AGENDA
REGULAR MEETING
of THE MARY ESTHER CITY COUNCIL
July 24, 2023 - 6:00 PM
195 Christobal Road – North, Mary Esther, FL 32569

1. **INVOCATION**
2. **CALL TO ORDER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF THE AGENDA**
6. **PUBLIC COMMENT (NON-AGENDA ITEMS)**
7. **NEW BUSINESS**
   - 7.1. **Development Agreement with Santa Rosa Hotel LLC:**
     Staff Presentation
     Applicant Presentation
     Public Comment
     Council Discussion
     Council Motion
   - 7.2. **Proposed FY 2024 Budget and 5-Year Community Investment Plan**
   - 7.3. **Reporting Lines for the City Clerk**
8. **OTHER COMMENTS**
9. **ADJOURN**

******* PLEASE TURN OFF OR SILENCE *ALL CELL PHONES* *******

REMOTE MEETING ATTENDANCE

The virtual link to our meetings is posted in the calendar section of our website (www.cityofmaryesther.com) You may log into the meeting up to 10 minutes prior to the start time to ensure your connection is working properly.

All communications via the chat feature by online participants during city meetings are subject to Florida's public records laws and must be civil in public discourse whether written or spoken. Any private messages sent by online attendees during the meeting is strongly discouraged. Only messages sent to "All" or "Everyone" in the public forum will be addressed by the City Council or City staff during the meeting.

NOTES:

1) Adjournment with continuation on the following day at 6:00 PM may be called if the meeting proceeds past 10 PM.

2) The City does not keep verbatim minutes as a matter of record. If a person decides to appeal any decision made by the Mary Esther City Council with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. See Florida Statute 286.0105

3) Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council is not allowed by law to endorse the religious beliefs or views of this or any other speaker.

AGENDA ITEM

Agenda Item 7.1.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: July 24, 2023

SUBJECT: Development Agreement with Santa Rosa Hotel LLC:
Staff Presentation
Applicant Presentation
Public Comment
Council Discussion
Council Motion

BACKGROUND:
On December 12, 2022, the City Council approved a preliminary development order for Santa Rosa Hotel LLC (Developer) to develop a 124-room hotel located at the corner of Hollywood Boulevard and the entrance to the Santa Rosa Mall. The order was conditioned upon the Developer agreeing to upgrade lift station #7 to accommodate the development.

In accordance with Florida Statute 163.3225, two (2) public hearings are required prior to Council consideration of a development agreement. The first public hearing was conducted at the regular City Council meeting on July 10, 2023 at 6:00 P.M. This item is being submitted for the second public hearing and consideration.

DISCUSSION:
Jacobs Engineering conducted a review of lift station #7, identified needed improvements, and estimates the work will cost $34,000. The proposed agreement stipulates the Developer will reimburse the City of Mary Esther up to $50,000 for these improvements.

FINANCIAL IMPACT:
The agreement requires the developer to reimburse the city up to $50,000. If the bid or task order exceeds this amount, staff will notify the City Council and this agreement may be revisited.

RECOMMENDATION:
Conduct the second public hearing. Subsequently, consider the Development Agreement with Santa Rosa Hotel LLC.

ATTACHMENT(S):
1. Development Agreement with Santa Rosa Mall Hotel LLC

DEVELOPMENT AGREEMENT
City of Mary Esther, Florida
Santa Rosa Mall Hotel, LLC

This Development Agreement ("**Agreement**") is entered into as of ____________, 2023, by and between the City of Mary Esther, a municipal corporation of the State of Florida ("**City**") and Santa Rosa Mall Hotel, LLC, a Florida limited liability company ("**Developer**").

Recitals:

WHEREAS, Developer owns certain real property within the City of Mary Esther, Florida, at E. Hollywood Blvd., Mary Esther, FL 32569, as described in Exhibit A ("**Developer Property**").

WHEREAS, the Developer has facilitated the orderly development of the Developer Property which plans include a hotel ("**Development**") in compliance with the City's Comprehensive Plan, city codes, and all other laws and regulations of the City and of other governmental authorities; and

WHEREAS the City Council on December 12, 2022, upon recommendation from the city's Local Planning Agency, approved issuance of a preliminary development order, conditioned upon the Developer agreeing to installation, replacement, or upgrade to lift station #7, which is to service the Development; and

WHEREAS, city staff has received an acceptable quote to upgrade lift station #7, which the Developer is agreeing to pay as a condition of this Agreement and its development order; and

WHEREAS, the City Council finds that the entering of a development agreement is prudent and in the best interest of the citizens of Mary Esther to ensure the upgrades to lift station #7 are completed correctly and timely by the Developer.

NOW, THEREFORE, for and in consideration of the sums paid by the parties toward the lift station #7 and the mutual covenants and agreements contained in this Agreement, the parties, intend to be legally bound to the following terms and conditions.

1. Recitals. The above recitals are true and correct and incorporated herein by the parties.

2. Developer Property. The Developer Property is described as set forth in Exhibit A and the legal equitable owner of the property is Santa Rosa Mall Hotel, LLC. The Development is a

hotel containing 124 rooms. The property is zoned General Commercial (C-2) which allows for hotels (Mary Esther Land Development Code 7.15.04), building intensities and height limitations which are in compliance with Mary Esther Code.

3. Permits and Compliance with Mary Esther Comprehensive Plan and Land Development Codes. The Developer applied for and obtained a Preliminary Development Order in accordance with City's Comprehensive Plan and current LDC. As a condition of the Final Development Order, and associated building permits, City Council required the Developer agree to upgrade Lift Station #7 to accommodate the Development.

4. Payment of Upgrades to Lift Station: Developer agrees to pay for all costs associated with upgrades to Lift Station #7, with a not to exceed amount of $50,000.00. Payment will be made to the City within thirty (30) days of invoicing for any work or materials to upgrade Lift Station #7.

5. Duration of Agreement: The duration of this Agreement is binding and runs with the land for a period of two (2) years, or until such time as the improvements to Lift Station #7 are completed, whichever occurs earlier, or unless this Agreement is amended in writing and after public hearing in accordance with Florida Law.

6. Public Facilities. The Development is connected to the City's utility systems, where applicable. Developer Utility fees have been paid to the City before any building permit is issued. The Development will be served by existing sewer utilities provided by City and existing roads. Stormwater management, complying with City's LDC, has been provided by Developer.

7. Reservation or Dedication of Land for Public Purpose. The Development shall not be required to reserve or dedicate any land of the Development for public purposes. Notwithstanding, any upgrades to lift station #7, shall upon completion be the property and responsibility of the City of Mary Esther, Florida

8. Third-Party Agreements. Developer shall have the right to enter into agreements with entities other than the City as necessary for construction of the Development, and such agreements shall be the sole responsibility of Developer. All construction of the Development shall comply with all review criteria and provisions of City's Land Development Code (LDC), as may be amended from time to time.

9. Indemnification. Except to the extent caused by the negligence or willful misconduct of City, Developer shall indemnify and hold City harmless for all loss, liability, damage, penalties,

fines, and expense (including without limitation, reasonable attorney fees and costs actually incurred) that City incurs for claims against City that arise from the acts, omissions, or negligence of Developer (or Developer's contractors, agents, servants, employees, guests, invitees, or licensees, or any person claiming through or under such person), as a result of the terms and existence of this Agreement. The scope of the above indemnification includes without limitation, any acts, omissions, or negligence in connection with the construction, improvement, repairs, restoration, and alterations of the Development.

10. Compliance. Failure of this Agreement to address a particular permit, condition, term, or restriction shall not relieve the Developer of the necessity of complying with the law governing said permitting requirements, conditions, term, or restriction. The Developer agrees that it, and their successors and assigns, will abide by the provisions of this Agreement, the City's Comprehensive Plan, the City's LDC, and the City's Code of Ordinances, including but not limited to, the site plan regulations of the City as amended from time to time, which are incorporated herein by reference and such subsequent amendments hereto as may be applicable. Further, all required improvements, including landscaping, shall be continuously maintained by the Developer, or their successors and assigns, in accordance with the City's LDC. The City may, without prejudice to any other legal or equitable right or remedy it may have, withhold permits, Certificates of Occupancy or plan/plat approvals to the Subject Property, should the Developer fail to comply with the terms of this Agreement. In the event of a conflict between this Development Agreement and the City's LDC, the more restrictive regulations shall govern the development of the Subject Property.

11. Notice. Any notice by one party to another party under this Agreement must be in writing and delivered to the addresses below by personal delivery or by any means that provides written, third-party verification of delivery. By written notice, a party may designate a different notice address for itself. A notice is effective on the earlier of the date received, the date indicated on the delivery verification, or the date of mailing if delivery is refused by the addressee.

City:	City Manager City of Mary Esther 195 Christobal Road N Mary Esther, FL 32569	City Attorney City of Mary Esther 195 Christobal Road N Mary Esther, FL 32569
Developer:	Santa Rosa Mall Hotel, LLC Attn: Dipan Patel 2875 Spring Hill Pkwy SE Smyrna, GA 30080	

12. Hazardous Materials. Developer shall not cause or permit any hazardous material to be brought on, kept, or used in or about the Developer Property, except as necessary and in compliance with all federal, state, or local environmental laws.

13. Compliance with Law. Developer must comply with all federal, state, or local law applicable to the Development even if this Agreement fails to address, state, or specify a particular permit, condition, term or restriction.

14. Recording. Within 14 days after City executes this Agreement, City shall record the Agreement in the official records of Okaloosa County.

15. Review. City may review the progress of the lift station #7 as it deems prudent to determine if there has been compliance with the Agreement.

16. No Authority to Contract in Name of City. Nothing in this Agreement shall be construed or interpreted to constitute the consent or request of City, express or implied, to any third-party for any reasons, unless evidenced by a written document signed by the appropriate City authority, pursuant to Florida Statutes and City's Code of Ordinances and LDC.

17. Governing Law & Venue. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Florida, without regard to principles of conflict of laws. The venue for any action arising from this Agreement shall be in Okaloosa County, Florida.

18. Captions. The captions of this Agreement are for the purpose of convenience of reference only, and in no way define, limit, or describe the scope or intent of this Agreement or in any way affect this Agreement.

19. City's Governmental Capacity. Nothing in this Agreement or in the parties' acts or omissions in connection herewith shall be deemed in any manner to waive, impair, limit, or otherwise affect the authority of City in the discharge of its police or governmental power.

20. Entire Agreement. This Agreement contains all of the promises, agreements, conditions, inducements, and understanding between City and Developer concerning the Development. The parties may execute this Agreement in counterparts. The original of this Agreement in the possession of the City Clerk shall be deemed controlling and shall be held as public record of this Agreement. This Agreement begins to formalize the intent and obligations of the parties, and there may be amendments and other agreements between the parties (e.g., purchase contract, resolutions, ordinances, leases, permits) as necessary to effectuate the full intent and obligations of the parties.

This Agreement renders null and void any other agreements, oral or written representations, or grants.

21. Waiver, Modification. No covenant, agreement, term or condition of this Agreement shall be changed, modified, altered, waived, or terminated except by a written instrument of change, modification, alteration, waiver, or termination executed by City and Developer.

22. Severability. If any provision of this Agreement or the application thereof to any party or circumstances is determined by a court of competent jurisdiction to be invalid and unenforceable, such determination shall not affect any other provisions of this Agreement.

23. Remedies Cumulative. Each right and remedy provided in this Agreement shall be cumulative and in addition to every other right or remedy provided for in this Agreement or now existing at law or in equity or by statute. The exercise by a party of any one or more of the right or remedies provided for in this Agreement, or now existing at law or in equity or by statute or otherwise, shall not preclude the simultaneous or later exercise by such party of any or all other rights or remedies provided for in this Agreement or now existing at law or in equity or by statute.

