Agenda
Regular Meeting
of the Mary Esther City Council
August 4, 2025 - 6:00 PM
195 Christobal Road – North, Mary Esther, FL 32569

1. **INVOCATION**
2. **CALL TO ORDER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF THE AGENDA**
6. **SPECIAL PRESENTATIONS**
   - **6.1. Yard of the Month**
   - **6.2. Jacobs Thank You Letter**
7. **CONSENT AGENDA**
   - **7.1. Financial Report**
   - **7.2. Public Works Report**
   - **7.3. Library Report**
   - **7.4. Fire Department Report**
   - **7.5. Community Development Report**
   - **7.6. Jacobs Report**
   - **7.7. Law Enforcement Report**
   - **7.8. Minutes of the July 7th, 2025, Regular Council Meeting**
   - **7.9. Minutes of the July 21st, 2025, Special Council Meeting**
8. **CITIZENS WHO HAVE REQUESTED TO BE PLACED ON THE AGENDA**
9. **PUBLIC COMMENT (NON-AGENDA ITEMS)**
10. **UNFINISHED BUSINESS**
11. **NEW BUSINESS**
    - **11.1. Consideration of Joint Powers Agreement (JPA) with FDOT to Landscape Mary Esther Boulevard**
    - **11.2. Consideration of FDEP Agreement NO. NW007 for Highway 98 Water Main Replacements and Upgrades**
    - **11.3. Consideration of Emergency Management Contracts, Including Updated Rate Schedules**
    - **11.4. Consideration of Agreement with LiveOak Fiber for Internet Services at Designated City Facilities**
12. **COUNCILS' STANDING COMMITTEE STATUS REPORTS**
13. **OTHER COMMENTS**
14. **ADJOURN**

******* PLEASE TURN OFF OR SILENCE *ALL CELL PHONES* *******

WATCHING AND PARTICIPATION

To watch the meetings virtually, citizens may log onto the city's website (www.cityofmaryesther.com), click the "Public Meetings" section, and select the meeting they would like to watch.

Any citizen who would like to comment on non-agenda items must submit a service request through the city's website, call customer service at (850) 243-3566, or fill out a form at city hall. A form must be completed by 12 pm one week before the day of the meeting. Filling out a form does not guarantee you will be added to the agenda. If a citizen opts to participate virtually, an email will be sent with the Zoom registration link.

NOTES:

1) Adjournment with continuation on the following day at 6:00 PM may be called if the meeting proceeds past 10 PM.

2) The City does not keep verbatim minutes as a matter of record. If a person decides to appeal any decision made by the Mary Esther City Council with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. See Florida Statute 286.0105

3) Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council is not allowed by law to endorse the religious beliefs or views of this or any other speaker.

AGENDA ITEM

Agenda Item 6.1.

TO: Honorable Mayor and Members of the City Council

FROM: Dillon Morris, City Clerk

DATE: August 4, 2025

SUBJECT: Yard of the Month

BACKGROUND:
The Yard of the Month program recognizes residents who go above and beyond in maintaining their properties, enhancing the community's overall appearance. Residents can nominate any yard within the Mary Esther city limits, including their own.

DISCUSSION:
We received four nominations for the August Yard of the Month: 186 Brewer Cir., 350 Brian Cir., 2 Azalea Dr., & 275 Argyle Ct. All property owners have been contacted and have expressed interest in participating.

FINANCIAL IMPACT:
The Mayor awards the winner a certificate and branded items from the City of Mary Esther, with the items varying each month based on availability.

RECOMMENDATION:
Motion to select _____ as the Yard of the Month for August 2025.

ATTACHMENT(S):
1. August Yard of the Month Submission(s)

350 Brian Cir.






GMC

186 Brewer Cir.







2 Azalea Dr.







275 Argyle Ct.







AGENDA ITEM

Agenda Item 6.2.

TO: Honorable Mayor and Members of the City Council

FROM: Dillon Morris, City Clerk

DATE: August 4, 2025

SUBJECT: Jacobs Thank You Letter

BACKGROUND:
On July 7th, 2025, city staff and Jacobs engineering gave a debriefing and update on the boil water notice. In that meeting, the mayor and council directed the city clerk to write letters of thanks to be presented in the next meeting.

DISCUSSION:
The mayor is to read the letter and the names of all involved and award the thank-you letter to everyone involved.

FINANCIAL IMPACT:
There is no financial impact related to this matter.

RECOMMENDATION:
Motion to authorize the mayor to sign the thank-you letters to Jacobs Engineering.

ATTACHMENT(S):
1. Jacobs Staff
2. Thank You Letter - Ernie Nolan
3. Thank You Letter - Derick Smith
4. Thank You Letter - Erica Coggeshall
5. Thank You Letter - Jeremy Bankston
6. Thank You Letter - Josh Robinson
7. Thank You Letter - Max Boone
8. Thank You Letter - Michael Gaines
9. Thank You Letter - Mike Bennett
10. Thank You Letter - Paul Price

Jacobs Staff – 325 W. Miracle Strip Main Break Repair

Team members that assisted in the repair process are listed below:

- Mike Bennett
- Jeremy Bankston
- Michael Gaines
- Max Boone
- Derick Smith
- Paul Price
- Erica Coggeshall
- Ernie Nolan
- Josh Robinson

City of Mary Esther
Thank You Letter

For Ernie Nolan

WHEREAS, it is the duty of this organization to recognize and commend acts of extraordinary commitment, responsibility, and presence of mind that safeguard both our personnel and the integrity of our operations; and

WHEREAS, on June 17, 2025, during routine operations, an unexpected and potentially hazardous line break was identified, presenting a clear and immediate threat to safety, equipment, and ongoing productivity; and

WHEREAS, Ernie Nolan's actions not only averted a possible disaster, preventing damage and potential injury, but also initiated and contributed to the timely repair of the line; and

WHEREAS, such conduct exemplifies the highest standards of vigilance, professionalism, and duty to the team and mission of this organization; and

WHEREAS, his dedication and zeal in the work of this and other civic organizations have won for Mr. Nolan the respect and affection of his fellow workers;

NOW, THEREFORE I, Chris Stein, Mayor of the City of Mary Esther, Florida, and on behalf of all our citizens, am pleased to tender this thank you letter to him, with our sincere thanks for his dedicated service to the welfare of our community.

By: _____

ATTEST: *Chris Stein, Mayor*

_____

Dillon Morris, City Clerk

City of Mary Esther
Thank You Letter

For Derick Smith

WHEREAS, it is the duty of this organization to recognize and commend acts of extraordinary commitment, responsibility, and presence of mind that safeguard both our personnel and the integrity of our operations; and

WHEREAS, on June 17, 2025, during routine operations, an unexpected and potentially hazardous line break was identified, presenting a clear and immediate threat to safety, equipment, and ongoing productivity; and

WHEREAS, Derick Smith's actions not only averted a possible disaster, preventing damage and potential injury, but also initiated and contributed to the timely repair of the line; and

WHEREAS, such conduct exemplifies the highest standards of vigilance, professionalism, and duty to the team and mission of this organization; and

WHEREAS, his dedication and zeal in the work of this and other civic organizations have won for Mr. Smith the respect and affection of his fellow workers;

NOW, THEREFORE I, Chris Stein, Mayor of the City of Mary Esther, Florida, and on behalf of all our citizens, am pleased to tender this thank you letter to him, with our sincere thanks for his dedicated service to the welfare of our community.

By: _____

ATTEST: *Chris Stein, Mayor*

_____

Dillon Morris, City Clerk

City of Mary Esther
Thank You Letter

For Erica Coggeshall

WHEREAS, it is the duty of this organization to recognize and commend acts of extraordinary commitment, responsibility, and presence of mind that safeguard both our personnel and the integrity of our operations; and

WHEREAS, on June 17, 2025, during routine operations, an unexpected and potentially hazardous line break was identified, presenting a clear and immediate threat to safety, equipment, and ongoing productivity; and

WHEREAS, Erica Coggeshall's actions not only averted a possible disaster, preventing damage and potential injury, but also initiated and contributed to the timely repair of the line; and

WHEREAS, such conduct exemplifies the highest standards of vigilance, professionalism, and duty to the team and mission of this organization; and

WHEREAS, her dedication and zeal in the work of this and other civic organizations have won for Ms. Coggeshall the respect and affection of her fellow workers;

NOW, THEREFORE I, Chris Stein, Mayor of the City of Mary Esther, Florida, and on behalf of all our citizens, am pleased to tender this thank you letter to her, with our sincere thanks for her dedicated service to the welfare of our community.

By: _____

Chris Stein, Mayor

ATTEST:

_____

Dillon Morris, City Clerk

City of Mary Esther
Thank You Letter

For Jeremy Bankston

WHEREAS, it is the duty of this organization to recognize and commend acts of extraordinary commitment, responsibility, and presence of mind that safeguard both our personnel and the integrity of our operations; and

WHEREAS, on June 17, 2025, during routine operations, an unexpected and potentially hazardous line break was identified, presenting a clear and immediate threat to safety, equipment, and ongoing productivity; and

WHEREAS, Jeremy Bankston's actions not only averted a possible disaster, preventing damage and potential injury, but also initiated and contributed to the timely repair of the line; and

WHEREAS, such conduct exemplifies the highest standards of vigilance, professionalism, and duty to the team and mission of this organization; and

WHEREAS, his dedication and zeal in the work of this and other civic organizations have won for Mr. Bankston the respect and affection of his fellow workers;

NOW, THEREFORE I, Chris Stein, Mayor of the City of Mary Esther, Florida, and on behalf of all our citizens, am pleased to tender this thank you letter to him, with our sincere thanks for his dedicated service to the welfare of our community.

By: _____

Chris Stein, Mayor

ATTEST:

_____

Dillon Morris, City Clerk

City of Mary Esther
Thank You Letter

For Josh Robinson

WHEREAS, it is the duty of this organization to recognize and commend acts of extraordinary commitment, responsibility, and presence of mind that safeguard both our personnel and the integrity of our operations; and

WHEREAS, on June 17, 2025, during routine operations, an unexpected and potentially hazardous line break was identified, presenting a clear and immediate threat to safety, equipment, and ongoing productivity; and

WHEREAS, Josh Robinson's actions not only averted a possible disaster, preventing damage and potential injury, but also initiated and contributed to the timely repair of the line; and

WHEREAS, such conduct exemplifies the highest standards of vigilance, professionalism, and duty to the team and mission of this organization; and

WHEREAS, his dedication and zeal in the work of this and other civic organizations have won for Mr. Robinson the respect and affection of his fellow workers;

NOW, THEREFORE I, Chris Stein, Mayor of the City of Mary Esther, Florida, and on behalf of all our citizens, am pleased to tender this thank you letter to him, with our sincere thanks for his dedicated service to the welfare of our community.

By: _____

Chris Stein, Mayor

ATTEST:

_____

Dillon Morris, City Clerk

City of Mary Esther
Thanks

For Max Boone

WHEREAS, it is the duty of this organization to recognize and commend acts of extraordinary commitment, responsibility, and presence of mind that safeguard both our personnel and the integrity of our operations; and

WHEREAS, on June 17, 2025, during routine operations, an unexpected and potentially hazardous line break was identified, presenting a clear and immediate threat to safety, equipment, and ongoing productivity; and

WHEREAS, Max Boone's actions not only averted a possible disaster, preventing damage and potential injury, but also initiated and contributed to the timely repair of the line; and

WHEREAS, such conduct exemplifies the highest standards of vigilance, professionalism, and duty to the team and mission of this organization; and

WHEREAS, his dedication and zeal in the work of this and other civic organizations have won for Mr. Boone the respect and affection of his fellow workers;

NOW, THEREFORE I, Chris Stein, Mayor of the City of Mary Esther, Florida, and on behalf of all our citizens, am pleased to tender this thank you letter to him, with our sincere thanks for his dedicated service to the welfare of our community.

By: _____

ATTEST: *Chris Stein, Mayor*

_____

Dillon Morris, City Clerk

City of Mary Esther
Thanks

For Michael Gaines

WHEREAS, it is the duty of this organization to recognize and commend acts of extraordinary commitment, responsibility, and presence of mind that safeguard both our personnel and the integrity of our operations; and

WHEREAS, on June 17, 2025, during routine operations, an unexpected and potentially hazardous line break was identified, presenting a clear and immediate threat to safety, equipment, and ongoing productivity; and

WHEREAS, Michael Gaines's actions not only averted a possible disaster, preventing damage and potential injury, but also initiated and contributed to the timely repair of the line; and

WHEREAS, such conduct exemplifies the highest standards of vigilance, professionalism, and duty to the team and mission of this organization; and

WHEREAS, his dedication and zeal in the work of this and other civic organizations have won for Mr. Gaines the respect and affection of his fellow workers;

NOW, THEREFORE I, Chris Stein, Mayor of the City of Mary Esther, Florida, and on behalf of all our citizens, am pleased to tender this thank you letter to him, with our sincere thanks for his dedicated service to the welfare of our community.

By: _____

ATTEST: *Chris Stein, Mayor*

_____

Dillon Morris, City Clerk

City of Mary Esther
Thanks

For Mike Bennett

WHEREAS, it is the duty of this organization to recognize and commend acts of extraordinary commitment, responsibility, and presence of mind that safeguard both our personnel and the integrity of our operations; and

WHEREAS, on June 17, 2025, during routine operations, an unexpected and potentially hazardous line break was identified, presenting a clear and immediate threat to safety, equipment, and ongoing productivity; and

WHEREAS, Mike Bennett's actions not only averted a possible disaster, preventing damage and potential injury, but also initiated and contributed to the timely repair of the line; and

WHEREAS, such conduct exemplifies the highest standards of vigilance, professionalism, and duty to the team and mission of this organization; and

WHEREAS, his dedication and zeal in the work of this and other civic organizations have won for Mr. Bennett the respect and affection of his fellow workers;

NOW, THEREFORE I, Chris Stein, Mayor of the City of Mary Esther, Florida, and on behalf of all our citizens, am pleased to tender this thank you letter to him, with our sincere thanks for his dedicated service to the welfare of our community.

By: _____

ATTEST: *Chris Stein, Mayor*

_____

Dillon Morris, City Clerk

City of Mary Esther
Thank You Letter

For Paul Price

WHEREAS, it is the duty of this organization to recognize and commend acts of extraordinary commitment, responsibility, and presence of mind that safeguard both our personnel and the integrity of our operations; and

WHEREAS, on June 17, 2025, during routine operations, an unexpected and potentially hazardous line break was identified, presenting a clear and immediate threat to safety, equipment, and ongoing productivity; and

WHEREAS, Paul Price's actions not only averted a possible disaster, preventing damage and potential injury, but also initiated and contributed to the timely repair of the line; and

WHEREAS, such conduct exemplifies the highest standards of vigilance, professionalism, and duty to the team and mission of this organization; and

WHEREAS, his dedication and zeal in the work of this and other civic organizations have won for Mr. Price the respect and affection of his fellow workers;

NOW, THEREFORE I, Chris Stein, Mayor of the City of Mary Esther, Florida, and on behalf of all our citizens, am pleased to tender this thank you letter to him, with our sincere thanks for his dedicated service to the welfare of our community.

By: _____

ATTEST: *Chris Stein, Mayor*

_____

Dillon Morris, City Clerk

City of Mary Esther
Cash and Investment Balances
as of June 30, 2025

BMS Account	GENERAL FUND BANK	Summary of Investments 6/30/2025	Fund	INTEREST RATE	Purpose of Acct.
101251	FNBT BANK	$148,660.00	410	0.00%	Cust. Utility Deposits Acct.
104300	GEN FUND FLORIDA PRIME	$2,433,551.19	1	4.47%	GF Savings/Investment
104400	W/S FUND FLORIDA PRIME	$352,348.10	410	4.47%	W/S Savings/Investment
101001	FNBT BANK	$12,037,229.30	1 & 410	4.30%	Operating Acct.
101210	FNBT BANK	$0.00	1	0.00%	Payroll Account
101001	FNBT BANK	$6,430.13	1	0.00%	HRA Account
101001	FNBT BANK	$1,687,875.37	1 & 410	4.30%	Money Market Account
104301	FLCLASS	$546,989.27	1	4.36%	GF Investment
104302	AMERIS BANK	$6,555.77	1	0.00%	GF Investment
		$17,219,639.13			

FY24-25 ESTIMATED BEGINNING GENERAL FUND UNRESTRICTED CASH	$5,310,790
FY2025 Budget deficit	($2,531,521)
Budget Resolution 25-06	($105,790)
ESTIMATED GENERAL FUND TOTAL UNRESTRICTED CASH	**$2,673,479**
FY24-25 ESTIMATED BEGINNING W/S FUND UNRESTRICTED CASH	$5,041,904
FY2025 Budget surplus	$123,063
ESTIMATED W/S FUND TOTAL UNRESTRICTED CASH	**$5,164,967**
FY 24-25 BEGINNING DISCRETIONARY SALES SURTAX REVENUE FUND	$1,878,067
FY2025 Budget deficit	($313,238)
DISCRETIONARY SALES SURTAX FUND BALANCE	**$1,564,829**
GRAND TOTAL ALL FUNDS:	**$9,403,275**

RESTRICTED REVENUES:

IMPACT FEE REVENUE AVAILABLE FOR RELATED EXPENSES	
Fire Protection	$337
Law Enforcement	$38,991
Stormwater	$41,465
Transportation	$68,488
Parks & Recreation	$36,750
Water & Sewer	$8,994
TOTAL	**$195,025**

OTHER RESTRICTED REVENUE	
Committed to natural disaster relief	$1,813,711
TOTAL	**$1,813,711**
TOTAL RESTRICTED REVENUES	**$2,008,736**



City of Mary Esther, FL

Budget vs Actuals

Account Summary

For Fiscal: 2024-2025 Period Ending: 06/30/2025

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 001 - GENERAL FUND							
Revenue							
Department: 00 - UNDESIGNATED							
001-00-311100	AD VALOREM TAXES	2,215,883.00	2,215,883.00	37,777.15	2,186,556.75	2,186,556.75	29,326.25
001-00-311200	AD VALOREM TAXES-DELQ	65,000.00	65,000.00	59,685.22	60,806.94	60,806.94	4,193.06
001-00-312130	TOURIST DEVELOPMENT TAX	419,000.00	419,000.00	0.00	0.00	0.00	419,000.00
001-00-312410	FIRST LOCAL OPTION FUEL TAX	0.00	200,000.00	17,487.44	121,077.74	121,077.74	78,922.26
001-00-312420	LOCAL ALTERNATIVE FUEL USER FEE	200,000.00	0.00	0.00	0.00	0.00	0.00
001-00-314100	UTILITY TAXES-ELECTRIC	235,000.00	235,000.00	19,569.48	152,923.45	152,923.45	82,076.55
001-00-314200	UTILITY TAXES-COMMUNICATION SE...	230,000.00	230,000.00	19,286.29	141,453.98	141,453.98	88,546.02
001-00-314300	UTILITY TAXES-WATER	129,000.00	129,000.00	16,509.44	101,391.74	101,391.74	27,608.26
001-00-314400	UTILITY TAXES-GAS	42,000.00	42,000.00	2,759.02	33,678.20	33,678.20	8,321.80
001-00-314800	UTILITY TAXES -PROPANE GAS	200.00	200.00	0.00	131.60	131.60	68.40
001-00-316010	BUSINESS TAX - PENALTY INT	900.00	900.00	82.50	732.50	732.50	167.50
001-00-316100	BUSINESS TAX	95,000.00	95,000.00	612.50	102,435.00	102,435.00	-7,435.00
001-00-322000	BUILDING PERMITS	80,000.00	80,000.00	263.77	6,675.25	6,675.25	73,324.75
001-00-323100	ELECTRICITY FRANCHISE FEES	210,000.00	210,000.00	15,424.88	113,143.91	113,143.91	96,856.09
001-00-323400	GAS FRANCHISE FEES	40,000.00	40,000.00	2,562.14	31,982.25	31,982.25	8,017.75
001-00-324120	IMPACT FEES-FIRE PROTECTION	0.00	0.00	0.00	337.00	337.00	-337.00
001-00-324125	IMPACT FEES-LAW ENFORCEMENT	0.00	0.00	0.00	323.00	323.00	-323.00
001-00-329050	TRACKING FEES	1,500.00	1,500.00	100.00	1,980.00	1,980.00	-480.00
001-00-334000	STATE GRANTS	0.00	0.00	0.00	97,837.20	97,837.20	-97,837.20
001-00-335120	STATE REVENUE SHARING PROCEEDS	210,000.00	210,000.00	16,257.57	149,530.92	149,530.92	60,469.08
001-00-335150	ALCOHOLIC BEVERAGE LICENSES	500.00	500.00	0.00	880.99	880.99	-380.99
001-00-335180	LOCAL GOVERNMENT 1/2 SALES TAX	500,000.00	500,000.00	48,118.49	317,277.89	317,277.89	182,722.11
001-00-338200	INTERGOV REV-COUNTY BUSINESS TAX	3,000.00	3,000.00	35.97	1,754.77	1,754.77	1,245.23
001-00-338210	INTERGOV REV - LIBRARY COOP	63,000.00	63,000.00	16,423.50	65,694.00	65,694.00	-2,694.00
001-00-341200	ZONING FEES	0.00	0.00	750.00	1,100.00	1,100.00	-1,100.00
001-00-341901	FIRE DEPARTMENT FEES	13,000.00	13,000.00	462.00	8,766.50	8,766.50	4,233.50
001-00-341902	NOTARY FEE REVENUE	0.00	0.00	10.00	110.00	110.00	-110.00
001-00-341910	PLAN REVIEW	0.00	0.00	30.00	200.00	200.00	-200.00
001-00-341920	SITE INSPECTION	100.00	100.00	0.00	0.00	0.00	100.00
001-00-342510	FINAL INSPECTION	500.00	500.00	90.00	870.00	870.00	-370.00
001-00-342910	IMPACT FEE- STORMWATER	0.00	0.00	0.00	300.00	300.00	-300.00
001-00-343800	CEMETERY FEES	100.00	100.00	0.00	150.00	150.00	-50.00
001-00-344210	BOAT LAUNCH DAILY PERMIT	500.00	500.00	100.00	451.00	451.00	49.00
001-00-344901	FLORIDA DOT	51,759.00	51,759.00	0.00	22,494.82	22,494.82	29,264.18
001-00-344910	IMPACT FEE- TRANSPORTATION	0.00	0.00	0.00	1,500.00	1,500.00	-1,500.00
001-00-347210	IMPACT FEE- PARKS & RECREATION	0.00	0.00	0.00	150.00	150.00	-150.00
001-00-349100	LIEN SEARCH FEE	1,500.00	1,500.00	200.00	1,550.00	1,550.00	-50.00
001-00-351100	COURT FINES	6,000.00	6,000.00	311.44	5,495.49	5,495.49	504.51
001-00-352000	LIBRARY FINES/LOST BOOKS	1,500.00	1,500.00	0.00	1,579.41	1,579.41	-79.41
001-00-354100	VIOLATION OF LOCAL ORDINANCE	2,500.00	2,500.00	0.00	547.00	547.00	1,953.00
001-00-361000	INTEREST AND OTHER EARNINGS	0.00	0.00	1.05	10.80	10.80	-10.80
001-00-361100	INTEREST INCOME	250,000.00	250,000.00	28,398.69	289,899.04	289,899.04	-39,899.04
001-00-364400	SALE OF EQUIPMENT	0.00	0.00	0.00	1,150.00	1,150.00	-1,150.00
001-00-365100	SCRAP SALES	0.00	0.00	0.00	180.40	180.40	-180.40
001-00-366010	DONATIONS & CONTRIBUTIONS LIBR...	21,500.00	21,500.00	0.00	0.00	0.00	21,500.00
001-00-369900	MISCELLANEOUS REVENUE - OTHER	0.00	0.00	197.01	4,524.08	4,524.08	-4,524.08
001-00-381000	INTERFUND TRANSFER	943,092.00	943,092.00	0.00	79,854.00	79,854.00	863,238.00
001-00-389400	GRANTS - OTHER SOURCES	505,000.00	505,000.00	0.00	5,000.00	5,000.00	500,000.00
	Department: 00 - UNDESIGNATED Total:	**6,537,034.00**	**6,537,034.00**	**303,505.55**	**4,114,487.62**	**4,114,487.62**	**2,422,546.38**
	Revenue Total:	**6,537,034.00**	**6,537,034.00**	**303,505.55**	**4,114,487.62**	**4,114,487.62**	**2,422,546.38**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense							
Activity: 51100 - LEGISLATIVE							
Department: 11 - MAYOR AND CITY COUNCIL							
001-11-51100-1210	SALARIES	26,400.00	26,400.00	1,850.00	15,240.00	15,240.00	11,160.00
001-11-51100-2110	SOCIAL SECURITY TAXES	1,637.00	1,637.00	114.70	944.88	944.88	692.12
001-11-51100-2410	WORKER'S COMPENSATION	600.00	600.00	102.22	408.88	408.88	191.12
001-11-51100-3000	MEDICARE INSURANCE	383.00	383.00	26.85	221.21	221.21	161.79
001-11-51100-3100	PROFESSIONAL SERVICES	11,000.00	11,000.00	0.00	0.00	0.00	11,000.00
001-11-51100-4010	TRAVEL & PER DIEM	14,000.00	14,000.00	199.11	9,590.44	14,999.91	-999.91
001-11-51100-4810	TROPHIES AND AWARDS	750.00	750.00	0.00	0.00	0.00	750.00
001-11-51100-4930	TRAINING	4,500.00	4,500.00	0.00	755.00	3,055.00	1,445.00
001-11-51100-5110	OFFICE SUPPLIES	300.00	300.00	0.00	0.00	0.00	300.00
001-11-51100-5280	LEAGUE OF CITIES DINNERS	1,400.00	1,400.00	0.00	311.00	311.00	1,089.00
001-11-51100-5290	OPERATING SUPPLIES	1,510.00	1,510.00	45.00	419.92	419.92	1,090.08
001-11-51100-5410	BOOKS, PUBS, SUBS & MEMBS	4,767.00	4,767.00	0.00	3,981.00	4,381.00	386.00
Department: 11 - MAYOR AND CITY COUNCIL Total:		**67,247.00**	**67,247.00**	**2,337.88**	**31,872.33**	**39,981.80**	**27,265.20**
Activity: 51100 - LEGISLATIVE Total:		**67,247.00**	**67,247.00**	**2,337.88**	**31,872.33**	**39,981.80**	**27,265.20**
Activity: 51200 - EXECUTIVE							
Department: 12 - CITY MANAGER							
001-12-51200-1210	SALARIES	173,945.00	173,945.00	13,067.81	126,746.40	126,746.40	47,198.60
001-12-51200-2110	SOCIAL SECURITY TAXES	10,785.00	10,785.00	810.94	7,864.95	7,864.95	2,920.05
001-12-51200-2210	RETIREMENT	24,352.00	24,352.00	1,831.19	16,073.89	16,073.89	8,278.11
001-12-51200-2310	EMPLOYEE INSURANCE	28,630.00	28,630.00	1,908.79	18,792.99	18,792.99	9,837.01
001-12-51200-2410	WORKER'S COMPENSATION	170.00	170.00	29.04	115.73	115.73	54.27
001-12-51200-3000	MEDICARE INSURANCE	2,522.00	2,522.00	189.66	1,839.43	1,839.43	682.57
001-12-51200-4010	TRAVEL & PER DIEM	6,100.00	6,100.00	-24.90	580.20	2,468.53	3,631.47
001-12-51200-4110	TELEPHONE & INTERNET	360.00	360.00	0.00	0.00	0.00	360.00
001-12-51200-4930	TRAINING	3,500.00	3,500.00	0.00	675.00	1,325.00	2,175.00
001-12-51200-5290	OPERATING SUPPLIES	2,500.00	2,500.00	97.58	922.75	922.75	1,577.25
001-12-51200-5410	BOOKS, PUBS, SUBS & MEMBS	1,500.00	1,500.00	981.33	1,378.33	1,378.33	121.67
Department: 12 - CITY MANAGER Total:		**254,364.00**	**254,364.00**	**18,891.44**	**174,989.67**	**177,528.00**	**76,836.00**
Activity: 51200 - EXECUTIVE Total:		**254,364.00**	**254,364.00**	**18,891.44**	**174,989.67**	**177,528.00**	**76,836.00**
Activity: 51300 - FINANCE							
Department: 13 - ADMINISTRATIVE SERVICES							
001-13-51300-1210	SALARIES	74,886.00	74,886.00	5,584.35	54,885.67	54,885.67	20,000.33
001-13-51300-2110	SOCIAL SECURITY TAXES	4,643.00	4,643.00	346.26	3,399.09	3,399.09	1,243.91
001-13-51300-2210	RETIREMENT	10,484.00	10,484.00	717.42	5,392.66	5,392.66	5,091.34
001-13-51300-2310	EMPLOYEE INSURANCE	4,710.00	4,710.00	289.36	3,110.60	3,110.60	1,599.40
001-13-51300-2410	WORKER'S COMPENSATION	70.00	70.00	11.93	47.72	47.72	22.28
001-13-51300-3000	MEDICARE INSURANCE	1,086.00	1,086.00	80.98	795.09	795.09	290.91
001-13-51300-3210	ACCOUNTING AND AUDITING	26,250.00	26,250.00	0.00	24,522.50	24,522.50	1,727.50
001-13-51300-4010	TRAVEL & PER DIEM	3,500.00	3,500.00	0.00	60.90	60.90	3,439.10
001-13-51300-4710	PRINTING & BINDING	1,900.00	1,900.00	201.00	624.19	624.19	1,275.81
001-13-51300-4921	BANK FEES	1,000.00	1,000.00	50.00	572.57	572.57	427.43
001-13-51300-4930	TRAINING	2,500.00	2,500.00	0.00	550.00	550.00	1,950.00
001-13-51300-4946	LEGAL & RETAIL ADVERTISEMENTS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
001-13-51300-5110	OFFICE SUPPLIES	0.00	0.00	0.00	268.60	268.60	-268.60
001-13-51300-5290	OPERATING SUPPLIES	1,150.00	1,150.00	0.00	166.47	166.47	983.53
001-13-51300-5410	BOOKS, PUBS, SUBS & MEMBS	855.00	855.00	0.00	305.00	305.00	550.00
Department: 13 - ADMINISTRATIVE SERVICES Total:		**134,534.00**	**134,534.00**	**7,281.30**	**94,701.06**	**94,701.06**	**39,832.94**
Activity: 51300 - FINANCE Total:		**134,534.00**	**134,534.00**	**7,281.30**	**94,701.06**	**94,701.06**	**39,832.94**
Activity: 51310 - HUMAN RESOURCES							
Department: 13 - ADMINISTRATIVE SERVICES							
001-13-51310-1210	SALARIES	13,366.00	13,366.00	971.11	9,322.70	9,322.70	4,043.30
001-13-51310-2110	SOCIAL SECURITY TAXES	829.00	829.00	60.20	577.95	577.95	251.05
001-13-51310-2210	RETIREMENT	1,871.00	1,871.00	135.96	883.76	883.76	987.24
001-13-51310-2220	RETIRED EMPLOYEE LIFE INSURANCE	850.00	850.00	55.80	552.40	552.40	297.60

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-13-51310-2230	RETIRED EMPLOYEE DENTAL INSURA...	4,700.00	4,700.00	306.90	3,265.48	3,265.48	1,434.52
001-13-51310-2310	EMPLOYEE INSURANCE	3,400.00	3,400.00	215.16	1,964.38	1,964.38	1,435.62
001-13-51310-2410	WORKER'S COMPENSATION	20.00	20.00	3.41	13.64	13.64	6.36
001-13-51310-2510	UNEMPLOYMENT COMPENSATION	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
001-13-51310-3000	MEDICARE INSURANCE	194.00	194.00	14.08	135.09	135.09	58.91
001-13-51310-3100	PROFESSIONAL SERVICES	11,200.00	11,200.00	4,150.00	9,068.04	9,068.04	2,131.96
001-13-51310-4010	TRAVEL & PER DIEM	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
001-13-51310-4015	RECRUITMENT	2,500.00	2,500.00	0.00	86.80	86.80	2,413.20
001-13-51310-4540	EMPLOYEE APPRECIATION	5,250.00	5,250.00	71.42	4,597.34	4,797.34	452.66
001-13-51310-4710	PRINTING & BINDING	900.00	900.00	0.00	0.00	0.00	900.00
001-13-51310-4930	TRAINING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
001-13-51310-4934	TUITION	26,250.00	26,250.00	0.00	17,390.63	17,390.63	8,859.37
001-13-51310-4946	LEGAL & RETAIL ADVERTISEMENTS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
001-13-51310-5290	OPERATING SUPPLIES	500.00	500.00	0.00	35.99	35.99	464.01
001-13-51310-5410	BOOKS, PUBS, SUBS & MEMBS	750.00	750.00	0.00	0.00	0.00	750.00
Department: 13 - ADMINISTRATIVE SERVICES Total:		**83,080.00**	**83,080.00**	**5,984.04**	**47,894.20**	**48,094.20**	**34,985.80**
Activity: 51310 - HUMAN RESOURCES Total:		**83,080.00**	**83,080.00**	**5,984.04**	**47,894.20**	**48,094.20**	**34,985.80**
Activity: 51400 - LEGAL							
Department: 14 - CITY ATTORNEY							
001-14-51400-3111	LEGAL COUNSEL	65,000.00	65,000.00	6,731.49	36,840.49	36,840.49	28,159.51
Department: 14 - CITY ATTORNEY Total:		**65,000.00**	**65,000.00**	**6,731.49**	**36,840.49**	**36,840.49**	**28,159.51**
Activity: 51400 - LEGAL Total:		**65,000.00**	**65,000.00**	**6,731.49**	**36,840.49**	**36,840.49**	**28,159.51**
Activity: 51500 - PLANNING AND ZONING							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-51500-1210	SALARIES	99,488.00	99,488.00	7,476.53	72,457.03	72,457.03	27,030.97
001-30-51500-2110	SOCIAL SECURITY TAXES	6,168.00	6,168.00	463.58	4,492.54	4,492.54	1,675.46
001-30-51500-2210	RETIREMENT	13,928.00	13,928.00	876.50	8,159.88	8,159.88	5,768.12
001-30-51500-2310	EMPLOYEE INSURANCE	23,670.00	23,670.00	1,508.82	15,088.70	15,088.70	8,581.30
001-30-51500-2410	WORKER'S COMPENSATION	320.00	320.00	11.93	47.72	47.72	272.28
001-30-51500-3000	MEDICARE INSURANCE	1,443.00	1,443.00	108.42	1,050.78	1,050.78	392.22
001-30-51500-3100	PROFESSIONAL SERVICES	90,000.00	90,000.00	0.00	44,652.80	75,843.21	14,156.79
001-30-51500-4010	TRAVEL & PER DIEM	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
001-30-51500-4522	VEHICLE INSURANCE	290.00	290.00	0.00	305.00	305.00	-15.00
001-30-51500-4930	TRAINING	500.00	500.00	0.00	0.00	0.00	500.00
001-30-51500-4946	LEGAL & RETAIL ADVERTISEMENTS	3,000.00	3,000.00	359.87	3,616.11	3,616.11	-616.11
001-30-51500-5110	OFFICE SUPPLIES	150.00	150.00	0.00	0.00	0.00	150.00
001-30-51500-5290	OPERATING SUPPLIES	0.00	0.00	0.00	191.98	191.98	-191.98
001-30-51500-5410	BOOKS, PUBS, SUBS & MEMBS	600.00	600.00	0.00	0.00	0.00	600.00
Department: 30 - COMMUNITY DEVELOPMENT Total:		**241,557.00**	**241,557.00**	**10,805.65**	**150,062.54**	**181,252.95**	**60,304.05**
Activity: 51500 - PLANNING AND ZONING Total:		**241,557.00**	**241,557.00**	**10,805.65**	**150,062.54**	**181,252.95**	**60,304.05**
Activity: 51600 - NON-COURT INFORMATION SYSTEMS							
Department: 16 - CITY CLERK							
001-16-51600-1210	SALARIES	77,595.00	77,595.00	5,819.34	56,188.35	56,188.35	21,406.65
001-16-51600-2110	SOCIAL SECURITY TAXES	4,811.00	4,811.00	360.80	3,483.65	3,483.65	1,327.35
001-16-51600-2210	RETIREMENT	10,863.00	10,863.00	814.70	7,866.38	7,866.38	2,996.62
001-16-51600-2310	EMPLOYEE INSURANCE	17,300.00	17,300.00	1,071.18	10,711.58	10,711.58	6,588.42
001-16-51600-2410	WORKER'S COMPENSATION	100.00	100.00	17.04	68.41	68.41	31.59
001-16-51600-3000	MEDICARE INSURANCE	1,125.00	1,125.00	84.38	814.75	814.75	310.25
001-16-51600-3100	PROFESSIONAL SERVICES	2,350.00	2,350.00	76.53	597.38	960.00	1,390.00
001-16-51600-4010	TRAVEL & PER DIEM	2,500.00	2,500.00	778.36	1,859.41	2,995.41	-495.41
001-16-51600-4510	NOTARY INSURANCE	150.00	150.00	0.00	0.00	0.00	150.00
001-16-51600-4930	TRAINING	1,700.00	1,700.00	225.00	1,655.00	2,055.00	-355.00
001-16-51600-4946	LEGAL & RETAIL ADVERTISEMENTS	1,000.00	1,000.00	0.00	400.64	400.64	599.36
001-16-51600-5110	OFFICE SUPPLIES	850.00	850.00	0.00	129.79	129.79	720.21
001-16-51600-5290	OPERATING SUPPLIES	1,300.00	1,300.00	0.00	328.95	328.95	971.05
001-16-51600-5410	BOOKS, PUBS, SUBS & MEMBS	800.00	800.00	179.97	638.97	638.97	161.03
001-16-51600-5416	CODIFICATION	3,500.00	3,500.00	0.00	819.00	819.00	2,681.00

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-16-51600-6411	OFFICE EQUIP/FURNITURE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
	Department: 16 - CITY CLERK Total:	**126,944.00**	**126,944.00**	**9,427.30**	**85,562.26**	**87,460.88**	**39,483.12**
	Activity: 51600 - NON-COURT INFORMATION SYSTEMS Total:	**126,944.00**	**126,944.00**	**9,427.30**	**85,562.26**	**87,460.88**	**39,483.12**
	Activity: 51610 - INFORMATION TECHNOLOGY						
	Department: 13 - ADMINISTRATIVE SERVICES						
001-13-51610-3100	PROFESSIONAL SERVICES	32,500.00	32,500.00	1,961.80	17,526.40	17,526.40	14,973.60
001-13-51610-4110	TELEPHONE & INTERNET	14,000.00	14,000.00	421.67	11,393.30	11,393.30	2,606.70
001-13-51610-4655	COMPUTER HARDWARE & SOFTWARE...	87,404.00	87,404.00	30.00	51,144.38	51,144.38	36,259.62
001-13-51610-4660	COPIER MAINTENANCE	7,900.00	7,900.00	405.04	5,115.80	9,058.14	-1,158.14
001-13-51610-6400	COMPUTER SOFTWARE & EQUIPMENT	42,500.00	42,500.00	0.00	0.00	0.00	42,500.00
	Department: 13 - ADMINISTRATIVE SERVICES Total:	**184,304.00**	**184,304.00**	**2,818.51**	**85,179.88**	**89,122.22**	**95,181.78**
	Activity: 51610 - INFORMATION TECHNOLOGY Total:	**184,304.00**	**184,304.00**	**2,818.51**	**85,179.88**	**89,122.22**	**95,181.78**
	Activity: 51900 - GENERAL GOVERNMENT						
	Department: 99 - NON DEPARTMENTAL						
001-99-51900-4100	POSTAGE & SHIPPING	4,200.00	4,200.00	395.97	2,211.05	2,211.05	1,988.95
001-99-51900-4520	LIABILITY INSURANCE	56,940.00	56,940.00	0.00	49,149.99	49,149.99	7,790.01
001-99-51900-5110	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	1,124.29	1,250.05	2,749.95
001-99-51900-5410	BOOKS, PUBS, SUBS & MEMBS	900.00	900.00	0.00	0.00	0.00	900.00
	Department: 99 - NON DEPARTMENTAL Total:	**66,040.00**	**66,040.00**	**395.97**	**52,485.33**	**52,611.09**	**13,428.91**
	Activity: 51900 - GENERAL GOVERNMENT Total:	**66,040.00**	**66,040.00**	**395.97**	**52,485.33**	**52,611.09**	**13,428.91**
	Activity: 51910 - FACILITIES						
	Department: 50 - PUBLIC WORKS						
001-50-51910-1210	SALARIES	52,293.00	51,653.00	4,172.88	33,881.06	33,881.06	17,771.94
001-50-51910-1310	PART-TIME SALARIES	11,200.00	11,200.00	1,174.99	6,472.45	6,472.45	4,727.55
001-50-51910-1410	OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00
001-50-51910-2110	SOCIAL SECURITY TAXES	3,968.00	3,968.00	331.60	2,502.05	2,502.05	1,465.95
001-50-51910-2210	RETIREMENT	7,391.00	2,391.00	49.24	725.61	725.61	1,665.39
001-50-51910-2310	EMPLOYEE INSURANCE	17,850.00	13,850.00	1,375.30	10,780.30	10,780.30	3,069.70
001-50-51910-2410	WORKER'S COMPENSATION	3,490.00	1,490.00	362.63	1,450.52	1,450.52	39.48
001-50-51910-3000	MEDICARE INSURANCE	928.00	928.00	77.54	585.16	585.16	342.84
001-50-51910-3100	PROFESSIONAL SERVICES	20,450.00	15,450.00	688.00	7,957.68	10,205.47	5,244.53
001-50-51910-4010	TRAVEL & PER DIEM	500.00	500.00	0.00	0.00	0.00	500.00
001-50-51910-4310	ELECTRICITY	30,000.00	28,000.00	1,997.63	15,543.09	15,543.09	12,456.91
001-50-51910-4320	WATER	12,000.00	12,000.00	701.77	6,178.53	6,178.53	5,821.47
001-50-51910-4330	SOLID WASTE	7,500.00	7,500.00	247.29	2,188.77	2,188.77	5,311.23
001-50-51910-4340	NATURAL GAS	2,500.00	2,500.00	39.16	902.40	902.40	1,597.60
001-50-51910-4410	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
001-50-51910-4521	PROPERTY INSURANCE	18,900.00	32,540.00	0.00	32,246.00	32,246.00	294.00
001-50-51910-4522	VEHICLE INSURANCE	1,050.00	1,050.00	0.00	870.00	870.00	180.00
001-50-51910-4611	BUILDING R & M	20,000.00	20,000.00	758.00	8,578.38	12,245.38	7,754.62
001-50-51910-4612	FURNITURE/EQUIP. R & M	500.00	500.00	0.00	0.00	0.00	500.00
001-50-51910-4615	FENCING AND LANDSCAPING	5,000.00	5,000.00	0.00	1,049.79	1,049.79	3,950.21
001-50-51910-4930	TRAINING	1,000.00	1,000.00	0.00	176.93	176.93	823.07
001-50-51910-5110	OFFICE SUPPLIES	750.00	750.00	0.00	74.96	74.96	675.04
001-50-51910-5210	FUEL, OIL, & LUBRICANTS	5,000.00	7,500.00	344.71	1,393.28	1,393.28	6,106.72
001-50-51910-5220	UNIFORMS	1,000.00	1,500.00	180.72	591.96	991.96	508.04
001-50-51910-5221	PERSONAL PROTECTIVE EQUIPMENT	1,000.00	1,000.00	0.00	242.14	242.14	757.86
001-50-51910-5230	JANITORIAL SUPPLIES	2,500.00	2,500.00	146.81	1,658.06	1,658.06	841.94
001-50-51910-5231	SEASONAL DECORATIONS	0.00	500.00	0.00	392.52	392.52	107.48
001-50-51910-5260	TOOLS	1,000.00	1,000.00	18.97	136.87	136.87	863.13
001-50-51910-5270	MACHINERY & EQUIPMENT	1,500.00	1,500.00	0.00	715.34	715.34	784.66
001-50-51910-5290	OPERATING SUPPLIES	7,500.00	7,500.00	426.77	2,321.98	2,321.98	5,178.02
001-50-51910-5410	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	0.00	0.00	0.00	100.00
001-50-51910-6210	BUILDINGS	818,674.00	818,674.00	10.00	28,476.75	634,752.36	183,921.64
	Department: 50 - PUBLIC WORKS Total:	**1,058,044.00**	**1,056,544.00**	**13,104.01**	**168,092.58**	**780,682.98**	**275,861.02**
	Activity: 51910 - FACILITIES Total:	**1,058,044.00**	**1,056,544.00**	**13,104.01**	**168,092.58**	**780,682.98**	**275,861.02**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Activity: 52100 - LAW ENFORCEMENT							
Department: 20 - PUBLIC SAFETY							
001-20-52100-3405	CONTRACT FOR SERVICES	310,788.00	310,788.00	0.00	224,391.78	224,391.78	86,396.22
	Department: 20 - PUBLIC SAFETY Total:	**310,788.00**	**310,788.00**	**0.00**	**224,391.78**	**224,391.78**	**86,396.22**
	Activity: 52100 - LAW ENFORCEMENT Total:	**310,788.00**	**310,788.00**	**0.00**	**224,391.78**	**224,391.78**	**86,396.22**
Activity: 52200 - FIRE							
Department: 20 - PUBLIC SAFETY							
001-20-52200-3405	CONTRACT FOR SERVICES	1,147,687.00	1,147,687.00	0.00	573,843.40	573,843.40	573,843.60
001-20-52200-4710	PRINTING & BINDING	0.00	0.00	0.00	198.00	198.00	-198.00
	Department: 20 - PUBLIC SAFETY Total:	**1,147,687.00**	**1,147,687.00**	**0.00**	**574,041.40**	**574,041.40**	**573,645.60**
	Activity: 52200 - FIRE Total:	**1,147,687.00**	**1,147,687.00**	**0.00**	**574,041.40**	**574,041.40**	**573,645.60**
Activity: 52400 - CODE COMPLIANCE							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-52400-1210	SALARIES	57,350.00	57,350.00	4,311.91	42,302.63	42,302.63	15,047.37
001-30-52400-2110	SOCIAL SECURITY TAXES	3,556.00	3,556.00	267.34	2,622.84	2,622.84	933.16
001-30-52400-2210	RETIREMENT	8,029.00	8,029.00	312.39	3,803.48	3,803.48	4,225.52
001-30-52400-2310	EMPLOYEE INSURANCE	13,850.00	13,850.00	869.89	8,698.90	8,698.90	5,151.10
001-30-52400-2410	WORKER'S COMPENSATION	710.00	710.00	336.20	1,344.80	1,344.80	-634.80
001-30-52400-3000	MEDICARE INSURANCE	832.00	832.00	62.53	613.43	613.43	218.57
001-30-52400-4010	TRAVEL & PER DIEM	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
001-30-52400-4110	TELEPHONE & INTERNET	500.00	500.00	29.40	235.20	235.20	264.80
001-30-52400-4522	VEHICLE INSURANCE	290.00	290.00	0.00	306.30	306.30	-16.30
001-30-52400-4610	VEHICLE R & M	1,000.00	1,000.00	0.00	123.11	123.11	876.89
001-30-52400-4930	TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-30-52400-5110	OFFICE SUPPLIES	150.00	150.00	0.00	35.99	35.99	114.01
001-30-52400-5210	FUEL, OIL, & LUBRICANTS	1,300.00	1,300.00	97.09	764.31	764.31	535.69
001-30-52400-5220	UNIFORMS	250.00	250.00	0.00	0.00	0.00	250.00
001-30-52400-5221	PERSONAL PROTECTIVE EQUIPMENT	100.00	100.00	0.00	0.00	0.00	100.00
001-30-52400-5295	OPERATING SUPPLIES/JANITORIAL	150.00	150.00	0.00	28.00	28.00	122.00
001-30-52400-5410	BOOKS, PUBS, SUBS & MEMBS	250.00	250.00	0.00	240.00	240.00	10.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**90,817.00**	**90,817.00**	**6,286.75**	**61,118.99**	**61,118.99**	**29,698.01**
	Activity: 52400 - CODE COMPLIANCE Total:	**90,817.00**	**90,817.00**	**6,286.75**	**61,118.99**	**61,118.99**	**29,698.01**
Activity: 52410 - BUILDING							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-52410-1210	SALARIES	48,185.00	48,185.00	3,601.82	34,951.06	34,951.06	13,233.94
001-30-52410-2110	SOCIAL SECURITY TAXES	2,987.00	2,987.00	223.28	2,166.62	2,166.62	820.38
001-30-52410-2210	RETIREMENT	6,746.00	6,746.00	375.63	3,478.32	3,478.32	3,267.68
001-30-52410-2310	EMPLOYEE INSURANCE	13,580.00	13,580.00	858.38	8,584.30	8,584.30	4,995.70
001-30-52410-2410	WORKER'S COMPENSATION	170.00	170.00	3.41	13.64	13.64	156.36
001-30-52410-3000	MEDICARE INSURANCE	699.00	699.00	52.21	506.58	506.58	192.42
001-30-52410-3100	PROFESSIONAL SERVICES	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00
001-30-52410-4522	VEHICLE INSURANCE	290.00	290.00	0.00	305.00	305.00	-15.00
001-30-52410-4946	LEGAL & RETAIL ADVERTISEMENTS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**153,657.00**	**153,657.00**	**5,114.73**	**50,005.52**	**50,005.52**	**103,651.48**
	Activity: 52410 - BUILDING Total:	**153,657.00**	**153,657.00**	**5,114.73**	**50,005.52**	**50,005.52**	**103,651.48**
Activity: 53800 - STORMWATER							
Department: 50 - PUBLIC WORKS							
001-50-53800-1210	SALARIES	95,502.00	100,602.00	7,358.63	71,402.22	71,402.22	29,199.78
001-50-53800-1410	OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00
001-50-53800-2110	SOCIAL SECURITY TAXES	5,952.00	6,352.00	455.42	4,417.92	4,417.92	1,934.08
001-50-53800-2210	RETIREMENT	13,440.00	8,940.00	614.59	5,999.98	5,999.98	2,940.02
001-50-53800-2310	EMPLOYEE INSURANCE	28,350.00	25,450.00	1,804.71	17,762.91	17,762.91	7,687.09
001-50-53800-2410	WORKER'S COMPENSATION	4,360.00	6,160.00	1,528.53	6,114.32	6,114.32	45.68
001-50-53800-3000	MEDICARE INSURANCE	1,392.00	1,492.00	106.54	1,033.57	1,033.57	458.43
001-50-53800-3100	Professional Services	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00
001-50-53800-4010	TRAVEL & PER DIEM	1,000.00	1,000.00	0.00	600.00	718.58	281.42
001-50-53800-4522	VEHICLE INSURANCE	1,050.00	1,050.00	0.00	870.00	870.00	180.00

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-50-53800-4615	FENCING AND LANDSCAPING	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00
001-50-53800-4637	CURBS/GUTTERS/STORM DRAINS R&M	5,500.00	5,500.00	0.00	4,239.51	4,239.51	1,260.49
001-50-53800-4930	TRAINING	0.00	219.00	0.00	219.00	219.00	0.00
001-50-53800-5220	UNIFORMS	250.00	250.00	0.00	0.00	0.00	250.00
001-50-53800-5295	OPERATING SUPPLIES/JANITORIAL	3,750.00	3,750.00	0.00	0.00	669.00	3,081.00
001-50-53800-5410	BOOKS, PUBS, SUBS & MEMBS	2,500.00	2,500.00	0.00	375.00	375.00	2,125.00
001-50-53800-6310	INFRASTRUCTURE	1,104,703.00	1,104,703.00	308,960.77	460,730.47	618,271.59	486,431.41
	Department: 50 - PUBLIC WORKS Total:	**1,286,749.00**	**1,286,968.00**	**320,829.19**	**573,764.90**	**732,093.60**	**554,874.40**
	Activity: 53800 - STORMWATER Total:	**1,286,749.00**	**1,286,968.00**	**320,829.19**	**573,764.90**	**732,093.60**	**554,874.40**
Activity: 54100 - STREETS							
Department: 50 - PUBLIC WORKS							
001-50-54100-1210	SALARIES	95,502.00	100,602.00	7,358.53	71,386.25	71,386.25	29,215.75
001-50-54100-1410	OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00
001-50-54100-2110	SOCIAL SECURITY TAXES	5,952.00	6,352.00	455.32	4,416.84	4,416.84	1,935.16
001-50-54100-2210	RETIREMENT	13,440.00	8,940.00	614.53	5,999.16	5,999.16	2,940.84
001-50-54100-2310	EMPLOYEE INSURANCE	28,350.00	25,050.00	1,804.71	17,777.78	17,777.78	7,272.22
001-50-54100-2410	WORKER'S COMPENSATION	4,360.00	6,360.00	1,497.17	6,148.63	6,148.63	211.37
001-50-54100-3000	MEDICARE INSURANCE	1,392.00	1,492.00	106.45	1,032.54	1,032.54	459.46
001-50-54100-3100	PROFESSIONAL SERVICES	0.00	60,000.00	0.00	5,625.00	5,625.00	54,375.00
001-50-54100-4010	TRAVEL & PER DIEM	3,000.00	3,000.00	0.00	155.53	155.53	2,844.47
001-50-54100-4310	ELECTRICITY	60,000.00	60,000.00	4,553.05	36,673.46	36,673.46	23,326.54
001-50-54100-4320	WATER	500.00	500.00	33.35	265.22	265.22	234.78
001-50-54100-4330	Solid Waste	10,000.00	10,000.00	0.00	7,757.13	10,470.80	-470.80
001-50-54100-4410	EQUIPMENT RENTAL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
001-50-54100-4522	VEHICLE INSURANCE	1,050.00	1,250.00	0.00	1,165.71	1,165.71	84.29
001-50-54100-4610	VEHICLE R & M	4,000.00	4,000.00	420.00	1,351.62	1,351.62	2,648.38
001-50-54100-4615	FENCING AND LANDSCAPING	2,500.00	5,000.00	0.00	4,726.56	4,726.56	273.44
001-50-54100-4623	HEAVY EQUIPMENT R & M	15,000.00	15,000.00	253.30	4,528.08	4,528.08	10,471.92
001-50-54100-4631	STREET REPAVING	61,000.00	61,000.00	51,476.48	59,362.16	66,005.01	-5,005.01
001-50-54100-4636	TRAFFIC CONTROL/SIGNS R&M	6,000.00	6,000.00	483.79	2,024.53	2,556.69	3,443.31
001-50-54100-4637	CURBS/GUTTERS/STORM DRAINS R&M	10,500.00	10,500.00	0.00	0.00	0.00	10,500.00
001-50-54100-4906	OTHER CHARGES	0.00	130.54	0.00	130.54	130.54	0.00
001-50-54100-4930	TRAINING	1,000.00	1,000.00	0.00	223.29	223.29	776.71
001-50-54100-5110	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00
001-50-54100-5210	FUEL, OIL, & LUBRICANTS	6,000.00	6,000.00	344.71	2,344.76	2,344.76	3,655.24
001-50-54100-5220	UNIFORMS	700.00	1,500.00	164.70	164.70	964.70	535.30
001-50-54100-5221	PERSONAL PROTECTIVE EQUIPMENT	750.00	1,000.00	150.00	287.72	287.72	712.28
001-50-54100-5260	TOOLS	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
001-50-54100-5270	MACHINERY & EQUIPMENT	5,000.00	5,000.00	535.21	1,565.09	1,565.09	3,434.91
001-50-54100-5290	OPERATING SUPPLIES	4,000.00	4,000.00	762.35	3,241.50	4,880.50	-880.50
001-50-54100-5410	BOOKS, PUBS, SUBS & MEMBS	500.00	500.00	0.00	407.00	407.00	93.00
001-50-54100-6310	INFRASTRUCTURE	980,863.00	980,863.00	60,000.00	1,143,023.50	1,180,318.50	-199,455.50
001-50-54100-6410	MACHINERY & EQUIPMENT	300,000.00	300,000.00	0.00	289,430.00	289,430.00	10,570.00
	Department: 50 - PUBLIC WORKS Total:	**1,626,959.00**	**1,690,639.54**	**131,013.65**	**1,671,214.30**	**1,720,836.98**	**-30,197.44**
	Activity: 54100 - STREETS Total:	**1,626,959.00**	**1,690,639.54**	**131,013.65**	**1,671,214.30**	**1,720,836.98**	**-30,197.44**
Activity: 56200 - ANIMAL CONTROL							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-56200-3410	ANIMAL CONTROL	5,000.00	5,000.00	930.00	4,515.00	4,515.00	485.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**5,000.00**	**5,000.00**	**930.00**	**4,515.00**	**4,515.00**	**485.00**
	Activity: 56200 - ANIMAL CONTROL Total:	**5,000.00**	**5,000.00**	**930.00**	**4,515.00**	**4,515.00**	**485.00**
Activity: 57100 - LIBRARY							
Department: 71 - LIBRARY							
001-71-57100-1210	SALARIES	278,192.00	278,192.00	20,932.20	221,159.82	221,159.82	57,032.18
001-71-57100-1310	SALARIES - PART TIME	47,552.00	47,552.00	2,268.28	26,922.74	26,922.74	20,629.26
001-71-57100-2110	SOCIAL SECURITY TAXES	20,196.00	20,196.00	1,432.22	15,312.49	15,312.49	4,883.51
001-71-57100-2210	RETIREMENT	38,947.00	38,947.00	2,029.56	22,033.93	22,033.93	16,913.07
001-71-57100-2310	EMPLOYEE INSURANCE	78,223.00	78,223.00	4,326.94	45,312.41	45,312.41	32,910.59

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-71-57100-2410	WORKER'S COMPENSATION	700.00	700.00	119.23	477.01	477.01	222.99
001-71-57100-3000	MEDICARE INSURANCE	4,723.00	4,723.00	334.97	3,581.22	3,581.22	1,141.78
001-71-57100-4010	TRAVEL & PER DIEM	1,200.00	1,200.00	0.00	735.60	735.60	464.40
001-71-57100-4100	POSTAGE & SHIPPING	1,000.00	1,000.00	0.00	309.69	309.69	690.31
001-71-57100-4612	FURNITURE/EQUIP. R & M	500.00	500.00	0.00	0.00	0.00	500.00
001-71-57100-4710	PRINTING & BINDING	700.00	700.00	0.00	0.00	0.00	700.00
001-71-57100-4925	PROGRAM EXPENSES	1,900.00	1,900.00	531.70	1,839.12	1,839.12	60.88
001-71-57100-4930	TRAINING	0.00	0.00	0.00	120.00	120.00	-120.00
001-71-57100-5110	OFFICE SUPPLIES	2,700.00	2,700.00	451.71	1,216.75	1,216.75	1,483.25
001-71-57100-5290	OPERATING SUPPLIES	0.00	0.00	0.00	40.69	40.69	-40.69
001-71-57100-5410	BOOKS, PUBS, SUBS & MEMBS	16,000.00	16,000.00	221.99	10,543.35	10,543.35	5,456.65
001-71-57100-5417	LIBRARY E-BOOK LEASES	15,000.00	15,000.00	2,380.86	7,180.86	9,364.43	5,635.57
001-71-57100-5420	MEMBERSHIPS	1,200.00	1,200.00	0.00	292.00	292.00	908.00
	Department: 71 - LIBRARY Total:	**508,733.00**	**508,733.00**	**35,029.66**	**357,077.68**	**359,261.25**	**149,471.75**
	Activity: 57100 - LIBRARY Total:	**508,733.00**	**508,733.00**	**35,029.66**	**357,077.68**	**359,261.25**	**149,471.75**
Activity: 57200 - PARKS							
Department: 50 - PUBLIC WORKS							
001-50-57200-1210	SALARIES	118,320.00	118,320.00	9,463.13	76,669.96	76,669.96	41,650.04
001-50-57200-1310	PART-TIME SALARIES	26,133.00	26,133.00	2,741.60	15,102.22	15,102.22	11,030.78
001-50-57200-1410	OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00
001-50-57200-2110	SOCIAL SECURITY TAXES	8,987.00	8,987.00	756.68	5,689.96	5,689.96	3,297.04
001-50-57200-2210	RETIREMENT	16,635.00	14,135.00	98.47	1,565.09	1,565.09	12,569.91
001-50-57200-2310	EMPLOYEE INSURANCE	40,800.00	40,800.00	3,185.35	24,974.18	24,974.18	15,825.82
001-50-57200-2410	WORKER'S COMPENSATION	8,140.00	8,140.00	846.13	3,384.52	3,384.52	4,755.48
001-50-57200-3000	MEDICARE INSURANCE	2,102.00	2,102.00	176.97	1,330.59	1,330.59	771.41
001-50-57200-3100	PROFESSIONAL SERVICES	100,000.00	100,000.00	38,002.40	72,233.42	94,792.52	5,207.48
001-50-57200-4010	TRAVEL & PER DIEM	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
001-50-57200-4310	ELECTRICITY	5,500.00	5,500.00	350.90	2,843.84	2,843.84	2,656.16
001-50-57200-4320	WATER	4,000.00	4,000.00	265.17	2,112.28	2,112.28	1,887.72
001-50-57200-4330	SOLID WASTE	500.00	500.00	0.00	254.51	254.51	245.49
001-50-57200-4521	PROPERTY INSURANCE	8,450.00	8,450.00	0.00	7,927.00	7,927.00	523.00
001-50-57200-4522	VEHICLE INSURANCE	1,050.00	1,050.00	0.00	870.00	870.00	180.00
001-50-57200-4611	BUILDING R & M	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00
001-50-57200-4612	FURNITURE/EQUIP. R & M	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-50-57200-4615	FENCING AND LANDSCAPING	30,000.00	30,000.00	1,979.24	4,431.21	5,024.10	24,975.90
001-50-57200-5110	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-50-57200-5210	FUEL, OIL, & LUBRICANTS	6,000.00	6,000.00	344.71	2,143.19	2,143.19	3,856.81
001-50-57200-5231	SEASONAL DECORATIONS	5,000.00	6,000.00	0.00	5,960.00	5,960.00	40.00
001-50-57200-5270	MACHINERY & EQUIPMENT	3,000.00	5,000.00	463.99	2,156.59	2,355.59	2,644.41
001-50-57200-5290	OPERATING SUPPLIES	10,000.00	10,000.00	400.49	2,700.85	2,700.85	7,299.15
001-50-57200-5295	OPERATING SUPPLIES/JANITORIAL	0.00	100.00	0.00	35.92	35.92	64.08
001-50-57200-5410	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	0.00	35.00	35.00	65.00
001-50-57200-5741	COMMUNITY EVENTS	15,000.00	15,000.00	40.00	5,329.90	5,754.90	9,245.10
001-50-57200-6310	INFRASTRUCTURE	908,100.00	950,890.88	8,966.60	96,369.15	129,003.99	821,886.89
001-50-57200-6410	MACHINERY & EQUIPMENT	12,000.00	12,000.00	10,583.00	10,583.00	10,583.00	1,417.00
	Department: 50 - PUBLIC WORKS Total:	**1,346,817.00**	**1,390,207.88**	**78,664.83**	**344,702.38**	**401,113.21**	**989,094.67**
	Activity: 57200 - PARKS Total:	**1,346,817.00**	**1,390,207.88**	**78,664.83**	**344,702.38**	**401,113.21**	**989,094.67**
Activity: 58100 - INTERFUND TRANSFER							
Department: 99 - NON DEPARTMENTAL							
001-99-58100-7120	LOAN DEBT PRINCIPAL	109,496.00	109,496.00	0.00	0.00	0.00	109,496.00
001-99-58100-7220	LOAN DEBT INTEREST	200,738.00	200,738.00	0.00	86,064.75	86,064.75	114,673.25
	Department: 99 - NON DEPARTMENTAL Total:	**310,234.00**	**310,234.00**	**0.00**	**86,064.75**	**86,064.75**	**224,169.25**
	Activity: 58100 - INTERFUND TRANSFER Total:	**310,234.00**	**310,234.00**	**0.00**	**86,064.75**	**86,064.75**	**224,169.25**
	Expense Total:	**9,068,555.00**	**9,174,345.42**	**655,646.40**	**4,874,577.04**	**5,801,718.15**	**3,372,627.27**
	Fund: 001 - GENERAL FUND Surplus (Deficit):	**-2,531,521.00**	**-2,637,311.42**	**-352,140.85**	**-760,089.42**	**-1,687,230.53**	**-950,080.89**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 101 - DISCRETIONARY SALES SURTAX							
Revenue							
Department: 00 - UNDESIGNATED							
101-00-312600	DISCRETIONARY SALES SURTAXES	500,000.00	500,000.00	43,420.90	341,961.88	341,961.88	158,038.12
101-00-361100	INTEREST INCOME	50,000.00	50,000.00	10,234.59	90,290.48	90,290.48	-40,290.48
	Department: 00 - UNDESIGNATED Total:	**550,000.00**	**550,000.00**	**53,655.49**	**432,252.36**	**432,252.36**	**117,747.64**
	Revenue Total:	**550,000.00**	**550,000.00**	**53,655.49**	**432,252.36**	**432,252.36**	**117,747.64**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense							
Activity: 58100 - INTERFUND TRANSFER							
Department: 99 - NON DEPARTMENTAL							
101-99-58100-9001	INTERFUND TRANSFER	863,238.00	863,238.00	0.00	0.00	0.00	863,238.00
Department: 99 - NON DEPARTMENTAL Total:		**863,238.00**	**863,238.00**	**0.00**	**0.00**	**0.00**	**863,238.00**
Activity: 58100 - INTERFUND TRANSFER Total:		**863,238.00**	**863,238.00**	**0.00**	**0.00**	**0.00**	**863,238.00**
Expense Total:		**863,238.00**	**863,238.00**	**0.00**	**0.00**	**0.00**	**863,238.00**
Fund: 101 - DISCRETIONARY SALES SURTAX Surplus (Deficit):		**-313,238.00**	**-313,238.00**	**53,655.49**	**432,252.36**	**432,252.36**	**-745,490.36**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 410 - WATER/SEWER FUND							
Revenue							
Department: 00 - UNDESIGNATED							
410-00-343310	WATER UTIL REVENUE-OPER INCOME	1,281,000.00	1,281,000.00	165,678.34	964,564.32	964,564.32	316,435.68
410-00-343320	WATER UTIL - PENALTIES	20,000.00	20,000.00	2,051.59	26,249.30	26,249.30	-6,249.30
410-00-343340	BACKFLOW PREVENTER INSPECTION F...	3,500.00	3,500.00	450.00	5,850.00	5,850.00	-2,350.00
410-00-343351	TURN-ON & CUT-OFF FEES	6,000.00	6,000.00	390.00	4,440.00	4,440.00	1,560.00
410-00-343510	SEWER UTIL REV - OPER INCOME	1,806,000.00	1,806,000.00	235,678.68	1,361,172.76	1,361,172.76	444,827.24
410-00-343520	SEWER UTILITY PENALTIES	20,000.00	20,000.00	1,371.66	13,203.39	13,203.39	6,796.61
410-00-343550	SEWER UTIL REVENUE-TAP FEES	0.00	0.00	2,500.00	2,500.00	2,500.00	-2,500.00
410-00-343611	IMPACT FEES WATER	0.00	0.00	0.00	400.00	400.00	-400.00
410-00-343612	IMPACT FEES SEWER	0.00	0.00	0.00	400.00	400.00	-400.00
410-00-359000	OTHER REVENUE & RETURN CHECKS	200.00	200.00	80.00	699.72	699.72	-499.72
410-00-361000	INTEREST AND OTHER EARNINGS	100,000.00	100,000.00	19,969.85	178,600.79	178,600.79	-78,600.79
410-00-364400	SALE OF EQUIPMENT	0.00	0.00	0.00	1,200.00	1,200.00	-1,200.00
410-00-369600	LEASE/RENTAL ELEVATED TANK REV	199,000.00	199,000.00	29,522.47	161,047.59	161,047.59	37,952.41
410-00-369900	MISCELLANEOUS REVENUE - OTHER	0.00	0.00	1,450.00	19,077.48	19,077.48	-19,077.48
410-00-384000	REVENUE FROM OTHER SOURCES	918,564.00	918,564.00	0.00	0.00	0.00	918,564.00
410-00-389200	GRANTS - FEDERAL	373,500.00	373,500.00	0.00	0.00	0.00	373,500.00
410-00-389300	GRANTS AND DONATIONS - STATE	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
	Department: 00 - UNDESIGNATED Total:	**5,727,764.00**	**5,727,764.00**	**459,142.59**	**2,739,405.35**	**2,739,405.35**	**2,988,358.65**
	Revenue Total:	**5,727,764.00**	**5,727,764.00**	**459,142.59**	**2,739,405.35**	**2,739,405.35**	**2,988,358.65**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense							
Activity: 51700 - DEBT SERVICE PAYMENT							
Department: 99 - NON DEPARTMENTAL							
410-99-51700-7220	SRF LOAN INTEREST	0.00	0.00	0.00	1,597.70	1,597.70	-1,597.70
Department: 99 - NON DEPARTMENTAL Total:		**0.00**	**0.00**	**0.00**	**1,597.70**	**1,597.70**	**-1,597.70**
Activity: 51700 - DEBT SERVICE PAYMENT Total:		**0.00**	**0.00**	**0.00**	**1,597.70**	**1,597.70**	**-1,597.70**
Activity: 53300 - WATER							
Department: 50 - PUBLIC WORKS							
410-50-53300-1210	SALARIES	112,553.00	112,553.00	8,520.06	83,675.53	83,675.53	28,877.47
410-50-53300-2110	SOCIAL SECURITY TAXES	6,978.00	6,978.00	527.89	5,227.76	5,227.76	1,750.24
410-50-53300-2210	RETIREMENT	15,757.00	15,757.00	840.53	7,437.91	7,437.91	8,319.09
410-50-53300-2310	EMPLOYEE INSURANCE	27,555.00	27,555.00	1,726.39	17,306.07	17,306.07	10,248.93
410-50-53300-2410	WORKER'S COMPENSATION	145.00	145.00	20.44	81.76	81.76	63.24
410-50-53300-3000	MEDICARE INSURANCE	1,632.00	1,632.00	123.48	1,222.76	1,222.76	409.24
410-50-53300-3100	PROFESSIONAL SERVICES	148,543.00	148,543.00	3,878.13	50,974.28	197,179.18	-48,636.18
410-50-53300-3150	ENGINEERING, CONSULTING SERVICES	15,000.00	15,000.00	0.00	6,374.36	6,374.36	8,625.64
410-50-53300-3210	ACCOUNTING AND AUDITING	11,700.00	11,700.00	0.00	12,261.25	12,261.25	-561.25
410-50-53300-3405	CONTRACT FOR SERVICES	850,000.00	850,000.00	61,433.21	682,970.58	682,970.58	167,029.42
410-50-53300-4010	TRAVEL & PER DIEM	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
410-50-53300-4100	POSTAGE & SHIPPING	5,500.00	5,500.00	145.02	3,264.26	3,264.26	2,235.74
410-50-53300-4110	TELEPHONE & INTERNET	6,200.00	6,200.00	348.60	2,823.74	3,004.66	3,195.34
410-50-53300-4310	ELECTRICITY	0.00	0.00	0.00	1.00	1.00	-1.00
410-50-53300-4521	PROPERTY INSURANCE	35,250.00	35,250.00	0.00	32,684.00	32,684.00	2,566.00
410-50-53300-4613	GROUNDS MAINTENANCE	20,000.00	20,000.00	0.00	7,500.00	7,500.00	12,500.00
410-50-53300-4617	WATER SYSTEMS MAINTENANCE	80,600.00	80,600.00	0.00	25,737.48	28,237.48	52,362.52
410-50-53300-4644	ELEVATED TANKS MAINTENANCE CO...	70,000.00	70,000.00	0.00	35,500.00	71,000.00	-1,000.00
410-50-53300-4650	COMPUTER OPERATIONS AND MAINT...	24,130.00	24,130.00	546.15	2,380.26	4,380.26	19,749.74
410-50-53300-4710	PRINTING & BINDING	3,500.00	3,500.00	651.34	2,427.30	2,478.83	1,021.17
410-50-53300-4905	OPERATING PERMITS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
410-50-53300-4906	OTHER CHARGES	1,500.00	1,500.00	63.26	536.16	717.45	782.55
410-50-53300-4915	CREDIT CARD PROCESSING FEES	23,000.00	23,000.00	1,258.56	14,251.62	14,251.62	8,748.38
410-50-53300-4930	TRAINING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
410-50-53300-5270	MACHINERY & EQUIPMENT	50,000.00	50,000.00	0.00	20,379.17	41,618.17	8,381.83
410-50-53300-5290	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00
410-50-53300-5410	BOOKS, PUBS, SUBS & MEMBS	1,500.00	1,500.00	0.00	1,201.54	1,201.54	298.46
410-50-53300-6210	BUILDINGS	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00
410-50-53300-6310	INFRASTRUCTURE	1,041,150.00	1,041,150.00	3,283.75	252,362.54	345,862.82	695,287.18
410-50-53300-6410	MACHINERY & EQUIPMENT	88,000.00	88,000.00	0.00	1,252.28	1,252.28	86,747.72
Department: 50 - PUBLIC WORKS Total:		**2,660,693.00**	**2,660,693.00**	**83,366.81**	**1,269,833.61**	**1,571,191.53**	**1,089,501.47**
Activity: 53300 - WATER Total:		**2,660,693.00**	**2,660,693.00**	**83,366.81**	**1,269,833.61**	**1,571,191.53**	**1,089,501.47**
Activity: 53500 - SEWER							
Department: 50 - PUBLIC WORKS							
410-50-53500-1210	SALARIES	112,553.00	112,553.00	8,519.96	83,674.24	83,674.24	28,878.76
410-50-53500-2110	SOCIAL SECURITY TAXES	6,978.00	6,978.00	527.82	5,226.98	5,226.98	1,751.02
410-50-53500-2210	RETIREMENT	15,757.00	15,757.00	840.37	7,436.62	7,436.62	8,320.38
410-50-53500-2310	EMPLOYEE INSURANCE	27,555.00	27,555.00	1,726.37	17,306.09	17,306.09	10,248.91
410-50-53500-2410	WORKER'S COMPENSATION	145.00	145.00	20.44	81.76	81.76	63.24
410-50-53500-3000	MEDICARE INSURANCE	1,632.00	1,632.00	123.41	1,222.20	1,222.20	409.80
410-50-53500-3100	PROFESSIONAL SERVICES	0.00	0.00	0.00	558.25	558.25	-558.25
410-50-53500-3150	ENGINEERING, CONSULT. SERVICES & ...	15,000.00	15,000.00	0.00	11,464.39	25,924.39	-10,924.39
410-50-53500-3210	ACCOUNTING AND AUDITING	11,700.00	11,700.00	0.00	12,261.25	12,261.25	-561.25
410-50-53500-3405	CONTRACT FOR SERVICES	850,000.00	850,000.00	61,433.21	682,970.65	682,970.65	167,029.35
410-50-53500-4010	TRAVEL & PER DIEM	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
410-50-53500-4100	POSTAGE & SHIPPING	5,500.00	5,500.00	145.03	3,123.20	3,123.20	2,376.80
410-50-53500-4110	TELEPHONE & INTERNET	3,800.00	3,800.00	191.94	1,771.05	1,951.97	1,848.03
410-50-53500-4320	WATER	37,000.00	37,000.00	3,318.94	24,745.17	24,745.17	12,254.83
410-50-53500-4400	SPRAYFIELD RENTAL	14,215.00	14,215.00	0.00	21,205.45	21,205.45	-6,990.45
410-50-53500-4521	PROPERTY INSURANCE	39,100.00	39,100.00	0.00	37,308.00	37,308.00	1,792.00

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
410-50-53500-4611	BUILDING R & M	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00
410-50-53500-4618	SEWER SYSTEMS MAINTENANCE	87,500.00	87,500.00	0.00	103,720.00	122,779.00	-35,279.00
410-50-53500-4650	COMPUTER OPERATIONS AND MAINT...	24,130.00	24,130.00	546.15	2,380.26	4,380.26	19,749.74
410-50-53500-4710	PRINTING & BINDING	2,500.00	2,500.00	393.76	1,758.47	1,810.01	689.99
410-50-53500-4905	WTP/STP OPERATING PERMITS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
410-50-53500-4906	OTHER CHARGES	2,000.00	2,000.00	63.26	706.44	887.73	1,112.27
410-50-53500-4915	CREDIT CARD PROCESSING FEES	23,000.00	23,000.00	1,258.55	14,251.58	14,251.58	8,748.42
410-50-53500-4930	TRAINING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
410-50-53500-4990	Bad Debt Expense Sewer	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
410-50-53500-5290	OPERATING SUPPLIES	500.00	500.00	0.00	295.00	295.00	205.00
410-50-53500-5410	BOOKS, PUBS, SUBS & MEMBS	1,500.00	1,500.00	0.00	1,201.55	1,201.55	298.45
410-50-53500-6310	INFRASTRUCTURE	1,284,789.00	1,284,789.00	-56,686.25	74,994.05	168,474.33	1,116,314.67
410-50-53500-6410	MACHINERY & EQUIPMENT	136,000.00	136,000.00	0.00	13,598.23	32,951.20	103,048.80
	Department: 50 - PUBLIC WORKS Total:	**2,716,354.00**	**2,716,354.00**	**22,422.96**	**1,123,260.88**	**1,272,026.88**	**1,444,327.12**
	Activity: 53500 - SEWER Total:	**2,716,354.00**	**2,716,354.00**	**22,422.96**	**1,123,260.88**	**1,272,026.88**	**1,444,327.12**
Activity: 58100 - INTERFUND TRANSFER							
Department: 99 - NON DEPARTMENTAL							
410-99-58100-7120	SRF - LOAN PRINCIPAL	138,000.00	138,000.00	0.00	0.00	0.00	138,000.00
410-99-58100-7220	SRF LOAN INTEREST	9,800.00	9,800.00	0.00	0.00	0.00	9,800.00
410-99-58100-9001	INTERFUND TRANSFER	79,854.00	79,854.00	0.00	79,854.00	79,854.00	0.00
	Department: 99 - NON DEPARTMENTAL Total:	**227,654.00**	**227,654.00**	**0.00**	**79,854.00**	**79,854.00**	**147,800.00**
	Activity: 58100 - INTERFUND TRANSFER Total:	**227,654.00**	**227,654.00**	**0.00**	**79,854.00**	**79,854.00**	**147,800.00**
	Expense Total:	**5,604,701.00**	**5,604,701.00**	**105,789.77**	**2,474,546.19**	**2,924,670.11**	**2,680,030.89**
	Fund: 410 - WATER/SEWER FUND Surplus (Deficit):	**123,063.00**	**123,063.00**	**353,352.82**	**264,859.16**	**-185,264.76**	**308,327.76**
	Report Surplus (Deficit):	**-2,721,696.00**	**-2,827,486.42**	**54,867.46**	**-62,977.90**	**-1,440,242.93**	

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 001 - GENERAL FUND						
Revenue						
00 - UNDESIGNATED	6,537,034.00	6,537,034.00	303,505.55	4,114,487.62	4,114,487.62	2,422,546.38
Revenue Total:	**6,537,034.00**	**6,537,034.00**	**303,505.55**	**4,114,487.62**	**4,114,487.62**	**2,422,546.38**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense						
Activity: 51100 - LEGISLATIVE						
11 - MAYOR AND CITY COUNCIL	67,247.00	67,247.00	2,337.88	31,872.33	39,981.80	27,265.20
Activity: 51100 - LEGISLATIVE Total:	**67,247.00**	**67,247.00**	**2,337.88**	**31,872.33**	**39,981.80**	**27,265.20**
Activity: 51200 - EXECUTIVE						
12 - CITY MANAGER	254,364.00	254,364.00	18,891.44	174,989.67	177,528.00	76,836.00
Activity: 51200 - EXECUTIVE Total:	**254,364.00**	**254,364.00**	**18,891.44**	**174,989.67**	**177,528.00**	**76,836.00**
Activity: 51300 - FINANCE						
13 - ADMINISTRATIVE SERVICES	134,534.00	134,534.00	7,281.30	94,701.06	94,701.06	39,832.94
Activity: 51300 - FINANCE Total:	**134,534.00**	**134,534.00**	**7,281.30**	**94,701.06**	**94,701.06**	**39,832.94**
Activity: 51310 - HUMAN RESOURCES						
13 - ADMINISTRATIVE SERVICES	83,080.00	83,080.00	5,984.04	47,894.20	48,094.20	34,985.80
Activity: 51310 - HUMAN RESOURCES Total:	**83,080.00**	**83,080.00**	**5,984.04**	**47,894.20**	**48,094.20**	**34,985.80**
Activity: 51400 - LEGAL						
14 - CITY ATTORNEY	65,000.00	65,000.00	6,731.49	36,840.49	36,840.49	28,159.51
Activity: 51400 - LEGAL Total:	**65,000.00**	**65,000.00**	**6,731.49**	**36,840.49**	**36,840.49**	**28,159.51**
Activity: 51500 - PLANNING AND ZONING						
30 - COMMUNITY DEVELOPMENT	241,557.00	241,557.00	10,805.65	150,062.54	181,252.95	60,304.05
Activity: 51500 - PLANNING AND ZONING Total:	**241,557.00**	**241,557.00**	**10,805.65**	**150,062.54**	**181,252.95**	**60,304.05**
Activity: 51600 - NON-COURT INFORMATION SYSTEMS						
16 - CITY CLERK	126,944.00	126,944.00	9,427.30	85,562.26	87,460.88	39,483.12
Activity: 51600 - NON-COURT INFORMATION SYSTEMS Total:	**126,944.00**	**126,944.00**	**9,427.30**	**85,562.26**	**87,460.88**	**39,483.12**
Activity: 51610 - INFORMATION TECHNOLOGY						
13 - ADMINISTRATIVE SERVICES	184,304.00	184,304.00	2,818.51	85,179.88	89,122.22	95,181.78
Activity: 51610 - INFORMATION TECHNOLOGY Total:	**184,304.00**	**184,304.00**	**2,818.51**	**85,179.88**	**89,122.22**	**95,181.78**
Activity: 51900 - GENERAL GOVERNMENT						
99 - NON DEPARTMENTAL	66,040.00	66,040.00	395.97	52,485.33	52,611.09	13,428.91
Activity: 51900 - GENERAL GOVERNMENT Total:	**66,040.00**	**66,040.00**	**395.97**	**52,485.33**	**52,611.09**	**13,428.91**
Activity: 51910 - FACILITIES						
50 - PUBLIC WORKS	1,058,044.00	1,056,544.00	13,104.01	168,092.58	780,682.98	275,861.02
Activity: 51910 - FACILITIES Total:	**1,058,044.00**	**1,056,544.00**	**13,104.01**	**168,092.58**	**780,682.98**	**275,861.02**
Activity: 52100 - LAW ENFORCEMENT						
20 - PUBLIC SAFETY	310,788.00	310,788.00	0.00	224,391.78	224,391.78	86,396.22
Activity: 52100 - LAW ENFORCEMENT Total:	**310,788.00**	**310,788.00**	**0.00**	**224,391.78**	**224,391.78**	**86,396.22**
Activity: 52200 - FIRE						
20 - PUBLIC SAFETY	1,147,687.00	1,147,687.00	0.00	574,041.40	574,041.40	573,645.60
Activity: 52200 - FIRE Total:	**1,147,687.00**	**1,147,687.00**	**0.00**	**574,041.40**	**574,041.40**	**573,645.60**
Activity: 52400 - CODE COMPLIANCE						
30 - COMMUNITY DEVELOPMENT	90,817.00	90,817.00	6,286.75	61,118.99	61,118.99	29,698.01
Activity: 52400 - CODE COMPLIANCE Total:	**90,817.00**	**90,817.00**	**6,286.75**	**61,118.99**	**61,118.99**	**29,698.01**
Activity: 52410 - BUILDING						
30 - COMMUNITY DEVELOPMENT	153,657.00	153,657.00	5,114.73	50,005.52	50,005.52	103,651.48
Activity: 52410 - BUILDING Total:	**153,657.00**	**153,657.00**	**5,114.73**	**50,005.52**	**50,005.52**	**103,651.48**
Activity: 53800 - STORMWATER						
50 - PUBLIC WORKS	1,286,749.00	1,286,968.00	320,829.19	573,764.90	732,093.60	554,874.40
Activity: 53800 - STORMWATER Total:	**1,286,749.00**	**1,286,968.00**	**320,829.19**	**573,764.90**	**732,093.60**	**554,874.40**
Activity: 54100 - STREETS						
50 - PUBLIC WORKS	1,626,959.00	1,690,639.54	131,013.65	1,671,214.30	1,720,836.98	-30,197.44
Activity: 54100 - STREETS Total:	**1,626,959.00**	**1,690,639.54**	**131,013.65**	**1,671,214.30**	**1,720,836.98**	**-30,197.44**
Activity: 56200 - ANIMAL CONTROL						
30 - COMMUNITY DEVELOPMENT	5,000.00	5,000.00	930.00	4,515.00	4,515.00	485.00
Activity: 56200 - ANIMAL CONTROL Total:	**5,000.00**	**5,000.00**	**930.00**	**4,515.00**	**4,515.00**	**485.00**
Activity: 57100 - LIBRARY						
71 - LIBRARY	508,733.00	508,733.00	35,029.66	357,077.68	359,261.25	149,471.75

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Activity: 57100 - LIBRARY Total:	**508,733.00**	**508,733.00**	**35,029.66**	**357,077.68**	**359,261.25**	**149,471.75**
Activity: 57200 - PARKS						
50 - PUBLIC WORKS	1,346,817.00	1,390,207.88	78,664.83	344,702.38	401,113.21	989,094.67
Activity: 57200 - PARKS Total:	**1,346,817.00**	**1,390,207.88**	**78,664.83**	**344,702.38**	**401,113.21**	**989,094.67**
Activity: 58100 - INTERFUND TRANSFER						
99 - NON DEPARTMENTAL	310,234.00	310,234.00	0.00	86,064.75	86,064.75	224,169.25
Activity: 58100 - INTERFUND TRANSFER Total:	**310,234.00**	**310,234.00**	**0.00**	**86,064.75**	**86,064.75**	**224,169.25**
Expense Total:	**9,068,555.00**	**9,174,345.42**	**655,646.40**	**4,874,577.04**	**5,801,718.15**	**3,372,627.27**
Fund: 001 - GENERAL FUND Surplus (Deficit):	**-2,531,521.00**	**-2,637,311.42**	**-352,140.85**	**-760,089.42**	**-1,687,230.53**	**-950,080.89**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 101 - DISCRETIONARY SALES SURTAX						
Revenue						
00 - UNDESIGNATED	550,000.00	550,000.00	53,655.49	432,252.36	432,252.36	117,747.64
Revenue Total:	**550,000.00**	**550,000.00**	**53,655.49**	**432,252.36**	**432,252.36**	**117,747.64**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense						
Activity: 58100 - INTERFUND TRANSFER						
99 - NON DEPARTMENTAL	863,238.00	863,238.00	0.00	0.00	0.00	863,238.00
Activity: 58100 - INTERFUND TRANSFER Total:	**863,238.00**	**863,238.00**	**0.00**	**0.00**	**0.00**	**863,238.00**
Expense Total:	**863,238.00**	**863,238.00**	**0.00**	**0.00**	**0.00**	**863,238.00**
Fund: 101 - DISCRETIONARY SALES SURTAX Surplus (Deficit):	**-313,238.00**	**-313,238.00**	**53,655.49**	**432,252.36**	**432,252.36**	**-745,490.36**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 410 - WATER/SEWER FUND						
Revenue						
00 - UNDESIGNATED	5,727,764.00	5,727,764.00	459,142.59	2,739,405.35	2,739,405.35	2,988,358.65
Revenue Total:	**5,727,764.00**	**5,727,764.00**	**459,142.59**	**2,739,405.35**	**2,739,405.35**	**2,988,358.65**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense						
Activity: 51700 - DEBT SERVICE PAYMENT						
99 - NON DEPARTMENTAL	0.00	0.00	0.00	1,597.70	1,597.70	-1,597.70
Activity: 51700 - DEBT SERVICE PAYMENT Total:	**0.00**	**0.00**	**0.00**	**1,597.70**	**1,597.70**	**-1,597.70**
Activity: 53300 - WATER						
50 - PUBLIC WORKS	2,660,693.00	2,660,693.00	83,366.81	1,269,833.61	1,571,191.53	1,089,501.47
Activity: 53300 - WATER Total:	**2,660,693.00**	**2,660,693.00**	**83,366.81**	**1,269,833.61**	**1,571,191.53**	**1,089,501.47**
Activity: 53500 - SEWER						
50 - PUBLIC WORKS	2,716,354.00	2,716,354.00	22,422.96	1,123,260.88	1,272,026.88	1,444,327.12
Activity: 53500 - SEWER Total:	**2,716,354.00**	**2,716,354.00**	**22,422.96**	**1,123,260.88**	**1,272,026.88**	**1,444,327.12**
Activity: 58100 - INTERFUND TRANSFER						
99 - NON DEPARTMENTAL	227,654.00	227,654.00	0.00	79,854.00	79,854.00	147,800.00
Activity: 58100 - INTERFUND TRANSFER Total:	**227,654.00**	**227,654.00**	**0.00**	**79,854.00**	**79,854.00**	**147,800.00**
Expense Total:	**5,604,701.00**	**5,604,701.00**	**105,789.77**	**2,474,546.19**	**2,924,670.11**	**2,680,030.89**
Fund: 410 - WATER/SEWER FUND Surplus (Deficit):	**123,063.00**	**123,063.00**	**353,352.82**	**264,859.16**	**-185,264.76**	**308,327.76**
Total Surplus (Deficit):	**-2,721,696.00**	**-2,827,486.42**	**54,867.46**	**-62,977.90**	**-1,440,242.93**	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001 - GENERAL FUND	-2,531,521.00	-2,637,311.42	-352,140.85	-760,089.42	-1,687,230.53	-950,080.89
101 - DISCRETIONARY SALES ...	-313,238.00	-313,238.00	53,655.49	432,252.36	432,252.36	-745,490.36
410 - WATER/SEWER FUND	123,063.00	123,063.00	353,352.82	264,859.16	-185,264.76	308,327.76
Total Surplus (Deficit):	**-2,721,696.00**	**-2,827,486.42**	**54,867.46**	**-62,977.90**	**-1,440,242.93**	

Public Works Report July 2025

- Stormwater Clean up occurred after 3 Storm Events.
- Completed all sweeping routes and cleaned street signs in Bryn Mawr area.
- Crack sealed most of Scottdale, and Windale RD and Winfield Way.
- Painted Stop Bars in Mary Esther Manor
- Fixed Pothole on Marcia at Hollywood and replaced street sign at Marcia and Miramar.
- Crews sanded, stained, and installed 2 Pedestrian Bridges at Azalea Park.
- Crews sanded, stained, installed a Kiosk, and began working on the porch swing frames including foundations, sanding, and staining.
- Completed regular mowing and Landscaping.
- Contractor substantially completed Rays Pond, and a punch list has been issued and as built drawings are in progress. Staff met with the Lake Doctor to talk about ongoing maintenance, and meeting soon with landscape architect about beautifications ideas and layout.
- Staff continued to work on budget and CIP.
- Staff worked with Barge Engineers on the Parks and Greenways Plan.
- Staff worked with Jacobs on completing paperwork for the grant for 3.5 million for water main on 98.
- Staff worked with New City Hall Architects and contractors to move into drywall, also working on a plan for outside sidewalks and curb and gutter.
- Prepared RFB draft for rubber sidewalks for Azalea.
- Awarded a bid to a contractor to install the Pavilion and scheduled a preconstruction meeting.
- Met with engineer on ground water issues and various remedies.
- Help with water outage issues, fielding phone calls and helping with public information.

