00	4,000.00	489.57	3,510.43	0.00	4,000.00
001-50-51910-5410	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	100.00	0.00	0.00	100.00

		Original Total Budget	Current Total Budget	YTD Activity + Encumbrances	Budget Remaining	Proposed Amendment	Proposed Amended Budget
001-50-51910-6100	LAND	0.00	0.00	1,096,402.00	-1,096,402.00	1,096,402.00	1,096,402.00
001-50-51910-6210	BUILDINGS	300,000.00	300,000.00	1,406,290.51	-1,106,290.51	1,734,087.71	2,034,087.71
	Department: 50 - PUBLIC WORKS Total:	**498,965.00**	**498,965.00**	**2,575,724.43**	**-2,076,759.43**	2,806,199.28	3,305,164.28
	Activity: 51910 - FACILITIES Total:	**498,965.00**	**498,965.00**	**2,575,724.43**	**-2,076,759.43**	**2,806,199.28**	**3,305,164.28**
Activity: 52100 - LAW ENFORCEMENT							
Department: 20 - PUBLIC SAFETY							
001-20-52100-3405	CONTRACT FOR SERVICES	285,334.00	285,334.00	137,020.02	148,313.98	0.00	285,334.00
	Department: 20 - PUBLIC SAFETY Total:	**285,334.00**	**285,334.00**	**137,020.02**	**148,313.98**	**0.00**	**285,334.00**
	Activity: 52100 - LAW ENFORCEMENT Total:	**285,334.00**	**285,334.00**	**137,020.02**	**148,313.98**	**0.00**	**285,334.00**
Activity: 52200 - FIRE							
Department: 20 - PUBLIC SAFETY							
001-20-52200-3405	CONTRACT FOR SERVICES	1,113,088.00	1,113,088.00	278,272.27	834,815.73	0.00	1,113,088.00
	Department: 20 - PUBLIC SAFETY Total:	**1,113,088.00**	**1,113,088.00**	**278,272.27**	**834,815.73**	**0.00**	**1,113,088.00**
	Activity: 52200 - FIRE Total:	**1,113,088.00**	**1,113,088.00**	**278,272.27**	**834,815.73**	**0.00**	**1,113,088.00**
Activity: 52400 - CODE COMPLIANCE							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-52400-1210	SALARIES	54,000.00	54,000.00	20,002.39	33,997.61	0.00	54,000.00
001-30-52400-2110	SOCIAL SECURITY TAXES	3,348.00	3,348.00	1,240.02	2,107.98	0.00	3,348.00