24. Performance Expense. Unless otherwise expressly provided in this Agreement, each party shall bear its own costs for exercising its rights or performing its obligations under this Agreement, including any cost Developer may incur for review, permitting, and completion.

25. Agreement Negotiated by Both Parties. Both parties participated with the assistance of respective counsel in the negotiation, preparation, authorization, and approval of this Agreement. Neither party shall have any negative inference or presumption raised against it for having drafted the Agreement.

26. Successors and Assigns. This Agreement shall run with the land, shall be binding upon and inure to the benefit of the Developer and their successors and assigns in interest, and the City and their successor and assigns in interest. This Agreement shall become effective upon its execution and recordation with the Public Records of Okaloosa County, Florida. This Agreement does not, and is not intended to, prevent or impede the City from exercising its legislative authority as the same may affect the Developer Property.

27. No Partnership or Joint Venture. This Agreement is not intended to and does not create between the parties any type of partnership, joint venture, tenancy-in-common, joint tenancy, or agency relationship for the purpose of the Development or for any other purpose. The provisions of this section survive expiration or other termination of this Agreement.

28. Time of the Essence. Time is of the essence under this Agreement.

29. No Third-Party Beneficiaries. Nothing in this Agreement shall confer upon any person, other than the parties and their respective successors and permitted assigns, any rights or remedies under or by reason of this Agreement.

30. Force Majeure. Performance by Developer or the City may be interrupted or delayed by an occurrence outside of the party's control, including but not limited to the following: an act of God, war, riot, raw material shortages, sovereign conduct, or conduct of third parties. If that should occur, Developer or City, as the case may be, shall be excused from performance for as long as it is reasonably necessary to complete performance. In case of any dispute as to the reasonableness of a resulting delay in performance, the final determination will be made by City Council.

31. Attorney Fees and Costs. In the event it becomes necessary for either party to bring any action to enforce this Agreement or any provision contained herein, the prevailing party in such action shall be entitled to recover, in addition to all other remedies or damages as provided herein, all reasonable costs and expense associated therewith, including but not limited to, reasonable attorneys' fees and consultants' fees incurred with respect to any such action.

32. Execution & Effective Date. City and Developer, intending to bound by the terms of this Agreement, have duly authorized the execution of this Agreement as of the day and year first written above. However, pursuant to Section 163.3239, Florida Statutes, as amended, this Agreement is not effective until it is properly recorded in the public records of the county.

[Signatures On Following Pages]

[Remainder Intentionally Left Blank]

City of Mary Esther, Florida

Attest:

By: ____________________________ By: ________________________________

Valerie Broxson, City Clerk Chris Stein, Mayor

Approved as to Form and Legal Sufficiency:

By: ____________________________

Hayward Dykes, City Attorney

STATE OF FLORIDA
OKALOOSA COUNTY

SWORN TO and SUBSCRIBED before me by means of [___] physical presence or [___] online notarization, this ___ day of June, 2023, by Chris Stein, Mayor of Mary Esther, Florida, who [__] is personally known to me, or [___] has produced ________________________________ as identification.

________________________ SEAL
NOTARY PUBLIC
My Commission Expires:

____
Notary Public

Santa Rosa Mall Hotel, LLC

By: ____________________________

[Dipan Patel, Managing Member]

STATE OF __________________________
COUNTY OF ________________________

SWORN TO and SUBSCRIBED before me by means of [___] physical presence or [___] online notarization, this ___ day of June, 2023, Dipan Patel, Managing Member for Santa Rosa Mall Hotel, LLC, who [__] is personally known to me, or [___] has produced ________________________________ as identification.

________________________ SEAL
NOTARY PUBLIC
My Commission Expires:

Exhibit A - Description of Developer Property

A parcel of land described as commencing at the intersection of the South line of the Northeast quarter of Section 16, Township 2 South, Range 24 West, Okaloosa County, Florida, with the West right of way line of State Road #189 (Mary Esther Cutoff); thence proceed North 12° 04' 13" East (reference bearing) along said right of way line 443.00 feet; thence due West 305.11 feet; thence South 12° 04' 12" West 102.26 feet; thence due West 844.52 feet to the Point of Beginning; thence continue due West 332.23 feet; thence due South along the extension of the West line of the original Santa Rosa Mall 282.85 feet to a point on said South line of the Northeast quarter; thence due East along said South line 332.23 feet; thence due North along the West line of an easement conveyed per document recorded in Book 784, Page 258 of the Official Records Book of Okaloosa County a distance of 282.85 feet to the Point of Beginning. Excepting therefrom that part hereof if any, previously dedicated for Hollywood Boulevard, all in Okaloosa County, Florida.

Tax Folio Number: 16-2S-24-0000-0001-001N

AGENDA ITEM

Agenda Item 7.2.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: July 24, 2023

SUBJECT: Proposed FY 2024 Budget and 5-Year Community Investment Plan

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BACKGROUND:
The first draft of the proposed FY 2024 Budget and 5-Year Community Investment Plan (CIP) is attached for review, discussion, and consideration of the tentative millage rate of 5.0261.

DISCUSSION:
The FY 2024 Budget includes the following assumptions and highlights:

- Maintains the existing millage rate of 5.0261
- Anticipates property and liability insurance increase of up to 50%
- Recommends 5% water and sewer rate adjustment to keep pace with inflation (no increase approved for FY 2023)
- Recommends 5% cost of living adjustment for all employees
- City Manager request to reclassify City Planner position to Community Development Director and add a Public Works Director
- City Clerk request to add a Deputy City Clerk

The 5-Year CIP includes the following major projects:

- Completion of the Springdale Neighborhood Infrastructure Project
- Completion of the Well #1 Rehabilitation
- City Hall, Fire Station and Library building and landscaping improvements
- Replacement of the Misty Water Pier
- Redesign and rehabilitation of Azalea Park
- Northwest Stormwater Improvements Project (Ray's Pond and ditch north of Scottsdale and Springdale)
- Start of the Azalea Neighborhood Infrastructure Project
- Miscellaneous neighborhood sidewalk repairs and improvements

In accordance with the TRIM timeline, the City must inform the property appraiser no later than August 4th of the prior year millage rate, current year proposed millage rate, current year rolled-back rate, and the date, time, and meeting place of the tentative budget hearing.

FINANCIAL IMPACT:

The budget utilizes financing, grants, and reserves for capital improvement projects. After one-time revenues and expenses are removed, staff anticipate an operating surplus of $140,519 in the General Fund and $682,500 in the Utilities Fund.

RECOMMENDATION:

Read the following for the public record:

- The fiscal year 2023 millage rate is 5.0261.
- The fiscal year 2024 rolled-back rate is 4.6770.
- The proposed fiscal year 2024 millage rate is 5.0261.
- Budget hearings are scheduled for Wednesday, September 6, and Wednesday, September 20, at 6:00 P.M. at Mary Esther City Hall.

Motion to set the fiscal year 2024 tentative millage rate at 5.0261.

ATTACHMENT(S):

1. Proposed FY 2024 Budget
2. Proposed FY 2024 Community Investment Plan

OPERATING BUDGET SUMMARY, GENERAL FUND	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
REVENUES	5,401,870	4,822,718	7,906,003
LESS ONE-TIME REVENUES	1,471,678	704,050	3,638,197
RECURRING REVENUES	**3,930,192**	**4,118,668**	**4,267,806**
EXPENDITURES	6,233,941	4,168,024	10,664,853
LESS ONE-TIME EXPENDITURES	2,701,428	953,190	6,537,566
RECURRING EXPENDITURES	**3,532,513**	**3,214,835**	**4,127,287**
STRUCTURAL SURPLUS/(DEFICIT)	**397,679**	**903,833**	**140,519**

Notes:

(1) Recurring revenues is defined as revenues the city will reasonably receive on annual basis. It does not include one-time grant or project revenues.

(2) Recurring expenditures is defined as expenditures the city will be required to expend to maintain services. It does not include one-time grant or project expenditures.

GENERAL FUND SUMMARY, BY OBJECT	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
BEGINNING BALANCE	**3,372,234**	**4,174,043**	**5,207,781**	**5,980,721**	**5,980,721**	**6,635,415**
REVENUES						
TAXES	2,363,846	2,473,815	2,597,043	2,857,616	2,903,722	3,103,867
LICENSES & PERMITS	231,659	247,883	275,034	311,500	244,400	321,000
INTERGOVERNMENTAL	1,099,961	1,029,451	823,804	768,609	721,859	682,500
CHARGES FOR SERVICE	329,089	373,104	77,984	61,717	27,687	33,439
FINES & FORFEITURES	16,305	19,369	7,828	7,000	38,400	7,000
MISCELLANEOUS	59,926	61,296	42,237	20,000	190,650	121,000
OTHER SOURCES	5,000	5,000	41,380	1,375,428	696,000	3,637,197
TOTAL REVENUES	**4,105,787**	**4,209,917**	**3,865,310**	**5,401,870**	**4,822,718**	**7,906,003**
EXPENDITURES						
PERSONAL SERVICES	1,185,407	1,237,532	1,079,103	1,425,488	1,166,206	1,831,907
OPERATING EXPENSES	1,666,407	1,756,507	1,906,269	2,720,025	2,178,165	2,298,880
CAPITAL OUTLAY	10,897	82,139	106,998	2,088,428	823,653	6,537,566
OTHER USES	441,267	100,000	-	-	-	-
TOTAL EXPENDITURES	**3,303,978**	**3,176,178**	**3,092,370**	**6,233,941**	**4,168,024**	**10,668,353**
RESTRICTED RESERVES						
NONSPENDABLE - PREPAID ITEMS	3,592	31,417	31,632	31,632	35,000	35,000
IMPACT FEES	247,373	255,703	266,158	266,158	266,158	266,158
CAPITAL PROJECTS	-	-	-	-	-	-
RESTRICTED - OTHER	-	829,738	933,186	-	1,234,226	-
NATURAL DISASTER	640,579	1,060,701	1,246,788	1,246,788	876,470	1,812,649
TOTAL RESTRICTED RESERVES	**891,544**	**2,177,559**	**2,477,764**	**1,544,578**	**2,411,854**	**2,113,807**
ENDING UNASSIGNED FUND BALA	**3,282,499**	**3,030,222**	**3,502,957**	**3,604,072**	**4,223,561**	**1,759,258**