Mary Esther Public Library Report for Council

June 2025

Month-Year	Total Circulation	Library Visits	Registered Users	PC Use	Wifi logins
Nov-24	3712	1711	2668	219	115
Dec 24	3091	1820	2670	115	83
Jan 25	4159	1846	2682	217	121
Feb 25	3850	2085	2692	306	139
Mar 25	4771	2448	2693	284	153
April	4280	2310	2721	250	184
May	4673	2331	2706	266	177
June	4903	2863	2711	267	154

Summer Reading brought in hundreds of kids, teens, and adults for programs!
600+ attended library programs in June 2025!

Programming Snapshot:

movie matinee: 17

Storytime: 39

Baby Storytime: 69

Lego Club: 29

Kick-off Party: 162

Tie Dye Craft Night: 41

Rock Painting Craft Night: 46

Music/Ukuleles: 26

Adults: June 18- Love Crafts: 14

STEAM kids: 14

Teens and Adults Art workshop 8

Coloring: 6

Show and Tell Bookclub 7

Tech Help 20

Balloon making with Mr. Larry: 15

Adults Nature Stroll: 6

Adults Sharing Culture (Meditation) 4

Teens Mystery Party 4

Mystery Book Club: 9

All About Books: 7

Puzzle 24

Summer Reading Challenge (Tic-tac-toe) 47

The First Month of Summer Reading Was Magical

As previously reported, the kickoff party was a great success.



More than 160 attended, and additionally, we signed up all ages for our reading challenges and helped many attendees register for future events.

Ever since that first day, we've hosted hundreds of kids and their families for programs and reading times.



The theme Color Our World drew big crowds every day! We had a tie dye program outside in early June.



Families from our city and neighboring communities attended and decorated shirts, caps, aprons, bonnets, table cloths, runners, shirts, and all manner of fabrics.





It was also a wonderful time to catch up with familiar visitors. We spoke with families who have attended Mary Esther's summer programs for years.


MOTTO
ASIAN CUISIN



This year, we had more visitors than we've had in months. In fact, it was our busiest June since 2022. We welcomed patrons of all ages and backgrounds.





STEAM Kids

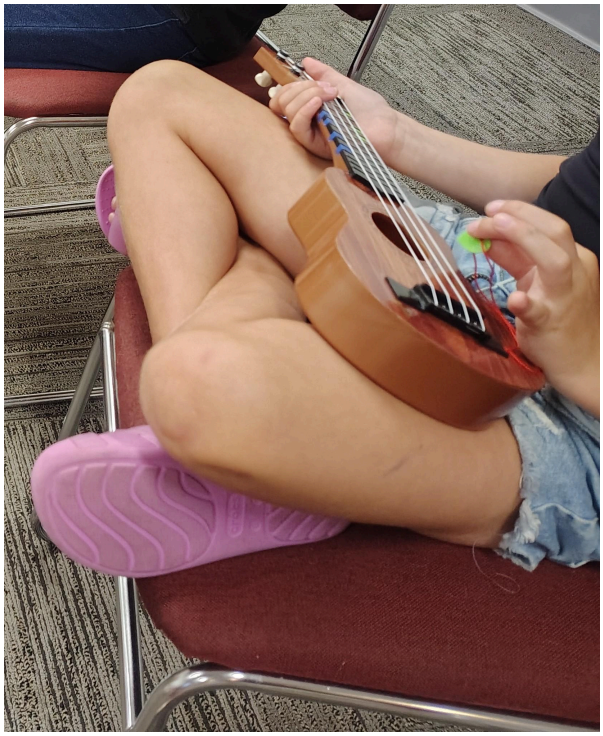
Color our World with STEAM Kids created an herbal garden in a raised bed. They learned so much and had a great time doing it.



Music in the Library!

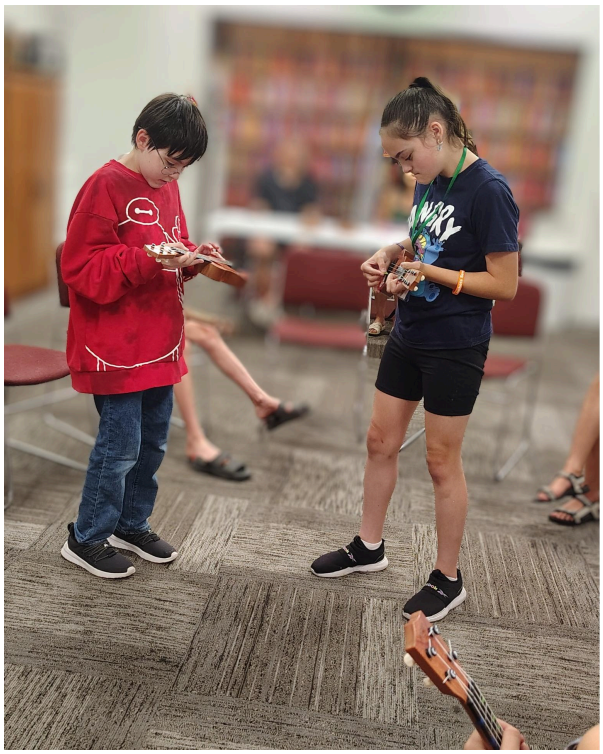
This summer, we embraced the power of the ukulele during three separate programs, where young people learned the basics of this sonorous instrument.





They got so good that they played for their parents at the end of each session!





It’s really fun to hear music in the library, and even more so, to hear our patrons playing and learning instruments.

Coloring our World with Art

Our young patrons put their art skills to the test during a multitude of creative activities, including the ones pictured here.





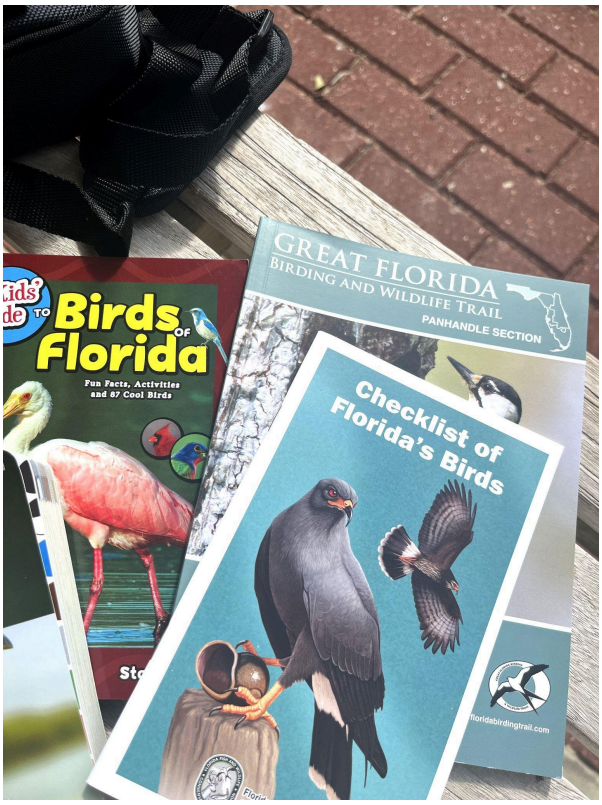


BIRDING BACKPACKS at every location in the county!

Our very own Penny Murnane convinced the local Choctawhatchee Audubon Society to purchase birding backpacks for all our library locations in Okaloosa County. She also assembled and distributed them in June!









Backpacks for Birders include binoculars, bird ID info, and checklists for adults and children. These will get residents close to our winged neighbors.

Vortex Optics gave Choctawhatchee Audubon Society a special deal on the binoculars and local Sundog Bookstore in Seaside provided a discount on the books. In Okaloosa

County, the birding backpacks can be found at the Mary Esther, Fort Walton Beach, Valparaiso, Crestview, Destin, and Niceville libraries.
They will also be available soon in Walton County at the libraries in South Walton, Freeport, DeFuniak Springs, and Paxton. Big thanks to Penny and the Choctawhatchee Audubon Board for providing these great resources to our city and county!









OCPLC Governing Board

The Governing Board will meet again in Niceville Library's Conference Room in September 2025 with a date to be finalized at the July meeting. The exact time will be based on board member availability. Cmbr. Bernie Oder is Mary Esther's Governing Board Representative and the Vice Chair of the Board. Cmbr. Richard Lawson is the alternate. We thank them for their support!

Ocean City-Wright Fire Control District

July 15th, 2025

TO: Honorable Mayor and Council Members, City of Mary Esther
RE: Monthly Report, Fire Department, June 20th – July 15th, 2025

Honorable Mayor and City Council Members,

I am pleased to provide this month's update on the activities and accomplishments of the Fire Department. The following highlights our training initiatives, annual evaluations, interagency cooperation, operational activity, and recent deployment support.

1. **Administrative & Professional Development Training**
    - We use the hot summer months to focus on administrative and professional development training. Over the past month:
        - All of our crews attended Ethical Leadership training, presented by our Human Resource Specialist, Jennifer Rimes.
        - Personnel completed refresher training on properly entering essential information into our recordkeeping systems, including hydrant test results, pre-plan inspections, and training records.
        - We also conducted joint training sessions with our partners at Okaloosa County Emergency Management, strengthening our ability to work together and support one another during major incidents.

2. **Annual Performance Evaluations**
    - June is the month we conduct our annual employee performance evaluations. By the end of last month, every employee had received an annual performance review from their supervisor. This process is an important part of our commitment to employee development, accountability, and clear communication of expectations.

233 RACETRACK RD, NE. FORT WALTON BEACH, FL 32547
(850)862-1185 (850)862-6224 FAX

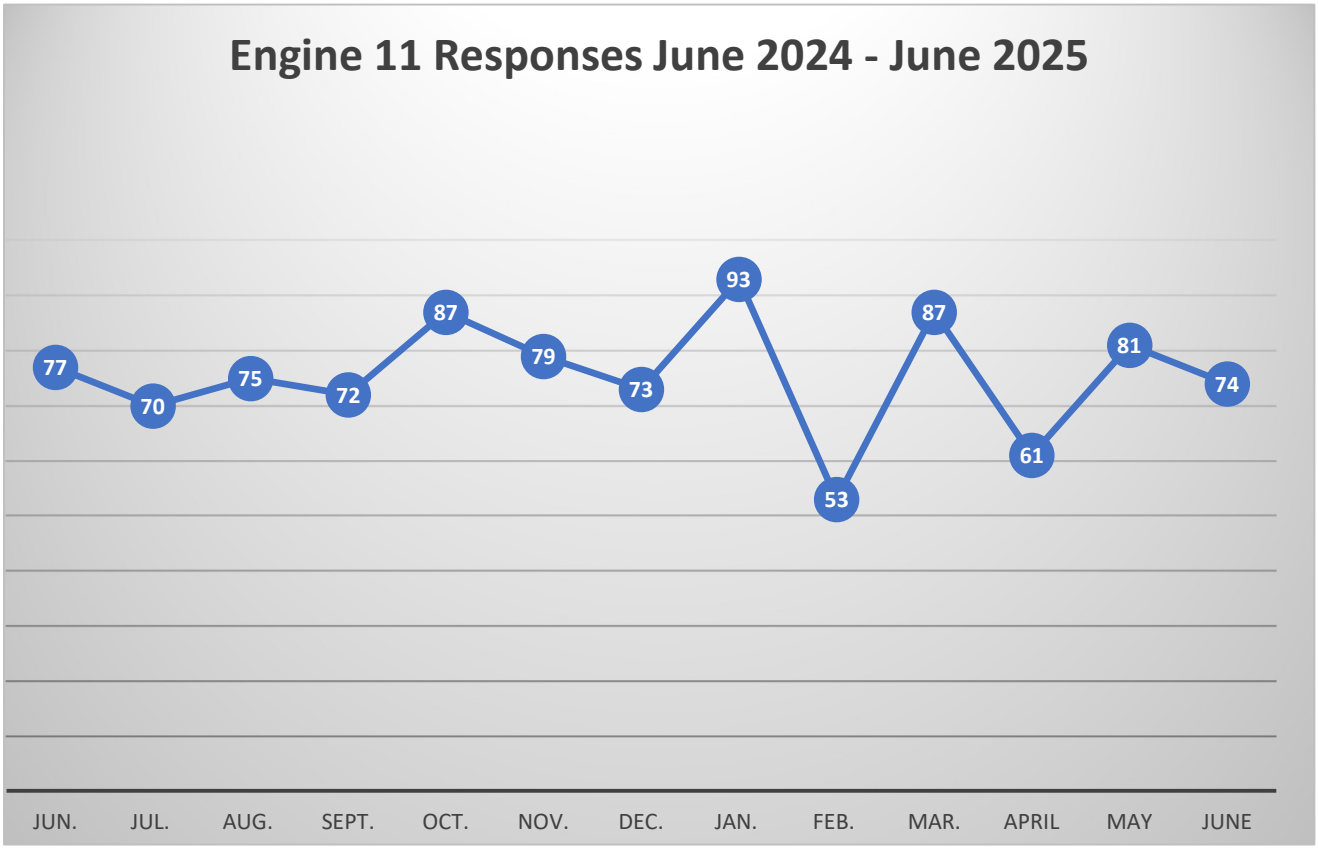
3. **Texas Deployment Support**
    - I had the opportunity to deploy to Kerrville, Texas as a representative of the Florida Division of State Fire Marshal, alongside Florida USAR Task Forces 1, 2, 4, and 8.
    - Crews spent several days searching river banks with specially trained K9 teams to locate missing individuals following severe flooding. It is hard but deeply rewarding work, and a small way to give back to Texas responders who have helped Florida on nearly every major hurricane in recent years.

4. **Operations & Fire Prevention Activity**
    - Engine 11 responded to 74 calls for service over the past month, continuing our consistent commitment to protecting life and property in the community.
    - Our Fire Prevention Division completed:
        - 21 Annual Inspections
        - 12 Re-Inspections
        - 2 Pre-Opening/New Business Inspections

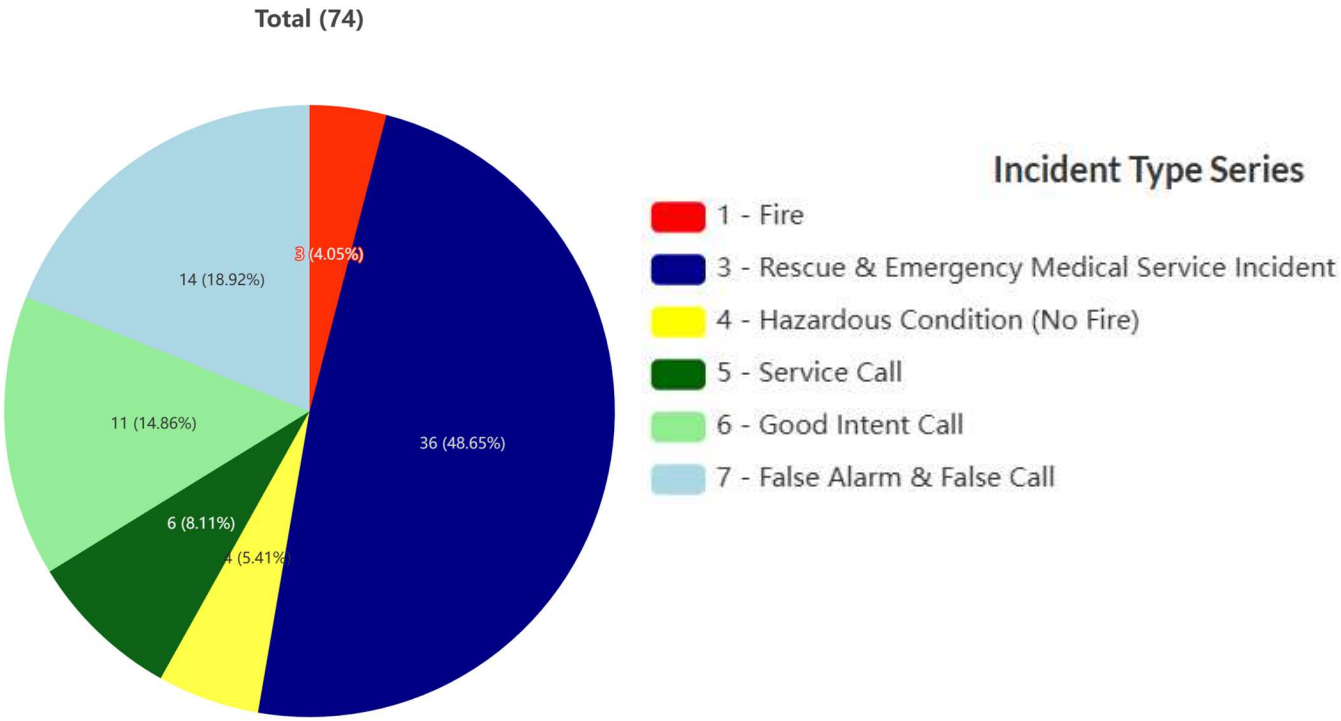
As always, thank you for your continued support of the Fire Department. Please feel free to reach out if you have any questions or would like additional information.

Respectfully,

Jeff Wagner, Fire Chief



June 2025



233 RACETRACK RD, NE. FORT WALTON BEACH, FL 32547
(850)862-1185 (850)862-6224 FAX

COMMUNITY DEVELOPMENT DEPARTMENT
Monthly Activity Report

Reporting Period
June 24, 2025 – July 21, 2025

Code Enforcement

Activities			
Opened Cases	15	Inspection	10
Agency Assist	1	Consultations	5
Verbal Warning	3	Advisements On Codes to Citizens	20
Notice of violations	10	Courtesy Notice	2
Citation	0	Closed Cases	4

Permitting

Permit Type	
Accessory Structure	4
Addition	1
Driveway	3
New residential structure	1
Permit revisions and consultations	4
Inspections	3

Development Review

Application Type	
Pre-Application	0
Rezone/FLUM	0
Variance	0
Subdivision/Pre/Final Plat	0
Development Order Application	1
Conditional Use	0
Lot Split/Combination	0

Development & Permitting

- Staff is currently processing permits for two new residential structures. Revisions are required before development orders can be issued for both projects.
- Staff is processing Minor Development Order for 7Brew Coffee which is going through sufficiency review.
- Staff completed 1st compliance reviews for PMDD Rezone for the Santa Rosa Mall, and Big Box Retail Pre Development Order. Staff is waiting on response from comments.

- Staff attended the Pipeline excavator training from 811.
- Staff completed history marker language for Christobal Landing Park

🔨 Demolition Activities

- A demolition application has been received for the residential structure located at 900 Bryn Mawr Blvd. Demolition will commence once all utility disconnections are complete.
- Plans for Phase 2 of the Santa Rosa Mall demolition have been submitted and reviewed by staff.

📘 Compliance & Strategy Projects

- Work continues on both the Community Rating System (CRS) compliance initiatives and the Local Mitigation Strategy (LMS) projects.
- Staff is working with Chief Barge for Red light Speed Camera training.

🚙 Public Education

- Staff is actively engaged in educational outreach, highlighted by the release of the latest parking guide.

Jacobs Challenging today. Reinventing tomorrow.

City of Mary Esther

June 2025 Monthly Report

Prepared By: Erica Coggeshall, Project Administrator

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Executive Summary

Jacobs O&M Team

Our staff consist of 8 full-time operations and maintenance technicians. The staff maintains the Florida Department of Environmental Protection operator certification requirements for Water, Wastewater, Distribution, and Backflow Prevention.

Wastewater Licenses – 4

Water Licenses – 5

Backflow Certifications – 5

Table 1.0 Personal and Certification

O&M Team		
Name	Job Title	Certification
Joshua Robinson	Project Manager	Class C WWC License, Class C DWC, and Backflow Prevention Certified
Erica Coggeshall	Project Administrator	
Michael Bennett	Water/Wastewater Operator	Class C WWC, Class C DWC License, and Backflow Prevention Certified
Paul Price	Lead Wastewater Operator	Class C Wastewater
Michael Gaines	Water/Wastewater Operator	Class C WWC License and Class C DWC License
Jeremy Bankston	Water Operator	Class C DWC License and Backflow Prevention Certified
Maxwell Boone	Distribution Systems Operator	Class 3 Distributions Systems Operator and Backflow Prevention Certified
Derick Smith	Utility Worker	

* Wastewater Certified (WWC)
* Drinking Water Certified (DWC)

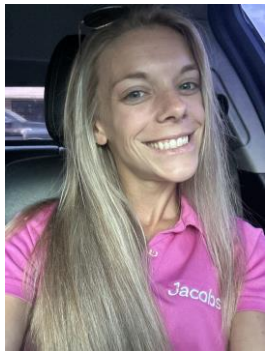
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Executive Summary Continued

Introducing Jacobs' O&M Team



Joshua Robinson
Project Manager



Erica Coggeshall
Project Administrator



Michael Bennett
Water/Wastewater Operator



Paul Price
Lead Wastewater Operator



Michael Gaines
Water/Wastewater Operator



Jeremy Bankston
Water Operator



Maxwell Boone
Distribution Systems Operator



Derick Smith
Utility Worker

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Executive Summary Continued

Jacobs' O&M Team News & Announcements

- Maxwell Boone is actively studying and enrolled in the pre-requisite courses to obtain his Class C Drinking Water Treatment Plant Operators License.

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Executive Summary Continued

Capital Improvement Projects (CIP)

Jacobs is proud to collaborate with the City of Mary Esther to develop comprehensive one-year and five-year Capital Improvement Plans (CIP) and an Asset Repair and Replacement Program.

Jacobs staff is actively working with the finance department in developing the water/sewer budget for the upcoming fiscal year.

Table 1.1 Capital City Project (CIP) Status Report

Approved Capital Improvement Projects (CIP)	Status
Obtaining quotes for the fence repairs for WTP 1	

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Executive Summary Continued

Safety

The team conducts weekly site-specific safety inspections and conducts weekly safety meetings. This month marks our new safety record 337 accident- free days.

Monthly Safety Training Topics

- Chainsaw Safety
- Heat prevention related stress/Ally Safety Video
- Grease Gun Use Safety

Jeremy performing a Trench Box Inspection



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Operations

Water Production & Distribution

Monthly Operations Report Submission Date: July 9, 2025

Table 2.0 Monthly Water Production Summary

Water Treatment Plant	MG (Millions Gallons)
WTP 1	225,000 MG
WTP 3	5,998,000 MG
WTP 4	8,040,000 MG
Overall Average Daily Production	475,433 MG
Total Monthly Production	14,263,000 MG

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Operations Continued

Meter Reading

June 2025

- Total Meter Connections = 2,111
- Rereads Average = 24
- Meter Reading Accuracy = 98.9

Table 2.1 Meter Reading Monthly Summary

Month	Total Meters #	Meter Rereads #	Meter Reading Accuracy
June 2025	2,111	27	98.7
May 2025	2,111	28	98.7
Apr 2025	2,111	68	96.8
Mar 2025	2,111	10	99.5
Feb 2025	2,111	17	99.2
Jan 2025	2,111	15	99.3
Dec 2024	2,111	19	99.1
Nov 2024	2,111	20	99.1
Oct 2024	2,111	25	98.8
Sep 2024	2,111	8	99.6
Aug 2024	2,111	21	99.0
Jul 2024	2,111	26	98.8
Average	**2,111**	**24**	**98.9**

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Operations Continued

City Work Order Requests

June 2025

Table 2.2 City Work Order Requests and Call Outs Summary

Job Code	Completed
CALL OUT - CALL OUT	2
CONNECT - CONNECT	5
CUST INQ - CUSTOMER CONCERN/INQUIRY	13
DISCO-FB - DISCONNECT-FINAL BILL	6
DOOR HANG - DOOR HANGER	7
EMERG SHUT - EMERGENCY SHUTOFF	1
LK CK - LEAK CHECK	16
MISC - MISCELLANEOUS	1
MP - METER PULL	1
MS - METER SWAP	18
OCC - OCCUPANT CHANGE	21
REINSTATE - REINSTATE	24
REM LOK - REMOVE LOCK	2

Job Code	Completed
RR & LC - REREAD METER & LEAK CHECK	7
RR-MISC - REREAD MISC	27
SERVICE ACTION - SERVICE ACTION	2
SW BU - SEWER BACKUP	2
SW LN REP - SEWER LINE REPAIR	1
TEMP SHUT REP - TEMPORARY SHUT-OFF FOR REPAIRS	1
TURN ON/REPAIRS - TURN ON FROM TEMP SHUT OFF	2
WA CONS TEST - WATER CONSUMPTION TEST	1
WA LLK-CITY - WATER LINE LEAK - CITY SIDE	4
WA/SW SPOT - WATER/SEWER LINE SPOT	60
Grand Totals	**224**

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Operations Continued

City Work Order & After-Hours Callouts

June 2025

- Total Number of Completed Requests: 224
- Total Number of Completed After-Hours Callout(s): 2
  - **13 Shady Ln, 06/06/2025**
    – Customer stated they had brown water, Josh flushed customer line until water was clear.
  - **Lift Station 4, 06/07/2025**
    – Received high level alarm, pumped station down manually. Reset controls. Station pumping as designed.

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Operations Continued

Wastewater and Collections Treatment

- During the month, all lift stations were inspected, cleaned, and if required residual grease was removed.
- EzDMR Report Sent on: June 6, 2025

Table 2.4 Reuse Water Monthly Summary

Month	Rainfall MGD	Flow Total MGD	CBOD mg/L	COD Removal %	TSS mg/L	TSS Removal %
June 2025	7.8	.460	6.2	98	8.9	93

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Operations Continued

Biosolids Management

- During the month, drying beds 1-3 were used for dewatering the aerobically digested sludge.
- Greensouth removed and disposed 2 biosolids loads of dry tons

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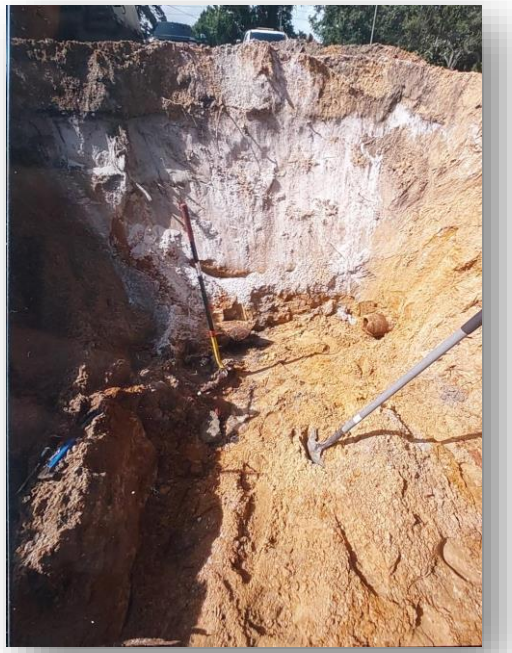
Operations Continued

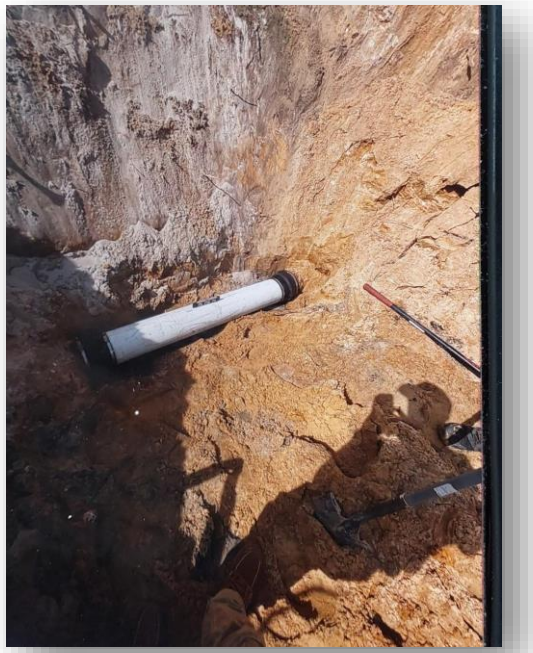
Water and Sewer Line Repairs

- 6/6 – 9 Shady Lane – City service line damaged. Cause: Contractor damaged with shovel.



- 6/9 – 325 W. Miracle – Sewer line repair. Cause: Contractor removed section of sewer main.





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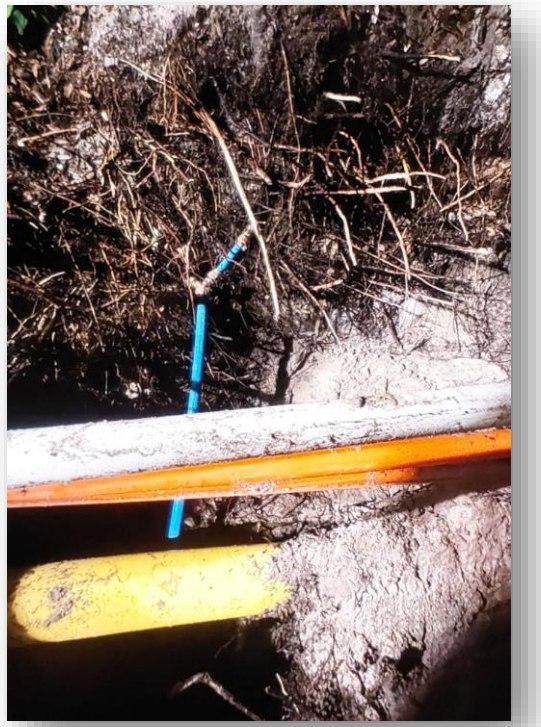
Operations Continued

Water and Sewer Line Repairs

- 6/9 – 541 E. Miracle – 2" water main repair. Cause: Age of water line.



- 6/10 – 781 E. Miracle – City sewer lines damaged. Cause: Walton Construction boring through gas main



- 6/14 – 857 E. Miracle – Sewer backup. Cause: Gayman Construction damaged sewer laterals along 98. Pensacola concrete making lateral line repairs & cleaning sewer main.

- Sewer back ups resolved – repairs are in progress by Pensacola Concrete.

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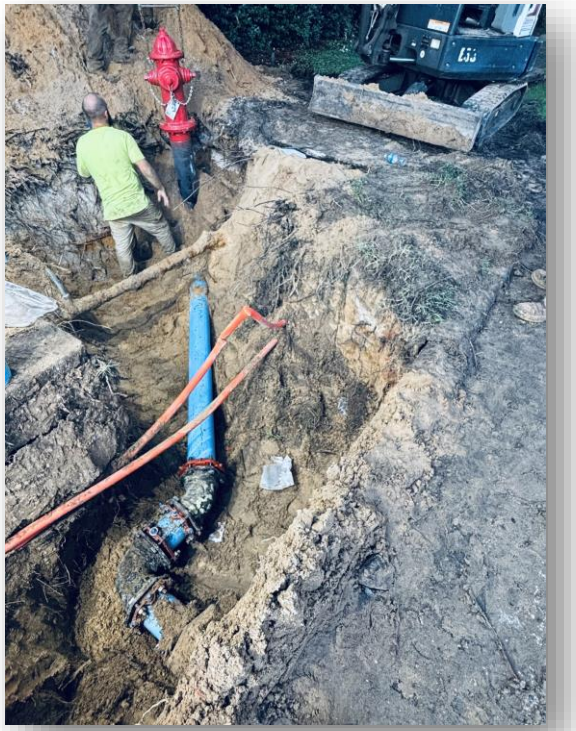
Operations Continued

Water and Sewer Line Repairs

- 6/16 – 809 E. Miracle – Water line repair. Cause: Damaged during boring new gas main.



- 6/17 – 325 E. Miracle – Damaged hydrant. Cause: Contractor damaged by vehicle contact.



- 6/17 – 889 E. Miracle – 2" main repair. Cause: Walton Construction boring through gas main.



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Operations Continued

Water and Sewer Line Repairs

- 6/19 – 201 Kathy – City water service line repair.
  Cause: weak point in system during un-isolation of distribution system.



- 6/19 – E. Lane – 2” water main.
  Cause: Weak point in system during un-isolation of distribution system.

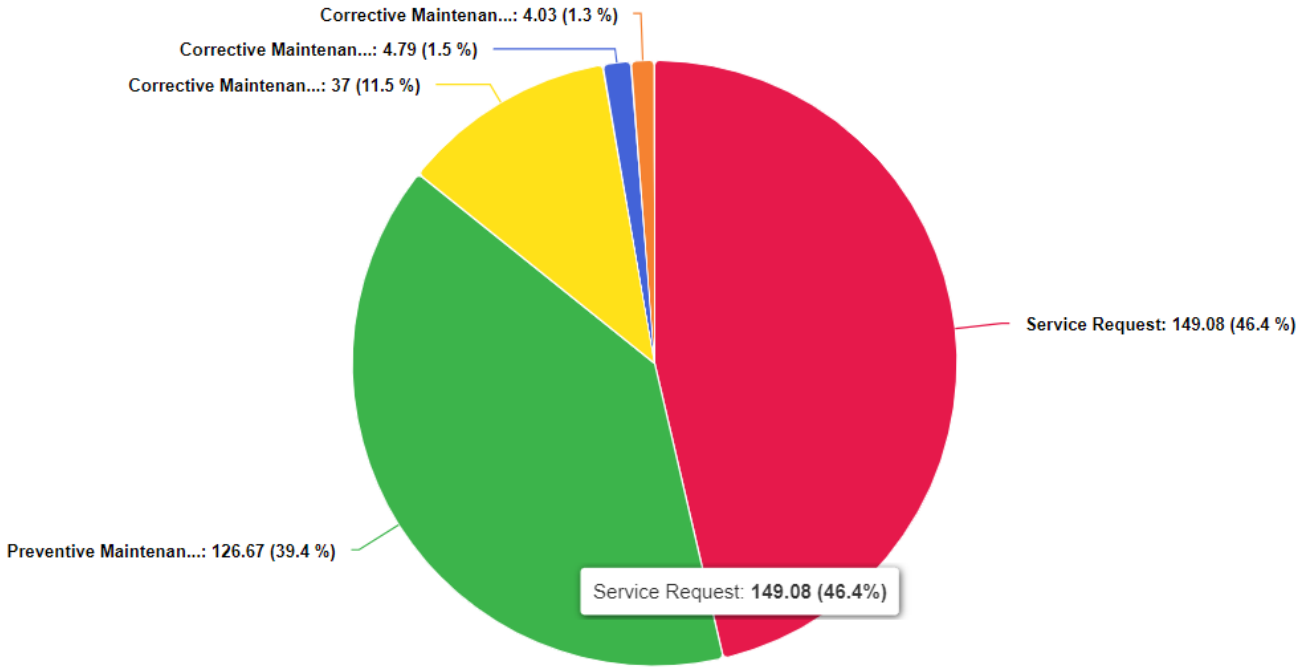
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Maintenance

Preventive Maintenance

During the month, staff completed preventative maintenance actions on required equipment. Please see added attachment to email for full Maintenance Connection Work Order Report.

Table 2.6 Work Order Actual Hours by Work Order Type Summary



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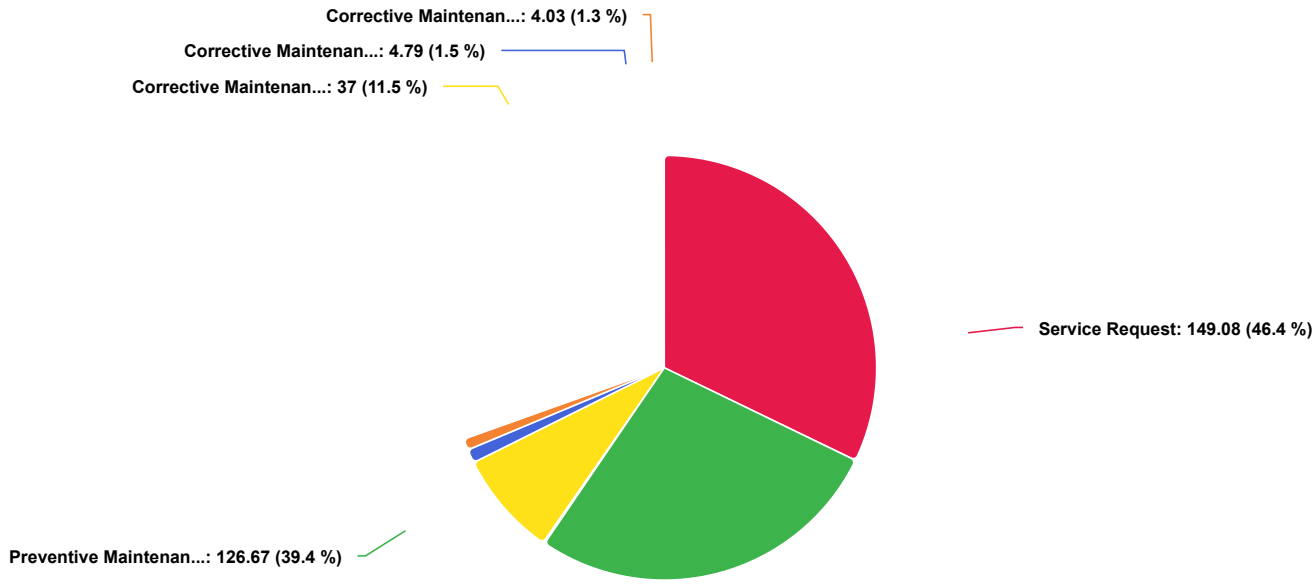
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Work Order Actual Hours by WO Type



Report Criteria

Complete Date is between '**6/1/2025**' AND '**6/30/2025**'
Location / Asset is **Mary Esther (MAE)**
Repair Center is **Mary Esther**

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
Corrective Maintenance Emergency						
MAE-4101664	MAE-99903-CD-E MIRACLE STRIP PKWY-781	781 E MIRACLE STRIP PKWY	Water Line Repair	City service line damaged due to boring contractor. Excavated and repaired. Used one 1" CTS curb stop, one 1" - 3/4" Wye, one 3/4" CTS coupler, 10'poly line. Side walk needs repair. Backfilled and compacted with dirt and Crushed concrete	6/19/2025	6/12/2025 5:10:00 PM
Corrective Maintenance Emergency - 1 Total:						
Corrective Maintenance from PM/PdM						
MAE-4096595	MAE-38102	LS #14 Diesel Engine #1	Follow-up to Work Order #4060712 (Backup Engine Annual Inspection). Please see Task(s) for additional information.	Did not complete in timely manner due to line breaks - will follow up	6/9/2025	6/10/2025 3:33:00 PM
MAE-4096610	MAE-69007	LS #5 SITE	Follow-up to Work Order #4089274 (Annual Lift Station Inspection). Please see Task(s) for additional information.	Pressure washed pad area and inspected and cleaned valves	6/9/2025	6/9/2025 10:27:00 AM
MAE-4100330	MAE-38101	Well #2 Pump Engine	Follow-up to Work Order #4060714 (Backup Engine Annual Inspection). Please see Task(s) for additional information.	Did not complete in timely manner due to line breaks - will follow up	6/10/2025	6/10/2025 3:33:00 PM
MAE-4100331	MAE-33008	Well #2 Well Pump Motor	Follow-up to Work Order #4060641 (Vertical Motor	Did not complete in timely manner due to line breaks - will follow up	6/10/2025	6/10/2025 3:33:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
			Annual Lubrication Service). Please see Task(s) for additional information.			
MAE-4102430	MAE-33010	Well #4 Well Pump Motor	Follow-up to Work Order #4060643 (Vertical Motor Annual Lubrication Service). Please see Task(s) for additional information.	Did not complete in timely manner due to line breaks - will follow up	6/14/2025	6/19/2025 3:34:00 PM
MAE-4102431	MAE-33401	EFFLUENT PUMP MOTOR #1	Follow-up to Work Order #4060644 (Vertical Motor Annual Lubrication Service). Please see Task(s) for additional information.	Cleaned all oil fittings, Changed oil in upper bearing housing, cleaned slight glass on housing, all grease fittings cleaned, relief plug removed, pumped fresh grease into fitting while rotating motor, ran motor up to normal operating temperature, reinstalled relief plug, and cleaned all excess grease from motor	6/20/2025	6/19/2025 3:49:00 PM
MAE-4102432	MAE-33402	EFFLUENT PUMP MOTOR #2	Follow-up to Work Order #4060645 (Vertical Motor Annual Lubrication Service). Please see Task(s) for additional information.	Cleaned all oil fittings, Changed oil in upper bearing housing, cleaned slight glass on housing, all grease fittings cleaned, relief plug removed, pumped fresh grease into fitting while rotating motor, ran motor up to normal operating temperature, reinstalled relief plug, and cleaned all excess grease from motor	6/20/2025	6/19/2025 3:47:00 PM
MAE-4104398	MAE-20605	Well #3 HS Pump #2	Follow-up to Work Order #4069220 (Plant High Service Pump Monthly Inspection). Please see Task(s) for additional information.	Did not complete in timely manner due to line breaks - will follow up	6/19/2025	6/19/2025 3:34:00 PM
MAE-4104400	MAE-20604	Well #3 HS Pump #1	Follow-up to Work Order #4069219 (Plant High Service Pump Monthly Inspection). Please see Task(s) for additional information.	Did not complete in timely manner due to line breaks - will follow up	6/19/2025	6/19/2025 3:34:00 PM
MAE-4104401	MAE-38101	Well #2 Pump Engine	Follow-up to Work Order #4069247 (Backup Engine Monthly Inspection). Please see Task(s) for additional information.	Did not complete in timely manner due to line breaks - will follow up	6/19/2025	6/19/2025 3:34:00 PM
MAE-4104404	MAE-20601-2	Well #1 HS Pump #1 Engine	Follow-up to Work Order #4069246 (Backup Engine Monthly Inspection). Please see Task(s) for additional information.	Did not complete in timely manner due to line breaks - will follow up	6/19/2025	6/19/2025 3:34:00 PM
MAE-4104575	MAE-VEHICLES-TRUCK-LT-372	CD3 2018 FORD F-150	Follow-up to Work Order #4101026 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: Failed to complete on time	6/26/2025	6/26/2025 3:10:00 PM
MAE-4104576	MAE-VEHICLES-TRUCK-LT-373	CD4 2018 FORD F-150	Follow-up to Work Order #4101027 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: Failed to complete on time	6/26/2025	6/26/2025 3:10:00 PM
MAE-4104577	MAE-VEHICLES-TRUCK-LT-370	CD5 2018 FORD F-150	Follow-up to Work Order #4101028 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: Failed to complete on time	6/26/2025	6/26/2025 3:10:00 PM
MAE-4104578	MAE-VEHICLES-TRUCK-LT-374	CD6 2018 FORD F-150 4X4	Follow-up to Work Order #4101029 (WEEKLY VEHICLE INSPECTION -	6/26/2025 - JARED.KENNEDY: Failed to complete on time	6/26/2025	6/26/2025 3:10:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
			LIGHT). Please see Task(s) for additional information.			
MAE-4104579	MAE-VEHICLES-TRUCK-LT-375	CD7 2017 FORD F-250	Follow-up to Work Order #4101030 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: Failed to complete on time	6/26/2025	6/26/2025 3:10:00 PM
MAE-4104580	MAE-VEHICLES-TRUCK-LT-376	CD8 2017 FORD F-350 4X4 CRANE TRUCK	Follow-up to Work Order #4101031 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: Failed to complete on time	6/26/2025	6/26/2025 3:10:00 PM
MAE-4104581	MAE-VEHICLES-TRUCK-LT-377	WT1 2009 FORD F-150	Follow-up to Work Order #4101032 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: Failed to complete on time	6/26/2025	6/26/2025 3:10:00 PM
MAE-4105385	MAE-LS	Mary Esther Lift Stations	Follow-up to Work Order #4094121 (Lift Station Weekly Inspection). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: FAILED to complete as scheduled Follow up WO should not have been created	6/27/2025	6/26/2025 3:12:00 PM
MAE-4105386	MAE-VEHICLES-TRUCK-LT-371	CD2 2018 FORD F-150	Follow-up to Work Order #4103120 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: FAILED to complete as scheduled Follow up WO should not have been created	6/27/2025	6/26/2025 3:15:00 PM
MAE-4105387	MAE-VEHICLES-TRUCK-LT-372	CD3 2018 FORD F-150	Follow-up to Work Order #4103121 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: FAILED to complete as scheduled Follow up WO should not have been created	6/27/2025	6/26/2025 3:15:00 PM
MAE-4105388	MAE-VEHICLES-TRUCK-LT-373	CD4 2018 FORD F-150	Follow-up to Work Order #4103122 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: FAILED to complete as scheduled Follow up WO should not have been created	6/27/2025	6/26/2025 3:15:00 PM
MAE-4105389	MAE-VEHICLES-TRUCK-LT-370	CD5 2018 FORD F-150	Follow-up to Work Order #4103123 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: FAILED to complete as scheduled Follow up WO should not have been created	6/27/2025	6/26/2025 3:15:00 PM
MAE-4105390	MAE-VEHICLES-TRUCK-LT-374	CD6 2018 FORD F-150 4X4	Follow-up to Work Order #4103124 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: FAILED to complete as scheduled Follow up WO should not have been created	6/27/2025	6/26/2025 3:15:00 PM
MAE-4105391	MAE-VEHICLES-TRUCK-LT-375	CD7 2017 FORD F-250	Follow-up to Work Order #4103125 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: FAILED to complete as scheduled Follow up WO should not have been created	6/27/2025	6/26/2025 3:16:00 PM
MAE-4105392	MAE-VEHICLES-TRUCK-LT-376	CD8 2017 FORD F-350 4X4 CRANE TRUCK	Follow-up to Work Order #4103126 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: FAILED to complete as scheduled Follow up WO should not have been created	6/27/2025	6/26/2025 3:16:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4105393	MAE-VEHICLES-TRUCK-LT-377	WT1 2009 FORD F-150	Follow-up to Work Order #4103127 (WEEKLY VEHICLE INSPECTION - LIGHT). Please see Task(s) for additional information.	6/26/2025 - JARED.KENNEDY: FAILED to complete as scheduled Follow up WO should not have been created	6/27/2025	6/26/2025 3:16:00 PM
Corrective Maintenance from PM/PdM - 27 Total:						
Corrective Maintenance Non Emergency						
MAE-4097460	MAE-69110	LS #12 Wet Well	LS #12 Wet Well (MAE-69110)	trouble shoot system, motor has bad cable, pulled motor for repair	6/11/2025	6/4/2025 5:40:00 AM
MAE-4105380	MAE-33010	Well #4 Well Pump Motor	Follow-up to Work Order #4102430 (Follow-up to Work Order #4060643 (Vertical Motor Annual Lubrication Service). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Will complete follow up, failed due to not completed throughly from main breaks during the week	6/21/2025	6/20/2025 4:12:00 PM
MAE-4105381	MAE-20605	Well #3 HS Pump #2	Follow-up to Work Order #4104398 (Follow-up to Work Order #4069220 (Plant High Service Pump Monthly Inspection). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Will complete follow up, failed due to not completed throughly from main breaks during the week	6/21/2025	6/20/2025 4:12:00 PM
MAE-4105382	MAE-20604	Well #3 HS Pump #1	Follow-up to Work Order #4104400 (Follow-up to Work Order #4069219 (Plant High Service Pump Monthly Inspection). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Will complete follow up, failed due to not completed throughly from main breaks during the week	6/21/2025	6/20/2025 4:12:00 PM
MAE-4105383	MAE-38101	Well #2 Pump Engine	Follow-up to Work Order #4104401 (Follow-up to Work Order #4069247 (Backup Engine Monthly Inspection). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Will complete follow up, failed due to not completed throughly from main breaks during the week	6/21/2025	6/20/2025 4:12:00 PM
MAE-4105384	MAE-20601-2	Well #1 HS Pump #1 Engine	Follow-up to Work Order #4104404 (Follow-up to Work Order #4069246 (Backup Engine Monthly Inspection). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Will complete follow up, failed due to not completed throughly from main breaks during the week	6/21/2025	6/20/2025 4:12:00 PM
MAE-4106349	MAE-38102	LS #14 Diesel Engine #1	Follow-up to Work Order #4096595 (Follow-up to Work Order #4060712 (Backup Engine Annual Inspection).	will need another follow-up work order due to not able to make it to hurlburt field	6/29/2025	6/27/2025 11:40:00 AM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
			Please see Task(s) for additional information.). Please see Task(s) for additional information.			
MAE-4106350	MAE-33008	Well #2 Well Pump Motor	Follow-up to Work Order #4100331 (Follow-up to Work Order #4060641 (Vertical Motor Annual Lubrication Service). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Failing due to awaiting chemicals. Chemicals came in 6/25/25, will complete upon follow-up work orders.	6/23/2025	6/23/2025 11:10:00 AM
MAE-4106351	MAE-20601-2	Well #1 HS Pump #1 Engine	Follow-up to Work Order #4105384 (Follow-up to Work Order #4104404 (Follow-up to Work Order #4069246 (Backup Engine Monthly Inspection). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Failing due to awaiting chemicals. Chemicals came in 6/25/25, will complete upon follow-up work orders.	6/23/2025	6/23/2025 11:10:00 AM
MAE-4106352	MAE-38101	Well #2 Pump Engine	Follow-up to Work Order #4105383 (Follow-up to Work Order #4104401 (Follow-up to Work Order #4069247 (Backup Engine Monthly Inspection). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Failing due to awaiting chemicals. Chemicals came in 6/25/25, will complete upon follow-up work orders.	6/23/2025	6/23/2025 11:10:00 AM
MAE-4106353	MAE-20604	Well #3 HS Pump #1	Follow-up to Work Order #4105382 (Follow-up to Work Order #4104400 (Follow-up to Work Order #4069219 (Plant High Service Pump Monthly Inspection). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Failing due to awaiting chemicals. Chemicals came in 6/25/25, will complete upon follow-up work orders.	6/23/2025	6/23/2025 11:10:00 AM
MAE-4106354	MAE-20605	Well #3 HS Pump #2	Follow-up to Work Order #4105381 (Follow-up to Work Order #4104398 (Follow-up to Work Order #4069220 (Plant High Service Pump Monthly Inspection). Please see Task(s) for additional information.). Please see Task(s) for	Failing due to awaiting chemicals. Chemicals came in 6/25/25, will complete upon follow-up work orders.	6/23/2025	6/23/2025 11:10:00 AM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
			additional information.). Please see Task(s) for additional information.			
MAE-4106355	MAE-33010	Well #4 Well Pump Motor	Follow-up to Work Order #4105380 (Follow-up to Work Order #4102430 (Follow-up to Work Order #4060643 (Vertical Motor Annual Lubrication Service). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Failing due to awaiting chemicals. Chemicals came in 6/25/25, will complete upon follow-up work orders.	6/23/2025	6/23/2025 11:10:00 AM
MAE-4108046	MAE-33008	Well #2 Well Pump Motor	Follow-up to Work Order #4106350 (Follow-up to Work Order #4100331 (Follow-up to Work Order #4060641 (Vertical Motor Annual Lubrication Service). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Grease has just arrived. Creating follow-up work order to fully complete once ready.	6/27/2025	6/27/2025 1:26:00 PM
MAE-4108047	MAE-20601-2	Well #1 HS Pump #1 Engine	Follow-up to Work Order #4106351 (Follow-up to Work Order #4105384 (Follow-up to Work Order #4104404 (Follow-up to Work Order #4069246 (Backup Engine Monthly Inspection). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.	ran with load and recorded, tested autodilar alarm, inspected battery, drive belts were checked, all oil levels were checked, and all seems to be running properly.	6/27/2025	6/27/2025 1:24:00 PM
MAE-4108048	MAE-38101	Well #2 Pump Engine	Follow-up to Work Order #4106352 (Follow-up to Work Order #4105383 (Follow-up to Work Order #4104401 (Follow-up to Work Order #4069247 (Backup Engine Monthly Inspection). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.	ran load and recorded	6/27/2025	6/27/2025 12:35:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4108049	MAE-20604	Well #3 HS Pump #1	Follow-up to Work Order #4106353 (Follow-up to Work Order #4105382 (Follow-up to Work Order #4104400 (Follow-up to Work Order #4069219 (Plant High Service Pump Monthly Inspection). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Grease just arrived. Will create follow up work order for completion.	6/27/2025	6/27/2025 1:27:00 PM
MAE-4108050	MAE-20605	Well #3 HS Pump #2	Follow-up to Work Order #4106354 (Follow-up to Work Order #4105381 (Follow-up to Work Order #4104398 (Follow-up to Work Order #4069220 (Plant High Service Pump Monthly Inspection). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Grease just arrived. Follow-up work order will be created.	6/27/2025	6/27/2025 1:27:00 PM
MAE-4108051	MAE-33010	Well #4 Well Pump Motor	Follow-up to Work Order #4106355 (Follow-up to Work Order #4105380 (Follow-up to Work Order #4102430 (Follow-up to Work Order #4060643 (Vertical Motor Annual Lubrication Service). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.). Please see Task(s) for additional information.	Grease just arrived. Follow up work order will be created.	6/27/2025	6/27/2025 1:27:00 PM
Corrective Maintenance Non Emergency - 19 Total:						
Preventive Maintenance						
MAE-4060616	MAE-JETTER-USJETTING	HIGH-PRESSURE JETTER	Generator Monthly inspection	Checked fluid levels. Inspected hoses for deterioration, no issues noted at this time. Checked trailer lighting. Checked tire pressures. Cleaned water filter. Filter builds up algae quickly.	5/12/2025	6/2/2025 11:10:00 AM
MAE-4060639	MAE-33004	Sprayfield Pump #1 Motor	Vertical Motor Annual Lubrication Service	New motor installed by Morrow Water. Techs on site performed initial start up and checked operations. No leaks noted, Motor has good oil level and is running smoothly. Packing gland is dripping quicker than one drip per second.	5/1/2025	6/2/2025 10:38:00 AM
MAE-4060640	MAE-33006	Sprayfield Pump #3 Motor	Vertical Motor Annual Lubrication Service	Asset no longer exists. Asset removed around 2020. Only 2 pumps installed and in operation.	5/1/2025	6/2/2025 10:47:00 AM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4060641	MAE-33008	Well #2 Well Pump Motor	Vertical Motor Annual Lubrication Service	Failed. Acquiring parts needed. Follow up work order created.	5/1/2025	6/9/2025 5:11:00 PM
MAE-4060659	MAE-21506	LS #14 PUMP #3	Vertical Pump Monthly Inspection	Pump is inoperable. Motor needs replacement. Item is budgeted in CIP plan for replacement motors. Quoting motors to have a spare for pump 2 due to ease of installation. Pump 3 has a backup diesel engine that is inoperable and should be removed to replace pump/motor 3.	5/12/2025	6/2/2025 11:14:00 AM
MAE-4060678	MAE-02601	Main Plant CL2 Leak Detector	Chlorine Leak Detector Monthly Inspection	Cleaning backlog. Unit tested on 6.2.25	5/12/2025	6/2/2025 11:52:00 AM
MAE-4060706	MAE-22402	PRIMARY DIGESTER DECANT PUMP	Monthly Decant Pump Inspection	Asset not in use. When attempting to use this pump, motor trips and shuts back down. This pump is not necessary for this application. To use this asset, replacement is needed.	5/12/2025	6/2/2025 11:07:00 AM
MAE-4060707	MAE-92504	Vermeer 504 Bailer	Monthly Bailer Service	6/26/2025 - JARED.KENNEDY: Failed to Complete as Scheduled	5/14/2025	6/26/2025 3:19:00 PM
MAE-4060711	MAE-GRNDEQ-HAY-10	Woods 720 Bush Hog 6' Mower	Monthly Mower Service	Replaced gearbox, ordered new stump jumper, stump jumper will be installed when it arrives. all other task complete	5/14/2025	6/4/2025 5:27:00 AM
MAE-4060712	MAE-38102	LS #14 Diesel Engine #1	Backup Engine Annual Inspection	Engine runs and performs correctly. Ran system under load during weekly check. Issues starting motor initially due to electrical switch. Switch needs to be replaced. Work order failed for annual tasks to purchase materials needed. Work will be scheduled for annual tasks via follow up work order.	5/1/2025	6/2/2025 10:27:00 AM
MAE-4060713	MAE-20601-2	Well #1 HS Pump #1 Engine	Backup Engine Annual Inspection	Asset No longer exists. Asset removed from site during well 1 rehab project.	5/1/2025	6/2/2025 10:46:00 AM
MAE-4060714	MAE-38101	Well #2 Pump Engine	Backup Engine Annual Inspection	Failed. Acquiring parts. Follow up work order created.	5/1/2025	6/9/2025 5:09:00 PM
MAE-4061629	MAE-03106	Effluent Auto-Sampler	Sampler Monthly Maintenance	I've deleted Task #60 in the system as it was not needed. Paul cleaned and replaced all tubing to auto-sampler and it is running smoothly.	6/2/2025	6/2/2025 9:51:00 AM
MAE-4061630	MAE-03105	Influent Auto-Sampler	Sampler Monthly Maintenance	Completed as requested.	6/2/2025	6/2/2025 4:57:00 PM
MAE-4061632	MAE-56002	BARSCREEN #2	Influent Screen Monthly Inspection	Work was completed. However, since this became back logged and the new one is now ready to be completed I will N/A this one and close out the newest one.	5/19/2025	6/16/2025 3:45:00 PM
MAE-4061636	MAE-GRNDEQ-HAY-9	Heston 4570 Square Bailer	Monthly Bailer Service	6/26/2025 - JARED.KENNEDY: Failed to complete as schduled	5/19/2025	6/26/2025 3:20:00 PM
MAE-4064159	MAE-92304	Massey Ferguson 283 Tractor	Monthly Tractor Inspection	completed	5/21/2025	6/4/2025 5:34:00 AM
MAE-4064160	MAE-92306	Massey Ferguson 4243 Tractor	Monthly Tractor Inspection	Changed oil, tractor is ready for service.	5/21/2025	6/4/2025 5:30:00 AM
MAE-4064161	MAE-92305	Massey Ferguson 5445 Tractor	Monthly Tractor Inspection	changed oil and repaired oil leak	5/21/2025	6/4/2025 5:31:00 AM
MAE-4064654	MAE-79104	Well #3 HS Bypass Altitude Valve	Annual Altitude Valve Inspection	inspected valve for leaks and corrosion, operated valve in open/closed position, no contaminant build-ups, no sticking valve, cleaned control system strainer, and tested control circut. All is in proper condition.	6/6/2025	6/6/2025 5:03:00 PM
MAE-4064655	MAE-79103	Well #3 HS Main Altitude Valve	Annual Altitude Valve Inspection	inspected valve for leaks and corrosion, and is working properly	6/6/2025	6/6/2025 5:15:00 PM
MAE-4064656	MAE-79115	GRIT KING AUTOMATIC VALVE	Annual Altitude Valve Inspection	inspected valve for leaks and corrosion, and is working properly	6/6/2025	6/6/2025 5:17:00 PM
MAE-4068390	MAE-BLDG-341	Sprayfield Trailer	Building Monthly Inspection	6/26/2025 - JARED.KENNEDY: Failed to complete as Scheduled	5/30/2025	6/26/2025 3:21:00 PM
MAE-4069205	MAE-31517	DIGESTER BLOWER MOTOR #1	Semi-Annual Digestor Blower Motor Lubrication	cleaned, ran, and inspected motor. It is running as designed.	6/2/2025	6/2/2025 11:15:00 AM
MAE-4069206	MAE-31518	DIGESTER BLOWER MOTOR #2	Semi-Annual Digestor Blower Motor Lubrication	Paul excersised, greased, and cleaned blower motor and it is functioning as designed.	6/2/2025	6/2/2025 10:46:00 AM
MAE-4069207	MAE-31519	DIGESTER BLOWER MOTOR #3	Semi-Annual Digestor Blower Motor Lubrication	Unit shut down and disconnected for cleaning and inspecting. Exterior of motor was cleaned, all pip and releif plugs were removed, all shafts were greased, motor was ran with plugs removed for aprox 2hrs, motor was then wiped to remove any excess grease, plugs were then replaced and all is working properly.	6/2/2025	6/2/2025 1:57:00 PM
MAE-4069208	MAE-42213	#3 CLARIFIER GEARBOX	Clarifier Monthly Inspection	Paul checked oil levels in all gear units, inspected main gear unit to ensure it's not plugged, inspected drive chain & sprokets, and lubricated chain.	6/2/2025	6/2/2025 10:52:00 AM
MAE-4069209	MAE-WWTP	Mary Esther Wastewater Treatment Plant	Monthly Emergency Light and Exit Sign Inspection	Emergency light inspection completed	6/2/2025	6/2/2025 7:09:00 AM
MAE-4069210	MAE-WTP	Mary Esther Water System	Monthly Emergency Light and Exit Sign Inspection	PM discontinued - moving to each monthly well	6/2/2025	6/2/2025 3:11:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4069211	MAE-LS	Mary Esther Lift Stations	Monthly Emergency Light and Exit Sign Inspection	light and signs inspected and in working condition	6/2/2025	6/2/2025 3:39:00 PM
MAE-4069212	MAE-LS	Mary Esther Lift Stations	Fire Extinguisher Monthly Inspection	fire exingusher inspected and in working condition, as well as placed and signed tag	6/2/2025	6/2/2025 3:33:00 PM
MAE-4069213	MAE-SPRAYFIELD	Mary Esther Sprayfield	Fire Extinguisher Monthly Inspection	fire exingusher inspected and in working condition, as well as placed and signed tag	6/2/2025	6/2/2025 3:36:00 PM
MAE-4069215	MAE-WTP	Mary Esther Water System	Fire Extinguisher Monthly Inspection	PM discontinued - moving to each monthly well	6/2/2025	6/2/2025 3:09:00 PM
MAE-4069216	MAE-20003	#2 DITCH RAS PUMP #1	Monthly RAS Pump Inspection	Paul checked both pumps for water/oil leaks, oil levels, packing leaakage, seal water line solenoid is operating properly, and greased them both. Both pumps are working as designed.	6/2/2025	6/2/2025 10:50:00 AM
MAE-4069217	MAE-20004	#2 DITCH RAS PUMP #2	Monthly RAS Pump Inspection	Paul checked both pumps for water/oil leaks, oil levels, packing leaakage, seal water line solenoid is operating properly, and greased them both. Both pumps are working as designed.	6/2/2025	6/2/2025 10:50:00 AM
MAE-4069218	MAE-20603	Well #1 HS Pump #3	Plant High Service Pump Monthly Inspection	Voiding as item no longer exists, there's no high service pump #3 at well 1 PM Discontinued 6/19	6/2/2025	6/2/2025 3:12:00 PM
MAE-4069219	MAE-20604	Well #3 HS Pump #1	Plant High Service Pump Monthly Inspection	Failure due to no grease and needs deeper level repair, follow up work order will be created for completion once grese arrives.	6/2/2025	6/2/2025 2:21:00 PM
MAE-4069220	MAE-20605	Well #3 HS Pump #2	Plant High Service Pump Monthly Inspection	Failed due to awaiting food grade/dielectric grease, cannot be completed without. Follow up work order issued. Once grease arrives we will complete.	6/2/2025	6/2/2025 2:17:00 PM
MAE-4069226	MAE-91306	LS #10 Exhaust Fan	Exhaust Fan Monthly Inspection	exhaust fan working as designed, N/A due to incomplete paperwork, will complete follow up	6/2/2025	6/2/2025 3:32:00 PM
MAE-4069231	MAE-91301	CL2 Room Exhaust Fan	Exhaust Fan Monthly Inspection	exhaust fan cleaned, electrical units inspected, unit operation tested, fan was moving properly, and blades were cleaned.	6/2/2025	6/2/2025 1:52:00 PM
MAE-4069232	MAE-91308	Digester Building Upper Level Exhaust Fan	Exhaust Fan Monthly Inspection	cleaned and inspected unit as well as completed all tasks	6/2/2025	6/2/2025 4:56:00 PM
MAE-4069233	MAE-71903	LS #10 GENERATOR FUEL TANK	Monthly Fuel Tank Inspection	N/A all tasks due to incomplete paperwork, generator is working as designed, will complete follow up	6/2/2025	6/2/2025 3:30:00 PM
MAE-4069239	MAE-71901	DIESEL FUEL STORAGE TANK	Monthly Fuel Tank Inspection	paul examined tank for leaks, and condition of piping connections, as well as completed all taks assiciated with this work order.	6/2/2025	6/2/2025 4:48:00 PM
MAE-4069240	MAE-71902	GENERATOR DAY TANK	Monthly Fuel Tank Inspection	paul examined tanks for leaks as well as completed all tasks.	6/2/2025	6/2/2025 4:53:00 PM
MAE-4069241	MAE-20501	Well #4 Chlorine Booster Pump	Booster Pump Monthly Inspection	Checked booster pump. No abnormalities found. No leaks noted.	6/2/2025	6/9/2025 5:13:00 PM
MAE-4069242	MAE-20008	CL2 Sample Pump	Monthly Small Centrifugal Pump Inspection	PM Discontinued	6/2/2025	6/9/2025 12:27:00 PM
MAE-4069244	MAE-20009	Plant Reuse Water Pump	Monthly Small Centrifugal Pump Inspection	checked pump for water and oil leaks, inspected seal for leakage, checked mounting hardware, and greased pump	6/2/2025	6/2/2025 7:11:00 AM
MAE-4069245	MAE-38102	LS #14 Diesel Engine #1	Backup Engine Monthly Inspection	engine working properly, will properly complete on follow up	6/2/2025	6/2/2025 3:28:00 PM
MAE-4069246	MAE-20601-2	Well #1 HS Pump #1 Engine	Backup Engine Monthly Inspection	Offline awaiting contractor maintenance	6/2/2025	6/2/2025 3:14:00 PM
MAE-4069247	MAE-38101	Well #2 Pump Engine	Backup Engine Monthly Inspection	All complete minus bad battery, no auto dialer alarm, and no voltage from battery	6/2/2025	6/2/2025 2:29:00 PM
MAE-4069257	MAE-00104	Plantation Oaks 6" Fire Hydrant	Potable Water Dead-End Flushing	Mike flushed plantation oaks for 15 minutes, water was clear upon completion.	6/2/2025	6/6/2025 4:40:00 PM
MAE-4070321	MAE-6" Bypass Pump-5	6" Bypass Pump	Generator Semi-Annual inspection	Checked all fuel and oil levels, coolant levels, checked for any leaks (no leaks), checked batteries for any corrosion, checked wiring and connections, checked for all debris, and manually exercised units and ran a minimum of .5 hrs	6/3/2025	6/3/2025 3:41:00 PM
MAE-4070366	MAE-EQUIPMENT-282	Dayton Portable Heater 1 of 3	General Equipment Inspection	ASSET NO LONGER IN USE	6/3/2025	6/10/2025 12:24:00 PM
MAE-4070367	MAE-EQUIPMENT-283	Dayton Portable Heater 2 of 3	General Equipment Inspection	ASSET NO LONGER IN USE	6/3/2025	6/10/2025 12:26:00 PM
MAE-4070368	MAE-EQUIPMENT-284	Dayton Portable Heater 3 of 3	General Equipment Inspection	ASSET NO LONGER IN USE	6/3/2025	6/10/2025 12:28:00 PM
MAE-4070369	MAE-EQUIPMENT-288	Backflow Test Kit 1 of 2	General Equipment Inspection	inspected general condition, inspected cords and power source for defect, checked cleanliness and ensured equiptment functions properly	6/3/2025	6/3/2025 3:50:00 PM
MAE-4070370	MAE-93440	Back Flow Test Kit	General Equipment Inspection	checked general condition, inspected cords, inspected cleanliness, and equiptment is working and functioning properly	6/3/2025	6/3/2025 3:54:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4070371	MAE-93601	SCHONSTEDT LOCATOR	General Equipment Inspection	checked general condition, inspected cords, inspected cleanliness, and equiptment is working and functioning properly	6/3/2025	6/3/2025 3:56:00 PM
MAE-4070372	MAE-EQUIPMENT-291	Utility Locator	General Equipment Inspection	equiptment is functioning properly and was inspected and cleared of debris	6/3/2025	6/3/2025 3:57:00 PM
MAE-4071716	MAE-93401	Husky Shop Air Compressor	Air Compressor Monthly Inspection	cleaned and inspected air compressor and it is in working condition	6/6/2025	6/6/2025 5:05:00 PM
MAE-4071717	MAE-93301	Campbell Hausfeld Air Compressor	Air Compressor Monthly Inspection	air compressor is in working condition, all tasks complete	6/6/2025	6/6/2025 5:12:00 PM
MAE-4071720	MAE-52101	DIGESTER POLYMASTER	Polyblend unit monthly inspection	checked for all unusual noises, inspected for leaks, no repair needed, cleaned equipment and disposed of residue properly - working as designed	6/6/2025	6/6/2025 5:00:00 PM
MAE-4071742	MAE-LAWN-MOWER-153	Bobcat Zero Turn Mower	Monthly Mower Inspection	mower is working as designed	6/6/2025	6/6/2025 4:57:00 PM
MAE-4071743	MAE-LAWN-MOWER-154	Craftsman Push Mower	Monthly Mower Inspection	ASSET NO LONGER IN USE	6/6/2025	6/10/2025 12:33:00 PM
MAE-4071744	MAE-LAWN-MOWER-152	Farris Zero Turn Mower	Monthly Mower Inspection	turn mower is in working condition and has been inspected properly	6/6/2025	6/6/2025 5:13:00 PM
MAE-4071745	MAE-SEWER LINE CAMERA-3	Iris Sewer Camera	Camera Inspection	iris sewer camera has been sent off for repair and inspection, will follow up upon completion	6/6/2025	6/6/2025 4:55:00 PM
MAE-4071746	MAE-93310	SEWER CAMERA	Camera Inspection	I believe there are two work orders for the sewer camera, N/A due to it being sent off for repair	6/6/2025	6/6/2025 5:10:00 PM
MAE-4071747	MAE-EQUIPMENT-295	Tractor Seeder	General Equipment Inspection	6/26/2025 - JARED.KENNEDY: Failed to Complete as Scheduled	6/6/2025	6/26/2025 3:24:00 PM
MAE-4071748	MAE-EQUIPMENT-292	Chemical Sprayer Tractor Mounted	General Equipment Inspection	6/26/2025 - JARED.KENNEDY: Failed to Complete as Scheduled	6/6/2025	6/26/2025 3:24:00 PM
MAE-4071749	MAE-EQUIPMENT-296	Disk Harrow	General Equipment Inspection	6/26/2025 - JARED.KENNEDY: Failed to Complete as Scheduled	6/6/2025	6/26/2025 3:24:00 PM
MAE-4071750	MAE-EQUIPMENT-297	Grader	General Equipment Inspection	6/26/2025 - JARED.KENNEDY: Failed to Complete as Scheduled	6/6/2025	6/26/2025 3:24:00 PM
MAE-4071751	MAE-EQUIPMENT-298	Box Blade	General Equipment Inspection	complete	6/6/2025	6/4/2025 5:33:00 AM
MAE-4071752	MAE-GRNDEQ-HAY-11	Hay Spike 1 of 3	General Equipment Inspection	6/26/2025 - JARED.KENNEDY: Failed to Complete as Scheduled	6/6/2025	6/26/2025 3:24:00 PM
MAE-4071753	MAE-GRNDEQ-HAY-12	Hay Spike 2 of 3	General Equipment Inspection	6/26/2025 - JARED.KENNEDY: Failed to Complete as Scheduled	6/6/2025	6/26/2025 3:24:00 PM
MAE-4071754	MAE-GRNDEQ-HAY-13	Hay Spike 3 of 3	General Equipment Inspection	6/26/2025 - JARED.KENNEDY: Failed to Complete as Scheduled	6/6/2025	6/26/2025 3:24:00 PM
MAE-4072533	MAE-00107	Scottsdale Circle 2" Flushing Hydrant	Potable Water Dead-End Flushing	scottsdale fire hydrant flushed for 20mins, est water loss aprox 1500mpg	6/9/2025	6/9/2025 10:32:00 AM
MAE-4073925	MAE-60699	Concrete Saw	Monthly Concrete Saw Inspection	Cleaned and inspected the saw for leaks or damage, no leaks or damage found. Inspected condition of the operating controls, manual fuel pump, fuel pick-up body in fuel tank, cleaned fuel tank, inspected belts, cleaned cooling air intake slits, spark arresting screen inspected, water attechment and carburetor inspected, as well as all screws, nuts, and botls were tightened. No issues found.	6/9/2025	6/9/2025 10:45:00 AM
MAE-4074502	MAE-JETTER-USJETTING	HIGH-PRESSURE JETTER	Generator Monthly inspection	Fuel, oil, cooling system, exhaust system, battery system, and electrical condition all inspected.	6/10/2025	6/9/2025 10:47:00 AM
MAE-4074518	MAE-02601	Main Plant CL2 Leak Detector	Chlorine Leak Detector Monthly Inspection	Tested sensor with bleach solution. System alarms audibly at display located inside WWTP. System alarm received on Call Phone. System does not alarm audibly outside at cl2 room. And Alarm lighting outside cl2 room does not illuminate.	6/10/2025	6/2/2025 11:57:00 AM
MAE-4076171	MAE-40103	Well #2 Well Pump Right Angle Drive	Angle Drive Annual Inspection	oil level checked, no oil leaks present, and clutch system inspected	6/13/2025	6/13/2025 11:33:00 AM
MAE-4076172	MAE-59002	SCREENING CONVEYOR	Grit Auger Annual Inspection	Screen oiled and wiped of all debris and cleaned throughly	6/13/2025	6/13/2025 11:28:00 AM
MAE-4076730	MAE-93307	Onan Emergency Generator Wellsite 4	Generator Monthly inspection	Generator inspected, cleaned as needed, and auto-ran for one hour	6/16/2025	6/16/2025 11:46:00 AM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4076734	MAE-52202	PRIMARY DITCH DIGESTER MIXER	Floating Aerator Quarterly Inspection and Service	Inspected Aerator Pontoon for Deficiencies, Inspected Motor for Trash/Debris/Insect Nests and Clean, inspected and Cleaned Ventilation Openings, Greased aerator using grease points, & Removed all vegetation and floating debris from the pond.	6/16/2025	6/16/2025 11:44:00 AM
MAE-4077432	MAE-21512	Well #3 Well Pump	Vertical Pump Monthly Inspection	N/A due to pump offline	6/16/2025	6/16/2025 11:19:00 AM
MAE-4077433	MAE-21513	Well #4 Well Pump	Vertical Pump Monthly Inspection	Inspected pump packing, adjusted bolts, no unusual noise or vibration witnessed, Well 4 pump working as should be	6/16/2025	6/16/2025 11:21:00 AM
MAE-4077453	MAE-00108	Scottsdale Drive 2" Flushing Hydrant	Potable Water Dead-End Flushing	mike flushed scottsdale for 10mins with aprox 1500gpm water loss	6/6/2025	6/6/2025 4:53:00 PM
MAE-4077454	MAE-00100	Sleepy Hollow 6" Fire Hydrant	Potable Water Dead-End Flushing	sleepy hollow hydrant flushed for 10mins, aprox 1500gpm water loss	6/6/2025	6/6/2025 5:22:00 PM
MAE-4077955	MAE-SAFETY-HYDRANTS-F-7191	191 E Miracle Strip Pkwy 2" Flushing Hydrant	Potable Water Dead-End Flushing	191 E Miracle was flushed for 20mins	6/13/2025	6/13/2025 11:27:00 AM
MAE-4077956	MAE-SAFETY-HYDRANTS-F-7192	Point Comfort 2" Flushing Hydrant	Potable Water Dead-End Flushing	point comfort flushed for 30 mins	6/13/2025	6/13/2025 11:30:00 AM
MAE-4079055	MAE-56001	BARSCREEN #1	Influent Screen Monthly Inspection	Headworks sprayed with water hose, Inspected all side flashing, moved and disposed of any rags, grit, or rocks that have accumulated on screen, as well as picked up trash around head works and dumpsters	6/17/2025	6/17/2025 11:51:00 AM
MAE-4079056	MAE-56002	BARSCREEN #2	Influent Screen Monthly Inspection	Headworks sprayed with water hose, Inspected all side flashing, moved and disposed of any rags, grit, or rocks that have accumulated on screen, as well as picked up trash around head works and dumpsters	6/17/2025	6/17/2025 11:52:00 AM
MAE-4079057	MAE-WWTP	Mary Esther Wastewater Treatment Plant	Monthly Site Inspection	WW Plant inspected and cleared of any trash or debris needed	6/17/2025	6/17/2025 11:48:00 AM
MAE-4081202	MAE-69003	LS #1 SITE	Semi-Annual Lift Station Pump Motor Lubrication	all liftstations properly inspected and in working order	6/6/2025	6/6/2025 4:25:00 PM
MAE-4081203	MAE-69004	LS #2 SITE	Semi-Annual Lift Station Pump Motor Lubrication	PM Discontinued	6/6/2025	6/15/2025 12:02:00 PM
MAE-4081204	MAE-69005	LS #3 SITE	Semi-Annual Lift Station Pump Motor Lubrication	PM Discontinued	6/6/2025	6/15/2025 12:02:00 PM
MAE-4081205	MAE-69006	LS #4 SITE	Semi-Annual Lift Station Pump Motor Lubrication	PM Discontinued	6/6/2025	6/15/2025 12:02:00 PM
MAE-4081206	MAE-69007	LS #5 SITE	Semi-Annual Lift Station Pump Motor Lubrication	PM Discontinued	6/6/2025	6/15/2025 12:02:00 PM
MAE-4081207	MAE-69008	LS #6 SITE	Semi-Annual Lift Station Pump Motor Lubrication	PM Discontinued	6/6/2025	6/15/2025 12:02:00 PM
MAE-4081208	MAE-69009	LS #7 SITE	Semi-Annual Lift Station Pump Motor Lubrication	PM Discontinued	6/6/2025	6/15/2025 12:02:00 PM
MAE-4081209	MAE-69010	LS #8 SITE	Semi-Annual Lift Station Pump Motor Lubrication	LS 8 has been inspected and is in working condition	6/6/2025	6/6/2025 5:20:00 PM
MAE-4081210	MAE-69011	LS #9 SITE	Semi-Annual Lift Station Pump Motor Lubrication	PM Discontinued	6/6/2025	6/15/2025 12:02:00 PM
MAE-4081211	MAE-69012	LS #10 SITE	Semi-Annual Lift Station Pump Motor Lubrication	PM Discontinued	6/6/2025	6/15/2025 12:02:00 PM
MAE-4081212	MAE-69013	LS #11 SITE	Semi-Annual Lift Station Pump Motor Lubrication	PM Discontinued	6/6/2025	6/15/2025 12:02:00 PM
MAE-4081213	MAE-69014	LS #12 SITE	Semi-Annual Lift Station Pump Motor Lubrication	PM Discontinued	6/6/2025	6/15/2025 12:02:00 PM
MAE-4081214	MAE-69023	LS #13 SITE	Semi-Annual Lift Station Pump Motor Lubrication	PM Discontinued	6/6/2025	6/15/2025 12:02:00 PM
MAE-4081215	MAE-69016	LS #14 Hurlburt Field Site	Semi-Annual Lift Station Pump Motor Lubrication	PM Discontinued	6/6/2025	6/15/2025 12:02:00 PM
MAE-4081216	MAE-VEHICLES-	CD5 2018 FORD F-150	Monthly Vehicle Inspection	PM Discontinued moved to ion	6/19/2025	6/15/2025 11:59:00