001-30-52400-2210	RETIREMENT	7,560.00	7,560.00	1,800.23	5,759.77	-1,267.00	6,293.00
001-30-52400-2310	EMPLOYEE INSURANCE	13,050.00	13,050.00	4,859.57	8,190.43	0.00	13,050.00
001-30-52400-2410	WORKER'S COMPENSATION	710.00	710.00	386.55	323.45	0.00	710.00
001-30-52400-3000	MEDICARE INSURANCE	783.00	783.00	290.08	492.92	0.00	783.00
001-30-52400-4010	TRAVEL & PER DIEM	1,250.00	1,250.00	0.00	1,250.00	0.00	1,250.00
001-30-52400-4110	TELEPHONE & INTERNET	500.00	500.00	200.07	299.93	0.00	500.00
001-30-52400-4522	VEHICLE INSURANCE	1,352.00	1,352.00	918.00	434.00	0.00	1,352.00
001-30-52400-4610	VEHICLE R & M	500.00	500.00	229.50	270.50	0.00	500.00
001-30-52400-4710	PRINTING & BINDING	400.00	400.00	0.00	400.00	0.00	400.00
001-30-52400-4930	TRAINING	1,000.00	1,000.00	175.00	825.00	0.00	1,000.00
001-30-52400-5110	OFFICE SUPPLIES	150.00	150.00	23.99	126.01	0.00	150.00
001-30-52400-5210	FUEL, OIL, & LUBRICANTS	800.00	800.00	367.61	432.39	0.00	800.00
001-30-52400-5220	UNIFORMS	450.00	450.00	0.00	450.00	0.00	450.00
001-30-52400-5221	PERSONAL PROTECTIVE EQUIPMENT	100.00	100.00	0.00	100.00	0.00	100.00
001-30-52400-5295	OPERATING SUPPLIES/JANITORIAL	150.00	150.00	75.95	74.05	0.00	150.00
001-30-52400-5410	BOOKS, PUBS, SUBS & MEMBS	150.00	150.00	0.00	150.00	0.00	150.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**86,253.00**	**86,253.00**	**30,568.96**	**55,684.04**	**-1,267.00**	**84,986.00**
	Activity: 52400 - CODE COMPLIANCE Total:	**86,253.00**	**86,253.00**	**30,568.96**	**55,684.04**	**-1,267.00**	**84,986.00**
Activity: 52410 - BUILDING							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-52410-1210	SALARIES	45,000.00	45,000.00	12,222.95	32,777.05	-5,000.00	40,000.00
001-30-52410-2110	SOCIAL SECURITY TAXES	2,790.00	2,790.00	757.79	2,032.21	0.00	2,790.00
001-30-52410-2210	RETIREMENT	6,300.00	6,300.00	257.19	6,042.81	-2,300.00	4,000.00
001-30-52410-2310	EMPLOYEE INSURANCE	14,260.00	14,260.00	4,090.74	10,169.26	-3,900.00	10,360.00
001-30-52410-2410	WORKER'S COMPENSATION	170.00	170.00	42.94	127.06	0.00	170.00
001-30-52410-3000	MEDICARE INSURANCE	653.00	653.00	177.10	475.90	0.00	653.00
001-30-52410-3100	PROFESSIONAL SERVICES	80,000.00	80,000.00	0.00	80,000.00	0.00	80,000.00
001-30-52410-4010	TRAVEL & PER DIEM	500.00	500.00	0.00	500.00	0.00	500.00
001-30-52410-4906	OTHER CHARGES	500.00	500.00	0.00	500.00	0.00	500.00
001-30-52410-4930	TRAINING	250.00	250.00	0.00	250.00	0.00	250.00
001-30-52410-4946	LEGAL & RETAIL ADVERTISEMENTS	300.00	300.00	0.00	300.00	0.00	300.00
001-30-52410-5110	OFFICE SUPPLIES	100.00	100.00	0.00	100.00	0.00	100.00
001-30-52410-5290	OPERATING SUPPLIES	100.00	100.00	0.00	100.00	0.00	100.00
001-30-52410-5410	BOOKS, PUBS, SUBS & MEMBS	250.00	250.00	0.00	250.00	0.00	250.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**151,173.00**	**151,173.00**	**17,548.71**	**133,624.29**	**-11,200.00**	**139,973.00**
	Activity: 52410 - BUILDING Total:	**151,173.00**	**151,173.00**	**17,548.71**	**133,624.29**	**-11,200.00**	**139,973.00**