		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
001	**GENERAL FUND**						
00	**NONDEPARTMENTAL**						
300000	**REVENUES**						
REVENUES							
TAXES							
311100	AD VALOREM TAXES	1,420,295	1,492,482	1,582,868	1,935,416	1,884,322	2,089,383
311200	AD VALOREM DELINQUENT	31,064	29,622	37,813	30,000	84,400	65,000
312410	LOCAL OPTION GAS TAX	176,254	202,517	202,740	180,000	190,000	200,000
314100	UTILITY TAXES - ELECTRIC	225,533	240,597	243,903	230,000	230,000	235,000
314200	UTILITY TAXES - COMMUNICATION	269,133	257,651	271,177	250,000	250,000	255,000
314300	UTILITY TAXES - WATER	89,834	99,234	119,663	100,000	110,000	123,484
314400	UTILITY TAXES - GAS	38,593	41,935	40,650	40,000	40,000	40,000
314800	UTILITY TAXES - PROPANE	647	358	432	200	-	-
316010	BUSINESS TAX PENALTY	2,767	2,333	2,106	2,000	1,000	1,000
316100	BUSINESS TAX RECEIPTS	109,725	107,085	95,692	90,000	114,000	95,000
	SUBTOTAL TAXES	**2,363,846**	**2,473,815**	**2,597,043**	**2,857,616**	**2,903,722**	**3,103,867**
LICENSES & PERMITS							
322000	BUILDING PERMITS	14,350	21,007	16,814	95,000	3,000	80,000
323100	FRANCHISE FEES - ELECTRIC	175,791	181,044	207,938	175,000	200,000	205,000
323400	FRANCHISE FEES - GAS	31,898	35,132	39,692	35,000	40,000	35,000
324120	IMPACT FEE - FIRE PROTECTION	1,011	1,011	1,348	-	-	-
324125	IMPACT FEE - LAW ENFORCEMENT	969	969	1,292	-	-	-
329050	CONTRACTOR REGISTRATION	7,640	8,720	7,950	6,500	1,400	1,000
	SUBTOTAL LICENSES & PERMITS	**231,659**	**247,883**	**275,034**	**311,500**	**244,400**	**321,000**
INTERGOVERNMENTAL							
331100	GENERAL GOVERNMENT	13,026	30,089	-	-	-	-
331200	PUBLIC SAFETY	476,822	185,817	-	-	-	-
331500	FEDERAL DISASTER RELIEF	1,660	50,780	5,078	82,500	-	-
331700	CULTURE/RECREATION	3,418	10,369	-	-	-	-
334500	STATE DISASTER RELIEF	237	8,463	-	13,750	-	-
335120	STATE REVENUE SHARING	146,358	171,554	219,989	160,000	186,000	160,000
335150	ALCOHOLIC BEVERAGE	2,652	3,410	4,344	1,000	500	500
335180	LOCAL HALF CENT SALES TAX	392,158	505,683	530,171	450,000	475,000	460,000
338200	COUNTY BUSINESS TAX	3,762	4,042	3,973	2,000	1,000	1,000
338210	LIBRARY COOPERATIVE	59,868	59,244	60,250	59,359	59,359	61,000
	SUBTOTAL INTERGOVERNMENTAL	**1,099,961**	**1,029,451**	**823,804**	**768,609**	**721,859**	**682,500**
CHARGES FOR SERVICES							
341200	ZONING FEES	450	627	150	150	-	-
341300	CODE ENFORCEMENT ADMIN FEES	1,700	2,734	100	1,500	200	500
341901	FIRE DEPARTMENT FEES	14,433	10,368	6,984	10,000	10,000	8,500
341902	NOTARY FEE REVENUE	40	80	90	100	20	-
341910	PLAN REVIEW	1,625	915	4,989	800	-	-
341920	SITE INSPECTION	485	1,135	805	600	600	500
342300	ADMINISTRATIVE SERVICES	251,167	295,804	-	-	-	-
342500	FIRE AND LBS CODE INSPECTIONS	-	-	-	-	-	-
342510	FINAL INSPECTION	1,680	2,418	2,697	1,000	1,000	1,000
342910	IMPACT FEE - STORMWATER	900	1,400	1,215	-	-	-
343315	CREDIT CARD USAGE FEE REVENUE	4,284	5,129	4,141	2,000	500	-
343800	CEMETERY FEES	150	200	450	100	100	100
344210	BOAT LAUNCH DAILY PERMIT	1,697	572	1,717	1,000	500	-
344220	PERMIT - BOAT LAUNCH ANNUAL	-	100	100	-	-	-
344901	FLORIDA DOT	43,159	44,332	45,575	43,467	13,467	21,839
344910	IMPACT FEE - TRANSPORTATION	4,500	4,500	6,000	-	-	-
347210	IMPACT FEE - PARKS & RECREATIO	450	450	600	-	-	-

001	GENERAL FUND						
00	NONDEPARTMENTAL						
300000	REVENUES						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
349100	LIEN SEARCH FEES	2,370	2,340	2,372	1,000	1,300	1,000
	SUBTOTAL CHARGES FOR SERVICE	**329,089**	**373,104**	**77,984**	**61,717**	**27,687**	**33,439**
FINES & FORFEITURES							
351100	COURT FINES	4,547	4,289	3,853	3,000	4,500	3,000
352000	LIBRARY FINES/LOST BOOKS	1,813	1,523	2,472	1,500	2,400	1,500
354100	VIOLATION OF LOCAL ORDINANCE	9,946	13,557	1,504	2,500	31,500	2,500
	SUBTOTAL FINES & FORFEITURES	**16,305**	**19,369**	**7,828**	**7,000**	**38,400**	**7,000**
MISCELLANEOUS							
361100	INTEREST INCOME	41,364	17,273	23,060	20,000	185,000	120,000
361300	NET INCREASE (DECREASE) IN FAIR	5	7	(13)	-	-	-
364400	SALE OF EQUIPMENT	225	-	-	-	2,400	-
365100	SCRAP SALES	63	-	208	-	-	-
366010	DONATIONS & CONTRIBUTIONS	7,682	4,500	1,300	-	-	1,000
366012	DONATIONS - OTHER SOURCES	-	-	-	-	-	-
369300	SETTLEMENTS (INS. ACCIDENT REII	867	23,202	10,792	-	750	-
369900	MISCELLANEOUS REVENUE	9,720	16,314	6,890	-	2,500	-
	SUBTOTAL MISCELLANEOUS	**59,926**	**61,296**	**42,237**	**20,000**	**190,650**	**121,000**
OTHER SOURCES							
381000	INTERFUND TRANSFERS IN	-	-	-	606,528	-	2,299,422
384000	DEBT PROCEEDS	-	-	-	-	-	-
389200	GRANTS - FEDERAL	-	-	36,380	439,900	-	-
389400	GRANTS - OTHER SOURCES	5,000	5,000	5,000	329,000	696,000	1,337,775
	SUBTOTAL OTHER SOURCES	**5,000**	**5,000**	**41,380**	**1,375,428**	**696,000**	**3,637,197**
	TOTAL REVENUES	**4,105,787**	**4,209,917**	**3,865,310**	**5,401,870**	**4,822,718**	**7,906,003**

		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
001	**GENERAL FUND**						
11	**MAYOR AND CITY COUNCIL**						
51100	**LEGISLATIVE**						
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	17,845	18,075	16,470	19,200	17,000	19,200
2110	SOCIAL SECURITY TAXES	1,106	1,121	1,021	1,190	1,000	1,200
2410	WORKER'S COMPENSATION	39	413	338	600	600	600
3000	MEDICARE INSURANCE	259	262	239	278	230	300
	SUBTOTAL PERSONAL SERVICES	**19,249**	**19,871**	**18,069**	**21,268**	**18,830**	**21,300**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	3,000	12,325	10,000	7,000	11,000
4010	TRAVEL & PER DIEM	593	4,929	6,596	12,500	12,500	13,000
4655	COMPUTER HARDWARE & SOFTW.	60	295	15	-	-	-
4676	FURNITURE/EQUIPMENT	-	-	-	500	500	-
4810	TROPHIES & AWARDS	491	481	706	850	850	800
4907	STRATEGIC PLANNING	-	-	-	-	-	-
4908	CITY MANAGER RECRUITMENT	24	-	-	-	-	-
4930	TRAINING	-	2,503	2,797	4,000	4,000	4,200
4940	ELECTION EXPENDITURES	1,487	-	4,311	1,000	1,000	3,000
5110	OFFICE SUPPLIES	223	27	53	250	250	250
5231	SEASONAL DECORATIONS	-	-	750	-	-	-
5225	NEWSLETTER	-	-	-	-	-	-
5280	LEAGUE OF CITIES DINNERS	118	305	6,770	1,000	1,000	11,875
5290	OPERATING SUPPLIES	755	73	961	2,149	2,149	2,150
5410	BOOKS, PUBS, SUBS & MEMBS	3,580	4,009	3,739	4,518	4,518	4,600
5740	VETERANS DAY PARADE	597	1,007	-	-	-	-
5741	COMMUNITY EVENTS	-	-	1,648	5,000	6,000	-
5742	SANTA RUN	-	-	-	-	-	-
	SUBTOTAL OPERATING EXPENSES	**7,927**	**16,629**	**40,672**	**41,767**	**39,767**	**50,875**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	-	45,230	-	-	-	1,500
	SUBTOTAL CAPITAL OUTLAY	**-**	**45,230**	**-**	**-**	**-**	**1,500**
	TOTAL EXPENDITURES	**27,176**	**81,730**	**58,740**	**63,035**	**58,597**	**73,675**

001	**GENERAL FUND**						
12	**CITY MANAGER**						
51200	**EXECUTIVE**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1110	EXECUTIVE SALARIES	44,277	110,106	45,830	-	2,518	-
1210	SALARIES	-	-	27,698	96,955	88,717	170,700
2110	SOCIAL SECURITY TAXES	2,745	6,827	4,559	6,011	5,000	10,584
2210	RETIREMENT	5,000	133	3,495	13,574	4,500	23,898
2310	EMPLOYEE INSURANCE	-	8,805	7,636	12,250	12,773	34,840
2410	WORKER'S COMPENSATION	1,742	69	24	100	30	170
3000	MEDICARE INSURANCE	642	1,597	1,066	1,406	1,323	2,476
3100	PROFESSIONAL SERVICES	27,494	-	-	-	-	
	SUBTOTAL PERSONAL SERVICES	**81,900**	**127,536**	**90,309**	**130,296**	**114,861**	**242,668**
OPERATING EXPENSES							
4010	TRAVEL & PER DIEM	1,403	1,414	2,100	6,100	5,000	6,100
4612	FURNITURE/EQUIPMENT	-	-	-	1,000	-	-
4655	COMPUTER HARDWARE & SOFTWA	-	376	-	-	-	-
4920	MISCELLANEOUS CHARGES	2,412	-	-	-	-	-
4930	TRAINING	-	550	978	3,000	3,500	3,500
5110	OFFICE SUPPLIES	24	32	326	500	500	-
5290	OPERATING SUPPLIES	-	25	431	500	1,000	2,500
5410	BOOKS, PUBS, SUBS & MEMBS	-	1,414	1,026	2,000	1,500	1,500
	SUBTOTAL OPERATING EXPENSES	**3,839**	**3,811**	**4,861**	**13,100**	**11,500**	**13,600**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPMI	-	1,791	-	-	-	-
6411	OFFICE EQUP/FURNITURE	-	-	3,940	-	4,000	3,500
	SUBTOTAL CAPITAL OUTLAY	-	**1,791**	**3,940**	-	**4,000**	**3,500**
	TOTAL EXPENDITURES	**85,739**	**133,138**	**99,111**	**143,396**	**130,361**	**256,268**

001	GENERAL FUND						
14	CITY ATTORNEY						
51400	LEGAL						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
OPERATING EXPENSES							
3111	LEGAL COUNSEL	73,895	50,538	34,841	80,000	60,000	70,000
	SUBTOTAL OPERATING EXPENSES	**73,895**	**50,538**	**34,841**	**80,000**	**60,000**	**70,000**
	TOTAL EXPENDITURES	**73,895**	**50,538**	**34,841**	**80,000**	**60,000**	**70,000**