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
	TRUCK-LT-370					AM
MAE-4081217	MAE-VEHICLES-TRUCK-LT-371	CD2 2018 FORD F-150	Monthly Vehicle Inspection	PM Discontinued moved to ion	6/19/2025	6/15/2025 11:59:00 AM
MAE-4081218	MAE-VEHICLES-TRUCK-LT-372	CD3 2018 FORD F-150	Monthly Vehicle Inspection	PM Discontinued moved to ion	6/19/2025	6/15/2025 11:59:00 AM
MAE-4081219	MAE-VEHICLES-TRUCK-LT-373	CD4 2018 FORD F-150	Monthly Vehicle Inspection	PM Discontinued moved to ion	6/19/2025	6/15/2025 11:59:00 AM
MAE-4081220	MAE-VEHICLES-TRUCK-LT-374	CD6 2018 FORD F-150 4X4	Monthly Vehicle Inspection	PM Discontinued moved to ion	6/19/2025	6/15/2025 11:59:00 AM
MAE-4081221	MAE-VEHICLES-TRUCK-LT-375	CD7 2017 FORD F-250	Monthly Vehicle Inspection	PM Discontinued moved to ion	6/19/2025	6/15/2025 11:59:00 AM
MAE-4081222	MAE-VEHICLES-TRUCK-LT-376	CD8 2017 FORD F-350 4X4 CRANE TRUCK	Monthly Vehicle Inspection	PM Discontinued moved to ion	6/19/2025	6/15/2025 11:59:00 AM
MAE-4081223	MAE-VEHICLES-TRUCK-LT-377	WT1 2009 FORD F-150	Monthly Vehicle Inspection	PM Discontinued moved to ion	6/19/2025	6/15/2025 11:59:00 AM
MAE-4081224	MAE-VEHICLES-MINIEX-18	Mini-ex	Monthly Vehicle Inspection	mini-ex has been being used all week, inspected every day before use, and is in great working condition. Will add an inspection in iON next month.	6/19/2025	6/19/2025 3:36:00 PM
MAE-4081660	MAE-26203	DIGESTER BLOWER #1	Monthly Digestor Blower Service	Cleaned all oil fittings, Changed oil in upper bearing housing, cleaned slight glass on housing, all grease fittings cleaned, relief plug removed, pumped fresh grease into fitting while rotating motor, ran motor up to normal operating temperature, reinstalled relief plug, and cleaned all excess grease from motor	6/20/2025	6/20/2025 4:03:00 PM
MAE-4081661	MAE-26204	DIGESTER BLOWER #2	Monthly Digestor Blower Service	Cleaned all oil fittings, Changed oil in upper bearing housing, cleaned slight glass on housing, all grease fittings cleaned, relief plug removed, pumped fresh grease into fitting while rotating motor, ran motor up to normal operating temperature, reinstalled relief plug, and cleaned all excess grease from motor	6/20/2025	6/20/2025 4:03:00 PM
MAE-4081662	MAE-26205	DIGESTER BLOWER #3	Monthly Digestor Blower Service	Cleaned all oil fittings, Changed oil in upper bearing housing, cleaned slight glass on housing, all grease fittings cleaned, relief plug removed, pumped fresh grease into fitting while rotating motor, ran motor up to normal operating temperature, reinstalled relief plug, and cleaned all excess grease from motor	6/20/2025	6/20/2025 4:03:00 PM
MAE-4082507	MAE-95402	WWTP SCBA	SCBA Monthly Inspection	Cleaned and sterilized inside and outside of mouth-piece and mask, placed mask in plastic bag and tied-off, cylindar was checked and is functioning properly, no lines are deteriorating or damaged and all is in working condition.	6/23/2025	6/23/2025 12:18:00 PM
MAE-4084991	MAE-77801	LS #10 Main Building	Building Monthly Inspection	LS 10 has been inspected and building is cleared of all clutter, trash taken out, lights are in working condition.	6/27/2025	6/27/2025 4:36:00 PM
MAE-4084993	MAE-77808	LS #8 Building	Building Monthly Inspection	LS8 building inspected , cleaned, and in good condition	6/27/2025	6/27/2025 10:43:00 AM
MAE-4084994	MAE-77803	Well #2 Building	Building Monthly Inspection	Well 2 building has been cleaned and inspected and is in good condition	6/27/2025	6/27/2025 10:45:00 AM
MAE-4084995	MAE-77002	Digester Building	Building Monthly Inspection	Digester building has been inspected, all tasks have been completed.	6/27/2025	6/27/2025 3:48:00 PM
MAE-4084996	MAE-77101	Main Plant Building	Building Monthly Inspection	main plant building has been cleaned and inspected and is in good condition.	6/27/2025	6/27/2025 10:46:00 AM
MAE-4084997	MAE-76001	WWTP-Maintenance Building	Building Monthly Inspection	monthly building inspection completed. Areas were cleaned of debris, and tools organized as should be.	6/27/2025	6/27/2025 11:39:00 AM
MAE-4084998	MAE-77807	WWTP Maintenance Shed	Building Monthly Inspection	WWTP maintenance shed has been inspected and cleared of all clutter and in good condition.	6/27/2025	6/27/2025 10:48:00 AM
MAE-4084999	MAE-77806	C+D Maintenance Shop	Building Monthly Inspection	maintenance shop has been cleaned and cleared of all debris and clutter, in good condition	6/27/2025	6/27/2025 10:50:00 AM
MAE-4085001	MAE-21505	LS #14 PUMP #2	Vertical Pump Monthly Inspection	N/A, will complete on next scheduled interval.	6/27/2025	6/27/2025 3:54:00 PM
MAE-4085002	MAE-21502	EFFLUENT PUMP #2	Vertical Pump Monthly Inspection	Inspected Pump Packing while unit is Operating, Adjusted Packing gland bolts to achieve the one drop/second drip, Checked pump for unusual noise or vibration, Checked oil reservoir level - no oil was needed to add as oiler is functioning properly.	6/27/2025	6/27/2025 3:18:00 PM
MAE-4085003	MAE-21503	EFFLUENT PUMP #3	Vertical Pump Monthly Inspection	Inspected Pump Packing while unit is Operating, Adjusted Packing gland bolts to achieve the one drop/second drip, Checked pump for unusual noise or vibration, Checked oil reservoir level - no oil was needed to add as oiler is functioning properly.	6/27/2025	6/27/2025 9:42:00 AM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4085381	MAE-69020	WELL #3 SITE	Monthly Well #3 Inspection	Well 3 has been inspected and all tasks have been completed. However, high service pump #1 is currently down and offline. Upon next work order will have more detail.	6/27/2025	6/27/2025 1:47:00 PM
MAE-4085382	MAE-69018	WELL #1 SITE	Monthly Well #1 Inspection	Well 1 was inspected and in working condition as well as all tasks completed.	6/27/2025	6/27/2025 1:45:00 PM
MAE-4085383	MAE-69021	WELL #4 SITE	Monthly Well #4 Inspection	Well 4 was fully inspected and in working condition, all tasks were completed.	6/27/2025	6/27/2025 1:38:00 PM
MAE-4085384	MAE-69019	WELL #2 SITE	Monthly Well #2 Inspection	Well 2 was fully inspected and is in working condidtion, all tasks were completed.	6/27/2025	6/27/2025 1:37:00 PM
MAE-4085604	MAE-62203	Oxidation Ditch 2 Rotor 1	Ox. Ditch Rotor Monthly Inspection	no unusual noise or vibration, temperature normal, oil levels are normal, all bolts tightened. Inspection complete and in good condition	6/30/2025	6/30/2025 1:52:00 PM
MAE-4085605	MAE-62204	Oxidation Ditch 2 Rotor 2	Ox. Ditch Rotor Monthly Inspection	no unusual noise or vibration, temperature normal, oil levels are normal, all bolts tightened. Inspection complete and in good condition	6/30/2025	6/30/2025 1:54:00 PM
MAE-4085606	MAE-62205	Oxidation Ditch 3 Rotor 1	Ox. Ditch Rotor Monthly Inspection	no unusual noise or vibration, temperature normal, oil levels are normal, all bolts tightened. Inspection complete and in good condition	6/30/2025	6/30/2025 1:55:00 PM
MAE-4085607	MAE-62206	Oxidation Ditch 3 Rotor 2	Ox. Ditch Rotor Monthly Inspection	no unusual noise or vibration, temperature normal, oil levels are normal, all bolts tightened. Inspection complete and in good condition	6/30/2025	6/30/2025 1:56:00 PM
MAE-4085608	MAE-GENERATOR-EM-459	Doosan Portable Generator	Generator Monthly inspection	generator inspected and in working order	6/30/2025	6/30/2025 11:43:00 AM
MAE-4085609	MAE-14104	LS #10 GENERATOR	Generator 3-Year inspection	all fuel, oil, cooling, exhaust, battery and electrical systems are in working condition. no leaks. running in good condition	6/30/2025	6/30/2025 1:50:00 PM
MAE-4085753	MAE-LS	Mary Esther Lift Stations	Monthly Lift Station Inspection	all liftstations properly inspected and in working order	6/6/2025	6/6/2025 4:15:00 PM
MAE-4086422	MAE-10015	Ditch #1-2 WAS Pump Variable Frequency Drive	Quarterly VFD Air Filter Inspection	PM Discontinued	6/30/2025	6/10/2025 12:34:00 PM
MAE-4086423	MAE-10014	Ditch #2 RAS Pump #1 Variable Frequency Drive	Quarterly VFD Air Filter Inspection	PM Discontinued	6/30/2025	6/10/2025 12:35:00 PM
MAE-4086424	MAE-10016	Ditch #2 RAS Pump #2 Variable Frequency Drive	Quarterly VFD Air Filter Inspection	PM Discontinued	6/30/2025	6/10/2025 12:36:00 PM
MAE-4086908	MAE-LS	Mary Esther Lift Stations	Lift Station Weekly Inspection	All liftstations inspected and in working order. LS3 and LS5 will need floats cleaned upon next inspection.	6/6/2025	6/6/2025 4:04:00 PM
MAE-4088227	MAE-00109	Calle Rio 2" Flushing Hydrant	Potable Water Dead-End Flushing	calle rio was flushed for 15min	6/25/2025	6/25/2025 11:51:00 AM
MAE-4088228	MAE-00103	Caswell Circle 2" Flushing Hydrant	Potable Water Dead-End Flushing	caswell ci was flushed for 15min	6/25/2025	6/25/2025 11:53:00 AM
MAE-4088229	MAE-00106	Cedar Bluff 2" Flushing Hydrant	Potable Water Dead-End Flushing	cedar bluff was flushed for 15min	6/25/2025	6/25/2025 11:54:00 AM
MAE-4089273	MAE-69006	LS #4 SITE	Annual Lift Station Inspection	All tasks complete. Both pumps were pulled and inspected, both were free of debris. Cleaned both check valves. Check valve 1 had more buildup than check valve 2. Both check valves are free of debris. Floats are clean. Alarms are operational. Max Boone Pressure washed area on the 17th. Secondary lock and latch need replacement on Lift Station inspection hatch.	4/7/2025	6/2/2025 10:20:00 AM
MAE-4089274	MAE-69007	LS #5 SITE	Annual Lift Station Inspection	Pulled both pumps, pumps are free of debris. Cleaned floats. Verified alarms. Chains used for pulling pumps need to be replaced due to corrosion. Preferably stainless steel to reduce corrosion. 2 failed tasks are pressure washing pad area and cleaning check valves. Check valves operating correctly and have ease of motion. Follow up work orders will generate for these two tasks together.	5/6/2025	6/2/2025 10:59:00 AM
MAE-4089275	MAE-69008	LS #6 SITE	Annual Lift Station Inspection	all lift stations were inspected and cleaned as needed - no further action necessary	6/6/2025	6/6/2025 5:18:00 PM
MAE-4089890	MAE-LS	Mary Esther Lift Stations	Lift Station Weekly Inspection	N/A due to Liftstations not checked as throughly this week due to mulitiple sewer and water breaks, will be checked more throughly upon next inspection work order	6/13/2025	6/13/2025 11:25:00 AM
MAE-4089988	MAE-02604-2	Well #1 Chlorine Leak Detector	Chlorine Leak Detector Monthly Inspection	PM Discontinued Combined with Monthly Well site inspections	7/8/2025	6/5/2025 12:04:00 PM
MAE-4089989	MAE-02605	Well #3 Chlorine Leak Detector	Chlorine Leak Detector Monthly Inspection	PM Discontinued Combined with Monthly Well site inspections	7/8/2025	6/5/2025 12:04:00 PM
MAE-4089990	MAE-02607	Well #4 Chlorine Leak Detector	Chlorine Leak Detector Monthly Inspection	PM Discontinued Combined with Monthly Well site inspections	7/8/2025	6/5/2025 12:04:00 PM
MAE-4094121	MAE-LS	Mary Esther Lift Stations	Lift Station Weekly Inspection	Failed due to unable to completely inspect liftstations this week, will complete follow up work order	6/20/2025	6/19/2025 3:56:00 PM
MAE-4098924	MAE-LS	Mary Esther Lift Stations	Lift Station Weekly Inspection	All lift stations were checked throughly, LS #6 tripped out but after a reset it was good to go and working as designed. Floats on #9 will need cleaning on the next check, Walls on #8 will need cleaning on the next check, sewage build-up on	6/27/2025	6/24/2025 12:23:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
				#13 will need cleaning on the next check, and the lawn maintenance on #2, and #9 will need clearing on next check as well.		
MAE-4100324	MAE-99903-CD-MARCIA CIR-720	720 MARCIA CIR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY!	6/16/2025	6/9/2025 2:45:00 PM
MAE-4100380	MAE-VEHICLES-TRUCK-LT-370	CD5 2018 FORD F-150	Monthly Vehicle Inspection	PM Discontinued moved to ion	7/25/2025	6/15/2025 11:56:00 AM
MAE-4100381	MAE-VEHICLES-TRUCK-LT-371	CD2 2018 FORD F-150	Monthly Vehicle Inspection	PM Discontinued moved to ion	7/25/2025	6/15/2025 11:56:00 AM
MAE-4100382	MAE-VEHICLES-TRUCK-LT-372	CD3 2018 FORD F-150	Monthly Vehicle Inspection	PM Discontinued moved to ion	7/25/2025	6/15/2025 11:56:00 AM
MAE-4100383	MAE-VEHICLES-TRUCK-LT-373	CD4 2018 FORD F-150	Monthly Vehicle Inspection	PM Discontinued moved to ion	7/25/2025	6/15/2025 11:56:00 AM
MAE-4100384	MAE-VEHICLES-TRUCK-LT-374	CD6 2018 FORD F-150 4X4	Monthly Vehicle Inspection	PM Discontinued moved to ion	7/25/2025	6/15/2025 11:56:00 AM
MAE-4100385	MAE-VEHICLES-TRUCK-LT-375	CD7 2017 FORD F-250	Monthly Vehicle Inspection	PM Discontinued moved to ion	7/25/2025	6/15/2025 11:56:00 AM
MAE-4100386	MAE-VEHICLES-TRUCK-LT-376	CD8 2017 FORD F-350 4X4 CRANE TRUCK	Monthly Vehicle Inspection	PM Discontinued moved to ion	7/25/2025	6/15/2025 11:56:00 AM
MAE-4100387	MAE-VEHICLES-TRUCK-LT-377	WT1 2009 FORD F-150	Monthly Vehicle Inspection	PM Discontinued moved to ion	7/25/2025	6/15/2025 11:56:00 AM
MAE-4101025	MAE-VEHICLES-TRUCK-LT-371	CD2 2018 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	vehicle inspected of all oil levels and no repairs are required.	6/13/2025	6/13/2025 11:18:00 AM
MAE-4101026	MAE-VEHICLES-TRUCK-LT-372	CD3 2018 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	vehicle inspections were not done throughly this week due to main breaks, creating follow-up work orders	6/13/2025	6/13/2025 11:39:00 AM
MAE-4101027	MAE-VEHICLES-TRUCK-LT-373	CD4 2018 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	vehicle inspections were not done throughly this week due to main breaks, creating follow-up work orders	6/13/2025	6/13/2025 11:39:00 AM
MAE-4101028	MAE-VEHICLES-TRUCK-LT-370	CD5 2018 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	vehicle inspections were not done throughly this week due to main breaks, creating follow-up work orders	6/13/2025	6/13/2025 11:39:00 AM
MAE-4101029	MAE-VEHICLES-TRUCK-LT-374	CD6 2018 FORD F-150 4X4	WEEKLY VEHICLE INSPECTION - LIGHT	vehicle inspections were not done throughly this week due to main breaks, creating follow-up work orders	6/13/2025	6/13/2025 11:39:00 AM
MAE-4101030	MAE-VEHICLES-TRUCK-LT-375	CD7 2017 FORD F-250	WEEKLY VEHICLE INSPECTION - LIGHT	vehicle inspections were not done throughly this week due to main breaks, creating follow-up work orders	6/13/2025	6/13/2025 11:39:00 AM
MAE-4101031	MAE-VEHICLES-TRUCK-LT-376	CD8 2017 FORD F-350 4X4 CRANE TRUCK	WEEKLY VEHICLE INSPECTION - LIGHT	vehicle inspections were not done throughly this week due to main breaks, creating follow-up work orders	6/13/2025	6/13/2025 11:39:00 AM
MAE-4101032	MAE-VEHICLES-TRUCK-LT-377	WT1 2009 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	vehicle inspections were not done throughly this week due to main breaks, creating follow-up work orders	6/13/2025	6/13/2025 11:39:00 AM
MAE-4101130	MAE-00106	Cedar Bluff 2" Flushing Hydrant	Potable Water Dead-End Flushing	cedar bluff flushed for 30 mins	6/16/2025	6/16/2025 11:41:00 AM
MAE-4101223	MAE-00106	Cedar Bluff 2" Flushing Hydrant	Potable Water Dead-End Flushing	Flushed Pont Comfort for 40 minutes - estimated water loss 2000gal.	6/23/2025	6/25/2025 11:28:00 AM
MAE-4101224	MAE-00106	Cedar Bluff 2" Flushing Hydrant	Potable Water Dead-End Flushing	cedar bluff was flushed for 30mins, water ran clear	6/30/2025	6/30/2025 1:48:00 PM
MAE-4103120	MAE-VEHICLES-TRUCK-LT-371	CD2 2018 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	Will need to follow-up on more throughly completing vehicle inspections due to main breaks during this week	6/20/2025	6/20/2025 4:05:00 PM
MAE-4103121	MAE-VEHICLES-TRUCK-LT-372	CD3 2018 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	Will need to follow-up on more throughly completing vehicle inspections due to main breaks during this week	6/20/2025	6/20/2025 4:05:00 PM
MAE-4103122	MAE-VEHICLES-TRUCK-LT-373	CD4 2018 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	Will need to follow-up on more throughly completing vehicle inspections due to main breaks during this week	6/20/2025	6/20/2025 4:05:00 PM
MAE-4103123	MAE-VEHICLES-TRUCK-LT-370	CD5 2018 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	Will need to follow-up on more throughly completing vehicle inspections due to main breaks during this week	6/20/2025	6/20/2025 4:05:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4103124	MAE-VEHICLES-TRUCK-LT-374	CD6 2018 FORD F-150 4X4	WEEKLY VEHICLE INSPECTION - LIGHT	Will need to follow up on vehicle inspections due to main breaks during the week, vehicles have been inspected, just not throughly	6/20/2025	6/20/2025 4:08:00 PM
MAE-4103125	MAE-VEHICLES-TRUCK-LT-375	CD7 2017 FORD F-250	WEEKLY VEHICLE INSPECTION - LIGHT	Will need to follow up on vehicle inspections due to main breaks during the week, vehicles have been inspected, just not throughly	6/20/2025	6/20/2025 4:08:00 PM
MAE-4103126	MAE-VEHICLES-TRUCK-LT-376	CD8 2017 FORD F-350 4X4 CRANE TRUCK	WEEKLY VEHICLE INSPECTION - LIGHT	Will need to follow up on vehicle inspections due to main breaks during the week, vehicles have been inspected, just not throughly	6/20/2025	6/20/2025 4:08:00 PM
MAE-4103127	MAE-VEHICLES-TRUCK-LT-377	WT1 2009 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	Will need to follow up on vehicle inspections due to main breaks during the week, vehicles have been inspected, just not throughly	6/20/2025	6/20/2025 4:08:00 PM
MAE-4106060	MAE-VEHICLES-TRUCK-LT-371	CD2 2018 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	N/A due to vehicle inspections being migrated onto iON City going further.	6/27/2025	6/27/2025 10:52:00 AM
MAE-4106061	MAE-VEHICLES-TRUCK-LT-372	CD3 2018 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	N/A due to vehicle inspections being completed on iON City going further.	6/27/2025	6/27/2025 10:55:00 AM
MAE-4106062	MAE-VEHICLES-TRUCK-LT-373	CD4 2018 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	N/A due to vehicle inspections being completed on iON City going further.	6/27/2025	6/27/2025 11:05:00 AM
MAE-4106063	MAE-VEHICLES-TRUCK-LT-370	CD5 2018 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	N/A due to migrating vehicle inspections onto iON City for	6/27/2025	6/27/2025 11:24:00 AM
MAE-4106064	MAE-VEHICLES-TRUCK-LT-374	CD6 2018 FORD F-150 4X4	WEEKLY VEHICLE INSPECTION - LIGHT	N/A due to migrating vehicle inspections onto iON City	6/27/2025	6/27/2025 11:26:00 AM
MAE-4106065	MAE-VEHICLES-TRUCK-LT-375	CD7 2017 FORD F-250	WEEKLY VEHICLE INSPECTION - LIGHT	N/A due to migrating vehicle inspections onto iON City	6/27/2025	6/27/2025 11:27:00 AM
MAE-4106066	MAE-VEHICLES-TRUCK-LT-376	CD8 2017 FORD F-350 4X4 CRANE TRUCK	WEEKLY VEHICLE INSPECTION - LIGHT	N/A due to migrating vehicle inspections onto iON City	6/27/2025	6/27/2025 11:31:00 AM
MAE-4106067	MAE-VEHICLES-TRUCK-LT-377	WT1 2009 FORD F-150	WEEKLY VEHICLE INSPECTION - LIGHT	N/A due to migrating vehiclke inspections onto iON City	6/27/2025	6/27/2025 11:32:00 AM
Preventive Maintenance - 193 Total:						
Service Request						
MAE-4097190	MAE-99903-CD-ANDERSON DR-101	101 ANDERSON DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only	6/10/2025	6/3/2025 2:10:00 PM
MAE-4097193	MAE-99903-CD-SHARON CT-209	209 SHARON CT	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only	6/10/2025	6/2/2025 2:14:00 PM
MAE-4097560	MAE-METER-WATER-59287	Water Meter-181 MIRAMAR ST	METER QUERY - METER QUERY	Verified meter ID. Meter reading has changed from last read. Exercised Spigot and Meter spins.	6/11/2025	6/2/2025 11:28:00 AM
MAE-4097561	MAE-METER-WATER-59115	Water Meter-175 MIRAMAR ST	METER QUERY - METER QUERY	Verified meter ID. Meter reading has changed from last read. Contractor's on site, renovating home. Verified meter operation, meter spins.	6/11/2025	6/2/2025 11:32:00 AM
MAE-4097563	MAE-8040400	Water Meter-479 BRYN MAWR BLVD	MISC - MISCELLANEOUS (reinstall the meter correctly. It has been placed in backwards)	Meter installed correctly.	6/11/2025	6/2/2025 11:37:00 AM
MAE-4097565	MAE-MTR-WATER-607000	Water Meter-43 RUBY CIR	METER QUERY - METER QUERY	Verified meter ID. Curbstop off but not locked. Home appears empty. Exercised curbstop and meter spins. Turned curbstop off, left as found. Meter functions.	6/11/2025	6/2/2025 11:42:00 AM
MAE-4097571	MAE-8040071	Water Meter-220 Argyle Ct	REINSTATE - REINSTATE	Verified meter ID. Unlocked and turned on meter.	6/11/2025	6/2/2025 11:57:00 AM
MAE-4097581	MAE-METER-WATER-59203	Water Meter-49 RUBY CIR	METER QUERY - METER QUERY	Verified meter ID. Meter won't display. Tried replacing magnet, or use other magnets, won't display. Unable to test meter operation, recommend replacing register	6/11/2025	6/2/2025 12:24:00 PM
MAE-4097584	MAE-99903-CD-KATHY CT-249	249 KATHY CT	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only	6/11/2025	6/2/2025 12:33:00 PM
MAE-4097585	MAE-8041509	zzzWater Meter-51 RIDGELAKE DR	METER QUERY - METER QUERY	Verified meter ID. Meter still showing original gallons 1.99, exercised Spigot and meter Does not spin. Recommend replacing register first.	6/11/2025	6/2/2025 12:35:00 PM
MAE-4097587	MAE-METER-WATER-59312	zzzWater Meter-234 ELLIOTT RD	METER QUERY - METER QUERY	Verified meter ID. Exercised Spigot and meter does not spin. Recommend replacing meter.	6/11/2025	6/2/2025 12:37:00

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
						PM
MAE-4097588	MAE-METER-60265	Water Meter-231 ELLIOTT RD	RR & LC - REREAD METER & LEAK CHECK	Verified meter ID. Monitored meter for leaks and found no leaks city side or customer side.	6/11/2025	6/2/2025 12:40:00 PM
MAE-4097590	MAE-METER-WATER-58340	Water Meter-115 W TERRY CIR	METER QUERY - METER QUERY	Verified meter ID. Meter reading already moved from last read. Exercised Spigot and meter does spin.	6/11/2025	6/2/2025 12:42:00 PM
MAE-4097592	MAE-METER-WATER-58375	Water Meter-17 RUBY CIR	CONNECT - CONNECT	Verified Meter ID. Turned on services. Meter spins.	6/11/2025	6/4/2025 12:45:00 PM
MAE-4097596	MAE-8041270	Water Meter-211 N LORRAINE DR	METER QUERY - METER QUERY	Verified meter ID. Exercised Spigot and meter does spin.	6/11/2025	6/2/2025 12:52:00 PM
MAE-4097598	MAE-8041003	zzzWater Meter-151 MARY ESTHER BLVD STE 305	MS - METER SWAP	see attached for full report	6/11/2025	6/2/2025 1:04:00 PM
MAE-4097600	MAE-METER-60042	Water Meter-29 NORTH ST	OCC - OCCUPANT CHANGE	Verified meter ID. Read final reading and left on	6/11/2025	6/2/2025 1:12:00 PM
MAE-4097601	MAE-METER-60372	Water Meter-271 E MIRACLE STRIP PKWY	METER QUERY - METER QUERY	Verified meter ID. Exercised Spigot and meter does not spin. Recommend replacing register.	6/11/2025	6/2/2025 1:15:00 PM
MAE-4097603	MAE-8040651	Water Meter-281 E MIRACLE STRIP PKWY	METER QUERY - METER QUERY	Verified meter ID. Exercised Spigot and meter does spin	6/11/2025	6/2/2025 1:18:00 PM
MAE-4097605	MAE-8040021	zzzWater Meter-200 Anderson Dr	MS - METER SWAP	Verified meter id. Register replaced. Verified Meter spins	6/11/2025	6/2/2025 1:21:00 PM
MAE-4097609	MAE-METER-WATER-59147	Water Meter-722 E HOLLYWOOD BLVD	METER QUERY - METER QUERY	Verified meter ID. When arriving, register was off brass. Locked and secured screw, register attached. Exercised Spigot and meter does spin. No further action at this time.	6/11/2025	6/2/2025 1:28:00 PM
MAE-4097624	MAE-99903-CD-PALMETTO DR-5	5 PALMETTO DR	MISC - MISCELLANEOUS	Verified meter ID. Monitored meter for leaks and found no leaks city side or customer side.	6/11/2025	6/3/2025 4:07:00 PM
MAE-4098193	MAE-99903-CD-KOHLER DR-6	6 KOHLER DR	REM LOK - REMOVE LOCK	Verified meter ID. Unlocked and turned on meter. Verified meter stopped spinning. Water services restored.	6/12/2025	6/3/2025 9:04:00 AM
MAE-4098198	MAE-99903-CD-KATHY CT-243	243 KATHY CT	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	6/12/2025	6/3/2025 9:18:00 AM
MAE-4098201	MAE-99903-CD-KATHY CT-244	244 KATHY CT	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	6/12/2025	6/3/2025 9:32:00 AM
MAE-4098203	MAE-99903-CD-KATHY CT-204	204 KATHY CT	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	6/12/2025	6/3/2025 9:39:00 AM
MAE-4098207	MAE-99903-CD-SHARON CT-244	244 SHARON CT	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	6/12/2025	6/3/2025 9:46:00 AM
MAE-4098208	MAE-99903-CD-CHRISTOBAL RD N-195	195 CHRISTOBAL RD N	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter in close proximity. No sewer laterals are included. Hand dig only.	6/12/2025	6/2/2025 10:04:00 AM
MAE-4098210	MAE-99903-CD-ANNABELLE DR-261	261 ANNABELLE DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water services and meters are marked by blue paint and flags. Water and sewer mains are no conflict. Sewer laterals are not marked. HAND DIG ONLY!!!	6/12/2025	6/2/2025 10:17:00 AM
MAE-4098213	MAE-99903-CD-MARCIA CIR-720	720 MARCIA CIR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water main and services are marked by blue paint and flags. Sewer main is marked by green paint . Sewer laterals not marked. HAND DIG ONLY!!!	6/12/2025	6/2/2025 10:35:00 AM
MAE-4098216	MAE-99903-CD-ANDERSON DR-110	110 ANDERSON DR	RR & LC - REREAD METER & LEAK CHECK	Verified meter ID. Monitored meter for leaks and found no leaks city side. DO find meter spinning. Notes state customer out of town, turned meter off at curbstop but did not lock. Left door hanger.	6/12/2025	6/2/2025 10:50:00 AM
MAE-4098217	MAE-99903-CD-MARY ESTHER BLVD-300-10	300 MARY ESTHER BLVD #10	METER QUERY - METER QUERY	Verified meter ID. Exercised sink and meter does not spin. Recommend replacing meter.	6/12/2025	6/2/2025 10:58:00 AM
MAE-4098249	MAE-99903-CD-CHRISTOBAL RD N-195	195 CHRISTOBAL RD N	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meters in close proximity. No sewer laterals are included. Hand dig only.	6/12/2025	6/2/2025 3:47:00 PM
MAE-4098250	MAE-99903-CD-CHRISTOBAL RD N-195	195 CHRISTOBAL RD N	WA/SW SPOT - WATER/SEWER LINE SPOT	Water main marked in blue paint, sewer main marked by green paint. HAND DIG ONLY!!!	6/12/2025	6/2/2025 3:52:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4098251	MAE-99903-CD-E MIRACLE STRIP PKWY-809	809 E MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY.	6/12/2025	6/5/2025 3:59:00 PM
MAE-4098252	MAE-99903-CD-E MIRACLE STRIP PKWY-789	789 E MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY!	6/12/2025	6/5/2025 4:04:00 PM
MAE-4098254	MAE-8041509	zzzWater Meter-51 RIDGELAKE DR	MS - METER SWAP	Verified meter ID. Replaced register. Verified meter spins and works.	6/12/2025	6/2/2025 4:05:00 PM
MAE-4098255	MAE-99903-CD-ISLANDVIEW DR-4	4 ISLANDVIEW DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY!	6/12/2025	6/5/2025 4:11:00 PM
MAE-4098256	MAE-METER-WATER-58071	zzzWater Meter-241 DESTIN DR	MS - METER SWAP	Verified meter ID. Cannot replace register, meter still doesn't spin. Replaced Meter instead. Meter spins, tested operation	6/12/2025	6/2/2025 4:12:00 PM
MAE-4098257	MAE-METER-WATER-59203	Water Meter-49 RUBY CIR	MS - METER SWAP	Verified meter ID. Replaced register. Verified meter operation.	6/12/2025	6/2/2025 4:18:00 PM
MAE-4098258	MAE-METER-60183	zzzWater Meter-1 CEDAR BLUFF	MS - METER SWAP	see attached for full report	6/12/2025	6/2/2025 4:25:00 PM
MAE-4098259	MAE-8041001	zzzWater Meter-151 MARY ESTHER BLVD STE 303	MS - METER SWAP	Verified Meter ID. Replaced Meter. Flushed system. Used one 3/4 inch iperl meter, used 2 rubber gaskets and one paper gasket	6/12/2025	6/2/2025 4:33:00 PM
MAE-4098945	MAE-99903-CD-E MIRACLE STRIP PKWY-809	809 E MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY.	6/13/2025	6/5/2025 10:28:00 AM
MAE-4098948	MAE-VLV-BFP-5981	Backflow Preventer 8 PLANTATION OAKS DR	BF PREV INSPECT - BACKFLOW PREVENTER INSPECTON	Verified meter ID. Inspected Backflow. Passed all tests.	6/13/2025	6/3/2025 11:07:00 AM
MAE-4098952	MAE-VLV-BFP-5982	Backflow Preventer 9 SOUNDSIDE CV	BF PREV INSPECT - BACKFLOW PREVENTER INSPECTION	Verified meter ID. Inspected Backflow. Passed all tests.	6/20/2025	6/3/2025 11:32:00 AM
MAE-4098955	MAE-VLV-BFP-5983	Backflow Preventer 430 BRYN ATHYN BLVD #2	BF PREV INSPECT - BACKFLOW PREVENTER INSPECTION	Verified meter ID. Inspected Backflow. Passed all tests	6/20/2025	6/3/2025 11:48:00 AM
MAE-4098958	MAE-VLV-BFP-5984	Backflow Preventer 698 SHREWSBURY RD	BF PREV INSPECT - BACKFLOW PREVENTER INSPECTION	Verified meter ID. Inspected Backflow. Passed all tests	6/20/2025	6/3/2025 12:02:00 PM
MAE-4098960	MAE-VLV-BFP-2816	Elbit Systems - 124 E. Miracle Strip Pkwy St.201 Backflow Valve	BF PREV INSPECT - BACKFLOW PREVENTER INSPECTION	Verified meter ID. Inspected Backflow. Passed all tests	6/13/2025	6/3/2025 12:09:00 PM
MAE-4098963	MAE-VLV-BFP-5985	Backflow Preventer 520 W MIRACLE STRIP PKWY	BF PREV INSPECT - BACKFLOW PREVENTER INSPECTION	Verified meter ID. Inspected Backflow. Passed all tests	6/20/2025	6/3/2025 12:21:00 PM
MAE-4098964	MAE-99903-CD-CHRISTOBAL RD N-195	195 CHRISTOBAL RD N	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY.	6/13/2025	6/5/2025 12:25:00 PM
MAE-4098965	MAE-99903-CD-E MIRACLE STRIP PKWY-825	825 E MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY!	6/13/2025	6/5/2025 12:31:00 PM
MAE-4098966	MAE-99903-CD-E MIRACLE STRIP PKWY-833	833 E MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY!	6/13/2025	6/5/2025 12:42:00 PM
MAE-4098972	MAE-99903-CD-E MIRACLE STRIP PKWY-817	817 E MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY!	6/13/2025	6/5/2025 1:52:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4098973	MAE-99903-CD-MARY ESTHER BLVD-95	95 MARY ESTHER BLVD	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY!	6/13/2025	6/5/2025 2:00:00 PM
MAE-4098974	MAE-99903-CD-CHRISTOBAL RD N-195	195 CHRISTOBAL RD N	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains marked with blue paint and flags. Sewer mains marked with green paint. sewer laterals not marked. HAND DIG ONLY!	6/13/2025	6/5/2025 2:07:00 PM
MAE-4098975	MAE-99903-CD-LAKEWOOD ST-14	14 LAKEWOOD ST	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY!	6/13/2025	6/5/2025 2:18:00 PM
MAE-4098977	MAE-99903-CD-KOHLER DR-13	13 KOHLER DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY!	6/13/2025	6/5/2025 2:24:00 PM
MAE-4099979	MAE-VLV-BFP-5986	Backflow Preventer 13 KOHLER DR	BF PREV INSPECT - BACKFLOW PREVENTER INSPECTION	Verified meter ID. Inspected Backflow and failed tests.	6/22/2025	6/3/2025 10:38:00 PM
MAE-4099980	MAE-BACKFLOW-VLV-72	Aunt Susan Laundry - 503 E. Hollywood Blvd Backflow Valve	BF PREV INSPECT - BACKFLOW PREVENTER INSPECTION	Verified meter ID. Inspected Backflow. Passed all tests.	6/15/2025	6/3/2025 10:44:00 PM
MAE-4099981	MAE-VLV-BFP-5987	Backflow Preventer 433 PAGE BACON RD	BF PREV INSPECT - BACKFLOW PREVENTER INSPECTION	Verified meter ID. Inspected Backflow. Passed all tests	6/22/2025	6/3/2025 10:49:00 PM
MAE-4099982	MAE-VLV-BFP-5988	Backflow Preventer 331 MARY ESTHER BLVD	BF PREV INSPECT - BACKFLOW PREVENTER INSPECTION	Verified meter ID. Inspected Backflow. Passed all tests	6/22/2025	6/3/2025 10:54:00 PM
MAE-4099983	MAE-99903-CD-E TERRY CIR-140	140 E TERRY CIR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY!	6/15/2025	6/5/2025 10:56:00 PM
MAE-4099984	MAE-99903-CD-PRYOR DR-2	2 PRYOR DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY!	6/15/2025	6/5/2025 10:58:00 PM
MAE-4099985	MAE-99903-CD-CHRISTOBAL RD N-195	195 CHRISTOBAL RD N	CUST INQ - CUSTOMER CONCERN/INQUIRY	No manhole issue. Found water valve cover in media. Placed water valve cover in valve box in East bound lane off 98	6/15/2025	6/5/2025 11:00:00 PM
MAE-4099986	MAE-8041025	zzzWater Meter-151 MARY ESTHER BLVD STE 509	MS - METER SWAP	Verified Meter ID. Replaced Meter. Used one 3/4inch iperl Meter, 2 paper gaskets. Flushed system. Meter spins	6/15/2025	6/2/2025 11:05:00 PM
MAE-4099987	MAE-8041024	zzzWater Meter-151 MARY ESTHER BLVD STE 507	MS - METER SWAP	Meter buried. Dug out meter. Verified Meter ID. Replaced Meter. Used one 3/4 inch iperl Meter, one rubber gaskets, and one paper gasket. Verified Meter spins. Flushed system.	6/15/2025	6/2/2025 11:15:00 PM
MAE-4099988	MAE-8041019	zzzWater Meter-151 MARY ESTHER BLVD STE 501	MS - METER SWAP	Verified Meter ID. Replaced Meter. Used one 3/3 inch iperl Meter, and 3 rubber gaskets.	6/15/2025	6/3/2025 11:20:00 PM
MAE-4100292	MAE-MTR-WATER-60530	zzzWater Meter-151 MARY ESTHER BLVD STE 407	MS - METER SWAP	Verified Meter ID. Replaced Meter. Used one 3/4 inch iperl Meter, and 2 paper gaskets. Flushed system.	6/16/2025	6/3/2025 10:13:00 AM
MAE-4100300	MAE-99903-CD-SHAMROCK DR-7	7 SHAMROCK DR	RR & LC - REREAD METER & LEAK CHECK	Verified Meter ID. No leak detected. Noticed alarm. Recommend data log.	6/16/2025	6/5/2025 11:57:00 AM
MAE-4100302	MAE-8041466	zzzWater Meter-109 POINT COMFORT RD	MS - METER SWAP	Verified Meter ID. Replaced Meter. Used one 3/4 inch iperl Meter, one rubber gasket and one paper gasket. Flushed system and verified Meter spins.	6/16/2025	6/3/2025 12:06:00 PM
MAE-4100303	MAE-99903-CD-E HOLLYWOOD BLVD-730	730 E HOLLYWOOD BLVD	LK CK - LEAK CHECK	Verified Meter ID. No leak detected. Meter reads 2119.	6/16/2025	6/5/2025 12:05:00 PM
MAE-4100306	MAE-8040682	zzzWater Meter-841 E MIRACLE STRIP PKWY	MS - METER SWAP	see attached for full report	6/16/2025	6/3/2025 12:12:00 PM
MAE-4100307	MAE-99903-CD-OXFORD CT-268	268 OXFORD CT	TEMP SHUT REP - TEMPORARY SHUT-OFF FOR REPAIRS	Verified meter id. Water temporarily shut off. Meter reads 87.	6/16/2025	6/5/2025 12:14:00 PM
MAE-4100309	MAE-8041918	zzzWater Meter-10 WINFIELD	MS - METER SWAP	Verified Meter ID. Replaced Meter. Used one iperl 3/4 Meter, one plastic gasket, and two	6/16/2025	6/4/2025 12:18:00

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
		WAY		rubber gaskets. Flushed system		PM
MAE-4100311	MAE-8040304	zzzWater Meter-591 Brian Cir	MS - METER SWAP	see attached for full report	6/16/2025	6/4/2025 12:24:00 PM
MAE-4100326	MAE-99903-CD-KOHLER DR-13	13 KOHLER DR	CUST INQ - CUSTOMER CONCERN/INQUIRY	customer recently had a failed backflow inspection indicating TC3 valve frozen shut. She would like for someone to come out and show her so she knows what to say when she is calling a plumber to come out to fix it. If you come out today (6/6/25) before 3:30 as she has to go to work. If next week 6/9/25-6/13/25 please come out before 130pm Call before arriving at 850-621-2276 resent as customer wants someone to come out in person to show her on the backflow	6/16/2025	6/9/2025 3:09:00 PM
MAE-4100327	MAE-METER-60275	Water Meter-224 OXFORD CT	OCC - OCCUPANT CHANGE	Verified Meter ID. Services already on. Reading is 193.5	6/16/2025	6/9/2025 3:59:00 PM
MAE-4100328	MAE-8040862	Water Meter-6 KOHLER DR	METER QUERY - METER QUERY	Verified meter is correct. Read meter. No backlog assembly or device is installed. Turned water off and locked meter. Meter reading 350.	6/16/2025	6/9/2025 4:07:00 PM
MAE-4100329	MAE-METER-WATER-59206	Water Meter-44 RUBY CIR	OCC - OCCUPANT CHANGE	Verified Meter ID. Water services already active. Meter reads 3294.	6/16/2025	6/9/2025 4:18:00 PM
MAE-4100741	MAE-99903-CD-MARY ESTHER BLVD	MARY ESTHER BLVD	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint and flags. Sewer laterals not marked. HAND DIG ONLY!!	6/17/2025	6/9/2025 6:54:00 AM
MAE-4100744	MAE-99903-CD-W MIRACLE STRIP PKWY-325	325 W MIRACLE STRIP PKWY	SW LN REP - SEWER LINE REPAIR	Contractor unknowingly damaged sewer gravity main due to mismarked line spot. Contractor capped both ends and backfilled. Responded to sewer back up on 6.6.25 and left vac trailer on site to pump down manhole as needed. Contractor excavated area and exposed sewer main. Sewer main repaired using 2 8" clay/pvc ferncos and 6' Of 8' pvc. Proper flows restored.	6/17/2025	6/9/2025 7:03:00 AM
MAE-4101314	MAE-METER-60294	Water Meter-3 SHAMROCK DR	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 4006.	6/18/2025	6/11/2025 10:18:00 AM
MAE-4101315	MAE-8041892	Water Meter-620 W MIRACLE STRIP PKWY	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 2516.	6/18/2025	6/11/2025 10:25:00 AM
MAE-4101316	MAE-METER-WATER-58337	Water Meter-250 DESTIN DR	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 2099.	6/18/2025	6/11/2025 10:30:00 AM
MAE-4101317	MAE-8041261	Water Meter-111 N LORRAINE DR	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 4775.	6/18/2025	6/11/2025 10:54:00 AM
MAE-4101320	MAE-METER-60044	Water Meter-290 ANDERSON DR	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 1731.	6/18/2025	6/11/2025 11:08:00 AM
MAE-4101321	MAE-8040012	Water Meter-100 Anderson Dr	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 450.	6/18/2025	6/11/2025 11:15:00 AM
MAE-4101328	MAE-METER-WATER-58302	Water Meter-250 S LORRAINE DR	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 1841.	6/18/2025	6/11/2025 11:39:00 AM
MAE-4101330	MAE-METER-60417	Water Meter-1 REGENCY PARK DR	CUt - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 1560.	6/18/2025	6/11/2025 11:55:00 AM
MAE-4101334	MAE-8041418	Water Meter-14 PALMETTO DR	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 13707.	6/18/2025	6/11/2025 12:08:00 PM
MAE-4101343	MAE-MTR-WATER-60551	Water Meter-320 AVON LN	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 1913.	6/18/2025	6/11/2025 1:20:00 PM
MAE-4101344	MAE-METER-WATER-58391	Water Meter-440 AVON LN	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 5738.	6/18/2025	6/11/2025 1:28:00 PM
MAE-4101347	MAE-8040105	Water Meter-535 Argyle Ct	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 5638.	6/18/2025	6/11/2025 1:36:00 PM
MAE-4101348	MAE-MTR-WATER-60580	Water Meter-470 ARGYLE CT	CUT - CUTOFF	Verified meter ID. Meter already turned off and locked. Meter reading was 1172.	6/18/2025	6/11/2025 1:43:00 PM
MAE-4101350	MAE-8040091	Water Meter-365 Argyle Ct	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 539.	6/18/2025	6/11/2025 1:54:00 PM
MAE-4101352	MAE-METER-60136	Water Meter-320 BRYN MAWR BLVD	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 4381.	6/18/2025	6/11/2025 1:58:00 PM
MAE-4101353	MAE-METER-60440	Water Meter-360 BRYN MAWR BLVD-OOS	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 1738.	6/18/2025	6/11/2025 2:05:00 PM
MAE-4101354	MAE-METER-WATER-58027	Water Meter-621 STONEHENGE DR	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 812.	6/18/2025	6/11/2025 2:20:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4101355	MAE-8040426	Water Meter-800 BRYN MAWR BLVD	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 6.	6/18/2025	6/11/2025 2:33:00 PM
MAE-4101356	MAE-8040177	Water Meter-698 Blackstone Rd	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 4147.	6/18/2025	6/11/2025 2:46:00 PM
MAE-4101358	MAE-8041370	Water Meter-307 OXFORD CT	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 87.	6/18/2025	6/11/2025 2:56:00 PM
MAE-4101361	MAE-METER-WATER-59351	Water Meter-160 BREWER CIR	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 3656.	6/18/2025	6/11/2025 3:05:00 PM
MAE-4101362	MAE-METER-60376	Water Meter-29 RUBY CIR	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 1144.	6/18/2025	6/11/2025 3:33:00 PM
MAE-4101363	MAE-METER-WATER-59209	Water Meter-47 RUBY CIR	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 148.	6/18/2025	6/11/2025 3:36:00 PM
MAE-4101364	MAE-METER-WATER-58138	Water Meter-471 BRIAN CIR	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was not taken.	6/18/2025	6/11/2025 3:40:00 PM
MAE-4101365	MAE-8041864	Water Meter-393 W MIRACLE STRIP PKWY	CUT - CUTOFF	Verified meter ID. Turned off curbstop and locked. Water services are off. Meter reading was 738.	6/18/2025	6/11/2025 3:44:00 PM
MAE-4101367	MAE-99903-CD-MARY ESTHER BLVD-151-408	151 MARY ESTHER BLVD STE 408	DOOR HANG - DOOR HANGER	Verified location. Hand delivered door hanger	6/18/2025	6/11/2025 3:48:00 PM
MAE-4101370	MAE-99903-CD-MARY ESTHER BLVD-211	211 MARY ESTHER BLVD	DOOR HANG - DOOR HANGER	Verified location. Hand delivered door hanger	6/18/2025	6/11/2025 3:51:00 PM
MAE-4101371	MAE-99903-CD-MARY ESTHER BLVD-329	329 MARY ESTHER BLVD	DOOR HANG - DOOR HANGER	Verified location. Taped door hanger to door	6/18/2025	6/11/2025 3:56:00 PM
MAE-4101372	MAE-99903-CD-MARY ESTHER BLVD-480	480 MARY ESTHER BLVD	DOOR HANG - DOOR HANGER	Verified location. Hand delivered door hanger	6/18/2025	6/11/2025 3:58:00 PM
MAE-4101373	MAE-99903-CD-MARY ESTHER BLVD-300-10	300 MARY ESTHER BLVD #10	DOOR HANG - DOOR HANGER	Verified location. Hand delivered door hanger	6/18/2025	6/11/2025 4:01:00 PM
MAE-4101374	MAE-99903-CD-MARY ESTHER BLVD-110-288284	110 MARY ESTHER BLVD	DOOR HANG - DOOR HANGER	Verified location. Taped door hanger to door	6/18/2025	6/11/2025 4:06:00 PM
MAE-4101375	MAE-99903-CD-LANE DR-5D	5 LANE DR #D	DOOR HANG - DOOR HANGER	Verified location. Taped door hanger to door	6/18/2025	6/11/2025 4:11:00 PM
MAE-4101586	MAE-METER-60417	Water Meter-1 REGENCY PARK DR	PU - PUBLIC UTILITIES	Verified meter ID. Unlocked and turned on meter. Verified meter stopped spinning. Water services restored. Meter reading was 1560.	6/19/2025	6/11/2025 7:30:00 AM
MAE-4101591	MAE-METER-WATER-58166	Water Meter-155 BRYN MAWR BLVD	OCC - OCCUPANT CHANGE	Verified meter ID. Read reading and left on. Meter reading was 1697.	6/19/2025	6/11/2025 7:38:00 AM
MAE-4101595	MAE-METER-60136	Water Meter-320 BRYN MAWR BLVD	REINSTATE - REINSTATE	Verified meter ID. Unlocked and turned on meter. Verified meter stopped spinning. Water services restored. Meter reading was 4381.	6/19/2025	6/11/2025 7:54:00 AM
MAE-4101597	MAE-METER-WATER-58027	Water Meter-621 STONEHENGE DR	REINSTATE - REINSTATE	Verified Meter ID. Turned on services at Meter. Meter spins. Confirmed Meter stopped spinning.	6/19/2025	6/11/2025 8:00:00 AM
MAE-4101606	MAE-99903-CD-LAKEWOOD ST-11	11 LAKEWOOD ST	CALL OUT - CALL OUT	Emergency shut off for leak in front yard.	6/19/2025	6/10/2025 9:47:00 AM
MAE-4101610	MAE-METER-WATER-58337	Water Meter-250 DESTIN DR	REINSTATE - REINSTATE	Verified meter ID. Unlocked and turned on meter. Verified meter stopped spinning. Water services restored. Meter reading was 2099.	6/19/2025	6/11/2025 9:55:00 AM
MAE-4101614	MAE-MTR-WATER-60534	Water Meter-650 CORNWALL TERRACE	REINSTATE - REINSTATE	Water services already on. No further action needed.	6/19/2025	6/11/2025 10:34:00 AM
MAE-4101616	MAE-8040105	Water Meter-535 Argyle Ct	REINSTATE - REINSTATE	Verified Meter ID. Water services restored. Verified Meter stopped spinning.	6/19/2025	6/11/2025 10:38:00 AM
MAE-4101617	MAE-MTR-WATER-60551	Water Meter-320 AVON LN	REINSTATE - REINSTATE	Verified Meter ID. Turned on Meter. Verified Meter spins. Verified Meter stopped spinning.	6/19/2025	6/11/2025 10:42:00 AM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4101618	MAE-8040014	Water Meter-110 Anderson Dr	LK CK - LEAK CHECK	Verified meter ID. Monitored meter for leaks and found no leaks city side or customer side. Meter reading was 2475.	6/19/2025	6/11/2025 10:46:00 AM
MAE-4101619	MAE-8041892	Water Meter-620 W MIRACLE STRIP PKWY	REINSTATE - REINSTATE	Verified Meter ID. Turned on Meter. Verified Meter stopped spinning.	6/19/2025	6/11/2025 10:50:00 AM
MAE-4101620	MAE-99903-CD-ISLANDVIEW DR-5	5 ISLANDVIEW DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	6/19/2025	6/11/2025 10:56:00 AM
MAE-4101623	MAE-99903-CD-KIMBROUGH RD-14	14 KIMBROUGH RD	CUST INQ - CUSTOMER CONCERN/INQIRY	Spoke with homeowner. Informed her that the dirty water is from the broken up turbidity from the pipes from when flushing was done on 6-10-2025. Recommended the best course of action is to continually keep flushing until the water has cleared up, for it can take some time for the distribution system clear up. Flushed flushing hydrant for 10 minutes. Water was see through clear.	6/19/2025	6/11/2025 11:18:00 AM
MAE-4101624	MAE-8040177	Water Meter-698 Blackstone Rd	REINSTATE - REINSTATE	Verified meter ID. Unlocked and turned on meter. Verified meter stopped spinning. Water services restored. Meter reading was 4147.	6/19/2025	6/11/2025 11:24:00 AM
MAE-4101627	MAE-8040014	Water Meter-110 Anderson Dr	LK CK - LEAK CHECK	Re-Check re-read - Verified meter is correct. Read meter. Meter wasn't spinning indicating no leaks. Informed homeowner.	6/19/2025	6/12/2025 11:53:00 AM
MAE-4101645	MAE-99903-CD-LEE DR-251	251 LEE DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water main and services marked with blue paint and flags. Sewer mains are marked with green paint and flags. Homeowner laterals are not marked. Hand dig only. For further clarifications please get in touch water and sewer department.	6/19/2025	6/12/2025 1:24:00 PM
MAE-4101646	MAE-99903-CD-LEE DR-261	261 LEE DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water main and services marked with blue paint and flags. Sewer mains are marked with green paint and flags. Homeowner laterals are not marked. Hand dig only. For further clarifications please get in touch water and sewer department.	6/19/2025	6/11/2025 1:37:00 PM
MAE-4101647	MAE-8041418	Water Meter-14 PALMETTO DR	REINSTATE - REINSTATE	Verified meter is correct. Read meter. Unlocked curbstop and turned water on. Meter didn't stop spinning. Knocked on door and resident answered on ring camera. Informed her that meter was still spinning and asked if she'd like it to stay on or to turn off. She said to leave it on. Left water on.	6/19/2025	6/11/2025 1:44:00 PM
MAE-4101648	MTR-WATER-50809	Water Meter-1 CEDAR BLUFF	LK CK - LEAK CHECK	Verified meter is correct. Read meter. Meter wasn't spinning, indicating no leaks	6/19/2025	6/11/2025 1:54:00 PM
MAE-4101649	MAE-99903-CD-RUBY CIR-17	17 RUBY CIR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water main and services are marked with blue paint and flags. No conflict with sewer mains. Homeowner laterals not marked. Hand dig only. For further clarifications please contact water and sewer department.	6/19/2025	6/11/2025 2:03:00 PM
MAE-4101653	MAE-99903-CD-PRYOR DR	PRYOR DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewer mains marked with green paint. Sewer laterals not marked. HAND DIG ONLY	6/19/2025	6/12/2025 2:57:00 PM
MAE-4101654	MAE-99903-CD-E MIRACLE STRIP PKWY-921	921 E MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. No sewer mains on or near property. Sewer laterals not marked. HAND DIG ONLY.	6/19/2025	6/12/2025 3:11:00 PM
MAE-4101656	MAE-99903-CD-AVON LN-440	440 AVON LN	REINSTATE - REINSTATE	Verified Meter ID. Turned on Meter. Verified Meter spins. Verified Meter stopped spinning.	6/19/2025	6/12/2025 3:20:00 PM
MAE-4101658	MAE-8040091	Water Meter-365 Argyle Ct	REINSTATE - REINSTATE	Verified Meter ID. Turned on Meter. Verified Meter spins. Verified Meter stopped spinning.	6/19/2025	6/12/2025 4:09:00 PM
MAE-4101659	MAE-99903-CD-BREWER CIR-160	160 BREWER CIR	REINSTATE - REINSTATE	Verified Meter ID. Turned on Meter. Verified Meter spins. Verified Meter stopped spinning.	6/19/2025	6/12/2025 4:19:00 PM
MAE-4101660	MAE-8040382	Water Meter-240 BRYN MAWR BLVD	OCC - OCCUPANT CHANGE	Verified Meter ID. Meter already on. Meter reads 79.	6/19/2025	6/12/2025 4:24:00 PM
MAE-4101661	MAE-8041071	Water Meter-300 MARY ESTHER BLVD #22	RR & LC - REREAD METER & LEAK CHECK	Verified Meter ID. No leak detected. Meter reads 220.	6/19/2025	6/12/2025 4:29:00 PM
MAE-4101662	MAE-99903-CD-OXFORD CT-307	307 OXFORD CT	REINSTATE - REINSTATE	Verified Meter ID. Turned on Meter. Verified Meter spins. Verified Meter stopped spinning.	6/19/2025	6/12/2025 4:35:00 PM
MAE-4101663	MAE-99903-CD-RUBY CIR-47	47 RUBY CIR	REINSTATE - REINSTATE	Verified Meter ID. Turned on Meter. Verified Meter spins. Verified Meter stopped spinning.	6/19/2025	6/12/2025 4:41:00 PM
MAE-4101665	MAE-99903-CD-SHADY LN-9	9 SHADY LN	Water Line Leak - City Side	Received call on emergency line from resident at 9 Shady lane during city hall lunch hour. Contractors working on site, nicked athe water line with a shovel. Repaired water line using 1 3/4" curb stop. Water line flushed, water leak fixed	6/19/2025	6/12/2025 5:22:00 PM
MAE-4102395	MAE-METER-WATER-58302	Water Meter-250 S LORRAINE DR	REINSTATE - REINSTATE	Verified Meter ID. Turned on Meter. Verified Meter spins. Noipticed water cominfrom garage. Turned off water Meter. Left door hanger to notify customer.	6/20/2025	6/12/2025 10:48:00 AM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4102425	MAE-8041261	Water Meter-111 N LORRAINE DR	REINSTATE - REINSTATE	Verified Meter ID. Turned on Meter. Verified Meter spins. Noticed water coming from garage. Turned off water Meter. Left door hanger to notify customer.	6/20/2025	6/13/2025 2:24:00 PM
MAE-4102426	MAE-8041436	Water Meter-5 PALMETTO DR	OCC - OCCUPANT CHANGE	Verified Meter ID. Meter reads 1486.meter already on.	6/20/2025	6/12/2025 2:39:00 PM
MAE-4102427	MAE-99903-CD-W MIRACLE STRIP PKWY	W MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services marked up to Meter with blue paint and flags. Sewermains no conflict. Sewer laterals not marked. HAND DIG ONLY!!!	6/20/2025	6/13/2025 2:44:00 PM
MAE-4104582	MAE-METER-WATER-58302	Water Meter-250 S LORRAINE DR	TURN ON/REPAIRS - TURN ON FROM TEMP SHUT OFF	Verified meter information. Turned meter on. Don't hear meter spinning. Unable to obtain reading due to register magnet issue. Register needs replacement. Spoke with customer, customer states there are no leaks inside	6/26/2025	6/13/2025 11:59:00 AM
MAE-4104583	MAE-METER-WATER-58138	Water Meter-471 BRIAN CIR	REINSTATE - REINSTATE	Verified Meter ID. Turned on meter. Verified Meter spins. Verified Meter stopped spinning.	6/26/2025	6/16/2025 12:22:00 PM
MAE-4104585	MAE-METER-60294	Water Meter-3 SHAMROCK DR	REINSTATE - REINSTATE	Verified Meter ID. Turned on Meter. Verified Meter spins. Verified Meter stopped spinning.	6/26/2025	6/16/2025 12:28:00 PM
MAE-4104586	MAE-METER-WATER-59251	Water Meter-400 ARGYLE CT	OCC - OCCUPANT CHANGE	Verified Meter. Read reading. Meter reads 835.	6/26/2025	6/16/2025 12:33:00 PM
MAE-4104587	MAE-METER-60396	Water Meter-19 AZALEA DR	OCC - OCCUPANT CHANGE	Verified Meter. Read reading. Meter reads 2692.	6/26/2025	6/16/2025 12:43:00 PM
MAE-4104588	MAE-METER-WATER-59222	Water Meter-102 POINT COMFORT RD	OCC - OCCUPANT CHANGE	verified Meter. Read reading. Meter reads 388.	6/26/2025	6/16/2025 12:48:00 PM
MAE-4104589	MAE-8040012	Water Meter-100 Anderson Dr	REINSTATE - REINSTATE	Verified Meter ID. Turned on Meter. Verified Meter spins. Verified Meter stopped spinning.	6/26/2025	6/16/2025 12:52:00 PM
MAE-4104590	MAE-8041864	Water Meter-393 W MIRACLE STRIP PKWY	REINSTATE - REINSTATE	verified meter ID. Unlocked and turned on meter. Verified meter stopped spinning. Water services restored.	6/26/2025	6/17/2025 12:58:00 PM
MAE-4104592	MAE-METER-60376	Water Meter-29 RUBY CIR	REINSTATE - REINSTATE	verified meter ID. Unlocked and turned on meter. Verified meter stopped spinning. Water services restored.	6/26/2025	6/17/2025 1:16:00 PM
MAE-4104593	MAE-99903-CD-W MIRACLE STRIP PKWY-325	325 W MIRACLE STRIP PKWY	SW LN REP - SEWER LINE REPAIR	Contractor unknowingly damaged sewer gravity main due to mismarked line spot. Contractor capped both ends and backfilled. Responded to sewer back up on 6.6.25 and left vac trailer on site to pump down manhole as needed. Contractor excavated area and exposed sewer main. Sewer main repaired using 2 8" clay/pvc ferncos and 6' Of 8' pvc. Proper flows restored.	6/26/2025	6/9/2025 3:25:00 PM
MAE-4105394	MAE-METER-WATER-59345	Water Meter-725 CRESTWOOD ST	OCC - OCCUPANT CHANGE	verified meter information, water already on. Read meter.	6/27/2025	6/19/2025 4:24:00 PM
MAE-4105395	MAE-8040915	Water Meter-2 MAGNOLIA DR	OCC - OCCUPANT CHANGE	Water already on on arrival. Verified meter information. Recorded meter reading. Reading was 3618.	6/27/2025	6/19/2025 4:35:00 PM
MAE-4105396	MAE-METER-60044	Water Meter-290 ANDERSON DR	REINSTATE - REINSTATE	Verified meter ID. Unlocked and turned on meter. Verified meter stopped spinning. Water services restored. Meter reading was 1731	6/27/2025	6/20/2025 4:46:00 PM
MAE-4105397	MAE-METER-WATER-57851	Water Meter-22 OVERSTREET DR	DISCO-FB - DISCONNECT-FINAL BILL	Verified meter ID. Read final reading and locked. Water services are off.	6/27/2025	6/20/2025 5:04:00 PM
MAE-4105398	MAE-METER-WATER-57854	Water Meter-110 MARY ESTHER BLVD	CUT - CUTOFF	verified meter ID. Read final reading and locked. Water services are off.	6/27/2025	6/20/2025 5:09:00 PM
MAE-4105399	MAE-99903-CD-SHREWSBURY RD-380	380 SHREWSBURY RD	CUST INQ - CUSTOMER CONCERN/INQUIRY	Spoke with customer. Examined meter for leaks. No leaks noted. Performed data log. No alarms noted. Send work order for consumption test to ensure meter accuracy. Data log shows no indications of inaccuracies.	6/27/2025	6/20/2025 5:14:00 PM
MAE-4105400	MAE-99903-CD-SHREWSBURY RD-380	380 SHREWSBURY RD	LK CK - LEAK CHECK	Refer to City SO#0010265	6/27/2025	6/20/2025 5:19:00 PM
MAE-4106653	MAE-8041377	Water Meter-315 OXFORD CT	OCC - OCCUPANT CHANGE	Verified meter ID. Read final reading and left on.	6/30/2025	6/20/2025 12:00:00 PM
MAE-4106669	MAE-METER-WATER-59188	Water Meter-74 RUBY CIR	CONNECT - CONNECT	Verified Meter ID. Turned on Meter. Verified Meter spins. Verified Meter stopped spinning. Meter reads 3857.	6/30/2025	6/20/2025 1:52:00 PM
MAE-4106671	MAE-8041055	Water Meter-300 MARY ESTHER BLVD #10	OCC - OCCUPANT CHANGE	verified meter ID. Read final reading and left on.	6/30/2025	6/20/2025 2:18:00 PM
MAE-4106673	MAE-8041071	Water Meter-300 MARY ESTHER BLVD #22	DISCO-FB - DISCONNECT-FINAL BILL	Unable to access store. Locked and security does not have keys at this time	6/30/2025	6/20/2025 2:23:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4106674	MAE-99903-CD-ROYAL PALM DR	ROYAL PALM DR	WA/SW SPOT - WATER/SEWER LINE SPOT	All water mains and services marked by blue flags or blue paint. All sewer mains marked by green flags or green paint, sewer laterals and not marked. HAND DIG ONLY.	6/30/2025	6/20/2025 2:34:00 PM
MAE-4107053	MAE-99903-CD-MARCIA DR-174	174 MARCIA DR	CUST INQ - CUSTOMER CONCERN/INQUIRY	Water coming to the house is clear, customer states issue is with internal Plumbing due to age of house, water is colored coming out of drain in sink after Running water, not water coming out of sink.	7/1/2025	6/23/2025 11:20:00 AM
MAE-4107074	MAE-8040665	Water Meter-541 E MIRACLE STRIP PKWY	WA LLK-CITY - WATER LINE LEAK - CITY SIDE	Notified of water leak 6.9.25. Verified leak, coned off area for safety, emergency line spot called in. Repairs complete on 6.10.25. Sidewalk needs repair. Repairs made using a 2' 2" circle clamp. Repairs made without water Service disruptions. No PBWN issued. Pressures remained steady at 48psi.	7/1/2025	6/10/2025 3:31:00 PM
MAE-4107082	MAE-99903-CD-ROYAL PALM DR	ROYAL PALM DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services are marked by blue paint and flags. Sewer mains are marked by green paint or flags, laterals are not marked. HAND DIG ONLY	7/1/2025	6/20/2025 3:42:00 PM
MAE-4107085	MAE-99903-CD-W HIGHWAY 98	W HIGHWAY 98	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services are marked by blue paint and flags. Sewer mains are marked by green flags and paint, laterals are not marked. HAND DIG ONLY!!!!	7/1/2025	6/20/2025 4:00:00 PM
MAE-4107087	MAE-99903-CD-E MIRACLE STRIP PKWY	E MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	Water mains and services are marked by blue paint and flags. Sewer mains are marked by green paint and flags, laterals are not marked. HAND DIG ONLY!!!	7/1/2025	6/20/2025 4:08:00 PM
MAE-4107088	MAE-99903-CD-E HOLLYWOOD BLVD-614	614 E HOLLYWOOD BLVD	EMERG SHUT - EMERGENCY SHUTOFF	Verified Meter ID. Confirmed with plumber leak in house. Turned of water Meter.	7/1/2025	6/23/2025 4:12:00 PM
MAE-4107089	MAE-99903-CD-E HOLLYWOOD BLVD-614	614 E HOLLYWOOD BLVD	TURN ON/REPAIRS - TURN ON FROM TEMP SHUT OFF	Verified Meter ID. Turned on Meter. Confirmed with plumbers leak was fixed. No further action needed. Verified flow was still present slightly when curbstop was off. Recommend replacing curbstop.	7/1/2025	6/23/2025 4:21:00 PM
MAE-4107090	MAE-99903-CD-KATHY CT-201	201 KATHY CT	WA LLK-CITY - WATER LINE LEAK - CITY SIDE	Verified location of leak. Used vac trailer to hydroexcavate area large enough to work in. Cut out bad spot in line, and installed curbstop to reconnect line.	7/1/2025	6/19/2025 4:39:00 PM
MAE-4107620	MAE-99903-CD-SCOTTSDALE CT-126	126 SCOTTSDALE CT	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	7/2/2025	6/24/2025 10:50:00 AM
MAE-4107623	MAE-99903-CD-SHARON CT-205	205 SHARON CT	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	7/2/2025	6/24/2025 4:02:00 PM
MAE-4107637	MAE-99903-CD-BRYN MAWR BLVD-175	175 BRYN MAWR BLVD	SW BU - SEWER BACKUP	Loaded up sewer camera equipment. Verified location. Unable to access clean-outs mentioned in WO. Sewer main appears to be in backyard, no clean-outs found in front yard. No access to backyard with Lock on gate. No one answers to gain access. Will need to coordinate with customer on when we can Gain access.	7/2/2025	6/24/2025 1:07:00 PM
MAE-4107639	MAE-99903-CD-MARY ESTHER BLVD	MARY ESTHER BLVD	WA/SW SPOT - WATER/SEWER LINE SPOT	Entire area marked in accordance with technical drawing. Hand dig only. Customer laterals are not included.	7/2/2025	6/24/2025 1:14:00 PM
MAE-4107642	MAE-99903-CD-E MIRACLE STRIP PKWY-250	250 E MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Repeat ticker, refreshed as necessary.	7/2/2025	6/24/2025 1:18:00 PM
MAE-4107647	MAE-99903-CD-MARY ESTHER BLVD	MARY ESTHER BLVD	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly.	7/2/2025	6/24/2025 1:56:00 PM
MAE-4107648	MAE-99903-CD-W HIGHWAY 98	W HIGHWAY 98	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Used address "W Highway 98" due to "US 98" or "DOOLITTLE BLVD" addresses not being available in MC.	7/2/2025	6/24/2025 2:04:00 PM
MAE-4107650	MAE-99903-CD-E MIRACLE STRIP PKWY-931	931 E MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	verified location. Located all mains and services, marked with paint and flags accordingly.	7/2/2025	6/24/2025 2:09:00 PM
MAE-4107651	MAE-99903-CD-SHADY LN-7	7 SHADY LN	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	7/2/2025	6/24/2025 2:14:00 PM
MAE-4107652	MAE-99903-CD-MAGNOLIA DR-2	2 MAGNOLIA DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	7/2/2025	6/24/2025 2:25:00 PM
MAE-4107653	MAE-99903-CD-RUBY CIR-44	44 RUBY CIR	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	7/2/2025	6/24/2025 2:42:00 PM
MAE-4107657	MAE-99903-CD-MARY	120 MARY ESTHER BLVD	LK CK - LEAK CHECK	Verified meter ID. Monitored meter for leaks and found no leaks city side or customer side.	7/2/2025	6/24/2025 3:02:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
		ESTHER BLVD-120				
MAE-4107660	MAE-99903-CD-KATHY CT-201	201 KATHY CT	CUST INQ - CUSTOMER CONCERN/INQUIRY	verified city side leak, coned off area. Called in emergency line spots. Scheduled repair.	7/2/2025	6/19/2025 4:46:00 PM
MAE-4108079	MAE-99903-CD-W HIGHWAY 98	W HIGHWAY 98	WA/SW SPOT - WATER/SEWER LINE SPOT	Spoke with contact listed, informed area is already marked and explained Water utility main dead ends a few hundred feet west of intersection On Southside of 98. Contractor states work is scheduled for 6.24.25.	7/3/2025	6/23/2025 2:59:00 PM
MAE-4108080	MAE-METER-WATER-59370	Water Meter-159 BREWER CIR	LK CK - LEAK CHECK	Verified meter ID. Attempted to remove water from meter box, more water slowly back fills. Tested water for chlorine and find no chlorine to water. Notice yard has sprinkler system. Not sure if sprinkler system is leaking, but it is not drinking water in meter box. No leaks city side, or customer side.	7/3/2025	6/24/2025 3:09:00 PM
MAE-4108082	MAE-8041366	Water Meter-268 OXFORD CT	REPL CURB - REPLACE CURBSTOP	Verified Meter ID. Replaced curbstop. Used one 3/4 inch poly to Meter curbstop, one 3/4 inch poly to poly coupler, and 3 foot of 3/4 inch poly line.	7/3/2025	6/25/2025 3:21:00 PM
MAE-4108083	MAE-99903-CD-SHREWSBURY RD-420	420 SHREWSBURY RD	CUST INQ - CUSTOMER CONCERN/INQUIRY	Verified meter ID. Curbstop had some leakage. Re-seated curbstop and all water appears to stop. No further action required at this time.	7/3/2025	6/24/2025 3:58:00 PM
MAE-4108084	MAE-99903-CD-SHREWSBURY RD-650	650 SHREWSBURY RD	WA/SW SPOT - WATER/SEWER LINE SPOT	Line Spot conducted in accordance with technical drawing, hand dig. Only customers customers laterals are not included.	7/3/2025	6/25/2025 4:07:00 PM
MAE-4108085	MAE-8041354	Water Meter-229 OXFORD CT	REM LOK - REMOVE LOCK AND TURN ON	Verified meter is correct. Read meter. Unlocked water and turned on. Meter stopped spinning	7/3/2025	6/26/2025 5:06:00 PM
MAE-4109120	MAE-METER-60002	Water Meter-31 KOHLER DR	OCC - OCCUPANT CHANGE	Verified meter is correct, water was already on before arrival. Read meter, left water on	7/4/2025	6/26/2025 7:47:00 AM
MAE-4109172	MAE-99903-CD-S LORRAINE DR-311	311 S LORRAINE DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	7/4/2025	6/27/2025 1:27:00 PM
MAE-4109173	MAE-99903-CD-ANNABELLE DR-261	261 ANNABELLE DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	7/4/2025	6/27/2025 1:34:00 PM
MAE-4109174	MAE-99903-CD-BRIAN CIR-245	245 BRIAN CIR	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	7/4/2025	6/27/2025 1:38:00 PM
MAE-4109175	MAE-99903-CD-BRYN MAWR BLVD-640	640 BRYN MAWR BLVD	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	7/4/2025	6/27/2025 1:46:00 PM
MAE-4109176	MAE-99903-CD-STONEHENGE DR-641	641 STONEHENGE DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	7/4/2025	6/27/2025 1:51:00 PM
MAE-4109177	MAE-99903-CD-MAGNOLIA DR-17	17 MAGNOLIA DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	7/4/2025	6/27/2025 4:50:00 PM
MAE-4109179	MAE-99903-CD-POINT COMFORT RD-102-303602	102 POINT COMFORT RD	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter. No sewer laterals are included. Hand dig only.	7/4/2025	6/27/2025 2:08:00 PM
MAE-4109180	MAE-99903-CD-E MIRACLE STRIP PKWY	E MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	Verified location. Located all mains and services, marked with paint and flags accordingly. Marked water up to meter when applicable, no sewer laterals are included. Hand dig only.	7/4/2025	6/27/2025 2:39:00 PM
MAE-4109183	MAE-99903-CD-ROSERITA PLACE-30	30 ROSERITA PLACE	WA/SW SPOT - WATER/SEWER LINE SPOT	Marked services up to Meter with blue paint and flags. Sewer mains no conflict. Sewer laterals not marked. HAND DIG ONLY!!!	7/4/2025	6/27/2025 3:21:00 PM
MAE-4109184	MAE-99903-CD-DAWN LN-290	290 DAWN LN	WA/SW SPOT - WATER/SEWER LINE SPOT	Water services marked up to Meter with blue paint and flags. Sewer mains no conflict. Sewer laterals not marked. HAND DIG ONLY!!!	7/4/2025	6/27/2025 3:25:00 PM
MAE-4109185	MAE-MTR-WATER-60631	Water Meter-186 MIRAMAR ST	OCC - OCCUPANT CHANGE	Verified meter ID. Read final reading and left on.	7/4/2025	6/27/2025 3:27:00 PM
MAE-4109186	MAE-99903-CD-AZALEA DR-18	17 AZALEA DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water services marked up to Meter with blue paint and flags. Sewer mains no conflict. Sewer laterals not marked. HAND DIG ONLY!!!	7/4/2025	6/27/2025 3:31:00 PM
MAE-4109187	MAE-99903-CD-W MIRACLE STRIP PKWY-297-A	297 W MIRACLE STRIP PKWY A	CUST INQ - CUSTOMER CONCERN/INQUIRY	Verified location. Materials left are not from Water/Sewer department. Appears from contractors Doing sidewalk and driveway repairs. Not sure whom to contact on that.	7/4/2025	6/27/2025 3:35:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4109188	MAE-99903-CD-SHADY LN-9	9 SHADY LN	WA/SW SPOT - WATER/SEWER LINE SPOT	Water services marked up to Meter with blue paint and flags. Sewer mains no conflict. Sewer laterals not marked. HAND DIG ONLY!!!	7/4/2025	6/27/2025 3:38:00 PM
MAE-4109190	MAE-99903-CD-BRYN MAWR BLVD-175	175 BRYN MAWR BLVD	SW BU - SEWER BACKUP	Contacted customer, customer gave permission to enter backyard And provided code for entry. Performed camera inspection of customer sewer Lateral to main sewer line connection. 130'. No major issues noted, small signs Of minor root intrusion on city side terracotta joints, does not prevent free flowing conditions. Found potential area of concern on customer side. There is a clean out that has been damaged and is exposed with no cap. Area was buried under dirt, excess dirt entering sewer lateral will cause back ups. Marked area with green flags, clean out needs to be reinstalled. No blockages noted from clean out to city sewer main. If customer continues to notice drainage issues, issue is prior to areas inspected.	7/4/2025	6/27/2025 3:57:00 PM
MAE-4109191	MAE-MTR-WATER-60623	Water Meter-108 MONTGOMERY ST B	LK CK - LEAK CHECK	Verified meter is correct. Read meter. Meter wasn't spinning, indicating no leaks.	7/4/2025	6/27/2025 4:02:00 PM
MAE-4109192	MAE-99903-CD-E MIRACLE STRIP PKWY-797	797 E MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	Water services marked up to Meter with blue paint and flags. Sewer mains no conflict. Sewer laterals not marked. HAND DIG ONLY!!!	7/4/2025	6/27/2025 4:13:00 PM
MAE-4109193	MAE-8041710	Water Meter-380 SHREWSBURY RD	WA CONS TEST - WATER CONSUMPTION TEST	Verified meter ID. Ran consumption test. Initial reading 439161, test 1=439166, test 2=439171. Test 3= 439176. Passed all tests.	7/4/2025	6/27/2025 4:17:00 PM
MAE-4109194	MAE-99903-CD-MIRAMAR DR	MIRAMAR DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water main and services marked with blue paint. No conflicts with sewer main. Homeowner laterals not marked. HAND DIG ONLY!	7/4/2025	6/27/2025 4:19:00 PM
MAE-4109195	MAE-99903-CD-BRIAN CIR-231	231 BRIAN CIR	CUST INQ - CUSTOMER CONCERN/INQUIRY	Small leak on city side, bubbling at road/curb location, water main is located on opposite side of road. Likely service line leak.	7/4/2025	6/27/2025 4:22:00 PM
MAE-4109196	MAE-99903-CD-MARCIA DR-195	195 MARCIA DR	WA/SW SPOT - WATER/SEWER LINE SPOT	Water main and services are marked with blue paint and flags. No conflicts with sewer mains. Homeowner laterals are not marked. HAND DIG ONLY!	7/4/2025	6/27/2025 4:25:00 PM
MAE-4109198	MAE-99903-CD-E MIRACLE STRIP PKWY-809	809 E MIRACLE STRIP PKWY	WA/SW SPOT - WATER/SEWER LINE SPOT	Water main and services marked with blue paint and flags. No conflicts with Sewer main. Homeowner laterals are not marked. HAND DIG ONLY!!	7/4/2025	6/27/2025 4:28:00 PM
MAE-4109199	MTR-WATER-50819	Water Meter-185 MIRAMAR ST	MS - METER SWAP	New Meter info: Reading - 00000, ID# 95946885, Serial #: 95946885, Brand - Sensus	7/4/2025	6/27/2025 4:38:00 PM
MAE-4109200	MAE-99903-CD-SHAMROCK DR-7	7 SHAMROCK DR	DATA LOG - PULL READING LOG	verified meter ID. Ran Data Log.	7/4/2025	6/27/2025 4:45:00 PM
MAE-4110708	MAE-W-SAFETY-HYDRANTS-F-7272	Fire Hydrant	ZERO READING - MISSED READING	verified meter ID. Read reading.	7/30/2025	6/27/2025 7:57:00 AM
MAE-4110709	MAE-MTR-WATER-60568	Water Meter-2 NORTH ST	LK CK - LEAK CHECK	Verified Meter ID. Customer Leak detected. Notified customer.	7/7/2025	6/27/2025 8:01:00 AM
MAE-4110727	MAE-8040889	Water Meter-220 LEE DR	DISCO-FB - DISCONNECT-FINAL BILL	verified meter ID. Read final reading and locked. Water services are off.	7/7/2025	6/27/2025 9:49:00 AM
MAE-4110730	MAE-8040628	Water Meter-111 E MIRACLE STRIP PKWY	LK CK - LEAK CHECK	Verified Meter ID. Customer Leak detected. Notified customer of possible leak.	7/7/2025	6/27/2025 10:13:00 AM
MAE-4110733	MAE-8040273	Water Meter-381 Brian Cir	ZERO READING - MISSED READING	Verified Meter ID. Meter reads 0000.	7/7/2025	6/30/2025 10:26:00 AM
MAE-4110751	MAE-8040282	Water Meter-460 Brian Cir	ZERO READING - MISSED READING	Verified Meter ID. Meter read 31.	7/7/2025	6/30/2025 12:48:00 PM
MAE-4110752	MAE-METER-WATER-59188	Water Meter-74 RUBY CIR	ZERO READING - MISSED READING	Verified Meter. Meter reads 3861.	7/7/2025	6/30/2025 12:57:00 PM
MAE-4110754	MAE-METER-WATER-58374	Water Meter-19 RUBY CIR	ZERO READING - MISSED READING	Verified Meter. Meter reads 2570.	7/7/2025	6/30/2025 1:06:00 PM
MAE-4110757	MAE-MTR-WATER-60573	Water Meter-23 RUBY CIR	DISCO-FB - DISCONNECT-FINAL BILL	Due to rain Meter completely submerged in water. Meter reads 151. Meter turned off and locked.	7/7/2025	6/30/2025 1:16:00 PM
MAE-4110759	MAE-8040453	Water Meter-17 CASWELL CIR	ZERO READING - MISSED READING	Verified Meter. Meter reads 55.	7/7/2025	6/30/2025 1:30:00 PM
MAE-4110760	MAE-8040151	Water Meter-33 Azalea Dr	RR-MISC - REREAD MISC	Verified Meter ID. Current reading is 7036. Turned on spicket. Confirmed Meter does not spin. Recommend replacing Meter.	7/7/2025	6/30/2025 1:55:00 PM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4110762	MAE-MTR-WATER-60490	Water Meter-281 W MIRACLE STRIP PKWY	RR-MISC - REREAD MISC	Verified meter ID. Wand always drops first digit. Read reading. Meter reading was 11163.	7/7/2025	6/30/2025 1:58:00 PM
MAE-4110766	MAE-8041032	Water Meter-201 MARY ESTHER BLVD	DISCO-FB - DISCONNECT-FINAL BILL	Meter turned off and locked. Meter reads 43309	7/7/2025	6/30/2025 2:01:00 PM
MAE-4110768	MAE-8041435	Water Meter-4 PALMETTO DR	RR-MISC - REREAD MISC	Verified meter ID. Scanner always drops first digit. Read reading. Meter reading was 10025.	7/7/2025	6/30/2025 2:04:00 PM
MAE-4110771	MAE-8041512	Water Meter-16 ROSERITA PL	RR-MISC - REREAD MISC	verified meter is correct. Read meter. Meter reading is 8115.	7/7/2025	6/30/2025 2:10:00 PM
MAE-4110773	MAE-8041219	Water Meter-178 MIRAMAR ST	RR-MISC - REREAD MISC	verified meter ID. Read reading.	7/7/2025	6/30/2025 2:18:00 PM
MAE-4110776	MAE-8041772	Water Meter-492 SOUNDVIEW COURT	OCC - OCCUPANT CHANGE	Verified Meter. Meter reads 121.	7/7/2025	6/30/2025 2:22:00 PM
MAE-4110777	MAE-MTR-WATER-60578	Water Meter-18 ROSERITA PL	RR-MISC - REREAD MISC	Verified meter ID. Read reading. Reading was 385.	7/7/2025	6/30/2025 2:25:00 PM
MAE-4110778	MAE-8040513	Water Meter-708 CRESTWOOD ST	RR-MISC - REREAD MISC	verified meter is correct. Read meter. Meter read 287.	7/7/2025	6/30/2025 2:34:00 PM
MAE-4110779	MAE-8040126	Water Meter-405 Avon Ln	RR-MISC - REREAD MISC	verified meter is correct. Read meter.	7/7/2025	6/30/2025 2:43:00 PM
MAE-4110780	MAE-METER-WATER-14586	Water Meter-14 ROSERITA PL	RR-MISC - REREAD MISC	verified meter ID, read reading, reading was 5411	7/7/2025	6/30/2025 2:47:00 PM
MAE-4110781	MAE-8040615	Water Meter-20 E LANE DR	RR-MISC - REREAD MISC	Verified meter ID. Read reading. Meter reading was 6812.	7/7/2025	6/30/2025 2:52:00 PM
MAE-4110782	MAE-8040394	Water Meter-420 BRYN MAWR BLVD	RR-MISC - REREAD MISC	verified meter is correct, read meter, meter read 167.	7/7/2025	6/30/2025 2:55:00 PM
MAE-4110785	MAE-METER-WATER-59159	Water Meter-711 MARCIA CIR	RR-MISC - REREAD MISC	Verified Meter ID. Meter currently reads 163	7/7/2025	6/30/2025 3:00:00 PM
MAE-4110786	MAE-8040127	Water Meter-415 Avon Ln	RR-MISC - REREAD MISC	Verified Meter. Meter reads 7450	7/7/2025	6/30/2025 3:21:00 PM
MAE-4110787	MAE-METER-WATER-59336	Water Meter-430 SHREWSBURY RD	RR-MISC - REREAD MISC	Verified Meter. Meter reads 292.	7/7/2025	6/30/2025 3:26:00 PM
MAE-4110790	MAE-METER-WATER-58209	Water Meter-865 E MIRACLE STRIP PKWY	RR-MISC - REREAD MISC	Verified meter ID. Read reading. Meter read 2518.	7/7/2025	6/30/2025 3:52:00 PM
MAE-4110791	MAE-8040400	Water Meter-479 BRYN MAWR BLVD	METER QUERY - METER QUERY	Verified meter is correct. Read meter. Meter is installed correctly. Meter is operating correctly. However meter needs to rollover before it starts reading double digit readings. Reading was 99995	7/7/2025	6/30/2025 4:01:00 PM
MAE-4110792	MAE-8040373	Water Meter-174 BRYN MAWR BLVD	RR-MISC - REREAD MISC	verified meter ID, read meter, meter read 7670.	7/7/2025	6/30/2025 4:04:00 PM
MAE-4110793	MAE-8041712	Water Meter-400 SHREWSBURY RD	RR-MISC - REREAD MISC	verified meter is correct. Read meter. Meter read 7560.	7/7/2025	6/30/2025 4:12:00 PM
MAE-4110794	MAE-8040990	Water Meter-144 MARY ESTHER BLVD STE 18	RR-MISC - REREAD MISC	Verified Meter ID. Meter reads 66995.	7/7/2025	6/30/2025 4:16:00 PM
MAE-4110795	MAE-8041004	Water Meter-151 MARY ESTHER BLVD STE 307	ZERO READING - MISSED READING	Verified Meter ID. Meter reads 0000. Property appears vacant.	7/7/2025	6/30/2025 4:22:00 PM
MAE-4110796	MAE-8040005	Water Meter-106 Andalusia Rd	RR-MISC - REREAD MISC	verified meter ID, read meter, meter read 8485	7/7/2025	6/30/2025 4:26:00 PM
MAE-4110797	MAE-8041837	Water Meter-101 W MIRACLE STRIP PKWY	RR-MISC - REREAD MISC	verified meter ID, read meter, meter read 5565	7/7/2025	6/30/2025 4:30:00 PM
MAE-4110798	MAE-METER-WATER-59224	Water Meter-125 BRYN MAWR BLVD	RR-MISC - REREAD MISC	verified meter ID, read reading, meter read 1418.	7/7/2025	6/30/2025 4:44:00 PM
MAE-4111781	MAE-8040655	Water Meter-350 E MIRACLE STRIP PKWY	RR-MISC - REREAD MISC	verified meter is correct. Read meter. Meter read 57666.	7/8/2025	6/30/2025 10:14:00 AM
MAE-4111791	MAE-8040683	Water Meter-841 E MIRACLE STRIP PKWY #1&2	ZERO READING - MISSED READING	Verified Meter ID. Meter reads 22.	7/8/2025	6/30/2025 10:31:00 AM
MAE-4111795	MAE-8041232	Water Meter-12 MISTY WATER LN	RR-MISC - REREAD MISC	Verified meter ID. Read reading. Meter read 3063.	7/8/2025	6/30/2025 10:40:00 AM

Work Order #	Asset ID	Asset Name	Reason	Labor Report	Target Date	Complete Date
MAE-4111798	MAE-8040155	Water Meter-6 Azalea Dr	CONNECT - CONNECT	Verified meter ID. Water meter already unlocked and on. Read reading. Meter reading was 280.	7/8/2025	6/30/2025 11:05:00 AM
MAE-4111802	MAE-8041825	Water Meter-221 W LORRAINE DR	RR-MISC - REREAD MISC	verified meter is correct, read meter, meter reading was 670.	7/8/2025	6/30/2025 11:20:00 AM
MAE-4111803	MAE-8040761	Water Meter-4 HAMPTON CT	RR-MISC - REREAD MISC	Verified meter ID. Always drops first digit. Read reading. Meter reading was 10265.	7/8/2025	6/30/2025 11:23:00 AM
MAE-4111804	MAE-METER-60387	Water Meter-134 SCOTTSDALE DR	RR & LC - REREAD METER & LEAK CHECK	Verified Meter ID. No leak detected. Spoke with customer. Line was apparently struck late may early June when drainage ditch was being installed. Customer has video for reference.	7/8/2025	6/30/2025 11:28:00 AM
MAE-4111817	MAE-METER-60397	Water Meter-251 MARY ESTHER BLVD STE C1	RR-MISC - REREAD MISC	verified meter is correct. Read meter. Replaced broken sensor bracket. Meter reading read 2466.	7/8/2025	6/30/2025 12:03:00 PM
MAE-4111819	MTR-WATER-48682	Water Meter-1 LANE DR	RR-MISC - REREAD MISC	Verified Meter ID. No leak detected. Meter reading was 452.	7/8/2025	6/30/2025 12:07:00 PM
MAE-4111821	MAE-METER-WATER-59224	Water Meter-125 BRYN MAWR BLVD	LK CK - LEAK CHECK	Verified meter ID. Monitored meter for leaks and found no leaks city side. Do find meter spinning, potential leak. No one answers door to verify all water sources are off.. Left door hanger on findings. Meter reading was 1429.	6/30/2025	6/30/2025 12:12:00 PM
MAE-4111823	MAE-8041612	Water Meter-120 SCOTTSDALE CT	RR & LC - REREAD METER & LEAK CHECK	Verified meter is correct. Read meter. Watched meter for 5 minutes. Meter didn't spin. No leaks indicated. Replaced broken sensor bracket. Meter reading was 4709.	7/8/2025	6/30/2025 12:20:00 PM
MAE-4111830	MAE-METER-WATER-59224	Water Meter-125 BRYN MAWR BLVD	CUST INQ - CUSTOMER CONCERN/INQUIRY	Verified location. Spoke with owner and they exercised the curbstop and then noticed leaking. I was able to re-seat curbstop so it wasn't leaking, but further exercising it may leak again. This has nothing to do with customer side leak and I showed the home owner too. However, I would recommend replacing curbstop.	7/8/2025	6/30/2025 12:40:00 PM
MAE-4111833	MAE-METER-WATER-59165	Water Meter-705 MARCIA CIR	CUST INQ - CUSTOMER CONCERN/INQUIRY	Verified meter ID. Curbstop is older gas valve and leaking. Attempted to re-seat but not all the way. Small leak still present. Recommend replacing curbstop.	7/8/2025	6/30/2025 12:43:00 PM
MAE-4121858	MAE-8041000	Water Meter-151 MARY ESTHER BLVD STE 301	MS - METER SWAP	new sensus meter installed, new reading is zero, and new meter ID/Serial - 95946920.	7/24/2025	6/2/2025 3:14:00 PM

Service Request - 270 Total:

MINUTES
REGULAR MEETING
of THE MARY ESTHER CITY COUNCIL
July 7, 2025 - 6:00 PM
195 Christobal Road – North, Mary Esther, FL 32569

CITY COUNCIL PRESENT

Chris Stein, Mayor
April Sutton, Councilmember
Susan Coxwell, Councilmember
Bernie Oder, Mayor Pro Tem
Larry Carter, Councilmember (Virtual)
Richard Lawson, Councilmember

CITY STAFF PRESENT

Jared Cobb, City Manager
Hayward Dykes, City Attorney
Dillon Morris, City Clerk
Kelvin Cherry, Code Compliance Officer
Heather Day, Finance Director
Shawn Lindsey, Public Works Director

OTHERS PRESENT

Chad Rewis, OSCO Captain
Jeff Wagner, OCWFD Chief

1. INVOCATION

No invocation was given.