		Original Total Budget	Current Total Budget	YTD Activity + Encumbrances	Budget Remaining	Proposed Amendment	Proposed Amended Budget
Activity: 53800 - STORMWATER							
Department: 50 - PUBLIC WORKS							
001-50-53800-1210	SALARIES	66,500.00	66,500.00	24,160.84	42,339.16	-8,500.00	58,000.00
001-50-53800-1410	OVERTIME	500.00	500.00	0.00	500.00	0.00	500.00
001-50-53800-2110	SOCIAL SECURITY TAXES	4,154.00	4,154.00	1,495.99	2,658.01	-558.00	3,596.00
001-50-53800-2210	RETIREMENT	9,380.00	9,380.00	1,702.84	7,677.16	-2,830.00	6,550.00
001-50-53800-2310	EMPLOYEE INSURANCE	25,290.00	25,290.00	7,349.62	17,940.38	-7,800.00	17,490.00
001-50-53800-2410	WORKER'S COMPENSATION	3,490.00	3,490.00	2,262.42	1,227.58	2,320.00	5,810.00
001-50-53800-3000	MEDICARE INSURANCE	972.00	972.00	349.91	622.09	-131.00	841.00
001-50-53800-3100	Professional Services	12,785.00	12,785.00	1,967.50	10,817.50	0.00	12,785.00
001-50-53800-4010	TRAVEL & PER DIEM	500.00	500.00	0.00	500.00	0.00	500.00
001-50-53800-4522	VEHICLE INSURANCE	1,298.00	1,298.00	859.24	438.76	0.00	1,298.00
001-50-53800-4615	FENCING AND LANDSCAPING	2,500.00	2,500.00	23.64	2,476.36	0.00	2,500.00
001-50-53800-4637	CURBS/GUTTERS/STORM DRAINS R&M	500.00	500.00	0.00	500.00	3,700.00	4,200.00
001-50-53800-5220	UNIFORMS	250.00	250.00	0.00	250.00	0.00	250.00
001-50-53800-5295	OPERATING SUPPLIES/JANITORIAL	250.00	250.00	5,794.19	-5,544.19	5,800.00	6,050.00
001-50-53800-5410	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	600.00	-500.00	500.00	600.00
001-50-53800-6310	INFRASTRUCTURE	1,429,728.00	1,429,728.00	113,211.45	1,316,516.55	0.00	1,429,728.00
	Department: 50 - PUBLIC WORKS Total:	**1,558,197.00**	**1,558,197.00**	**159,777.64**	**1,398,419.36**	**-7,499.00**	**1,550,698.00**
	Activity: 53800 - STORMWATER Total:	**1,558,197.00**	**1,558,197.00**	**159,777.64**	**1,398,419.36**	**-7,499.00**	**1,550,698.00**
Activity: 54100 - STREETS							
Department: 50 - PUBLIC WORKS							
001-50-54100-1210	SALARIES	66,500.00	66,500.00	24,160.84	42,339.16	-9,500.00	57,000.00
001-50-54100-1310	PART-TIME SALARIES	0.00	0.00	0.00	0.00	12,000.00	12,000.00
001-50-54100-1410	OVERTIME	500.00	500.00	0.00	500.00	0.00	500.00
001-50-54100-2110	SOCIAL SECURITY TAXES	4,154.00	4,154.00	1,495.99	2,658.01	155.00	4,309.00