001	**GENERAL FUND**						
16	**CITY CLERK**						
51600	**CITY CLERK**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	113,476	100,645	98,204	71,285	56,248	125,930
1310	PART-TIME SALARIES	-	-	3,111	-	4,944	
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	6,951	6,151	6,245	4,420	3,794	7,808
2210	RETIREMENT	12,603	12,812	8,950	9,980	3,600	17,630
2310	EMPLOYEE INSURANCE	17,851	17,967	11,366	17,000	18,000	53,800
2410	WORKER'S COMPENSATION	159	137	97	100	42	200
3000	MEDICARE INSURANCE	1,626	1,439	1,461	1,034	890	1,826
	SUBTOTAL PERSONAL SERVICES	**152,666**	**139,151**	**129,433**	**103,819**	**87,518**	**207,194**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	2,412	1,092	682	2,500	2,500	2,350
4010	TRAVEL & PER DIEM	1,771	-	2,550	2,000	7,000	2,150
4510	NOTARY INSURANCE	-	-	99	50	50	150
4612	FURNITURE/EQUIPMENT	-	-	-	-	-	-
4650	COMPUTER OPERATIONS & MAINT	-	-	-	-	-	-
4655	COMPUTER HARDWARE & SOFTWA	-	-	-	-	-	-
4676	FURNITURE/EQUIP. UNDER $1000	-	-	874	-		
4710	PRINTING & BINDING	-	-	163	500	500	-
4930	TRAINING	660	698	325	1,500	1,500	1,500
4946	LEGAL & RETAIL ADVERTISEMENTS	3,603	7,071	2,001	8,700	8,700	8,700
5110	OFFICE SUPPLIES	619	-	242	1,612	1,612	1,605
5290	OPERATING SUPPLIES	84	-	513	500	500	600
5410	BOOKS, PUBS, SUBS & MEMBS	1,024	903	794	1,000	1,000	1,200
5416	CODIFICATION	3,361	3,466	2,053	3,500	3,500	3,500
	SUBTOTAL OPERATING EXPENSES	**13,534**	**13,229**	**10,296**	**21,862**	**26,862**	**21,755**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	-	-	-	-	-	-
6411	OFFICE EQUIPMENT/FURNITURE	-	-	-	-	-	1,500
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**-**	**1,500**
	TOTAL EXPENDITURES	**166,200**	**152,381**	**139,729**	**125,681**	**114,380**	**230,449**

		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
001	**GENERAL FUND**						
13	**ADMINISTRATIVE SERVICES**						
51300	**FINANCE**						
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	195,458	186,823	53,905	55,010	56,755	63,500
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	11,868	11,450	3,335	3,411	3,520	4,000
2210	RETIREMENT	19,694	21,398	6,904	7,701	7,300	8,890
2310	EMPLOYEE INSURANCE	34,930	31,472	3,007	5,000	2,766	4,400
2410	WORKER'S COMPENSATION	262	275	48	70	30	70
3000	MEDICARE INSURANCE	2,775	2,678	780	798	823	921
	SUBTOTAL PERSONAL SERVICES	**264,988**	**254,096**	**67,978**	**71,990**	**71,194**	**81,781**
OPERATING EXPENSES							
3210	ACCOUNTING & AUDITING	15,669	15,930	15,980	24,230	20,000	23,230
4010	TRAVEL & PER DIEM	-	-	792	2,500	2,000	3,500
4655	COMPUTER HARDWARE & SOFTWA	680	951	-	-	-	-
4710	PRINTING & BINDING	301	246	393	1,000	700	1,900
4906	OTHER CHARGES	-	204	-	-	-	-
4915	CREDIT CARD FEE EXPENSE	3,607	5,388	4,935	1,500	4,000	2,000
4920	MISCELLANEOUS CHARGES	20	-	20	-		-
4921	BANK FEES	542	639	739	900	900	1,000
4930	TRAINING	325	375	-	1,500	2,200	2,500
4946	LEGAL & RETAIL ADVERTISEMENTS	-	-	1,250	-		
5290	OPERATING SUPPLIES	299	476	95	2,150	2,150	2,400
5410	BOOKS, PUBS, SUBS & MEMBS	180	230	80	730	730	855
	SUBTOTAL OPERATING EXPENSES	**21,622**	**24,439**	**24,284**	**34,510**	**32,680**	**37,385**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPMI	1,348	1,791	-	-	-	-
6411	OFFICE EQUIP/FURNITURE	-	-	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**1,348**	**1,791**	**-**	**-**	**-**	**-**
	TOTAL EXPENDITURES	**287,958**	**280,326**	**92,262**	**106,500**	**103,874**	**119,166**

001	GENERAL FUND						
13	ADMINISTRATIVE SERVICES						
51310	HUMAN RESOURCES						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	15,272	35,151	13,735	13,450
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	-	-	947	2,179	852	835
2210	RETIREMENT	-	-	-	4,921	-	1,883
2510	UNEMPLOYMENT COMPENSATION	-	-	-	5,000	-	5,000
2310	EMPLOYEE INSURANCE	-	-	1,306	6,250	3,506	5,380
2410	WORKER'S COMPENSATION	-	-	24	50	50	20
3000	MEDICARE	-	-	221	510	200	196
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**17,770**	**54,061**	**18,343**	**26,764**
OPERATING EXPENSES							
2220	RETIRED EMPLOYEE LIFE INSURANC	-	-	485	800	700	900
2230	RETIRED EMPLOYEE DENTAL INSUR	-	-	4,403	6,200	4,100	4,500
3100	PROFESSIONAL SERVICES	-	-	6,901	7,000	16,675	7,000
3130	MEDICAL SERVICES	-	-	-	200	200	200
4010	TRAVEL & PER DIEM	-	-	1,810	1,000	1,000	1,500
4520	LIABILITY INSURANCE	-	-	10,251	-	-	-
4540	EMPLOYEE APPRECIATION	-	-	973	2,000	2,000	2,500
4710	PRINTING & BINDING	-	-	-	500	1,000	500
4930	TRAINING	-	-	-	3,750	1,875	2,500
4934	TUITION	-	-	-	-	6,455	21,000
4946	LEGAL & RETAIL ADVERTISEMENTS	-	-	669	1,000	1,000	1,500
5290	OPERATING SUPPLIES	-	-	372	500	500	500
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	256	750	300	750
6411	OFFICE EQUIPMENT/FURNITURE	-	-	-	-	-	-
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**26,120**	**23,700**	**35,805**	**43,350**
CAPITAL OUTLAY							
6411	OFFICE EQUIPMENT/FURNITURE	-	-	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**-**	**-**
	TOTAL EXPENDITURES	**-**	**-**	**43,890**	**77,761**	**54,148**	**70,114**

001	**GENERAL FUND**						
13	**ADMINISTRATIVE SERVICES**						
51610	**INFORMATION TECHNOLOGY**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	-	18,164	23,900	23,900	30,000
4110	TELEPHONE & INTERNET	-	-	13,923	15,000	18,100	10,068
4520	LIABILITY INSURANCE	-	-	1,624	-	-	-
4655	COMPUTER HARDWARE & SOFTWA	-	-	63,093	64,945	64,945	69,526
4660	COPIER MAINTENANCE	-	-	-	6,000	7,000	7,500
5110	OFFICE SUPPLIES	-	-	331	500	-	-
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**97,135**	**110,345**	**113,945**	**117,094**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPMI	-	-	29,794	50,000	30,000	8,000
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**29,794**	**50,000**	**30,000**	**8,000**
	TOTAL EXPENDITURES	**-**	**-**	**126,928**	**160,345**	**143,945**	**125,094**

001	**GENERAL FUND**						
30	**COMMUNITY DEVELOPMENT**						
51500	**PLANNING AND ZONING**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	32,867	73,954	42,935	89,807
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	-	-	2,032	4,585	2,662	5,569
2210	RETIREMENT	-	-	1,349	10,353	750	12,573
2310	EMPLOYEE INSURANCE	-	-	4,882	20,750	13,055	29,190
2410	WORKER'S COMPENSATION	-	-	584	440	240	320
3000	MEDICARE INSURANCE	-	-	475	1,072	623	1,303
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**42,191**	**111,154**	**60,265**	**138,762**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	-	107,828	93,000	115,000	25,000
3112	PROFESSIONAL SERVICES - COMP PL	7,898	2,200	-	-	-	-
4010	TRAVEL & PER DIEM	-	-	-	1,250	1,250	1,250
4522	VEHICLE INSURANCE	-	-	-	-	-	-
4930	TRAINING	-	-	-	500	500	500
4946	LEGAL & RETAIL ADVERTISEMENTS	-	-	633	1,000	1,000	1,000
5110	OFFICE SUPPLIES	-	-	-	250	250	250
5290	OPERATING SUPPLIES	-	-	13	100	1,000	100
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	-	150	150	150
	SUBTOTAL OPERATING EXPENSES	**7,898**	**2,200**	**108,474**	**96,250**	**119,150**	**28,250**
	TOTAL EXPENDITURES	**7,898**	**2,200**	**150,665**	**207,404**	**179,415**	**167,012**

001	GENERAL FUND						
30	COMMUNITY DEVELOPMENT						
52400	CODE COMPLIANCE						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	95,844	97,645	70,879	39,283	36,479	45,106
1410	OVERTIME	-	-	-	-	-	-
1411	HOLIDAY PAY	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	5,941	6,051	4,375	2,436	2,262	2,797
2210	RETIREMENT	7,882	8,022	4,722	5,500	2,500	6,315
2310	EMPLOYEE INSURANCE	19,130	20,744	17,087	10,800	9,285	13,050
2410	WORKER'S COMPENSATION	2,040	2,712	1,169	1,130	475	710
3000	MEDICARE INSURANCE	1,389	1,415	1,023	570	530	655
	SUBTOTAL PERSONAL SERVICES	**132,225**	**136,589**	**99,256**	**59,719**	**51,531**	**68,633**
OPERATING EXPENSES							
4010	TRAVEL & PER DIEM	-	-	-	1,250	1,250	1,250
4110	TELEPHONE & INTERNET	1,449	1,340	960	160	960	500
4520	LIABILITY INSURANCE	-	-	-	-	-	-
4522	VEHICLE INSURANCE	-	-	387	504	901	1,352
4610	VEHICLE R & M	119	455	20	500	500	500
4612	FURNITURE/EQUIPMENT	-	-	532	-	-	-
4655	COMPUTER HARDWARE & SOFTWA	3,131	3,292	-	-	-	-
4710	PRINTING & BINDING	124	139	56	400	400	400
4906	OTHER CHARGES	-	-	29	200	200	-
4930	TRAINING	-	-	1,500	500	824	1,000
4934	TUITION	1,271	389	-	-	-	-
5110	OFFICE SUPPLIES	66	36	-	150	150	150
5210	FUEL, OIL & LUBRICANTS	467	350	568	1,200	1,000	800
5220	UNIFORMS	389	565	206	650	400	450
5221	PERSONAL PROTECTIVE EQUIPMEN	73	-	-	100	100	100
5295	OPERATING SUPPLIES	176	86	24	300	300	150
5410	BOOKS, PUBS, SUBS & MEMBS	120	100	123	150	150	150
	SUBTOTAL OPERATING EXPENSES	**7,385**	**6,752**	**4,404**	**6,064**	**7,135**	**6,802**
CAPITAL OUTLAY							
6207	VEHICLE PICKUP	-	-	-	-	-	-
6400	COMPUTER SOFTWARE & EQUIPMI	-	3,998	-	-	-	-
6405	OFFICE MACHINERY & EQUIPMENT	-	-	1,699	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**3,998**	**1,699**	**-**	**-**	-
	TOTAL EXPENDITURES	**139,610**	**147,339**	**105,359**	**65,783**	**58,666**	**75,435**

001	GENERAL FUND						
30	COMMUNITY DEVELOPMENT						
56200	ANIMAL CONTROL						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
OPERATING EXPENSES							
3410	ANIMAL CONTROL	1,005	-	-	5,000	5,000	5,000
	SUBTOTAL OPERATING EXPENSES	**1,005**	**-**	**-**	**5,000**	**5,000**	**5,000**
	TOTAL EXPENDITURES	**1,005**	**-**	**-**	**5,000**	**5,000**	**5,000**