2. CALL TO ORDER

Mayor Stein called the meeting to order at 6:00 p.m.

3. PLEDGE OF ALLEGIANCE

Mayor Stein led the Pledge of Allegiance.

4. ROLL CALL

The City Clerk called the roll as reflected above. Mayor Stein asked for a motion for Councilmember Carter to participate virtually. Councilmember Coxwell initiated the motion, which was seconded by Councilmember Sutton. The motion passed unanimously.

RESULT:	**PASSED (4-0)**
MOVER:	Councilmember Susan Coxwell
SECOND:	Councilmember April Sutton
AYES:	Bernie Oder, April Sutton, Richard Lawson, Susan Coxwell
NAYS:	None

5. APPROVAL OF THE AGENDA

Mayor Stein asked if the council wished to make any changes to the agenda. Hearing none, Mayor Stein asked for a motion. Councilmember Lawson initiated the motion, seconded by Councilmember Coxwell. The motion passed unanimously.

RESULT:	**PASSED (5-0)**
MOVER:	Councilmember Richard Lawson
SECOND:	Councilmember Susan Coxwell
AYES:	Larry Carter, Bernie Oder, April Sutton, Richard Lawson, Susan Coxwell
NAYS:	None

6. SPECIAL PRESENTATIONS

6.1. Yard of the Month

The council was presented with the nominations for Yard of the Month. After reviewing, Councilmember Coxwell motioned to select 250 Anderson Dr. as the yard of the month for July 2025, seconded by Councilmember Carter. The motion passed unanimously.

RESULT:	**PASSED (5-0)**
MOVER:	Councilmember Susan Coxwell
SECOND:	Councilmember Larry Carter
AYES:	Larry Carter, Bernie Oder, April Sutton, Richard Lawson, Susan Coxwell
NAYS:	None

7. CONSENT AGENDA

Mayor Stein asked if the council wished to make any changes to the consent agenda. Hearing none, Mayor Stein asked for a motion. Councilmember Sutton initiated the motion, seconded by Councilmember Lawson. The motion passed unanimously.

RESULT:	**PASSED (5-0)**
MOVER:	Councilmember April Sutton
SECOND:	Councilmember Richard Lawson
AYES:	Larry Carter, Bernie Oder, April Sutton, Richard Lawson, Susan Coxwell
NAYS:	None

7.1. Financial Report

7.2. Public Works Report

7.3. Library Report

7.4. Fire Department Report

7.5. Community Development Report

7.6. Jacobs Report

7.7. Law Enforcement Report

7.8. Minutes of the June 2nd, 2025, Local Planning Agency Meeting

7.9. Minutes of the June 2nd, 2025, Regular Council Meeting

7.10. Minutes of the June 16th, 2025, Special Council Meeting

8. CITIZENS WHO HAVE REQUESTED TO BE PLACED ON THE AGENDA

None.

9. PUBLIC COMMENT (NON-AGENDA ITEMS)

Claude Thomas, 9 Magnolia Dr, thanked the council, city manager, and city of Mary Esther for looking after the citizens with the recent water situation. He thanked Councilmember Sutton for calling them quickly when it happened.

Wiebke Anderson, 2 Azalea Dr, stated she was thoroughly informed and notified during the incident and thanked everyone for their work.

Mayor Pro Tem Oder reminded Mayor Stein about comments about non-agenda items.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

11.1. City Manager Evaluation Process and Instrument

Walt Hanline, National Center for Executive Leadership &School Board Development, provided an overview of the city manager evaluation process, discussing the process, the mayor and council's meetings, and the documents needing to be filled out.

11.2. Resolution 25-07, Citizen of the Year Program

City Clerk Morris discussed the changes to the citizen of the year program and the timeline for the applications to be awarded. He asked if there were any more comments. Hearing none, Mayor Stein asked him to read the title of the resolution. City Clerk Morris read Resolution 25-07. Mayor Stein asked for a motion to approve Resolution 25-07. Councilmember Coxwell initiated the motion, seconded by Councilmember Oder. The motion passed unanimously.

RESULT:	**PASSED (5-0)**
MOVER:	Councilmember Susan Coxwell
SECOND:	Mayor Pro Tem Bernie Oder
AYES:	Larry Carter, Bernie Oder, April Sutton, Richard Lawson, Susan Coxwell
NAYS:	None

11.3. Resolution 25-08, Repeal and Adopt Updated FEMA Compliant Purchasing Policy

Heather Day, Finance Director, provided the background of Resolution 25-08 and the new purchase policy procedures. Mayor Stein asked if there were any comments. Hearing none, he asked City Clerk Morris to read the title. City Clerk Morris read the title of Resolution 25-08. Mayor Stein asked for a motion to approve Resolution 25-08, approving an updated purchasing policy. Councilmember Sutton initiated the motion, seconded by Councilmember Lawson. The motion passed unanimously.

RESULT:	**Passed (5-0)**
MOVER:	Councilmember April Sutton
SECOND:	Councilmember Richard Lawson
AYES:	Larry Carter, Bernie Oder, April Sutton, Richard Lawson, Susan Coxwell
NAYS:	None

11.4. Appointment of FLC Annual Conference Voting Delegate

Mayor Stein asked who the FLC Annual Conference voting delegate was previously with Councilmember Sutton stating it was her. Mayor Stein asked if everyone wanted her to be the delegate again. Councilmember Sutton asked if everyone was in favor of approving the FLC By-Laws, as she was voting in favor of it, with everyone being in favor. Mayor Stein asked for a motion to appoint Councilmember Sutton as the City of Mary Esther's 2025 FLC Annual Conference Voting Delegate. Councilmember Lawson initiated the motion, seconded by Councilmember Coxwell. The motion passed unanimously.

RESULT:	**PASSED (5-0)**
MOVER:	Councilmember Richard Lawson
SECOND:	Councilmember Susan Coxwell

AYES:	Larry Carter, Bernie Oder, April Sutton, Richard Lawson, Susan Coxwell
NAYS:	None

11.5. Azalea Park Update

Shawn Lindsey, Public Works Director, provided the overview of the Azalea Park update, talking about sealcoating, the new streetsweeper, crack sealing, infrared patching, the street sweeping route, repairing and constructing new sidewalks, eliminating weeds, the spray/squeegee machine, wood being transformed into picnic tables and benches for Azalea Park, the completed and planned activities, the clearing and preparing of the trail, the day of service planting, and the decision between composted granite or a kinetic recreation walking trail. Councilmember Sutton asked which would last longer, with Public Works Director Lindsey saying they would both last long, but they have different maintenance needs. Councilmember Sutton asked what the current budget is for the project, with City Manager Cobb stating this purchase would need an adjustment. Councilmember Carter asked if any other local communities used the materials, but Public Works Director Lindsey stated the county is not using either material. Mayor Stein asked if there was any more discussion. Hearing none, Mayor Stein asked for a motion to approve the rubber path. Councilmember Coxwell initiated the motion, seconded by Councilmember Sutton. The motion passed unanimously.

RESULT:	**PASSED (5-0)**
MOVER:	Councilmember Susan Coxwell
SECOND:	Councilmember April Sutton
AYES:	Larry Carter, Bernie Oder, April Sutton, Richard Lawson, Susan Coxwell
NAYS:	None

11.6. Animal Control Contract Update

City Manager Cobb provided an update on the animal control contract, discussing that Walton and Santa Rosa counties could not provide service, Crestview most likely would not, the county is in discussion with PAWS, the municipalities' positions on rates, or if the proposed contract is still open to acceptance from PAWS. Councilmember Carter asked what to do if there is an animal emergency. City Manager Cobb stated that if there is an imminent threat, call 911; however, the Okaloosa County Sheriff is not animal control for lost or stray animals. Councilmember Sutton asked about the issue of double taxation, with City Attorney Dykes stating this has been brought up in years past with many municipalities, with him saying the county pays for their service, not the municipalities. He added that there are no alternatives to animal control. Councilmember Sutton discussed not liking their books not being open, and the executive director not coming to council meetings to talk to the council. Mayor Stein asked if the county's contract includes or excludes municipality populations, with City Attorney Dykes stating it excludes them. Councilmember Oder discussed PAWS being a non-profit and that they are under different rules and laws than an LLC. Councilmember Carter asked if anyone could see their books, with City Attorney Dykes stating that anyone could request certain things from their records. Councilmember Sutton proposed waiting to see what the county does and if they enter into a contract, trying to negotiate a contract with PAWS.

Marolyn Ost, 145 Scottsdale Dr, discussed her dissatisfaction with the executive director not coming to speak with the council, and if legal action could be pursued for not honoring a 90-day cancellation clause. City Attorney Dykes stated the city could threaten lawsuits, but it would not be cost-effective. Mrs. Ost asked if citizens could bring animals to PAWS. City Attorney Dykes stated they could try but they are not under obligation to take them.

11.7. Boil Water Notice Debriefing and Update

City Manager Cobb provided an update on the boil water notice, discussing the background of how the event happened, challenges with communications, notifying local media outlets,

updating phone numbers, and the cost of the incident. Ernie Nolan, Jacobs, discussed more in depth the decision of cutting the water off, sand in the water, water pressure, not having a shut off valve, contractors bulldozing over the city's shut off valves, and why they could not isolate the line. Mayor Stein asked if the new hydrant has a shut-off valve, and Mr. Nolan discussed whether it does now. He added that some now have shut-off valves, but some do not. Councilmember Carter asked if anything could be placed around hydrants to protect them. Mr. Nolan said FDOT prohibits that. Councilmember Coxwell asked about the testing with Mr. Nolan, stating that FDEP has many requirements to be completed before turning the water back on. Councilmember Sutton commended Jacobs for their work and dedication.

Wiebke Anderson, 2 Azalea Dr, asked how high the insurance claim would be, with City Manager Cobb stating that the number is hard to figure out while still trying to add everything together. She asked if small businesses would have claims. City Attorney Dykes did not comment on whether they would have a claim or not, but said they would have to pursue it individually. Councilmember Sutton urged citizens to update their contact information with the city for emergencies like this.

12. COUNCILS' STANDING COMMITTEE STATUS REPORTS

Councilmember Sutton wished the mayor a happy birthday and thanked Jacobs and city staff for their work during the water incident.

Councilmember Coxwell seconded Councilmember Sutton's comments.

Councilmember Lawson talked about the library's summer programs and corrected himself about a comment from the previous meeting.

Mayor Stein discussed the change of command ceremony and the upcoming Northwest Florida League of Cities dinner.

Councilmember Carter discussed his daughter's now out-patient status but that he would still be in Texas through August. He also asked if the mayor would consider a letter of appreciation for Jacobs and city staff for their work during the water incident. Mayor Stein stated he would discuss the city clerk about that.

Councilmember Oder discussed the library co-operative meeting and the Florida League of Mayors regional roundtable.

13. OTHER COMMENTS

City Attorney Dykes had no additional comments.

City Clerk Morris discussed the council checking their mailboxes, their cybersecurity and ethics training, and the upcoming Florida Association of City Clerks conference.

City Manager Cobb discussed the city being awarded grants.

14. ADJOURN

The council meeting adjourned at 7:38 p.m.

Minutes approved at the _____ meeting.

_____

Dillon Morris, City Clerk

MINUTES
SPECIAL MEETING
of THE MARY ESTHER CITY COUNCIL
July 21, 2025 - 6:00 PM
195 Christobal Road – North, Mary Esther, FL 32569

CITY COUNCIL PRESENT

Chris Stein, Mayor
April Sutton, Councilmember
Susan Coxwell, Councilmember
Bernie Oder, Mayor Pro Tem
Larry Carter, Councilmember (Virtual)
Richard Lawson, Councilmember

CITY STAFF PRESENT

Jared Cobb, City Manager
Hayward Dykes, City Attorney
Dillon Morris, City Clerk
Hunter Murphy, Library Director
Heather Day, Finance Director
Kelvin Cherry, Code Compliance Officer
Shawn Lindsey, Public Works Director
Tyler Reed, Community Development Director

OTHERS PRESENT

1. INVOCATION

Councilmember Carter gave the invocation.

2. CALL TO ORDER

The meeting was slightly delayed due to technical difficulties. Mayor Stein called it to order at 6:07 p.m.

3. PLEDGE OF ALLEGIANCE

Mayor Stein led the Pledge of Allegiance.

4. ROLL CALL

The City Clerk called the roll as reflected above. Mayor Stein asked for a motion for Councilmember Carter to participate virtually. Councilmember Sutton initiated the motion, seconded by Councilmember Coxwell. The motion passed unanimously.

RESULT:	**PASSED (4-0)**
MOVER:	Councilmember April Sutton
SECOND:	Councilmember Susan Coxwell
AYES:	Bernie Oder, April Sutton, Richard Lawson, Susan Coxwell
NAYS:	None

5. APPROVAL OF THE AGENDA

Mayor Stein asked if the council wished to make any changes to the agenda. Hearing none, Mayor Stein asked for a motion. Councilmember Lawson initiated the motion, seconded by Councilmember Sutton. The motion passed unanimously.

RESULT:	**PASSED (5-0)**
MOVER:	Councilmember Richard Lawson
SECOND:	Councilmember April Sutton
AYES:	Larry Carter, Bernie Oder, April Sutton, Richard Lawson, Susan Coxwell
NAYS:	None

6. NEW BUSINESS

6.1. Proposed FY 2026 Budget and 5-Year Capital Improvement Plan

City Manager Cobb presented the proposed FY 2026 budget and 5-year capital improvement plan. He discussed the millage rate staying the same, an increase in property and liability insurance, a 5% increase to water and sewer rates to keep pace with inflation, a 3% cost of living adjustment, the emergency reserve, and funding going towards projects. He continued discussing the general operating fund, the deficit in the proposed budget, animal control services, potential ways to deal with the deficit, including staffing, reduction of cost of living, and deferring the Azalea neighborhood sidewalks. Mayor and council discussed the sidewalks and possibly only doing sidewalks on one side. City Manager Cobb went on to discuss one-time revenues and projects and the possibility of including the cemetery in the budget. The mayor and council came to a consensus to include the cemetery in the proposed budget. City Manager Cobb went on to discuss utility rate adjustments, the fund balance, debt payments, and future projects. Councilmember Carter asked how the debt payments would affect discretionary spending. City Manager Cobb discussed that it was difficult to answer as the cost for the projects, timings, and grants would all be handled differently. He continued discussing the utilities capital, Azalea water and sewer improvements, and the south 98 water line replacement. Councilmember Sutton asked where the fire hydrant valves would be placed, with City Manager Cobb stating that they would be under the judgment of Jacobs. He went on to discuss capital improvement plans before asking for any questions or comments.

Councilmember Carter discussed the deficit, reevaluating how the city handles fire and safety, how the sheriff's department handles their patrols and coverage, supporting the budget as presented but reviewing funds, and cameras around the city. Councilmember Sutton discussed that she proposed being absorbed into the Ocean City-Wright Fire Control district, the city paying for enhanced services from the Okaloosa County Sheriff's Department and not being happy with the service received. Councilmember Coxwell asked if being absorbed into the fire control district would require a vote, with City Manager Cobb stating it would involve the state legislature. Mayor Stein seconded Councilmember Sutton's point that, if the city is paying more for services, it should have more of a say in what is provided. Mayor Pro Tem Oder discussed the city having talked about this topic in the past, why the sheriffs patrol in the day, potential reevaluation, who is available to patrol, and not being limited to the Okaloosa County Sheriff's Department. Councilmember Sutton discussed the increased highway patrol presence in the county and crime in Mary Esther. Councilmember Carter discussed the council discussion, the elevated service from the contract, the contract continuing to grow in price, advocating for reviewing the contract without pressure, and what elevated service means. Councilmember Coxwell clarified that Councilmember Carter was talking about school zone cameras and not red light cameras. City Manager Cobb discussed the studies for the school zone cameras and the current timeline of the project. Mayor Pro Tem Oder discussed having multiple evaluations and the possibility of joining Fort Walton Beach fire and police, but the city council at the time decided not to and talked about what elevated service would be. Councilmember Sutton discussed the issuing of citations from the school zone cameras versus the Okaloosa County Sheriff's Department issuing warnings. Councilmember Sutton asked if the city could change any terms of the sheriff's department contract with City Manager Cobb, stating that it is up to the sheriff's department. The mayor and council came to a consensus to review the scope of the fire and safety contracts.

The mayor read the following into the record:

- The fiscal year 2025 millage rate is 5.0261.
- The current year rollled-back rate is 4.8756.
- The proposed fiscal year 2026 millage rate is 5.0261.
- Budget hearings are scheduled for Wednesday, September 3, and Tuesday September 23, at 6:00 p.m. at Mary Esther City Hall.

Mayor Stein asked for a motion to set the fiscal year 2026 tentative millage rate at 5.0261.

Councilmember Sutton initiated the motion, seconded by Councilmember Lawson. The motion passed unanimously.

RESULT:	**PASSED (5-0)**
MOVER:	Councilmember April Sutton
SECOND:	Councilmember Larry Carter
AYES:	Larry Carter, Bernie Oder, April Sutton, Richard Lawson, Susan Coxwell
NAYS:	None

7. ADJOURN

Mayor Stein asked if anyone had any more comments, and heard none.

The council meeting adjourned at 7:04 p.m.

Minutes approved at the _____ meeting.

_____

Dillon Morris, City Clerk

AGENDA ITEM

Agenda Item 11.1.

TO: Honorable Mayor and Members of the City Council

FROM: Shawn Lindsey, Public Works Director

DATE: August 4, 2025

SUBJECT: Consideration of Joint Powers Agreement (JPA) with FDOT to Landscape Mary Esther Boulevard

---

BACKGROUND:
Mary Esther secured a grant from FDOT for landscaping the median on Mary Esther Boulevard. Kimley-Horn was contracted to prepare the plans, bid packet, and inspections for the project, which are currently 90% complete. A Joint Partnership Agreement (JPA) has been received, covering 100% of the median cost, including one year of maintenance. The plan includes a new planting and replacing the damaged surface irrigation systems. This was damaged with the work recently completed for the new turn lanes in these medians. The City currently has an existing JPA with FDOT; this new agreement would replace it. The engineering estimate for the project is $763,100 with Zoysia and $744,900 without. Both include a 30% contingency of over $170,000. This does not include the previously approved engineering costs of $49,100 for Kimley-Horn to provide design, permitting, and administration services which are not grant-eligible. The JA agreement is for $600,000.

DISCUSSION:
The City council has approved the concept plan and given feedback and the Kimley-Horn team has taken that feedback and developed the plans to 90% and submitted them to FDOT for approval and generation of the JPA agreement which you have in your packet tonight along with the plans and probable cost of the two options. The next step is to approve the agreement and the plans will be completed, and the schedule includes bidding them out in August with an award in September for an October start date, which is ideal for planting. Once bids are received, we may have to go back to FDOT if the lowest responsive bidder exceeds the allocations which is common with these JPA agreements. The state does pay 100% of the construction costs and is currently allocated $600,000 for the project. Please find attached the plans at 90% and the JA agreement to approve.

FINANCIAL IMPACT:
The city would be obligated to maintain the landscaping once it is completed after the first year of maintenance, which would be done by the contractor.

RECOMMENDATION:
Motion to approve the Joint Powers Agreement with the Florida Department of Transportation

and proceed to bidding the project.

ATTACHMENT(S):

1. 2025.07.07_MaryEBlvd_OPC-90% CD_Zoysia
2. 2025.07.07_MaryEBlvd_OPC-90% CD
3. Mary Esther 90% CD Set
4. 4569061_JPA_legal Approved
5. Resolution 25-09

Mary Esther Blvd
90% Construction Documents
Opinion of Probable Construction Cost
July 7, 2025

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENSION
	SITE WORK PAY ITEMS				
1	MOBILIZATION (10% of overall cost)	LS	1	$ 30,200	$ 30,200
2	SOIL TRACKING PREVENTION DEVICE	EA	1	$ 4,250	$ 4,250
3	SEDIMENT BARRIER AND PROTECTION (SILT FENCE)	LF	8,000	$ 3	$ 24,000
4	INLET PROTECTION SYSTEM	EA	2	$ 250	$ 500
5	CLEARING & GRUBBING	AC	0.90	$ 50,000	$ 45,000
6	EARTHWORK / EXCAVATION	CY	2,223	$ 14	$ 31,122
7	IRRIGATION SYSTEM	SF	40,000	$ 2.00	$ 80,000
				SITE WORK SUBTOTAL	$ 215,072
	LANDSCAPE IMPROVEMENTS PAY ITEMS				
1	1 YEAR MAINTENANCE PERIOD	EA	12	$ 500	$ 6,000
2	Liriodendron Tulipifera - Tulip Poplar - 2" CALIPER	EA	2	$ 1,500	$ 3,000
3	Quercus Virginiana - High Rise Live Oak - 2" CALIPER	EA	1	$ 1,500	$ 1,500
4	Quercus Shumardii - Shumard Oak - 2" Caliper	EA	3	$ 1,500	$ 4,500
5	Quercus Virginiana- High Rise Live Oak 6" CALIPER	EA	6	$ 7,710	$ 46,260
6	Lagerstroemia Indica x Fauriei 'Natchez' - Crape Myrtle	EA	7	$ 600	$ 4,200
7	Ilex Vomitoria 'Nana' - Dwarf Yaupon Holly - 7 Gal	EA	136	$ 45	$ 6,120
8	Ligustrum Sinense 'Sunshine' - Sunshine Ligustrum - 7 Gal	EA	439	$ 45	$ 19,755
9	Muhlenbergia Capillaris - Pink Muhly Grass - 3 Gal	EA	386	$ 18	$ 6,948
10	Azaleas x 'Conler', 'Roblev', 'Roblet' - 3 Gal	EA	1,405	$ 35	$ 49,175
11	Arachis Glabrata - Perennial Peanut - 1 Gal	EA	307	$ 5	$ 1,535
12	Dianella Tasmanica - Varigated Flax Lily - 1 Gal	EA	1,335	$ 6	$ 8,010
13	Iris Virginica - Blue Flag Iris - 1 Gal	EA	663	$ 6	$ 3,978
14	Liriope Muscari 'Big Blue' - 1 Gal	EA	9,668	$ 5	$ 48,340
15	Tulbaghia x 'Cosmic' - Society Garlic - 1 Gal	EA	3,575	$ 6	$ 21,450
16	3" DEPTH PINE BARK MULCH	SF	40,000	$ 1	$ 40,000
17	18" AMENDED TOP SOIL	SF	40,000	$ 2	$ 80,000
18	Zoysia japonica 'Empire'	SF	6,919	$ 3	$ 20,757
				SITE IMPROVEMENTS SUBTOTAL	$ 371,528
				SUBTOTAL:	**$ 587,000**
				CONTINGENCY (30%):	**$ 176,100**
				TOTAL:	**$ 763,100**

NOTES:
1. Opinion of Probable Construction Cost is based on 90% Construction Documents dated July 2025.
2. Opinion of probable construction cost does not include permit fees and permitting requirements are unknown at this time.
3. Opinion of probable construction cost does not include pricing for undergrounding of overhead electric or franchise utilities.
4. Opinion of probable construction cost does not include utility improvements and/or relocations (water, sewer, gas, franchise, etc.).

The Consultant has no control over the cost of labor, materials, equipment, or over the Contractor's methods of determining prices or over competitive bidding or market conditions. Opinions of probable costs provided herein are based on the information known to Consultant at this time and represent only the Consultant's judgment as a design professional familiar with the construction industry. The Consultant cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from its opinions of probable costs.

Mary Esther Blvd
90% Construction Documents
Opinion of Probable Construction Cost
July 7, 2025

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14	Liriope Muscari 'Big Blue' - 1 Gal	EA	9,668	$ 5	$ 48,340
15	Tulbaghia x 'Cosmic' - Society Garlic - 1 Gal	EA	3,575	$ 6	$ 21,450
16	3" DEPTH PINE BARK MULCH	SF	40,000	$ 1	$ 40,000
17	18" AMENDED TOP SOIL	SF	40,000	$ 2	$ 80,000
18	Paspalum Notatum 'Argentine'	SF	6,919	$ 1	$ 6,919
				SITE IMPROVEMENTS SUBTOTAL	$ 357,690
				SUBTOTAL:	**$ 573,000**
				CONTINGENCY (30%):	**$ 171,900**
				TOTAL:	**$ 744,900**

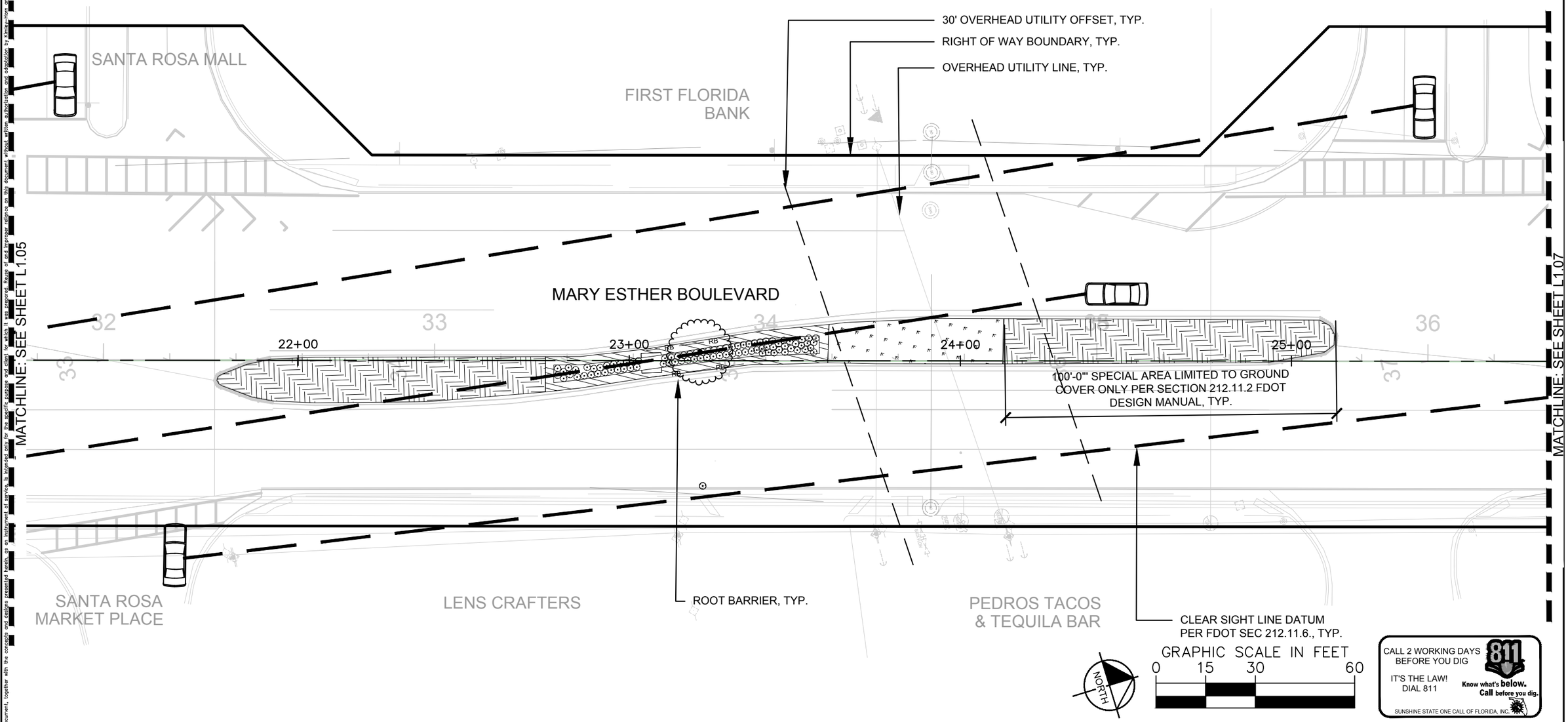
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PLANT LEGEND MEDIAN 6

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
CANOPY TREES				
	QUVI(2)	1	QUERCUS VIRGINIANA 'QVTIA' FL #1 MIN., 8' MIN. CLEAR TRUNK	HIGHRISE LIVE OAK
SHRUB AREAS				
	AZCO	119	AZALEA X 'CONLER' FL #1 MIN.	AUTUMN RUBY® ENCORE® AZALEA
GROUND COVERS				
	LIMU	2,573	LIRIOPE MUSCARI 'BIG BLUE'	BIG BLUE LILYTURF
SOD				
	PANO	694 SF	PASPALUM NOTATUM 'ARGENTINE'	ARGENTINE BAHIAGRASS

NOTE:
1. REFER TO INTERSECTION SIGHT DISTANCE STANDARDS FROM CHAPTER 12 OF THE MOST CURRENT FDOT DESIGN MANUAL. THIS DESIGN ASSUMES 45 MPH DESIGN SPEED TREE SPACING (40' O.C. SPACING TREES < 4" DIA. / 135' SPACING TREES , 11" DIA.)



NORTH

GRAPHIC SCALE IN FEET
0 15 30 60

CALL 2 WORKING DAYS BEFORE YOU DIG
IT'S THE LAW! DIAL 811
Know what's below. Call before you dig.
SUNSHINE STATE ONE CALL OF FLORIDA, INC.

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No.	REVISIONS	DATE	BY

Kimley»Horn
© 2010 KIMLEY-HORN AND ASSOCIATES, INC.
2619 CENTENNIAL BOULEVARD, SUITE 200
TALLAHASSEE, FL 32308 PHONE: 850-553-3500
WWW.KIMLEY-HORN.COM

KHA PROJECT	142199005
DATE	7/3/2025
SCALE	AS SHOWN
DESIGNED BY	MLW
DRAWN BY	MLW
CHECKED BY	CAJ

MARY ESTHER MEDIANS
PREPARED FOR
THE CITY OF MARY ESTHER
MARY ESTHER FL

LICENSED PROFESSIONAL
DATE: 7/3/2025

MEDIAN 6 LANDSCAPE PLAN

SHEET NUMBER
L1.06

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CONTRACTOR NOTICE 2023 (effective July 2023)

The Contractor & Owner will be held accountable during construction for all site improvements. Compliance with Florida Statues 553.5041 (F.S.). and the ***20203 Florida Building Code, Accessibility, 8th Edition (FBC-A)***, is mandatory. If non-compliant at final inspection, contractor will be required to modify construction to comply with F.S. and FBC-A. The following items take precedence and supersede other site details on drawings:

1. ACCESSIBLE PARKING spaces shall be located on an accessible route no less than 44" wide so that users will not be compelled to walk or wheel behind parked vehicles expect behind his or her own vehicle. §208.1 and §502.3, FBC-A and F.S. 553.5041.
2. ACCESSIBLE PARKING spaces and access aisles serving a particular building shall be located on the shortest accessible route from the accessible (H/C) parking to an accessible entrance. §208.3.1 FBC-A and F.S. 553.5041 (5)(b).
3. ACCESSIBLE PARKING spaces shall be 12' wide, and outlined with blue paint. §502.2 and 502.6, FBC-A
4. ACCESS AISLES required adjacent to parking spaces shall be 5' wide with diagonal striping. §502., FBC-A
5. ACCESSIBLE PARKING and access aisles shall be level (not to exceed 1:48) on a stable, firm & slip resistant surface. Re: §302.1, §502.3. FBC-A
6. ACCESSIBLE PARKING signs shall be FDOT approved and shall read 'PARKING BY DISABLED PERMIT ONLY' and shall indicate a $250 fine for illegal use. Install signs a minimum 60" (inches) from the ground to the bottom of the sign(s). Re: §502..6 and F.S 553.5041.
7. CURB RAMPS shall not exceed 1:12 slope, and curb ramp flares shall not exceed 1:10 slope. Curb ramps and flared sides shall not encroach upon parking spaces, access aisles, or vehicular traffic lanes. The counter slope adjacent road surfaces & guttters shall not exceed 1:20. Re: §405.2, §406., FBC-A
8. CURB RAMPS shall have a landing with a minimum clear length of 36" shall be located at the top side of each curb ramp, a clear width at least as wide as the curb ramp (excluding flared sides) leading to it. Excepting: for alterations, where there is no landing, curb ramp flares shall be provided, and shall not be steeper than 1:12 slope. Re: §406, FBC-A
9. ALL RAMPS with a rise greater than 6" shall provide edge protection complying with §405.9 FACBC. Ramps shall have 60" min level landings at the top & bottom. Re: §405.7.
10. ALL RAMPS with a rise greater than 6" shall have handrails on both sides with 12" horizontal extensions at the top & bottom of the ramp. Re: §1010.9 FBC-B (Florida Building Code - Building) and §505.10 FBC-A.
11. ACCESSIBLE ROUTES to "main entry" from an accessible parking space, and from the "public way", shall not exceed 1:20 slope (unless ramps, handrails with proper extensions are provided with cross slope not in excess of 1:48. Re: §206, §402 and §403., FBC-A.
12. *Connect buildings within the same site with an accessible route which shall not exceed 1:20 slope (unless ramps and handrails are provided) and a maximum cross slope of 1:48. Re: §FBC-A.

* **EXCEPTION:** An accessible route shall not be required between accessible buildings, accessible facilities, accessible elements, and accessible spaces if the only means of access between them is a vehicular way not providing pedestrian access. Re: §206.2.2 FBC-A

90% CONSTRUCTION DOCUMENTS

FOR

CITY OF MARY ESTHER

OKALOOSA COUNTY, FL

SUBMITTAL DATE: JULY 2025

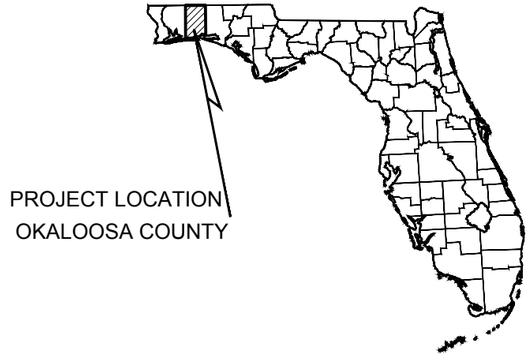


VICINITY MAP

NTS

PROJECT LOCATION

NORTH



Sheet List Table	
SHEET NUMBER	SHEET TITLE
C0.00	COVER SHEET
C0.10 - C0.11	GENERAL NOTES
C1.00	OVERALL PROJECT LAYOUT
C2.00 - C2.02	DEMOLITION, EROSION AND SEDIMENT CONTROL PLAN
C3.00 - C3.01	EROSION CONTROL DETAILS
C4.00	TEMPORARY TRAFFIC CONTROL PLAN
L0.10	LANDSCAPE NOTES
L0.11	LANDSCAPE MAINTENANCE PLAN
L0.12	OVERALL PLANT SCHEDULE
L1.00	OVERALL LANDSCAPE PLAN
L1.01 - L1.09	MEDIAN 1-10 LANDSCAPE PLANS
L1.50 - L1.53	LANDSCAPE DETAILS
L0.20	IRRIGATION NOTES
L2.00	OVERALL IRRIGATION PLAN
L2.01 - L2.09	MEDIANS 1-10 IRRIGATION PLANS
L2.50 - L2.51	IRRIGATION DETAILS

PROJECT TEAM

CLIENT
CITY OF MARY ESTHER
195 N. CHRISTOBAL ROAD
MARY ESTHER, FL 32569
PHONE: (850) 243-3566
CONTACT: SHAWN LINDSEY, DIRECTOR OF PUBLIC WORKS

LANDSCAPE ARCHITECT
KIMLEY-HORN AND ASSOCIATES, INC.
2619 CENTENNIAL BLVD., SUITE 200
TALLAHASSEE, FL 32308
PHONE: (850) 553-3500
CONTACT: CHARLES A. JOHNSON, PLA, ASLA

CIVIL ENGINEER
KIMLEY-HORN AND ASSOCIATES, INC.
120 RICHARD JACKSON BLVD #230
PANAMA CITY BEACH, FL 32407
PHONE: (850) 553-3522
CONTACT: ERIN STEWART, P.E.

CALL 2 WORKING DAYS BEFORE YOU DIG
IT'S THE LAW! DIAL 811
Know what's below. Call before you dig.
SUNSHINE STATE ONE CALL OF FLORIDA, INC.

No.	REVISIONS	DATE	BY

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2619 CENTENNIAL BOULEVARD, SUITE 200
TALLAHASSEE, FL 32308 PHONE: 850-553-3500
WWW.KIMLEY-HORN.COM

KHA PROJECT 142199005
DATE 5/28/2025
SCALE AS SHOWN
DESIGNED BY MLW
DRAWN BY MLW
CHECKED BY CAJ

MARY ESTHER MEDIANS
PREPARED FOR
THE CITY OF MARY ESTHER
MARY ESTHER FL

LICENSED PROFESSIONAL
DATE: 5/28/2025

COVER SHEET

SHEET NUMBER
C0.00

This document, together with the concepts and designs presented herein, as an instrument of service, is intended only for the specific purpose and client for which it was prepared. Reuse of and improper reliance on this document without written authorization and adaptation by Kimley-Horn and Associates, Inc. shall be without liability to Kimley-Horn and Associates, Inc.

GENERAL CONSTRUCTION NOTES

1. THE CONTRACTOR AND SUBCONTRACTORS SHALL OBTAIN A COPY OF THE FLORIDA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION" (LATEST EDITION) AND BECOME FAMILIAR WITH THE CONTENTS PRIOR TO COMMENCING WORK, AND, UNLESS OTHERWISE NOTED, ALL WORK SHALL CONFORM AS APPLICABLE TO THESE STANDARDS AND SPECIFICATIONS.

2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR FURNISHING ALL MATERIAL AND LABOR TO CONSTRUCT THE FACILITY AS SHOWN AND DESCRIBED IN THE CONSTRUCTION DOCUMENTS IN ACCORDANCE WITH THE APPROPRIATE APPROVING AUTHORITIES, SPECIFICATIONS AND REQUIREMENTS. CONTRACTOR SHALL CLEAR AND GRUB ALL AREAS UNLESS OTHERWISE INDICATED, REMOVING TREES, STUMPS, ROOTS, MUCK, EXISTING PAVEMENT AND ALL OTHER DELETERIOUS MATERIAL.

3. EXISTING UTILITIES SHOWN ARE LOCATED ACCORDING TO THE INFORMATION AVAILABLE TO THE ENGINEER AT THE TIME OF THE TOPOGRAPHIC SURVEY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR THE ENGINEER. GUARANTEE IS NOT MADE THAT ALL EXISTING UNDERGROUND UTILITIES ARE SHOWN OR THAT THE LOCATION OF THOSE SHOWN ARE ENTIRELY ACCURATE. FINDING THE ACTUAL LOCATION OF ANY EXISTING UTILITIES IS THE CONTRACTOR'S RESPONSIBILITY AND SHALL BE DONE BEFORE COMMENCING ANY WORK IN THE VICINITY. FURTHERMORE, THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES DUE TO THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES. THE OWNER OR ENGINEER WILL ASSUME NO LIABILITY FOR ANY DAMAGES SUSTAINED OR COST INCURRED BECAUSE OF THE OPERATIONS IN THE VICINITY OF EXISTING UTILITIES OR STRUCTURES, NOR FOR TEMPORARY BRACING AND SHORING OF SAME. IF IT IS NECESSARY TO SHORE, BRACE, SWING OR RELOCATE A UTILITY, THE UTILITY COMPANY OR DEPARTMENT AFFECTED SHALL BE CONTACTED AND THEIR PERMISSION OBTAINED REGARDING THE METHOD TO USE FOR SUCH WORK.

4. IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT THE VARIOUS UTILITY COMPANIES WHICH MAY HAVE BURIED OR AERIAL UTILITIES WITHIN OR NEAR THE CONSTRUCTION AREA BEFORE COMMENCING WORK. THE CONTRACTOR SHALL PROVIDE 48 HOURS MINIMUM NOTICE TO ALL UTILITY COMPANIES PRIOR TO BEGINNING CONSTRUCTION. AN APPROXIMATE LIST OF THE UTILITY COMPANIES WHICH THE CONTRACTOR MUST CALL BEFORE COMMENCING WORK IS PROVIDED ON THE COVER SHEET OF THESE CONSTRUCTION PLANS. THIS LIST SERVES AS A GUIDE ONLY AND IS NOT INTENDED TO LIMIT THE UTILITY COMPANIES WHICH THE CONTRACTOR MAY WISH TO NOTIFY.

5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL REQUIRED CONSTRUCTION PERMITS AND BONDS IF REQUIRED PRIOR TO CONSTRUCTION.

6. THE CONTRACTOR SHALL HAVE AVAILABLE AT THE JOB SITE AT ALL TIMES ONE COPY OF THE CONSTRUCTION DOCUMENTS INCLUDING PLANS, SPECIFICATIONS, GEOTECHNICAL REPORT AND SPECIAL CONDITIONS AND COPIES OF ANY REQUIRED CONSTRUCTION PERMITS.

7. ANY DISCREPANCIES ON THE DRAWINGS SHALL BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE OWNER AND ENGINEER BEFORE COMMENCING WORK. NO FIELD CHANGES OR DEVIATIONS FROM DESIGN ARE TO BE MADE WITHOUT PRIOR APPROVAL OF THE OWNER AND NOTIFICATION TO THE ENGINEER.

8. ALL COPIES OF COMPACTION, CONCRETE AND OTHER REQUIRED TEST RESULTS ARE TO BE SENT TO THE OWNER AND DESIGN ENGINEER OF RECORD DIRECTLY FROM THE TESTING AGENCY.

9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SUBMITTING TO THE ENGINEER A CERTIFIED RECORD SURVEY SIGNED AND SEALED BY A PROFESSIONAL LAND SURVEYOR REGISTERED IN THE STATE OF FLORIDA DEPICTING THE ACTUAL FIELD LOCATION OF ALL CONSTRUCTED IMPROVEMENTS THAT ARE REQUIRED BY THE JURISDICTIONAL AGENCIES FOR THE CERTIFICATION PROCESS. ALL SURVEY COSTS WILL BE THE CONTRACTORS RESPONSIBILITY.

10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DOCUMENTING AND MAINTAINING AS-BUILT INFORMATION WHICH SHALL BE RECORDED AS CONSTRUCTION PROGRESSES OR AT THE COMPLETION OF APPROPRIATE CONSTRUCTION INTERVALS AND SHALL BE RESPONSIBLE FOR PROVIDING AS-BUILT DRAWINGS TO THE OWNER FOR THE PURPOSE OF CERTIFICATION TO JURISDICTIONAL AGENCIES AS REQUIRED. ALL AS-BUILT DATA SHALL BE COLLECTED BY A STATE OF FLORIDA PROFESSIONAL LAND SURVEYOR WHOSE SERVICES ARE ENGAGED BY THE CONTRACTOR.

11. ANY WELLS DISCOVERED ON SITE THAT WILL HAVE NO USE MUST BE PLUGGED BY A LICENSED WELL DRILLING CONTRACTOR IN A MANNER APPROVED BY ALL JURISDICTIONAL AGENCIES. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ANY WELL ABANDONMENT PERMITS REQUIRED.

12. ANY WELL DISCOVERED DURING EARTH MOVING OR EXCAVATION SHALL BE REPORTED TO THE APPROPRIATE JURISDICTIONAL AGENCIES WITHIN 24 HOURS AFTER DISCOVERY IS MADE.

13. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THAT THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS DO NOT CONFLICT WITH ANY KNOWN EXISTING OR OTHER PROPOSED IMPROVEMENTS. IF ANY CONFLICTS ARE DISCOVERED, THE CONTRACTOR SHALL NOTIFY THE OWNER PRIOR TO INSTALLATION OF ANY PORTION OF THE SITE WORK THAT WOULD BE AFFECTED. FAILURE TO NOTIFY OWNER OF AN IDENTIFIABLE CONFLICT PRIOR TO PROCEEDING WITH INSTALLATION RELIEVES OWNER OF ANY OBLIGATION TO PAY FOR A RELATED CHANGE ORDER.

14. ANY CONSTRUCTION ADJACENT TO A WETLAND AREA SHALL BE PERFORMED FROM THE UPLAND SIDE OF THE AREA. CONSTRUCTION ENCROACHMENT INTO A WETLAND AREA IS NOT ALLOWED UNLESS PERMITTED BY THE JURISDICTIONAL AGENCY.

15. TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH THE CURRENT FDOT DESIGN STANDARD INDEX (SERIES 600) AND THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.

DEMOLITION NOTES

1. ALL MATERIAL REMOVED FROM THIS SITE BY THE CONTRACTOR SHALL BE DISPOSED OF BY THE CONTRACTOR IN A LEGAL MANNER.

2. REFER TO THE TOPOGRAPHIC SURVEY FOR ADDITIONAL DETAILS OF EXISTING STRUCTURES, ETC., LOCATED WITHIN THE PROJECT SITE. UNLESS OTHERWISE NOTED, ALL EXISTING BUILDINGS, STRUCTURES, SLABS, CONCRETE, ASPHALT, DEBRIS PILES, SIGNS, AND ALL APPURTENANCES ARE TO BE REMOVED FROM THE SITE BY THE CONTRACTOR AND PROPERLY DISPOSED OF IN A LEGAL MANNER AS PART OF THIS CONTRACT. SOME ITEMS TO BE REMOVED MAY NOT BE DEPICTED ON THE TOPOGRAPHIC SURVEY. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VISIT THE SITE AND DETERMINE THE FULL EXTENT OF ITEMS TO BE REMOVED. IF ANY ITEMS ARE IN QUESTION, THE CONTRACTOR SHALL CONTACT THE OWNER PRIOR TO REMOVAL OF SAID ITEMS.

3. THE CONTRACTOR SHALL REFER TO THE DEMOLITION PLAN AND TREE INVENTORY PLAN FOR DEMOLITION/PRESERVATION OF EXISTING TREES. ALL TREES NOT SPECIFICALLY SHOWN TO BE PRESERVED OR RELOCATED SHALL BE REMOVED AS A PART OF THIS CONTRACT. TREE PROTECTION FENCING SHALL BE INSTALLED PRIOR TO ANY DEMOLITION.

4. CONTRACTOR SHALL ADJUST GRADE OF ANY EXISTING UTILITIES TO REMAIN.

5. CONTRACTOR IS REQUIRED TO OBTAIN ALL DEMOLITION PERMITS.

RECORD DRAWINGS

1. CONTRACTOR SHALL PROVIDE TO THE ENGINEER AND OWNER A MINIMUM OF 3 HARD COPIES OF A PAVING, GRADING AND DRAINAGE RECORD DRAWING AND A SEPARATE UTILITY RECORD DRAWING, AS WELL AS BOTH IN AUTOCAD 2015 OR LATER, BOTH PREPARED BY A FLORIDA REGISTERED SURVEYOR. THE RECORD DRAWINGS SHALL VERIFY ALL DESIGN INFORMATION INCLUDED ON THE DESIGN PLANS OF THE SAME NAME.

PAVING, GRADING AND DRAINAGE NOTES

1. ALL PAVING, CONSTRUCTION, MATERIALS, AND WORKMANSHIP WITHIN JURISDICTION'S RIGHT-OF-WAY SHALL BE IN ACCORDANCE WITH LOCAL OR COUNTY SPECIFICATIONS AND STANDARDS (LATEST EDITION) OR FDOT SPECIFICATIONS AND STANDARDS (LATEST EDITION) IF NOT COVERED BY LOCAL OR COUNTY REGULATIONS.

2. ALL UNPAVED AREAS IN EXISTING RIGHTS-OF-WAY DISTURBED BY CONSTRUCTION SHALL BE REGRADED AND SODDED.

3. TRAFFIC CONTROL ON ALL FDOT, LOCAL AND COUNTY RIGHTS-OF-WAY SHALL MEET THE REQUIREMENTS OF THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (U.S. DOT/FHA) AND THE REQUIREMENTS OF THE STATE AND ANY LOCAL AGENCY HAVING JURISDICTION. IN THE EVENT THAT THE CONTRACT DOCUMENTS AND THE JURISDICTIONAL AGENCY REQUIREMENTS ARE NOT IN AGREEMENT, THE MOST STRINGENT SHALL GOVERN.

4. THE CONTRACTOR SHALL GRADE THE SITE TO THE ELEVATIONS INDICATED AND SHALL REGRADE WASHOUTS WHERE THEY OCCUR AFTER EVERY RAINFALL UNTIL A GRASS STAND IS WELL ESTABLISHED OR ADEQUATE STABILIZATION OCCURS.

5. ALL OPEN AREAS WITHIN THE PROJECT SITE SHALL BE SODDED UNLESS INDICATED OTHERWISE ON THE LANDSCAPE PLAN.

6. ALL AREAS INDICATED AS PAVEMENT SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE TYPICAL PAVEMENT SECTIONS AS INDICATED ON THE DRAWINGS.

7. WHERE EXISTING PAVEMENT IS INDICATED TO BE REMOVED AND REPLACED, THE CONTRACTOR SHALL SAW CUT A MINIMUM 2" DEEP FOR A SMOOTH AND STRAIGHT JOINT AND REPLACE THE PAVEMENT WITH THE SAME TYPE AND DEPTH OF MATERIAL AS EXISTING OR AS INDICATED.

8. WHERE NEW PAVEMENT MEETS THE EXISTING PAVEMENT, THE CONTRACTOR SHALL SAW CUT THE EXISTING PAVEMENT A MINIMUM 2" DEEP FOR A SMOOTH AND STRAIGHT JOINT AND MATCH THE EXISTING PAVEMENT ELEVATION WITH THE PROPOSED PAVEMENT UNLESS OTHERWISE INDICATED.

9. THE CONTRACTOR SHALL INSTALL FILTER FABRIC OVER ALL DRAINAGE STRUCTURES FOR THE DURATION OF CONSTRUCTION AND UNTIL ACCEPTANCE OF THE PROJECT BY THE OWNER. ALL DRAINAGE STRUCTURES SHALL BE CLEANED OF DEBRIS AS REQUIRED DURING AND AT THE END OF CONSTRUCTION TO PROVIDE POSITIVE DRAINAGE FLOWS.

10. IF DEWATERING IS REQUIRED, THE CONTRACTOR SHALL OBTAIN ANY APPLICABLE REQUIRED PERMITS. THE CONTRACTOR IS TO COORDINATE WITH THE OWNER AND THE DESIGN ENGINEER PRIOR TO ANY EXCAVATION.

11. STRIP TOPSOIL AND ORGANIC MATTER FROM ALL AREAS OF THE SITE AS REQUIRED. IN SOME CASES TOPSOIL MAY BE STOCKPILED ON SITE FOR PLACEMENT WITHIN LANDSCAPED AREAS BUT ONLY AS DIRECTED BY THE OWNER.

12. FIELD DENSITY TESTS SHALL BE TAKEN AT INTERVALS IN ACCORDANCE WITH THE LOCAL JURISDICTIONAL AGENCY OR TO FDOT STANDARDS. IN THE EVENT THAT THE CONTRACT DOCUMENTS AND THE JURISDICTIONAL AGENCY REQUIREMENTS ARE NOT IN AGREEMENT, THE MOST STRINGENT, AS DETERMINED BY THE ENGINEER, SHALL GOVERN.

13. ALL SLOPES AND AREAS DISTURBED BY CONSTRUCTION SHALL BE GRADED AS PER PLANS. THE AREAS SHALL THEN BE SODDED OR SEEDED AS SPECIFIED IN THE PLANS, FERTILIZED, MULCHED, WATERED AND MAINTAINED UNTIL HARDY GRASS GROWTH IS ESTABLISHED IN ALL AREAS. ANY AREAS DISTURBED FOR ANY REASON PRIOR TO FINAL ACCEPTANCE OF THE JOB SHALL BE CORRECTED BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE OWNER. ALL EARTHEN AREAS WILL BE SODDED OR SEEDED AND MULCHED AS SHOWN ON THE LANDSCAPING PLAN.

14. ALL CUT OR FILL SLOPES SHALL BE 3 (HORIZONTAL) :1 (VERTICAL) OR FLATTER UNLESS OTHERWISE SHOWN.

15. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE CONTROL OF DUST AND DIRT RISING AND SCATTERING IN THE AIR DURING CONSTRUCTION AND SHALL PROVIDE WATER SPRINKLING OR OTHER SUITABLE METHODS OF CONTROL. THE CONTRACTOR SHALL COMPLY WITH ALL GOVERNING REGULATIONS PERTAINING TO ENVIRONMENTAL PROTECTION.

16. THE CONTRACTOR SHALL TAKE ALL REQUIRED MEASURES TO CONTROL TURBIDITY, INCLUDING BUT NOT LIMITED TO THE INSTALLATION OF TURBIDITY BARRIERS AT ALL LOCATIONS WHERE THE POSSIBILITY OF TRANSFERRING SUSPENDED SOLIDS INTO THE RECEIVING WATER BODY EXISTS DUE TO THE PROPOSED WORK. TURBIDITY BARRIERS MUST BE MAINTAINED IN EFFECTIVE CONDITION AT ALL LOCATIONS UNTIL CONSTRUCTION IS COMPLETED AND DISTURBED SOIL AREAS ARE STABILIZED. THEREAFTER, THE CONTRACTOR MUST REMOVE THE BARRIERS. AT NO TIME SHALL THERE BE ANY OFF-SITE DISCHARGE WHICH VIOLATES THE WATER QUALITY STANDARDS IN CHAPTER 17-302, FLORIDA ADMINISTRATIVE CODE.

17. SOD, WHERE CALLED FOR, MUST BE INSTALLED AND MAINTAINED ON EXPOSED SLOPES WITHIN 48 HOURS OF COMPLETING FINAL GRADING, AND AT ANY OTHER TIME AS NECESSARY, TO PREVENT EROSION, SEDIMENTATION OR TURBID DISCHARGES.

18. THE CONTRACTOR SHALL ENSURE THAT ISLAND PLANTING AREAS AND OTHER PLANTING AREAS ARE NOT COMPACTED AND DO NOT CONTAIN ROAD BASE MATERIALS. THE CONTRACTOR SHALL ALSO EXCAVATE AND REMOVE ALL UNDESIRABLE MATERIAL FROM ALL AREAS ON THE SITE TO BE PLANTED AND PROPERLY DISPOSED OF IN A LEGAL MANNER.

SEE C0.11 FOR GENERAL NOTES CONTINUED....

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KHA PROJECT 142199005
DATE 5/28/2025
SCALE AS SHOWN
DESIGNED BY MLW
DRAWN BY MLW
CHECKED BY CAJ

MARY ESTHER MEDIANS
PREPARED FOR
THE CITY OF MARY ESTHER
MARY ESTHER FL

LICENSED PROFESSIONAL
DATE: 5/28/2025

GENERAL NOTES

SHEET NUMBER
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MAINTENANCE

ALL MEASURES STATED ON THE EROSION AND SEDIMENT CONTROL PLAN, AND IN THE STORM WATER POLLUTION PREVENTION PLAN, SHALL BE MAINTAINED IN FULLY FUNCTIONAL CONDITION UNTIL NO LONGER REQUIRED FOR A COMPLETED PHASE OF WORK OR FINAL STABILIZATION OF THE SITE. ALL EROSION AND SEDIMENTATION CONTROL MEASURES SHALL BE CHECKED BY A QUALIFIED PERSON AT LEAST ONCE EVERY SEVEN CALENDAR DAYS AND WITHIN 24 HOURS OF THE END OF A 0.5" RAINFALL EVENT, AND CLEANED AND REPAIRED IN ACCORDANCE WITH THE FOLLOWING:

1. INLET PROTECTION DEVICES AND BARRIERS SHALL BE REPAIRED OR REPLACED IF THEY SHOW SIGNS OF UNDERMINING, OR DETERIORATION.
2. ALL SEEDED AREAS SHALL BE CHECKED REGULARLY TO SEE THAT A GOOD STAND IS MAINTAINED. AREAS SHOULD BE FERTILIZED, WATERED AND RESEEDED AS NEEDED. FOR MAINTENANCE REQUIREMENTS REFER TO SECTION 981 OF THE STANDARD SPECIFICATIONS.
3. SILT FENCES SHALL BE REPAIRED TO THEIR ORIGINAL CONDITIONS IF DAMAGED. SEDIMENT SHALL BE REMOVED FROM THE SILT FENCES WHEN IT REACHES ONE-HALF THE HEIGHT OF THE SILT FENCE.
4. THE CONSTRUCTION ENTRANCES SHALL BE MAINTAINED IN A CONDITION WHICH WILL PREVENT TRACKING OR FLOW OF MUD ONTO PUBLIC RIGHTS-OF-WAY. THIS MAY REQUIRE PERIODIC TOP DRESSING OF THE CONSTRUCTION ENTRANCES AS CONDITIONS DEMAND.
5. THE TEMPORARY PARKING AND STORAGE AREA SHALL BE KEPT IN GOOD CONDITION (SUITABLE FOR PARKING AND STORAGE). THIS MAY REQUIRE PERIODIC TOP DRESSING OF THE TEMPORARY PARKING AS CONDITIONS DEMAND.
6. OUTLET STRUCTURES IN THE SEDIMENTATION BASINS SHALL BE MAINTAINED IN OPERATIONAL CONDITIONS AT ALL TIMES. SEDIMENT SHALL BE REMOVED FROM SEDIMENT BASINS OR TRAPS WHEN THE DESIGN CAPACITY HAS BEEN REDUCED BY 55 CUBIC YARDS / ACRE.
7. ALL MAINTENANCE OPERATIONS SHALL BE DONE IN A TIMELY MANNER BUT IN NO CASE LATER THAN 2 CALENDAR DAYS FOLLOWING THE INSPECTION.

WATER AND SEWER UTILITY NOTES

1. THE CONTRACTOR SHALL CONSTRUCT GRAVITY SEWER LATERALS, MANHOLES GRAVITY SEWER LINES AND DOMESTIC WATER AND FIRE PROTECTION SYSTEM AS SHOWN ON THESE PLANS. THE CONTRACTOR SHALL FURNISH ALL NECESSARY MATERIALS, EQUIPMENT, MACHINERY, TOOLS, MEANS OF TRANSPORTATION AND LABOR NECESSARY TO COMPLETE THE WORK IN FULL AND COMPLETE ACCORDANCE WITH THE SHOWN, DESCRIBED AND REASONABLY INTENDED REQUIREMENTS OF THE CONTRACT DOCUMENTS AND JURISDICTIONAL AGENCY REQUIREMENTS. IN THE EVENT THAT THE CONTRACT DOCUMENTS AND THE JURISDICTIONAL AGENCY REQUIREMENTS ARE NOT IN AGREEMENT, THE MOST STRINGENT SHALL GOVERN.
2. ALL EXISTING UNDERGROUND UTILITY LOCATIONS SHOWN ARE APPROXIMATE THE CONTRACTOR SHALL COMPLY WITH ALL REQUIREMENTS FOR UTILITY LOCATION AND COORDINATION IN ACCORDANCE WITH THE NOTES CONTAINED IN THE GENERAL CONSTRUCTION SECTION OF THIS SHEET.
3. THE CONTRACTOR SHALL RESTORE ALL DISTURBED VEGETATION IN KIND, UNLESS SHOWN OTHERWISE.
4. DEFLECTION OF PIPE JOINTS AND CURVATURE OF PIPE SHALL NOT EXCEED THE MANUFACTURER'S SPECIFICATIONS. SECURELY CLOSE ALL OPEN ENDS OF PIPE AND FITTINGS WITH A WATERTIGHT PLUG WHEN WORK IS NOT IN PROGRESS. THE INTERIOR OF ALL PIPES SHALL BE CLEAN AND JOINT SURFACES WIPED CLEAN AND DRY AFTER THE PIPE HAS BEEN LOWERED INTO THE TRENCH. VALVES SHALL BE PLUMB AND LOCATED ACCORDING TO THE PLANS.
5. ALL PHASES OF INSTALLATION, INCLUDING UNLOADING, TRENCHING, LAYING AND BACK FILLING, SHALL BE DONE IN A FIRST CLASS WORKMANLIKE MANNER. ALL PIPE AND FITTINGS SHALL BE CAREFULLY STORED FOLLOWING MANUFACTURER'S RECOMMENDATIONS. ENDS OF STORED PIPES SHALL REMAIN COVERED UNTIL INSTALLATION. CARE SHALL BE TAKEN TO AVOID DAMAGE TO THE COATING OR LINING IN ANY D.I. PIPE FITTINGS. ANY PIPE OR FITTING WHICH IS DAMAGED OR WHICH HAS FLAWS OR IMPERFECTIONS WHICH, IN THE OPINION OF THE ENGINEER OR OWNER, RENDERS IT UNFIT FOR USE, SHALL NOT BE USED. ANY PIPE NOT SATISFACTORY FOR USE SHALL BE CLEARLY MARKED AND IMMEDIATELY REMOVED FROM THE JOB SITE, AND SHALL BE REPLACED AT THE CONTRACTOR'S EXPENSE.
6. WATER FOR FIRE FIGHTING SHALL BE AVAILABLE FOR USE PRIOR TO COMBUSTIBLES BEING BROUGHT ON SITE.
7. ALL UTILITY AND STORM DRAIN TRENCHES LOCATED UNDER AREAS TO RECEIVE PAVING SHALL BE COMPLETELY BACK FILLED IN ACCORDANCE WITH THE GOVERNING JURISDICTIONAL AGENCY'S SPECIFICATIONS. IN THE EVENT THAT THE CONTRACT DOCUMENTS AND THE JURISDICTIONAL AGENCY REQUIREMENTS ARE NOT IN AGREEMENT, THE MOST STRINGENT SHALL GOVERN.
8. UNDERGROUND LINES SHALL BE SURVEYED BY A STATE OF FLORIDA PROFESSIONAL LAND SURVEYOR PRIOR TO BACK FILLING.
9. CONTRACTOR SHALL PERFORM, AT HIS OWN EXPENSE, ANY AND ALL TESTS REQUIRED BY THE SPECIFICATIONS AND/OR ANY AGENCY HAVING JURISDICTION. THESE TESTS MAY INCLUDE, BUT MAY NOT BE LIMITED TO, INFILTRATION AND EXFILTRATION, TELEVISION INSPECTION AND A MANDREL TEST ON GRAVITY SEWER. A COPY OF THE TEST RESULTS SHALL BE PROVIDED TO THE UTILITY PROVIDER, OWNER AND JURISDICTIONAL AGENCY AS REQUIRED.

EROSION CONTROL NOTES

1. THE CONTRACTOR SHALL PROVIDE A STORMWATER POLLUTION PREVENTION PLAN ("SWPPP") AND NPDES PERMIT.
2. ALL CONTRACTORS AND SUBCONTRACTORS INVOLVED WITH STORM WATER POLLUTION PREVENTION SHALL OBTAIN A COPY OF THE STORM WATER POLLUTION PREVENTION PLAN AND THE STATE OF FLORIDA NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM GENERAL PERMIT (NPDES PERMIT) AND BECOME FAMILIAR WITH THEIR CONTENTS.
3. THE CONTRACTOR SHALL IMPLEMENT BEST MANAGEMENT PRACTICES AS REQUIRED BY THE SWPPP. ADDITIONAL BEST MANAGEMENT PRACTICES SHALL BE IMPLEMENTED AS DICTATED BY CONDITIONS AT NO ADDITIONAL COST TO THE OWNER THROUGHOUT ALL PHASES OF CONSTRUCTION.
4. BEST MANAGEMENT PRACTICES (BMP'S) AND CONTROLS SHALL CONFORM TO FEDERAL, STATE, OR LOCAL REQUIREMENTS OR MANUAL OF PRACTICE, AS APPLICABLE. THE CONTRACTOR SHALL IMPLEMENT ADDITIONAL CONTROLS AS DIRECTED BY THE PERMITTING AGENCY OR OWNER.
5. PERMITS FOR ANY CONSTRUCTION ACTIVITY IMPACTING STATE WATERS OR REGULATED WETLANDS MUST BE MAINTAINED ON SITE AT ALL TIMES.
6. THE CONTRACTOR SHALL MINIMIZE CLEARING TO THE MAXIMUM EXTENT PRACTICAL OR AS REQUIRED BY THE GENERAL PERMIT.
7. CONTRACTOR SHALL DENOTE ON PLAN THE TEMPORARY PARKING AND STORAGE AREA WHICH SHALL ALSO BE USED AS THE EQUIPMENT MAINTENANCE AND CLEANING AREA, EMPLOYEE PARKING AREA, AND AREA FOR LOCATING PORTABLE FACILITIES, OFFICE TRAILERS, AND TOILET FACILITIES.
8. ALL WASH WATER (CONCRETE TRUCKS, VEHICLE CLEANING, EQUIPMENT CLEANING, ETC.) SHALL BE DETAINED AND PROPERLY TREATED OR DISPOSED.
9. SUFFICIENT OIL AND GREASE ABSORBING MATERIALS AND FLOTATION BOOMS SHALL BE MAINTAINED ON SITE OR READILY AVAILABLE TO CONTAIN AND CLEAN-UP FUEL OR CHEMICAL SPILLS AND LEAKS.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DUST CONTROL ON SITE. THE USE OF MOTOR OILS AND OTHER PETROLEUM BASED OR TOXIC LIQUIDS FOR DUST SUPPRESSION OPERATIONS IS PROHIBITED.
11. RUBBISH, TRASH, GARBAGE, LITTER, OR OTHER SUCH MATERIALS SHALL BE DEPOSITED INTO SEALED CONTAINERS. MATERIALS SHALL BE PREVENTED FROM LEAVING THE PREMISES THROUGH THE ACTION OF WIND OR STORM WATER DISCHARGE INTO DRAINAGE DITCHES OR WATERS OF THE STATE.
12. ALL STORM WATER POLLUTION PREVENTION MEASURES PRESENTED ON THE PLAN, SHALL BE INITIATED AS SOON AS PRACTICABLE.
13. STABILIZATION PRACTICES SHOULD BE INITIATED AS SOON AS PRACTICAL, BUT IN NO CASE MORE THAN 7 DAYS WHERE CONSTRUCTION HAS TEMPORARILY CEASED.
14. DISTURBED PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITY HAS PERMANENTLY STOPPED SHALL BE PERMANENTLY SEEDED. THESE AREAS SHALL BE SEEDED NO LATER THAN 7 DAYS AFTER THE LAST CONSTRUCTION ACTIVITY OCCURRED IN THESE AREAS. REFER TO SECTION 981 OF THE STANDARD SPECIFICATIONS FOR SEEDING AND MAINTENANCE REQUIREMENTS.
15. IF THE ACTION OF VEHICLES TRAVELING OVER THE GRAVEL CONSTRUCTION ENTRANCES IS NOT SUFFICIENT TO REMOVE THE MAJORITY OF DIRT OR MUD, THEN THE TIRES MUST BE WASHED BEFORE THE VEHICLES ENTER A PUBLIC ROAD. IF WASHING IS USED, PROVISIONS MUST BE MADE TO INTERCEPT THE WASH WATER AND TRAP THE SEDIMENT BEFORE IT IS CARRIED OFF THE SITE.
16. ALL MATERIALS SPILLED, DROPPED, WASHED, OR TRACKED FROM VEHICLES ONTO ROADWAYS OR INTO STORM DRAINS MUST BE REMOVED AS SOON AS POSSIBLE.
17. ON-SITE & OFF SITE SOIL STOCKPILE AND BORROW AREAS SHALL BE PROTECTED FROM EROSION AND SEDIMENTATION THROUGH IMPLEMENTATION OF BEST MANAGEMENT PRACTICES. STOCKPILE AND BORROW AREA LOCATIONS SHALL BE NOTED ON THE EROSION CONTROL PLAN AND PERMITTED IN ACCORDANCE WITH GENERAL PERMIT REQUIREMENTS.
18. SLOPES SHALL BE LEFT IN A ROUGHENED CONDITION DURING THE GRADING PHASE TO REDUCE RUNOFF VELOCITIES AND EROSION.
19. DUE TO GRADE CHANGES DURING THE DEVELOPMENT OF THE PROJECT, THE CONTRACTOR SHALL BE RESPONSIBLE FOR ADJUSTING THE EROSION CONTROL MEASURES (SILT FENCES, ETC.) TO PREVENT EROSION.
20. ALL CONSTRUCTION SHALL BE STABILIZED AT THE END OF EACH WORKING DAY, THIS INCLUDES BACK FILLING OF TRENCHES FOR UTILITY CONSTRUCTION AND PLACEMENT OF GRAVEL OR BITUMINOUS PAVING FOR ROAD CONSTRUCTION.

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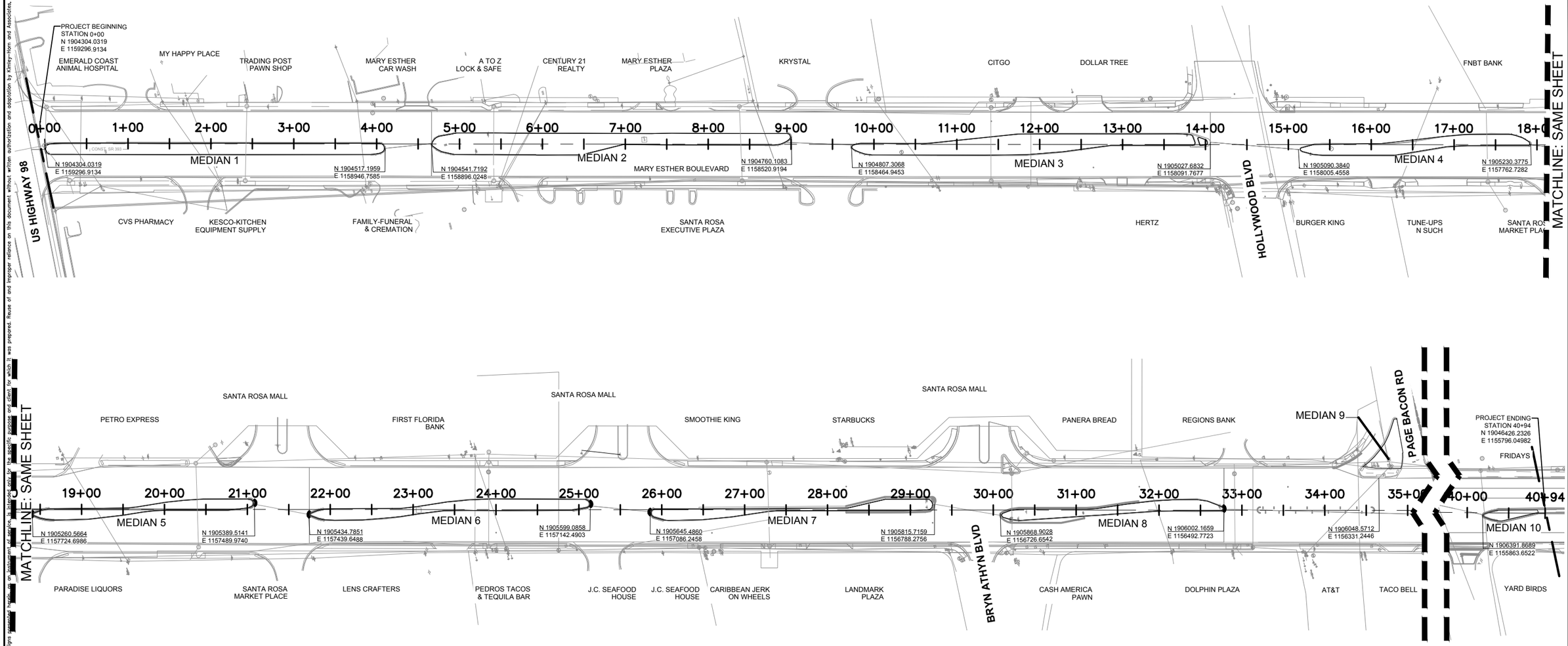
KHA PROJECT 142199005
DATE 5/28/2025
SCALE AS SHOWN
DESIGNED BY MLW
DRAWN BY MLW
CHECKED BY CAJ

MARY ESTHER MEDIANS
PREPARED FOR
THE CITY OF MARY ESTHER
MARY ESTHER FL

LICENSED PROFESSIONAL
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GENERAL NOTES

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PROJECT LAYOUT

SHEET NUMBER
C1.00

LEGEND

AREA TO BE DEMOLISHED

EXISTING IRRIGATION VAULT TO REMAIN

SF — SILT FENCE BARRICADE

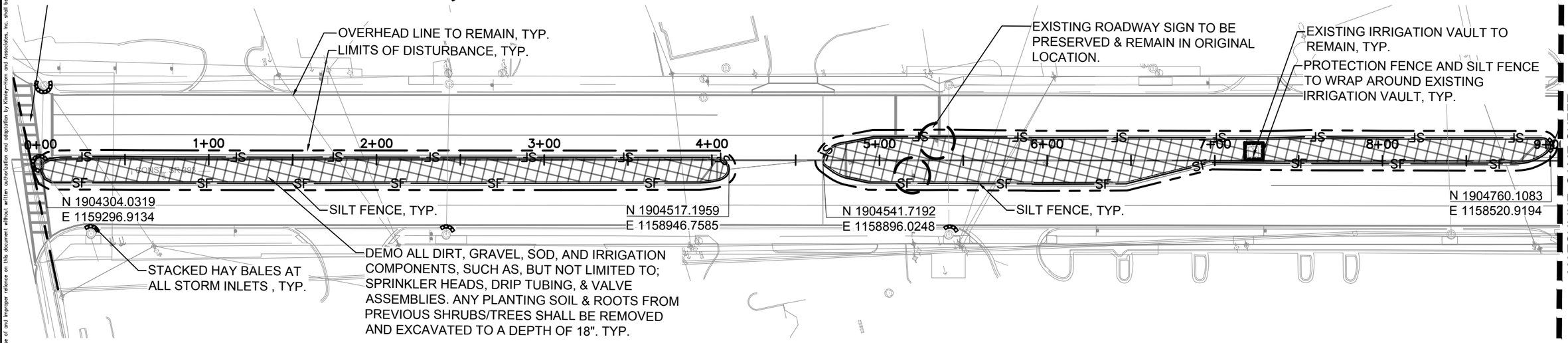
LIMITS OF DISTURBANCE

EXISTING TREE TO BE REMOVED

EXISTING ROADWAY SIGN TO BE PRESERVED

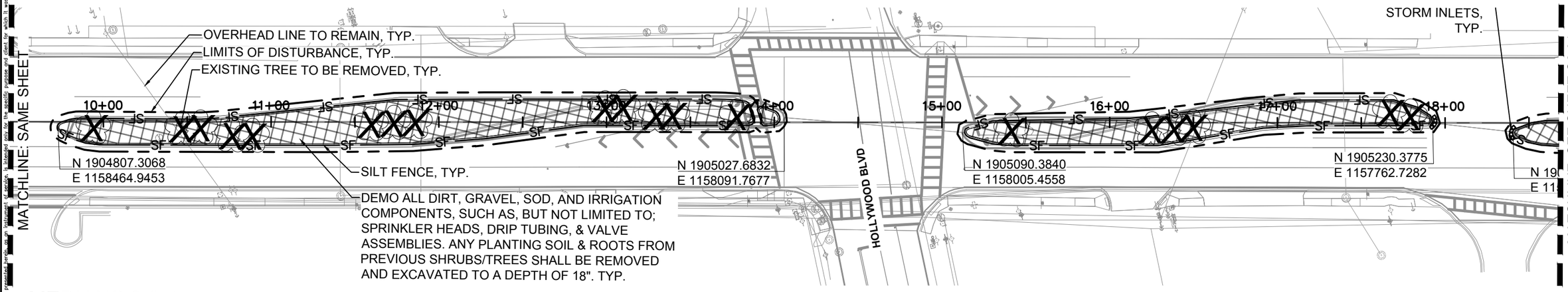
STAKED HAY BALES, TYP.

NOTE:
1.SEE DEMO & EROSION CONTROL NOTES ON C2.02
2.SEE EROSION CONTROL DETAILS ON SHEET C3.00 FOR HAY BALE PROTECTION DETAIL.
3.PROTECTION FENCE TO BE INSTALLED AND MAINTAINED AROUND EXISTING IRRIGATION VAULTS TO BE PRESERVED.



MATCHLINE: SAME SHEET

MEDIANS 1 & 2



MATCHLINE: SAME SHEET

MATCHLINE: SEE SHEET C2.01

MEDIANS 3 & 4

NORTH

GRAPHIC SCALE IN FEET
0 30 60 120

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KHA PROJECT 142199005
DATE 5/28/2025
SCALE AS SHOWN
DESIGNED BY MLW
DRAWN BY MLW
CHECKED BY CAJ

MARY ESTHER MEDIANS
PREPARED FOR
THE CITY OF MARY ESTHER
MARY ESTHER FL

LICENSED PROFESSIONAL
DATE: 5/28/2025

DEMOLITION + EROSION AND SEDIMENT CONTROL PLAN

SHEET NUMBER
C2.00

LEGEND

AREA TO BE DEMOLISHED

EXISTING IRRIGATION VAULT TO REMAIN

SF — HEAVY DUTY SILT FENCE BARRICADE

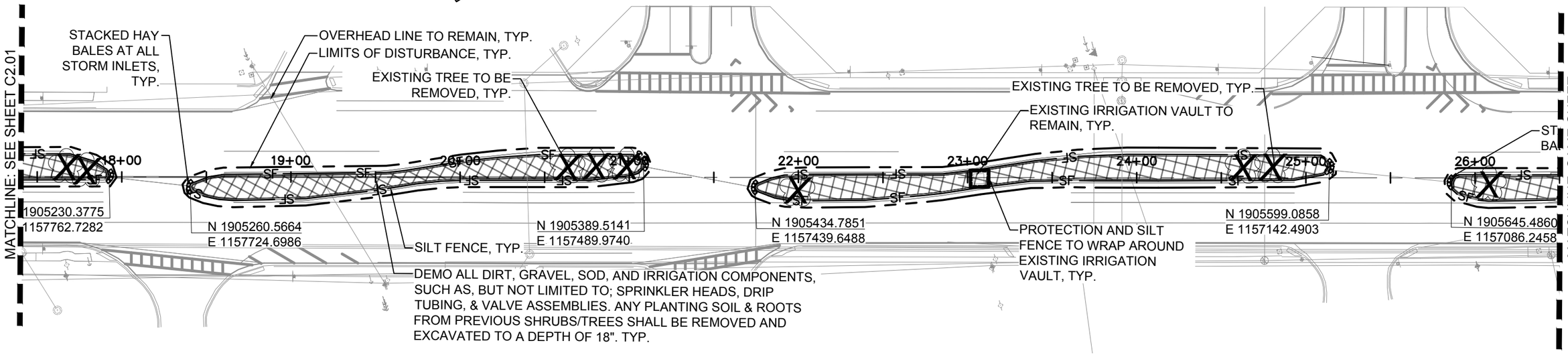
LIMITS OF DISTURBANCE

EXISTING TREE TO BE REMOVED

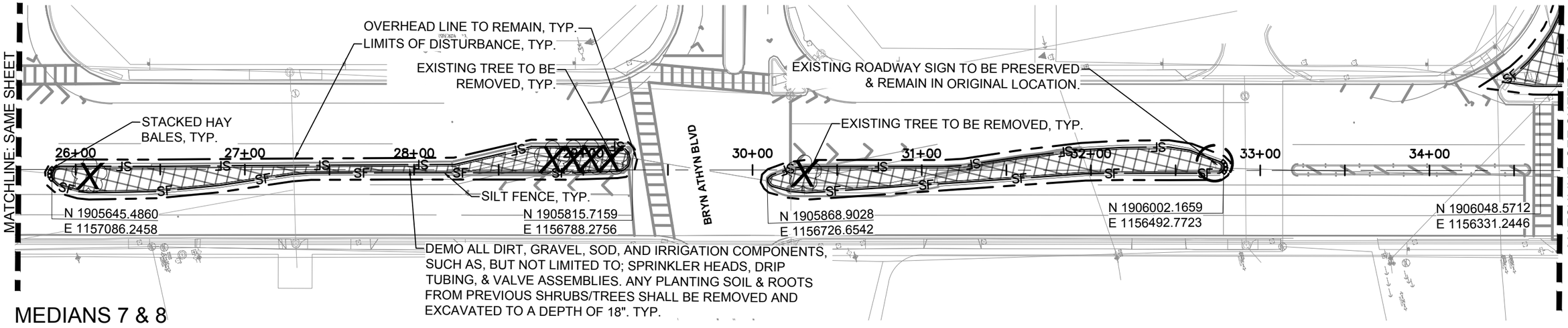
EXISTING ROADWAY SIGN TO BE PRESERVED

HAY BALES, TYP.

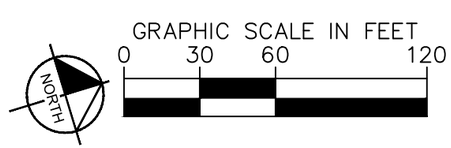
NOTE:
1.SEE DEMO & EROSION CONTROL NOTES ON C2.02
2.SEE EROSION CONTROL DETAILS ON SHEET C3.00 FOR HAY BALE PROTECTION DETAIL.
3.PROTECTION FENCE TO BE INSTALLED AND MAINTAINED AROUND EXISTING IRRIGATION VAULTS TO BE PRESERVED.



MEDIANS 5 & 6



MEDIANS 7 & 8



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DEMOLITION + EROSION AND SEDIMENT CONTROL PLAN

SHEET NUMBER
C2.01

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DEMO & EROSION NOTES:

1. CONTRACTOR SHALL COORDINATE WITH COUNTY'S ENVIRONMENT INSPECTOR.
2. ADDITIONAL SEDIMENT AND EROSION CONTROL MEASURES MAY BE REQUIRED, DURING ANY PHASE OF DEVELOPMENT, AT THE DISCRETION OF THE COUNTY'S ENVIRONMENTAL INSPECTOR.
3. THE CONTRACTOR SHALL ENSURE THAT A FOREMAN OF SUPERVISOR WHO HAS BEEN CERTIFIED UNDER THE FLORIDA STORMWATER, EROSION AND SEDIMENTATION CONTROL INSPECTOR TRAINING PROGRAM IS AVAILABLE IN PERSON OR BY PHONE AT ALL TIMES DURING CONSTRUCTION ACTIVITIES. INSPECTOR TO BE DESIGNATED AND AVAILABLE AT THE PRE-CONSTRUCTION MEETING.
4. SILT FENCE SHOWN ON THESE PLANS SHALL BE INSTALLED GENERALLY IN THE LOCATIONS INDICATED, ADJUSTED FOR FIELD CONSTRAINTS.
5. CONTRACTOR SHALL INSPECT AND REPAIR ALL BMP's AT LEAST ONCE A WEEK, AND AFTER EVERY SIGNIFICANT RAIN EVENT ($>\frac{1}{2}$" OF RAINFALL). A LOGD OF SUCH INSPECTIONS SHALL BE MAINTAINED AT THE SITE.
6. ANY BMP IN NEED OF REPAIR OR REINSTALLATIONSHALL BE CORRECTED BY THE CONTRACTOR WITHIN 24 HOURS OF IDENTIFICATION OF THE NEED FOR SUCH CORRECTION.
7. ALL DISTURBED AREAS TO BE LEFT IDLE LONGER THAN 7 DAYS MUST BE STABILIZED WITH QUICK GROW GRASS SEED AND MULCH.
8. STREET SWEEPING WILL BE REQUIRED AS NECESSARY.
9. IMPROVEMENTS SHOWN FOR REFERENCE ONLY.
10. ALL EXCAVATED MATERIAL NOT USED ON SITE SHALL BE DISPOSED IN A MANNER THAT IS CONSISTENT WITH THE APPLICABLE COUNTY ORDINANCES.

CONSTRUCTION SEQUENCE:

THE INTENT OF THIS SEQUENCE IS TO MINIMIZE EROSION DURING INITIAL CONSTRUCTION. BMP's MAY REQUIRE MODIFICATION AS NECESSARY THROUGHOUT CONSTRUCTION ACTIVITY.