001-50-54100-2210	RETIREMENT	9,380.00	9,380.00	1,702.84	7,677.16	-2,831.00	6,549.00
001-50-54100-2310	EMPLOYEE INSURANCE	25,290.00	25,290.00	7,371.88	17,918.12	-7,800.00	17,490.00
001-50-54100-2410	WORKER'S COMPENSATION	3,490.00	3,490.00	2,302.51	1,187.49	290.00	3,780.00
001-50-54100-3000	MEDICARE INSURANCE	972.00	972.00	349.91	622.09	36.00	1,008.00
001-50-54100-3100	PROFESSIONAL SERVICES	0.00	0.00	6,170.00	-6,170.00	6,170.00	6,170.00
001-50-54100-4010	TRAVEL & PER DIEM	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00
001-50-54100-4310	ELECTRICITY	56,000.00	56,000.00	18,015.88	37,984.12	0.00	56,000.00
001-50-54100-4320	WATER	500.00	500.00	125.57	374.43	0.00	500.00
001-50-54100-4330	Solid Waste	3,500.00	3,500.00	3,672.53	-172.53	6,500.00	10,000.00
001-50-54100-4410	EQUIPMENT RENTAL	2,500.00	2,500.00	310.07	2,189.93	0.00	2,500.00
001-50-54100-4522	VEHICLE INSURANCE	2,607.00	2,607.00	859.24	1,747.76	0.00	2,607.00
001-50-54100-4610	VEHICLE R & M	3,500.00	3,500.00	487.80	3,012.20	0.00	3,500.00
001-50-54100-4615	FENCING AND LANDSCAPING	0.00	0.00	4,407.50	-4,407.50	5,500.00	5,500.00
001-50-54100-4623	HEAVY EQUIPMENT R & M	15,000.00	15,000.00	1,937.99	13,062.01	0.00	15,000.00
001-50-54100-4631	STREET REPAVING	10,000.00	10,000.00	7,309.83	2,690.17	5,000.00	15,000.00
001-50-54100-4636	TRAFFIC CONTROL/SIGNS R&M	3,000.00	3,000.00	153.57	2,846.43	2,000.00	5,000.00
001-50-54100-4930	TRAINING	1,000.00	1,000.00	600.00	400.00	0.00	1,000.00
001-50-54100-5110	OFFICE SUPPLIES	100.00	100.00	0.00	100.00	0.00	100.00
001-50-54100-5210	FUEL, OIL, & LUBRICANTS	3,700.00	3,700.00	1,034.96	2,665.04	0.00	3,700.00
001-50-54100-5220	UNIFORMS	250.00	250.00	0.00	250.00	0.00	250.00
001-50-54100-5221	PERSONAL PROTECTIVE EQUIPMENT	500.00	500.00	277.31	222.69	0.00	500.00
001-50-54100-5260	TOOLS	1,000.00	1,000.00	177.93	822.07	0.00	1,000.00
001-50-54100-5270	MACHINERY & EQUIPMENT	1,500.00	1,500.00	302.80	1,197.20	0.00	1,500.00
001-50-54100-5290	OPERATING SUPPLIES	4,000.00	4,000.00	1,788.85	2,211.15	3,328.71	7,328.71
001-50-54100-5410	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	92.00	8.00	0.00	100.00
001-50-54100-6310	INFRASTRUCTURE	4,293,338.00	4,293,338.00	10,290.00	4,283,048.00	0.00	4,293,338.00
001-50-54100-6410	MACHINERY & EQUIPMENT	50,000.00	50,000.00	98,290.93	-48,290.93	69,962.22	119,962.22
	Department: 50 - PUBLIC WORKS Total:	**4,563,381.00**	**4,563,381.00**	**193,688.73**	**4,369,692.27**	**90,810.93**	**4,654,191.93**
	Activity: 54100 - STREETS Total:	**4,563,381.00**	**4,563,381.00**	**193,688.73**	**4,369,692.27**	**90,810.93**	**4,654,191.93**