001	**GENERAL FUND**						
30	**COMMUNITY DEVELOPMENT**						
52410	**BUILDING**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	22,742	37,239	28,400	43,453
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	-	-	1,407	2,314	1,761	2,695
2210	RETIREMENT	-	-	675	5,226	600	6,084
2310	EMPLOYEE INSURANCE	-	-	2,441	10,950	13,842	14,260
2410	WORKER'S COMPENSATION	-	-	195	230	80	170
3000	MEDICARE INSURANCE	-	-	329	541	412	631
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**27,788**	**56,500**	**45,095**	**67,293**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	-	3,933	80,000	-	80,000
4010	TRAVEL & PER DIEM	-	-	-	500	500	500
4522	VEHICLE INSURANCE	-	-	-	-	-	-
4906	OTHER CHARGES	-	-	299	500	500	500
4930	TRAINING	-	-	-	250	250	250
4946	LEGAL & RETAIL ADVERTISEMENTS	-	-	-	300	100	300
5110	OFFICE SUPPLIES	-	-	-	100	100	100
5290	OPERATING SUPPLIES	-	-	-	100	100	100
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	121	250	250	250
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**4,352**	**82,000**	**1,800**	**82,000**
	TOTAL EXPENDITURES	**-**	**-**	**32,141**	**138,500**	**46,895**	**149,293**

001	**GENERAL FUND**						
20	**PUBLIC SAFETY**						
52100	**LAW ENFORCEMENT**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2022 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
OPERATING EXPENSES							
3405	CONTRACT FOR SERVICES	217,958	218,240	230,804	252,025	252,025	285,334
	SUBTOTAL OPERATING EXPENSES	**217,958**	**218,240**	**230,804**	**252,025**	**252,025**	**285,334**
	TOTAL EXPENDITURES	**217,958**	**218,240**	**230,804**	**252,025**	**252,025**	**285,334**

001	GENERAL FUND						
20	PUBLIC SAFETY						
52200	FIRE						

		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	-	-	-	-
1410	OVERTIME	-	-	-	-	-	-
1411	HOLIDAY PAY	-	-	-	-	-	-
1412	STEP-UP PAY	-	-	-	-	-	-
1510	INCENTIVE PAY	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	-	-	-	-	-	-
2210	RETIREMENT	-	-	-	-	-	-
2310	EMPLOYEE INSURANCE	69	-	-	-	-	-
2410	WORKER'S COMPENSATION	-	-	-	-	-	-
3000	MEDICARE INSURANCE	-	-	-	-	-	-
	SUBTOTAL PERSONAL SERVICES	**69**	**-**	**-**	**-**	**-**	**-**
OPERATING EXPENSES							
3130	MEDICAL SERVICES	-	-	-	-	-	-
3405	CONTRACT FOR SERVICES	989,495	1,015,236	1,046,885	1,079,498	1,079,498	1,113,088
4010	TRAVEL & PER DIEM	-	-	-	-	-	-
4110	TELEPHONE & INTERNET	-	-	-	-	-	-
4120	CENTRAL DISPATCH	-	-	-	-	-	-
4310	ELECTRICITY	-	-	-	-	-	-
4320	WATER	-	-	-	-	-	-
4340	NATURAL GAS	-	-	-	-	-	-
4520	LIABILITY INSURANCE	-	-	-	-	-	-
4610	VEHICLE R & M	1,350	-	-	-	-	-
4611	BUILDING R & M	-	3,124	-	-	-	-
4612	FURNITURE/EQUIPMENT	-	-	-	-	-	-
4614	COMMUNICATION R & M	-	-	-	-	-	-
4616	FIRE DEPT EQUIP. R & M	-	-	-	-	-	-
4621	EXTINGUISHER/AIR O2	-	-	-	-	-	-
4655	COMPUTER HARDWARE& SOFTWA	-	-	-	-	-	-
4665	HOSES, NOZZLES, ETC R & M	-	-	-	-	-	-
4710	PRINTING & BINDING	-	-	182	-	182	-
4810	TROPHIES & AWARDS	-	-	-	-	-	-
4920	MISCELLANEOUS CHARGES	-	-	-	-	-	-
4930	TRAINING	-	-	-	-	-	-
4960	HAZARDOUS MATERIALS	-	-	-	-	-	-
5110	OFFICE SUPPLIES	-	-	-	-	-	-
5210	FUEL, OIL & LUBRICANTS	-	(6)	-	-	-	-
5220	UNIFORMS	-	-	-	-	-	-
5221	PERSONAL PROTECTIVE EQUIPMEN	-	-	-	-	-	-
5260	TOOLS	-	-	-	-	-	-
5285	FOOD ALLOWANCE	-	-	-	-	-	-
5295	OPERATING SUPPLIES/JANITORIAL	-	-	-	-	-	-
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	-	-	-	-
	SUBTOTAL OPERATING EXPENSES	**990,844**	**1,018,354**	**1,047,067**	**1,079,498**	**1,079,680**	**1,113,088**
CAPITAL OUTLAY							
6430	BUILDING IMPROVEMENTS	-	-	-	-	-	-
6460	SAFETY EQUIPMENT	-	-	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**-**	**-**
	TOTAL EXPENDITURES	**990,914**	**1,018,354**	**1,047,067**	**1,079,498**	**1,079,680**	**1,113,088**

001	**GENERAL FUND**						
50	**PUBLIC WORKS**						
51910	**FACILITIES**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	17,190	25,929	21,525	38,500
1410	OVERTIME	-	-	-	500	500	500
2110	SOCIAL SECURITY TAXES	-	-	1,035	1,608	1,366	2,418
2210	RETIREMENT	-	-	1,487	3,630	1,510	5,460
2310	EMPLOYEE INSURANCE	-	-	4,707	8,430	6,530	13,990
2410	WORKER'S COMPENSATION	-	-	1,504	3,022	1,420	1,750
3000	MEDICARE INSURANCE	-	-	242	376	320	566
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**26,166**	**43,495**	**33,171**	**63,184**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	-	8,320	9,400	20,800	16,015
4010	TRAVEL & PER DIEM	-	-	-	500	500	500
4110	TELEPHONE & INTERNET	-	-	-	-	-	-
4310	ELECTRICITY	-	-	18,350	19,870	19,870	21,000
4320	WATER	-	-	6,825	7,500	7,500	7,900
4330	SOLID WASTE	-	-	4,042	4,000	4,000	3,760
4340	NATURAL GAS	-	-	676	1,500	1,500	1,100
4410	EQUIPMENT RENTAL	-	-	322	1,000	1,000	2,060
4520	LIABILITY INSURANCE	-	-	4,650	-	-	-
4521	PROPERTY INSURANCE	-	-	15,782	12,300	12,332	18,498
4522	VEHICLE INSURANCE	-	-	368	700	862	1,298
4610	VEHICLE R & M	-	-	921	1,000	1,500	-
4611	BUILDING R & M	-	-	15,501	20,000	25,000	45,000
4612	FURNITURE/EQUIPMENT	-	-	-	500	500	500
4615	FENCING & LANDSCAPING	-	-	736	52,000	1,000	-
4635	PARKING AREA MARKING R & M	-	-	174	5,000	-	-
4930	TRAINING	-	-	704	1,000	1,000	1,000
5110	OFFICE SUPPLIES	-	-	243	250	250	750
5210	FUEL, OIL & LUBRICANTS	-	-	4,054	5,000	3,500	5,000
5220	UNIFORMS	-	-	223	400	1,000	800
5221	PERSONAL PROTECTIVE EQUIPMEN	-	-	999	1,000	1,000	1,000
5230	JANITORIAL SUPPLIES	-	-	1,035	4,000	2,000	3,000
5231	SEASONAL DECORATIONS	-	-	-	2,500	-	-
5240	CHEMICALS	-	-	55	500	400	-
5260	TOOLS	-	-	303	500	600	1,000
5270	MACHINERY & EQUIPMENT	-	-	3,374	3,000	3,000	1,500
5290	OPERATING SUPPLIES	-	-	3,213	1,000	3,000	4,000
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	40	100	-	100
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**90,909**	**154,520**	**112,114**	**135,781**
CAPITAL OUTLAY							
6210	BUILDINGS	-	-	3,186	150,000	15,000	300,000
6310	INFRASTRUCTURE	-	-	-	35,000	-	-
6400	MACHINERY & EQUIPMENT	-	-	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**3,186**	**185,000**	**15,000**	**300,000**
	TOTAL EXPENDITURES	**-**	**-**	**120,261**	**383,015**	**160,285**	**498,965**

001	GENERAL FUND						
50	PUBLIC WORKS						
54100	STREETS						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	143,729	151,928	34,381	51,858	43,235	66,500
1410	OVERTIME	75	119	-	500	500	500
2110	SOCIAL SECURITY TAXES	8,520	9,166	2,071	3,215	2,712	4,154
2210	RETIREMENT	9,216	12,371	2,975	7,260	3,012	9,380
2310	EMPLOYEE INSURANCE	40,672	40,253	9,351	16,860	13,065	25,290
2410	WORKER'S COMPENSATION	13,980	17,505	3,007	6,044	2,840	3,490
3000	MEDICARE INSURANCE	1,993	2,144	484	752	635	972
	SUBTOTAL PERSONAL SERVICES	**218,184**	**233,486**	**52,269**	**86,489**	**65,999**	**110,286**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	6,843	8,998	-	174,000	30,000	-
3150	ENGINEERING, CONSULTING SERVI	-	500	-	-	-	-
4010	TRAVEL & PER DIEM	-	-	-	1,000	-	1,000
4110	TELEPHONE & INTERNET	244	210	-	240	-	-
4310	ELECTRICITY	41,147	39,576	51,923	57,070	50,000	56,000
4320	WATER	-	-	359	500	500	500
4330	SOLID WASTE	457	1,072	1,159	-	3,000	3,500
4410	EQUIPMENT RENTAL	6,445	1,020	-	2,500	2,500	2,500
4522	VEHICLE INSURANCE	-	-	368	700	1,723	2,607
4610	VEHICLE R & M	589	3,867	228	750	2,500	3,500
4611	BUILDING R & M	11,266	20,203	-	-	-	-
4612	FURNITURE/EQUIPMENT	-	-	-	-	-	-
4615	FENCING & LANDSCAPING	8,546	6,093	580	216,000	-	-
4623	HEAVY EQUIPMENT R & M	10,972	5,520	5,577	10,000	25,812	15,000
4631	STREET REPAVING	713	16,562	739	25,000	1,500	10,000
4635	PARKING AREA MARKING R & M	6	-	-	-	-	-
4636	TRAFFIC CONTROL & TRAFFIC SIGN	2,519	780	4,140	5,000	3,000	3,000
4637	CURBS/GUTTERS/STORM DRAINS F	-	12,207	-	-	-	-
4640	DOCKS, BOAT RAMPS, PIERS R & M	97	137	-	-	-	-
4642	TRAFFIC SIGNAL MAINTENANCE - C	30,834	31,638	32,500	-	-	-
4650	COMPUTER OPERATIONS & MAINT	600	600	-	-	-	-
4675	PARKS & RECREATION	223	3,283	-	-	-	-
4920	MISCELLANEOUS CHARGES	-	86	-	-	-	-
4930	TRAINING	150	270	-	300	300	1,000
5110	OFFICE SUPPLIES	281	377	58	100	100	100
5210	FUEL, OIL & LUBRICANTS	3,586	6,087	3,851	3,500	3,500	3,700
5220	UNIFORMS	314	150	112	500	500	250
5221	PERSONAL PROTECTIVE EQUIPMEN	855	737	84	500	500	500
5230	JANITORIAL SUPPLIES	1,131	1,730	-	-	-	-
5240	CHEMICALS	148	234	55	-	200	-
5260	TOOLS	297	193	171	500	500	1,000
5270	MACHINERY & EQUIPMENT	2,604	3,688	120	1,250	1,500	1,500
5290	OPERATING SUPPLIES	3,337	6,397	101	1,000	3,500	4,000
5410	BOOKS, PUBS, SUBS & MEMBS	40	18	-	100	100	100
	SUBTOTAL OPERATING EXPENSES	**134,243**	**172,232**	**102,126**	**500,510**	**131,235**	**109,757**
CAPITAL OUTLAY							
6310	INFRASTRUCTURE	-	-	-	956,528	726,975	4,293,338
6330	STORM DRAINAGE IMPROVEMENT	-	7,380	-	-	-	-
6380	PARK EQUIPMENT	-	-	-	-	-	-