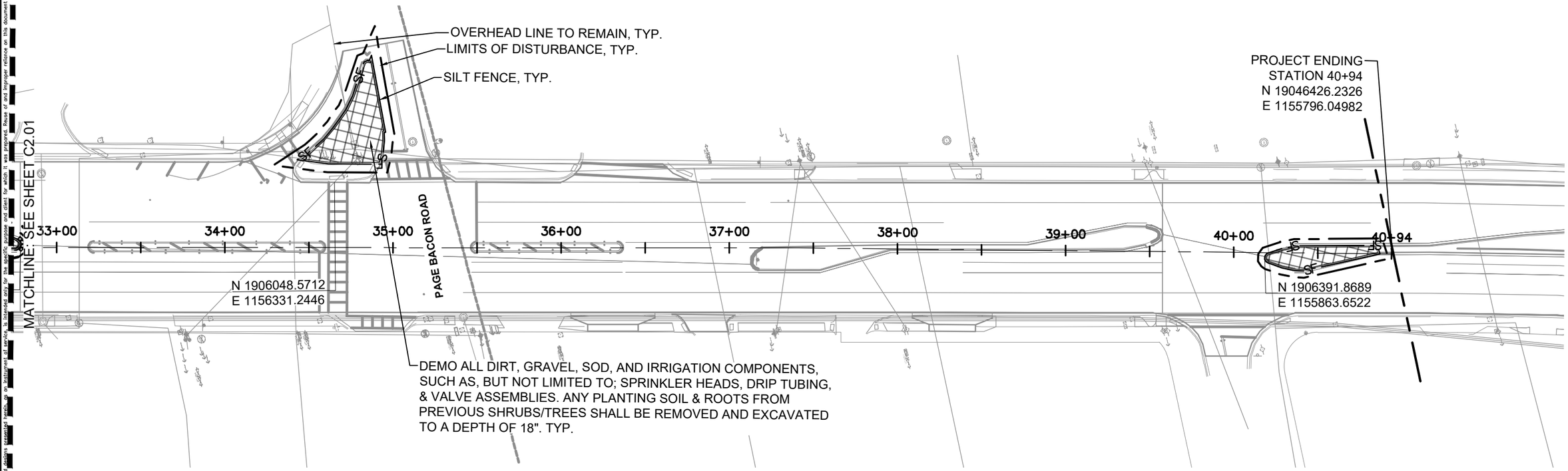
1. PRE-CONSTRUCTION ENVIRONMENTAL PROTECTION/INSPECTION SCHEDULE:
   - 1.1. PAST ALL PERMIT PLACARDS, INCLUDE NPDES NOTICE OF INTENT.
   - 1.2. SCHEDULE A PRE-CONSTRUCTION MEETING.
   - 1.3. THE CONTRACTOR SHALL DESIGNATE (WITH WRITTEN DOCUMENTATION) AN ONSITE EROSION CONTROL OFFICER WITH 24-HOUR CONTACT INFORMATION.
   - 1.4. PRIOR TO SITE CLEARING AND GRUBBING INSTALL PERIMETER EROSION CONTROLS.
2. INSPECT AND REPAIR ALL PERIMETER EROSION CONTROLS AS NECESSARY THROUGHOUT CONSTRUCTION.
3. CLEAR AND GRUB REMAINDER OF SITE.
4. COMPLETE REMAINDER OF SITE GRADING IN ACCORDANCE WITH GRADING AND DRAINAGE PLANS.
5. INSTALL STORM SEWER COLLECTION SYSTEM.
6. PROVIDE INLET PROTECTION ON STRUCTURES AS SHOWN ON EROSION CONTROL PLANS THROUGHOUT CONSTRUCTION.
7. COMPLETE REMAINDER OF SITE WORK INCLUDING FINAL GRADING AND PAVING.

NOTE:
CONTRACTOR SHALL COORDINATE CONSTRUCTION STAGING/STORAGE WITH THE COUNTY AND PROVIDE ADEQUATE EROSION CONTROL MEASURES FOR DISTURBED AREAS.

LEGEND

- AREA TO BE DEMOLISHED
- EXISTING IRRIGATION VAULT TO REMAIN
- SF — HEAVY DUTY SILT FENCE BARRICADE
- LIMITS OF DISTURBANCE
- EXISTING TREE TO BE REMOVED
- EXISTING ROADWAY SIGN TO BE PRESERVED
- STAKED HAY BALES, TYP.

NOTE: SEE DEMO & EROSION CONTROL NOTES ON C2.02



MEDIANS 9 & 10

NORTH

GRAPHIC SCALE IN FEET
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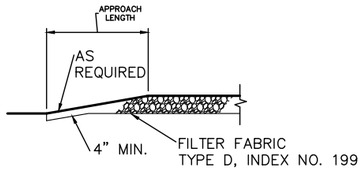
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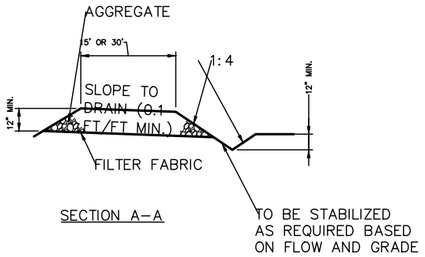
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DEMOLITION + EROSION AND SEDIMENT CONTROL PLAN

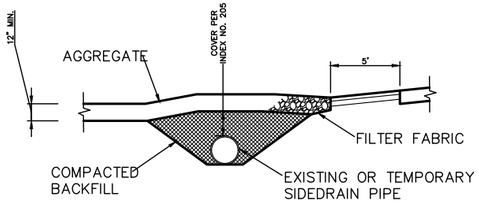
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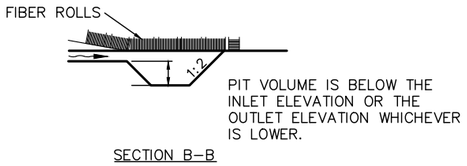


TRANSITION DETAIL



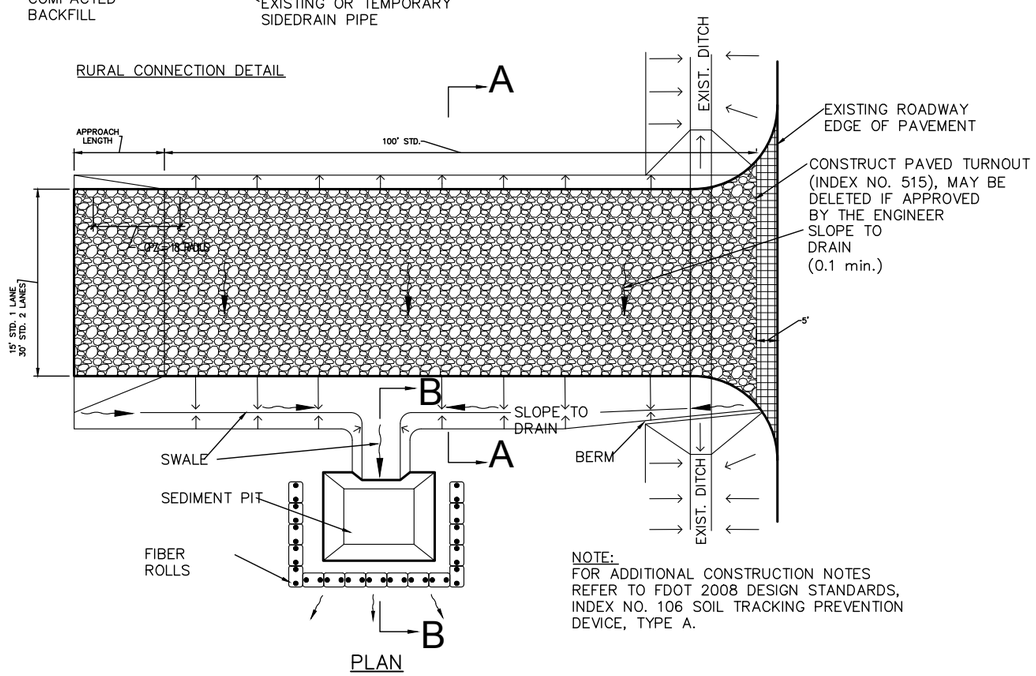
SECTION A–A





SECTION B–B

RURAL CONNECTION DETAIL



PLAN

NOTE:
FOR ADDITIONAL CONSTRUCTION NOTES REFER TO FDOT 2008 DESIGN STANDARDS, INDEX NO. 106 SOIL TRACKING PREVENTION DEVICE, TYPE A.

NOTES:

THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT ONTO PUBLIC RIGHTS–OF–WAY. THIS MAY REQUIRE TOP DRESSING, REPAIR AND/OR CLEANOUT OF ANY MEASURES USED TO TRAP SEDIMENT.

2. WHEN NECESSARY, WHEELS SHALL BE CLEANED PRIOR TO ENTRANCE ONTO PUBLIC RIGHT–OF–WAY
3. WHEN WASHING IS REQUIRED, IT SHALL BE DONE ON AN AREA STABILIZED WITH CRUSHED STONE THAT DRAINS INTO AN APPROVED SEDIMENT TRAP OR SEDIMENT BASIN.

SOIL TRACKING PREVENTION DEVICE

N.T.S.

FIGURE 1

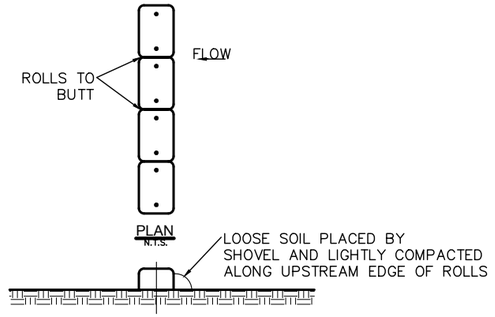
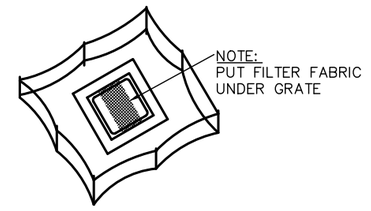


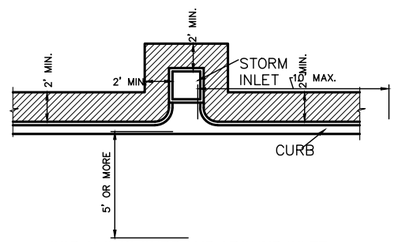
FIGURE 2



STAKED SILT BARRIER OR SILT FENCE PROTECTION AROUND DITCH BOTTOM INLETS

N.T.S.

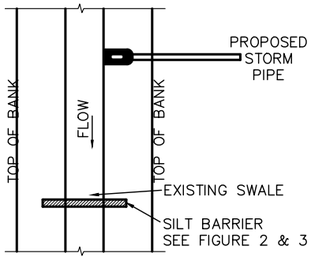
FIGURE 3



SOD ALONG CURB AND AROUND INLET

N.T.S.

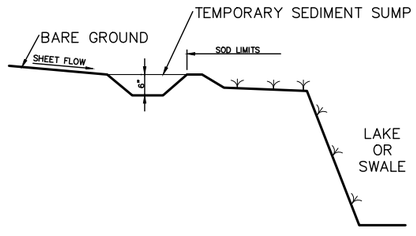
FIGURE 4



SILT BARRIER AT CONNECTION OF STORM PIPE TO EXISTING SWALE

N.T.S.

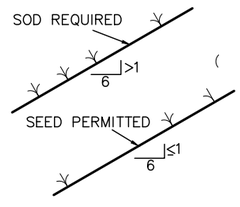
FIGURE 5



TEMPORARY SEDIMENT SUMP

N.T.S.

FIGURE 6



GRASS SLOPES

N.T.S.

FIGURE 7

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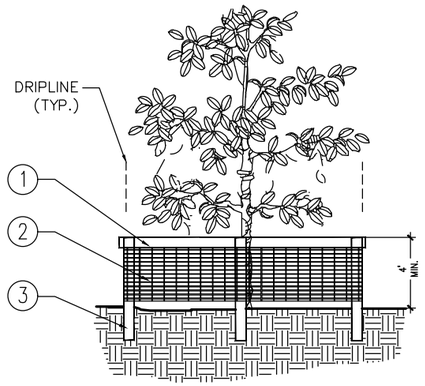
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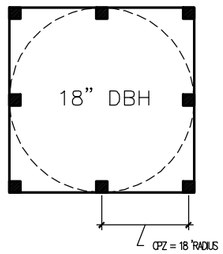
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EROSION CONTROL DETAILS

SHEET NUMBER
C3.00



ELEVATION



PLAN VIEW

1. 1" X 4" WOODEN STRINGER
2. 4' HEIGHT "PERIMETER PLUS" CONSTRUCTION FENCE BY CONWED PLASTICS OR OWNER'S REPRESENTATIVE APPROVED EQUAL. SUBMIT PRODUCT INFORMATION FOR APPROVAL PRIOR TO INSTALLATION.
3. 2" x 4" PRESSURE TREATED WOOD POSTS OR 2" DIAMETER OR LARGER PIPE.

INSTALLATION NOTES:

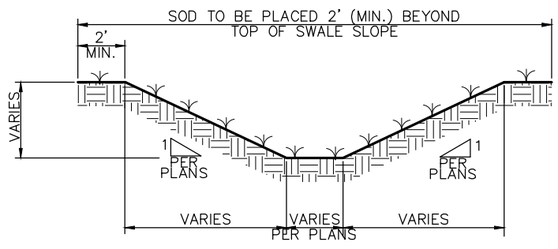
A. PROTECTIVE POSTS SHALL BE PLACED SO AS TO PROTECT THE CRITICAL PROTECTION ZONE (CPZ) FOR EACH TREE NOT PERMITTED FOR REMOVAL.
B. POSTS SHALL BE DEEP ENOUGH IN THE GROUND TO BE STABLE AND TO EXTEND TO A MINIMUM HEIGHT OF 4' ABOVE THE GROUND.
C. SPACE POSTS EVERY 6' (MIN.) TO 8' (MAX.).
D. ONE 1" X 4" WOODEN STRINGER BETWEEN ALL POSTS. SECURE FENCING TO POST WITH NYLON CABLE TIES (AVAILABLE FROM CONWED PLASTICS). WOOD STRIPS MAY BE ALSO BE USED TO PROVIDE ADDITIONAL SUPPORT AND PROTECTION BETWEEN TIES AND POSTS.
E. CRITICAL PROTECTION ZONE (CPZ) IS DETERMINED BY THE AREA WITHIN THE CIRCLE DESCRIBE BY A RADIUS OF ONE FOOT FOR EACH INCH OF THE TREE'S DIAMETER AT BREAST HEIGHT.
F. ANY DAMAGE TO TREE PROTECTION SHALL BE CORRECTED IMMEDIATELY. NO ADDITIONAL PAYMENT.
G. WHEN THE DIRECTOR DETERMINES THAT INDIVIDUAL PROTECTIVE TREE BARRIERS ARE NOT NEEDED IN SOME AREAS FOR TREE PROTECTION, SUCH AREAS SHALL BE STAKED AND FLAGGED WITH READILY VISIBLE MARKERS.
H. WHERE DEVELOPMENT ACTIVITY IS PERMITTED TO OCCUR WITHIN THE CPZ OF A PROTECTED TREE, THE DIRECTOR MAY ALLOW THE TEMPORARY REMOVAL OF THE TREE PROTECTION BARRIERS AND SHALL REQUIRE PROTECTIVE GIRDLING OF AT LEAST THE BOTTOM FOUR FEET OF THE TRUNK TO AVOID BRUSHING OR SCRAPING OF THE TRUNK BASE, ALONG WITH FENCING OR OTHER APPROVED TECHNIQUES.

NOTE: IF WIRE TIES ARE USED, AVOID DIRECT CONTACT WITH FENCE. WIRE MAY DAMAGE FENCE OVER TIME.

TREE PROTECTION

N.T.S.

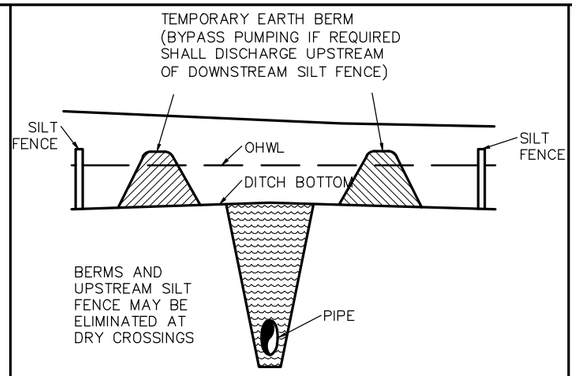
FIGURE 8



TYPICAL SWALE SECTION

N.T.S.

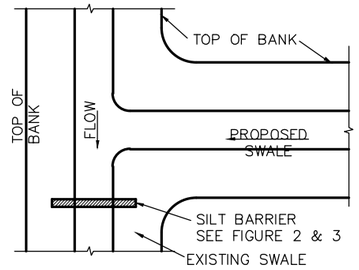
FIGURE 11



UNDERGROUND PIPE CROSSING

N.T.S.

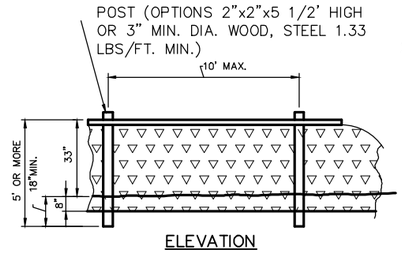
FIGURE 9



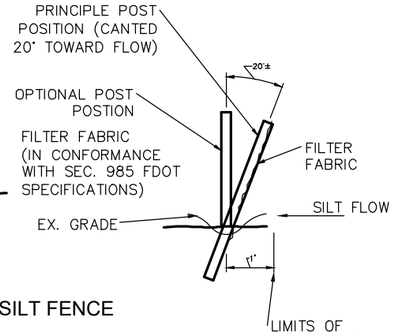
SILT BARRIER AT CONNECTION OF SWALE TO EXISTING SWALE

N.T.S.

FIGURE 10



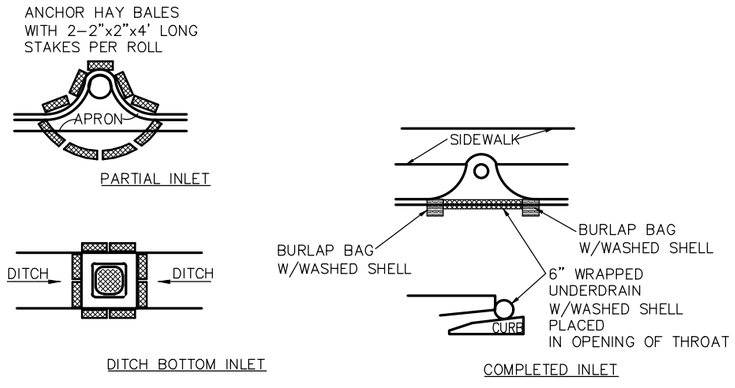
ELEVATION



FDOT TYPE IV SILT FENCE

N.T.S.

FIGURE 12



HAY BALE PROTECTION AROUND INLETS OR SIMILAR STRUCTURES

N.T.S.

FIGURE 13

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EROSION CONTROL DETAILS

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TEMPORARY TRAFFIC CONTROL NOTES:

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PREPARING A DETAILED TRAFFIC CONTROL PLAN FOR CONSTRUCTION. THE PLAN SHALL BE SUBMITTED TO THE CITY OF MARY ESTHER FOR APPROVAL PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION THAT IMPACTS TRAFFIC.
2. PROJECT AREAS THAT ARE NOT ACTIVE CONSTRUCTION AREAS ARE TO BE KEPT FREE OF CONSTRUCTION DEBRIS AND UNNECESSARY OR CONFLICTING TRAFFIC CONTROL DEVICES.
3. ACCESS TO ALL DRIVEWAYS AND SUBDIVISION STREETS SHALL BE PROVIDED AT ALL TIMES, EXCEPT AS OTHERWISE INDICATED IN THESE PLANS.
4. TRAFFIC CONTROL FOR THIS PROJECT SHALL BE IN ACCORDANCE WITH THE CURRENT EDITION OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) STANDARD PLAN INDEX 102 SERIES. SEE STANDARD INDEX 102-628 SHEET 1 OF 3.
5. THE TRAFFIC AND TRAVEL WAYS SHALL NOT BE ALTERED BY THE CONTRACTOR TO CREATE A WORK ZONE UNTIL ALL LABOR, EQUIPMENT AND MATERIALS ARE AVAILABLE FOR THE CONSTRUCTION IN THAT AREA.
6. THE EXISTING REGULATORY SPEED LIMITS SHALL REMAIN UNCHANGED DURING CONSTRUCTION UNLESS NOTED IN THE PLANS.
7. IN THE EVENT OF A HURRICANE OR OTHER EVACUATION NEED, THE CONTRACTOR SHALL COORDINATE THE SECURING OF ALL LOOSE MATERIAL, OPEN CLOSED LANES, BACKFILL EXCAVATION, REMOVE OBSTRUCTIONS TO DRAINAGE AND WATER FLOW, AND TAKE OTHER MEASURES AS DIRECTED BY THE ENGINEER NECESSARY TO PROTECT THE PUBLIC.
8. THE CONTRACTOR SHALL REMOVE ANY EXISTING OR TEMPORARY PAVEMENT MARKINGS THAT CONFLICT WITH THE TRAFFIC CONTROL PLANS. WHEN THE CONFLICT NO LONGER EXISTS, THE CONTRACTOR SHALL RESTORE THE PAVEMENT MARKINGS TO THEIR ORIGINAL OR NEW POSITIONS. REMOVAL OF EXISTING AND/OR TEMPORARY PAVEMENT MARKINGS SHALL BE ACCOMPLISHED BY HYDROBLASTING.
9. PLACEMENT OF POST-MOUNTED SIGNS WITHIN THE WORK ZONES SHALL BE IN ACCORDANCE WITH THE FDOT STANDARD PLANS INDEX 700-010.
10. VEHICULAR, BICYCLE, PEDESTRIAN AND TRANSIT ROUTES SHALL BE PROVIDED AT ALL TIMES.
11. DURING LANE RESTRICTIONS OR STREET CLOSURES, PROVIDE INGRESS AND EGRESS TO ALL PROPERTIES WITHIN THE CLOSED STREET SEGMENT AND PROVIDE BUSINESS ENTRANCE SIGNS TO ROUTE MOTORISTS TO DESIGNATED PARKING AREAS. FOR THOSE PROPERTIES WITH MULTIPLE DRIVEWAYS, ONLY ONE DRIVEWAY MAY BE CLOSED AT ANY ONE TIME. ACCESS TO BUSINESSES THROUGHOUT CONSTRUCTION SHALL BE MAINTAINED AT ALL TIMES DURING BUSINESS HOURS.
12. CONTRACTOR SHALL ACCOUNT FOR OTHER AREAS OF CONSTRUCTION THAT MAY BE NEARBY. CONTRACTOR TO COORDINATE ALL ROADWAY CONSTRUCTION ZONE SIGNAGE FOR CONSISTENCY.
13. CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING POSITIVE DRAINAGE OF THE TRAVEL WAY AT ALL TIMES.
14. ALL TEMPORARY PEDESTRIAN PATHS TO MEET ADA REQUIREMENTS.
15. PLAN LAYOUT ON THIS SHEET IS FOR REFERENCE ONLY, CONTRACTOR SHALL REFER TO THESE NOTES FOR TRAFFIC CONTROL MEASURES.

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TEMPORARY TRAFFIC CONTROL NOTES

SHEET NUMBER
C4.00

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GENERAL DETAIL NOTES

1. THE CONTRACT DOCUMENTS CONSIST OF THESE PLANS AND TECHNICAL SPECIFICATIONS. CONTRACTOR WILL REFERENCE THE CONSTRUCTION DOCUMENTS IN THEIR ENTIRETY. WHEN CONFLICTS EXIST BETWEEN THESE PLANS AND THE TECHNICAL SPECIFICATIONS, THE SPECIFICATIONS WILL PREVAIL.
2. THESE CONTRACT DOCUMENTS HAVE BEEN CREATED TO ILLUSTRATE THE GENERAL DESIGN INTENT OF THE PROJECT. THE CONTRACTOR WILL COORDINATE WITH THE OWNER'S REPRESENTATIVE AND NOTIFY THEM AS ADDITIONAL INFORMATION IS NEEDED TO PROPERLY CONSTRUCT/INSTALL/BUILD ELEMENTS DEPICTED HEREIN.
3. THE CONTRACT DOCUMENTS CONVEY THE SITE AS A COMPLETED, FUNCTIONAL PROJECT. THE CONTRACTOR IS RESPONSIBLE FOR THE MEANS AND METHODS USED TO ACHIEVE THE COMPLETED SITE CONDITION AS SET OUT IN THE CONTRACT DOCUMENTS. IT IS NOT THE INTENTION OF THESE DOCUMENTS TO PROVIDE SPECIFIC GUIDANCE OF EVERY ASPECT OF THE CONSTRUCTION. CONTRACTOR IS RESPONSIBLE FOR THE IMPLEMENTATION OF THE DOCUMENTS IN COMPLIANCE WITH GENERALLY ACCEPTED PRACTICES AND UNDER CURRENT STANDARDS. CONTRACTOR WILL APPLY APPROPRIATE CONSTRUCTION DETAILS AND PROCESSES WHETHER OR NOT THESE INDIVIDUAL ASPECTS OF THE WORK ARE SPECIFICALLY CALLED OUT IN THE DOCUMENTS.
4. ALL CONSTRUCTION WILL BE PERFORMED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, LOCAL, STATE, AND FEDERAL REQUIREMENTS UNLESS SPECIFIED OTHERWISE. CONTRACTOR WILL OBTAIN THESE DOCUMENTS, BECOME FAMILIAR WITH THEM AND HAVE THEM ON THE JOB SITE AT ALL TIMES.
5. THE CONTRACTOR WILL MAKE SITE VISITS AND INSPECTIONS TO BECOME FAMILIAR WITH THE PROJECT AND MAKE ANY INVESTIGATIONS WHICH ARE APPROPRIATE TO CONFIRM THE SOILS/GEOTECHNICAL INFORMATION, TOPOGRAPHIC INFORMATION, WETLANDS, UTILITIES, ETC. TO BE ABLE TO CONSTRUCT THE PROJECT IN ACCORDANCE WITH THE CONTRACT DOCUMENTS. ANY DEVIATIONS AND/OR DISCREPANCIES IN THE CONTRACTOR'S FINDING'S DURING BIDDING WILL HAVE BEEN PRESENTED TO THE OWNER IN WRITING AT THE TIME OF BID.
6. CONTRACTOR WILL VERIFY THAT ALL PERMITS FOR CONSTRUCTION HAVE BEEN OBTAINED BY OWNER OR CONTRACTOR PRIOR TO COMMENCEMENT OF CONSTRUCTION. ALL REQUIRED PERMITS WILL BE MAINTAINED ON SITE AT ALL TIMES.
7. ALL MATERIALS, METHODS AND DETAILS OF CONSTRUCTION WILL CONFORM TO THE STANDARD SPECIFICATIONS OF FEDERAL, STATE, LOCAL MUNICIPALITY AND/OR THE APPROPRIATE UTILITY COMPANY, WHICHEVER TAKES PRECEDENCE. ALL RIGHT-OF-WAY CONSTRUCTION WILL MEET LOCAL AND STATE DEPARTMENT OF TRANSPORTATION STANDARDS AND SPECIFICATIONS, EDITION AS STATED IN THE CONTRACT DOCUMENTS.
8. ALL MATERIAL AND WORKMANSHIP ARE SUBJECT TO THE APPROVAL OF THE OWNER OR OWNER'S REPRESENTATIVE.
9. CONTRACTOR WILL NOT MAKE SUBSTITUTIONS OR REVISIONS WITHOUT APPROVAL OF THE OWNER OR OWNER'S REPRESENTATIVE.
10. CONTRACTOR WILL KEEP ALL AREAS OF WORK CLEAN, NEAT AND ORDERLY. ALL PAVED SURFACES ARE TO BE CLEANED OF SOIL AND DEBRIS AT THE CLOSE OF THE WORKDAY.
11. CONTRACTOR WILL COORDINATE WITH OWNER TO DETERMINE CONSTRUCTION STAGING AND STORAGE AREA PRIOR TO COMMENCEMENT OF MOBILIZATION IF NOT IDENTIFIED IN THE CONTRACT DOCUMENTS. CONSTRUCTION TRAILERS USED ON-SITE BY THE CONTRACTOR (IF NECESSARY) WILL BE PERMITTED THROUGH LOCAL GOVERNING AGENCY. IT WILL BE THE CONTRACTOR'S RESPONSIBILITY TO ACQUIRE ALL PERMITS.
12. A COMPLETE SET OF THE APPROVED CONTRACT DOCUMENTS WILL BE MAINTAINED ON SITE DURING THE PERFORMANCE OF WORK.
13. WITHIN THESE NOTES, THE TERM CONTRACTOR WILL MEAN THE GENERAL CONTRACTOR, SUBCONTRACTOR, OR VENDOR PERFORMING CONSTRUCTION ON THE SITE.

LAYOUT NOTES

1. ELECTRONIC FILES WILL BE MADE AVAILABLE UPON REQUEST FOR USE IN FIELD LOCATION OF ELEMENTS AND SITE FEATURES. HARDCOPY INFORMATION WILL PREVAIL.
2. CONTRACTOR WILL STAKE THE LAYOUT OF THE ELEMENTS WITHIN THE CONTRACT DOCUMENTS FOR OWNER AND OWNER'S REPRESENTATIVE APPROVAL PRIOR TO CONSTRUCTION.
3. NO TREE PLANTINGS WILL OCCUR WITHIN THE CLEAR ZONE, HORIZONTAL OFFSET, OR CLEAR SIGHT TRIANGLES PER THE FLORIDA DEPARTMENT OF TRANSPORTATION FLORIDA DESIGN MANUAL, EDITION AS STATED IN THE CONTRACT DOCUMENTS.
4. CONFLICTS OR DISCREPANCIES WILL BE FIELD ADJUSTED AND APPROVED BY THE OWNER OR OWNER'S REPRESENTATIVE PRIOR TO CONSTRUCTION.

SUBSTANTIAL AND FINAL COMPLETION

1. PROVIDE TEN (10) DAYS MINIMUM NOTICE TO THE OWNER AND OWNER'S REPRESENTATIVE PRIOR TO SUBSTANTIAL COMPLETION INSPECTION.
2. "AS-BUILT" DRAWINGS WILL BE PROVIDED TO THE OWNER AND OWNER'S REPRESENTATIVE IN CAD AND HARDCOPY FORMATS PRIOR TO SUBSTANTIAL COMPLETION.
3. SUBSTANTIAL COMPLETION WILL NOT OCCUR UNTIL RECORD "AS-BUILT" DRAWINGS HAVE BEEN PROVIDED TO AND REVIEWED AND APPROVED BY OWNER AND OWNER'S REPRESENTATIVE.
4. CONTRACTOR WILL PROVIDE "AS-BUILT" DRAWINGS CERTIFIED BY A FLORIDA REGISTERED SURVEYOR.
5. PROVIDE TEN (10) DAYS MINIMUM NOTICE TO THE OWNER AND OWNER'S REPRESENTATIVE PRIOR TO FINAL ACCEPTANCE.

WARRANTY AND MAINTENANCE PERIOD NOTES:

1. CONTRACTOR WILL PROVIDE A WARRANTY FOR THE PLANT MATERIAL INCLUDED IN THESE CONTRACT DOCUMENTS FOR A PERIOD OF 12 MONTHS TO COMMENCE UPON SUBSTANTIAL COMPLETION.
   A. AT THE END OF THE WARRANTY PERIOD, ALL PLANT MATERIAL WILL BE IN FLOURISHING CONDITION OF ACTIVE GROWTH. IT WILL BE THE CONTRACTOR'S RESPONSIBILITY TO MONITOR THE PROJECT DURING THE ESTABLISHMENT PERIOD AND INFORM THE OWNER IF PROBLEMS DEVELOP WITH THE LANDSCAPE MATERIAL. THE CONTRACTOR WILL REMOVE DEAD AND UNHEALTHY LANDSCAPE MATERIAL IMMEDIATELY AND REPLACE AT THE CONTRACTOR'S EXPENSE. WITHIN THE 12 MONTH PERIOD, THERE WILL BE QUARTERLY EVALUATION'S OF MAINTENANCE BY OWNER AND, IF DIRECTED, CORRECTIVE ACTION TAKEN BY CONTRACTOR.
2. CONTRACTOR WILL PROVIDE MAINTENANCE IN ACCORDANCE WITH THE LANDSCAPE TECHNICAL MAINTENANCE PLAN FOR THE PLANT MATERIAL INCLUDED IN THESE CONTRACT DOCUMENTS FOR A PERIOD OF 12 MONTHS TO COMMENCE UPON SUBSTANTIAL COMPLETION.
3. OWNER MAY TERMINATE THE MAINTENANCE PERIOD AT ANYTIME WITH OR WITHOUT CAUSE BUT THE WARRANTY WILL REMAIN IN EFFECT UNTIL THE END OF THE 12 MONTH PERIOD.

LANDSCAPE INSTALLATION NOTES

1. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING QUANTITIES IN THE CONTRACT DOCUMENTS.
2. CONTRACTOR WILL INSTALL ALL MATERIALS AS SPECIFIED IN THE CONTRACT DOCUMENTS.
3. PLANT MATERIAL WILL BE FLORIDA #1 OR BETTER AT TIME OF INSTALLATION.
4. PROVIDE UNIT PRICES FOR EACH PLANT, WHICH INCLUDE ALL OTHER INCIDENTAL MATERIALS (I.E. FERTILIZER, LABOR, ETC.) PINE STRAW MULCH IS INCIDENTAL TO PLANT COSTS. REPORT PROMPTLY ANY DISCREPANCIES WHICH MAY AFFECT BIDDING.
5. PROVIDE OWNER AND OWNER'S REPRESENTATIVE THE SOIL TEST REPORT AS PREPARED IN ACCORDANCE WITH TECHNICAL SPECIFICATIONS. A.CONTRACTOR TO PROVIDE SOIL TEST REPORT PRIOR TO INSTALLATION OF SOIL AND PLANT MATERIAL.
6. PROVIDE AMENDMENTS IN ACCORDANCE WITH SOIL TEST REPORT. SUBMIT AMENDED SOIL SAMPLES TO TESTING LABORATORY AND PROVIDE OWNER AND OWNER'S REPRESENTATIVE WITH THE SOIL TEST REPORT FOR REVIEW AND APPROVAL.
7. APPLY HERBICIDES, MYCORRHIZAL INOCULANT AND FERTILIZER IN ACCORDANCE WITH THE TECHNICAL SPECIFICATIONS.
8. FOR DISTURBED AREAS OF EXISTING SOD, CONTRACTOR TO INSTALL SOD OF THE SAME SPECIES. THE CONTRACTOR WILL LAY SOD SOLIDLY IN ALL INDICATED OR DISTURBED AREAS WITH JOINTS IN CONTACT WITH EACH OTHER. PIN ALL SODDED SLOPES EQUAL TO OR GREATER THAN 3:1 WITH STEEL U PINS/SOD STAPLES.
9. PLANT CONTAINERS WILL BE REMOVED PRIOR TO INSTALLATION OF PLANT MATERIAL. IF PLANT MATERIAL IS NOT CONTAINER GROWN, REMOVE A MINIMUM OF THE TOP 1/3 OF BURLAP, FABRIC, OR WIRE BASKET. WIRE BASKETS MUST BE COMPLETELY REMOVED PRIOR TO INSTALLATION. REMOVE WEEDS FROM CONTAINERS AND FIELD GROWN MATERIAL PRIOR TO PLANTING.
10. CONTAINER GROWN STOCK WILL HAVE BEEN GROWN IN A CONTAINER LONG ENOUGH FOR THE ROOT SYSTEM TO HAVE DEVELOPED SUFFICIENTLY TO HOLD ALL THE SOIL TOGETHER FIRMLY, BUT NOT LONG ENOUGH TO HAVE BOUND ROOTS.
11. PLANT MATERIAL WITH BROKEN ROOT BALLS, BOUND ROOTS, OR SUBSTANTIAL DAMAGE WILL BE REPLACED PRIOR TO PLANTING.
12. ONLY PRUNE IN ACCORDANCE WITH THE TECHNICAL SPECIFICATIONS.
13. PREPARE PLANTING PIT AND TRENCHES IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.
14. INSTALL PLANT MATERIAL IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.
15. INSTALL SEED AND WEED FREE MULCH IN ACCORDANCE WITH THE CONTRACT DOCUMENTS
    A. LIMITS OF MULCHING
16. CONTRACTOR WILL MAINTAIN PLANT MATERIAL INCLUDING WATERING, OPERATION AND MAINTENANCE OF IRRIGATION SYSTEM, WEED CONTROL, PRUNING, LITTER REMOVAL MULCH MAINTENANCE AND REPLENISHMENT, TREE STAKING, DISEASE AND INSECT CONTROL, MOWING AND EDGING, AND LANDSCAPE MATERIAL REPLACEMENT UNTIL SUBSTANTIAL COMPLETION.
17. PLANT MATERIAL WILL BE DEEMED DEAD IF THE TERMINAL LEADER IS DEAD OR DIES OR IF THE PLANT MATERIAL HAS LESS THAN 90% VIABLE LEAF SURFACE AREA.

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MARY ESTHER FL

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LANDSCAPE NOTES
5/30/2025

SHEET NUMBER
L0.10

SAMPLE LANDSCAPE TECHNICAL MAINTENANCE PLAN

Maintenance Operation	Operations noted herein shall be performed as part of the Contractor's Maintenance Period.											
Week/Month	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC
Mowing		X	X	XX	XX	XX	XX	XX	XX	X		
	Set mower height to avoid scalping the turf. No lower than 3 inches.											
Edging			X			X	X	X		X		
	Edging of all sidewalks and curbs. All debris shall not be allowed to remain in the curb or on sidewalk surfaces											

Recommended Watering Schedule	Trees (Water Frequency)		Shrubs (Water Frequency)		Watering General Notes
	<2" Caliper	Daily for two weeks; every other day for two months, weekly until establishment	Month 1	Daily for the first two weeks, Every other day for the remaining two weeks	Water all landscape plants and trees as needed after establishment to meet proper maintenance conditions. Never apply irrigation if the soil is saturated. Supplemental watering is applied to encourage vigorous growth and plant establishment.
	2-4" Caliper	Daily for one month; every other day	Month 2	Twice per week.	
	>4" Caliper	Daily for 6 weeks, every other day for five months, weekly until establishment	Month 3	Once per week until established	

Weed Control	XX	XXY	XX	XX	XX	XXY	XX	XX	XX	XXY	XX	XX
	Weed all planting beds twice per month. Landscape areas shall be kept relatively weed free.			Weeding of landscape areas utilizing appropriate selective and non-selective herbicides, applied as per manufacturer's specifications, under the supervision of a licensed applicator by FDACS. Application of herbicides shall be done with extreme caution to prevent damage to landscape and tree plantings. NOTE - Application of pre-emergent herbicide at the maximum rate per acre as per manufacturer's specifications and limitations for broad spectrum suppression of grassy and broadleaf weeds. All pre-emergent products must be approved in advance, but form Snapshot 2.5TG, Specticle G, or Freehand 1.75G. Application frequency and maximum rate will be limited by the manufacturers label recommendations.								
Pruning				Pruning for trees, shrubs, and groundcovers to be performed in accordance with the ANSI A300 guidelines and FDOT design standard index 546. All trees within medians shall be pruned to maintain sight distance for vehicles and pedestrians. Additionally, prune trees as needed to remove dead, diseased, or broken branches, fronds, and seed heads.								
Fertilization			X				X					
	Trees and shrubs shall be fertilized using a slow release fertilized that contains at least 50% of the available nitrogen in a slow release form. Fertilizer analysis shall be in a NPK ratio of 2-1-1, at a rate recommended by soil fertility.			Trees, shrubs, and groundcovers are to be fertilized by top dressing the root zone of the plants and trees, using owner approved methods. This application of fertilizer shall be irrigated within two days of application with a minimum of $\frac{1}{2}$" of irrigation. All materials and performance of work shall meet Florida Friendly Best Management Practices for the Protection of Water Resources by the Green Industry and all other applicable state and federal health and safety laws.								
Litter Removal	XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	XX
	Litter removal within the project limits. To be completed in conjunction with the mowing schedule where applicable, but immediately prior to mowing.											
Mulching 3" Depth Pine Straw	Mulch should be applied after landscape material has been installed and air pockets have been filled.			Mulch shall be free of vegetative yard waste, plastic, glass, metal, palm fronds, sand, and other foreign materials. Mulch shall be consistent in appearance. Mulch shall be free from viable non-native seed, weed, and grass seed. Maintain a continuous 3" layer of mulch in all planted and mulched areas with the exception of trees.								
Tree Staking				The Contractor shall maintain, repair, and/or replace all staking materials as needed to keep trees upright and to prevent girdling. The Contractor shall remove staking at the end of the one year establishment period or as directed by the owner.								
Disease and Insect Control	X	X	X	X	X	X	X	X	X	X	X	X
	The Contractor shall inspect all landscape material on a monthly basis for insects, mites, fungus,etc., and apply correct control products as needed per manufacturer's specification											
Plant Material Replacement	The Contractor shall replace all dead and poorly performing trees and shrubs as outlined in the contract.											

LANDSCAPE TECHNICAL MAINTENANCE PLAN NOTES:

1. NO LESS THAN FORTY-FIVE DAYS PRIOR TO SUBSTANTIAL COMPLETION, CONTRACTOR WILL SUBMIT A WRITTEN TECHNICAL LANDSCAPE MAINTENANCE PLAN TO THE OWNER AND OWNER'S REPRESENTATIVE FOR REVIEW AND APPROVAL.
2. SUBSTANTIAL COMPLETION WILL NOT OCCUR UNTIL THE TECHNICAL LANDSCAPE MAINTENANCE PLAN IS APPROVED BY THE OWNER OR OWNER'S REPRESENTATIVE. AT A MINIMUM, THE PLAN WILL DESCRIBE THE METHODS, ACTIVITIES, MATERIALS AND SCHEDULE THROUGHOUT THE MAINTENANCE PERIOD TO ACHIEVE THE FOLLOWING:
   - A. KEEP ALL PLANTS INSTALLED AS SPECIFIED IN THE CONTRACT DOCUMENTS.
   - B. MOWING
   - C. EDGING
   - D. RECOMMENDED WATERING SCHEDULE AND OPERATION AND MAINTENANCE OF IRRIGATION SYSTEM
   - E. WEED CONTROL
   - F. PRUNING
     - F.1 KEEP ALL PLANTS PRUNED TO MAINTAIN PLANT HEALTH, CLEAR VISIBILITY OF SIGNS, TRAFFIC SIGNALS, SAFE SIGHT DISTANCE AT INTERSECTIONS AND DRIVEWAYS, SAFE AND OPERATIONAL HORIZONTAL AND VERTICAL CLEARANCE FROM ROADWAYS, SIDEWALKS, PATHS / TRAILS, UTILITIES, LIGHT POLES, MECHANICALS EQUIPMENT, FENCES, WALLS AND DRAINAGE STRUCTURES, AND UNOBSTRUCTED ACCESS FOR ALL AUTHORIZED USERS.
   - G. FERTILIZATION
   - H. LITTER REMOVAL
   - I. MULCH MAINTENANCE AND REPLENISHMENT
   - J. TREE STAKING
   - K. DISEASE AND INSECT CONTROL
   - L. PLANT MATERIAL REPLACEMENT
3. THE SAMPLE LANDSCAPE TECHNICAL MAINTENANCE PLAN IS PROVIDED IN THE CONTRACT DOCUMENTS. CONTRACTOR MAY SUBMIT THIS PLAN AS THEIR OWN TECHNICAL MAINTENANCE PLAN OR PROVIDE A PLAN THAT MEETS THE MINIMUM REQUIREMENTS IDENTIFIED ABOVE.

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MARY ESTHER MEDIANS
PREPARED FOR
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MARY ESTHER FL

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LANDSCAPE NOTES & MAINTENANCE PLAN

SHEET NUMBER
L0.11

OVERALL PLANT SCHEDULE

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE
CANOPY TREES							
	LITU	2	LIRIODENDRON TULIPIFERA FL #1 MIN.	TULIP POPLAR	FG	2" CAL MIN	10` HT MIN
	QUSH	3	QUERCUS SHUMARDII FL #1 MIN.	SHUMARD OAK	FG	2" CAL MIN	10` HT MIN
	QUVI	1	QUERCUS VIRGINIANA 'QVTIA' SINGLE LEADER, STRAIGHT, FL #1 MIN.	HIGHRISE LIVE OAK	FG	2" CAL MIN	10` HT MIN
	QUVI(2)	6	QUERCUS VIRGINIANA 'QVTIA' FL #1 MIN., 8' MIN. CLEAR TRUNK	HIGHRISE LIVE OAK	FG	6" CAL MIN	20` HT MIN
UNDERSTORY TREES							
	LAIN	7	LAGERSTROEMIA INDICA X FAURIEI `NATCHEZ` FL #1 MIN. SINGLE STANDARD TRUNK	NATCHEZ CRAPE MYRTLE	FG	2" CAL MIN	8` HT MIN

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME	CONT	SIZE	SPACING
SHRUBS							
	ILVO	136	ILEX VOMITORIA 'NANA' FL #1 MIN.	DWARF YAUPON HOLLY	7 GAL	24" HT MIN	SEE PLAN
	LISI	439	LIGUSTRUM SINENSE 'SUNSHINE' FL #1 MIN.	SUNSHINE LIGUSTRUM	7 GAL	24" HT MIN	SEE PLAN
	VIOB	145	VIBURNUM OBOVATUM 'WHORLED CLASS' FULL, FL #1	DWARF WALTER'S VIBURNUM	3 GAL	12" HT MIN	SEE PLAN
ORNAMENTAL GRASSES							
	MUCA	386	MUHLENBERGIA CAPILLARIS FL #1 MIN.	PINK MUHLY GRASS	3 GAL	12" HT MIN	SEE PLAN
SHRUB AREAS							
	AZCO	697	AZALEA X 'CONLER' FL #1 MIN.	AUTUMN RUBY® ENCORE® AZALEA	3 GAL	24" HT MIN	24" OC
	AZRB	461	AZALEA X 'ROBLEV' FL #1 MIN.	AUTUMN IVORY® ENCORE® AZALEA	3 GAL	24" HT MIN	24" OC
	AZRO	247	AZALEA X 'ROBLET' FL #1 MIN.	AUTUMN SUNBURST® ENCORE® AZALEA	3 GAL	24" HT MIN	24" OC
GROUND COVERS							
	ARGL	307	ARACHIS GLABRATA	PERENNIAL PEANUT	1 GAL	6" - 12" HT.	6" OC
	DITA	1,335	DIANELLA TASMANICA `VARIEGATA`	VARIEGATED FLAX LILY	1 GAL	12" HT. MIN.	24" OC
	IRVI	663	IRIS VIRGINICA	BLUE FLAG IRIS	1 GAL	6" - 12" HT.	18" OC
	LIMU	9,668	LIRIOPE MUSCARI 'BIG BLUE'	BIG BLUE LILYTURF	1 GAL	6" - 12" HT.	12" OC
	TUCM	3,575	TULBAGHIA X 'COSMIC'	COSMIC SOCIETY GARLIC	1 GAL	6" - 12" HT.	12" OC
SOD							
	PANO	6,919 SF	PASPALUM NOTATUM 'ARGENTINE'	ARGENTINE BAHIAGRASS	SOD	-	-

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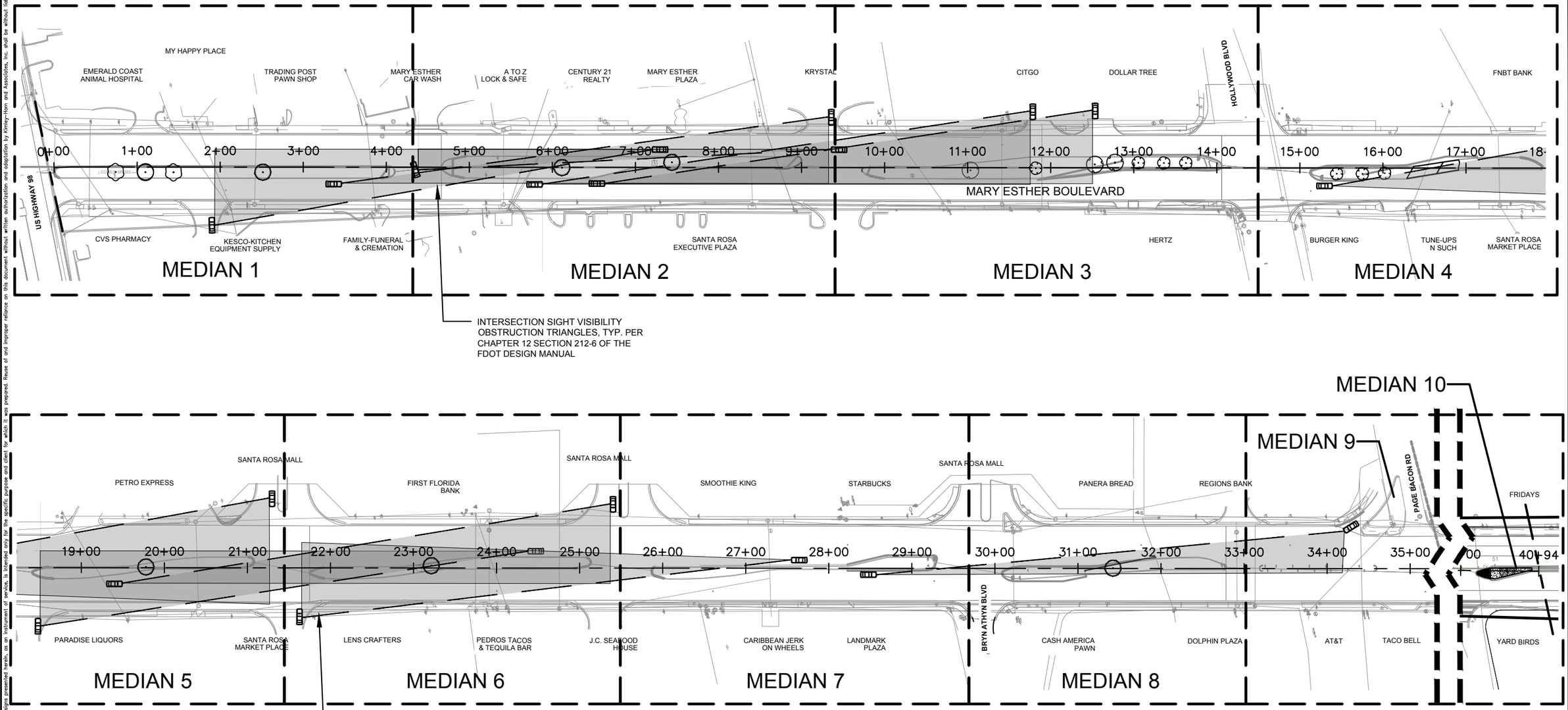
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OVERALL PLANT SCHEDULE

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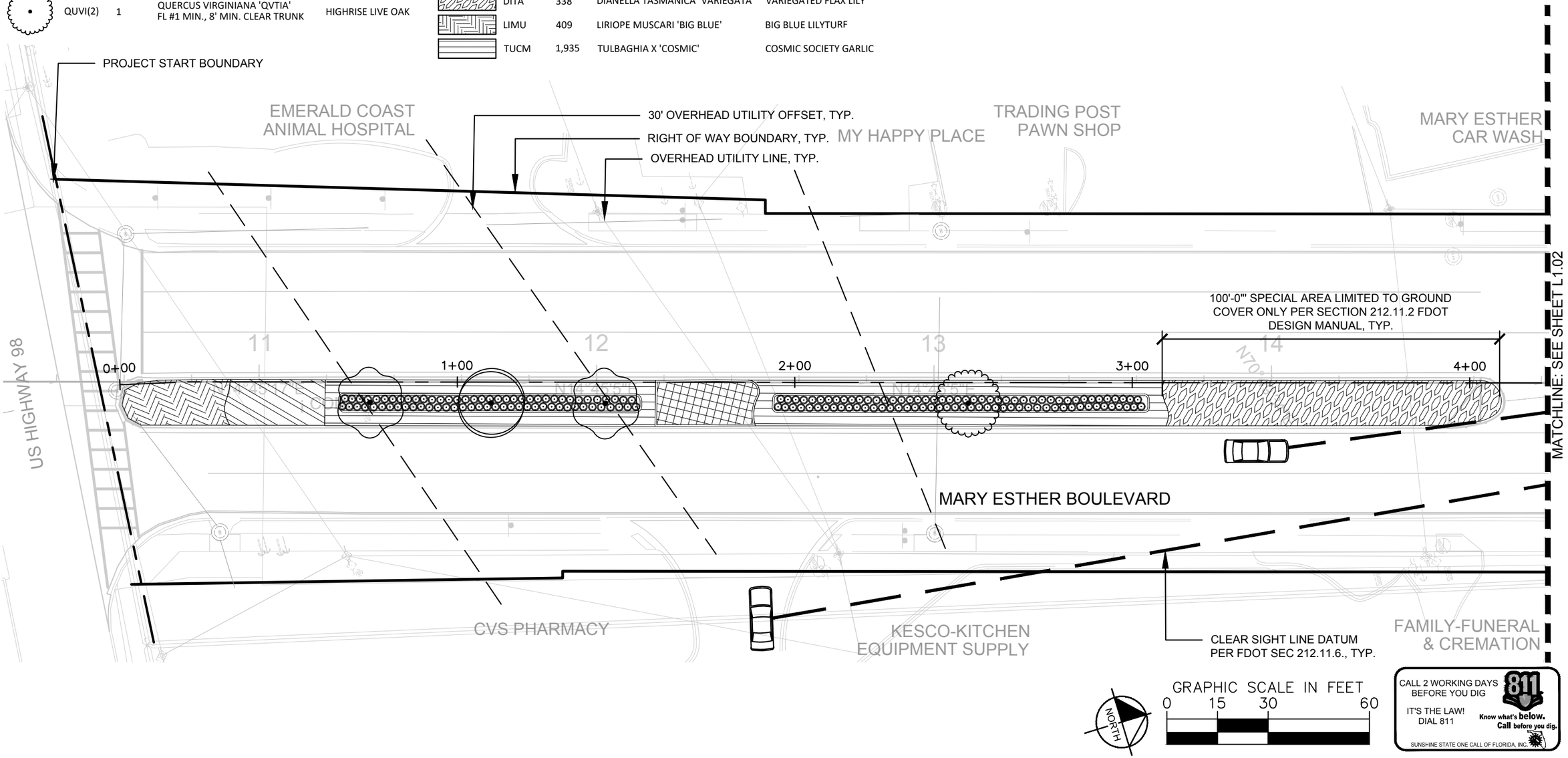
OVERALL LANDSCAPE PLAN

SHEET NUMBER
L1.00

PLANT LEGEND MEDIAN 1

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
CANOPY TREES				
	LITU	2	LIRIODENDRON TULIPIFERA FL #1 MIN.	TULIP POPLAR
	QUVI	1	QUERCUS VIRGINIANA 'QVTIA' SINGLE LEADER, STRAIGHT, FL #1 MIN.	HIGHRISE LIVE OAK
	QUVI(2)	1	QUERCUS VIRGINIANA 'QVTIA' FL #1 MIN., 8' MIN. CLEAR TRUNK	HIGHRISE LIVE OAK
SHRUBS				
	LISI	164	LIGUSTRUM SINENSE 'SUNSHINE' FL #1 MIN.	SUNSHINE LIGUSTRUM
SHRUB AREAS				
	AZCO	102	AZALEA X 'CONLER' FL #1 MIN.	AUTUMN RUBY® ENCORE® AZALEA
	AZRB	95	AZALEA X 'ROBLEV' FL #1 MIN.	AUTUMN IVORY® ENCORE® AZALEA
GROUND COVERS				
	DITA	338	DIANELLA TASMANICA `VARIEGATA`	VARIEGATED FLAX LILY
	LIMU	409	LIRIOPE MUSCARI 'BIG BLUE'	BIG BLUE LILYTURF
	TUCM	1,935	TULBAGHIA X 'COSMIC'	COSMIC SOCIETY GARLIC

NOTE:
1. REFER TO INTERSECTION SIGHT DISTANCE STANDARDS FROM CHAPTER 12 OF THE MOST CURRENT FDOT DESIGN MANUAL. THIS DESIGN ASSUMES 45 MPH DESIGN SPEED TREE SPACING (40' O.C. SPACING TREES < 4" DIA. / 135' SPACING TREES , 11" DIA.)



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TALLAHASSEE, FL 32308 PHONE: 850-553-3500
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KHA PROJECT	142199005
DATE	7/3/2025
SCALE	AS SHOWN
DESIGNED BY	MLW
DRAWN BY	MLW
CHECKED BY	CAJ

MARY ESTHER MEDIANS
PREPARED FOR
THE CITY OF MARY ESTHER
MARY ESTHER FL

LICENSED PROFESSIONAL
DATE: 7/3/2025

MEDIAN 1 LANDSCAPE PLAN

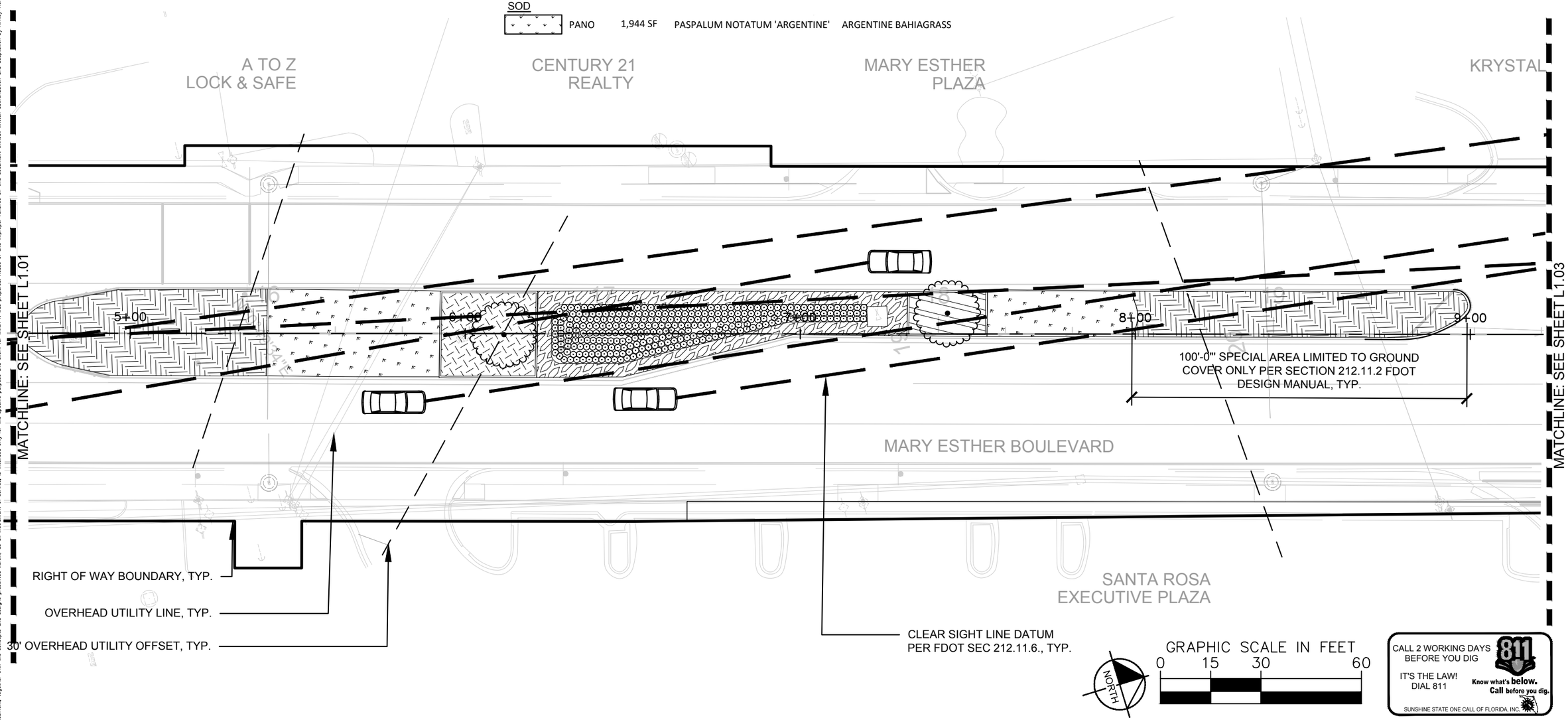
SHEET NUMBER
L1.01

PLANT LEGEND MEDIAN 2

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
CANOPY TREES				
	QUVI(2)	2	QUERCUS VIRGINIANA 'QVTIA' FL #1 MIN., 8' MIN. CLEAR TRUNK	HIGHRISE LIVE OAK
ORNAMENTAL GRASSES				
	MUCA	291	MUHLENBERGIA CAPILLARIS FL #1 MIN.	PINK MUHLY GRASS

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
SHRUB AREAS				
	AZCO	75	AZALEA X 'CONLER' FL #1 MIN.	AUTUMN RUBY® ENCORE® AZALEA
	AZRO	182	AZALEA X 'ROBLET' FL #1 MIN.	AUTUMN SUNBURST® ENCORE® AZALEA
GROUND COVERS				
	DITA	257	DIANELLA TASMANICA `VARIEGATA`	VARIEGATED FLAX LILY
	LIMU	3,112	LIRIOPE MUSCARI 'BIG BLUE'	BIG BLUE LILYTURF
SOD				
	PANO	1,944 SF	PASPALUM NOTATUM 'ARGENTINE'	ARGENTINE BAHIAGRASS

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MARY ESTHER FL

LICENSED PROFESSIONAL
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MEDIAN 2 LANDSCAPE PLAN

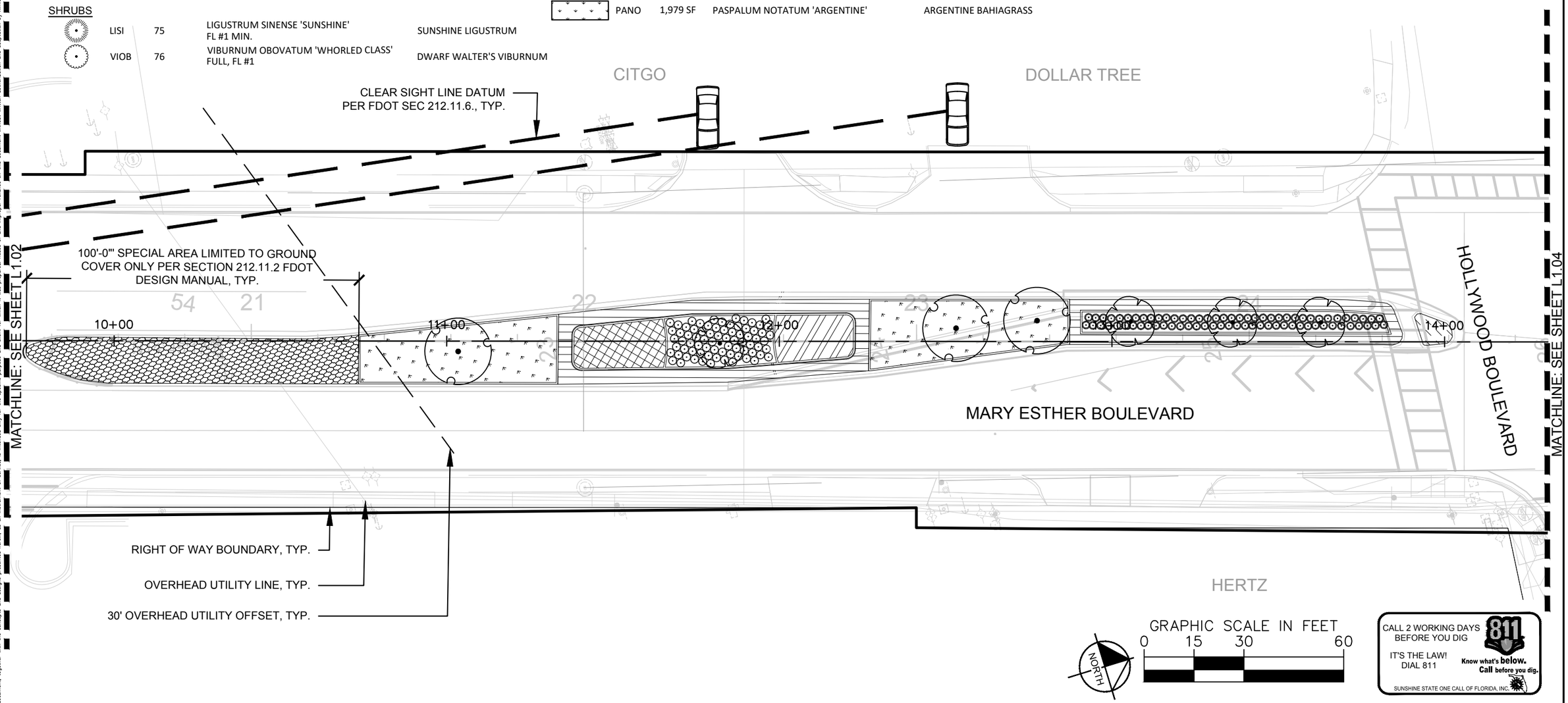
SHEET NUMBER
L1.02

PLANT LEGEND MEDIAN 3

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
CANOPY TREES				
	QUSH	3	QUERCUS SHUMARDII FL #1 MIN.	SHUMARD OAK
UNDERSTORY TREES				
	LAIN	4	LAGERSTROEMIA INDICA X FAURIEI `NATCHEZ` FL #1 MIN. SINGLE STANDARD TRUNK	NATCHEZ CRAPE MYRTLE
SHRUBS				
	LISI	75	LIGUSTRUM SINENSE 'SUNSHINE' FL #1 MIN.	SUNSHINE LIGUSTRUM
	VIOB	76	VIBURNUM OBOVATUM 'WHORLED CLASS' FULL, FL #1	DWARF WALTER'S VIBURNUM

SHRUB AREAS				
	AZCO	81	AZALEA X 'CONLER' FL #1 MIN.	AUTUMN RUBY® ENCORE® AZALEA
	AZRB	95	AZALEA X 'ROBLEV' FL #1 MIN.	AUTUMN IVORY® ENCORE® AZALEA
GROUND COVERS				
	ARGL	307	ARACHIS GLABRATA	PERENNIAL PEANUT
	IRVI	597	IRIS VIRGINICA	BLUE FLAG IRIS
	TUCM	1,640	TULBAGHIA X 'COSMIC'	COSMIC SOCIETY GARLIC
SOD				
	PANO	1,979 SF	PASPALUM NOTATUM 'ARGENTINE'	ARGENTINE BAHIAGRASS

NOTE:
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KHA PROJECT	142199005
DATE	7/3/2025
SCALE	AS SHOWN
DESIGNED BY	MLW
DRAWN BY	MLW
CHECKED BY	CAJ

MARY ESTHER MEDIANS
PREPARED FOR
THE CITY OF MARY ESTHER
MARY ESTHER FL

LICENSED PROFESSIONAL
DATE: 7/3/2025

MEDIAN 3 LANDSCAPE PLAN

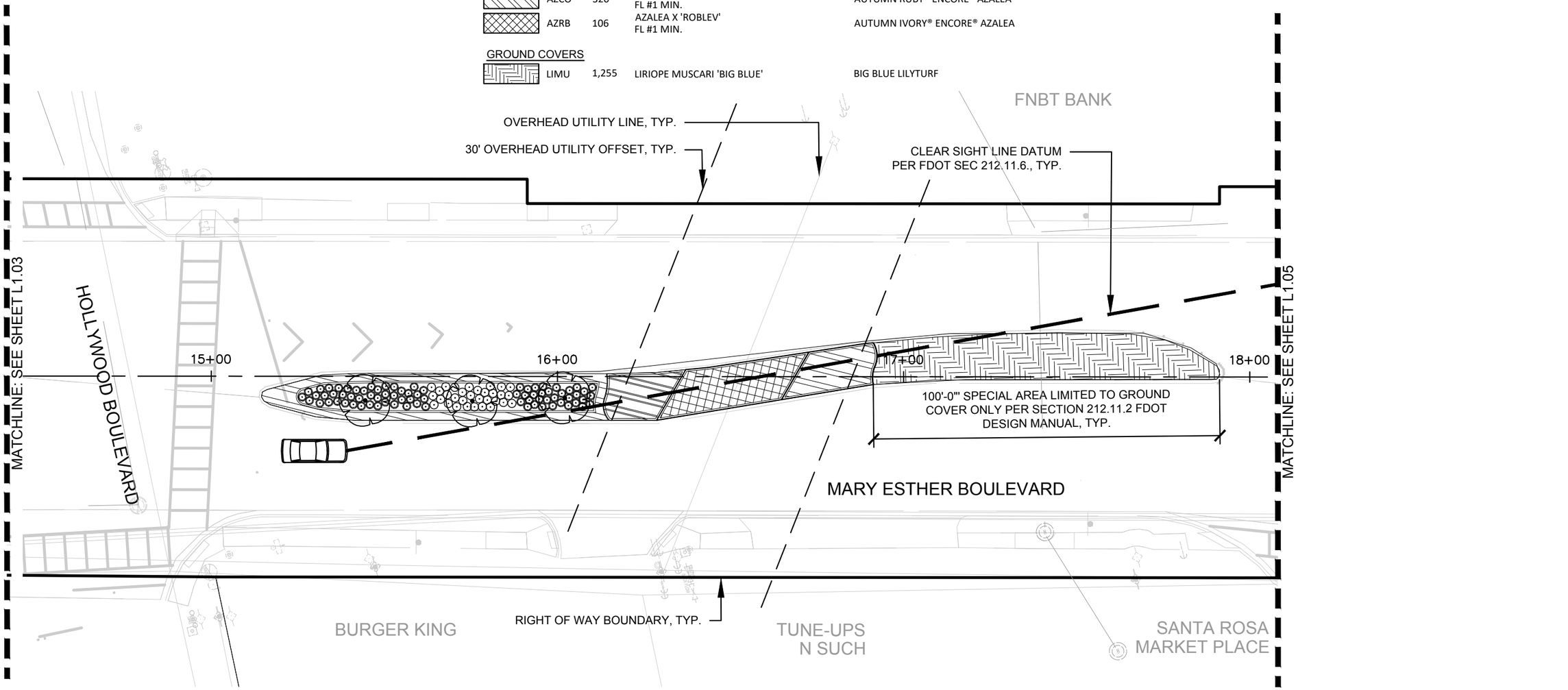
SHEET NUMBER
L1.03

PLANT LEGEND MEDIAN 4

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
UNDERSTORY TREES				
	LAIN	3	LAGERSTROEMIA INDICA X FAURIEI `NATCHEZ` FL #1 MIN. SINGLE STANDARD TRUNK	NATCHEZ CRAPE MYRTLE

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
SHRUBS				
	LISI	77	LIGUSTRUM SINENSE 'SUNSHINE' FL #1 MIN.	SUNSHINE LIGUSTRUM
	VIOB	32	VIBURNUM OBOVATUM 'WHORLED CLASS' FULL, FL #1	DWARF WALTER'S VIBURNUM
SHRUB AREAS				
	AZCO	320	AZALEA X 'CONLER' FL #1 MIN.	AUTUMN RUBY® ENCORE® AZALEA
	AZRB	106	AZALEA X 'ROBLEV' FL #1 MIN.	AUTUMN IVORY® ENCORE® AZALEA
GROUND COVERS				
	LIMU	1,255	LIRIOPE MUSCARI 'BIG BLUE'	BIG BLUE LILYTURF

NOTE:
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DRAWN BY	MLW
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MARY ESTHER FL

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DATE: 7/3/2025

MEDIAN 4 LANDSCAPE PLAN

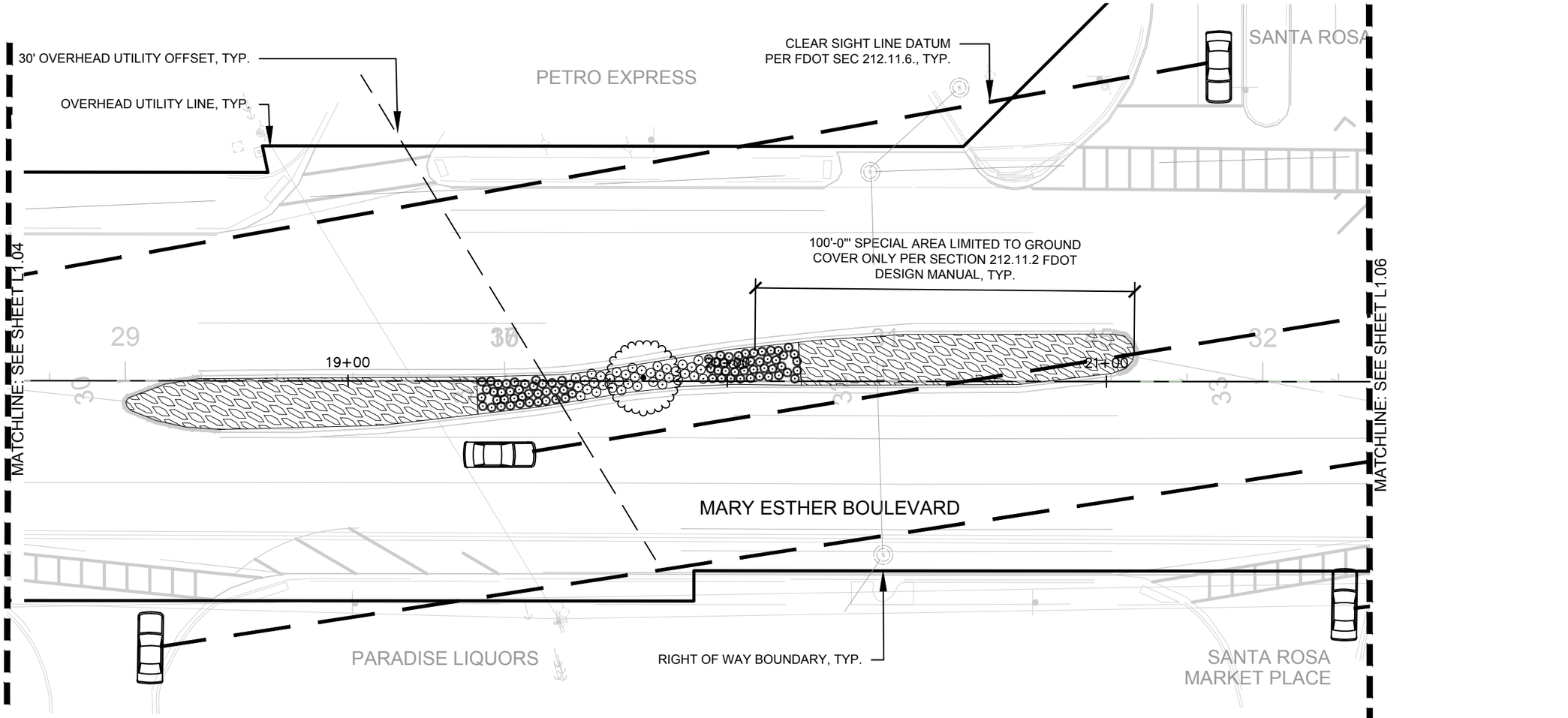
SHEET NUMBER
L1.04

PLANT LEGEND MEDIAN 5

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
CANOPY TREES				
	QUVI(2)	1	QUERCUS VIRGINIANA 'QVTIA' FL #1 MIN., 8' MIN. CLEAR TRUNK	HIGHRISE LIVE OAK

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
SHRUBS				
	LISI	79	LIGUSTRUM SINENSE 'SUNSHINE' FL #1 MIN.	SUNSHINE LIGUSTRUM
	VIOB	37	VIBURNUM OBOVATUM 'WHORLED CLASS' FULL, FL #1	DWARF WALTER'S VIBURNUM
GROUND COVERS				
	DITA	564	DIANELLA TASMANICA `VARIEGATA`	VARIEGATED FLAX LILY

NOTE:
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DESIGNED BY MLW
DRAWN BY MLW
CHECKED BY CAJ

MARY ESTHER MEDIANS
PREPARED FOR
THE CITY OF MARY ESTHER
MARY ESTHER FL

LICENSED PROFESSIONAL
DATE: 7/3/2025

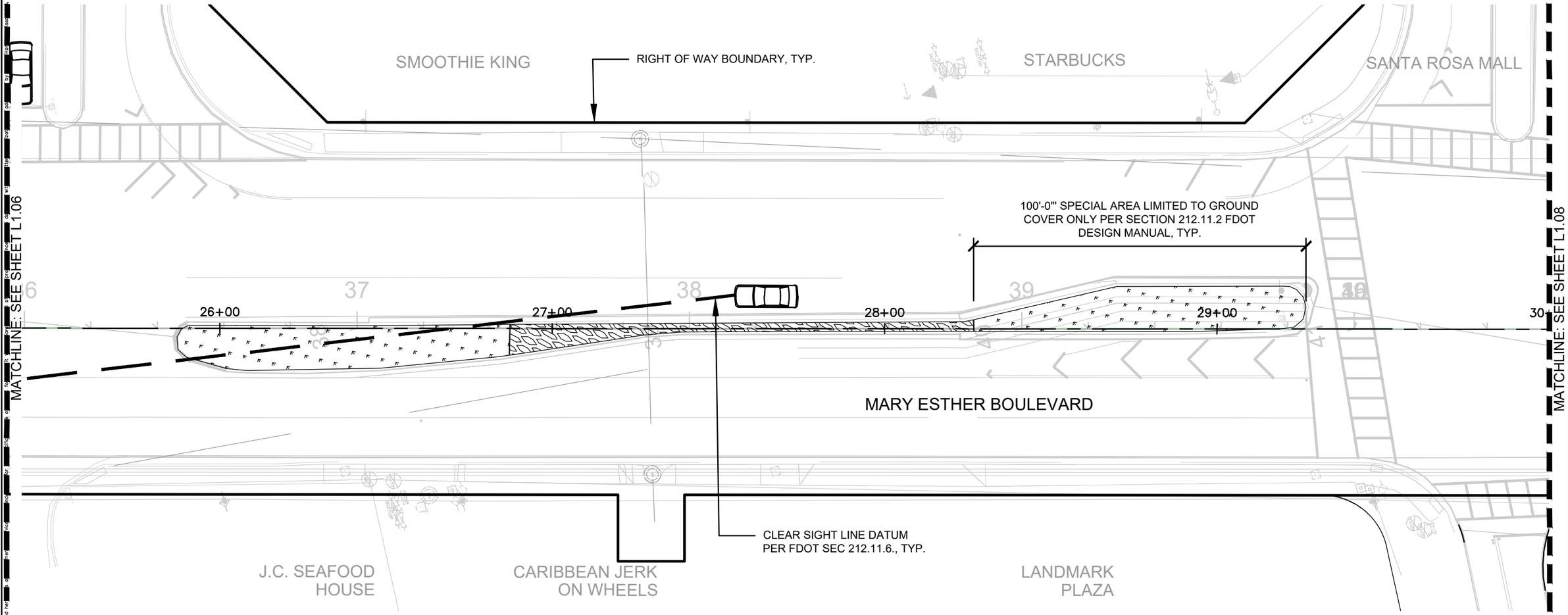
MEDIAN 5 LANDSCAPE PLAN

SHEET NUMBER
L1.05

PLANT LEGEND MEDIAN 7

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME	CONT	SIZE	SPACING
GROUND COVERS							
	DITA	138	DIANELLA TASMANICA `VARIEGATA`	VARIEGATED FLAX LILY	1 GAL	12" HT. MIN.	24" OC
SOD							
	PANO	2,302 SF	PASPALUM NOTATUM 'ARGENTINE'	ARGENTINE BAHIAGRASS	SOD	-	-

NOTE:
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DATE 5/30/2025
SCALE AS SHOWN
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MEDIAN 7 LANDSCAPE PLAN

SHEET NUMBER
L1.07

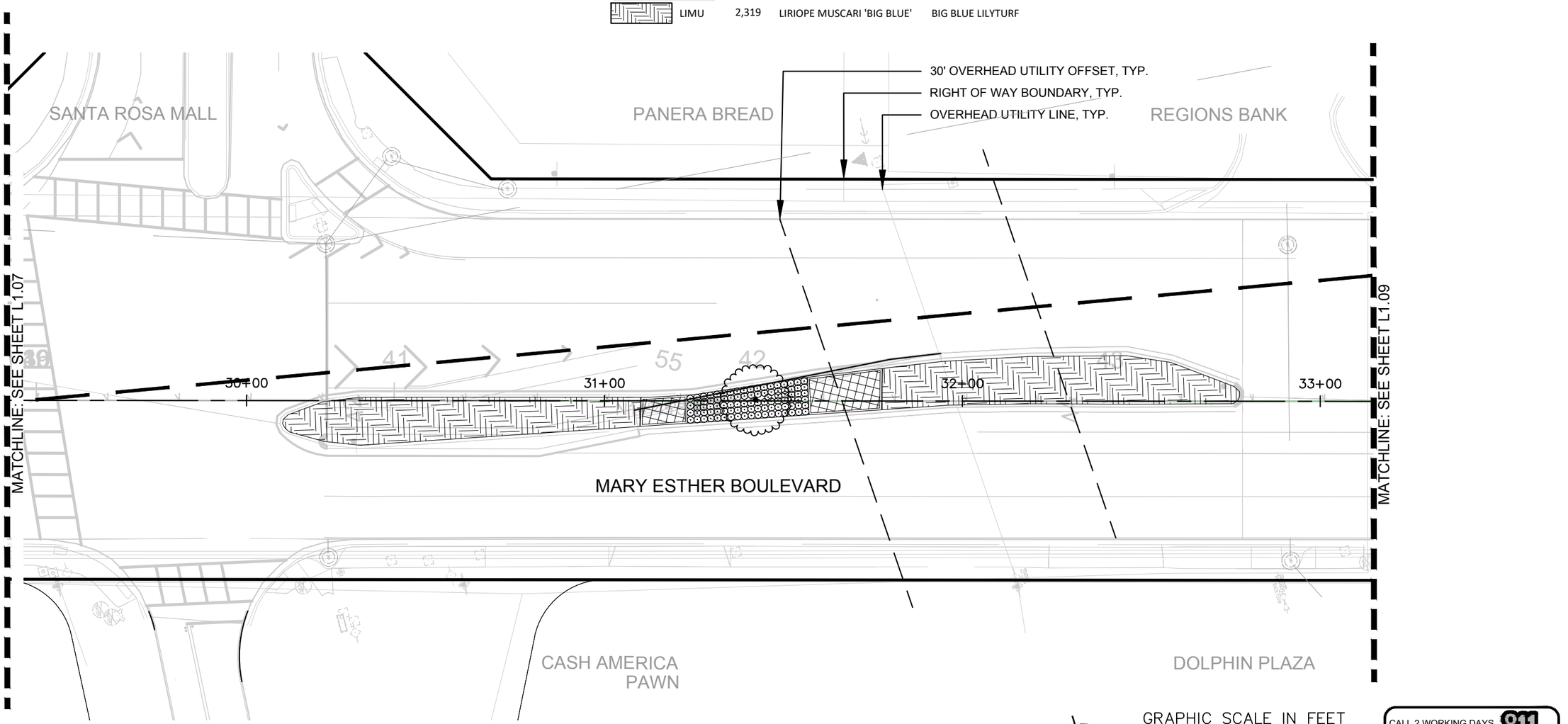
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PLANT LEGEND MEDIAN 8

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE
CANOPY TREES							
	QUVI(2)	1	QUERCUS VIRGINIANA 'QVTIA' FL #1 MIN., 8' MIN. CLEAR TRUNK	HIGHRISE LIVE OAK	FG	6" CAL MIN	20` HT MIN

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
ORNAMENTAL GRASSES				
	MUCA	95	MUHLENBERGIA CAPILLARIS FL #1 MIN.	PINK MUHLY GRASS
SHRUB AREAS				
	AZRB	73	AZALEA X 'ROBLEV' FL #1 MIN.	AUTUMN IVORY® ENCORE® AZALE/
GROUND COVERS				
	LIMU	2,319	LIRIOPE MUSCARI 'BIG BLUE'	BIG BLUE LILYTURF

NOTE:
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MEDIAN 8 LANDSCAPE PLAN

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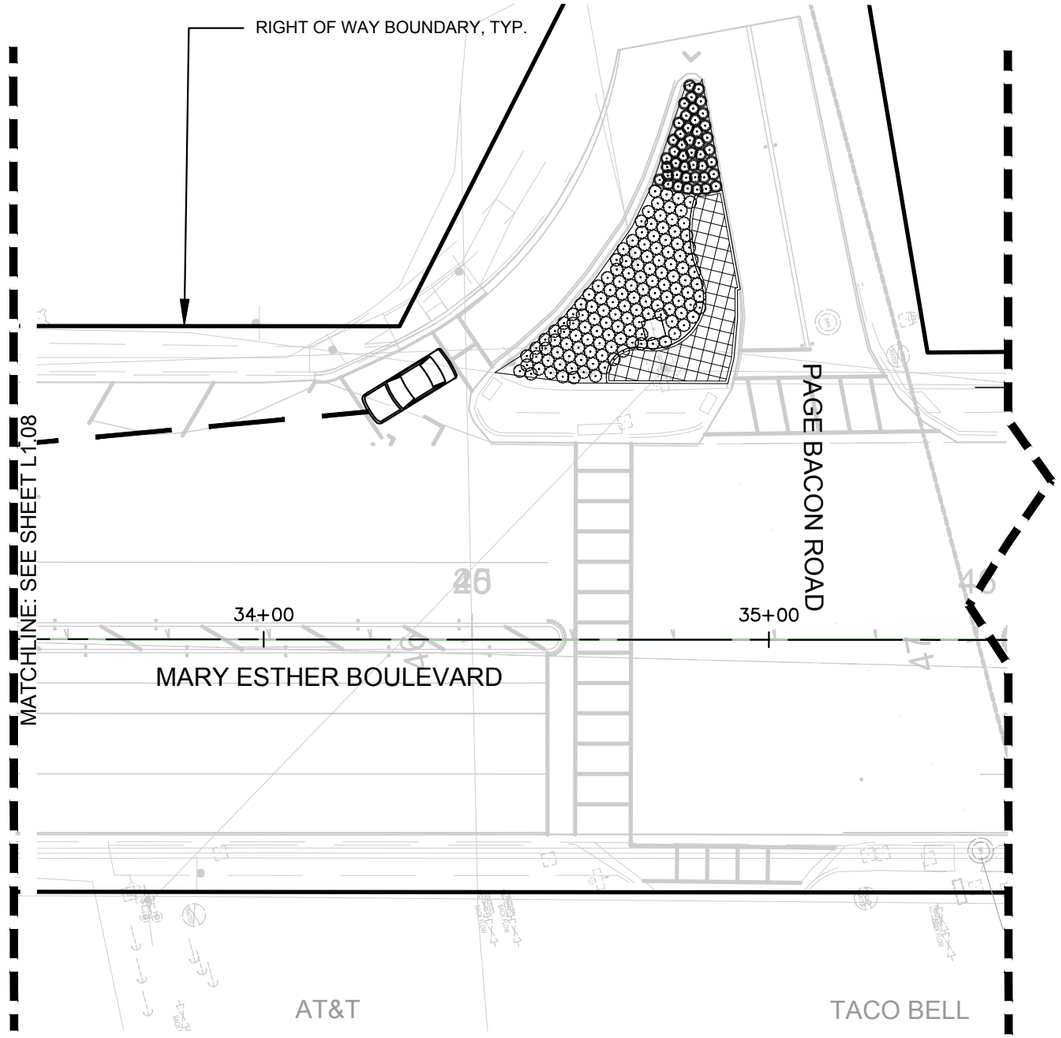
PLANT LEGEND MEDIAN 9

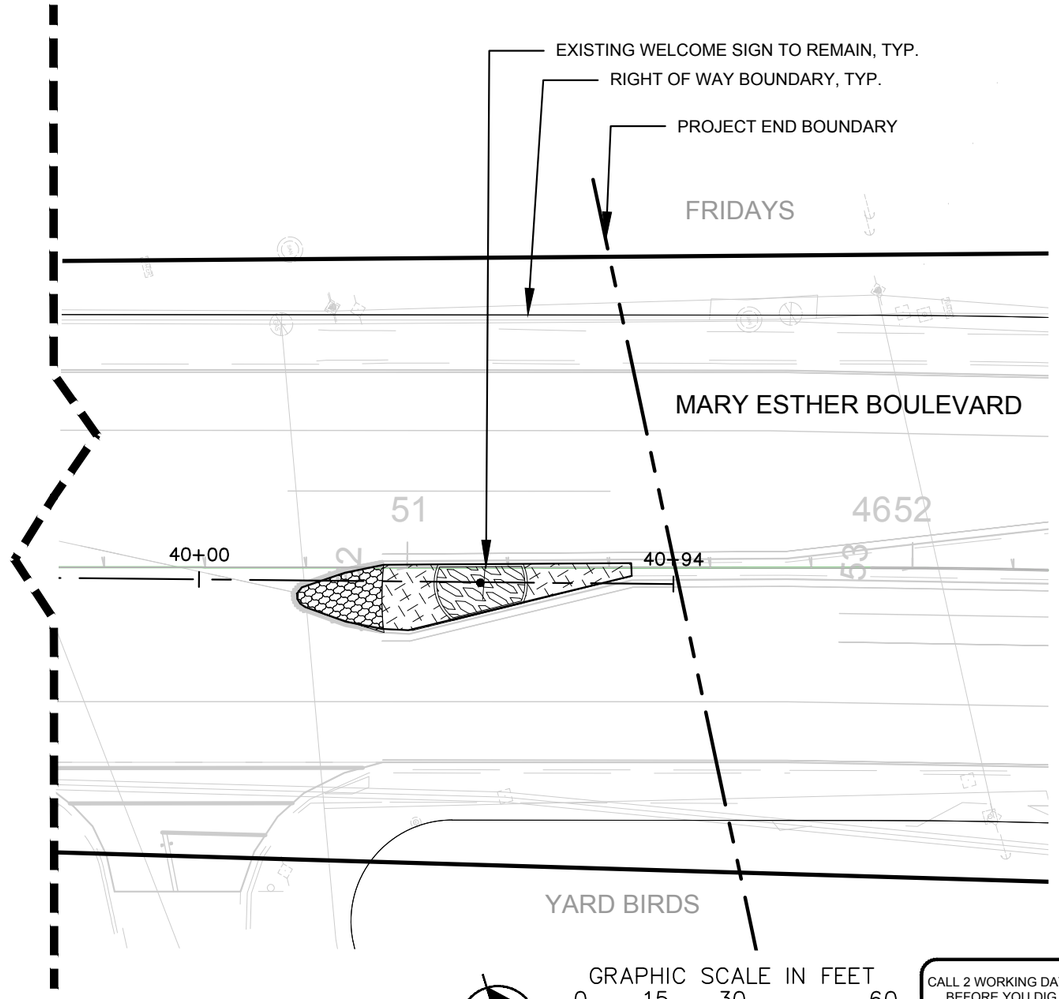
SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
SHRUBS				
	ILVO	136	ILEX VOMITORIA 'NANA' FL #1 MIN.	DWARF YAUPON HOLLY
	LISI	44	LIGUSTRUM SINENSE 'SUNSHINE' FL #1 MIN.	SUNSHINE LIGUSTRUM
SHRUB AREAS				
	AZRB	92	AZALEA X 'ROBLEV' FL #1 MIN.	AUTUMN IVORY® ENCORE® AZALEA

PLANT LEGEND MEDIAN 10

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
SHRUB AREAS				
	AZRO	65	AZALEA X 'ROBLET' FL #1 MIN.	AUTUMN SUNBURST® ENCORE® AZALEA
GROUND COVERS				
	DITA	38	DIANELLA TASMANICA `VARIEGATA`	VARIEGATED FLAX LILY
	IRVI	66	IRIS VIRGINICA	BLUE FLAG IRIS

NOTE:
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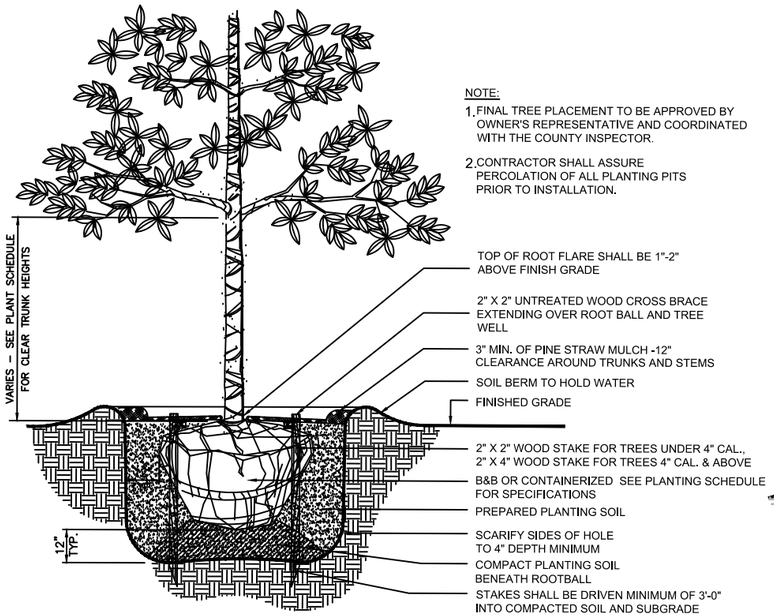
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MEDIAN 9 & 10 LANDSCAPE PLAN

SHEET NUMBER
L1.09

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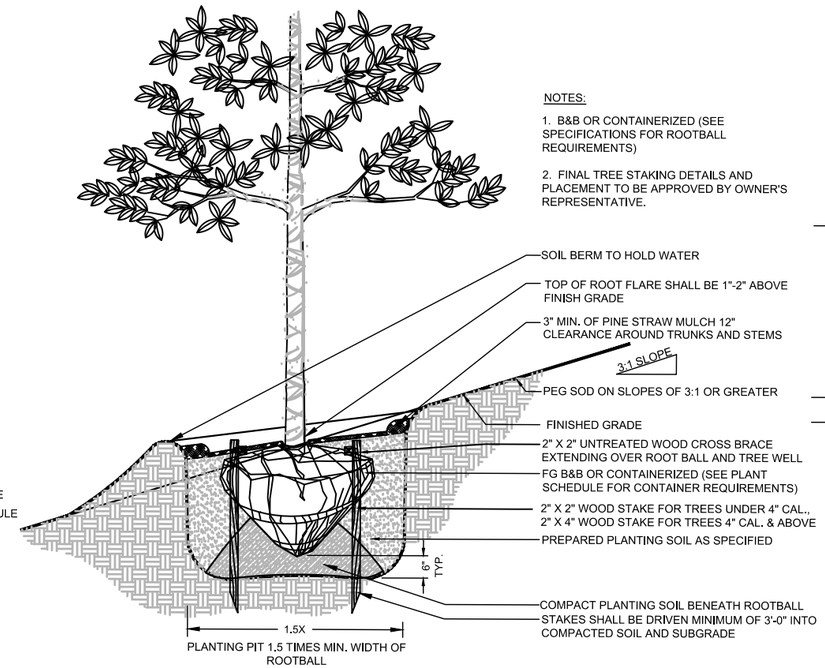
NOTE:
1. FINAL TREE PLACEMENT TO BE APPROVED BY OWNER'S REPRESENTATIVE AND COORDINATED WITH THE COUNTY INSPECTOR.
2. CONTRACTOR SHALL ASSURE PERCOLATION OF ALL PLANTING PITS PRIOR TO INSTALLATION.