		Original Total Budget	Current Total Budget	YTD Activity + Encumbrances	Budget Remaining	Proposed Amendment	Proposed Amended Budget
Activity: 56200 - ANIMAL CONTROL							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-56200-3410	ANIMAL CONTROL	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**5,000.00**	**5,000.00**	**0.00**	**5,000.00**	**0.00**	**5,000.00**
	Activity: 56200 - ANIMAL CONTROL Total:	**5,000.00**	**5,000.00**	**0.00**	**5,000.00**	**0.00**	**5,000.00**
Activity: 57100 - LIBRARY							
Department: 71 - LIBRARY							
001-71-57100-1210	SALARIES	270,000.00	270,000.00	112,238.05	157,761.95	0.00	270,000.00
001-71-57100-1310	SALARIES - PART TIME	39,000.00	39,000.00	15,888.31	23,111.69	0.00	39,000.00
001-71-57100-2110	SOCIAL SECURITY TAXES	19,158.00	19,158.00	7,873.56	11,284.44	0.00	19,158.00
001-71-57100-2210	RETIREMENT	37,800.00	37,800.00	15,713.30	22,086.70	0.00	37,800.00
001-71-57100-2310	EMPLOYEE INSURANCE	56,360.00	56,360.00	21,178.07	35,181.93	0.00	56,360.00
001-71-57100-2410	WORKER'S COMPENSATION	500.00	500.00	247.17	252.83	0.00	500.00
001-71-57100-3000	MEDICARE INSURANCE	4,481.00	4,481.00	1,841.33	2,639.67	0.00	4,481.00
001-71-57100-4010	TRAVEL & PER DIEM	1,200.00	1,200.00	246.48	953.52	0.00	1,200.00
001-71-57100-4100	POSTAGE & SHIPPING	0.00	1,000.00	482.65	517.35	0.00	1,000.00
001-71-57100-4110	TELEPHONE & INTERNET	1,300.00	1,300.00	0.00	1,300.00	0.00	1,300.00
001-71-57100-4612	FURNITURE/EQUIP. R & M	500.00	500.00	0.00	500.00	0.00	500.00
001-71-57100-4710	PRINTING & BINDING	600.00	600.00	0.00	600.00	0.00	600.00
001-71-57100-4925	PROGRAM EXPENSES	1,900.00	1,900.00	149.14	1,750.86	0.00	1,900.00
001-71-57100-5110	OFFICE SUPPLIES	2,700.00	2,700.00	701.39	1,998.61	0.00	2,700.00
001-71-57100-5410	BOOKS, PUBS, SUBS & MEMBS	12,000.00	17,800.00	5,544.56	12,255.44	0.00	17,800.00
001-71-57100-5415	LIBRARY BOOK LEASES	6,800.00	0.00	0.00	0.00	0.00	0.00
001-71-57100-5417	LIBRARY E-BOOK LEASES	10,000.00	10,000.00	3,045.62	6,954.38	0.00	10,000.00
001-71-57100-5420	MEMBERSHIPS	1,000.00	1,000.00	967.00	33.00	0.00	1,000.00
	Department: 71 - LIBRARY Total:	**465,299.00**	**465,299.00**	**186,116.63**	**279,182.37**	**0.00**	**465,299.00**
	Activity: 57100 - LIBRARY Total:	**465,299.00**	**465,299.00**	**186,116.63**	**279,182.37**	**0.00**	**465,299.00**
Activity: 57200 - PARKS							
Department: 50 - PUBLIC WORKS							
001-50-57200-1210	SALARIES	160,500.00	160,500.00	58,121.97	102,378.03	33,000.00	193,500.00
001-50-57200-1410	OVERTIME	500.00	500.00	0.00	500.00	28,000.00	28,500.00

001-50-57200-2110	SOCIAL SECURITY TAXES	9,982.00	9,982.00	3,598.12	6,383.88	3,782.00	13,764.00
001-50-57200-2210	RETIREMENT	22,540.00	22,540.00	4,256.64	18,283.36	977.00	23,517.00
001-50-57200-2310	EMPLOYEE INSURANCE	61,880.00	61,880.00	18,177.77	43,702.23	7,400.00	69,280.00
001-50-57200-2410	WORKER'S COMPENSATION	8,720.00	8,720.00	5,656.05	3,063.95	580.00	9,300.00
001-50-57200-3000	MEDICARE INSURANCE	2,335.00	2,335.00	841.53	1,493.47	884.00	3,219.00
001-50-57200-3100	PROFESSIONAL SERVICES	0.00	0.00	3,478.00	-3,478.00	3,478.00	3,478.00
001-50-57200-4010	TRAVEL & PER DIEM	500.00	500.00	1,465.53	-965.53	970.00	1,470.00
001-50-57200-4310	ELECTRICITY	5,000.00	5,000.00	1,601.07	3,398.93	0.00	5,000.00
001-50-57200-4320	WATER	3,800.00	3,800.00	959.66	2,840.34	0.00	3,800.00
001-50-57200-4330	SOLID WASTE	500.00	500.00	0.00	500.00	0.00	500.00
001-50-57200-4521	PROPERTY INSURANCE	9,096.00	9,096.00	7,344.00	1,752.00	0.00	9,096.00
001-50-57200-4522	VEHICLE INSURANCE	1,298.00	1,298.00	859.25	438.75	0.00	1,298.00
001-50-57200-4611	BUILDING R & M	5,000.00	5,000.00	1,491.81	3,508.19	-3,000.00	2,000.00
001-50-57200-4612	FURNITURE/EQUIP. R & M	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00
001-50-57200-4615	FENCING AND LANDSCAPING	6,000.00	6,000.00	47,433.05	-41,433.05	99,300.00	105,300.00
001-50-57200-5110	OFFICE SUPPLIES	100.00	100.00	0.00	100.00	0.00	100.00
001-50-57200-5210	FUEL, OIL, & LUBRICANTS	3,500.00	3,500.00	960.56	2,539.44	0.00	3,500.00
001-50-57200-5231	SEASONAL DECORATIONS	2,500.00	2,500.00	14,556.42	-12,056.42	12,060.00	14,560.00
001-50-57200-5270	MACHINERY & EQUIPMENT	1,000.00	1,000.00	1,349.10	-349.10	1,000.00	2,000.00
001-50-57200-5290	OPERATING SUPPLIES	0.00	0.00	970.18	-970.18	1,000.00	1,000.00
001-50-57200-5295	OPERATING SUPPLIES/JANITORIAL	2,500.00	2,500.00	1,046.01	1,453.99	0.00	2,500.00
001-50-57200-5410	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	205.63	-105.63	260.00	360.00
001-50-57200-5741	COMMUNITY EVENTS	10,000.00	10,000.00	8,288.98	1,711.02	780.00	10,780.00
001-50-57200-6310	INFRASTRUCTURE	1,275,000.00	1,275,000.00	112,131.46	1,162,868.54	-341,200.00	933,800.00
001-50-57200-6410	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	5,000.00	5,000.00
	Department: 50 - PUBLIC WORKS Total:	**1,593,351.00**	**1,593,351.00**	**294,792.79**	**1,298,558.21**	**-145,729.00**	**1,447,622.00**
	Activity: 57200 - PARKS Total:	**1,593,351.00**	**1,593,351.00**	**294,792.79**	**1,298,558.21**	**-145,729.00**	**1,447,622.00**