001	**GENERAL FUND**						
50	**PUBLIC WORKS**						
54100	**STREETS**						
6405	OFFICE MACHINERY & EQUIPMENT	-	1,791	-	-	-	-
6410	MACHINERY & EQUIPMENT	9,549	-	-	50,000	-	50,000
	SUBTOTAL CAPITAL OUTLAY	**9,549**	**9,171**	**-**	**1,006,528**	**726,975**	**4,343,338**
	TOTAL EXPENDITURES	**361,976**	**414,889**	**154,395**	**1,593,527**	**924,209**	**4,563,381**

001	**GENERAL FUND**						
50	**PUBLIC WORKS**						
57200	**PARKS**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	85,953	129,645	107,530	160,500
1310	PART-TIME SALARIES	-	-	-	-	-	-
1410	OVERTIME	-	-	-	500	-	500
2110	SOCIAL SECURITY TAXES	-	-	5,177	8,038	6,667	9,982
2210	RETIREMENT	-	-	7,437	18,150	7,530	22,540
2310	EMPLOYEE INSURANCE	-	-	23,282	42,150	35,931	61,880
2410	WORKER'S COMPENSATION	-	-	7,517	15,111	7,216	8,720
3000	MEDICARE INSURANCE	-	-	1,211	1,880	1,560	2,335
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**130,577**	**215,474**	**166,434**	**266,457**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	-	-	-	8,100	-
4010	TRAVEL & PER DIEM	-	-	-	1,000	-	500
4310	ELECTRICITY	-	-	3,455	4,000	5,000	5,000
4320	WATER	-	-	2,956	3,800	3,800	3,800
4330	SOLID WASTE	-	-	-	4,000	1,000	500
4521	PROPERTY INSURANCE	-	-	-	5,700	6,064	9,096
4522	VEHICLE INSURANCE	-	-	368	700	865	1,298
4611	BUILDING R & M	-	-	5,819	5,000	5,000	5,000
4612	FURNITURE/EQUIPMENT	-	-	168	1,000	-	1,000
4615	FENCING & LANDSCAPING	-	-	3,000	2,500	13,000	6,000
5110	OFFICE SUPPLIES	-	-	-	250	250	100
5210	FUEL, OIL & LUBRICANTS	-	-	646	500	3,100	3,500
5220	UNIFORMS	-	-	112	400	400	-
5231	SEASONAL DECORATIONS	-	-	-	-	15,000	2,500
5270	MACHINERY & EQUIPMENT	-	-	704	500	1,500	1,000
5295	OPERATING SUPPLIES	-	-	1,497	2,500	2,500	2,500
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	-	250	-	100
5741	COMMUNITY EVENTS	-	-	-	-	-	10,000
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**18,725**	**32,100**	**65,579**	**51,894**
CAPITAL OUTLAY							
6310	INFRASTRUCTURE	-	-	-	407,000	19,380	450,000
6410	MACHINERY & EQUIPMENT			31,999	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**31,999**	**407,000**	**19,380**	**450,000**
	TOTAL EXPENDITURES	**-**	**-**	**181,302**	**654,574**	**251,393**	**768,351**

001	GENERAL FUND						
50	PUBLIC WORKS						
53800	STORMWATER						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	34,381	51,858	43,048	66,500
1410	OVERTIME	-	-	-	500	-	500
2110	SOCIAL SECURITY TAXES	-	-	2,071	3,215	2,669	4,154
2210	RETIREMENT	-	-	2,975	7,260	3,012	9,380
2310	EMPLOYEE INSURANCE	-	-	9,351	16,860	13,065	25,290
2410	WORKER'S COMPENSATION	-	-	3,007	6,044	2,840	3,490
3000	MEDICARE INSURANCE	-	-	484	752	625	972
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**52,269**	**86,489**	**65,259**	**110,286**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	-	1,946	100,000	-	12,785
4010	TRAVEL & PER DIEM	-	-	-	500	-	500
4522	VEHICLE INSURANCE	-	-	368	700	864	1,298
4615	FENCING & LANDSCAPING	-	-	2,542	2,500	-	2,500
4637	CURBS/GUTTERS/STORM DRAINS F	-	-	100	500	500	500
5220	UNIFORMS	-	-	187	250	250	250
5295	OPERATING SUPPLIES	-	-	60	250	250	250
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	-	250	-	100
	SUBTOTAL OPERATING EXPENSES	-	-	**5,204**	**104,950**	**1,864**	**18,183**
CAPITAL OUTLAY							
6310	INFRASTRUCTURE	-	-	36,380	439,900	28,298	1,429,728
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**36,380**	**439,900**	**28,298**	**1,429,728**
	TOTAL EXPENDITURES	**-**	**-**	**93,853**	**631,339**	**95,421**	**1,558,197**

001	**GENERAL FUND**						
71	**LIBRARY**						
57100	**LIBRARY**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	213,299	189,586	193,419	236,803	240,509	270,000
1310	PART-TIME SALARIES	23,730	42,697	45,820	33,532	32,085	39,000
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	14,408	13,713	14,277	16,761	16,901	19,158
2210	RETIREMENT	24,781	24,710	25,383	33,152	33,672	37,800
2310	EMPLOYEE INSURANCE	31,344	43,698	42,449	63,300	40,294	56,360
2410	WORKER'S COMPENSATION	339	413	338	700	290	500
3000	MEDICARE INSURANCE	3,370	3,207	3,339	486	3,955	4,481
	SUBTOTAL PERSONAL SERVICES	**311,271**	**318,024**	**325,026**	**384,734**	**367,706**	**427,299**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	940	-	-	-	-
4010	TRAVEL & PER DIEM	456	377	1,316	1,200	1,200	1,200
4100	POSTAGE & SHIPPING	-	-	60	200	200	1,300
4110	TELEPHONE & INTERNET	-	-	-	-	-	-
4310	ELECTRICITY	-	-	-	-	-	-
4320	WATER	-	-	-	-	-	-
4330	SOLID WASTE	-	-	-	-	-	-
4520	LIABILITY INSURANCE	-	-	-	-	-	-
4611	BUILDING R & M	941	100	-	-	-	-
4612	FURNITURE/EQUIPMENT	80	11	70	-	500	500
4650	COMPUTER OPERATIONS & MAINT	-	383	-	-	-	-
4655	COMPUTER HARDWARE & SOFTW/	-	270	-	-	-	-
4676	FURNITURE/EQUIP. UNDER $1000	-	-	-	500	-	-
4710	PRINTING & BINDING	-	100	206	600	-	600
4920	MISCELLANEOUS CHARGES	-	-	-	-	-	-
4925	PROGRAM EXPENSES	2,017	2,087	1,429	1,900	2,900	1,900
5110	OFFICE SUPPLIES	1,769	1,648	1,954	3,000	3,000	2,700
5295	OPERATING SUPPLIES	33	-	-	-	100	-
5410	BOOKS, PUBS, SUBS & MEMBS	15,524	13,722	10,583	12,000	12,000	12,000
5415	LIBRARY BOOK LEASES	6,347	6,476	6,403	7,000	7,000	6,800
5417	LIBRARY E-BOOK LEASES	9,461	10,173	6,454	9,000	9,000	10,000
5420	MEMBERSHIPS	2,193	917	1,282	1,000	1,000	1,000
	SUBTOTAL OPERATING EXPENSES	**38,822**	**37,204**	**29,757**	**36,400**	**36,900**	**38,000**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	-	1,791	-	-	-	-
6405	OFFICE MACHINERY & EQUIPMENT	-	2,935	-	-	-	-
6411	OFFICE EQUIPMENT/FURNITURE	-	-	-	-	-	-
6430	BUILDING IMPROVEMENTS	-	4,250	-	-	-	-
6610	BOOKS, PUBS, SUBS & MEMBS	-	-	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**8,976**	**-**	-	**-**	**-**
	TOTAL EXPENDITURES	**350,093**	**364,204**	**354,783**	**421,134**	**404,606**	**465,299**

001	GENERAL FUND						
99	NONDEPARTMENTAL						
51900	GENERAL GOVERNMENT						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
2220	RETIRED EMPLOYEE LIFE INSURAN(	495	516	-	-	-	-
2230	RETIRED EMPLOYEE DENTAL INSUR	4,269	4,475	-	-	-	-
2510	UNEMPLOYMENT COMPENSATION	-	2,939	-	-	-	-
3130	MEDICAL SERVICES	90	850	-	-	-	-
	SUBTOTAL PERSONAL SERVICES	**4,854**	**8,779**	**-**	**-**	**-**	**-**
OPERATING EXPENSES							
4100	POSTAGE & SHIPPING	2,516	2,969	2,217	2,000	3,500	4,000
5110	OFFICE SUPPLIES	1,399	1,525	1,460	4,500	3,000	4,500
5410	BOOKS, PUBS, SUBS & MEMBS	394	285	494	900	600	900
4660	COPIER MAINTENANCE	3,701	3,599	3,324	-	-	-
3100	PROFESSIONAL SERVICES	5,181	10,821	355	-	-	-
3150	ENGINEERING, CONSULTING SERVI	-	-	-	-	-	-
4110	TELEPHONE & INTERNET	18,813	14,098	-	-	-	-
4310	ELECTRICITY	25,043	23,814	-	-	-	-
4320	WATER	6,211	7,060	-	-	-	-
4330	SOLID WASTE	2,338	40,348	-	-	-	-
4340	NATURAL GAS	587	730	-	-	-	-
4520	LIABILITY INSURANCE	53,724	49,912	18,387	38,024	38,024	61,332
4611	BUILDING R & M	-	-	-	-	-	-
4612	FURNITURE/EQUIPMENT	-	-	-	-	-	-
4650	COMPUTER OPERATIONS & MAINT	20,778	25,182	-	-	-	-
4655	COMPUTER HARDWARE & SOFTW/	3,093	11,353	-	-	-	-
4670	TELEPHONE SYSTEM - R & M	-	-	-	-	-	-
4710	PRINTING & BINDING	170	-	-	-	-	-
4920	MISCELLANEOUS CHARGES	1,372	525	-	-	-	-
4930	TRAINING	199	-	-	-	-	-
4934	TUITION	-	-	-	-	-	-
5290	OPERATING SUPPLIES	1,934	433	-	-	-	-
5291	COVID-19	(15)	224	-	-	-	-
	SUBTOTAL OPERATING EXPENSES	**147,436**	**192,878**	**26,238**	**45,424**	**45,124**	**70,732**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	-	3,998	-	-	-	-
6405	OFFICE MACHINERY & EQUIPMENT	-	2,935	-	-	-	-
6411	OFFICE EQUIP/FURNITURE	-	-	-	-	-	-
6430	BUILDING IMPROVEMENTS	-	4,250	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**11,183**	**-**	**-**	**-**	**-**
OTHER USES							
58100	INTERFUND TRANSFERS	441,267	100,000	-	-	-	-
	SUBTOTAL OTHER USES	**441,267**	**100,000**	**-**	**-**	**-**	**-**
	TOTAL EXPENDITURES	**593,557**	**312,840**	**26,238**	**45,424**	**45,124**	**70,732**

OPERATING BUDGET SUMMARY, UTILITIES FUND	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
REVENUES	7,324,212	5,644,154	7,845,602
LESS ONE-TIME REVENUES	4,180,715	2,237,867	4,664,305
RECURRING REVENUES	**3,143,497**	**3,406,287**	**3,181,297**
EXPENDITURES	6,684,743	6,156,522	7,931,850
LESS ONE-TIME EXPENDITURES	4,014,206	3,472,621	5,104,055
RECURRING EXPENDITURES	**2,670,537**	**2,683,901**	**2,827,795**
SURPLUS/(DEFICIT)	**823,804**	**721,859**	**682,500**

Notes:

(1) Recurring revenues is defined as revenues the city will reasonably receive on annual basis. It does not include one-time grant or project revenues.