- TOP OF ROOT FLARE SHALL BE 1"-2" ABOVE FINISH GRADE
- 2" X 2" UNTREATED WOOD CROSS BRACE EXTENDING OVER ROOT BALL AND TREE WELL
- 3" MIN. OF PINE STRAW MULCH -12" CLEARANCE AROUND TRUNKS AND STEMS
- SOIL BERM TO HOLD WATER
- FINISHED GRADE
- 2" X 2" WOOD STAKE FOR TREES UNDER 4" CAL., 2" X 4" WOOD STAKE FOR TREES 4" CAL. & ABOVE
- B&B OR CONTAINERIZED SEE PLANTING SCHEDULE FOR SPECIFICATIONS
- PREPARED PLANTING SOIL
- SCARIFY SIDES OF HOLE TO 4" DEPTH MINIMUM
- COMPACT PLANTING SOIL BENEATH ROOTBALL
- STAKES SHALL BE DRIVEN MINIMUM OF 3'-0" INTO COMPACTED SOIL AND SUBGRADE

1 CANOPY TREE PLANTING

NTS

149-079-038-02



NOTES:
1. B&B OR CONTAINERIZED (SEE SPECIFICATIONS FOR ROOTBALL REQUIREMENTS)
2. FINAL TREE STAKING DETAILS AND PLACEMENT TO BE APPROVED BY OWNER'S REPRESENTATIVE.

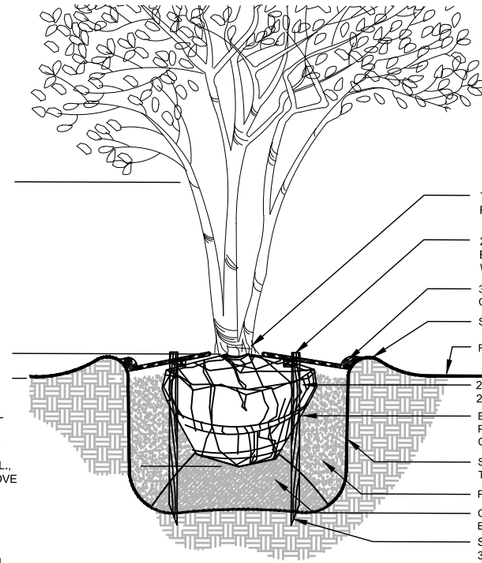
- SOIL BERM TO HOLD WATER
- TOP OF ROOT FLARE SHALL BE 1"-2" ABOVE FINISH GRADE
- 3" MIN. OF PINE STRAW MULCH 12" CLEARANCE AROUND TRUNKS AND STEMS
- PEG SOD ON SLOPES OF 3:1 OR GREATER
- FINISHED GRADE
- 2" X 2" UNTREATED WOOD CROSS BRACE EXTENDING OVER ROOT BALL AND TREE WELL
- FG B&B OR CONTAINERIZED (SEE PLANT SCHEDULE FOR CONTAINER REQUIREMENTS)
- 2" X 2" WOOD STAKE FOR TREES UNDER 4" CAL., 2" X 4" WOOD STAKE FOR TREES 4" CAL. & ABOVE
- PREPARED PLANTING SOIL AS SPECIFIED
- COMPACT PLANTING SOIL BENEATH ROOTBALL
- STAKES SHALL BE DRIVEN MINIMUM OF 3'-0" INTO COMPACTED SOIL AND SUBGRADE

PLANTING PIT 1.5 TIMES MIN. WIDTH OF ROOTBALL

SECTION VIEW

2 CANOPY TREE PLANTING ON SLOPE

NTS



NOTES:
1. FINAL TREE PLACEMENT TO BE APPROVED BY OWNER'S REPRESENTATIVE AND COORDINATED WITH THE COUNTY INSPECTOR.
2. CONTRACTOR SHALL ASSURE PERCOLATION OF ALL PLANTING PITS PRIOR TO INSTALLATION.

- TOP OF ROOT FLARE SHALL BE 1"-2" ABOVE FINISH GRADE
- 2" X 2" UNTREATED WOOD CROSS BRACE EXTENDING OVER ROOT BALL AND TREE WELL
- 3" MIN. OF PINE STRAW MULCH -12" CLEARANCE AROUND TRUNKS AND STEMS
- SOIL BERM TO HOLD WATER
- FINISHED GRADE
- 2"x2" WOOD STAKES FOR TREES UNDER 4" CAL. 2"x4" WOOD STAKES FOR TREES 4" CAL & ABOVE
- B+B OR CONTAINERIZED (SEE PLANT SCHEDULE FOR CONTAINER REQUIREMENTS)
- SCARIFY SIDES OF HOLE TO 4" DEPTH MINIMUM
- PREPARED PLANTING SOIL
- COMPACT PLANTING SOIL BENEATH ROOTBALL
- STAKES SHALL BE DRIVEN MINIMUM OF 3'-0" INTO COMPACTED SOIL AND SUBGRADE

SECTION VIEW

3 MULTI-TRUNK TREE PLANTING

NTS

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KHA PROJECT	142199005
DATE	5/30/2025
SCALE	AS SHOWN
DESIGNED BY	MLW
DRAWN BY	MLW
CHECKED BY	CAJ

MARY ESTHER MEDIANS
PREPARED FOR
THE CITY OF MARY ESTHER
MARY ESTHER FL

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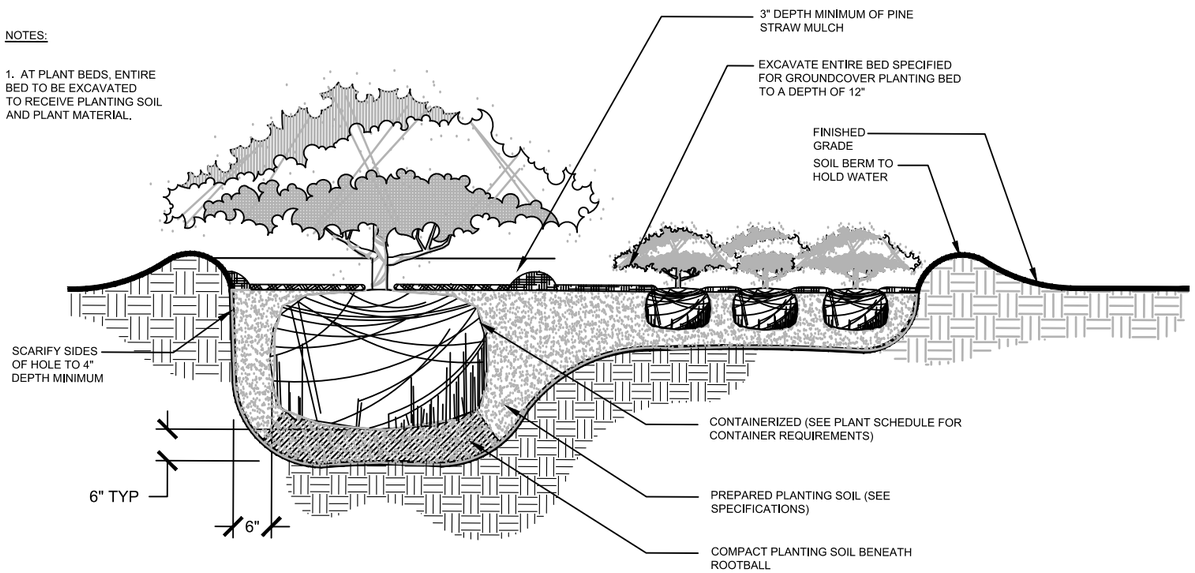
LANDSCAPE DETAILS

SHEET NUMBER
L1.50

TYPICAL LANDSCAPE DETAILS

NOTES:

1. AT PLANT BEDS, ENTIRE BED TO BE EXCAVATED TO RECEIVE PLANTING SOIL AND PLANT MATERIAL.

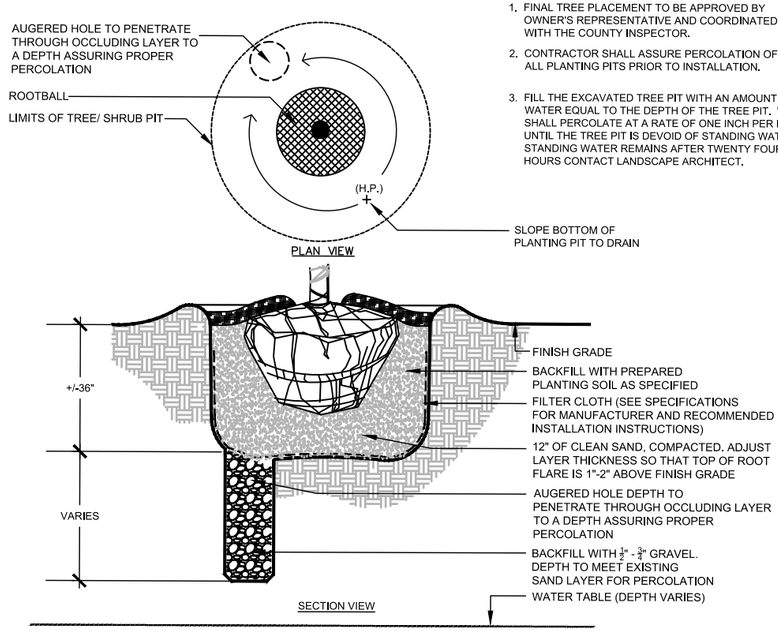


4 SHRUB PLANTING

NTS

NOTE:

1. FINAL TREE PLACEMENT TO BE APPROVED BY OWNER'S REPRESENTATIVE AND COORDINATED WITH THE COUNTY INSPECTOR.
2. CONTRACTOR SHALL ASSURE PERCOLATION OF ALL PLANTING PITS PRIOR TO INSTALLATION.
3. FILL THE EXCAVATED TREE PIT WITH AN AMOUNT OF WATER EQUAL TO THE DEPTH OF THE TREE PIT. WATER SHALL PERCOLATE AT A RATE OF ONE INCH PER HOUR UNTIL THE TREE PIT IS DEVOID OF STANDING WATER. IF STANDING WATER REMAINS AFTER TWENTY FOUR HOURS CONTACT LANDSCAPE ARCHITECT.



5 PLANTING IN POOR SOILS

NTS

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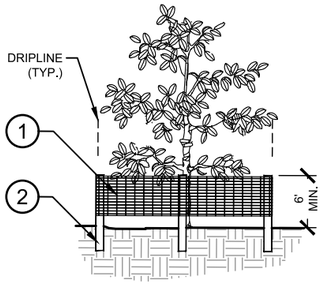
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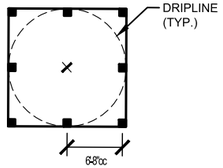
LANDSCAPE DETAILS

SHEET NUMBER
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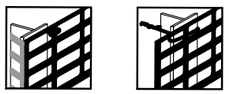
TYPICAL LANDSCAPE DETAILS



ELEVATION



PLAN



CORNER CONNECTION

CONNECTION

1. 6'H "PERIMETER PLUS" CONSTRUCTION FENCE BY CONWED PLASTICS OR OWNER'S REPRESENTATIVE APPROVED EQUAL. SUBMIT PRODUCT INFORMATION FOR APPROVAL PRIOR TO INSTALLATION.
2. 8' TALL METAL "T" POSTS OR 2" x 2" X 8' PRESSURE TREATED WOOD POSTS WITH 24" BURIAL BELOW GRADE.

INSTALLATION NOTES:

A. POST SELECTION SHOULD BE BASED ON EXPECTED STRENGTH NEEDS AND THE LENGTH OF TIME FENCE WILL BE IN PLACE. FLEXIBLE FIBERGLASS ROD POSTS ARE RECOMMENDED FOR PARKS, ATHLETIC EVENTS AND CROWD CONTROL INSTALLATIONS. METAL "T" POSTS OR TREATED WOOD POSTS ARE TYPICALLY USED FOR CONSTRUCTION AND OTHER APPLICATIONS.

B. POSTS SHOULD BE DRIVEN INTO THE GROUND TO A DEPTH OF 1/3 OF THE HEIGHT OF THE POST. FOR EXAMPLE, A 6' POST SHOULD BE SET AT LEAST 2' INTO THE GROUND.

C. SPACE POSTS EVERY 6' (MIN.) TO 8' (MAX.).

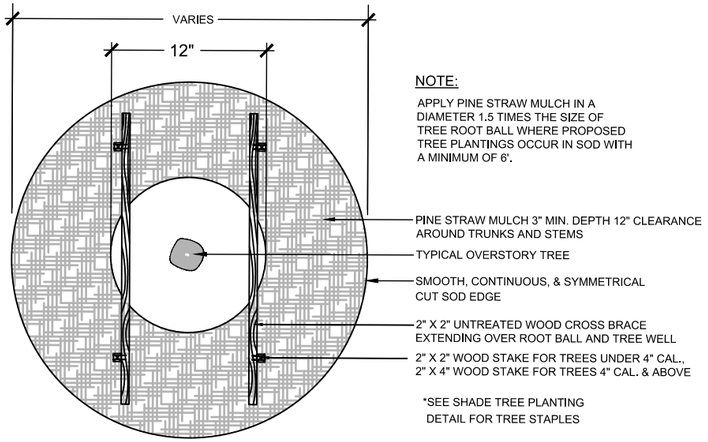
D. SECURE FENCING TO POST WITH NYLON CABLE TIES (AVAILABLE FROM CONWED PLASTICS). WOOD STRIPS MAY BE ALSO BE USED TO PROVIDE ADDITIONAL SUPPORT AND PROTECTION BETWEEN TIES AND POSTS.

NOTE: IF WIRE TIES ARE USED, AVOID DIRECT CONTACT WITH FENCE. WIRE MAY DAMAGE FENCE OVER TIME.

6 TREE PROTECTION FENCING

ELEVATION / PLAN

NTS



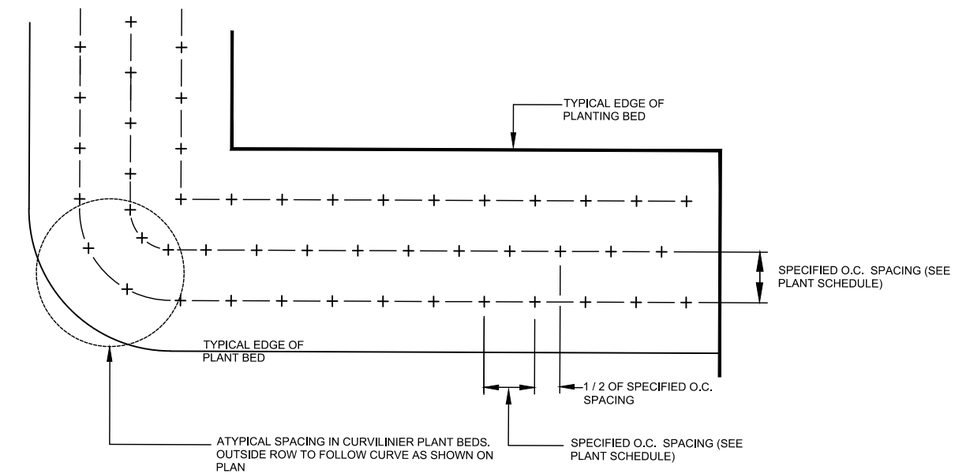
NOTE:

APPLY PINE STRAW MULCH IN A DIAMETER 1.5 TIMES THE SIZE OF TREE ROOT BALL WHERE PROPOSED TREE PLANTINGS OCCUR IN SOD WITH A MINIMUM OF 6'.

*SEE SHADE TREE PLANTING DETAIL FOR TREE STAPLES

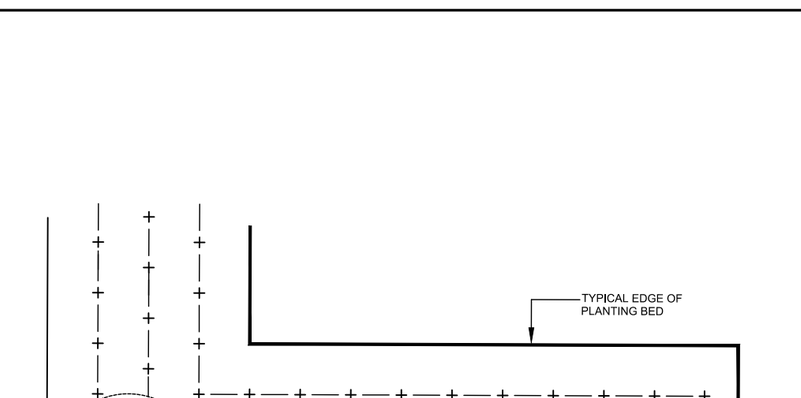
8 TREE MULCH RING

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7 GROUNDCOVER SPACING

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9 TYPICAL EDGE CONDITIONS

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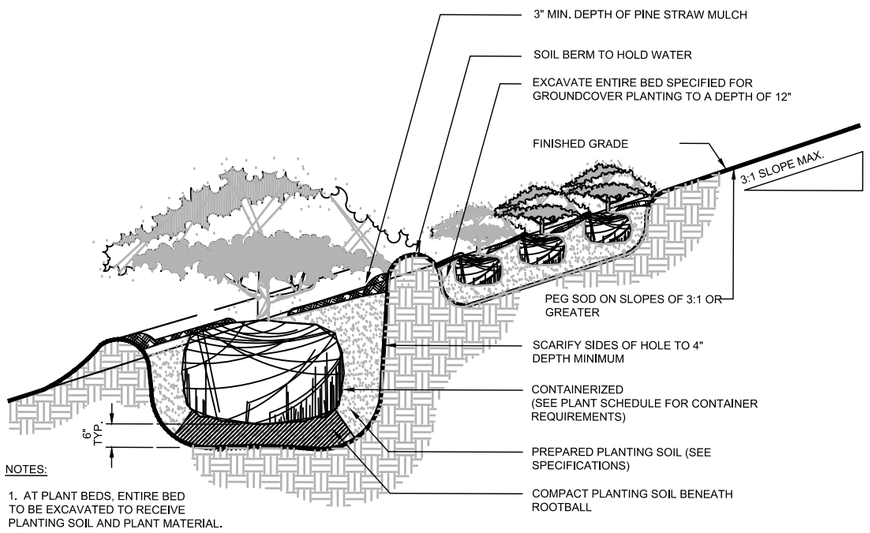
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TYPICAL LANDSCAPE DETAILS

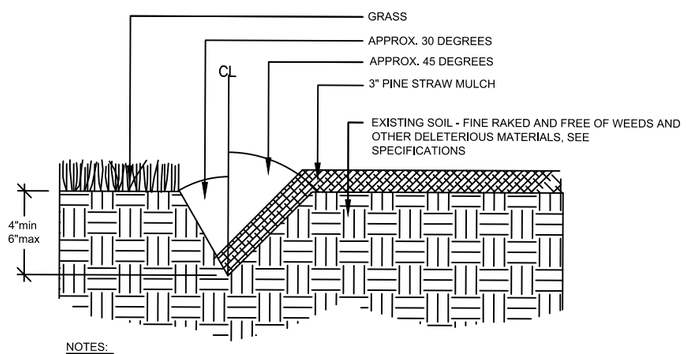


NOTES:

1. AT PLANT BEDS, ENTIRE BED TO BE EXCAVATED TO RECEIVE PLANTING SOIL AND PLANT MATERIAL.

10 SHRUB ON SLOPE PLANTING

NTS



NOTES:

1. EXCAVATE TRENCH BY HAND WITH SPADE. ADD EXCESS SOIL TO ADJACENT PLANT BED AFTER PULLING BACK EXISTING MULCH, RAKE SOIL AND SMOOTH BEFORE MULCHING.

2. ALL EXISTING TREES TO BE SAVED SHALL HAVE MINIMUM OF 36 INCHES OF PINE STRAW MULCH RADIUS AROUND TRUNKS.

12 PLANTING BED & TREE MULCH RING EDGE

NTS

UB 36-2/UB 48-2 Specifications 36" DeepRoot® Tree Root Barrier

Specified tree root barrier is a mechanical barrier and root deflector used to prevent tree roots from damaging hardscapes and landscapes. Assembled in 24" (609 mm) long modules to create varying lengths for linear applications, or perimeter surround applications at minimum 8' (243cm) diameter.

A. Materials

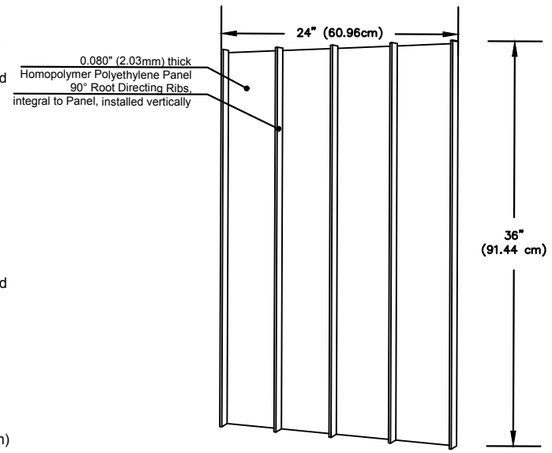
1. The contractor shall furnish and install tree root barrier as specified. The root barrier shall be either product #UB 36-2 or UB 48-2 as manufactured by DeepRoot® Green Infrastructure, LLC, 530 Washington Street, San Francisco, CA, www.deeproot.com (800.458.7668).

2. Root barrier shall be recyclable, black, extruded panels with 0.80" (2.03 mm) wall thickness in modules 24" (609 mm) long and either 36" (910 mm) or 48" (1220 mm) deep.

3. Root barrier shall be manufactured with 100% reprocessed homopolymer polyethylene with added ultraviolet inhibitors.

4. Root barrier shall be comprised of 24" (609 mm) modules. Each panel shall have no less than four (4) Molded Integral Vertical Root Directing Ribs of a minimum 0.080" (2.03 mm) thickness, protruding 1/2" (12.7 mm) at 90° from interior of the barrier panel, spaced 6" (152.4 mm) apart. (See Detail A)

5. Root barrier shall have an integrated Joining System for assembly by sliding one panel into another.



Material and Thickness	Homopolymer Polyethylene 0.080 inch Extruded	
Properties	Typical Value	ASTM Test Method
Tensile stress @ yield	3800 PSI	D638
Elongation @ break %	10%	D638
Tensile Modulus	155,000 PSI	D638
Notched Izod Impact	0.4 - 4.0	D256A
Flexual Modulus178SI	145,000	D790
Hardness Shore	P66	D2240

Detail A
TREE ROOT BARRIER PANEL

11 TREE ROOT BARRIER

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GENERAL IRRIGATION NOTES

1. IRRIGATION CONTRACTOR SHALL TEST EXISTING STATIC PRESSURE ON SITE PRIOR TO CONSTRUCTION. SHOULD EXISTING SITE PRESSURE BE BELOW 65 PSI, CONTRACTOR SHALL CONTACT THE IRRIGATION DESIGNER PRIOR TO COMMENCEMENT OF CONSTRUCTION.
2. COORDINATE IRRIGATION INSTALLATION WITH PLANTING PLAN AND SITE CONDITIONS TO PROVIDE COMPLETE 100% COVERAGE WITH MINIMUM OVERSPRAY. THE IRRIGATION CONTRACTOR SHALL MAKE MINOR ADJUSTMENTS TO ENSURE PROPER COVERAGE AT NO ADDITIONAL COST TO THE OWNER.
4. ALL CONSTRUCTION SHALL CONFORM TO CITY, COUNTY, STATE, AND FEDERAL REQUIREMENTS. IT SHALL BE THE RESPONSIBILITY OF THE IRRIGATION CONTRACTOR TO ENSURE THAT ALL IRRIGATION EQUIPMENT MEETS GOVERNMENT REGULATIONS. CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR OBTAINING ANY NECESSARY PERMITS OR APPROVALS PRIOR TO COMMENCEMENT OF OPERATIONS ON-SITE. COPIES OF THE PERMITS SHALL BE SENT TO THE OWNER/GENERAL CONTRACTOR.
5. LATERAL PIPE SHALL BE INSTALLED AT A MINIMUM DEPTH OF 12 INCHES. MAINLINE PIPE AND WIRES SHALL BE INSTALLED AT A MINIMUM DEPTH OF 18 INCHES.
6. ELECTRICAL POWER SHALL BE PROVIDED WITHIN 5 FEET OF CONTROLLER LOCATION BY GENERAL CONTRACTOR.
7. 24 VOLT VALVE WIRE SHALL BE A MINIMUM OF 14 GAUGE, U.L. APPROVED FOR DIRECT BURIAL, SINGLE CONDUCTOR "IRRIGATION WIRE". CONTRACTOR TO CONFIRM WIRE SIZE PRIOR TO INSTALLATION. WIRE SPLICES SHALL BE ENCASED IN A WATERPROOF WIRE CONNECTOR UL APPROVED AND FILLED WITH SILICONE.
8. IRRIGATION VALVES AND VALVE BOXES SHALL BE LOCATED IN LANDSCAPE BEDS OR GROUNDCOVER AREAS WHENEVER POSSIBLE. ALL REMOTE VALVE BOXES SHALL BE SET FLUSH WITH FINISHED GRADE AND CONTAIN ONE CUBIC FOOT OF CLEAN GRAVEL BENEATH VALVE. LABEL REMOTE BOXES WITH ONE-INCH ALPHA NUMERIC NOTATION CORRESPONDING TO THE APPLICABLE ALPHA CONTROLLER AND NUMERIC STATION. USE 10" ROUND VALVE BOXES FOR ELECTRIC VALVES AND QUICK COUPLING VALVES. USE 15" X 9.5" RECTANGULAR BOX FOR DRIP VALVES UNLESS NOTED OTHERWISE. DOUBLE CHECK ASSEMBLY SHALL BE BOXED ACCORDING TO LOCAL CODES.
9. USE PVC SWING JOINT ASSEMBLIES TO CONNECT ALL SPRAY AND ROTOR HEADS.
10. CONTRACTOR IS TO CONTACT APPROPRIATE AUTHORITIES AND LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION. CONTRACTOR SHALL VERIFY ALL DIMENSIONS, ELEVATIONS, EQUIPMENT QUANTITIES, AND UTILITY LOCATIONS PRIOR TO BEGINNING WORK.
11. SLEEVES SHALL BE INSTALLED BY GENERAL CONTRACTOR UNLESS OTHERWISE NOTED. SLEEVE MATERIAL SHALL BE PVC, SCHD. 40. CONTRACTOR SHALL EXTEND SLEEVES 18 INCHES BEYOND EDGE OF ALL PAVEMENT. ELECTRICAL WIRES FOR IRRIGATION VALVES AND IRRIGATION LINES ARE TO BE PLACED IN SEPARATE SLEEVES. SEE SLEEVING DETAIL. ALL PRESSURE MAINLINES UNDER ASPHALT PAVEMENT SHALL BE PLACED WITHIN SLEEVES AS NOTED. ALL SLEEVES SHALL BE TWICE THE SIZE OF THE PIPE BEING SLEEVED.
12. DRIP LINE SHALL BE PLACED A MINIMUM OF 2" UNDER MULCH.
13. CONTRACTOR SHALL ADJUST SPRAY NOZZLES FOR "HEAD-TO-HEAD" COVERAGE AND ADJUST FOR MINIMUM OVERSPRAY ONTO PAVEMENT. NO OVERSPRAY IS PERMITTED ONTO STREETS OR SIDEWALKS.
14. CONTRACTOR SHALL SUPPLY AND CONSTRUCT IRRIGATION SYSTEM WITH ALL MATERIALS AND PER MANUFACTURER SPECIFICATIONS SHOWN ON THIS PLAN. IF CONTRACTOR PREFERS MATERIALS THAT DIFFER FROM THE THIS PLAN, THEY SHALL BE APPROVED BY THE IRRIGATION DESIGNER PRIOR TO CONSTRUCTION.
15. VERIFY CONTROLLER AND RAIN SENSOR LOCATION AND MAINLINE POINT OF CONNECTION AT PROJECT SITE WITH OWNER.
16. EXISTING TREES TO REMAIN ARE TO BE PROTECTED FROM DAMAGE. DO NOT TRENCH OR EXCAVATE WITHIN THE CRITICAL ROOT ZONE OF ANY TREE.
17. IRRIGATION LATERAL LINES, MAIN LINES AND EQUIPMENT MAY BE SHOWN OUTSIDE PROPERTY LINES ON THIS PLAN, ALL IRRIGATION LINES AND EQUIPMENT ARE TO BE WITHIN AND INSTALLED WITHIN THE LIMITS OF THE PROPERTY LINE.
18. SUPPLY LINE AND METER TO BE PROVIDED BY GENERAL CONTRACTOR. BACKFLOW PREVENTER TO BE PROVIDED BY IRRIGATION CONTRACTOR. IRRIGATION CONTRACTOR'S POINT OF CONNECTION TO BEGIN AFTER THE IRRIGATION WATER METER..
19. MAINLINE, VALVES, AND WIRING ARE SHOWN ON DRAWINGS FOR CLARITY, SHOULD BE LOCATED IN ACCESSIBLE GREEN SPACE. CONTRACTOR TO COORDINATE WITH ALL DISCIPLINES TO AVOID CONFLICTS WITH UTILITIES/ STRUCTURES, ETC.
20. INSTALLATION OF WORK SHALL BE COORDINATED WITH OTHER CONTRACTORS IN SUCH A MANNER AS TO ALLOW FOR A SPEEDY AND ORDERLY COMPLETION OF ALL WORK ON THE SITE.
21. SET SPRAY HEADS 4" FROM BACK OF CURB OR 24" IF PAVEMENT HAS NO CURB.

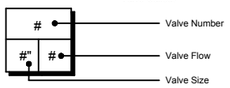
IRRIGATION SCHEDULE

SYMBOL	MANUFACTURER/MODEL	QTY	ARC	PSI	GPM	RADIUS
12	RAIN BIRD 1806 MPR SERIES 12H	4	180	30	1.3	12'
12	RAIN BIRD 1806 MPR SERIES 12Q	4	90	30	0.65	12'
15	RAIN BIRD 1806 MPR SERIES 15H	6	180	30	1.85	15'
08	RAIN BIRD 1806 MPR SERIES 08V	4	ADJ	30	≤ 2.88	8'
12	RAIN BIRD 1806 MPR SERIES 12V	39	ADJ	30	≤ 2.38	12'
15	RAIN BIRD 1806 MPR SERIES 15V	4	ADJ	30	≤ 3.67	15'
RV-24	RAIN BIRD R-VAN24 1806-P45 RV-24	6	ADJ	45		23'
	RAIN BIRD 1800-1400 FLOOD 1401	38	360	20	0.25	3'

SYMBOL	MANUFACTURER/MODEL/DESCRIPTION	QTY
	RAIN BIRD XCZ-150-LCS HIGH FLOW CONTROL ZONE KIT WITH LOW MINIMUM INLET PRESSURE REQUIREMENTS, FOR LARGE COMMERCIAL DRIP ZONES. 1-1/2IN. PEB GLOBE VALVE WITH HIGH-CAPACITY FILTER AND PRESSURE REGULATING SYSTEM (PRS) FIXED AT 40PSI. FLOW RANGE: 20 - 62 GPM.	14
	PIPE TRANSITION POINT ABOVE GRADE PIPE TRANSITION POINT FROM PVC LATERAL TO DRIP TUBING WITH RISER TO ABOVE GRADE INSTALLATION.	54
	RAIN BIRD MDCFCAP - FLUSH VALVE DRIPLINE FLUSH VALVE CAP IN COMPRESSION FITTING COUPLER.	16
	RAIN BIRD ARV050 - AIR RELIEF VALVE 1/2IN. AIR RELIEF VALVE, MADE OF QUALITY RUST-PROOF MATERIALS, WITH A 6IN. DRIP VALVE BOX (SEB 7XB EMITTER BOX). USE WITH INSTALLATION BELOW SOIL. THE VALVE WILL ALLOW AIR TO ESCAPE THE PIPELINE, THUS PREVENTING WATER HAMMER OR BLOCKAGE.	14
	AREA TO RECEIVE DRIPLINE RAIN BIRD XFS-06-12 XFS SUB-SURFACE PRESSURE COMPENSATING DRIPLINE W/COPPER SHIELD TECHNOLOGY. 0.6 GPH EMITTERS AT 12" O.C. LATERALS SPACED AT 12" APART, WITH EMITTERS OFFSET FOR TRIANGULAR PATTERN. UV RESISTANT. SPECIFY XF INSERT FITTINGS.	32,428 LF

SYMBOL	MANUFACTURER/MODEL/DESCRIPTION	QTY
	RAIN BIRD PEB-IVM 1IN., 1-1/2IN., 2IN. PLASTIC INDUSTRIAL SMART VALVES W/ FACTORY INSTALLED IVM-SOL. LOW FLOW OPERATING CAPABILITY, GLOBE CONFIGURATION.	10
	SHUT OFF VALVE	2
MV	RAIN BIRD PEB-IVM - MASTER VALVE 2" 1IN., 1-1/2IN., 2IN. PLASTIC INDUSTRIAL SMART VALVES W/ FACTORY INSTALLED IVM-SOL. LOW FLOW OPERATING CAPABILITY, GLOBE CONFIGURATION.	2
	NETAFIM TLCV050M1-B IN LINE CHECK VALVE WITH 1/2IN. MALE PIPE THREAD. LARGE INLET OPENING, AND PREVENTS BACK FLOW OF WATER AND DRAINAGE OF THE SYSTEM INTO LOW AREAS. FLOW RATE: 0.9GPM TO 4.4GPM.	2
FS	RAIN BIRD UFS-150 1-1/2IN. ULTRASONIC FLOW SENSORS, WITH GLASS FILLED NYLON BODY. OPERATING RANGE 0.5 GPM TO . SIZE FOR FLOW NOT ACCORDING TO PIPE SIZE.	2
WELL 1	EXISTING IRRIGATION WELL	1
WELL 2	EXISTING IRRIGATION WELL	1
	IRRIGATION LATERAL LINE: PVC CLASS 200 SDR 21	4,524 LF
	IRRIGATION MAINLINE: PVC CLASS 200 SDR 21	3,186 LF
	PIPE SLEEVE: PVC SCHEDULE 40	693.1 LF

Valve Callout



IRRIGATION SYSTEM WILL BE SUPPLIED BY THE EXISTING IRRIGATION WELLS, LOCATED IN MEDIANS TWO AND SIX. CONTRACTOR RESPONSIBLE FOR COORDINATING PERMITTING, APPROVALS, AND VERIFICATION OF THE WELL, THAT IT IS OF PROPER WORKING ORDER, AND IS CAPABLE OF SUPPLYING THE NEEDED WATER CAPACITY FOR THE NEW LANDSCAPE IMPROVEMENTS WITHIN THE MEDIANS. PROVIDE MANUALS, WARRANTY, AND OTHER RELATED DOCUMENTS TO THE OWNER PRIOR TO FINAL ACCEPTANCE.

CONTRACTOR SHALL TEST IRRIGATION WATER TO ENSURE IT IS SUITABLE FOR LANDSCAPE IRRIGATION. IF THE IRON CONTENT EXCEEDS 1.2 PARTS PER MILLION, THE CONTRACTOR SHALL PROVIDE A COST PROPOSAL TO THE OWNER'S REPRESENTATIVE FOR PROVIDING A RUST INHIBITOR SYSTEM TO ENSURE THAT PROPOSED IMPROVEMENTS ARE NOT STAINED. THIS WORK, IF NEEDED, WILL BE IN ADDITION TO THE CONTRACT.

SEE THIS SHEET FOR IRRIGATION WELL AND PUMP STATION PERFORMANCE SPECIFICATIONS.

QUANTITIES PROVIDED IN SCHEDULE ARE FOR CONVENIENCE ONLY. CONTRACTOR TO CONFIRM ALL QUANTITIES PRIOR TO BIDDING.

ALL IRRIGATION SLEEVES SHALL BE TWICE THE SIZE OF THE DIAMETER OF THE PIPE BEING SLEEVED.

REFERENCE MAXIMUM LATERAL DRIPLINE CHART TO DETERMINE MINIMUM NUMBER OF POINTS OF CONNECTION PER DRIP LINE ZONE.

WHERE LAYOUT FLEXIBILITY EXISTS CENTER FEED LAYOUTS MUST BE USED. THIS ALLOWS FOR EVEN FLOW OF WATER THROUGH THE ZONE.

ALL DRIP ZONES SHALL ALSO INCLUDE ONE AIR RELIEF VALVE LOCATED AT THE HIGHEST POINT OF THE ZONE, ONE FLUSH VALVE LOCATED AT THE LOWEST POINT OF THE ZONE, AND ONE OPERIND OR INDICATOR LOCATED AT THE FURTHEST EXTENT OF OF EACH DRIP RUN.

ZONES LOWER THAN THE CAPACITY OF THE FLOW SENSOR ARE TO BE WIRED IN THE CONTROLLER WITH ANOTHER ZONE SO THAT THE FLOW SENSOR READS BOTH ZONES AS ONE ZONE IN ORDER TO MEET THE FLOW SENSOR'S LOWEST GPM REQUIREMENT. DRIP ZONES REQUIRED TO REMAIN PIPED AS SEPARATE ZONES.

CONTRACTOR RESPONSIBLE FOR VERIFYING POWER TO CONTROLLER: 120 VAC +\- 10%, 60Hz MINIMUM

IRRIGATION WELL AND PUMP STATION PERFORMANCE SPECIFICATION

IRRIGATION WATER SUPPLY : EXISTING WELLS LOCATED IN MEDIANS TWO AND SIX.

1.01 PERFORMANCE REQUIREMENTS

A. MINIMUM TESTED IRRIGATION WATER SUPPLY WELL PERFORMANCE CAPACITY:

THE WELL SHALL BE CAPABLE OF A MINIMUM OF 40 GPM AT 60 PSI AT THE WELL HEAD. THE SUBMERSIBLE PUMP AND MOTOR SHALL BE DESIGNED FOR CONTINUOUS SUBMERGED OPERATION. THE PUMP SHALL BE DRIVEN BY A MOTOR ATTACHED BELOW THE PUMP SECTION. CONTRACTOR TO PROVIDE, PERMIT, AND INCLUDE BID PRICE ELECTRICAL POWER SOURCE THAT SHALL BE 480 VOLT, 3 PHASE, 60 HERTZ. THE WELL PUMP SHALL BE CONTROLLED WITH A VARIABLE FREQUENCY DRIVE. THE VFD PANEL SHALL BE MOUNTED AT LEAST 12" FROM FINISHED GRADE INSIDE A PROTECTIVE COVER. THIS DATA SHALL BE THE BASIS FOR DETERMINING ALL VARIABLES SUCH AS THE PUMP, MOTOR, VFD, AND WIRE SIZE. THE DEPTH OF THE WELL SHALL BE DETERMINED AS NEEDED FOR PERFORMANCE REQUIREMENTS.

B. CONTRACTOR TO FLAG LOCATION OF PROPOSED WELL FOR OWNER REPRESENTATIVE'S REVIEW AND APPROVAL PRIOR TO PERMITTING OR DRILLING.

C. PERMITTING OF THE WELL AND WELL COMPONENTS AND FEES ASSOCIATED WITH THIS PERMITTING ARE THE FULL RESPONSIBILITY OF THE CONTRACTOR.

1.02 QUALITY ASSURANCE

A. WELL DRILLER QUALIFICATIONS: AN EXPERIENCED WATER SUPPLY WELL DRILLER LICENSED IN THE JURISDICTION WHERE THE PROJECT IS LOCATED.

B. TESTING AGENCY QUALIFICATIONS: AN INDEPENDENT TESTING AGENCY, ACCEPTABLE TO AUTHORITIES HAVING JURISDICTION, WITH THE EXPERIENCE AND CAPABILITY TO CONDUCT THE TESTING INDICATED, AS DOCUMENTED ACCORDING TO ASTM E 548.

C. ELECTRICAL COMPONENTS, DEVICES, AND ACCESSORIES: LISTED AND LABELED AS DEFINED IN NFPA 70, ARTICLE 100, BY A TESTING AGENCY ACCEPTABLE TO AUTHORITIES HAVING JURISDICTION, AND MARKED FOR INTENDED USE.

D. AWWA COMPLIANCE: COMPLY WITH AWWA A100 FOR WATER SUPPLY WELLS.

VALVE SCHEDULE

NUMBER	MODEL	SIZE	TYPE	GPM	PSI	PRECIP	
1	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	25.01	15.2	0.96 in/h	WELL #1
2	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	29.35	20.7	0.96 in/h	
3	RAIN BIRD PEB-IVM	1"	BUBBLER	2	21.8	0.89 in/h	
4	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	35.72	15.7	0.96 in/h	
5	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	37.3	15.2	0.96 in/h	
6	RAIN BIRD PEB-IVM	1-1/2"	TURF ROTARY	14.49	53.0	0.69 in/h	
7	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	45.2	15.8	0.96 in/h	
8	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	14.09	14.9	0.96 in/h	
9	RAIN BIRD PEB-IVM	1"	TURF SPRAY	14.82	35.6	1.35 in/h	
10	RAIN BIRD PEB-IVM	1"	BUBBLER	5	23.2	0.88 in/h	
11	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	17.73	15.5	0.96 in/h	
12	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	16.77	15.3	0.96 in/h	
13	RAIN BIRD PEB-IVM	1"	BUBBLER	1.5	21.7	0.87 in/h	
14	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	41.67	15.3	0.96 in/h	
15	RAIN BIRD PEB-IVM	1"	BUBBLER	0.5	21.0	0.97 in/h	
16	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	44.43	15.8	0.96 in/h	
17	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	39.69	15.3	0.96 in/h	
18	RAIN BIRD PEB-IVM	1"	BUBBLER	0.5	21.0	1.05 in/h	WELL #2
19	RAIN BIRD PEB-IVM	1-1/2"	TURF SPRAY	9.72	38.6	1.28 in/h	
20	RAIN BIRD PEB-IVM	1-1/2"	TURF SPRAY	36.06	38.3	1.48 in/h	
21	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	5.38	16.2	0.96 in/h	
22	RAIN BIRD PEB-IVM	1"	BUBBLER	0.5	21.0	1.09 in/h	
23	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	28.73	15.7	0.96 in/h	
24	RAIN BIRD XCZ-150-LCS	1-1/2"	AREA FOR DRIPLINE	12.86	14.8	0.96 in/h	

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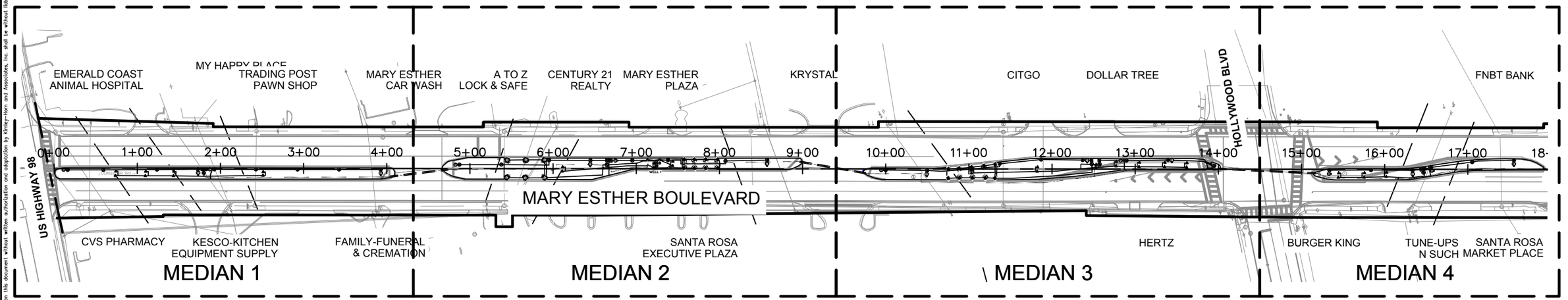
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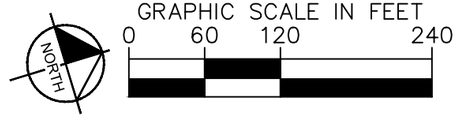
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MARY ESTHER FL

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IRRIGATION NOTES

SHEET NUMBER
L0.20





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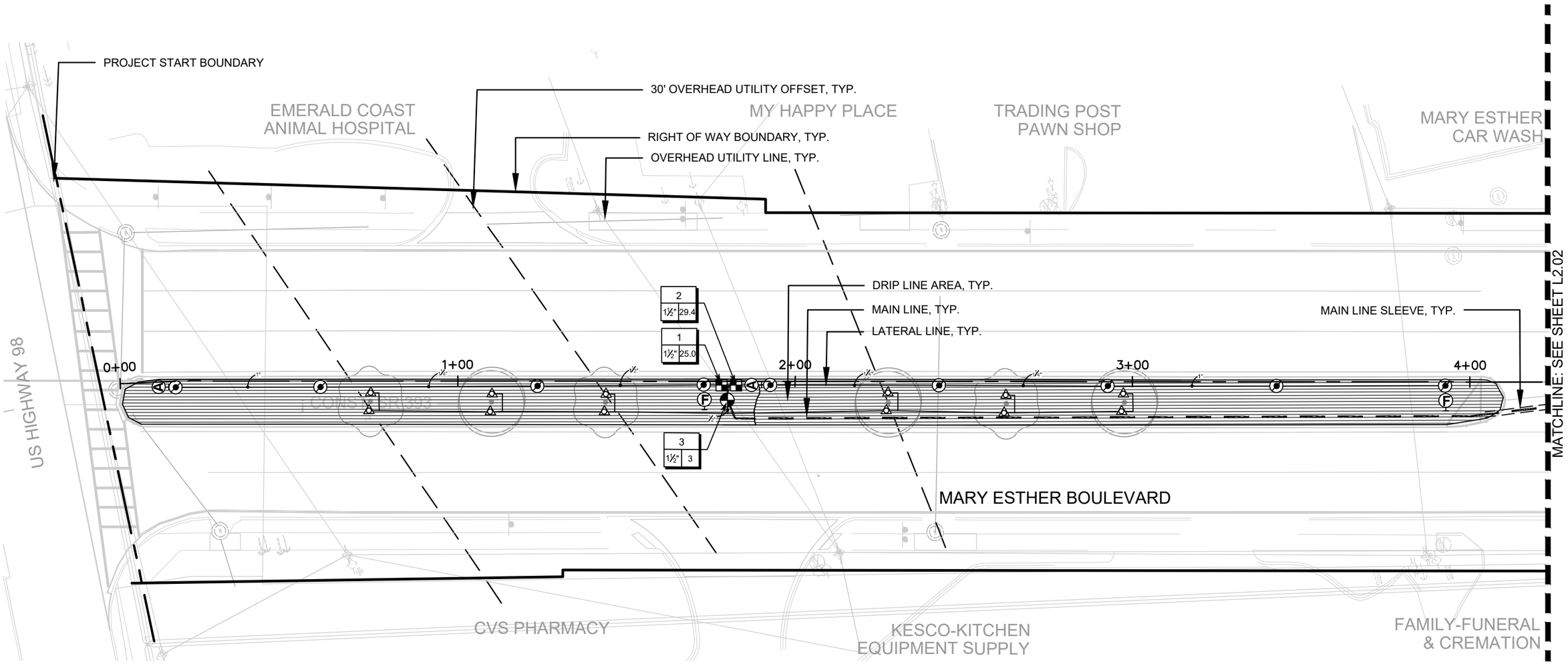
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OVERALL IRRIGATION PLAN

SHEET NUMBER
L2.00

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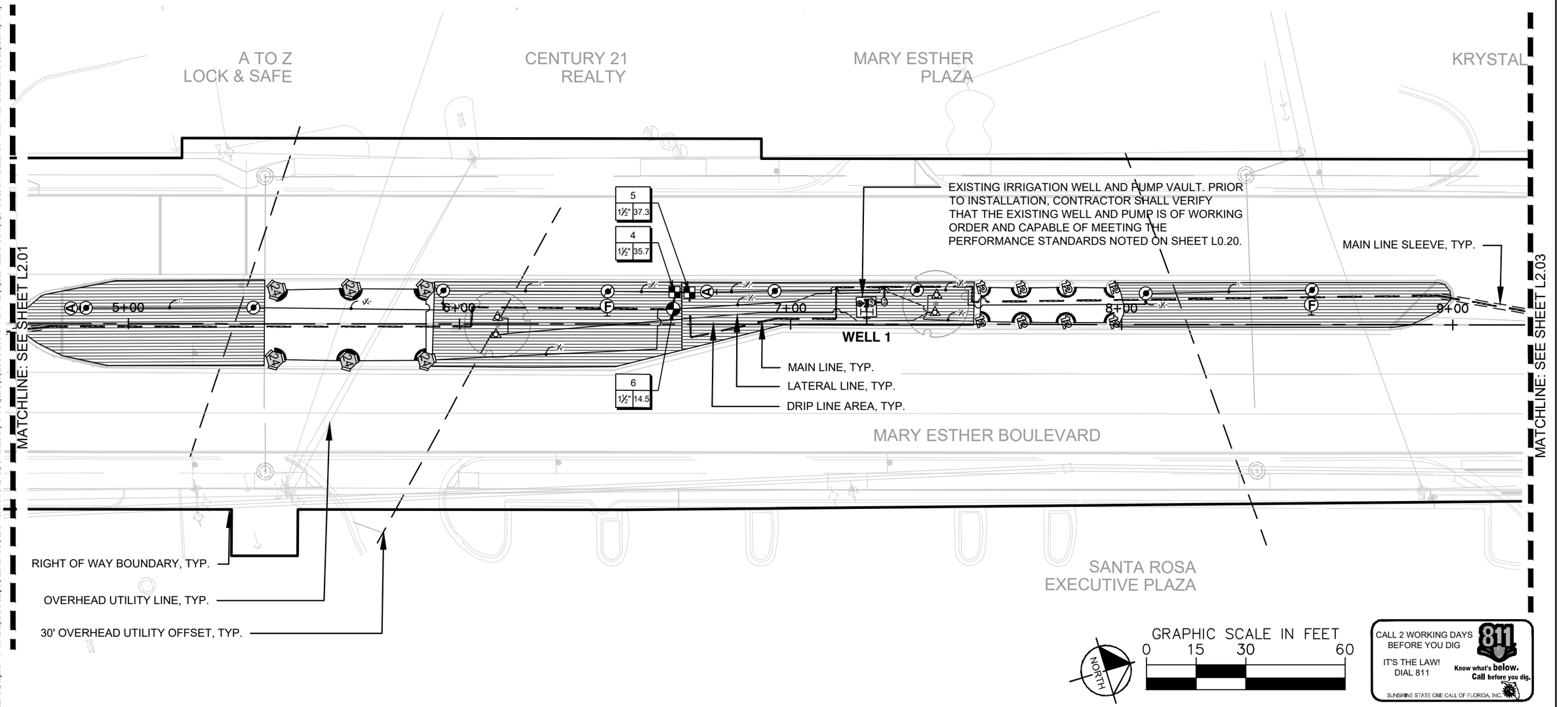
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MEDIAN 1 IRRIGATION PLAN

SHEET NUMBER
L2.01

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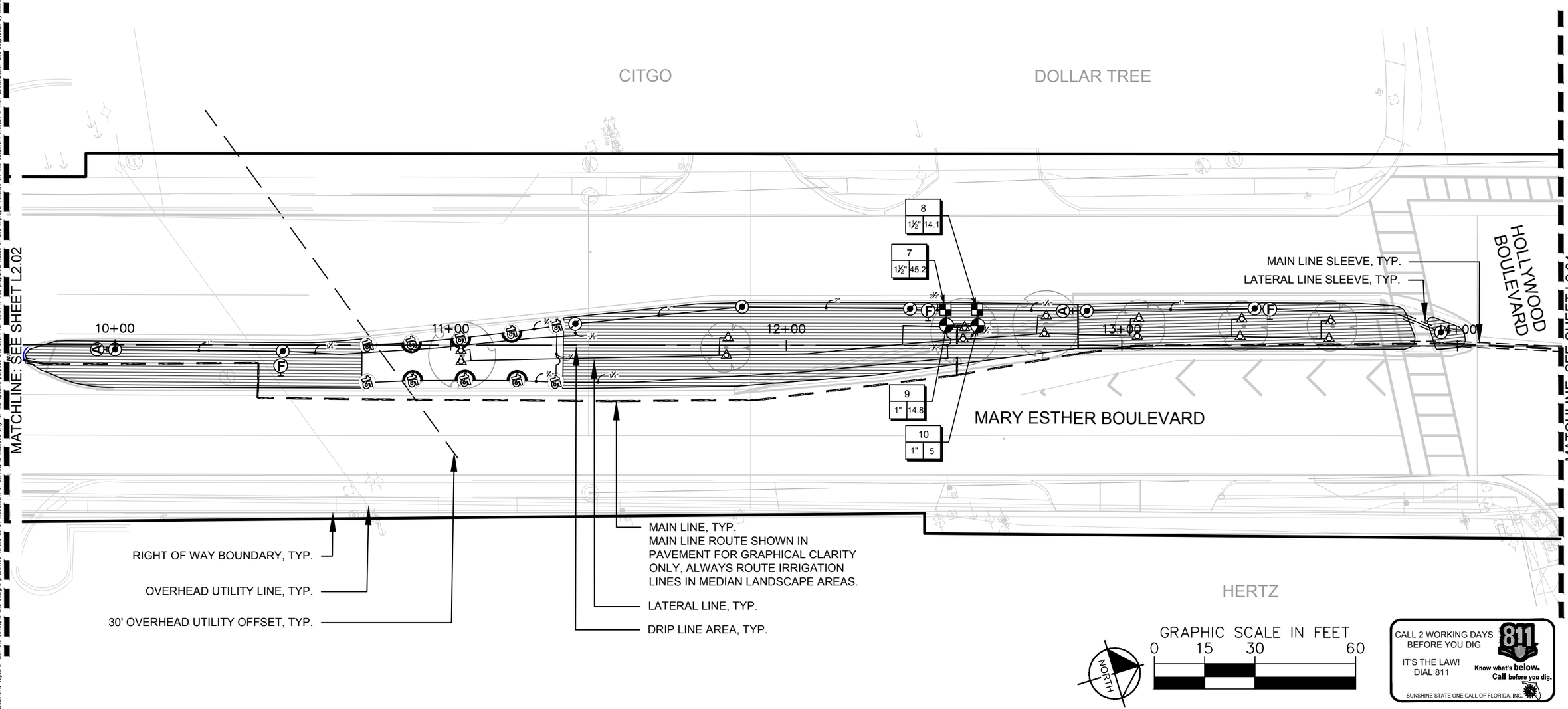
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MEDIAN 2 IRRIGATION PLAN

SHEET NUMBER
L2.02

NOTE:
1. REFER TO INTERSECTION SIGHT DISTANCE STANDARDS FROM CHAPTER 12 OF THE MOST CURRENT FDOT DESIGN MANUAL. THIS DESIGN ASSUMES 45 MPH DESIGN SPEED TREE SPACING (40' O.C. SPACING TREES < 4" DIA. / 135' SPACING TREES , 11" DIA.)



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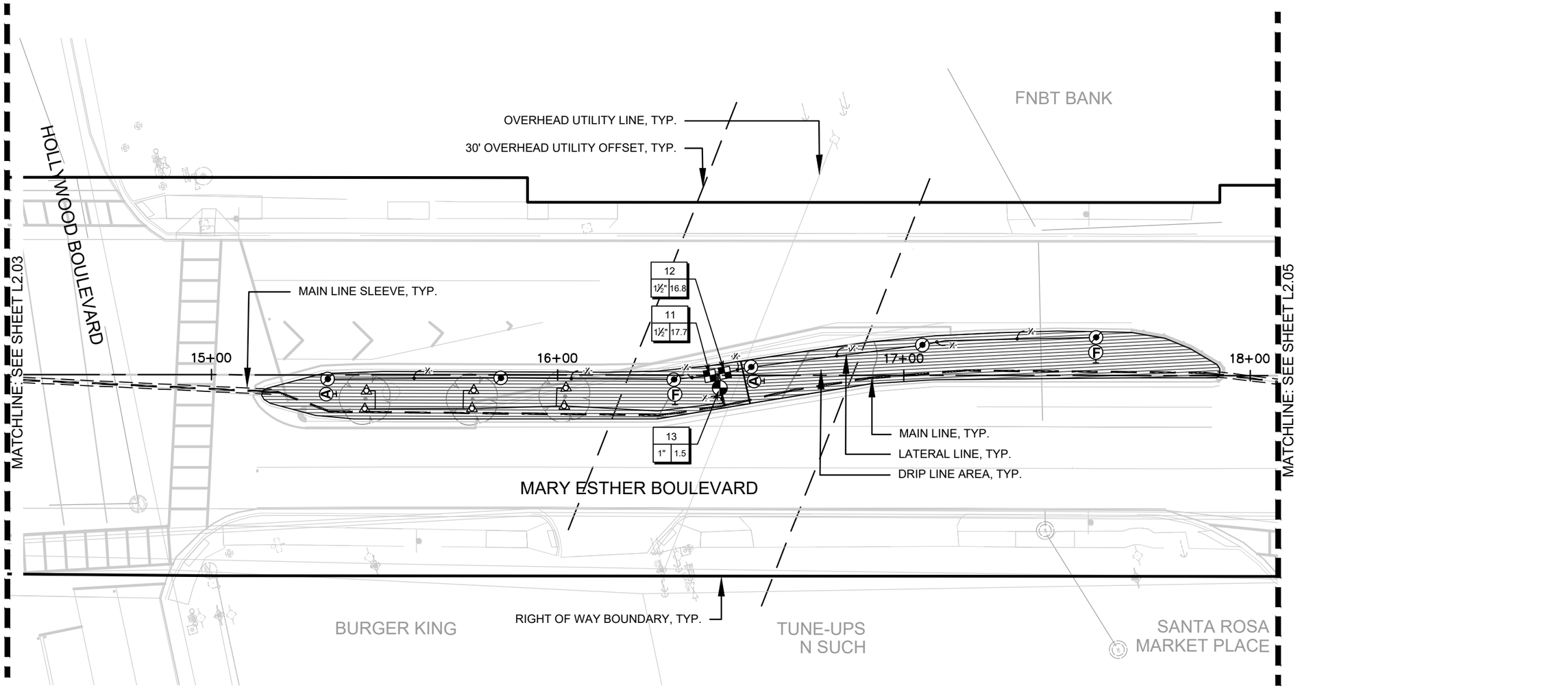
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MEDIAN 3 IRRIGATION PLAN

SHEET NUMBER
L2.03

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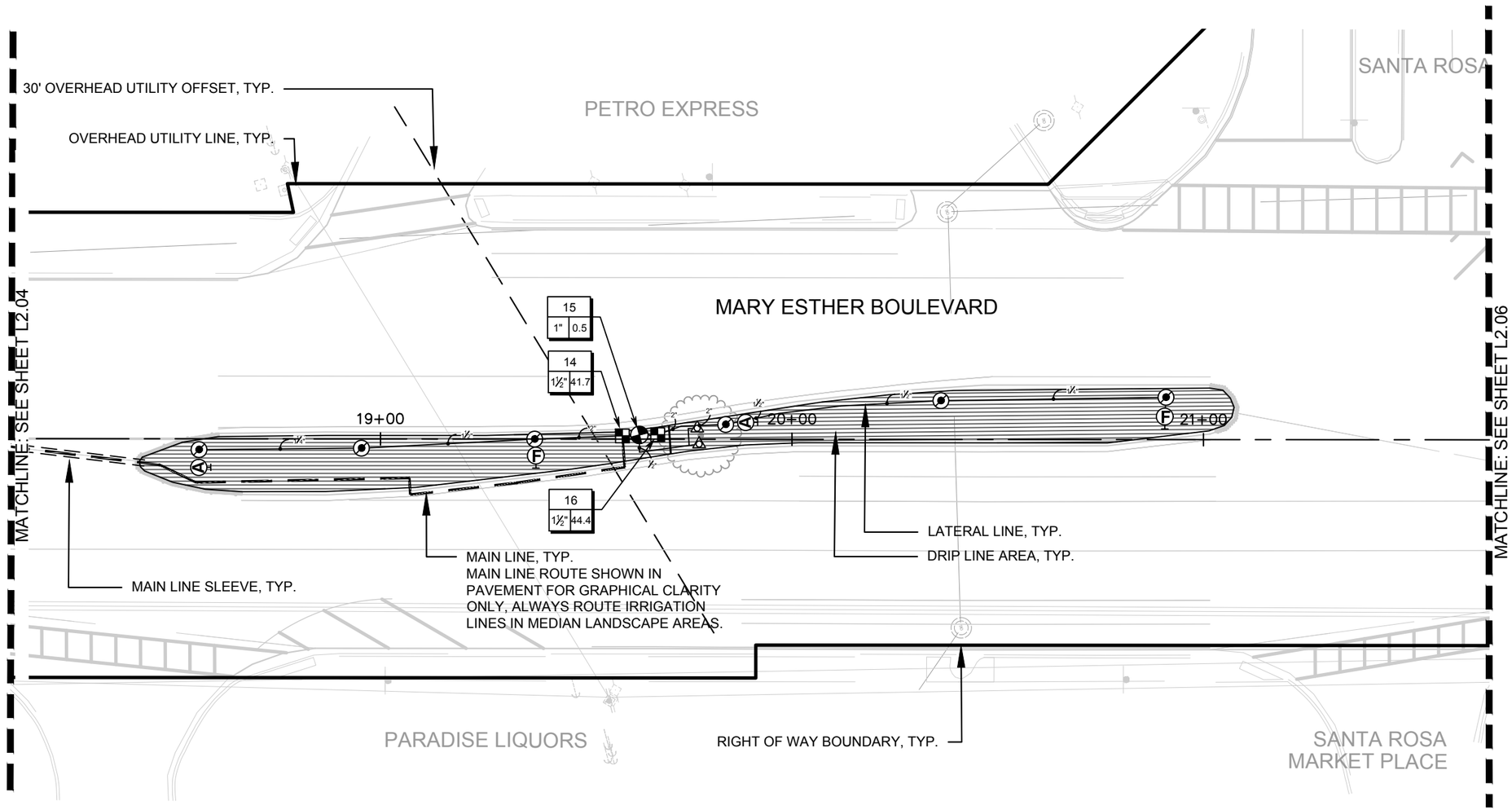
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MEDIAN 4 IRRIGATION PLAN

SHEET NUMBER
L2.04

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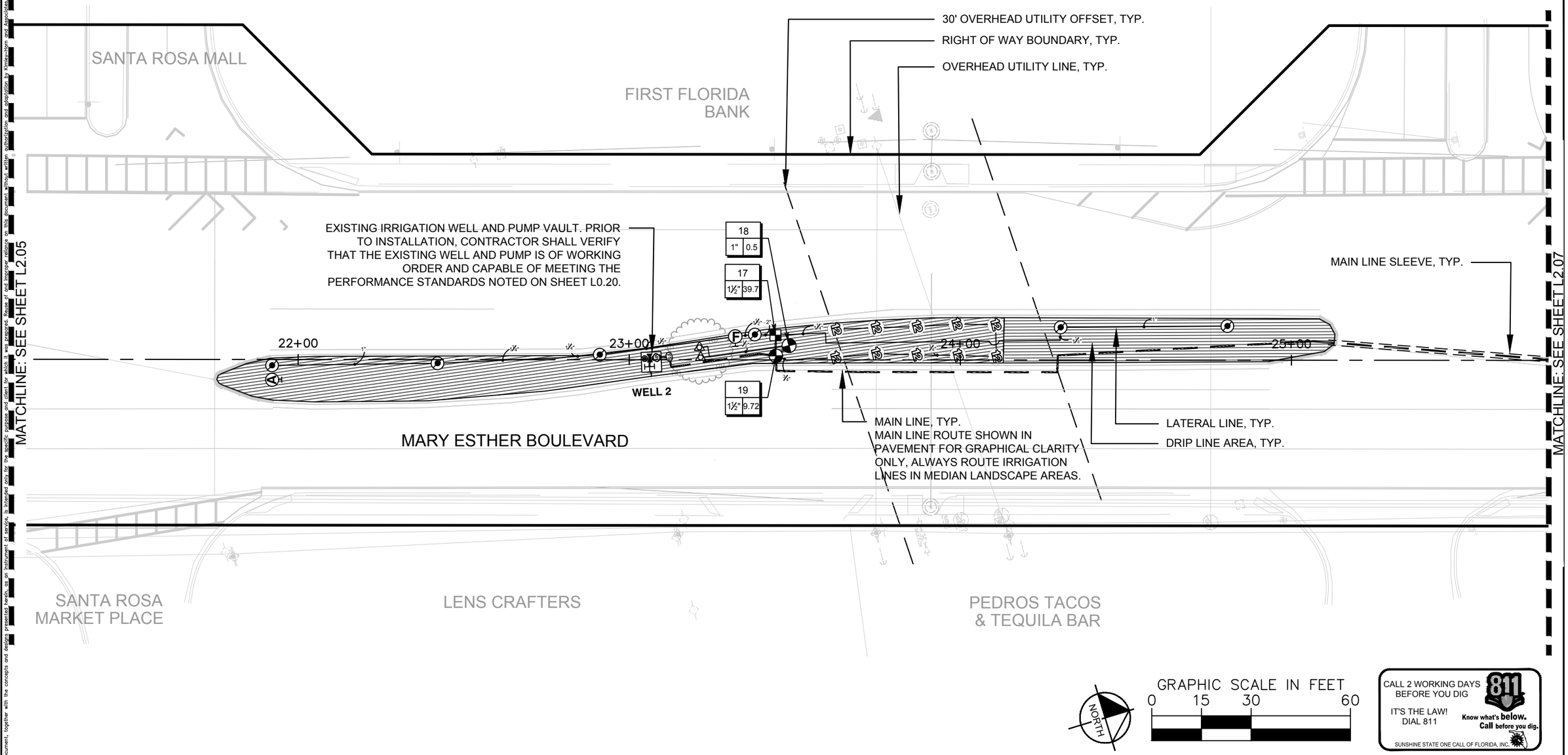
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MEDIAN 5 IRRIGATION PLAN

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L2.05

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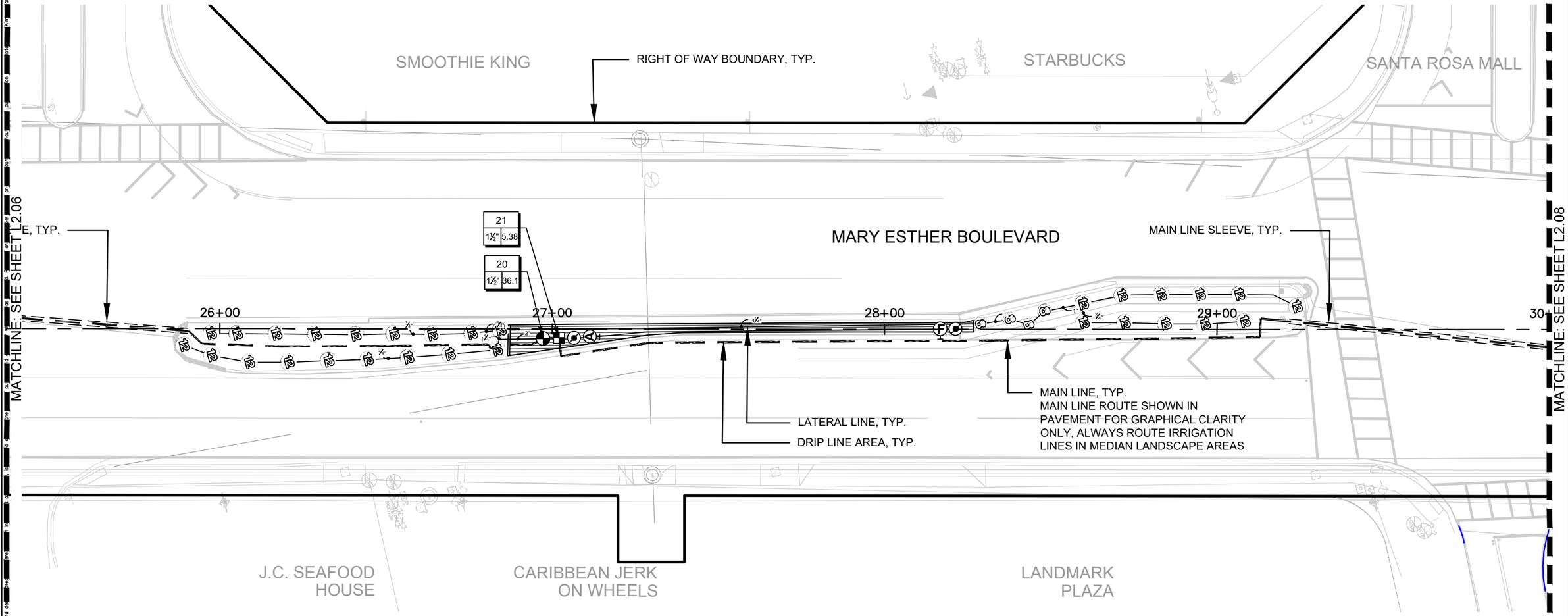
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MEDIAN 6 IRRIGATION PLAN

SHEET NUMBER
L2.06

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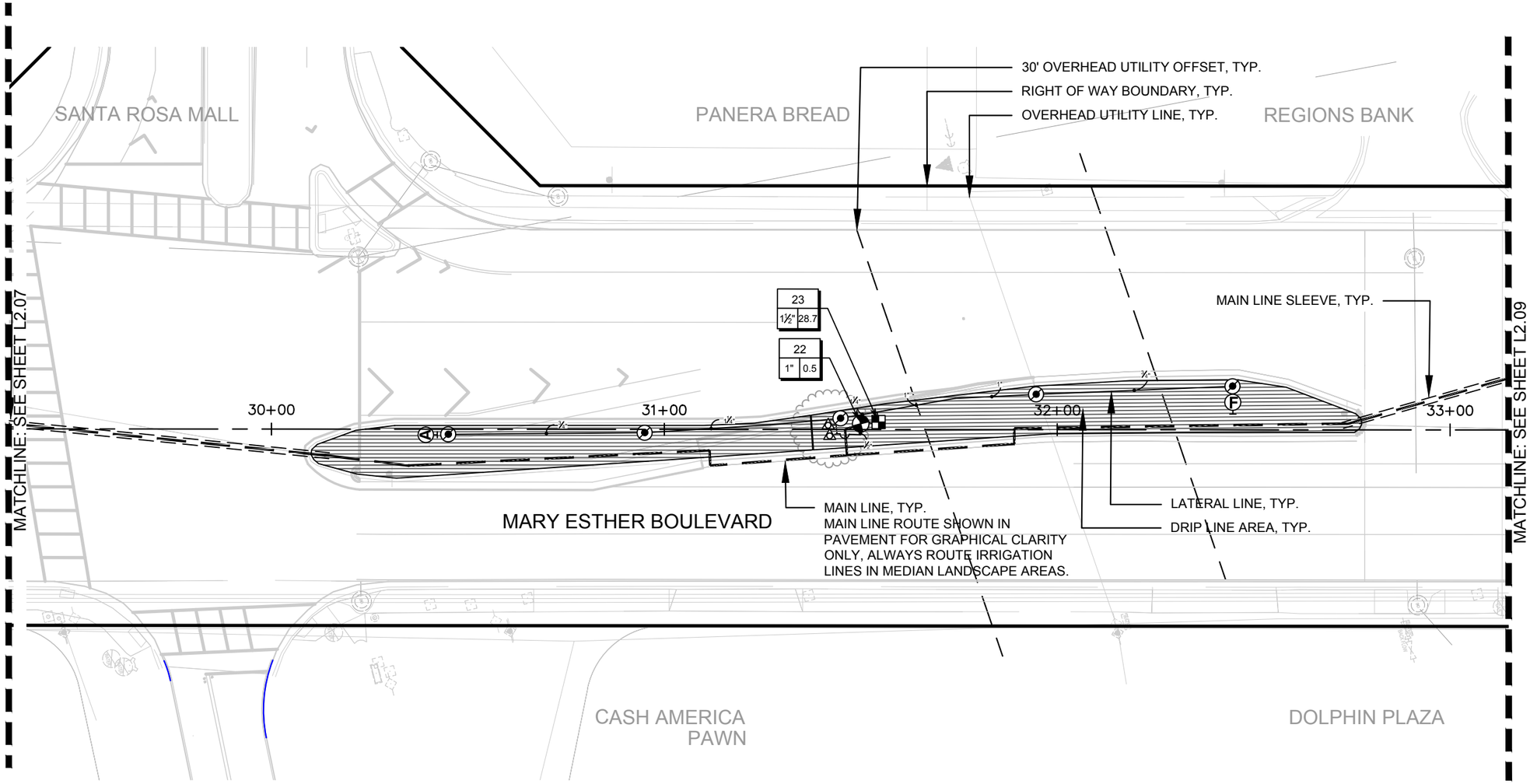
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MEDIAN 7 IRRIGATION PLAN

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L2.07

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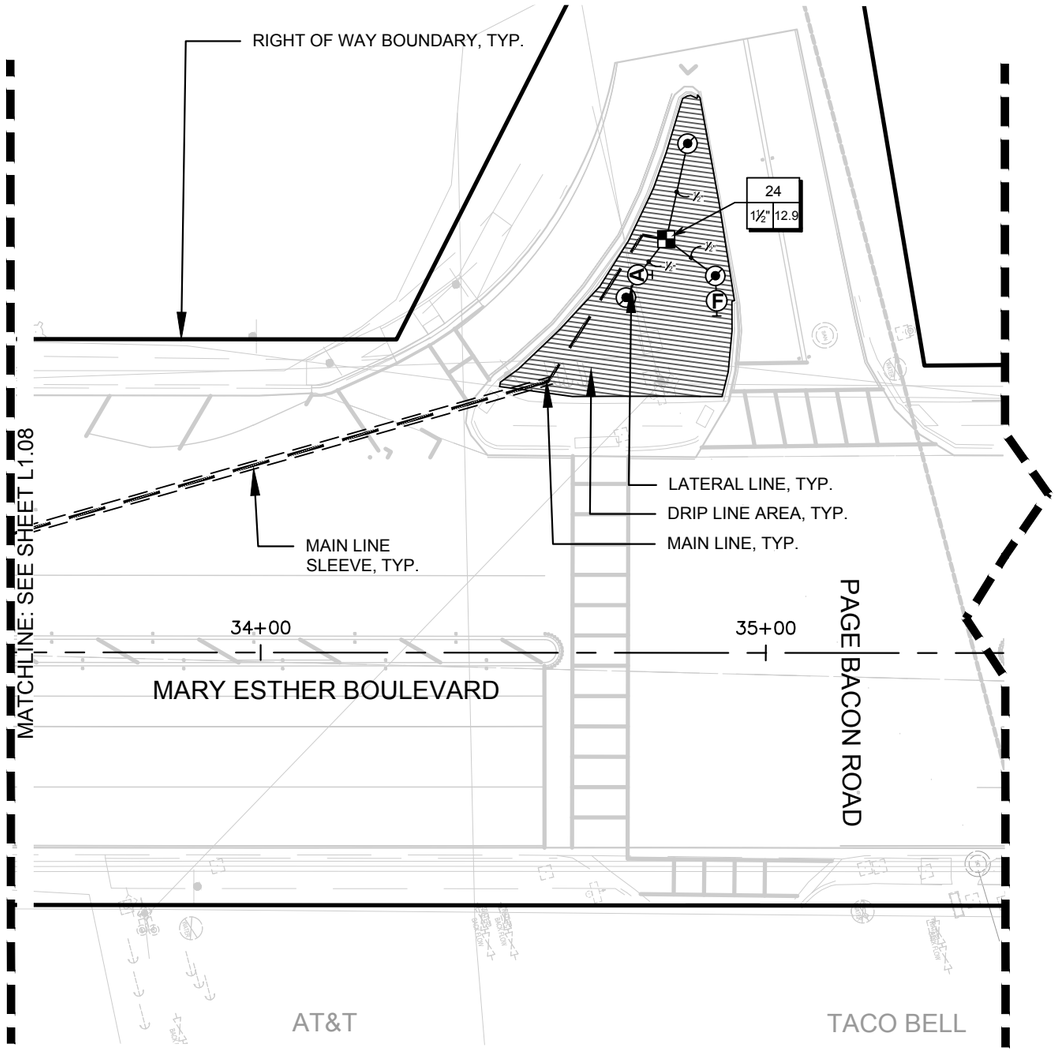
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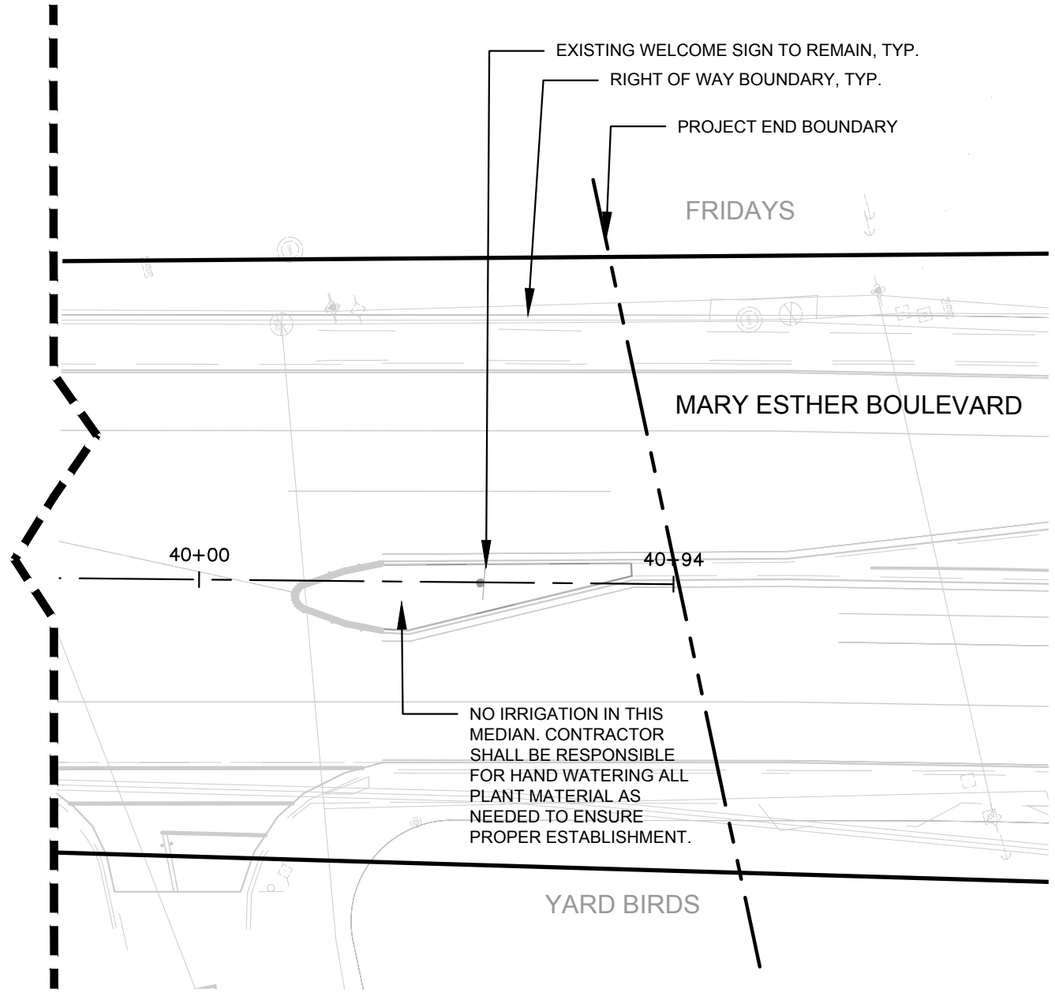
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MEDIAN 8 IRRIGATION PLAN

SHEET NUMBER
L2.08

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No.	REVISIONS	DATE	BY

Kimley»Horn

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2619 CENTENNIAL BOULEVARD, SUITE 200
TALLAHASSEE, FL 32308 PHONE: 850-553-3500
WWW.KIMLEY-HORN.COM

KHA PROJECT 142199005
DATE 7/7/2025
SCALE AS SHOWN
DESIGNED BY MLW
DRAWN BY MLW
CHECKED BY CAJ

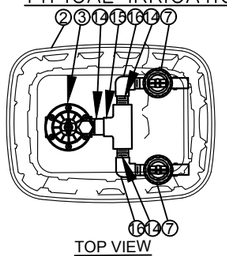
MARY ESTHER MEDIANS
PREPARED FOR
THE CITY OF MARY ESTHER
MARY ESTHER FL

LICENSED PROFESSIONAL
DATE: 7/7/2025

MEDIAN 9 & 10 IRRIGATION PLAN

SHEET NUMBER
L2.09

TYPICAL IRRIGATION DETAILS

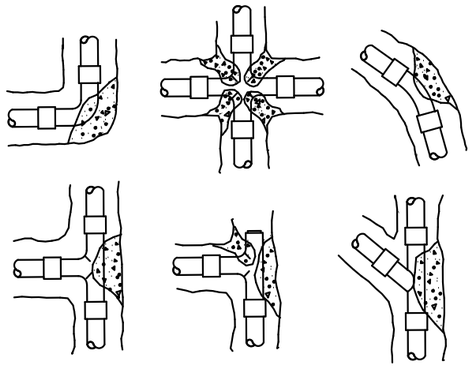


1. FINISH GRADE/TOP OF MULCH
2. VALVE BOX WITH COVER:
3. REMOTE CONTROL VALVE:
4. ID TAG
5. WATERPROOF CONNECTION:
6. 30-INCH LINEAR LENGTH OF WIRE, COILED
7. PRESSURE REGULATING QUICK CHECK BASKET FILTER:
8. PVC SCH 80 NIPPLE (LENGTH AS REQUIRED)
9. PVC SCH 40 ELL
10. PVC SCH 80 NIPPLE (2-INCH LENGTH, HIDDEN) AND PVC SCH 40 ELL
11. PVC SCH 40 TEE OR ELL
12. MAINLINE PIPE
13. 3-INCH MINIMUM DEPTH OF 3/4-INCH WASHED GRAVEL
14. PVC SCH 80 NIPPLE, CLOSE
15. PVC SCH 40 TEE
16. PVC SCH 40 ELL
17. PVC SCH 40 FEMALE ADAPTOR
18. LATERAL PIPE

1 COMMERCIAL CONTROL DRIP ZONE VALVE KIT

SECTION / PLAN

NTS



INSTALLATION NOTES

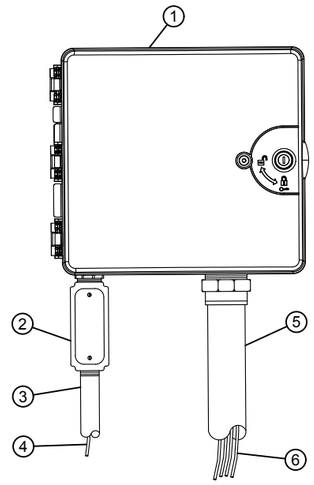
1. 3000 PSI CONCRETE OR BETTER IS TO BE USED FOR THRUST BLOCKS.
2. FOR 45°/90° FITTINGS, MINIMUM OF 2 CUBIC FEET OF CONCRETE TO BE USED.
3. FOR 22-1/2° FITTINGS, MINIMUM OF 0.5 CUBIC FEET OF CONCRETE TO BE USED.
4. FOR TEES, MINIMUM OF 2 CUBIC FEET OF CONCRETE TO BE USED. THRUST

BLOCKS REQUIRED FOR IRRIGATION MAINLINE 2 1/2" AND LARGER.