Budget vs Actuals **2023-2024 Period Ending: 03/31/2024**

		Original Total Budget	Current Total Budget	YTD Activity + Encumbrances	Budget Remaining	Proposed Amendment	Proposed Amended Budget
Activity: 58100 - INTERFUND TRANSFER							
Department: 99 - NON DEPARTMENTAL							
001-99-58100-7120	LOAN DEBT PRINCIPAL	93,834.00	93,834.00	0.00	93,834.00	-93,834.00	0.00
001-99-58100-7220	LOAN DEBT INTEREST	86,166.00	86,166.00	0.00	86,166.00	-86,166.00	0.00
	Department: 99 - NON DEPARTMENTAL Total:	**180,000.00**	**180,000.00**	**0.00**	**180,000.00**	**-180,000.00**	**0.00**
	Activity: 58100 - INTERFUND TRANSFER Total:	**180,000.00**	**180,000.00**	**0.00**	**180,000.00**	**-180,000.00**	**0.00**
	Expense Total:	**11,653,052.00**	**11,653,052.00**	**4,323,670.65**	**7,329,381.35**	**2,497,180.21**	**14,150,232.21**
	Fund: 001 - GENERAL FUND Surplus (Deficit):	**-2,427,547.00**	**-2,427,547.00**	**2,441,014.19**	**-4,868,561.19**	**99,379.38**	**-2,328,167.62**

AGENDA ITEM

Agenda Item 11.6.

TO: Honorable Mayor and Members of the City Council

FROM: Bernie Oder

DATE: April 1, 2024

SUBJECT: Security Discussion

BACKGROUND:
Councilmember Oder has requested an agenda item to discuss current security procedures.

DISCUSSION:

FINANCIAL IMPACT:

RECOMMENDATION:

ATTACHMENT(S):

AGENDA ITEM

Agenda Item 11.7.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: April 1, 2024

SUBJECT: Red Light Camera Discussion

BACKGROUND:
Councilmember Sutton has requested a discussion regarding stop light cameras and potential implementation in Mary Esther.

DISCUSSION:

FINANCIAL IMPACT:

RECOMMENDATION:

ATTACHMENT(S):

AGENDA ITEM

Agenda Item 11.8.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: April 1, 2024

SUBJECT: Holiday Closing Schedule Discussion

BACKGROUND:
Councilmember Sutton has requested an agenda item to discuss the holiday closing schedule.

DISCUSSION:

FINANCIAL IMPACT:

RECOMMENDATION:

ATTACHMENT(S):