(2) Recurring expenditures is defined as expenditures the city will be required to expend to maintain services. It does not include one-time grant or project expenditures.

UTILITIES FUND, BY OBJECT

	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
BEGINNING BALANCE	**1,646,215**	**2,267,236**	**2,505,261**	**3,713,666**	**3,713,666**	**3,213,698**
REVENUES						
INTERGOVERNMENTAL	-	-	17,113		-	-
CHARGES FOR SERVICE	2,332,608	2,962,380	3,035,395	2,948,900	2,959,600	3,171,297
MISCELLANEOUS	176,579	350,211	298,828	194,597	446,687	10,000
OTHER SOURCES	613,767	1,210,393	243,227	4,180,715	2,237,867	4,664,305
TOTAL REVENUES	**3,122,953**	**4,522,984**	**3,594,562**	**7,324,212**	**5,644,154**	**7,845,602**
EXPENDITURES						
PERSONAL SERVICES	-	-	260,395	264,510	254,556	303,566
OPERATING EXPENSES	1,982,835	2,207,534	2,159,904	2,386,727	2,390,445	2,504,429
CAPITAL OUTLAY	436,897	961,732	597,198	4,014,206	3,472,621	5,104,055
DEBT SERVICE	-	-	3,860	19,300	19,600	19,800
TOTAL EXPENDITURES	**2,419,732**	**3,169,266**	**3,021,358**	**6,684,743**	**6,137,222**	**7,931,850**
RESTRICTED						
IMPACT FEES	82,200	5,300	7,900	6,900	6,900	6,900
CAPITAL PROJECTS	-	1,110,393	1,110,393	-	-	-
TOTAL RESTRICTED BALANCE	**82,200**	**1,115,693**	**1,118,293**	**6,900**	**6,900**	**6,900**
ENDING UNASSIGNED BALANCE	**2,267,236**	**2,505,261**	**1,960,172**	**4,346,235**	**3,213,698**	**3,120,550**

410	UTILITIES FUND						
00	NONDEPARTMENTAL						
300000	REVENUES						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
REVENUES							
INTERGOVERNMENTAL							
343310	FEDERAL DISASTER RELIEF	-	-	17,113	-	-	-
343320	STATE DISASTER RELIEF	-	-	-	-	-	-
	SUBTOTAL INTERGOVERNMENTAL	**-**	**-**	**17,113**	**-**	**-**	**-**
CHARGES FOR SERVICES							
343310	WATER UTILITY REVENUE	915,816	1,010,843	1,248,041	1,200,000	1,200,000	1,284,234
343320	WATER UTILITY PENALTIES	66,078	142,757	(25,445)	15,000	25,000	15,000
343325	TRASH PENALTIES	(4)	-	-	-	-	-
343340	BACKFLOW PREVENTER INSPECTIONS	6,750	6,650	6,600	6,700	6,600	6,700
343350	WATER UTILITY SERVICE TAP	-	4,500	-	-	-	-
343351	UTILITY CONNECTION FEES	13,024	12,973	10,334	12,000	6,500	12,000
343510	SEWER UTILITY REVENUE	1,328,287	1,476,637	1,794,264	1,700,000	1,700,000	1,838,163
343520	SEWER UTILITY PENALTIES	-	-	-	15,000	15,000	15,000
343550	SEWER UTILITY SERVICE TAP	-	5,000	-	-	2,500	-
343610	IMPACT FEES WATER & SEWER	2,600	2,700	1,200	-	-	-
343611	IMPACT FEES WATER	-	-	400	-	-	-
343612	IMPACT FEES SEWER	-	-	-	-	-	-
343900	OTHER REVENUE & RETURNED CHECI	57	300,320	-	200	4,000	200
343901	WATER & SEWER PLAN REVIEW	-	-	-	-	-	-
	SUBTOTAL CHARGES FOR SERVICES	**2,332,608**	**2,962,380**	**3,035,395**	**2,948,900**	**2,959,600**	**3,171,297**
MISCELLANEOUS REVENUES							
361000	INTEREST REVENUE	13,945	10,219	12,703	10,000	140,000	10,000
364000	DISPOSITION OF FIXED ASSETS	-	(210)	-	-	-	-
364400	SALE OF EQUIPMENT	94	-	2,350	-	-	-
369300	SETTLEMENTS (INSURANCE REIMBUR	4,126	193,582	211,840	-	116,906	-
369600	LEASE/RENTAL ELEVATED	168,885	173,891	84,512	184,597	189,000	-
369900	MISCELLANEOUS REVENUE	(10,471)	(27,270)	(12,578)	-	781	-
	SUBTOTAL MISCELLANEOUS REVENU	**176,579**	**350,211**	**298,828**	**194,597**	**446,687**	**10,000**
OTHER SOURCES							
381100	INTERFUND TRANSFER	441,267	100,000	-	-	-	-
384000	DEBT PROCEEDS	-	-	-	1,870,322	2,237,867	3,664,305
384100	CDBG PROCEEDS	-	-	22,225	700,000	-	-
389300	GRANTS & DONATIONS - STATE	-	-	-	1,000,000	-	1,000,000
389200	GRANTS - FEDERAL	-	1,110,393	221,002	610,393	-	-
389700	CAPITAL CONTRIBUTIONS	172,500	-	-	-	-	-
	SUBTOTAL OTHER SOURCES	**613,767**	**1,210,393**	**243,227**	**4,180,715**	**2,237,867**	**4,664,305**
	TOTAL REVENUES	**3,122,953**	**4,522,984**	**3,594,562**	**7,324,212**	**5,644,154**	**7,845,602**

410	**UTILITIES FUND**						
50	**PUBLIC WORKS**						
53300	**WATER**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	102,291	93,889	94,345	102,000
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	-	-	6,421	5,821	5,850	6,324
2210	RETIREMENT	-	-	7,599	13,144	8,295	14,280
2310	EMPLOYEE INSURANCE	-	-	12,529	17,900	17,360	27,555
2410	WORKER'S COMPENSATION	-	-	48	140	60	145
3000	MEDICARE INSURANCE	-	-	1,308	1,361	1,368	1,479
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**130,197**	**132,255**	**127,278**	**151,783**
OPERATING EXPENSES							
3405	CONTRACT FOR SERVICES	-	-	794,059	831,423	831,423	850,000
3113	ADMINISTRATIVE SERVICES	-	-	-	-	-	-
3100	PROFESSIONAL SERVICES	-	-	28,007	115,390	-	112,785
3150	ENGINEERING, CONSULTING SERVIC	-	-	-	25,000	6,000	15,000
3210	ACCOUNTING & AUDITING	-	-	7,990	11,115	11,115	14,000
4100	POSTAGE & SHIPPING	-	-	4,133	5,000	5,000	5,500
4110	TELEPHONE & INTERNET	-	-	3,780	4,780	4,780	1,000
4310	ELECTRICITY	-	-	343	-	-	-
4320	WATER	-	-	19,600	60,000	110,000	120,000
4521	PROPERTY INSURANCE	-	-	20,786	23,550	23,231	34,847
4611	BUILDING R & M	-	-	-	-	-	-
4613	GROUNDS MAINTENANCE	-	-	-	10,000	25,000	-
4617	WATER SYSTEMS MAINTENANCE	-	-	3,980	25,000	65,000	50,000
4623	HEAVY EQUIPMENT R & M	-	-	2,028	-	-	-
4644	ELEVATED TANK MAINTENANCE	-	-	30,076	57,000	30,076	65,000
4650	COMPUTER OPERATIONS & MAINTE	-	-	19,441	21,820	21,820	25,000
4655	COMPUTER HARDWARE & SOFTWA	-	-	-	-	-	-
4710	PRINTING & BINDING	-	-	1,855	2,000	2,000	2,500
4905	WTP/STP OPERATING PERMITS	-	-	-	-	-	1,000
4906	OTHER CHARGES	-	-	976	19,500	1,000	1,500
4915	CREDIT CARD FEE EXPENSE	-	-	-	-	15,000	15,000
4990	BAD DEBT EXPENSE	-	-	27,295	-	-	-
5110	OFFICE SUPPLIES	-	-	501	-	-	-
5270	MACHINERY & EQUIPMENT	-	-	28,082	51,500	59,000	65,000
5290	OPERATING SUPPLIES	-	-	63	-	1,000	500
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	519	500	866	1,000
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**993,515**	**1,263,578**	**1,212,311**	**1,379,632**
CAPITAL OUTLAY							
6310	INFRASTRUCTURE	-	-	233,640	3,498,892	2,964,641	2,609,405
6400	COMPUTER SOFTWARE & EQUIPME	-	-	18,897	2,500	2,568	-
6410	MACHINERY & EQUIPMENT	-	-	79,646	123,500	22,747	79,000
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**332,182**	**3,624,892**	**2,989,955**	**2,688,405**
	TOTAL EXPENDITURES	**-**	**-**	**1,455,895**	**5,020,725**	**4,329,545**	**4,219,820**

410	**UTILITIES FUND**						
50	**PUBLIC WORKS**						
53500	**SEWER**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
<u>EXPENDITURES</u>							
PERSONAL SERVICES							
1210	SALARIES	-	-	102,291	93,889	94,345	102,000
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	-	-	6,421	5,821	5,850	6,324
2210	RETIREMENT	-	-	7,599	13,144	8,295	14,280
2310	EMPLOYEE INSURANCE	-	-	12,529	17,900	17,360	27,555
2410	WORKER'S COMPENSATION	-	-	48	140	60	145
3000	MEDICARE INSURANCE	-	-	1,308	1,361	1,368	1,479
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**130,197**	**132,255**	**127,278**	**151,783**
OPERATING EXPENSES							
3405	CONTRACT FOR SERVICES	-	-	794,059	831,423	831,423	850,000
3113	ADMINISTRATIVE SERVICES	-	-	-	-	-	-
3100	PROFESSIONAL SERVICES	-	-	12,000	75,610	23,055	12,785
3150	ENGINEERING, CONSULTING SERVI	-	-	32,177	25,000	5,000	15,000
3210	ACCOUNTING & AUDITING	-	-	7,990	11,115	11,115	14,000
4100	POSTAGE & SHIPPING	-	-	4,133	5,000	5,000	5,500
4110	TELEPHONE & INTERNET	-	-	3,780	4,780	4,780	1,000
4310	ELECTRICITY	-	-	-	-	-	-
4320	WATER	-	-	47,192	35,000	35,000	38,000
4400	SPRAYFIELD RENTAL	-	-	13,000	13,000	13,390	13,800
4521	PROPERTY INSURANCE	-	-	22,406	26,400	26,141	39,212
4611	BUILDING R & M	-	-	-	2,000	3,500	3,500
4613	GROUNDS MAINTENANCE	-	-	-	25,000	-	35,000
4618	SEWER SYSTEMS MAINTENANCE	-	-	201,512	25,000	177,350	50,000
4623	HEAVY EQUIPMENT R & M	-	-	2,028	-	-	-
4650	COMPUTER OPERATIONS & MAINT	-	-	19,530	21,820	21,820	25,000
4655	COMPUTER HARDWARE & SOFTW	-	-	-	-	-	-
4710	PRINTING & BINDING	-	-	1,495	2,000	2,000	2,500
4905	WTP/STP OPERATING PERMITS	-	-	500	-	-	1,000
4906	OTHER CHARGES	-	-	944	19,500	2,000	2,000
4915	CREDIT CARD FEE EXPENSE	-	-	-	-	15,000	15,000
4990	BAD DEBT EXPENSE	-	-	-	-	-	-
5110	OFFICE SUPPLIES	-	-	496	-		
5270	MACHINERY & EQUIPMENT	-	-	2,565	-	224	-
5290	OPERATING SUPPLIES	-	-	63	-	470	500
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	519	500	866	1,000
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**1,166,389**	**1,123,148**	**1,178,133**	**1,124,797**
CAPITAL OUTLAY							
6310	INFRASTRUCTURE	-	-	220,533	299,314	392,098	2,146,650
6400	COMPUTER SOFTWARE & EQUIPM	-	-	18,898	2,500	2,568	-
6410	MACHINERY & EQUIPMENT	-	-	25,585	87,500	88,000	269,000
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**265,016**	**389,314**	**482,666**	**2,415,650**
	<u>TOTAL EXPENDITURES</u>	**-**	**-**	**1,561,602**	**1,644,717**	**1,788,077**	**3,692,230**