4 THRUST BLOCK REINFORCEMENT

SECTION

NTS



1. IRRIGATION CONTROLLER: CONTROLLER (OWNER TO SPECIFY WALL MOUNT OR STAINLESS STEEL PEDESTAL MOUNT). INSTALL PER MANUFACTURER'S RECOMMENDATIONS.
2. JUNCTION BOX
3. 1-INCH CONDUIT AND FITTINGS TO POWER SUPPLY
4. POWER SUPPLY WIRE
5. 2-INCH CONDUIT AND FITTINGS FOR STATION WIRES
6. WIRES TO REMOTE CONTROL VALVES

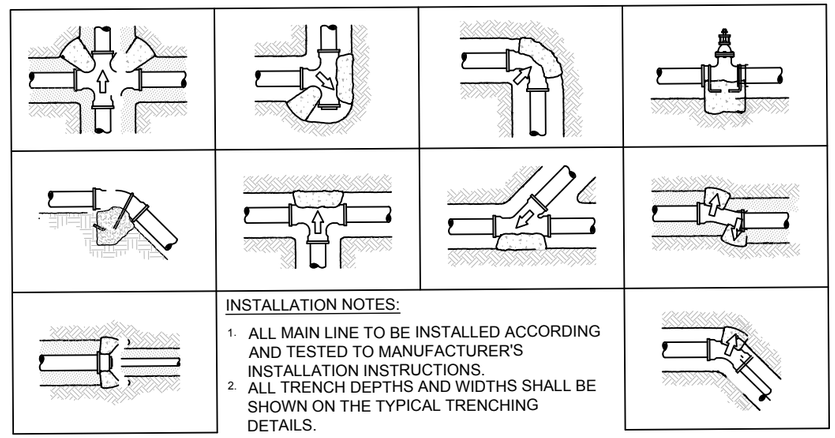
NOTES:

1. FOR EASE OF INSTALLATION INTO A CONTROLLER WITH MORE THAN 24 STATIONS, INSTALL A JUNCTION BOX AT THE BASE OF CONTROLLER AND TRANSITION LARGER VALVE AND COMMON WIRES FROM FIELD TO 18 AWG MULTI CONDUCTOR WIRE TO BE USED IN CONTROLLER.
2. USE STEEL CONDUIT FOR ABOVE GRADE AND SCH 40 PVC CONDUIT FOR BELOW GRADE CONDITIONS.
3. PROVIDE PROPER GROUNDING COMPONENTS TO ACHIEVE GROUND RESISTANCE OF 10 OHMS OR LESS.

2 TYPICAL CONTROLLER

ELEVATION

NTS



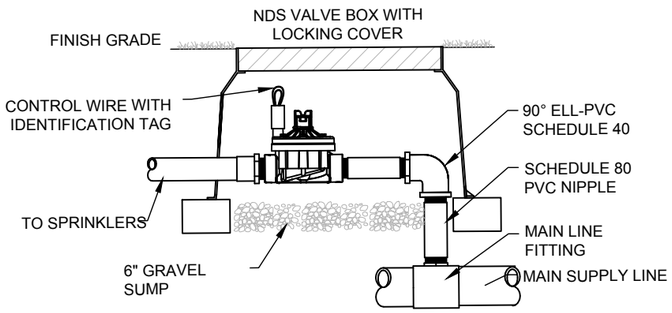
INSTALLATION NOTES:

1. ALL MAIN LINE TO BE INSTALLED ACCORDING AND TESTED TO MANUFACTURER'S INSTALLATION INSTRUCTIONS.
2. ALL TRENCH DEPTHS AND WIDTHS SHALL BE SHOWN ON THE TYPICAL TRENCHING DETAILS.

3 TYPICAL THRUST BLOCK

SECTION

NTS

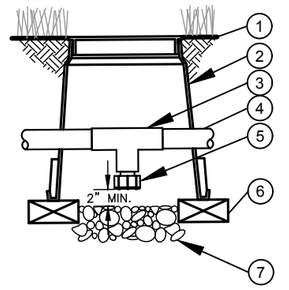


LINE BOTTOM OF VALVE PIT WITH LANDSCAPE FABRIC. MAINTAIN CLEAR SPACE BETWEEN BOTTOM OF VALVE PIT AND VALVE. DO NOT ALLOW BOX TO REST ON PIPE.

5 TYPICAL CONTROL VALVE

SECTION

NTS



1. FINISH GRADE/TOP OF MULCH
2. VALVE BOX WITH COVER:
3. PVC SCH 40 TEE
4. PVC LATERAL PIPE
5. FILTERED DRAIN VALVE:
6. BRICK (1 OF 2)
7. 6-INCH MINIMUM DEPTH OF 3/4-INCH WASHED GRAVEL

6 DRAIN VALVE

SECTION

CALL 2 WORKING DAYS BEFORE YOU DIG
IT'S THE LAW! DIAL 811
811 Know what's below. Call before you dig.
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KHA PROJECT 142199005
DATE 7/1/2025
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CHECKED BY CAJ

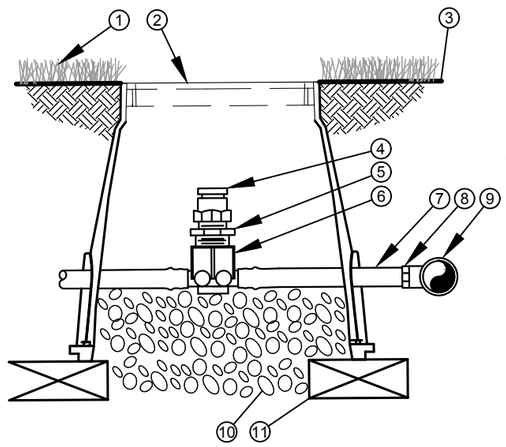
MARY ESTHER MEDIANS
PREPARED FOR
THE CITY OF MARY ESTHER
MARY ESTHER FL

LICENSED PROFESSIONAL
DATE: 7/1/2025

IRRIGATION DETAILS

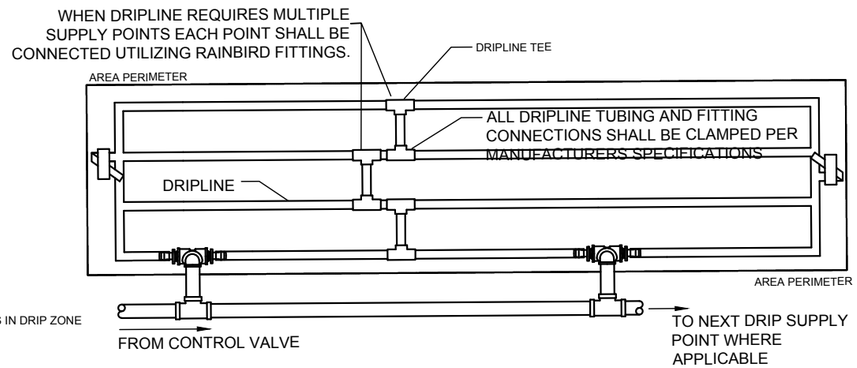
SHEET NUMBER
L2.50

TYPICAL IRRIGATION DETAILS



1. TURF GRASS
2. VALVE BOX LID
3. FINISH GRADE
4. ½" AIR RELIEF VALVE: TO BE INSTALLED AT HIGH POINTS IN DRIP ZONE
5. ½" X ¾" PVC REDUCER BUSHING
6. BARB X FEMALE THREAD CONNECTOR:
7. ½" BLANK DRIPLINE TUBING:
8. BARB X MALE THREAD CONNECTOR:
9. PVC TEE CONNECTED TO PVC HEADER PIPE
10. 3" MINIMUM DEPTH OF ¾" WASHED GRAVEL
11. BRICK (1 OF 2)

7 AIR RELIEF VALVE IN XFS DRIP LINE
SECTION



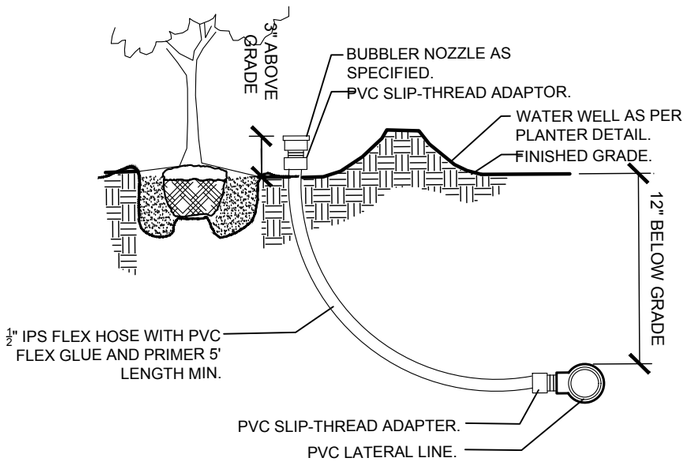
CONTRACTOR TO REFER TO IRRIGATION PLAN FOR LOCATION OF CONTROL VALVES THAT UTILIZE MULTIPLE DRIPLINE SUPPLY CONNECTIONS. IF NOT SHOWN, INSTALL WITHIN ADJACENT GREEN AREA NOT IN A HIGHLY VISIBLE AREA.

NOTE:

1. DRIP TUBING TO BE ROUTED IN THE PLANT MATERIAL BED WITH AT MAXIMUM LATERAL SPACING OF 16 INCHES.
2. DRIP TUBING TO BE INSTALLED IN A GRID PATTERN. DRIP TUBING SHALL NOT BE INSTALLED IN A LONG CONTINUOUS RUN.
3. CONTRACTOR TO REFER TO IRRIGATION PLAN FOR LOCATION OF CONTROL VALVES THAT UTILIZE MULTIPLE DRIPLINE SUPPLY CONNECTIONS (IF SHOWN).

8 TYPICAL DRIP LINE
PLAN

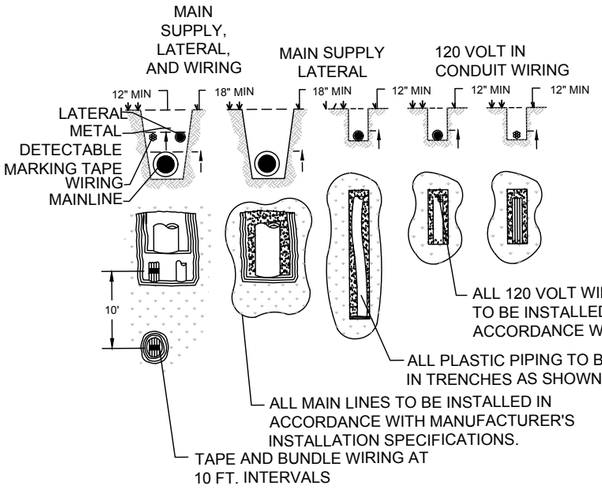
NTS



NOTE: BUBBLER SHALL NOT BE PLACED AT TRUNK FLARE.

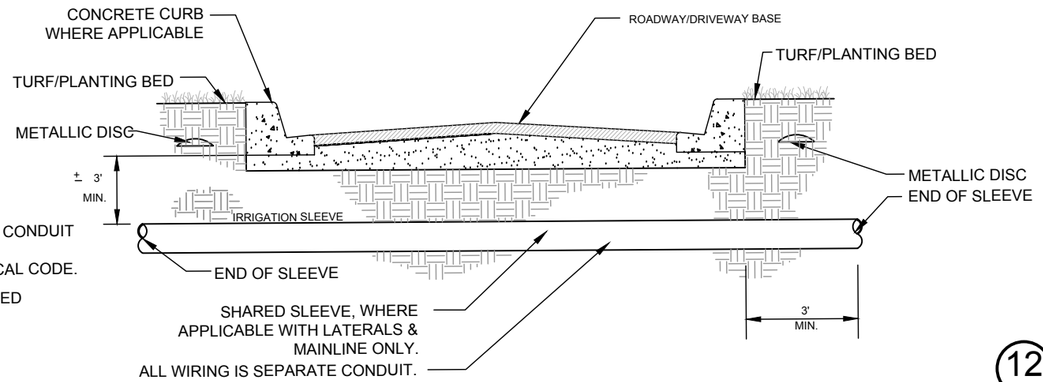
9 TYPICAL BUBBLER
SECTION

NTS



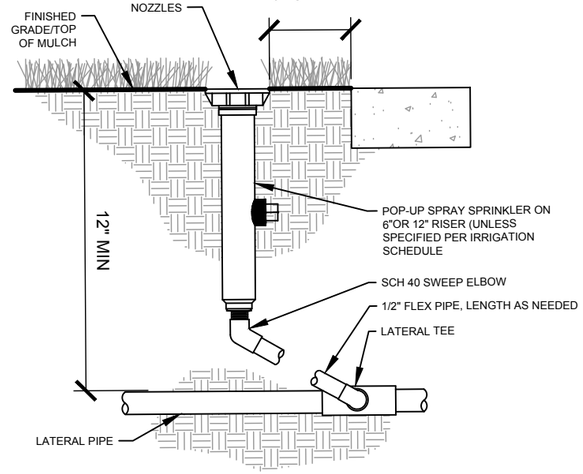
10 TYPICAL TRENCHING
SECTION / PLAN

NTS



11 TYPICAL SLEEVING
SECTION

NTS



12 TYPICAL SPRAY / ROTAR HEAD
SECTION

NTS

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CHECKED BY	CAJ

MARY ESTHER MEDIANS
PREPARED FOR
THE CITY OF MARY ESTHER
MARY ESTHER FL

LICENSED PROFESSIONAL
DATE: 7/1/2025

IRRIGATION DETAILS

SHEET NUMBER
L2.51

JOINT PARTICIPATION AGREEMENT
BETWEEN
STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
AND
CITY of MARY ESTHER, OKALOOSA COUNTY

Financial Project No.: **456906-1-58-01**
Contract No.: **AT419**
Vendor No.: **F596032418001**

This Joint Participation Agreement ("Agreement") is between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, "**DEPARTMENT,**" and the CITY of MARY ESTHER, "**CITY**." The **DEPARTMENT** and the **CITY** are desirous of having the **CITY** make certain improvements in connection with **Financial Project Identification Number (FP ID) 456906-1-58-01** for landscape improvements along SR 393 Mary Esther Boulevard from SR 30 (US 98) to Bacon Road, Mary Esther, Florida, hereinafter referred to as the **"PROJECT." The PROJECT will have an Installation Phase and a Maintenance Phase, which is further described herein.** The **DEPARTMENT** and the **CITY** may sometimes be referred to in this Agreement as a "Party", and collectively as the "Parties."

1. The **DEPARTMENT** and the **CITY** have the authority under Section 339.12, Florida Statutes, to enter into this Agreement; and

2. A Roadside Beautification Assistance Program has been created by Section 334.044(26), Florida Statutes, to "provide for the conservation of natural roadside growth and scenery and for the implementation and maintenance of roadside beautification programs"; and

3. The **CITY** has certified the **DEPARTMENT** that it has met the eligibility requirements of said Section 334.044(26), Florida Statutes; and

4. The **DEPARTMENT** shall reimburse the **CITY** for services as further described in this Agreement and in Exhibit "A" Scope of Services, attached hereto; and

5. The **CITY**, by resolution No. _____, a copy of which is attached hereto as Exhibit "D", has authorized the Mayor or CITY Official to enter into this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations contained herein, the Parties agree as follows:

6. The recitals in paragraphs 1-5 above are true and correct and are made a part of this Agreement.

7. **SERVICES AND PERFORMANCE**

A. The **CITY** shall be responsible for the preparation of all design plans for the **PROJECT** at the **CITY's** sole expense. Said design plans shall include the design for the installation and maintenance of any and all plants, planting material, and irrigation systems, to be maintained by the **CITY** under this Agreement (the "Plans"). The Plans shall be deemed to be incorporated by this reference into this Agreement upon completion by the **CITY.**

B. The **CITY** shall have the sole responsibility for resolving claims and requests for the additional work for the **PROJECT**. The **CITY** will make best efforts to obtain the **DEPARTMENT'S** input in its decisions.

C. The **CITY** shall furnish the services with which to undertake and complete the **PROJECT**, which shall consist of both an i) Installation Phase and ii) Maintenance Phase, said services being further described in Exhibit "A" to this Agreement.

D. The **CITY** agrees to undertake and complete the **PROJECT** in accordance with all applicable statutes, rules and regulations, including **DEPARTMENT** standards and specifications and in accordance with District Three Landscape Care Guide – Landscape and Irrigation Care along the State Highway System, dated February 4, 2016, as may be amended or revised from time to time ("Landscape Care Guide"), which is hereby incorporated by reference into this Agreement. The **CITY** shall take the necessary steps to ensure the **PROJECT** is completed within state or **CITY** right-of-way, or an appropriate easement has been acquired for off right-of-way actions. The **CITY** shall be responsible for obtaining clearances/permits required for the **PROJECT** from the appropriate permitting authorities.

i). The **CITY** is responsible for obtaining a landscape permit and any bore permits required from the **DEPARTMENT** prior to performing the work.

ii). The **CITY** shall notify the **DEPARTMENT** field office responsible for overseeing the **PROJECT** at least 48 hours prior to beginning work on the **PROJECT**.

E. Upon completion of the Installation Phase of the **PROJECT**, the appropriate **CITY** representative shall certify to the **DEPARTMENT** that the Installation Phase of **PROJECT** has been completed in accordance with the Plans and specifications, and all the terms and conditions of this Agreement. Said certification shall be done by forwarding a completed Certification of Completion form, attached hereto as Exhibit "C," in accordance with Section 11.L. of this Agreement. Completion of the Installation Phase of the **PROJECT** shall be subject to final acceptance and certification by the **DEPARTMENT**.

F. The **DEPARTMENT** will be entitled at all times to be advised as to the status of work being done by the **CITY** and of the details thereof. Therefore, the **CITY** shall provide a monthly report on the first business day of the month to the **DEPARTMENT** project manager during the Installation Phase.

G. If the **CITY** hires a consultant, it must certify that its consultant has been selected in accordance with the Consultants Competitive Negotiation Act (Section 287.055, Florida Statutes).

H. The **CITY** shall not sublet, assign or transfer this Agreement without prior written consent of the **DEPARTMENT**.

I. The **CITY** shall have sole responsibility for maintaining the subject landscaping according to **DEPARTMENT** standards and specifications, as well as stipulations outlined in the Landscape Care Guide. Upon the execution of this Agreement, The **CITY** certifies that is has received a copy of the Landscape Care Guide and agrees to be bound by the terms and conditions contained therein.

J. Upon completion of the Installation Phase of the **PROJECT** by the **CITY**, the **CITY** will assume responsibility for the Maintenance Phase of the **PROJECT**, which includes, irrigation and other related materials identified in the Plans, and will conduct such maintenance as specified in accordance with any maintenance plan identified in the notes of the **PROJECT** Plans, as well as the requirements set forth in the Landscape Care Guide. The **CITY** shall coordinate with the **DEPARTMENT's** District Landscape Project Manager or their designee to inspect the **PROJECT** on a quarterly basis and subsequently make corrections based on each quarterly inspection. In the event the **CITY** fails to maintain the **PROJECT** in accordance with a maintenance schedule and plan, the **DEPARTMENT**, at its option, may perform the required maintenance and the **CITY** shall reimburse the **DEPARTMENT** for the costs.

K. The **CITY**:

i). Shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the **CITY** during the term of the contract; and

ii). Shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

8. TERM

A. The **CITY** shall commence the project activities subsequent to the execution of this Agreement and said activities shall be performed in accordance with the following schedule:

i). Installation Phase

The term of the Installation Phase of the **PROJECT** shall commence subsequent to execution of this Agreement and shall end on the date the **DEPARTMENT** receives from the **CITY** notification and certification of completion of the Installation Phase in accordance with Section 7.E. of this Agreement, or **December 31, 2027**, whichever occurs first. The Installation Phase shall include a 365-day establishment period. If the **CITY** does not complete the Installation Phase of the **PROJECT** by **December 31, 2027**, or by means of written extension(s) of time by the Department's District Secretary or Designee grants a written extension prior to expiration of the Agreement, the Agreement will expire on the last day of the scheduled completion of the Installation Phase as provided in this paragraph.

ii). Maintenance Phase

The term of the Maintenance Phase of the **PROJECT** shall commence on the date the **CITY** provides certification of completion of the Installation Phase in accordance with Section 7.E. of this Agreement.

9. REIMBURSEMENT AND PAYMENT

A. i) The total cost of the **PROJECT** is estimated at **$600,000.00.** The **DEPARTMENT** shall reimburse the **CITY** for **one hundred percent (100%)** of the total actual costs directly related to the Installation Phase of the **PROJECT,** in an amount not to exceed **SIX HUNDRED THOUSAND and 00/100 DOLLARS ($600,000.00),** for actual costs incurred. It is understood and agreed to by the Parties that the total reimbursement amount under this Agreement shall not exceed **$600,000.00**, unless otherwise provided herein or as may be subsequently agreed to by the Parties through the execution of an amendment. The method of compensation is further described in Exhibit "B", which is attached hereto. Any additional costs, such as design costs of the **PROJECT**, costs relating to the Maintenance Phase of the **PROJECT**, or other items not covered by this Agreement, shall be the **CITY's** sole responsibility.

ii) The **CITY** shall submit one invoice (3 copies) plus supporting documentation required by the **DEPARTMENT** to the Department's Landscape Project Manager, 1074 Highway 90, Chipley, FL, 32428, for

approval and processing.

iii) The **DEPARTMENT** shall reimburse the **CITY** upon receipt of a properly submitted invoice and all supporting documentation. Supporting documentation shall include a copy of the cancelled check tendered by the **CITY** to the consultant/contractor who performed the work under the **PROJECT**. Supporting documentation shall also include dates of services and items of work performed on the **PROJECT**.

iv) Invoices shall be submitted by the **CITY** in detail sufficient for a proper pre-audit and post-audit thereof, based on quantifiable, measurable and verifiable deliverables as established in Exhibit "A," Scope of Services Plans when approved by the **DEPARTMENT**. Deliverables must be received and accepted in writing by the **DEPARTMENT's** Project Manager or designee prior to reimbursements.

v) Supporting documentation must establish that the deliverables were received and accepted in writing by the **DEPARTMENT** and must also establish that the required minimum level of service to be performed was met, and that the criteria for evaluating successful completion was met, as specified in Section 7 and Exhibit "A" of this Agreement.

vi) The **CITY** may receive progress payments for deliverables based on a percentage of services that have been completed, approved and accepted to the satisfaction of the **DEPARTMENT** when properly supported by detailed invoices and acceptable evidence of payment. The final balance due under this Agreement will be reimbursed upon completion of all **PROJECT** services, receipt of final construction cost documentation and proper submission of a detailed invoice and when the **PROJECT** has been inspected, approved and accepted to the satisfaction of the **DEPARTMENT** in writing.

vii) If the schedule for performance exceeds 30 days the **CITY** shall submit invoices to the **DEPARTMENT** at the end of each calendar month. The **CITY** shall prepare and submit monthly invoices to the **DEPARTMENT** in a format acceptable to the **DEPARTMENT**. Optionally, in an extended performance as referred to in this item, the **CITY** may submit one complete invoice in the form and in accordance with the method required in items i), ii), iii), iv), v) and vi) above.

viii) If this Agreement involves units of deliverables, then such units must be received and accepted in writing by the Contract Manager prior to payments.

ix) Bills for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper preaudit and post-audit thereof.

x) Travel costs will not be reimbursed.

B. Records of costs incurred under terms of this Agreement shall be maintained and made available upon request to the **DEPARTMENT** at all times during the period of this Agreement and for five (5) years after final payment is made. Copies of these documents and records shall be furnished to the **DEPARTMENT** upon request. Records of costs incurred include the **CITY's** general accounting records and the project records, together with supporting documents and records of the **CITY** and all subcontractors performing work on the **PROJECT**, and all other records of the **CITY** and subcontractors considered necessary by the **DEPARTMENT** for a proper audit of costs.

C. The **DEPARTMENT** during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The **DEPARTMENT** shall require a statement from the Comptroller of the **DEPARTMENT** that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding one year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years. Accordingly, the State of Florida's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature.

10. TERMINATION AND DEFAULT

A. If the **DEPARTMENT** determines the performance of the **CITY** is not satisfactory, the **DEPARTMENT** shall have the option of (a) immediately terminating the Agreement, or (b) notifying the **CITY** of the deficiency with a requirement that the deficiency be corrected within a specified time, otherwise the Agreement will be terminated at the end of such time, or the **DEPARTMENT** will take whatever action is deemed appropriate by the **DEPARTMENT**.

B. The **DEPARTMENT** may cancel this Agreement in whole or in part at any time the interest of the **DEPARTMENT** requires such termination. The **DEPARTMENT** also reserves the right to terminate or cancel this Agreement in the event the **CITY** shall be placed in either voluntary or involuntary bankruptcy. The **DEPARTMENT** further reserves the right to terminate or cancel this Agreement in the event of an assignment being made for the benefit of creditors. This Agreement may be canceled by the **CITY** upon (60) sixty days written notice to the **DEPARTMENT**.

C. If the **DEPARTMENT** requires termination of the Agreement for reasons other

than the unsatisfactory performance of the **CITY**, the **DEPARTMENT** shall notify the **CITY** of such termination, with instructions to the effective date of termination or specify the stage of work at which the Agreement is to be terminated.

D. If the Agreement is terminated before performance is completed, the **CITY** shall be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed an amount which is the same percentage of the contract price as the amount of work satisfactorily completed is a percentage of the total work called for by this Agreement. All work in progress will become the property of the **DEPARTMENT** and will be turned over promptly by the **CITY**.

11. MISCELLANEOUS

A. Participants (in this document identified as **CITY**) providing goods and services to the **DEPARTMENT** should be aware of the following time frames. Upon receipt, the **DEPARTMENT** has ten (10) working days to inspect and approve the goods and services unless the bid specifications, purchase order or contract specify otherwise. The **DEPARTMENT** has twenty (20) days to deliver a request for payment (voucher) to the Department of Financial Services. The twenty (20) days are measured from the latter of the date the invoice is received, or the goods or services are received, inspected, and approved.

B. If a warrant in payment of an invoice is not issued within forty (40) days after receipt of the invoice and receipt, inspection, and approval of the goods and services, a separate interest penalty at a rate as established pursuant to Section 55.03(1), F.S., will be due and payable, in addition to the invoice amount to the **CITY**. Interest penalties of less than one (1) dollar will not be enforced unless the **CITY** requests payment. Invoices which have to be returned to a **CITY** because of **CITY** preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the **DEPARTMENT**.

C. A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for Participants who may be experiencing problems in obtaining timely payment(s) from the **DEPARTMENT**. The Vendor Ombudsman may be contacted at (850) 413-5509.

D. The **CITY** shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the **CITY** in conjunction with this Agreement. Failure by the **CITY** to grant such public access shall be grounds for immediate unilateral cancellation of this Agreement by the **DEPARTMENT**.

E. The **CITY** shall comply with all federal, state and local laws and ordinances applicable to the work or payment for work thereof. The **CITY** shall not discriminate on the grounds of race, color, religion, sex or national origin in the performance of work under this Agreement.

F. No funds received pursuant to this Agreement may be expended for lobbying the Legislature, the judicial branch, or a state agency.

G. The **CITY** and the **DEPARTMENT** agree that the **CITY**, its employees, and subcontractors are not agents of the **DEPARTMENT** as a result of this Agreement.

H. It is understood between the Parties hereto that any part of or the entire **PROJECT** may be removed, relocated or adjusted at any time in the future as determined to be necessary by the **DEPARTMENT** in order that the associated state road be widened, altered or otherwise changed to meet with the future criteria or planning of the **DEPARTMENT**. The **DEPARTMENT** shall give the **CITY** notice regarding such removal, relocation or adjustment and the **CITY** shall be allowed sixty (60) calendar days to remove all or part of the **PROJECT** at its own cost. The **CITY** shall own that part of the **PROJECT** it removes. After the sixty (60) calendar day's removal period, the **DEPARTMENT** may remove, relocate or adjust the **PROJECT** as it deems best. Wherever the **CITY** removes a **PROJECT** pursuant to this Agreement, the **CITY** shall restore the surface of the affected portion of the **PROJECT'S** premises to the same safe and trafficable condition as existed prior to installation of such **PROJECT**.

I. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Florida. Any provision herein determined by a court of competent jurisdiction, or any other legally constituted body having jurisdiction, to be invalid or unenforceable shall be severable and the remainder of this Agreement shall remain in full force and effect, provided that the invalidated or unenforceable provision is not material to the intended operation of this Agreement. Venue of any judicial proceedings arising out of this Agreement shall be in Leon County, Florida.

J. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters contained herein, and the Parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representation or agreements whether oral or written. It is further agreed that no modification, amendment, or alteration in the terms and conditions herein, nor any extension of time for completion of any phase of the PROJECT, shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

K. PUBLIC ENTITY CRIME INFORMATION AND ANTI-DISCRIMINATION STATEMENT: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity.

L. Any and all notices, reports, invoices, and certifications required pursuant to the terms of this Agreement shall be sent by First Class United States Mail to the addresses listed below; provided, however, that the **DEPARTMENT** may, by written authorization to the **CITY**, allow for a separate means of notification:

DEPARTMENT
Kristi Patterson, District Landscape
Florida Department of Transportation
1074 Highway 90
Chipley, FL 32428

CITY
Chris Stein, Mayor
City of Mary Esther
195 Christobal Road N
Mary Esther, FL 32569

M. The **DEPARTMENT** and the **CITY** agree to comply with Section 20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with Section 20.055(5), Florida Statutes.

N. The **CITY** agrees to comply with requirements set forth in Section 334.044(26), Florida Statutes.

O. This Agreement shall become effective on the last date of a signature by a Party.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates set forth below.

CITY OF MARY ESTHER, FLORIDA

ATTEST:_____(SEAL)
CLERK

BY: _____
TITLE: _____
DATE:_____

_____
CITY ATTORNEY

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

ATTEST: _____(SEAL)
EXECUTIVE SECRETARY

BY:_____
DIRECTOR OF
TRANSPORTATION
DEVELOPMENT
DATE:_____

LEGAL REVIEW:

_____
OFFICE OF GENERAL COUNSEL

Exhibit "A"
SCOPE OF SERVICES

Landscape of SR 393 Mary Esther Boulevard from SR 30 (US 98) to Bacon Road, Mary Esther, Florida

FP ID: 456906-1-58-01

Project: Landscape along SR 393 Mary Esther Boulevard from SR 30 (US 98) to Bacon Road, Mary Esther

Project Summary: The City of Mary Esther is advancing a landscape beautification project focused on the medians along Mary Esther Boulevard, between Highway 98 and Page Bacon Road. This effort seeks to transform the existing medians into attractive, low-maintenance landscape features that enhance the visual identity of the corridor and reflect the City's commitment to sustainability and native planting.

The proposed design will incorporate Florida-friendly, drought-tolerant, and low-maintenance plant materials, emphasizing native species that provide year-round interest with minimal upkeep. The improved medians will not only elevate the aesthetic experience for residents and visitors but also contribute to a more unified and environmentally conscious public realm. The project will be maintained by the City of Mary Esther in conjunction with the Florida Department of Transportation.

Select sections of this roadway are proposed where the city believes will be most aesthetically appealing and ecologically sustainable, and with consideration of driver safety in mind (i.e. clear zone, sight distance, etc.). Irrigation may be proposed as part of this project. Project will require a one-year establishment by the contractor.

Estimated Cost: $600,000.00

The project design, set-backs, tree heights, etc. are subject to change pending field condition. Proposed plantings are also subject to change during construction based on availability.

EXHIBIT "B"
Method of Compensation

Landscape of SR 393 Mary Esther Boulevard from SR 30 (US 98) to Bacon Road, Mary Esther, Florida

FP ID: 456906-1-58-01

For satisfactory completion of all services related to the purchase of the plant materials, fertilizer, and the cost for labor associated with the installation of the planting detailed in Exhibit "A" Scope of Services of this Agreement, the **DEPARTMENT** shall reimburse the **CITY** in an amount not to exceed **SIX HUNDRED THOUSAND and 00/100 DOLLARS ($600,000.00),** for actual costs incurred.

The **CITY** may receive progress payments for actual costs incurred for deliverables based on the percentage of services that have been completed, approved and accepted to the satisfaction of the **DEPARTMENT** when properly supported by detailed invoices and acceptable evidence of payment. The final balance due under this Agreement will be reimbursed upon completion of all **PROJECT** services, receipt of final construction cost documentation and proper submission of a detailed invoice and when the **PROJECT** has been inspected, approved and accepted to the satisfaction of the **DEPARTMENT** in writing.

EXHIBIT "C"
Certification of Completion

Landscape of SR 393 Mary Esther Boulevard from SR 30 (US 98) to Bacon Road, Mary Esther, Florida

FP ID: 456906-1-58-01

CERTIFICATION OF COMPLETION

JOINT PARTICIPATION AGREEMENT
Between
THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
and the CITY of MARY ESTHER, FLORIDA

PROJECT DESCRIPTION: SR 393 Mary Esther Boulevard from SR 30 (US 98) to Bacon Road, Mary Esther, Florida

FINANCIAL MANAGEMENT ID# 456906-1-58-01

In accordance with the terms and conditions of the JOINT PARTICIPATION AGREEMENT, the undersigned hereby provides notification that the Installation Phase of Project under this Agreement is complete as of _____, 20___.

By: _____

Name: _____

Title: _____

Exhibit "D"
RESOLUTION

Landscape of SR 393 Mary Esther Boulevard from SR 30 (US 98) to Bacon Road, Mary Esther, Florida

FP ID: 456906-1-58-01

RESOLUTION NO. 25-09

A RESOLUTION OF THE CITY OF MARY ESTHER, FLORIDA, APPROVING THE JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FINANCIAL PROJECT 456906-1-58-01 IN A NOT TO EXCEED AMOUNT OF $600,000.00.

BE IT RESOLVED by the City Council of the City of Mary Esther, Florida that:

1. The appropriate officers of the City are authorized to accept and deliver on behalf of the City the Joint Participation Agreement in substantially the form attached as **Exhibit A** for Financial Project Identification Number (FP ID) 456906-1-58-01 for landscape improvements along SR 393 Mary Esther Boulevard from SR 30 (US 98) to Bacon Road and presented to the Council today in the amount not to exceed $600,000.00, with such changes, insertions or omissions as may be approved by the City Manager.

THIS RESOLUTION shall be effective immediately upon passage.

PASSED, APPROVED AND ADOPTED in regular session this 4 day of August, 2025.

CITY OF MARY ESTHER

By: _____
Chris Stein, Mayor

ATTEST:

_____

Dillon Morris, City Clerk

AGENDA ITEM

Agenda Item 11.2.

TO: Honorable Mayor and Members of the City Council

FROM: Shawn Lindsey, Public Works Director

DATE: August 4, 2025

SUBJECT: Consideration of FDEP Agreement NO. NW007 for Highway 98 Water Main Replacements and Upgrades

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BACKGROUND:
The water lines on 98 require replacement. Public Works applied for a grant to replace this water line. The City of Mary Esther was awarded $3.5 million, which is half of the initial request.

DISCUSSION:
This project would replace the water lines south of 98 from Andalusia Drive to the western city limits. This section has seen several issues with aging lines. This will require easements to relocate the new city water line out of the state right-of-way, so it will not impact SR 98. When replacing a water main, the fire hydrants and valves are also replaced, making it easier to isolate the lines during breaks.

FINANCIAL IMPACT:
The estimates indicate that this project is expected to cost $3.7 million, requiring a $200,000 contribution from the City's Utilities Fund.

RECOMMENDATION:
Motion to approve DEP Agreement NO. NW007 Highway 98 Water Main Replacements and Upgrades.

ATTACHMENT(S):
1. Original Agreement NW007_unsigned

STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Standard Grant Agreement

This Agreement is entered into between the Parties named below, pursuant to section 215.971, Florida Statutes:

1. Project Title (Project): **Highway 98 Water Main Replacements and Upgrades**

Agreement Number: **NW007**

2. Parties: **State of Florida Department of Environmental Protection, 3900 Commonwealth Boulevard, Tallahassee, Florida 32399-3000** (Department)

Grantee Name: **City of Mary Esther** Entity Type: **Local Government**

Grantee Address: **195 Christobal Rd N, Mary Esther, FL 32569** FEID: **59-6032418** (Grantee)

3. Agreement Begin Date: **July 01, 2024** Date of Expiration: **September 30, 2028**

4. Project Number: *(If different from Agreement Number)* Project Location(s): **Lat/Long: (30.4095, -86.6641)**

Project Description: **The Grantee will complete preconstruction and construction activities to replace approximately 1.25 miles of an 8-inch diameter drinking water distribution main near Highway 98.**

5. Total Amount of Funding: **$ 3,500,000.00**

Funding Source?	Award #s or Line-Item Appropriations:	Amount per Source(s):
■ State ☐ Federal	**NWFWS, GAA1740B, FY 24-25, GR**	$ **3,500,000.00**
☐ State ☐ Federal		$
☐ State ☐ Federal		$
☐ Grantee Match		$
	Total Amount of Funding + Grantee Match, if any:	$ **3,500,000.00**

6. Department's Grant Manager

Name: **Diana Llerena** or successor

Address: **Florida Dept. of Environmental Protection**
3900 Commonwealth Blvd., MS 3602
Tallahassee, FL 32399-3000

Phone: **850-245-2841**

Email: **Diana.Llerena@FloridaDEP.gov**

Grantee's Grant Manager

Name: **Jared Cobb** or successor

Address: **City of Mary Esther**
195 Christobal Rd N
Mary Esther, FL 32569

Phone: **850-243-3566**

Email: **jcobb@cityofmaryesther.com**

7. The Parties agree to comply with the terms and conditions of the following attachments and exhibits which are hereby incorporated by reference:

■ Attachment 1: Standard Terms and Conditions Applicable to All Grants Agreements
■ Attachment 2: Special Terms and Conditions
■ Attachment 3: Grant Work Plan
■ Attachment 4: Public Records Requirements
■ Attachment 5: Special Audit Requirements
☐ Attachment 6: Program-Specific Requirements
☐ Attachment 7: Grant Award Terms (Federal) *Copy available at https://facts.fldfs.com, in accordance with section 215.985, F.S.
☐ Attachment 8: Federal Regulations and Terms (Federal)
☐ Additional Attachments (if necessary):
■ Exhibit A: Progress Report Form
☐ Exhibit B: Property Reporting Form
■ Exhibit C: Payment Request Summary Form
☐ Exhibit D: Quality Assurance Requirements
☐ Exhibit E: Advance Payment Terms and Interest Earned Memo
☐ Exhibit F: Common Carrier or Contracted Carrier Attestation Form PUR1808 (State)

☐ Exhibit H: Non-Profit Organization Compensation Form (State)	
☐ Exhibit I: Forced Labor Attestation Form	
☒ Additional Exhibits (if necessary): **Exhibit G**	
8. The following information applies to Federal Grants only and is identified in accordance with 2 CFR 200.331 (a) (1):	
Federal Award Identification Number(s) (FAIN):	
Unique Entity Identifier (UEI):	
Federal Award Date to Department:	
Federal Award Project Description:	
Total Federal Funds Obligated by this Agreement:	
Federal Awarding Agency:	
Award R&D?	☐ Yes ☐N/A

IN WITNESS WHEREOF, this Agreement shall be effective on the date indicated by the Agreement Begin Date unless another date is specified in the grant documents.

City of Mary Esther **GRANTEE**

Grantee Name

By _____ _____

(*Authorized Signature)* Date Signed

Chris Stein, Mayor

Print Name and Title of Person Signing

State of Florida Department of Environmental Protection **DEPARTMENT**

By _____ _____

Secretary or Designee Date Signed

Angela Knecht, Director, Division of Water Restoration Assistance

Print Name and Title of Person Signing

☑ Additional signatures attached on separate page.

DWRA Additional Signatures

_____

Diana Llerena, DEP Grant Manager

_____

David M. Taylor, DEP QC Reviewer

STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
STANDARD TERMS AND CONDITIONS
APPLICABLE TO GRANT AGREEMENTS

ATTACHMENT 1

1. Entire Agreement.

This Grant Agreement, including any Attachments and Exhibits referred to herein and/or attached hereto (Agreement), constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, whether written or oral, with respect to such subject matter. Any terms and conditions included on Grantee's forms or invoices shall be null and void.

2. Grant Administration.

a. Order of Precedence. If there are conflicting provisions among the documents that make up the Agreement, the order of precedence for interpretation of the Agreement is as follows:
   i. Standard Grant Agreement
   ii. Attachments other than Attachment 1, in numerical order as designated in the Standard Grant Agreement
   iii. Attachment 1, Standard Terms and Conditions
   iv. The Exhibits in the order designated in the Standard Grant Agreement

b. All approvals, written or verbal, and other written communication among the parties, including all notices, shall be obtained by or sent to the parties' Grant Managers. All written communication shall be by electronic mail, U.S. Mail, a courier delivery service, or delivered in person. Notices shall be considered delivered when reflected by an electronic mail read receipt, a courier service delivery receipt, other mail service delivery receipt, or when receipt is acknowledged by recipient. If the notice is delivered in multiple ways, the notice will be considered delivered at the earliest delivery time.

c. If a different Grant Manager is designated by either party after execution of this Agreement, notice of the name and contact information of the new Grant Manager will be submitted in writing to the other party and maintained in the respective parties' records. A change of Grant Manager does not require a formal amendment or change order to the Agreement.

d. This Agreement may be amended, through a formal amendment or a change order, only by a written agreement between both parties. A formal amendment to this Agreement is required for changes which cause any of the following:
   (1) an increase or decrease in the Agreement funding amount;
   (2) a change in Grantee's match requirements;
   (3) a change in the expiration date of the Agreement;
   (4) changes to the cumulative amount of funding transfers between approved budget categories, as defined in Attachment 3, Grant Work Plan, that exceeds or is expected to exceed twenty percent (20%) of the total budget as last approved by Department; and/or
   (5) any changes to the terms and conditions of the Agreement other than the specific instances enumerated below when a change order may be used.
   A change order to this Agreement may be used when:
   (1) task timelines within the current authorized Agreement period change;
   (2) the cumulative transfer of funds between approved budget categories, as defined in Attachment 3, Grant Work Plan, are less than twenty percent (20%) of the total budget as last approved by Department;
   (3) changing the current funding source as stated in the Standard Grant Agreement; and/or
   (4) fund transfers between budget categories for the purposes of meeting match requirements.
   This Agreement may be amended to provide for additional services if additional funding is made available by the Legislature.

e. All days in this Agreement are calendar days unless otherwise specified.

3. Agreement Duration.

The term of the Agreement shall begin and end on the dates indicated in the Standard Grant Agreement, unless extended or terminated earlier in accordance with the applicable terms and conditions. The Grantee shall be eligible for reimbursement for work performed on or after the date of execution through the expiration date of this Agreement, unless otherwise specified in Attachment 2, Special Terms and Conditions. However, work performed prior to the

execution of this Agreement may be reimbursable or used for match purposes if permitted by the Special Terms and Conditions.

4. Deliverables.

The Grantee agrees to render the services or other units of deliverables as set forth in Attachment 3, Grant Work Plan. The services or other units of deliverables shall be delivered in accordance with the schedule and at the pricing outlined in the Grant Work Plan. Deliverables may be comprised of activities that must be completed prior to Department making payment on that deliverable. The Grantee agrees to perform in accordance with the terms and conditions set forth in this Agreement and all attachments and exhibits incorporated by the Standard Grant Agreement.

5. Performance Measures.

The Grantee warrants that: (1) the services will be performed by qualified personnel; (2) the services will be of the kind and quality described in the Grant Work Plan; (3) the services will be performed in a professional and workmanlike manner in accordance with industry standards and practices; (4) the services shall not and do not knowingly infringe upon the intellectual property rights, or any other proprietary rights, of any third party; and (5) its employees, subcontractors, and/or subrecipients shall comply with any security and safety requirements and processes, if provided by Department, for work done at the Project Location(s). The Department reserves the right to investigate or inspect at any time to determine whether the services or qualifications offered by Grantee meet the Agreement requirements. Notwithstanding any provisions herein to the contrary, written acceptance of a particular deliverable does not foreclose Department's remedies in the event deficiencies in the deliverable cannot be readily measured at the time of delivery.

6. Acceptance of Deliverables.

a. Acceptance Process. All deliverables must be received and accepted in writing by Department's Grant Manager before payment. The Grantee shall work diligently to correct all deficiencies in the deliverable that remain outstanding, within a reasonable time at Grantee's expense. If Department's Grant Manager does not accept the deliverables within 30 days of receipt, they will be deemed rejected.

b. Rejection of Deliverables. The Department reserves the right to reject deliverables, as outlined in the Grant Work Plan, as incomplete, inadequate, or unacceptable due, in whole or in part, to Grantee's lack of satisfactory performance under the terms of this Agreement. The Grantee's efforts to correct the rejected deliverables will be at Grantee's sole expense. Failure to fulfill the applicable technical requirements or complete all tasks or activities in accordance with the Grant Work Plan will result in rejection of the deliverable and the associated invoice. Payment for the rejected deliverable will not be issued unless the rejected deliverable is made acceptable to Department in accordance with the Agreement requirements. The Department, at its option, may allow additional time within which Grantee may remedy the objections noted by Department. The Grantee's failure to make adequate or acceptable deliverables after a reasonable opportunity to do so shall constitute an event of default.

7. Financial Consequences for Nonperformance.

a. Withholding Payment. In addition to the specific consequences explained in the Grant Work Plan and/or Special Terms and Conditions, the State of Florida (State) reserves the right to withhold payment when the Grantee has failed to perform/comply with provisions of this Agreement. None of the financial consequences for nonperformance in this Agreement as more fully described in the Grant Work Plan shall be considered penalties.

b. Invoice reduction
If Grantee does not meet a deadline for any deliverable, the Department will reduce the invoice by 1% for each day the deadline is missed, unless an extension is approved in writing by the Department.

c. Corrective Action Plan. If Grantee fails to correct all the deficiencies in a rejected deliverable within the specified timeframe, Department may, in its sole discretion, request that a proposed Corrective Action Plan (CAP) be submitted by Grantee to Department. The Department requests that Grantee specify the outstanding deficiencies in the CAP. All CAPs must be able to be implemented and performed in no more than sixty (60) calendar days.
    i. The Grantee shall submit a CAP within ten (10) days of the date of the written request from Department. The CAP shall be sent to the Department's Grant Manager for review and approval. Within ten (10) days of receipt of a CAP, Department shall notify Grantee in writing whether the CAP proposed has been accepted. If the CAP is not accepted, Grantee shall have ten (10) days from receipt of Department letter rejecting the proposal to submit a revised proposed CAP. Failure to obtain Department approval of a CAP as specified above may result in Department's termination of this Agreement for cause as authorized in this Agreement.

ii. Upon Department's notice of acceptance of a proposed CAP, Grantee shall have ten (10) days to commence implementation of the accepted plan. Acceptance of the proposed CAP by Department does not relieve Grantee of any of its obligations under the Agreement. In the event the CAP fails to correct or eliminate performance deficiencies by Grantee, Department shall retain the right to require additional or further remedial steps, or to terminate this Agreement for failure to perform. No actions approved by Department or steps taken by Grantee shall preclude Department from subsequently asserting any deficiencies in performance. The Grantee shall continue to implement the CAP until all deficiencies are corrected. Reports on the progress of the CAP will be made to Department as requested by Department's Grant Manager.

iii. Failure to respond to a Department request for a CAP or failure to correct a deficiency in the performance of the Agreement as specified by Department may result in termination of the Agreement.

8. Payment.

a. Payment Process. Subject to the terms and conditions established by the Agreement, the pricing per deliverable established by the Grant Work Plan, and the billing procedures established by Department, Department agrees to pay Grantee for services rendered in accordance with section 215.422, Florida Statutes (F.S.).

b. Taxes. The Department is exempted from payment of State sales, use taxes and Federal excise taxes. The Grantee, however, shall not be exempted from paying any taxes that it is subject to, including State sales and use taxes, or for payment by Grantee to suppliers for taxes on materials used to fulfill its contractual obligations with Department. The Grantee shall not use Department's exemption number in securing such materials. The Grantee shall be responsible and liable for the payment of all its FICA/Social Security and other taxes resulting from this Agreement.

c. Maximum Amount of Agreement. The maximum amount of compensation under this Agreement, without an amendment, is described in the Standard Grant Agreement. Any additional funds necessary for the completion of this Project are the responsibility of Grantee.

d. Reimbursement for Costs. The Grantee shall be paid on a cost reimbursement basis for all eligible Project costs upon the completion, submittal, and approval of each deliverable identified in the Grant Work Plan. Reimbursement shall be requested on Exhibit C, Payment Request Summary Form. To be eligible for reimbursement, costs must be in compliance with laws, rules, and regulations applicable to expenditures of State funds, including, but not limited to, the Reference Guide for State Expenditures, which can be accessed at the following web address: https://www.myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/state-agencies/reference-guide-for-state-expenditures.pdf.

e. Rural Communities and Rural Areas of Opportunity. If Grantee is a county or municipality that qualifies as a "rural community" or "rural area of opportunity" (RAO) as defined in subsection 288.0656(2), F.S., such Grantee may request from the Department that all invoice payments under this Agreement be directed to the relevant county or municipality or to the RAO itself. The Department will agree to Grantee's request if:

i. Grantee demonstrates that it is a county or municipality that qualifies as a "rural community" or "rural area of opportunity" under subsection 288.0656(2), F.S.;

ii. Grantee demonstrates current financial hardship using one (1) or more of the "economic distress" factors defined in subsection 288.0656(2)(c), F.S.;

iii. Grantee's performance has been verified by the Department, which has determined that Grantee is eligible for invoice payments and that Grantee's performance has been completed in accordance with this Agreement's terms and conditions; and

iv. Applicable federal and state law(s), rule(s) and regulation(s) allow for such payments.

This subsection may not be construed to alter or limit any other applicable provisions of federal or state law, rule, or regulation. A current list of Florida's designated RAOs can be accessed at the following web address: https://floridajobs.org/community-planning-and-development/rural-community-programs/rural-areas-of-opportunity.

f. Invoice Detail. All charges for services rendered or for reimbursement of expenses authorized by Department pursuant to the Grant Work Plan shall be submitted to Department in sufficient detail for a proper pre-audit and post-audit to be performed. The Grantee shall only invoice Department for deliverables that are completed in accordance with the Grant Work Plan.

g. State Funds Documentation. Pursuant to section 216.1366, F.S., if Grantee meets the definition of a non-profit organization under section 215.97(2)(m), F.S., Grantee must provide the Department with documentation that indicates the amount of state funds:

i. Allocated to be used during the full term of the contract or agreement for remuneration to any member of the board of directors or an officer.
ii. Allocated under each payment by the public agency to be used for remuneration of any member of the board of directors or an officer.

The documentation must indicate the amounts and recipients of the remuneration. Such information must be posted on the State's the contract tracking system and maintained pursuant to section 215.985, F.S., and must be posted on the Grantee's website, if Grantee maintains a website.

h. Interim Payments. Interim payments may be made by Department, at its discretion, if the completion of deliverables to date have first been accepted in writing by Department's Grant Manager.

i. Final Payment Request. A final payment request should be submitted to Department no later than sixty (60) days following the expiration date of the Agreement to ensure the availability of funds for payment. However, all work performed pursuant to the Grant Work Plan must be performed on or before the expiration date of the Agreement.

j. Annual Appropriation Contingency. The State's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. This Agreement is not a commitment of future appropriations. Authorization for continuation and completion of work and any associated payments may be rescinded, with proper notice, at the discretion of Department if the Legislature reduces or eliminates appropriations.

k. Interest Rates. All interest rates charged under the Agreement shall be calculated on the prevailing rate used by the State Board of Administration. To obtain the applicable interest rate, please refer to: https://www.myfloridacfo.com/division/aa/local-governments/judgement-interest-rates.

l. Refund of Payments to the Department. Any balance of unobligated funds that have been advanced or paid must be refunded to Department. Any funds paid in excess of the amount to which Grantee or subgrantee is entitled under the terms of the Agreement must be refunded to Department. If this Agreement is funded with federal funds and the Department is required to refund the federal government, the Grantee shall refund the Department its share of those funds.

9. Documentation Required for Cost Reimbursement Grant Agreements and Match.

If Cost Reimbursement or Match is authorized in Attachment 2, Special Terms and Conditions, the following conditions apply. Supporting documentation must be provided to substantiate cost reimbursement or match requirements for the following budget categories:

a. Salary/Wages. Grantee shall list personnel involved, position classification, direct salary rates, and hours spent on the Project in accordance with Attachment 3, Grant Work Plan in their documentation for reimbursement or match requirements.

b. Overhead/Indirect/General and Administrative Costs. If Grantee is being reimbursed for or claiming match for multipliers, all multipliers used (i.e., fringe benefits, overhead, indirect, and/or general and administrative rates) shall be supported by audit. If Department determines that multipliers charged by Grantee exceeded the rates supported by audit, Grantee shall be required to reimburse such funds to Department within thirty (30) days of written notification. Interest shall be charged on the excessive rate.

c. Contractual/Subaward Costs (Subcontractors/Subrecipients). Match or reimbursement requests for payments to subcontractors/subrecipients must be substantiated by copies of invoices with backup documentation identical to that required from Grantee. Subcontracts/subawards which involve payments for direct salaries shall clearly identify the personnel involved, salary rate per hour, and hours spent on the Project. All eligible multipliers used (i.e., fringe benefits, overhead, indirect, and/or general and administrative rates) shall be supported by audit. If Department determines that multipliers charged by any subcontractor/subrecipient exceeded the rates supported by audit, Grantee shall be required to reimburse such funds to Department within thirty (30) days of written notification. Interest shall be charged on the excessive rate. Nonconsumable and/or nonexpendable personal property or equipment costing $5,000 or more purchased for the Project under a subcontract/subaward is subject to the requirements set forth in chapters 273 and/or 274, F.S., and Chapter 69I-72, Florida Administrative Code (F.A.C.) and/or Chapter 69I-73, F.A.C., as applicable. For grants funded with federal funds, nonconsumable and/or nonexpendable personal property or equipment costing $10,000 or more purchased for the Project under a subcontract/subaward is subject to the requirements set forth in 2 CFR 200. The Grantee shall be responsible for maintaining appropriate property records for any subcontracts/subawards that include the purchase of equipment as part of the delivery of services. The Grantee shall comply with this requirement and ensure its subcontracts/subaward issued under this Agreement, if any, impose this requirement, in writing, on its subcontractors/subrecipients.

i. For fixed-price (vendor) subcontracts/subawards, the following provisions shall apply: The Grantee may award, on a competitive basis, fixed-price subcontracts/subawards to consultants/contractors in performing the work described in Attachment 3, Grant Work Plan. Invoices submitted to Department for fixed-price subcontracted/subawarded activities shall be supported with a copy of the subcontractor/subrecipient's invoice and a copy of the tabulation form for the competitive procurement process (e.g., Invitation to Bid, Request for Proposals, or other similar competitive procurement document) resulting in the fixed-price subcontract/subaward. The Grantee may request approval from Department to award a fixed-price subcontract/subaward resulting from procurement methods other than those identified above. In this instance, Grantee shall request the advance written approval from Department's Grant Manager of the fixed price negotiated by Grantee. The letter of request shall be supported by a detailed budget and Scope of Services to be performed by the subcontractor/subrecipient. Upon receipt of Department Grant Manager's approval of the fixed-price amount, Grantee may proceed in finalizing the fixed-price subcontract/subaward.

ii. If the procurement is subject to the Consultant's Competitive Negotiation Act under section 287.055, F.S., or the Brooks Act, Grantee must provide documentation clearly evidencing it has complied with the statutory or federal requirements.

d. Travel. All requests for match or reimbursement of travel expenses shall be in accordance with section 112.061, F.S.

e. Direct Purchase Equipment. For grants funded fully or in part with state funds, equipment is defined as capital outlay costing $5,000 or more. For grants funded fully with federal funds, equipment is defined as capital outlay costing $10,000 or more. Match or reimbursement for Grantee's direct purchase of equipment is subject to specific approval of Department and does not include any equipment purchased under the delivery of services to be completed by a subcontractor/subrecipient. Include copies of invoices or receipts to document purchases, and a properly completed Exhibit B, Property Reporting Form**.**

f. Rental/Lease of Equipment. Match or reimbursement requests for rental/lease of equipment must include copies of invoices or receipts to document charges.

g. Miscellaneous/Other Expenses. If miscellaneous or other expenses, such as materials, supplies, non-excluded phone expenses, reproduction, or mailing, are reimbursable or available for match or reimbursement under the terms of this Agreement, the documentation supporting these expenses must be itemized and include copies of receipts or invoices. Additionally, independent of Grantee's contract obligations to its subcontractor/subrecipient, Department shall not reimburse any of the following types of charges: cell phone usage; attorney's fees or court costs; civil or administrative penalties; or handling fees, such as set percent overages associated with purchasing supplies or equipment.

h. Land Acquisition. Reimbursement for the costs associated with acquiring interest and/or rights to real property (including access rights through ingress/egress easements, leases, license agreements, or other site access agreements; and/or obtaining record title ownership of real property through purchase) must be supported by the following, as applicable: Copies of Property Appraisals, Environmental Site Assessments, Surveys and Legal Descriptions, Boundary Maps, Acreage Certification, Title Search Reports, Title Insurance, Closing Statements/Documents, Deeds, Leases, Easements, License Agreements, or other legal instrument documenting acquired property interest and/or rights. If land acquisition costs are used to meet match requirements, Grantee agrees that those funds shall not be used as match for any other Agreement supported by State or Federal funds.

10. Status Reports.

The Grantee shall submit status reports quarterly, unless otherwise specified in the Attachments, on Exhibit A, Progress Report Form**,** to Department's Grant Manager describing the work performed during the reporting period, problems encountered, problem resolutions, scheduled updates, and proposed work for the next reporting period. Quarterly status reports are due no later than twenty (20) days following the completion of the quarterly reporting period. For the purposes of this reporting requirement, the quarterly reporting periods end on March 31, June 30, September 30 and December 31. The Department will review the required reports submitted by Grantee within thirty (30) days.

11. Retainage.

The following provisions apply if Department withholds retainage under this Agreement:

a. The Department reserves the right to establish the amount and application of retainage on the work performed under this Agreement up to the maximum percentage described in Attachment 2, Special Terms and Conditions. Retainage may be withheld from each payment to Grantee pending satisfactory completion of work and approval of all deliverables.

b. If Grantee fails to perform the requested work or fails to perform the work in a satisfactory manner, Grantee shall forfeit its right to payment of the retainage associated with the work. Failure to perform includes, but is not limited to, failure to submit the required deliverables or failure to provide adequate documentation that the work was actually performed. The Department shall provide written notification to Grantee of the failure to perform that shall result in retainage forfeiture. If the Grantee does not correct the failure to perform within the timeframe stated in Department's notice, the retainage will be forfeited to Department.
c. No retainage shall be released or paid for incomplete work while this Agreement is suspended.
d. Except as otherwise provided above, Grantee shall be paid the retainage associated with the work, provided Grantee has completed the work and submits an invoice for retainage held in accordance with the invoicing procedures under this Agreement.

12. Insurance.

a. Insurance Requirements for Subrecipients and/or Subcontractors. The Grantee shall require its subrecipients and/or subcontractors, if any, to maintain insurance coverage of such types and with such terms and limits as described in this Agreement. The Grantee shall require all its subrecipients and/or subcontractors, if any, to make compliance with the insurance requirements of this Agreement a condition of all contracts that are related to this Agreement. Subrecipients and/or subcontractors must provide proof of insurance upon request.
b. Deductibles. The Department shall be exempt from, and in no way liable for, any sums of money representing a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Grantee providing such insurance.
c. Proof of Insurance. Upon execution of this Agreement, Grantee shall provide Department documentation demonstrating the existence and amount for each type of applicable insurance coverage ***prior to*** performance of any work under this Agreement. Upon receipt of written request from Department, Grantee shall furnish Department with proof of applicable insurance coverage by standard form certificates of insurance, a self-insured authorization, or other certification of self-insurance.
d. Duty to Maintain Coverage. In the event that any applicable coverage is cancelled by the insurer for any reason, or if Grantee cannot get adequate coverage, Grantee shall immediately notify Department of such cancellation and shall obtain adequate replacement coverage conforming to the requirements herein and provide proof of such replacement coverage within ten (10) days after the cancellation of coverage.
e. Insurance Trust. If the Grantee's insurance is provided through an insurance trust, the Grantee shall instead add the Department of Environmental Protection, its employees, and officers as an additional covered party everywhere the Agreement requires them to be added as an additional insured.

13. Termination.

a. Termination for Convenience. When it is in the State's best interest, Department may, at its sole discretion, terminate the Agreement in whole or in part by giving 30 days' written notice to Grantee. The Department shall notify Grantee of the termination for convenience with instructions as to the effective date of termination or the specific stage of work at which the Agreement is to be terminated. The Grantee must submit all invoices for work to be paid under this Agreement within thirty (30) days of the effective date of termination. The Department shall not pay any invoices received after thirty (30) days of the effective date of termination.
b. Termination for Cause. The Department may terminate this Agreement if any of the events of default described in the Events of Default provisions below occur or in the event that Grantee fails to fulfill any of its other obligations under this Agreement. If, after termination, it is determined that Grantee was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of Department. The rights and remedies of Department in this clause are in addition to any other rights and remedies provided by law or under this Agreement.
c. Grantee Obligations upon Notice of Termination. After receipt of a notice of termination or partial termination unless as otherwise directed by Department, Grantee shall not furnish any service or deliverable on the date, and to the extent specified, in the notice. However, Grantee shall continue work on any portion of the Agreement not terminated. If the Agreement is terminated before performance is completed, Grantee shall be paid only for that work satisfactorily performed for which costs can be substantiated. The Grantee shall not be entitled to recover any cancellation charges or lost profits.
d. Continuation of Prepaid Services. If Department has paid for any services prior to the expiration, cancellation, or termination of the Agreement, Grantee shall continue to provide Department with those services for which it has already been paid or, at Department's discretion, Grantee shall provide a refund for services that have been paid for but not rendered.

e. Transition of Services Upon Termination, Expiration, or Cancellation of the Agreement. If services provided under the Agreement are being transitioned to another provider(s), Grantee shall assist in the smooth transition of Agreement services to the subsequent provider(s). This requirement is at a minimum an affirmative obligation to cooperate with the new provider(s), however additional requirements may be outlined in the Grant Work Plan. The Grantee shall not perform any services after Agreement expiration or termination, except as necessary to complete the transition or continued portion of the Agreement, if any.

14. Notice of Default.

If Grantee defaults in the performance of any covenant or obligation contained in the Agreement, including, any of the events of default, Department shall provide notice to Grantee and an opportunity to cure that is reasonable under the circumstances. This notice shall state the nature of the failure to perform and provide a time certain for correcting the failure. The notice will also provide that, should the Grantee fail to perform within the time provided, Grantee will be found in default, and Department may terminate the Agreement effective as of the date of receipt of the default notice.

15. Events of Default.

Provided such failure is not the fault of Department or outside the reasonable control of Grantee, the following non-exclusive list of events, acts, or omissions, shall constitute events of default:

a. The commitment of any material breach of this Agreement by Grantee, including failure to timely deliver a material deliverable, failure to perform the minimal level of services required for a deliverable, discontinuance of the performance of the work, failure to resume work that has been discontinued within a reasonable time after notice to do so, or abandonment of the Agreement;
b. The commitment of any material misrepresentation or omission in any materials, or discovery by the Department of such, made by the Grantee in this Agreement or in its application for funding;
c. Failure to submit any of the reports required by this Agreement or having submitted any report with incorrect, incomplete, or insufficient information;
d. Failure to honor any term of the Agreement;
e. Failure to abide by any statutory, regulatory, or licensing requirement, including an entry of an order revoking the certificate of authority granted to the Grantee by a state or other licensing authority;
f. Failure to pay any and all entities, individuals, and furnishing labor or materials, or failure to make payment to any other entities as required by this Agreement;
g. Employment of an unauthorized alien in the performance of the work, in violation of Section 274 (A) of the Immigration and Nationality Act;
h. Failure to maintain the insurance required by this Agreement;
i. One or more of the following circumstances, uncorrected for more than thirty (30) days unless, within the specified 30-day period, Grantee (including its receiver or trustee in bankruptcy) provides to Department adequate assurances, reasonably acceptable to Department, of its continuing ability and willingness to fulfill its obligations under the Agreement:
    i. Entry of an order for relief under Title 11 of the United States Code;
    ii. The making by Grantee of a general assignment for the benefit of creditors;
    iii. The appointment of a general receiver or trustee in bankruptcy of Grantee's business or property; and/or
    iv. An action by Grantee under any state insolvency or similar law for the purpose of its bankruptcy, reorganization, or liquidation.

16. Suspension of Work.

The Department may, in its sole discretion, suspend any or all activities under the Agreement, at any time, when it is in the best interest of the State to do so. The Department shall provide Grantee written notice outlining the particulars of suspension. Examples of reasons for suspension include, but are not limited to, budgetary constraints, declaration of emergency, or other such circumstances. After receiving a suspension notice, Grantee shall comply with the notice. Within 90 days, or any longer period agreed to by the parties, Department shall either: (1) issue a notice authorizing resumption of work, at which time activity shall resume; or (2) terminate the Agreement. If the Agreement is terminated after 30 days of suspension, the notice of suspension shall be deemed to satisfy the thirty (30) days' notice required for a notice of termination for convenience. Suspension of work shall not entitle Grantee to any additional compensation.

17. Force Majeure.

The Grantee shall not be responsible for delay resulting from its failure to perform if neither the fault nor the negligence of Grantee or its employees or agents contributed to the delay and the delay is due directly to acts of God, wars, acts

of public enemies, strikes, fires, floods, or other similar cause wholly beyond Grantee's control, or for any of the foregoing that affect subcontractors/subrecipients or suppliers if no alternate source of supply is available to Grantee. In case of any delay Grantee believes is excusable, Grantee shall notify Department in writing of the delay or potential delay and describe the cause of the delay either (1) within ten days after the cause that creates or will create the delay first arose, if Grantee could reasonably foresee that a delay could occur as a result; or (2) if delay is not reasonably foreseeable, within five days after the date Grantee first had reason to believe that a delay could result. **THE FOREGOING SHALL CONSTITUTE THE GRANTEE'S SOLE REMEDY OR EXCUSE WITH RESPECT TO DELAY**. Providing notice in strict accordance with this paragraph is a condition precedent to such remedy. No claim for damages, other than for an extension of time, shall be asserted against Department. The Grantee shall not be entitled to an increase in the Agreement price or payment of any kind from Department for direct, indirect, consequential, impact or other costs, expenses or damages, including but not limited to costs of acceleration or inefficiency, arising because of delay, disruption, interference, or hindrance from any cause whatsoever. If performance is suspended or delayed, in whole or in part, due to any of the causes described in this paragraph, after the causes have ceased to exist Grantee shall perform at no increased cost, unless Department determines, in its sole discretion, that the delay will significantly impair the value of the Agreement to Department, in which case Department may: (1) accept allocated performance or deliveries from Grantee, provided that Grantee grants preferential treatment to Department with respect to products subjected to allocation; (2) contract with other sources (without recourse to and by Grantee for the related costs and expenses) to replace all or part of the products or services that are the subject of the delay, which purchase may be deducted from the Agreement quantity; or (3) terminate Agreement in whole or in part.

18. Indemnification.

a. The Grantee shall be fully liable for the actions of its agents, employees, partners, and subcontractors/subrecipients and shall fully indemnify, defend, and hold harmless Department and its officers, agents, and employees, from suits, actions, damages, and costs of every name and description arising from or relating to:
    i. personal injury and damage to real or personal tangible property alleged to be caused in whole or in part by Grantee, its agents, employees, partners, and subcontractors/subrecipients; provided, however, that Grantee shall not indemnify for that portion of any loss or damages proximately caused by the negligent act or omission of Department;
    ii. the Grantee's breach of this Agreement or the negligent acts or omissions of Grantee.

b. The Grantee's obligations under the preceding paragraph with respect to any legal action are contingent upon Department giving Grantee: (1) written notice of any action or threatened action; (2) the opportunity to take over and settle or defend any such action at Grantee's sole expense; and (3) assistance in defending the action at Grantee's sole expense. The Grantee shall not be liable for any cost, expense, or compromise incurred or made by Department in any legal action without Grantee's prior written consent, which shall not be unreasonably withheld.

c. Notwithstanding sections a. and b. above, the following is the sole indemnification provision that applies to Grantees that are governmental entities: Each party hereto agrees that it shall be solely responsible for the negligent or wrongful acts of its employees and agents. However, nothing contained herein shall constitute a waiver by either party of its sovereign immunity or the provisions of section 768.28, F.S. Further, nothing herein shall be construed as consent by a state agency or subdivision of the State to be sued by third parties in any matter arising out of any contract or this Agreement.

d. No provision in this Agreement shall require Department to hold harmless or indemnify Grantee, insure or assume liability for Grantee's negligence, waive Department's sovereign immunity under the laws of Florida, or otherwise impose liability on Department for which it would not otherwise be responsible. Any provision, implication or suggestion to the contrary is null and void.

19. Limitation of Liability.

The Department's liability for any claim arising from this Agreement is limited to compensatory damages in an amount no greater than the sum of the unpaid balance of compensation due for goods or services rendered pursuant to and in compliance with the terms of the Agreement. Such liability is further limited to a cap of $100,000.

20. Remedies.

Nothing in this Agreement shall be construed to make Grantee liable for force majeure events. Nothing in this Agreement, including financial consequences for nonperformance, shall limit Department's right to pursue its remedies for other types of damages under the Agreement, at law or in equity. The Department may, in addition to

other remedies available to it, at law or in equity and upon notice to Grantee, retain such monies from amounts due Grantee as may be necessary to satisfy any claim for damages, penalties, costs and the like asserted by or against it.

21. Waiver.

The delay or failure by Department to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of Department's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right.

22. Statutory Notices Relating to Unauthorized Employment and Subcontracts/Subawards.

a. The Department shall consider the employment by any Grantee of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If Grantee/subcontractor/subrecipient knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Agreement. The Grantee shall be responsible for including this provision in all subcontracts/subawards with private organizations issued as a result of this Agreement.

b. Pursuant to sections 287.133, 287.134, and 287.137 F.S., the following restrictions apply to persons placed on the convicted vendor list, discriminatory vendor list, or the antitrust violator vendor list:

   i. Public Entity Crime. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a Grantee, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in section 287.017, F.S., for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

   ii. Discriminatory Vendors. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity.

   iii. Antitrust Violator Vendors. A person or an affiliate who has been placed on the antitrust violator vendor list following a conviction or being held civilly liable for an antitrust violation may not submit a bid, proposal, or reply on any contract to provide any good or services to a public entity; may not submit a bid, proposal, or reply on any contract with a public entity for the construction or repair of a public building or public work; may not submit a bid, proposal, or reply on leases of real property to a public entity; may not be awarded or perform work as a Grantee, supplier, subcontractor, or consultant under a contract with a public entity; and may not transact new business with a public entity.

   iv. Notification. The Grantee shall notify Department if it or any of its suppliers, subcontractors, or consultants have been placed on the convicted vendor list, the discriminatory vendor list, or antitrust violator vendor list during the life of the Agreement. The Florida Department of Management Services is responsible for maintaining the discriminatory vendor list and the antitrust violator vendor list and posts the list on its website. Questions regarding the discriminatory vendor list or antitrust violator vendor list may be directed to the Florida Department of Management Services, Office of Supplier Development, at (850) 487-0915.

23. Compliance with Federal, State and Local Laws.

a. The Grantee and all its agents shall comply with all federal, state and local regulations, including, but not limited to, nondiscrimination, wages, social security, workers' compensation, licenses, and registration requirements. The Grantee shall include this provision in all subcontracts/subawards issued as a result of this Agreement.

b. The Grantee, its subrecipients, subcontractors and agents must also comply with the following civil rights laws and regulations:

   i. Title VI of the Civil Rights Act of 1964 as amended (prohibiting discrimination in federally assisted programs on the basis of race, color, or national origin in the delivery of services or benefits);

ii. Section 13 of the 1972 Amendment to the Federal Water Pollution Control Act (prohibiting discrimination on the basis of sex in the delivery of services or benefits under the Federal Water Pollution Control Act as amended);
iii. Section 504 of the Rehabilitation Act of 1973 (prohibiting discrimination in federally assisted programs on the basis of disability, both in employment and in the delivery of services and benefits);
iv. Age Discrimination Act of 1975 (prohibiting discrimination in federally assisted programs on the basis of age in the delivery of services or benefits);
v. 40 C.F.R. Part 7, (implementing Title VI of the Civil Rights Act of 1964, Section 13 of the 1972 Amendments to the Federal Water Pollution Control Act, and Section 504 of the Rehabilitation Act of 1973);
vi. Florida Civil Rights Act of 1992 (Title XLIV Chapter 760, Sections 760.01, 760.11 and 509.092, F.S.), including Part I, chapter 760, F.S. (prohibiting discrimination on the basis of race, color, religion, sex, pregnancy, national origin, age, handicap, or marital status).

c. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida.
d. Any dispute concerning performance of the Agreement shall be processed as described herein. Jurisdiction for any damages arising under the terms of the Agreement will be in the courts of the State, and venue will be in the Second Judicial Circuit, in and for Leon County. Except as otherwise provided by law, the parties agree to be responsible for their own attorney fees incurred in connection with disputes arising under the terms of this Agreement.

24. Build America, Buy America Act (BABA) - Infrastructure Projects with Federal Funding.
This provision does not apply to Agreements that are wholly funded by Coronavirus State and Local Fiscal Recovery Funds under the American Rescue Plan Act. Also, this provision does not apply where there is a valid waiver in place. However, the provision may apply to funds expended before the waiver or after expiration of the waiver.
If applicable, Recipients or Subrecipients of an award of Federal financial assistance from a program for infrastructure are required to comply with the Build America, Buy America Act (BABA), including the following provisions:

a. All iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
b. All manufactured products used in the project are produced in the United States-this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
c. All construction materials are manufactured in the United States-this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

25. Investing in America
Grantees of an award for construction projects in whole or in part by the Bipartisan Infrastructure Law or the Inflation Reduction Act, including the following provision:

a. Signage Requirements
a. Investing in America Emblem: The recipient will ensure that a sign is placed at construction sites supported in whole or in part by this award displaying the official Investing in America emblem and must identify the project as a “project funded by President Biden’s Bipartisan Infrastructure Law” or “project funded by President Biden’s Inflation Reduction Act” as applicable. The sign must be placed at construction sites in an easily visible location that can be directly linked to the work taking place and must be maintained in good condition throughout the construction period.

The recipient will ensure compliance with the guidelines and design specifications provided by EPA for using the official Investing in America emblem available at: https://www.epa.gov/invest/investing-america-signage.

b. Procuring Signs: Consistent with section 6002 of RCRA, 42 U.S.C. 6962, and 2 CFR 200.323, recipients are encouraged to use recycled or recovered materials when procuring signs. Signage costs are considered an allowable cost under this assistance agreement provided that the costs associated with signage are reasonable. Additionally, to increase public awareness of projects serving communities where English is not the predominant language, recipients are encouraged to translate the language on signs (excluding the official Investing in America emblem or EPA logo or seal) into the appropriate non-English language(s). The costs of such translation are allowable, provided the costs are reasonable.

26. Scrutinized Companies.

a. Grantee certifies that it is not on the Scrutinized Companies that Boycott Israel List or engaged in a boycott of Israel. Pursuant to section 287.135, F.S., the Department may immediately terminate this Agreement at its sole option if the Grantee is found to have submitted a false certification; or if the Grantee is placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.

b. If this Agreement is for more than one million dollars, the Grantee certifies that it is also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in section 287.135, F.S. Pursuant to section 287.135, F.S., the Department may immediately terminate this Agreement at its sole option if the Grantee is found to have submitted a false certification; or if the Grantee is placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.

c. As provided in subsection 287.135(8), F.S., if federal law ceases to authorize these contracting prohibitions, then they shall become inoperative.

27. Lobbying and Integrity.

The Grantee agrees that no funds received by it under this Agreement will be expended for the purpose of lobbying the Legislature or a State agency pursuant to section 216.347, F.S., except that pursuant to the requirements of section 287.058(6), F.S., during the term of any executed agreement between Grantee and the State, Grantee may lobby the executive or legislative branch concerning the scope of services, performance, term, or compensation regarding that agreement. The Grantee shall comply with sections 11.062 and 216.347, F.S.

28. Record Keeping.

The Grantee shall maintain books, records and documents directly pertinent to performance under this Agreement in accordance with United States generally accepted accounting principles (US GAAP) consistently applied. The Department, the State, or their authorized representatives shall have access to such records for audit purposes during the term of this Agreement and for five (5) years following the completion date or termination of the Agreement. In the event that any work is subcontracted or subawarded, Grantee shall similarly require each subcontractor/subrecipient to maintain and allow access to such records for audit purposes. Upon request of Department's Inspector General, or other authorized State official, Grantee shall provide any type of information the Inspector General deems relevant to Grantee's integrity or responsibility. Such information may include, but shall not be limited to, Grantee's business or financial records, documents, or files of any type or form that refer to or relate to Agreement. The Grantee shall retain such records for the longer of: (1) three years after the expiration of the Agreement; or (2) the period required by the General Records Schedules maintained by the Florida Department of State (available at: http://dos.myflorida.com/library-archives/records-management/general-records-schedules/).

29. Audits.

a. Inspector General. The Grantee understands its duty, pursuant to section 20.055(5), F.S., to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing. The Grantee will comply with this duty and ensure that its subrecipients and/or subcontractors issued under this Agreement, if any, impose this requirement, in writing, on its subrecipients and/or subcontractors, respectively.

b. Physical Access and Inspection. Department personnel shall be given access to and may observe and inspect work being performed under this Agreement, with reasonable notice and during normal business hours, including by any of the following methods:

i. Grantee shall provide access to any location or facility on which Grantee is performing work, or storing or staging equipment, materials or documents;
ii. Grantee shall permit inspection of any facility, equipment, practices, or operations required in performance of any work pursuant to this Agreement; and,
iii. Grantee shall allow and facilitate sampling and monitoring of any substances, soils, materials or parameters at any location reasonable or necessary to assure compliance with any work or legal requirements pursuant to this Agreement.

c. Special Audit Requirements. The Grantee shall comply with the applicable provisions contained in Attachment 5, Special Audit Requirements. Each amendment that authorizes a funding increase or decrease shall include an updated copy of Exhibit 1, to Attachment 5. If Department fails to provide an updated copy of Exhibit 1 to include in each amendment that authorizes a funding increase or decrease, Grantee shall request one from the Department's Grants Manager. The Grantee shall consider the type of financial assistance (federal and/or state) identified in Attachment 5, Exhibit 1 and determine whether the terms of Federal and/or Florida Single Audit Act Requirements may further apply to lower tier transactions that may be a result of this Agreement. For federal financial assistance, Grantee shall utilize the guidance provided under 2 CFR §200.331 for determining whether the relationship represents that of a subrecipient or vendor. For State financial assistance, Grantee shall utilize the form entitled "Checklist for Nonstate Organizations Recipient/Subrecipient vs Vendor Determination" (form number DFS-A2-NS) that can be found under the "Links/Forms" section appearing at the following website: https:\\apps.fldfs.com\fsaa.

d. Proof of Transactions. In addition to documentation provided to support cost reimbursement as described herein, Department may periodically request additional proof of a transaction to evaluate the appropriateness of costs to the Agreement pursuant to State guidelines (including cost allocation guidelines) and federal, if applicable. Allowable costs and uniform administrative requirements for federal programs can be found under 2 CFR 200. The Department may also request a cost allocation plan in support of its multipliers (overhead, indirect, general administrative costs, and fringe benefits). The Grantee must provide the additional proof within thirty (30) days of such request.

e. No Commingling of Funds. The accounting systems for all Grantees must ensure that these funds are not commingled with funds from other agencies. Funds from each agency must be accounted for separately. Grantees are prohibited from commingling funds on either a program-by-program or a project-by-project basis. Funds specifically budgeted and/or received for one project may not be used to support another project. Where a Grantee's, or subrecipient's, accounting system cannot comply with this requirement, Grantee, or subrecipient, shall establish a system to provide adequate fund accountability for each project it has been awarded.
i. If Department finds that these funds have been commingled, Department shall have the right to demand a refund, either in whole or in part, of the funds provided to Grantee under this Agreement for non-compliance with the material terms of this Agreement. The Grantee, upon such written notification from Department shall refund, and shall forthwith pay to Department, the amount of money demanded by Department. Interest on any refund shall be calculated based on the prevailing rate used by the State Board of Administration. Interest shall be calculated from the date(s) the original payment(s) are received from Department by Grantee to the date repayment is made by Grantee to Department.
ii. In the event that the Grantee recovers costs, incurred under this Agreement and reimbursed by Department, from another source(s), Grantee shall reimburse Department for all recovered funds originally provided under this Agreement and interest shall be charged for those recovered costs as calculated on from the date(s) the payment(s) are recovered by Grantee to the date repayment is made to Department.
iii. Notwithstanding the requirements of this section, the above restrictions on commingling funds do not apply to agreements where payments are made purely on a cost reimbursement basis.

30. Conflict of Interest.

The Grantee covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner or degree with the performance of services required.

31. Independent Contractor.

The Grantee is an independent contractor and is not an employee or agent of Department.

32. Subcontracting/Subawards.

a. Unless otherwise specified in the Special Terms and Conditions, all services contracted for are to be performed solely by Grantee.

b. The Department may, for cause, require the replacement of any Grantee employee, subcontractor/subrecipient, or agent. For cause, includes, but is not limited to, technical or training qualifications, quality of work, change in security status, or non-compliance with an applicable Department policy or other requirement.
c. The Department may, for cause, deny access to Department's secure information or any facility by any Grantee employee, subcontractor/subrecipient, or agent.
d. The Department's actions under paragraphs b. or c. shall not relieve Grantee of its obligation to perform all work in compliance with the Agreement. The Grantee shall be responsible for the payment of all monies due under any subcontract/subaward. The Department shall not be liable to any subcontractor/subrecipient for any expenses or liabilities incurred under any subcontract/subaward, and Grantee shall be solely liable to the subcontractor for all expenses and liabilities incurred under any subcontract/subaward.
e. The Department will not deny Grantee's employees, subcontractors/subrecipients, or agents access to meetings within the Department's facilities, unless the basis of Department's denial is safety or security considerations.
f. A list of minority-owned firms that could be offered subcontracting opportunities may be obtained by contacting the Office of Supplier Development at (850) 487-0915.
g. The Grantee shall not be liable for any excess costs for a failure to perform, if the failure to perform is caused by the default of a subcontractor/subrecipient at any tier, and if the cause of the default is completely beyond the control of both Grantee and the subcontractor(s)/subrecipient(s), and without the fault or negligence of either, unless the subcontracted/subawarded products or services were obtainable from other sources in sufficient time for Grantee to meet the required delivery schedule.

33. Guarantee of Parent Company.

If Grantee is a subsidiary of another corporation or other business entity, Grantee asserts that its parent company will guarantee all of the obligations of Grantee for purposes of fulfilling the obligations of Agreement. In the event Grantee is sold during the period the Agreement is in effect, Grantee agrees that it will be a requirement of sale that the new parent company guarantee all of the obligations of Grantee.

34. Survival.

The respective obligations of the parties, which by their nature would continue beyond the termination or expiration of this Agreement, including without limitation, the obligations regarding confidentiality, proprietary interests, and public records, shall survive termination, cancellation, or expiration of this Agreement.

35. Third Parties.

The Department shall not be deemed to assume any liability for the acts, failures to act or negligence of Grantee, its agents, servants, and employees, nor shall Grantee disclaim its own negligence to Department or any third party. This Agreement does not and is not intended to confer any rights or remedies upon any person other than the parties. If Department consents to a subcontract/subaward, Grantee will specifically disclose that this Agreement does not create any third-party rights. Further, no third parties shall rely upon any of the rights and obligations created under this Agreement.

36. Severability.

If a court of competent jurisdiction deems any term or condition herein void or unenforceable, the other provisions are severable to that void provision, and shall remain in full force and effect.

37. Grantee's Employees, Subcontractors/Subrecipients and Agents.

All Grantee employees, subcontractors/subrecipients, or agents performing work under the Agreement shall be properly trained technicians who meet or exceed any specified training qualifications. Upon request, Grantee shall furnish a copy of technical certification or other proof of qualification. All employees, subcontractors/subrecipients, or agents performing work under Agreement must comply with all security and administrative requirements of Department and shall comply with all controlling laws and regulations relevant to the services they are providing under the Agreement.

38. Assignment.

The Grantee shall not sell, assign, or transfer any of its rights, duties, or obligations under the Agreement, or under any purchase order issued pursuant to the Agreement, without the prior written consent of Department. In the event of any assignment, Grantee remains secondarily liable for performance of the Agreement, unless Department expressly waives such secondary liability. The Department may assign the Agreement with prior written notice to Grantee of its intent to do so.

39. Compensation Report.

If this Agreement is a sole-source, public-private agreement or if the Grantee, through this agreement with the State, annually receive 50% or more of their budget from the State or from a combination of State and Federal funds, the Grantee shall provide an annual report, including the most recent IRS Form 990, detailing the total compensation for

the entities' executive leadership teams. Total compensation shall include salary, bonuses, cashed-in leave, cash equivalents, severance pay, retirement benefits, deferred compensation, real-property gifts, and any other payout. The Grantee must also inform the Department of any changes in total executive compensation between the annual reports. All compensation reports must indicate what percent of compensation comes directly from the State or Federal allocations to the Grantee.

40. Disclosure of Gifts from Foreign Sources.

If the value of the grant under this Agreement is $100,000 or more, Grantee shall disclose to Department any current or prior interest of, any contract with, or any grant or gift received from a foreign country of concern, as defined in section 286.101, F.S., if such interest, contract, or grant or gift has a value of $50,000 or more and such interest existed at any time or such contract or grant or gift was received or in force at any time during the previous 5 years. Such disclosure shall include the name and mailing address of the disclosing entity, the amount of the contract or grant or gift or the value of the interest disclosed, the applicable foreign country of concern and, if applicable, the date of termination of the contract or interest, the date of receipt of the grant or gift, and the name of the agent or controlled entity that is the source or interest holder. If the disclosure requirement is applicable as described above, then within 1 year before applying for any grant, Grantee must also provide a copy of such disclosure to the Department of Financial Services.

41. Food Commodities.

To the extent authorized by federal law, the Department, its grantees, contractors and subcontractors/subrecipients shall give preference to food commodities grown or produced in this state when purchasing food commodities, including farm products as defined in section 823.14, F.S., of any class, variety, or use thereof in their natural state or as processed by a farm operation or processor for the purpose of marketing such product.

42. Anti-human Trafficking.

If the Grantee is a nongovernmental entity, the Grantee must provide the Department with an affidavit signed by an officer or a representative of the Grantee under penalty of perjury attesting that the Grantee does not use coercion for labor or services as defined in section 787.06, F.S.

43. Iron and Steel for Public Works Projects.

If this Agreement funds a "public works project" as defined in section 255.0993, F.S., or the purchase of materials to be used in a public works project, any iron or steel permanently incorporated in the Project must be "produced in the United States," as defined in section 255.0993, F.S. This requirement does not apply if the Department determines that any of the following circumstances apply to the Project:

(1) iron or steel products produced in the United States are not produced in sufficient quantities, reasonably available, or of satisfactory quality;
(2) the use of iron or steel products produced in the United States will increase the total cost of the project by more than twenty percent (20%); or
(3) complying with this requirement is inconsistent with the public interest.

Further, this requirement does not prevent the Contractor's minimal use of foreign steel and iron materials if:

(1) such materials are incidental or ancillary to the primary product and are not separately identified in the project specifications; and
(2) the "cost" of such materials, as defined in section 255.0993, F.S., does not exceed one-tenth of one percent (1%) of the total Project Cost under this Agreement or $2,500, whichever is greater.

Electrical components, equipment, systems, and appurtenances, including supports, covers, shielding, and other appurtenances related to an electrical system that are necessary for operation or concealment (excepting transmission and distribution poles) are not considered to be iron or steel products and are, therefore, exempt from the requirements of this paragraph.

This provision shall be applied in a manner consistent with and may not be construed to impair the state's obligations under any international agreement.

44. Complete and Accurate information.

Grantee represents and warrants that all statements and information provided to DEP are current, complete, and accurate. This includes all statements and information in this Grant, as well as its Attachments and Exhibits.

45. Execution in Counterparts and Authority to Sign.

This Agreement, any amendments, and/or change orders related to the Agreement, may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument. In accordance with the Electronic Signature Act of 1996, electronic signatures, including facsimile transmissions, may be used and shall have the same force and effect as a written signature. Each person signing this Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Special Terms and Conditions
AGREEMENT NO. NW007

ATTACHMENT 2

These Special Terms and Conditions shall be read together with general terms outlined in the Standard Terms and Conditions, Attachment 1. Where in conflict, these more specific terms shall apply.

1. Scope of Work.
The Project funded under this Agreement is Highway 98 Water Main Replacements and Upgrades. The Project is defined in more detail in Attachment 3, Grant Work Plan.

2. Duration.
a. Reimbursement Period. The reimbursement period for this Agreement is the same as the term of the Agreement.
b. Extensions. There are extensions available for this Project.
c. Service Periods. Additional service periods are not authorized under this Agreement.

3. Payment Provisions.
a. Compensation. This is a cost reimbursement Agreement. The Grantee shall be compensated under this Agreement as described in Attachment 3.
b. Invoicing. Invoicing will occur as indicated in Attachment 3.
c. Advance Pay. Advance Pay is not authorized under this Agreement.

4. Cost Eligible for Reimbursement or Matching Requirements.
Reimbursement for costs or availability for costs to meet matching requirements shall be limited to the following budget categories, as defined in the Reference Guide for State Expenditures, as indicated:

Reimbursement	Match	Category
☐	☐	Salaries/Wages
		Overhead/Indirect/General and Administrative Costs:
☐	☐	a. Fringe Benefits, N/A.
☐	☐	b. Indirect Costs, N/A.
☒	☐	Contractual/Subaward (Subcontractors/Subrecipients)
☐	☐	Travel, in accordance with Section 112, F.S.
☐	☐	Equipment
☐	☐	Rental/Lease of Equipment
☐	☐	Miscellaneous/Other Expenses
☒	☐	Land Acquisition

5. Equipment Purchase.
No Equipment purchases shall be funded under this Agreement.

6. Land Acquisition.
The Grantee is authorized to acquire a less than fee simple interest in land in accordance with Attachment 3, Grant Work Plan. Any land interests acquired under this Agreement shall be used in perpetuity for the purposes described in the Agreement.

7. Match Requirements
There is no match required on the part of the Grantee under this Agreement.

8. Insurance Requirements

Required Coverage. At all times during the Agreement the Grantee, at its sole expense, shall maintain insurance coverage of such types and with such terms and limits described below. The limits of coverage under each policy maintained by the Grantee shall not be interpreted as limiting the Grantee's liability and obligations under the Agreement. All insurance policies shall be through insurers licensed and authorized to issue policies in Florida, or alternatively, Grantee may provide coverage through a self-insurance program established and operating under the laws of Florida. Additional insurance requirements for this Agreement may be required elsewhere in this Agreement, however the minimum insurance requirements applicable to this Agreement are:

a. Commercial General Liability Insurance.
The Grantee shall provide adequate commercial general liability insurance coverage and hold such liability insurance at all times during the Agreement. The Department, its employees, and officers shall be named as an additional insured on any general liability policies. The minimum limits shall be $250,000 for each occurrence and $500,000 policy aggregate.

b. Commercial Automobile Insurance.
If the Grantee's duties include the use of a commercial vehicle, the Grantee shall maintain automobile liability, bodily injury, and property damage coverage. Insuring clauses for both bodily injury and property damage shall provide coverage on an occurrence basis. The Department, its employees, and officers shall be named as an additional insured on any automobile insurance policy. The minimum limits shall be as follows:

$200,000/300,000	Automobile Liability for Company-Owned Vehicles, if applicable
$200,000/300,000	Hired and Non-owned Automobile Liability Coverage

c. Workers' Compensation and Employer's Liability Coverage.
The Grantee shall provide workers' compensation, in accordance with Chapter 440, F.S. and employer liability coverage with minimum limits of $100,000 per accident, $100,000 per person, and $500,000 policy aggregate. Such policies shall cover all employees engaged in any work under the Grant.

d. Other Insurance. None.

9. Quality Assurance Requirements.
There are no special Quality Assurance requirements under this Agreement.

10. Retainage.
No retainage is required under this Agreement.

11. Subcontracting/Subawards.
The Grantee may subcontract/subaward work under this Agreement without the prior written consent of the Department's Grant Manager except for certain fixed-price subcontracts/subawards pursuant to this Agreement, which require prior approval. Regardless of any subcontract/subaward, the Grantee is ultimately responsible for all work to be performed under this Agreement. Upon request by the Department's Grant Manager, the Grantee will submit a copy of the executed subcontract.

12. State-owned Land.
The Board of Trustees of the Internal Improvement Trust Fund must be listed as additional insured to general liability insurance required by the Agreement and, if the Grantee is a non-governmental entity, indemnified by the Grantee.

13. Office of Policy and Budget Reporting.
There are no special Office of Policy and Budget reporting requirements for this Agreement.

14. Common Carrier.

a. Applicable to contracts/grants with a common carrier – firm/person/corporation that as a regular business transports people or commodities from place to place. If applicable, Contractor/Subrecipient must also fill out and return PUR 1808 before contract/subaward execution. If Contractor/Subrecipient is a common carrier pursuant to section 908.111(1)(a), Florida Statutes, the Department will terminate this Agreement immediately if Contractor/Subrecipient is found to be in violation of the law or the attestation in PUR 1808.

b. Applicable to solicitations for a common carrier – Before contract execution, the winning Contractor(s) must fill out and return PUR 1808, and attest that it is not willfully providing any service in furtherance of transporting a person into this state knowing that the person unlawfully present in the United States according to the terms of the federal Immigration and Nationality Act, 8 U.S.C. ss. 1101 et seq. The Department will

terminate a contract immediately if Contractor is found to be in violation of the law or the attestation in PUR 1808.

15. Financial Assistance and Payment of Invoices to Rural Communities or Rural Areas of Opportunity
This agreement does not provide federal or state financial assistance to a county or municipality that is a rural community or rural area of opportunity as those terms are defined in s. 288.0656(2).

16. Additional Terms.
None.

ATTACHMENT 3
GRANT WORK PLAN

PROJECT TITLE: Highway 98 Water Main Replacements and Upgrades

PROJECT LOCATION: The Project will be located in the City of Mary Esther within Okaloosa County; Lat/Long (30.4095, -86.6641). See Figure 1 for a location map.

PROJECT BACKGROUND: The City of Mary Esther (Grantee) is facing water system challenges near Highway (HWY) 98 due to an aging and undersized water distribution main that causes frequent breaks and water loss in the drinking water distribution system. These issues compromise the reliability and quality of the drinking water supply and limit fire flow capacity to nearby residents. This project will upgrade the water distribution main along Highway 98 resulting in a more reliable water supply, reduced water loss, enhanced water quality, and improved fire protection for the community south of Highway 98.

PROJECT DESCRIPTION: The Grantee will complete preconstruction and construction activities to replace approximately 1.25 miles of an 8-inch diameter water distribution main near Highway 98. Easements necessary for the construction and maintenance of the water main will be acquired, water service renewals will be transferred to the new water main, and site restoration will be completed.

TASKS: All documentation should be submitted electronically unless otherwise indicated and should be submitted prior to the expiration of the grant agreement.

Task 1: Preconstruction Activities

Deliverables: The Grantee will complete the design of the Highway 98 Water Main Replacements and Upgrades project and obtain all necessary permits for construction of the project. Activities necessary for design, such as surveys, geotechnical evaluations, pre-design studies, and environmental assessments are eligible under this task.

Documentation: The Grantee will submit a signed summary of activities completed for the period of work covered in the payment request, including the percentage of design complete and permitting status, using the format provided by the Department's Grant Manager.

For the final documentation, the Grantee will also submit a copy of the design completed with the funding provided for this task, a list of all required permits identifying issue dates and issuing authorities, and copies of any surveys, assessments, or other documents funded under this task. Upon request by the Department's Grant Manager, the Grantee will provide additional supporting documentation relating to this task.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 2: Bidding and Contractor Selection

Deliverables: The Grantee will prepare a bid package, publish a public notice, solicit bids, conduct pre-bid meetings, and respond to bid questions in accordance with the Grantee's procurement process, to select one or more qualified and licensed contractors to complete construction of the project.

Documentation: The Grantee will submit: 1) the public notice of advertisement for the bid; 2) the bid package; and 3) written notice of selected contractor(s).

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement following the conclusion of the task.

Task 3: Project Management

Deliverables: The Grantee will provide project management services related to the Highway 98 Water Main Replacements and Upgrades project, to include review of documents and forms, budget oversight, preparation and submittal of quarterly progress reports, processing of payment requests and related documentation, field engineering services, construction observation, site meetings with construction contractor(s) and design professionals, and overall project coordination and supervision.

Documentation: The Grantee will submit a signed summary of activities completed for the period of work covered in the payment request, using the format provided by the Department's Grant Manager. Upon request by the Department's Grant Manager, the Grantee will provide additional supporting documentation relating to this task.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 4: Construction

Deliverables: The Grantee will construct the Highway 98 Water Main Replacements and Upgrades project in accordance with the final design.

Documentation: The Grantee will submit a signed summary of activities completed for the period of work covered in the payment request, using the format provided by the Department's Grant Manager. Upon request by the Department's Grant Manager, the Grantee will provide additional supporting documentation relating to this task.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 5: Land Acquisition

Deliverables: The Grantee will acquire fee simple or less-than-fee simple interest on properties within Okaloosa County. Costs related to pre-acquisition and acquisition will be reimbursable. The property interests will be held by the Grantee.

Documentation: The Grantee will submit: 1) copies of all appraisals; 2) the closing statement or all closing documents; 3) title exam/insurance; 4) property survey; 5) boundary map; and 6) the deed, recorded easement, or property interest.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement at the conclusion of the task.

PROJECT TIMELINE & BUDGET DETAIL: The tasks must be completed by the corresponding task end date. Cost reimbursable grant funding must not exceed the budget amounts as indicated below.

Task No.	Task Title	Budget Category	Grant Amount	Task Start Date	Task End Date
1	Preconstruction Activities	Contractual Services	$300,000	07/01/2024	03/31/2028
2	Bidding and Contractor Selection	Contractual Services	$20,000	07/01/2024	03/31/2028
3	Project Management	Contractual Services	$140,000	07/01/2024	03/31/2028
4	Construction	Contractual Services	$2,900,000	07/01/2024	03/31/2028
5	Land Acquisition	Land Acquisition	$140,000	07/01/2024	03/31/2028
		Total:	$3,500,000		

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Figure 1: Location Map



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STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Public Records Requirements

Attachment 4

1. **Public Records.**

a. If the Agreement exceeds $35,000.00, and if Grantee is acting on behalf of Department in its performance of services under the Agreement, Grantee must allow public access to all documents, papers, letters, or other material, regardless of the physical form, characteristics, or means of transmission, made or received by Grantee in conjunction with the Agreement (Public Records), unless the Public Records are exempt from section 24(a) of Article I of the Florida Constitution and section 119.07(1), F.S.

b. The Department may unilaterally terminate the Agreement if Grantee refuses to allow public access to Public Records as required by law.

2. **Additional Public Records Duties of Section 119.0701, F.S., If Applicable.**
For the purposes of this paragraph, the term "contract" means the "Agreement." If Grantee is a "contractor" as defined in section 119.0701(1)(a), F.S., the following provisions apply and the contractor shall:

a. Keep and maintain Public Records required by Department to perform the service.

b. Upon request, provide Department with a copy of requested Public Records or allow the Public Records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law.

c. A contractor who fails to provide the Public Records to Department within a reasonable time may be subject to penalties under section 119.10, F.S.

d. Ensure that Public Records that are exempt or confidential and exempt from Public Records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the Public Records to Department.

e. Upon completion of the contract, transfer, at no cost, to Department all Public Records in possession of the contractor or keep and maintain Public Records required by Department to perform the service. If the contractor transfers all Public Records to Department upon completion of the contract, the contractor shall destroy any duplicate Public Records that are exempt or confidential and exempt from Public Records disclosure requirements. If the contractor keeps and maintains Public Records upon completion of the contract, the contractor shall meet all applicable requirements for retaining Public Records. All Public Records stored electronically must be provided to Department, upon request from Department's custodian of Public Records, in a format specified by Department as compatible with the information technology systems of Department. These formatting requirements are satisfied by using the data formats as authorized in the contract or Microsoft Word, Outlook, Adobe, or Excel, and any software formats the contractor is authorized to access.

f. **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, F.S., TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE CONTRACT, CONTACT THE DEPARTMENT'S CUSTODIAN OF PUBLIC RECORDS AT:**

Telephone: **(850) 245-2118**
Email: public.services@floridadep.gov
Mailing Address: **Department of Environmental Protection**
ATTN: Office of Ombudsman and Public Services
Public Records Request
3900 Commonwealth Boulevard, MS 49
Tallahassee, Florida 32399

STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Special Audit Requirements
(State and Federal Financial Assistance)

Attachment 5

The administration of resources awarded by the Department of Environmental Protection *(which may be referred to as the "Department", "DEP", "FDEP" or "Grantor", or other name in the agreement*) to the recipient *(which may be referred to as the "Recipient", "Grantee" or other name in the agreement)* may be subject to audits and/or monitoring by the Department of Environmental Protection, as described in this attachment.

MONITORING

In addition to reviews of audits conducted in accordance with 2 CFR Part 200, Subpart F-Audit Requirements, and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by DEP Department staff, limited scope audits as defined by 2 CFR 200.425, or other procedures. By entering into this Agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of Environmental Protection. In the event the Department of Environmental Protection determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

AUDITS

PART I: FEDERALLY FUNDED

This part is applicable if the recipient is a State or local government or a non-profit organization as defined in 2 CFR §200.330

1. A recipient that expends $1,000,000 or more in Federal awards in its fiscal year, must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F. EXHIBIT 1 to this Attachment indicates Federal funds awarded through the Department of Environmental Protection by this Agreement. In determining the federal awards expended in its fiscal year, the recipient shall consider all sources of federal awards, including federal resources received from the Department of Environmental Protection. The determination of amounts of federal awards expended should be in accordance with the guidelines established in 2 CFR 200.502-503. An audit of the recipient conducted by the Auditor General in accordance with the provisions of 2 CFR Part 200.514 will meet the requirements of this part.

2. For the audit requirements addressed in Part I, paragraph 1, the recipient shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR 200.508-512.

3. A recipient that expends less than $1,000,000 in federal awards in its fiscal year is not required to have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F-Audit Requirements. If the recipient expends less than $1,000,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F-Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from non-federal entities).

4. The recipient may access information regarding the Catalog of Federal Domestic Assistance (CFDA) via the internet at https://sam.gov/content/assistance-listings.

PART II: STATE FUNDED

This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(1)(n), Florida Statutes.

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of $750,000 in any fiscal year of such recipient (for fiscal years ending June 30, 2017, and thereafter), the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, F.S.; Rule Chapter 69I-5, F.A.C., State Financial Assistance; and the current Rules of the Auditor General. EXHIBIT 1 to this form lists the state financial assistance awarded through the Department of Environmental Protection by this agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department of Environmental Protection, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.

2. In connection with the audit requirements addressed in Part II, paragraph 1; the recipient shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and the current Rules of the Auditor General.

3. If the recipient expends less than $750,000 in state financial assistance in its fiscal year (for fiscal year ending June 30, 2017, and thereafter), an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the recipient expends less than $750,000 in state financial assistance in its fiscal year, and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).

4. For information regarding the Florida Catalog of State Financial Assistance (CSFA), a recipient should access the Florida Single Audit Act website located at https://apps.fldfs.com/fsaa for assistance. In addition to the above websites, the following websites may be accessed for information: Legislature's Website at http://www.leg.state.fl.us/Welcome/index.cfm, State of Florida's website at http://www.myflorida.com/, Department of Financial Services' Website at https://www.myfloridacfo.com/ and the Auditor General's Website at http://www.myflorida.com/audgen/.

PART III: OTHER AUDIT REQUIREMENTS

(NOTE: This part would be used to specify any additional audit requirements imposed by the State awarding entity that are solely a matter of that State awarding entity's policy (i.e., the audit is not required by Federal or State laws and is not in conflict with other Federal or State audit requirements). Pursuant to Section 215.97(8), Florida Statutes, State agencies may conduct or arrange for audits of State financial assistance that are in addition to audits conducted in accordance with Section 215.97, Florida Statutes. In such an event, the State awarding agency must arrange for funding the full cost of such additional audits.)

PART IV: REPORT SUBMISSION

1. Copies of reporting packages for audits conducted in accordance with 2 CFR Part 200, Subpart F-Audit Requirements, and required by PART I of this form shall be submitted, when required by 2 CFR 200.512, by or on behalf of the recipient directly to the Federal Audit Clearinghouse (FAC) as provided in 2 CFR 200.36 and 200.512

   A. The Federal Audit Clearinghouse designated in 2 CFR §200.501(a) (the number of copies required by 2 CFR §200.501(a) should be submitted to the Federal Audit Clearinghouse), at the following address:

By Mail:

Federal Audit Clearinghouse
Bureau of the Census
1201 East 10th Street
Jeffersonville, IN 47132

Submissions of the Single Audit reporting package for fiscal periods ending on or after January 1, 2008, must be submitted using the Federal Clearinghouse's Internet Data Entry System which can be found at http://harvester.census.gov/facweb/

2. Copies of financial reporting packages required by PART II of this Attachment shall be submitted by or on behalf of the recipient directly to each of the following:

A. The Department of Environmental Protection at one of the following addresses:

By Mail:
Audit Director
Florida Department of Environmental Protection
Office of Inspector General, MS 40
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

Electronically:
FDEPSingleAudit@dep.state.fl.us

B. The Auditor General's Office at the following address:

Auditor General
Local Government Audits/342
Claude Pepper Building, Room 401
111 West Madison Street
Tallahassee, Florida 32399-1450

The Auditor General's website (http://flauditor.gov/) provides instructions for filing an electronic copy of a financial reporting package.

3. Copies of reports or management letters required by PART III of this Attachment shall be submitted by or on behalf of the recipient directly to the Department of Environmental Protection at one of the following addresses:

By Mail:
Audit Director
Florida Department of Environmental Protection
Office of Inspector General, MS 40
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

Electronically:
FDEPSingleAudit@dep.state.fl.us

4. Any reports, management letters, or other information required to be submitted to the Department of Environmental Protection pursuant to this Agreement shall be submitted timely in accordance with 2 CFR 200.512, section 215.97, F.S., and the current Rules of the Auditor General, as applicable.

5. Recipients, when submitting financial reporting packages to the Department of Environmental Protection for audits done in accordance with 2 CFR 200, Subpart F-Audit Requirements, or the current Rules of the Auditor

General, should indicate the date and time the reporting package was delivered to the recipient and any correspondence accompanying the reporting package.

PART V: RECORD RETENTION

The recipient shall retain sufficient records demonstrating its compliance with the terms of the award and this Agreement for a period of **five (5)** years from the date the audit report is issued, and shall allow the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General upon request for a period of **three (3)** years from the date the audit report is issued, unless extended in writing by the Department of Environmental Protection.

EXHIBIT – 1

FUNDS AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Note: If the resources awarded to the recipient represent more than one federal program, provide the same information shown below for each federal program and show total federal resources awarded

Federal Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following:					
Federal Program A	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category
				$	
Federal Program B	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category
				$	

Note: Of the resources awarded to the recipient represent more than one federal program, list applicable compliance requirements for each federal program in the same manner as shown below:

Federal Program A	First Compliance requirement: i.e.: (what services of purposes resources must be used for)	
	Second Compliance requirement: i.e.:(eligibility requirement for recipients of the resources)	
	Etc.	
	Etc.	
Federal Program B	First Compliance requirement: i.e.: (what services of purposes resources must be used for)	
	Second Compliance requirement: i.e.: (eligibility requirement for recipients of the resources)	
	Etc.	
	Etc.	

Note: If the resources awarded to the recipient for matching represent more than one federal program, provide the same information shown below for each federal program and show total state resources awarded for matching.

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Matching Resources for Federal Programs:					
Federal Program A	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category
Federal Program B	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category

Note: If the resources awarded to the recipient represent more than one state project, provide the same information shown below for each state project and show total state financial assistance awarded that is subject to section 215.97, F.S.

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:						
State Program A	State Awarding Agency	State Fiscal Year[1]	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Original Agreement	Florida Department of Environmental Protection	2024-2025	37.100	Alternative Water Supply – GAA1740B	$3,500,000	149949
State Program B	State Awarding Agency	State Fiscal Year[2]	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category

Total Award	$3,500,000	

Note: List applicable compliance requirement in the same manner as illustrated above for federal resources. For matching resources provided by the Department for DEP for federal programs, the requirements might be similar to the requirements for the applicable federal programs. Also, to the extent that different requirements pertain to different amount for the non-federal resources, there may be more than one grouping (i.e. 1, 2, 3, etc.) listed under this category.

For each program identified above, the recipient shall comply with the program requirements described in the Catalog of Federal Domestic Assistance (CFDA) [https://sam.gov/content/assistance-listings] and/or the Florida Catalog of State Financial Assistance (CSFA) [https://apps.fldfs.com/fsaa/searchCatalog.aspx], and State Projects Compliance Supplement (Part Four: State Projects Compliance Supplement [https://apps.fldfs.com/fsaa/compliance.aspx]. The services/purposes for which the funds are to be used are included in the Agreement's Grant Work Plan. Any match required by the Recipient is clearly indicated in the Agreement.

[1] Subject to change by Change Order.
[2] Subject to change by Change Order.

STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Exhibit A
Progress Report Form

The current **Exhibit A, Progress Report Form** for this grant can be found on the Department's website at this link:

https://floridadep.gov/wra/wra/documents/progress-report-form

Please use the most current form found on the website, linked above, for each progress report submitted for this project.

STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Exhibit C
Payment Request Summary Form

The **Payment Request Summary Form** for this grant can be found on our website at this link:

https://floridadep.gov/wra/wra/documents/payment-request-summary-form

Please use the most current form found on the website, linked above, for each payment request.

AGENDA ITEM

Agenda Item 11.3.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: August 4, 2025

SUBJECT: Consideration of Emergency Management Contracts, Including Updated Rate Schedules

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BACKGROUND:
The City Council approved agreements in 2021 with DSI for disaster recovery management, Tetra Tech for debris monitoring, and DRC for debris removal services. The original agreements included a provision stating that firms must charge the City the same rates as offered to other governmental entities in the state of Florida. These contracts allow up to four additional one-year renewals. All three contracts are up for their fourth and final renewal (year 5 of 5).

DISCUSSION:
Tetra Tech, DSI, and DRC have confirmed renewal with the same rate schedule.

FINANCIAL IMPACT:
No impact at this time. These firms activate in the event of an emergency or natural disaster. In accordance with our procurement policy, purchases that exceed $25,000 require prior approval by the City Council. The only exception is in an emergency. The Council is notified if an emergency procurement is required, and the expense may be ratified at the next City Council meeting.

RECOMMENDATION:
DRC - Debris Removal
No change to the rate schedule.
No action required. Staff has notified DRC of the intent to renew.

Tetra Tech - Debris Monitoring
The firm has requested a 2.28% increase.
Motion to approve the one-year contract renewal and rate schedule with Tetra Tech.

DSI - Disaster Recovery
No change to the rate schedule.
No action required. Staff has notified DSI of the intent to renew.

ATTACHMENT(S):

1. Rate Schedule - Tetra Tech

July 24, 2025

Sent via email to jcobb@cityofmaryesther.com

Jared Cobb
City Manager, City of Mary Esther
195 Christobal Road North
Mary Esther, FL 32569

RE: Debris Monitoring Services Contract (RFP # 2021-06)
2025 Request for Contract Renewal and Rate Change

Dear Mr. Cobb,

The City of Mary Esther (CITY) entered into a contract for debris monitoring services with Tetra Tech, Inc. (Tetra Tech) for a period beginning on July 6, 2021 through July 6, 2022, with a current expiration date of July 6, 2025 with the option to renew the contract term for up to four (4) additional one (1) year periods. Tetra Tech is requesting CITY to exercise the fourth and final renewal option from July 7, 2025 to July 6, 2026 with an adjustment to the hourly rates based on the CPI-U Base Price Adjustment Calculation below:

CPI for June 2024:	305.357
CPI for June 2025:	312.330
Increase Calculation:	312.330 (June 2025) – 305.357 (June 2024) = 6.973
	6.973 / 305.357 (June 2024) = **2.28% increase**

As such, Tetra Tech requests CITY to consider increasing Tetra Tech's hourly rates by 2.28%. Please find enclosed the updated hourly rates for review and approval which includes the 2.28% increase (Attachment A) and a detailed calculation breakdown as well as the CPI-U Original Data Value for June 2024 to June 2025 (Attachment B).

Please contact me directly at TDR.Contracts@tetratech.com should you have any questions or need additional information.

Sincerely,

Kayla Lemaire
Contract Administrator II

Tetra Tech, Inc.
2301 Lucien Way, Suite 120, Maitland, FL 32751
407-735-6580 | TDR.contracts@tetratech.com| tetratech.com

Attachment A

TETRA TECH, INC.
UPDATED RATE SCHEDULE
City of Mary Esther
Debris Monitoring Services
RFP # 2021-06

Positions	Current Hourly Rate	CPI 2.28% Increase	CPI $ Increase	Updated Hourly Rate w/ 2.28% CPI
Project Manager	$ 75.35	2.28%	$ 1.72	$ 77.07
Debris Monitor Supervisor	$ 49.14	2.28%	$ 1.12	$ 50.26
Debris Monitor	$ 36.04	2.28%	$ 0.82	$ 36.86
Debris Management Consultant	$ 103.74	2.28%	$ 2.37	$ 106.11
Data Entry Clerk		2.28%	$ -	$ -
Data Manager	$ 60.06	2.28%	$ 1.37	$ 61.43
Operations Manager	$ 56.78	2.28%	$ 1.29	$ 58.07
Project Coordinator	$ 32.76	2.28%	$ 0.75	$ 33.51

Attachment B

Bureau of Labor Statistics

CPI for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUUR0300SA0
Not Seasonally Adjusted
Series Title: All items in South urban, all urban consumers, not
Area: South
Item: All items
Base Period: 1982-84=100
Years: 2012 to 2025

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2012	220.497	221.802	223.314	224.275	223.356	223.004	222.667	223.919	225.052	224.504	223.404	223.109
2013	223.933	225.874	226.628	226.202	226.289	227.148	227.548	227.837	227.876	227.420	226.811	227.082
2014	227.673	228.664	230.095	231.346	231.762	232.269	232.013	231.611	231.762	231.131	229.845	228.451
2015	226.855	227.944	229.337	229.957	230.886	232.026	231.719	231.260	230.913	230.860	230.422	229.581
2016	229.469	229.646	230.977	231.975	232.906	233.838	233.292	233.561	234.069	234.337	234.029	234.204
2017	235.492	236.052	236.154	236.728	236.774	237.346	236.942	237.892	239.649	239.067	238.861	238.512
2018	239.772	241.123	241.595	242.486	243.279	243.770	243.776	243.605	243.640	244.163	243.484	242.150
2019	242.547	243.856	245.554	246.847	246.667	246.515	247.250	246.953	246.891	247.423	247.385	247.289
2020	248.005	248.412	248.136	246.254	245.696	247.223	248.619	249.639	250.193	250.542	250.255	250.693
2021	252.067	253.386	255.319	257.207	259.343	261.668	263.013	263.728	264.593	267.160	268.360	269.263
2022	271.634	274.688	278.598	279.879	283.307	287.427	287.608	287.168	287.656	288.836	288.991	288.205
2023	290.438	292.285	293.358	295.315	295.889	296.789	297.279	298.975	299.657	299.394	298.93	298.754
2024	300.421	303.144	304.490	305.104	305.296	305.357	305.819	305.761	306.078	306.889	306.877	307.007
2025	308.911	309.987	310.183	311.087	311.514	312.33						

Jun-24	305.357						
Jun-25	312.330						
Increase Calculation:	312.330	Jun-25	-	305.357	Jun-24	=	6.973
	6.973	/	305.357	Jun-24	=	2.28%	

AGENDA ITEM

Agenda Item 11.4.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: August 4, 2025

SUBJECT: Consideration of Agreement with LiveOak Fiber for Internet Services at Designated City Facilities

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BACKGROUND:
The City currently utilizes Cox Communications for internet services at its facilities. To ensure the City continues to receive reliable and cost-effective high-speed internet, particularly with the upcoming transition to the new City Hall facility, staff initiated a process to solicit competitive quotes for fiber internet services. The City requires two distinct fiber connections: one to serve the existing City Hall, Public Works, and Library buildings (which are interconnected via existing internal conduit and cabling), and another dedicated connection for the new City Hall facility.

DISCUSSION:
Staff received comprehensive quotes from three providers: LiveOak Fiber, Cox Communications, and AT&T. Each proposal was evaluated based on service specifications, speed, reliability, and cost. The service specifications, including symmetrical speeds and static IP addresses, were reviewed by the City's IT contractor, Bit-Wizards, who concurred that the proposed services meet the City's operational requirements.

The quotes provided were as follows:

LiveOak Fiber

- New City Hall (302 Mary Esther Blvd): 1 Gbps x 1 Gbps DIA for $650/month (36-month term). No installation or activation fee.
- Existing City Hall/Public Works/Library (195 N Christobal Rd): 1 Gbps x 1 Gbps DIA for $650/month (36-month term). No installation or activation fee.
- *Total Monthly Cost: $1,300*
- *Total One-Time Fees: $0*

Cox Communications

- New City Hall (302 Mary Esther Blvd): 100 Mbps Optical Internet for $715/month (36-month term). One-time fee of $250.

- Existing City Hall/Public Works/Library (195 N Christobal Rd): 100 Mbps Optical Internet for $720/month (N/A term). No one-time fee listed.
- *Total Monthly Cost: $1,435*
- *Total One-Time Fees: $250*

AT&T:

- New City Hall (302 Mary Esther Blvd): 150 Mbps Dedicated Symmetrical Internet for $737.55/month (36-month term).
- Existing City Hall/Public Works/Library (195 N Christobal Rd): 100 Mbps Dedicated Symmetrical Internet for $615/month (36-month term).
- *Total Monthly Cost: $1,352.55*
- *Total One-Time Fees: $0*

Based on the evaluation, AT&T's symmetrical fiber offerings were more competitive than Cox Communications in terms of both speed and monthly cost. For example, AT&T's 100 Mbps symmetrical service was generally cheaper than Cox's 100 Mbps offering, and AT&T also offered a faster 150 Mbps symmetrical option.

However, LiveOak Fiber offers significantly higher symmetrical speeds (1 Gbps) at a more competitive overall monthly rate compared to both Cox Communications and AT&T's symmetrical tiers. LiveOak also has no one-time installation or activation fees, which is an additional advantage.

FINANCIAL IMPACT:

The proposed agreement with LiveOak Fiber for both connections totals $1,300 per month for 1 Gbps symmetrical fiber internet services. This represents a monthly savings of $135 compared to the Cox Communications 100 Mbps offering ($1,435/month). Furthermore, if comparing to AT&T's most competitive symmetrical offerings (150 Mbps for new City Hall and 100 Mbps for existing facilities), their combined monthly cost would be approximately $1,352.55 ($737.55 + $615), making LiveOak Fiber still more cost-effective while providing substantially higher speeds. Additionally, LiveOak Fiber requires no one-time installation or activation fees, whereas Cox Communications had a $250 one-time fee for one of their connections.

To avoid duplicate payments, the service activation date with LiveOak Fiber will be coordinated to align with the required 30-day notice period for cancellation of the existing Cox Communications service. This ensures a seamless transition and efficient use of City funds.

RECOMMENDATION:

Motion to approve the Agreement with LiveOak Fiber for internet services at the existing City Hall/Public Works/Library complex and the new City Hall facility and authorize the City Manager to execute all necessary documents.

ATTACHMENT(S):

1. LiveOak - 195 N Christobal Rd
2. LiveOak - 302 Mary Esther Blvd
3. AT&T - 195 N Christobal Rd
4. AT&T - 302 Mary Esther Blvd
5. Cox Communications - 302 Mary Esther Blvd
6. Cox Communications - 195 N Christobal Rd-CURRENT BILL STATEMENT

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LIVEOAK FIBER

SERVICES AGREEMENT

This Services Agreement (this "Agreement"), dated as of _____ (the "Effective Date"), is by and between LiveOak Fiber LLC, a Delaware entity (the "Service Provider") and the customer indicated in the signature lines below (the "Customer").

WHEREAS, Service Provider has the capability and capacity to provide certain information, telecommunications, and other services; and

WHEREAS, Customer desires to retain Service Provider to provide the said services under the terms and conditions hereinafter set forth, and Service Provider is willing to perform such services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Service Provider and Customer (hereinafter, collectively, the "Parties", or each, individually, a "Party") agree as follows:

1. Services. Service Provider shall provide to Customer the services (the "Services") set out in one or more service orders to be issued by Customer and accepted by Service Provider (each, a "Service Order"). The initial accepted Service Order is attached hereto as **Exhibit A**. Additional Service Orders shall be deemed accepted and incorporated into this Agreement when signed by both Parties. The Services are provided pursuant to the terms of this Agreement, the Service Order, the Service Provider Terms and Conditions, and all Service Provider policies applicable to the particular Services provided to Customer.

2. Fees and Expenses. For the Services to be performed hereunder, the Customer will pay the Service Provider fees determined in accordance with the fee schedule set forth in each Service Order. Unless otherwise provided in the Service Order: (a) the fees will be payable within 30 days from the invoice date; (b) Customer is responsible for paying all charges associated with the Services, including, all customary surcharges and government imposed fees and charges that relate to the Services; (c) a late payment charge of 1.5% per month applies to any unpaid balance carried forward from a monthly bill to the next month's bill; and (d) a fee of $25.00 (or the highest amount permitted by governing law) will apply for any Customer check that is dishonored or when an automatic debit or credit card is declined or reversed. In the event that the Service Provider is required to pursue collection activities to collect amounts owed from Customer, Service Provider shall be entitled to recover from the Customer all costs and expenses incurred at all levels of the dispute resolution process in Service Provider's pursuit of such amounts owed.

3. Service Level Commitment and Warranty Disclaimer. Each Party shall perform its respective rights and obligations hereunder in accordance with the authorizations obtained by it and all applicable laws, rules and regulations imposed by any governmental authority. Service Provider commits to provide the Services in accordance with the Services Levels as set forth in the applicable Service Order, as applicable. THE SERVICE PROVIDER MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WITH REGARD TO THE SERVICES AND THE SERVICE PROVIDER SPECIFICALLY EXCLUDES THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

4. Term, Termination, and Limits of Liability.

a. This Agreement shall commence as of the Effective Date and shall continue for a period of **36** months, or until the completion of the Services under all Service Orders, whichever occurs later, unless sooner terminated pursuant to this Section or a Service Order.

b. Either Party may terminate this Agreement, effective upon written notice to the other Party (the "Defaulting Party"), if the Defaulting Party: (i) breaches this Agreement, and such breach is incapable of cure, or with respect to a breach capable of cure, the Defaulting Party does not cure such breach within 20 days after receipt of written notice of such breach; (ii) makes a general assignment for the benefit of creditors, or becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law, which is not fully stayed within 7 business days or is not dismissed or vacated within 45 days after filing; (iii) is dissolved or liquidated or takes any corporate action for such purpose.

c. Upon termination of this Agreement due to Customer's default, then Service Provider shall be entitled to discontinue performance of its obligations under the Service Orders and this Agreement, in addition to all

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other available rights and remedies.

d. Early Termination. Either Party may terminate this Service Order or the Agreement with thirty (30) days' prior written notice. Upon early termination, all unpaid fees accrued until termination are due immediately. Further, if the Customer terminates in the first, second, or third year, a fee of 75%, 50%, or 25% of the remaining agreement fees, respectively, will be due immediately. This early termination fee reflects the remaining time in the initial term of the Agreement. Any previously unpaid expenses incurred will also become due immediately upon termination. This termination will nullify all rights and obligations under this Agreement, except those expressly intended to persist after termination.

e. EXCEPT AS OTHERWISE PROVIDED FOR IN THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES, INCLUDING LOSS OF USE, REVENUE, OR PROFIT, ARISING IN CONTRACT, WARRANTY OR IN TORT (INCLUDING NEGLIGENCE) OR ANY OTHER LEGAL THEORY, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

f. EXCEPT AS OTHERWISE PROVIDED FOR IN THIS AGREEMENT, EACH PARTY'S LIABILITY TO THE OTHER FOR ANY CAUSE OF ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT SHALL NOT EXCEED THE FEES PAID OR TO BE PAID BY CUSTOMER FOR THE SERVICES PROVIDED UNDER THIS AGREEMENT.

g. Upon termination of this Agreement for any reason, those provisions of the Agreement which by their nature should survive the termination of the Agreement, shall so survive.

5. Dispute Resolution.

a. Choice of Law. This Agreement will be governed by and construed in accordance with the laws of the State of Florida, both in substance and procedure.

b. Venue and Jurisdiction. The Parties agree that the venue and jurisdiction for the resolution of any dispute under this Agreement or otherwise between the Parties shall be proper only in the State of Florida.

c. Arbitration. The Parties agree that any dispute that arises between the Parties or that, in any way, arises out of or relates to, whether directly or indirectly, this Service Agreement or the breach, termination, enforcement, interpretation, or validity thereof, including the determination of the scope or applicability of this Service Agreement, shall be settled by binding arbitration before a single arbitrator administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules. Each Party shall pay their own costs for Arbitration unless the Arbitrator determines otherwise.

d. Waiver of Jury Trial: The Parties hereby knowingly, irrevocably, voluntarily, and intentionally waive any right either may have to a trial by jury with respect to any action, defense, counterclaim, or other proceeding arising under or in any way related to this Agreement.

e. Class Action Waiver. The Parties agree to only resolve disputes on an individual basis and may not bring a claim as a plaintiff or a class member in a class, consolidated, or representative action. Class arbitrations, class actions, private attorney general actions, and consolidation with other arbitrations are not allowed.

6. General Provisions.

a. Assignment. Neither Party shall have the right to assign the Agreement without the other Party's prior written consent, not to be unreasonably withheld, conditioned, or delayed. Notwithstanding the foregoing, Service Provider shall have the right, without the consent of Customer, to assign the Agreement to an affiliate of Service Provider, or to an entity acquiring all or substantially all the assets or equity of Service Provider, or to an entity resulting from a merger, consolidation or other corporate reorganization of Service Provider. This Agreement is binding on and inures to the benefit of the Parties and their respective successors and permitted assigns.

b. Notices and Method of Delivery. Unless otherwise provided herein, all notices and communications concerning this Agreement shall be in writing and addressed as indicated below the signature lines below, or at

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such other address as may be designated in writing to the other Party. Unless otherwise provided herein, notices from Service Provider to Customer shall be deemed given when: (i) sent by email to Customer's last known eMail address according to Service Provider's records; (ii) hand-delivered or mailed to Customer's premises, or (iii) included in Service Provider's billing statements.

c. No Imputed Waiver. No failure to exercise and no delay in exercising, on the part of either Party, any right, power, or privilege set forth in this Agreement shall operate as a waiver of such right, power or privilege.

d. Relationship of Parties; No Third Party Beneficiaries. It is understood and acknowledged that the Services provided by the Service Provider to the Customer shall be in the capacity of an independent contractor. In addition, it is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third-party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit against either Party pursuant to this Agreement.

e. Entire Agreement. This Agreement, and any exhibits or attachments attached or to be attached to this Agreement, constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersede all prior negotiations, understandings and agreements between the Parties, whether oral or written.

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IN WITNESS WHEREOF, the Parties agree to the terms of this Services Agreement as indicated by signature below, as of the Effective Date written above.

Service Provider: LiveOak Fiber, LLC

Signed: Signed by: Michael Hutchison 41A166CAA6BD49D...

Print Name: Michael Hutchison

Title: Senior Business Sales Representative

Date: 7/21/2025

Address for Notice: LiveOak Fiber, LLC
808 Gloucester Street
Brunswick, GA 31520

Consent to Receive SMS Messages. Customer consents to receive SMS messages (including text messages), and telephone calls (including prerecorded and artificial voice and autodialed) from Service Provider, its agents, representatives, affiliates, or anyone communicating on Service Provider's behalf at the specific number(s) you have provided to Service Provider, with service-related information, questions about your use of the Services, and/or account and marketing information. Customer certifies, warrants, and represents that the telephone number Customer has provided to Service Provider is Customer's contact number and not some other party's number. Customer represents that Customer is permitted to receive calls and text messages at the telephone number Customer has provided to Service Provider. Customer agrees to promptly alert Service Provider whenever Customer stops using a telephone number. Service Provider and its agents, representatives, affiliates, and anyone calling on Service Provider's behalf may use such means of communication described in this section even if you will incur costs to receive such phone messages, text messages, e-mails, or other means. Standard message and data rates may apply to all SMS messages (including text messages). Service Provider may modify or terminate its SMS messaging services from time to time, for any reason, and without notice, including the right to terminate SMS messaging with or without notice, without liability to you.

Customer:_____

Signed:_____

Print Name:_____

Title:_____

Date:_____

Address for Notice:

_____

Physical Address: 195 N Christobal Rd, Mary Esther, FL 32569

Docusign Envelope ID: 27502C58-1ACE-4DF0-B3EF-7FFFD08A7D83

EXHIBIT A – SERVICE ORDER

Agreement: This Exhibit is to the Services Agreement with Effective Date of _____ by and between LiveOak Fiber LLC, a Delaware entity (the "Service Provider") and the Customer below.

Customer:

Service Name/Description:

1Gbps x 1Gbps Dedicated Fiber Internet w/ 1 Static IP Address

Fees, Charges:

$650 x 36 Months: Monthly fee shall commence upon the completion of construction and installation of the fiber lines to the Service Address and the internet services are activated to the Service Adress for Customer's use. Agreement shall begin upon signature, billing will begin on day of installation.

No installation or activation fee.

SLA (if applicable): See Service Level Agreement attached.

SLA on page 6

Except to the extent otherwise expressly set forth in this Service Order, this Service Order is governed by the terms and conditions of the Agreement above. Any defined terms not otherwise defined herein shall have the meanings set forth in the Agreement. This Service Order may be modified or amended only by a writing signed by both Parties. The Parties hereto acknowledge having read this Service Order and agree to be bound by its terms.

IN WITNESS WHEREOF, the parties have each caused this Service Order to be signed and delivered by their duly authorized officers, all as of the last date below.

LiveOak Fiber, LLC	**Customer:**_____
Signed: Signed by: Michael Hutchison 41A188CAA8B0490...	Signed: _____
Print Name: Michael Hutchison	Print Name: _____
Title: Senior Business Sales Representative	Title: _____
Date: 7/21/2025	Date: _____

Docusign Envelope ID: 27502C58-1ACE-4DF0-B3EF-7FFFD08A7D83

SERVICE LEVEL AGREEMENT

"Outage" shall mean a total interruption in Service, except for any interruption that is attributable to an Excused Outage.

An "Excused Outage" shall mean any interruption, unavailability, delay, or other degradation of Service related to, associated with, or caused by scheduled maintenance events (provided LiveOak Fiber gives the customer one (1) day's advance notice of such maintenance events), customer actions or inactions, customer-provided power or equipment, or any third party, excluding any third party engaged by LiveOak Fiber.

The duration of any Outage will commence upon the earlier of when the Customer reports an Outage to LiveOak Fiber or LiveOak Fiber becomes aware of such Outage and will end when the Outage is repaired.

If an Outage occurs as outlined in the paragraph above, the Customer shall be entitled to the following credits:

The Customer shall receive a Service Level Credit against the MRC for the affected Internet Service based on the cumulative service unavailability of the affected Service. The Service Level Credit shall be a percentage of the monthly revenue commitment for the affected Service as set forth in the tables below:

Cumulative Outage Time (hh:mm:ss)	Service Credit
00:00:01 – 00:45:00	0%
00:45:01: - 02:00:00	5%
02:00:01 – 05:00:00	10%
06:00:01 – 09:00:00	25%
09:00:01 – 12:00:00	75%
12:00:01 or greater	100%

Initial
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LIVEOAK FIBER

SERVICES AGREEMENT

This Services Agreement (this "Agreement"), dated as of _____ (the "Effective Date"), is by and between LiveOak Fiber LLC, a Delaware entity (the "Service Provider") and the customer indicated in the signature lines below (the "Customer").

WHEREAS, Service Provider has the capability and capacity to provide certain information, telecommunications, and other services; and

WHEREAS, Customer desires to retain Service Provider to provide the said services under the terms and conditions hereinafter set forth, and Service Provider is willing to perform such services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Service Provider and Customer (hereinafter, collectively, the "Parties", or each, individually, a "Party") agree as follows:

1. Services. Service Provider shall provide to Customer the services (the "Services") set out in one or more service orders to be issued by Customer and accepted by Service Provider (each, a "Service Order"). The initial accepted Service Order is attached hereto as **Exhibit A**. Additional Service Orders shall be deemed accepted and incorporated into this Agreement when signed by both Parties. The Services are provided pursuant to the terms of this Agreement, the Service Order, the Service Provider Terms and Conditions, and all Service Provider policies applicable to the particular Services provided to Customer.

2. Fees and Expenses. For the Services to be performed hereunder, the Customer will pay the Service Provider fees determined in accordance with the fee schedule set forth in each Service Order. Unless otherwise provided in the Service Order: (a) the fees will be payable within 30 days from the invoice date; (b) Customer is responsible for paying all charges associated with the Services, including, all customary surcharges and government imposed fees and charges that relate to the Services; (c) a late payment charge of 1.5% per month applies to any unpaid balance carried forward from a monthly bill to the next month's bill; and (d) a fee of $25.00 (or the highest amount permitted by governing law) will apply for any Customer check that is dishonored or when an automatic debit or credit card is declined or reversed. In the event that the Service Provider is required to pursue collection activities to collect amounts owed from Customer, Service Provider shall be entitled to recover from the Customer all costs and expenses incurred at all levels of the dispute resolution process in Service Provider's pursuit of such amounts owed.

3. Service Level Commitment and Warranty Disclaimer. Each Party shall perform its respective rights and obligations hereunder in accordance with the authorizations obtained by it and all applicable laws, rules and regulations imposed by any governmental authority. Service Provider commits to provide the Services in accordance with the Services Levels as set forth in the applicable Service Order, as applicable. THE SERVICE PROVIDER MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WITH REGARD TO THE SERVICES AND THE SERVICE PROVIDER SPECIFICALLY EXCLUDES THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

4. Term, Termination, and Limits of Liability.

a. This Agreement shall commence as of the Effective Date and shall continue for a period of **36** months, or until the completion of the Services under all Service Orders, whichever occurs later, unless sooner terminated pursuant to this Section or a Service Order.

b. Either Party may terminate this Agreement, effective upon written notice to the other Party (the "Defaulting Party"), if the Defaulting Party: (i) breaches this Agreement, and such breach is incapable of cure, or with respect to a breach capable of cure, the Defaulting Party does not cure such breach within 20 days after receipt of written notice of such breach; (ii) makes a general assignment for the benefit of creditors, or becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law, which is not fully stayed within 7 business days or is not dismissed or vacated within 45 days after filing; (iii) is dissolved or liquidated or takes any corporate action for such purpose.

c. Upon termination of this Agreement due to Customer's default, then Service Provider shall be entitled to discontinue performance of its obligations under the Service Orders and this Agreement, in addition to all

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other available rights and remedies.

d. Early Termination. Either Party may terminate this Service Order or the Agreement with thirty (30) days' prior written notice. Upon early termination, all unpaid fees accrued until termination are due immediately. Further, if the Customer terminates in the first, second, or third year, a fee of 75%, 50%, or 25% of the remaining agreement fees, respectively, will be due immediately. This early termination fee reflects the remaining time in the initial term of the Agreement. Any previously unpaid expenses incurred will also become due immediately upon termination. This termination will nullify all rights and obligations under this Agreement, except those expressly intended to persist after termination.

e. EXCEPT AS OTHERWISE PROVIDED FOR IN THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES, INCLUDING LOSS OF USE, REVENUE, OR PROFIT, ARISING IN CONTRACT, WARRANTY OR IN TORT (INCLUDING NEGLIGENCE) OR ANY OTHER LEGAL THEORY, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

f. EXCEPT AS OTHERWISE PROVIDED FOR IN THIS AGREEMENT, EACH PARTY'S LIABILITY TO THE OTHER FOR ANY CAUSE OF ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT SHALL NOT EXCEED THE FEES PAID OR TO BE PAID BY CUSTOMER FOR THE SERVICES PROVIDED UNDER THIS AGREEMENT.

g. Upon termination of this Agreement for any reason, those provisions of the Agreement which by their nature should survive the termination of the Agreement, shall so survive.

5. Dispute Resolution.

a. Choice of Law. This Agreement will be governed by and construed in accordance with the laws of the State of Florida, both in substance and procedure.

b. Venue and Jurisdiction. The Parties agree that the venue and jurisdiction for the resolution of any dispute under this Agreement or otherwise between the Parties shall be proper only in the State of Florida.

c. Arbitration. The Parties agree that any dispute that arises between the Parties or that, in any way, arises out of or relates to, whether directly or indirectly, this Service Agreement or the breach, termination, enforcement, interpretation, or validity thereof, including the determination of the scope or applicability of this Service Agreement, shall be settled by binding arbitration before a single arbitrator administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules. Each Party shall pay their own costs for Arbitration unless the Arbitrator determines otherwise.

d. Waiver of Jury Trial: The Parties hereby knowingly, irrevocably, voluntarily, and intentionally waive any right either may have to a trial by jury with respect to any action, defense, counterclaim, or other proceeding arising under or in any way related to this Agreement.

e. Class Action Waiver. The Parties agree to only resolve disputes on an individual basis and may not bring a claim as a plaintiff or a class member in a class, consolidated, or representative action. Class arbitrations, class actions, private attorney general actions, and consolidation with other arbitrations are not allowed.

6. General Provisions.

a. Assignment. Neither Party shall have the right to assign the Agreement without the other Party's prior written consent, not to be unreasonably withheld, conditioned, or delayed. Notwithstanding the foregoing, Service Provider shall have the right, without the consent of Customer, to assign the Agreement to an affiliate of Service Provider, or to an entity acquiring all or substantially all the assets or equity of Service Provider, or to an entity resulting from a merger, consolidation or other corporate reorganization of Service Provider. This Agreement is binding on and inures to the benefit of the Parties and their respective successors and permitted assigns.

b. Notices and Method of Delivery. Unless otherwise provided herein, all notices and communications concerning this Agreement shall be in writing and addressed as indicated below the signature lines below, or at

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such other address as may be designated in writing to the other Party. Unless otherwise provided herein, notices from Service Provider to Customer shall be deemed given when: (i) sent by email to Customer's last known eMail address according to Service Provider's records; (ii) hand-delivered or mailed to Customer's premises, or (iii) included in Service Provider's billing statements.

c. No Imputed Waiver. No failure to exercise and no delay in exercising, on the part of either Party, any right, power, or privilege set forth in this Agreement shall operate as a waiver of such right, power or privilege.

d. Relationship of Parties; No Third Party Beneficiaries. It is understood and acknowledged that the Services provided by the Service Provider to the Customer shall be in the capacity of an independent contractor. In addition, it is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third-party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit against either Party pursuant to this Agreement.

e. Entire Agreement. This Agreement, and any exhibits or attachments attached or to be attached to this Agreement, constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersede all prior negotiations, understandings and agreements between the Parties, whether oral or written.

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IN WITNESS WHEREOF, the Parties agree to the terms of this Services Agreement as indicated by signature below, as of the Effective Date written above.

Service Provider: LiveOak Fiber, LLC

Signed: Signed by: Michael Hutchison 41A166CAA6BD49D...

Print Name: Michael Hutchison

Title: Senior Business Sales Representative

Date: 7/21/2025

Address for Notice: LiveOak Fiber, LLC
808 Gloucester Street
Brunswick, GA 31520

Consent to Receive SMS Messages. Customer consents to receive SMS messages (including text messages), and telephone calls (including prerecorded and artificial voice and autodialed) from Service Provider, its agents, representatives, affiliates, or anyone communicating on Service Provider's behalf at the specific number(s) you have provided to Service Provider, with service-related information, questions about your use of the Services, and/or account and marketing information. Customer certifies, warrants, and represents that the telephone number Customer has provided to Service Provider is Customer's contact number and not some other party's number. Customer represents that Customer is permitted to receive calls and text messages at the telephone number Customer has provided to Service Provider. Customer agrees to promptly alert Service Provider whenever Customer stops using a telephone number. Service Provider and its agents, representatives, affiliates, and anyone calling on Service Provider's behalf may use such means of communication described in this section even if you will incur costs to receive such phone messages, text messages, e-mails, or other means. Standard message and data rates may apply to all SMS messages (including text messages). Service Provider may modify or terminate its SMS messaging services from time to time, for any reason, and without notice, including the right to terminate SMS messaging with or without notice, without liability to you.

Customer:_____

Signed:_____

Print Name:_____

Title:_____

Date:_____

Address for Notice:

_____

Physical Address: 302 Mary Esther Blvd, Mary Esther, FL 32569

Docusign Envelope ID: 0FCEB245-55BF-4FAD-A08B-A15FCB5AC1F2

EXHIBIT A – SERVICE ORDER

Agreement: This Exhibit is to the Services Agreement with Effective Date of _____ by and between LiveOak Fiber LLC, a Delaware entity (the "Service Provider") and the Customer below.

Customer:

Service Name/Description:

1Gbps x 1Gbps Dedicated Fiber Internet w/ 1 Static IP Address

Fees, Charges:

$650 x 36 Months: Monthly fee shall commence upon the completion of construction and installation of the fiber lines to the Service Address and the internet services are activated to the Service Adress for Customer's use. Agreement shall begin upon signature, billing will begin on day of installation.

No installation or activation fee.

SLA (if applicable): See Service Level Agreement attached.

SLA on page 6

Except to the extent otherwise expressly set forth in this Service Order, this Service Order is governed by the terms and conditions of the Agreement above. Any defined terms not otherwise defined herein shall have the meanings set forth in the Agreement. This Service Order may be modified or amended only by a writing signed by both Parties. The Parties hereto acknowledge having read this Service Order and agree to be bound by its terms.

IN WITNESS WHEREOF, the parties have each caused this Service Order to be signed and delivered by their duly authorized officers, all as of the last date below.

LiveOak Fiber, LLC	**Customer:**_____
Signed: Signed by: Michael Hutchison 41A188CAA8B0490...	Signed: _____
Print Name: Michael Hutchison	Print Name: _____
Title: Senior Business Sales Representative	Title: _____
Date: 7/21/2025	Date: _____

Docusign Envelope ID: 0FCEB245-55BF-4FAD-A08B-A15FCB5AC1F2

SERVICE LEVEL AGREEMENT

"Outage" shall mean a total interruption in Service, except for any interruption that is attributable to an Excused Outage.

An "Excused Outage" shall mean any interruption, unavailability, delay, or other degradation of Service related to, associated with, or caused by scheduled maintenance events (provided LiveOak Fiber gives the customer one (1) day's advance notice of such maintenance events), customer actions or inactions, customer-provided power or equipment, or any third party, excluding any third party engaged by LiveOak Fiber.

The duration of any Outage will commence upon the earlier of when the Customer reports an Outage to LiveOak Fiber or LiveOak Fiber becomes aware of such Outage and will end when the Outage is repaired.

If an Outage occurs as outlined in the paragraph above, the Customer shall be entitled to the following credits:

The Customer shall receive a Service Level Credit against the MRC for the affected Internet Service based on the cumulative service unavailability of the affected Service. The Service Level Credit shall be a percentage of the monthly revenue commitment for the affected Service as set forth in the tables below:

Cumulative Outage Time (hh:mm:ss)	Service Credit
00:00:01 – 00:45:00	0%
00:45:01: - 02:00:00	5%
02:00:01 – 05:00:00	10%
06:00:01 – 09:00:00	25%
09:00:01 – 12:00:00	75%
12:00:01 or greater	100%

Initial
MH

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AT&T
BUDGETARY QUOTE



Bill To:	City of Mary Esther
Contact:	Susan Macdonald
Phone:	8506592736
Address:	195 N Christobal
City:	Mary Esther
State/Zip:	FL, 32569

Quote Number:	102569
Quote Date:	05/28/25
Expiration Date:	07/30/25
Account Executive:	John Gardner
Delivery Date:	TBD
Term:	36 Months

Product	Bandwidth	Description	Unit Price	Qty	Amount
Current Services					
		Monthly Recurring Total			**$0.00**
Product	**MBPS**	**Proposed Services**			
AIA	78M/12M	**AT&T Fixed Wireless Internet (Equipment Included for WIFI)**	$105.00		$105.00
		Monthly Recurring Total			**$105.00**
ADI	50	**Dedicated and managed symmetrical internet . (SLAs, /29 Static, and managed router included)**	$486.04		$486.04
		Monthly Recurring Total			**$486.04**
ADI	100	**Dedicated and managed symmetrical internet . (SLAs, /29 Static, and managed router included)**	$615.40		$615.40
		Monthly Recurring Total			**$615.40**

Thank you!

Terms & Conditions

1. This document presents Net Pricing, inclusive of discounts and promotions. Pricing does NOT include applicable taxes, fees and surcharges. If a pricing discrepancy were to exist, contract or service guide prices will prevail.

2. Unless otherwise specified in writing by AT&T, this proposal shall expire in thirty (30) days from the quote prepared date above. Each party may withdraw from discussions relating to this proposal at any time without liability or further obligation to the other party. Submission of this proposal does not obligate either party to enter a contract of any kind, create legal obligations on the part of either party or obligate either party to pay expenses incurred by the other party.

3. The contents of the document are unpublished, proprietary, and confidential and may not be copied, disclosed, or used, in whole or in part, without the express written permission of AT&T Intellectual Property or affiliated companies, except to the extent required by law and insofar as is reasonably necessary in order to review and evaluate the information contained herein.

4. This proposal contains proprietary and confidential AT&T information that the client is required to maintain as confidential, the client may use only to evaluate a possible business arrangement with AT&T and the client may not disclose to any third party without the advance written consent of AT&T and the execution by the third party of an AT&T-approved non-disclosure agreement.

5. Any future contract is contingent upon AT&T and customer entering into a valid written agreement for the products and / or services discussed above. Such written agreement will supersede all prior agreements, proposals, representations, statements or understandings, whether written or oral, between the parties relating to the subject matter of the written agreement.

Date Printed: 05/28/25 **BUDGETARY QUOTE**

AT&T
BUDGETARY QUOTE



Bill To:	City of Mary Esther
Contact:	Susan Macdonald
Phone:	8506592736
Address:	302 Mary Esther Blvd
City:	Mary Esther
State/Zip:	FL, 32569

Quote Number:	102569
Quote Date:	05/28/25
Expiration Date:	07/30/25
Account Executive:	John Gardner
Delivery Date:	TBD
Term:	36 Months

Product	Bandwidth	Description	Unit Price	Qty	Amount
Current Services					
		Monthly Recurring Total			**$0.00**
Product	**MBPS**	**Proposed Services**			
ADI	50	**Dedicated and managed symmetrical internet . (SLAs, /29 Static, and managed router included)**	$486.04		$486.04
		Monthly Recurring Total			**$486.04**
ADI	100	**Dedicated and managed symmetrical internet . (SLAs, /29 Static, and managed router included)**	$615.00		$615.00
		Monthly Recurring Total			**$615.00**
ADI	150	**Dedicated and managed symmetrical internet . (SLAs, /29 Static, and managed router included)**	$737.55		$737.55
		Monthly Recurring Total			**$737.55**

Thank you!

Terms & Conditions

1. This document presents Net Pricing, inclusive of discounts and promotions. Pricing does NOT include applicable taxes, fees and surcharges. If a pricing discrepancy were to exist, contract or service guide prices will prevail.

2. Unless otherwise specified in writing by AT&T, this proposal shall expire in thirty (30) days from the quote prepared date above. Each party may withdraw from discussions relating to this proposal at any time without liability or further obligation to the other party. Submission of this proposal does not obligate either party to enter a contract of any kind, create legal obligations on the part of either party or obligate either party to pay expenses incurred by the other party.

3. The contents of the document are unpublished, proprietary, and confidential and may not be copied, disclosed, or used, in whole or in part, without the express written permission of AT&T Intellectual Property or affiliated companies, except to the extent required by law and insofar as is reasonably necessary in order to review and evaluate the information contained herein.

4. This proposal contains proprietary and confidential AT&T information that the client is required to maintain as confidential, the client may use only to evaluate a possible business arrangement with AT&T and the client may not disclose to any third party without the advance written consent of AT&T and the execution by the third party of an AT&T-approved non-disclosure agreement.

5. Any future contract is contingent upon AT&T and customer entering into a valid written agreement for the products and / or services discussed above. Such written agreement will supersede all prior agreements, proposals, representations, statements or understandings, whether written or oral, between the parties relating to the subject matter of the written agreement.

Date Printed: 05/28/25 **BUDGETARY QUOTE**

Commercial Services Agreement
5/23/2025

Cox Account Rep:	Carol Knight	**Cox System Address**	
Phone Number:	(850) 393-5478	**99 Eglin Pkwy NE Suites 21 & 22** Fort Walton Beach, FL 32548	
Fax Number:			

Customer Information		**Authorized Customer Representative Information**	
Legal Company Name:	CITY OF MARY ESTHER - City Hall	**Full Name:**	Susan McDonald
Street Address:	302 Mary Esther Blvd	**Billing Telephone:**	(850) 243-5731
City/State/Zip:	Mary Esther, FL 32569	**Fax:**	
Billing Address:	100 W HOLLYWOOD BLVD	**Contact Number:**	(850) 659-2736
City/State/Zip:	MARY ESTHER, FL 32569	**Email:** smacdonald@cityofmaryesther.com	
Cox Account #:			

Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Cox Optical Internet 100 Mbps	1	1	$690.00	36	$690.00	$0.00
IP Address Block - /30 (4 IPs), 1 Usable	1	1	$0.00	36	$0.00	$0.00
Internet Performance Management	1	1	$25.00	36	$25.00	$0.00
Install Fees						
Cox Optical Internet Installation	0	1	$250.00	36	$0.00	$250.00

Totals:	$715.00	$250.00

The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit **http://www.coxbusiness.com/taxesandfees** for more information

This Commercial Services Agreement (the "Agreement") includes (i) this paragraph, the language above and Exhibit A (collectively, the "Service Terms"); (ii) the terms and conditions set forth at http://www.coxbusiness.com/generalterms (the "General Terms") and (iii) any other terms and conditions applicable to the Services set forth above, including without limitation, the Cox tariffs, Service Guides set forth at http://www.coxbusiness.com/e911 ("SG"), State and Federal regulations, the Cox Acceptable Use Policy (the "AUP"), and Cox's Internet Service Disclosures located at www.cox.com/internetdisclosures. Exhibit A is attached to and incorporated into this Agreement by this reference. Customer acknowledges receipt and acceptance of the Service Terms (including Exhibit A), the AUP, General Terms, and all other referenced terms and conditions by signing this Agreement. By signing this Agreement, Customer accepts that any and all disputes arising out of, relating to or concerning this Agreement and/or the Services shall be resolved through mandatory and binding arbitration unless Customer opts out pursuant to the Dispute Resolution Provision in the General Terms. This Agreement is subject to credit approval and Customer authorizes Cox to check credit. The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change from time to time. This proposal is valid provided Customer signs and delivers this Agreement to Cox unchanged within thirty (30) days from the date above. By signing this Agreement, Customer acknowledges that if (i) the transport Service(s) (e.g. Private Line Type Services, Ethernet Services) cross state boundaries or (ii) at least 10% of traffic on said transport Service(s) is Interstate in nature or designated for Internet traffic, then the entire transport Service(s) is considered Interstate. Customer has reviewed the interstate/intrastate designation of the transport Service(s) listed in the Service Description above and attests that all such designations are correct. Each party may use electronic signature to sign this Agreement, provided the electronic signature method used by Customer is acceptable to Cox. This Agreement shall be effective upon execution by Customer and "Acceptance" by Cox. "Acceptance" of the Agreement by Cox shall occur upon the earlier of (i) Cox's countersignature of this Agreement or (ii) Cox's installation of Service at Customer's location. Customer acknowledges that it has read and understands the 911 disclosures in Section 2 of the Service Terms. By signing this Agreement, you represent that you are the authorized Customer representative.

Customer Authorized Signature	**Cox Communications Gulf Coast, LLC; Cox Florida Telcom, LP**
Signature:	Signature:
Print:	Print:
Title Position:	Title Position:
Date:	Date:

EXHIBIT A

1. E911 Services FOR IMPORTANT INFORMATION ABOUT COX'S 911 PRACTICES, PLEASE REVIEW THE INFORMATION ABOUT E911 SERVICE IN THE GENERAL TERMS AND ON THE WEBSITE http://www.coxbusiness.com/e911

2. Service Start Date and Term The "Initial Term" shall begin upon installation of Service and shall continue for the applicable Term commitment set forth above in the Service Terms. However, if Customer delays installation or is not ready to receive Services on the agreed-upon installation date, Cox may begin billing for Services on the date Services would have been installed. Cox shall use reasonable efforts to make the Services available by the requested service date. Cox shall not be liable for damages for delays in meeting service dates due to install delays or reasons beyond Cox's control. If Customer delays installation for more than ninety (90) days after Customer's execution of this Agreement, Cox reserves the right to terminate this Agreement by providing written notice to Customer and Customer shall be liable for Cox's reasonable costs incurred. AFTER THE INITIAL TERM, THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR ONE (1) YEAR TERMS (EACH AN "EXTENDED TERM") UNLESS A PARTY GIVES THE OTHER PARTY WRITTEN TERMINATION NOTICE AT LEAST THIRTY (30) DAYS PRIOR TO THE EXPIRATION OF THE INITIAL TERM OR THEN CURRENT EXTENDED TERM. "Term" shall mean the Initial Term and Extended Term (s), if any. Cox reserves the right to increase rates for all Services by no more than ten percent (10%) during any Extended Term by providing Customer with at least sixty (60) days written notice of such rate increase. This limitation on rate increases shall not apply to video Services or Services for which rates, terms and conditions are governed by a Cox tariff or SG. Upon notice to Customer, Cox may change the rates for video Services periodically during the Term. Cox may change the rates for telephone Service subject to a Cox tariff or SG periodically during the Term. For the avoidance of doubt, promotional rates and promotional discounts provided to Customer will expire at the end of the Initial Term or earlier as set forth in the promotion language. Customer's payment for Service after notice of a rate increase will be deemed to be Customer's acceptance of the new rate.

3. Termination Customer may terminate any Service before the end of the Term selected by Customer above in the Service Terms upon at least thirty (30) days written notice to Cox; provided, however, if Customer terminates any such Service before the end of the Term (except for breach by Cox), unless otherwise expressly stated in the General Terms, Customer will be obligated to pay Cox a termination fee equal to the nonrecurring charges (if unpaid) and One Hundred Percent (100%) of the monthly recurring charges for the terminated Service(s) multiplied by the number of months, including partial months, remaining in the Term. Cox may terminate this Agreement without liability at any time prior to installation of Services if Cox determines that Customer's location is not reasonably serviceable or there is signal interference with any Cox Service(s) according to Cox's standard practices. If Customer terminates or decreases any Service that is part of a bundle offering, the remaining Service(s) shall be subject to price increases for the remaining Term. If Customer terminates this Agreement prior to installation of Service by Cox, Customer shall be liable for Cox's costs incurred. This provision survives termination of the Agreement.

4. Payment Customer shall pay Cox all monthly recurring charges ("MRCs") and all non-recurring charges ("NRCs"), if any, by the due date on the invoice. Any amount not received by the due date shown on the applicable invoice will be subject to interest or a late charge no greater than the maximum rate allowed by law. If Cox terminates this Agreement due to Customer's breach, or if Customer fails to pay any amounts when due and fails to cure such non-payment upon receipt of written notice of non-payment from Cox, Customer will be deemed to have terminated this Agreement and will be obligated to pay the termination fee described above. If applicable to the Service, Customer shall pay sales, use, gross receipts, and excise taxes, access fees and all other fees, universal service fund assessments, 911 fees, franchise fees, bypass or other local, State and Federal taxes or charges, and deposits, imposed on the use of the Services. Taxes will be separately stated on Customer's invoice. No interest will be paid on deposits unless required by law.

5. Service and Installation Cox shall provide Customer with the Services identified above in the Service Terms and may also provide related facilities and equipment, the ownership of which shall be retained by Cox (the "Cox Equipment"), or for certain Services, Customer, may purchase equipment from Cox ("Customer Purchased Equipment"). Customer is responsible for damage to any Cox Equipment. If Cox Equipment is not returned to Cox after termination or disconnection of Services, Customer shall be liable for the Cox Equipment costs. Customer may use the Services for any lawful purpose, provided that such purpose: (i) does not interfere or impair the Cox network or Cox Equipment; (ii) complies with the AUP; and (iii) is in accordance with the terms and conditions of this Agreement. Customer shall use the Cox Equipment only for the purpose of receiving the Services. Customer shall use Customer Purchased Equipment in accordance with the terms of this Agreement and any related equipment purchase agreement. Unless provided otherwise herein, Cox shall use commercially reasonable efforts to maintain the Services in accordance with applicable performance standards. Cox network management needs may require Cox to modify upstream and downstream speeds. Use of the Services shall be subject to the AUP at http://www.coxbusiness.com/generalterms, which is incorporated herein by reference. Cox may change the AUP from time to time during the Term. Customer's continued use of the Services following an AUP amendment shall constitute acceptance of the revised AUP.

6. General Terms The General Terms are hereby incorporated into this Agreement by reference. BY EXECUTING THIS AGREEMENT AND/OR USING OR PAYING FOR THE SERVICES, CUSTOMER ACKNOWLEDGES THAT IT HAS READ, UNDERSTOOD, AND AGREED TO BE BOUND BY THE GENERAL TERMS.

7. LIMITATION OF LIABILITY IN ADDITION TO ANY OTHER LIMITATIONS ON LIABILITY CONTAINED IN THE AGREEMENT, NEITHER COX NOR ANY COX RELATED PARTY SHALL BE LIABLE FOR DAMAGES FOR FAILURE TO FURNISH OR INTERRUPTION OF ANY SERVICES, OR FOR ANY LOSS OF DATA OR STORED CONTENT, IDENTITY THEFT, OR FOR ANY PROBLEM WITH THE SERVICES OR EQUIPMENT OF ANY THIRD PARTY, NOR SHALL COX NOR ANY COX RELATED PARTY BE RESPONSIBLE FOR FAILURE OR ERRORS OF ANY COX SERVICE, COX EQUIPMENT, SIGNAL TRANSMISSION, LICENSED SOFTWARE, LOST DATA, FILES OR SOFTWARE DAMAGE REGARDLESS OF THE CAUSE. NEITHER COX NOR ANY COX RELATED PARTY WILL BE LIABLE FOR DAMAGE TO PROPERTY OR FOR PHYSICAL INJURY TO ANY PERSON ARISING FROM THE INSTALLATION OR REMOVAL OF EQUIPMENT UNLESS CAUSED BY THE NEGLIGENCE OF COX. UNDER NO CIRCUMSTANCES WILL COX OR ANY COX RELATED PARTY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, ARISING FROM THIS AGREEMENT OR PROVISION OF THE SERVICES.

8. WARRANTIES EXCEPT AS PROVIDED IN THIS AGREEMENT, THERE ARE NO OTHER AGREEMENTS, WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, RELATING TO THE SERVICES. SERVICES PROVIDED ARE A BEST EFFORTS SERVICE AND COX DOES NOT WARRANT THAT THE SERVICES, EQUIPMENT OR SOFTWARE SHALL BE ERROR-FREE OR WITHOUT INTERRUPTION. COX DOES NOT GUARANTEE THAT SERVICE CAN BE PROVISIONED TO CUSTOMER'S LOCATION, OR THAT INSTALLATION OF SERVICE WILL OCCUR IN A SPECIFIED TIMEFRAME. COX DOES NOT WARRANT THAT ANY SERVICE OR EQUIPMENT WILL MEET CUSTOMER'S NEEDS, PERFORM AT A PARTICULAR SPEED, BANDWIDTH OR THROUGHPUT RATE, OR WILL BE UNINTERRUPTED, ERROR-FREE, SECURE, OR FREE OF VIRUSES, WORMS, DISABLING CODE OR THE LIKE. INTERNET AND WIFI SPEEDS WILL VARY. COX MAKES NO WARRANTY AS TO TRANSMISSION OR UPSTREAM OR DOWNSTREAM SPEEDS OF THE NETWORK.

9. Public Performance If Customer engages in a public performance of any copyrighted material contained in any of the Services, Customer, and not Cox, shall be responsible for obtaining any public performance licenses at Customer's expense. The Video Service that Cox provides under this Agreement does not include a public performance license

COX BUSINESS®

received 7/18/25

(NOT FOR PAYMENTS)
DEPARTMENT # 103046
PO BOX 1259
OAKS, PA 19456
6400 0040 DY RP 09 07102025 YNNNNNNY 01 000847 0004

CITY OF MARY ESTHER
195 N CHRISTOBAL RD
MARY ESTHER FL 32569-1911

July 10, 2025

Contact Us: www.coxbusiness.com/chat
coxbusiness.com

Account Number **001 8710 007807502**
Cox PIN 2413
Service Address 195 N CHRISTOBAL RD
MARY ESTHER, FL 32569-1911

Account Summary as of Jul 10, 2025	
Previous Balance	$767.75
Payment Received - Jun 30	$-767.75
Remaining Previous Balance	$0.00
New Charges: Jul 9, 2025 - Aug 8, 2025	
Internet	$720.00
Telephone	$30.50
Usage Charges(Phone)	$2.42
Taxes, Fees and Surcharges	$12.40
New Charges	$765.32
Total Due By Jul 29, 2025	**$765.32**

13-51610-4110 382-66
53300-4110 191.33
53500-4110 "

COX BUSINESS®

Make Your Life Easier and GO GREEN!
With **EasyPay**, pay your monthly Cox bill automatically from your bank or credit card account. Add **Paperless Billing** and you get rid of paper bills and can access your account *online* any time, all while saving trees! Sign up today at myaccount-business.cox.com

July 10, 2025 bill for CITY OF MARY ESTHER
Account Number **001 8710 007807502**
Service at 195 N CHRISTOBAL RD
MARY ESTHER, FL 32569-1911

Total Due By Jul 29, 2025 **$765.32**

COX BUSINESS
PO BOX 771911
DETROIT, MI 48277-1911

0871000113500780750251007653 2

[redacted]

Acct # 007807502 CITY OF MARY ESTHER
195 N CHRISTOBAL RD
MARY ESTHER, FL 32569-1911

Monthly Services Jul 9 - Aug 8

Internet

Cox Optical Internet 100 Mbps	$720.00
Total Internet	**$720.00**
Total Monthly Services	**$720.00**
Total for Service Account	**$720.00**

Acct # 014773101 CITY OF MARY ESTHER LIBRARY
100 W HOLLYWOOD BLVD
MARY ESTHER, FL 32569-1968

Monthly Services Jul 9 - Aug 8

Telephone

850-243-4931

VoiceManager Flat Rated Local Line	$0.00
DIRECTORY LISTING-NON PUBLISHED	5.50
COX COMM SERVICE ASSURANCE PLAN	5.00
VoiceManager Utility Line	20.00
Total Telephone	**$30.50**
Total Monthly Services	**$30.50**

Usage Charges

Telephone Usage

Usage for 850-243-4931

Intrastate Long Distance (qty 2)	$0.30
Interstate Cox LD - CB (qty 6)	2.12

Usage Charges cont.

Total Telephone Usage	**$2.42**
Total Usage Charges	**$2.42**

Taxes, Fees and Surcharges

Telephone Taxes, Fees and Surcharges

Fees and Surcharges

Network Interface Fee - Single Line	$7.50
Access Recovery Fee-Single Line	1.00
Regulatory Cost Recovery Fee	0.06
Federal Universal Service Fund	3.84
Total Fees and Surcharges	**$12.40**
Total Telephone Taxes, Fees and Surcharges	**$12.40**
Total Taxes, Fees and Surcharges	**$12.40**

Telephone Usage Details for 850-243-4931

Intrastate Long Distance

Time	Place	Number	Min: Sec	Rate/ Time	Amt
Jun 16					
01:06P	EAU GALLIE ,FL	321-255-4612	1:06	DD/D	0.1650
04:22P	TALLAHASS ,FL	850-921-0792	:54	DD/D	0.1350
Total Intrastate Long Distance			**2:00**		**$0.30**

Interstate Cox LD - CB

Time	Place	Number	Min: Sec	Rate/ Time	Amt
Jun 9					
02:08P	LANSING ,MI	517-636-5865	1:00	DD/D	0.1625
Jun 17					
02:21P	SANANTONI,TX	726-200-1883	5:18	DD/D	0.8075
Jun 23					
11:11A	BALTIMORE ,MD	410-576-4512	1:18	DD/D	0.2075
Jun 30					
01:20P	EVANSVILLE ,IN	812-426-7211	:48	DD/D	0.1325
Jul 7					
10:51A	EVANSVILLE ,IN	812-426-7211	4:36	DD/D	0.7025
01:04P	BALTIMORE ,MD	410-576-4512	:36	DD/D	0.1025

Payment Options

Online: Visit www.coxbusiness.com to register for 24-hour online access or make payments to your account.
Mail: Detach this coupon and send it with your check or money order. Please include your account number on your check. Make your checks payable to Cox Communications. Allow 7 days for processing.
In Person: Visit www.coxbusiness.com for a list of Cox Authorized Payment Centers.

[redacted]

Telephone Usage Details cont.

Total Interstate Cox LD - CB	**13:36**	**$2.12**
Total for Service Account		**$45.32**
Total New Charges		**$765.32**

Rate Codes
DD = Direct Dial

Time Codes
D = Day

News from Cox

Keep it simple with paperless billing and EasyPay. With paperless billing, you'll receive an email notification each month when your bill is available to view online. EasyPay allows you to automatically pay your bill each month using a bank account, credit card or debit card. Sign up for both in MyAccount.

Customer Information

Questions? Call us. We're happy to help.
866-272-5777

Billing, Payment Policies and Fees:
Cox Business bills all customers in advance for monthly recurring charges and in arrears for non-recurring charges such as On Demand/pay-per-view and long distance. Payment in full is due to Cox by the "Due By" date indicated on your statement. If payment is not received by this date, your bill will become past due and may be subject to additional fees, such as late payment charges, electronic reactivation fees, or returned payment fees. Payment of your Cox bill confirms your subscription to services and the possession of Cox owned equipment listed on your bill.

When you provide a paper, electronic check or electronic fund transfer (EFT) as payment, you authorize Cox to process your payment as a traditional check transaction or to make a one-time EFT from your account. An EFT may debit your account as soon as the same day you make your payment. Payments returned unpaid for any reason will incur a returned payment fee of up to $30.00, or the maximum allowed by state law. By using a credit card, debit card, paper check or an electronic check to make a payment, you agree that, if your payment is returned unpaid, you expressly authorize a one-time electronic fund transfer from your account for the amount of the payment plus any returned payment fees. If payment is not received by the "Due By" date indicated on your statement, a late payment charge may be assessed on your account.

Basic Local Telephone Service: You must pay all regulated telephone charges to avoid disconnection of basic local telephone service. If you pay less than your full monthly bill and want the partial payment applied to telephone charges first, call Cox Customer Care; otherwise, your partial payment will first be applied to any past due balance, including non-regulated charges, putting you at risk of disconnection of telephone service.

911 Services: If your modem is disconnected or moved, or its battery is not charged or otherwise fails, phone service, including access to 911 services will ***not*** be available. Please review the following website for additional important information about Cox's 911 practices: https://www.cox.com/business/phone/e911-regulatory.html.

Billing Dispute and Resolution:
If you have any questions or disagree with any portion of your bill, please contact us at the phone number on this statement no later than 60 days from the due date indicated.