410	**UTILITIES FUND**						
099	**NONDEPARTMENTAL**						
7000	**DEBT SERVICE**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
DEBT SERVICE							
7120	LOAN DEBT PRINCIPAL	-	-	-	16,500	16,500	16,500
7220	LOAN DEBT INTEREST	-	-	3,860	2,800	3,100	3,300
	SUBTOTAL DEBT SERVICE	**-**	**-**	**3,860**	**19,300**	**19,600**	**19,800**
	TOTAL EXPENDITURES	**-**	**-**	**3,860**	**19,300**	**19,600**	**19,800**

SALES TAX FUND	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
BEGINNING BALANCE	**242,271**	**423,456**	**892,949**	**1,398,730**	**1,398,730**	**1,916,145**
REVENUES						
TAXES	385,485	469,493	504,288	400,000	475,000	475,000
MISCELLANEOUS	-	-	1,493	-	42,415	20,000
TOTAL REVENUES	**385,485**	**469,493**	**505,781**	**400,000**	**517,415**	**495,000**
EXPENDITURES						
OTHER USES	204,300	-	-	-	-	2,299,422
TOTAL EXPENDITURES	**204,300**	**-**	**-**	**-**	**-**	**2,299,422**
ENDING UNASSIGNED BALANCE	**423,456**	**892,949**	**1,398,730**	**1,798,730**	**1,916,145**	**111,723**

Half-Cent Sales Tax Projected Revenue through December 2028
$ 4,323,730.00

Half-Cent Sales Tax Projects through December 2028

$2,988,000	Azalea Park Neighborhood streets, sidewalks, and stormwater
$862,938	Springdale Park Neighborhood streets
$167,100	Northwest Stormwater Improvements

$ 4,018,038.00 Total Projects

$ 305,692.00 Remaining Half-Cent Sales Tax Revenues trough December 2028

101	HALF-CENT SALES TAX FUND						
99	NONDEPARTMENTAL						
30000	REVENUES						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
REVENUES							
TAXES							
31260	DISCRETIONARY SALES SURTAX	385,485	469,493	504,288	400,000	475,000	475,000
	SUBTOTAL TAXES	**385,485**	**469,493**	**504,288**	**400,000**	**475,000**	**475,000**
MISCELLANEOUS							
36110	INTEREST INCOME	-	-	1,493	-	42,415	20,000
	SUBTOTAL MISCELLANEOUS	**-**	**-**	**1,493**	**-**	**42,415**	**20,000**
	TOTAL REVENUES	**385,485**	**469,493**	**505,781**	**400,000**	**517,415**	**495,000**

101	HALF-CENT SALES TAX FUND						
00	UNDESIGNATED						
58100	OTHER USES						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
OTHER USES							
3112	COMPREHENSIVE PLAN	-	-	-	-	-	-
4600	CAPITAL CONTRIBUTIONS	-	-	-	-	-	-
6207	VEHICLE PICKUP	31,800	-	-	-	-	-
6300	SYSTEM IMPROVEMENTS	172,500	-	-	-	-	-
9001	INTERFUND TRANSFER	-	-	-	-	-	2,299,422
	SUBTOTAL OTHER USES	**204,300**	**-**	**-**	**-**	**-**	**2,299,422**
	TOTAL EXPENDITURES	**204,300**	**-**	**-**	**-**	**-**	**2,299,422**

PAYROLL BUDGET										
POSITION	**SALARY**	**SICK**	**STIPEND**	**SUBTOTAL**	**SS**	**RETIRE**	**INS**	**W/C**	**MEDICARE**	**TOTAL**
MAYOR	4,200	-	-	4,200	260	-	-	100	61	4,621
COUNCILMEMBER	3,000	-	-	3,000	186	-	-	100	44	3,330
COUNCILMEMBER	3,000	-	-	3,000	186	-	-	100	44	3,330
COUNCILMEMBER	3,000	-	-	3,000	186	-	-	100	44	3,330
COUNCILMEMBER	3,000	-	-	3,000	186	-	-	100	44	3,330
COUNCILMEMBER	3,000	-	-	3,000	186	-	-	100	44	3,330
CITY MANAGER	128,530	2,472	-	131,002	8,122	18,340	14,800	100	1,900	174,264
ASSISTANT TO THE CITY MANAGER	63,527	1,222	-	64,749	4,014	9,065	26,900	100	939	105,767
CITY CLERK	80,186	1,542	-	81,728	5,067	11,442	26,900	100	1,185	126,422
DEPUTY CITY CLERK	42,387	815		43,202	2,679	6,048	26,900	100	626	79,555
FINANCE DIRECTOR	98,700	1,898	6,120	106,718	6,617	14,941	2,880	100	1,547	132,803
PUBLIC WORKS DIRECTOR	98,700	1,898	-	100,598	6,237	14,084	26,900	100	1,459	149,378
ACCOUNTS PAYABLE	43,727	841	-	44,568	2,763	6,240	14,800	100	646	69,117
UTILITY BILLING	49,270	948	-	50,218	3,113	7,030	26,900	100	728	88,090
COMMUNITY DEVELOPMENT DIRECT(	80,186	1,542	-	81,728	5,067	11,442	26,900	100	1,185	126,422
CODE OFFICER	51,416	989	-	52,405	3,249	7,337	14,800	1,000	760	79,550
PERMIT SPECIALIST	42,418	816	-	43,234	2,680	6,053	14,800	100	627	67,494
MAINTENANCE SUPERVISOR	70,175	1,350	-	71,525	4,435	10,013	14,800	2,900	1,037	104,710
MAINTENANCE TECH	43,438	835	-	44,273	2,745	6,198	14,800	2,900	642	71,559
MAINTENANCE TECH	41,938	807	-	42,745	2,650	5,984	14,800	2,900	620	69,699
MAINTENANCE TECH	40,438	778	-	41,216	2,555	5,770	14,800	2,900	598	67,839
MAINTENANCE TECH	38,938	749	-	39,687	2,461	5,556	26,900	2,900	575	78,079
MAINTENANCE TECH	38,938	749	-	39,687	2,461	5,556	26,900	2,900	575	78,079
LIBRARY DIRECTOR	81,221	1,562	-	82,783	5,133	11,590	14,800	100	1,200	115,605
YOUTH SERVICES	48,385	930	-	49,315	3,058	6,904	14,800	100	715	74,892
LIBRARY TECH	43,865	844	-	44,709	2,772	6,259	21,000	100	648	75,488
LIBRARY TECH	40,864	786	6,120	47,770	2,962	6,688	2,880	100	693	61,092
LIBRARY TECH	37,865	728	6,120	44,713	2,772	6,260	2,880	100	648	57,374
LIBRARY PART-TIME	18,872	-	-	18,872	1,170	-	-	100	274	20,416
LIBRARY PART-TIME	19,715	-	-	19,715	1,222	-	-	100	286	21,323
	1,362,899	**25,098**	**18,360**	**1,406,357**	**87,194**	**188,800**	**392,840**	**20,700**	**20,392**	**2,116,283**

PROGRAM ALLOCATION										
POSITION	**SALARY**	**SICK**	**STIPEND**	**SUBTOTAL**	**SS**	**RETIRE**	**INS**	**W/C**	**MEDICARE**	**TOTAL**
LEGISLATIVE	19,200	-	-	19,200	1,190	-	-	600	278	21,269
EXECUTIVE	166,499	3,202	-	169,700	10,521	23,758	34,840	170	2,461	241,451
CITY CLERK	122,573	2,357	-	124,930	7,746	17,490	53,800	200	1,811	205,978
FINANCE	58,095	1,117	3,060	62,273	3,861	8,718	4,400	70	903	80,225
HUMAN RESOURCES	12,705	244	-	12,950	803	1,813	5,380	20	188	21,153
PLANNING	87,622	1,685	-	89,307	5,537	12,503	29,190	320	1,295	138,153
CODE COMPLIANCE	44,010	846	-	44,856	2,781	6,280	13,050	710	650	68,327
BUILDING	42,388	815	-	43,203	2,679	6,048	14,260	170	626	66,986
LIBRARY (FT)	252,200	4,850	12,240	269,290	16,696	37,701	56,360	500	3,905	384,451
LIBRARY (PT)	38,587	-	-	38,587	2,392	-	-	200	560	41,738
FACILITIES	37,257	716	-	37,973	2,354	5,316	13,990	1,750	551	61,934
STREETS	64,643	1,243	-	65,886	4,085	9,224	25,290	3,490	955	108,930
PARKS	156,673	3,013	-	159,685	9,900	22,356	61,880	8,720	2,315	264,857
STORMWATER	64,643	1,243	-	65,886	4,085	9,224	25,290	3,490	955	108,930
GENERAL FUND	**1,167,094**	**21,333**	**15,300**	**1,203,727**	**74,631**	**160,432**	**337,730**	**20,410**	**17,454**	**1,814,384**
WATER	97,902	1,883	1,530	101,315	6,282	14,184	27,555	145	1,469	150,950
SEWER	97,902	1,883	1,530	101,315	6,282	14,184	27,555	145	1,469	150,950
UTILITIES FUND	**195,805**	**3,765**	**3,060**	**202,630**	**12,563**	**28,368**	**55,110**	**290**	**2,938**	**301,899**

PAYROLL ALLOCATION																
POSITION	**LEG**	**EXEC**	**CLERK**	**FIN**	**HR**	**PLAN**	**CODE**	**BLDG**	**LIB**	**FAC**	**STR**	**PARK**	**STORM**	**WTR**	**SWR**	**TOTAL**
MAYOR	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
COUNCILMEMBER	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
COUNCILMEMBER	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
COUNCILMEMBER	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
COUNCILMEMBER	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
COUNCILMEMBER	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
CITY MANAGER	0.00	0.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.05	0.05	1.00
CITY CLERK	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
DEPUTY CITY CLERK	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
FINANCE DIRECTOR	0.00	0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.25	0.25	1.00
PUBLIC WORKS DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.10	0.20	0.10	0.25	0.25	1.00
ACCOUNTS PAYABLE	0.00	0.00	0.00	0.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.40	0.40	1.00
UTILITY BILLING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.50	1.00
ASSISTANT TO THE CITY MANA	0.00	0.80	0.00	0.00	0.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
COMMUNITY DEVELOPMENT D	0.00	0.00	0.00	0.00	0.00	0.70	0.10	0.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
CODE OFFICER	0.00	0.00	0.00	0.00	0.00	0.20	0.70	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
PERMIT SPECIALIST	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
MAINTENANCE MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.20	0.50	0.20	0.00	0.00	1.00
MAINTENANCE TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.20	0.50	0.20	0.00	0.00	1.00
MAINTENANCE TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.20	0.50	0.20	0.00	0.00	1.00
MAINTENANCE TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.20	0.50	0.20	0.00	0.00	1.00
MAINTENANCE TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.20	0.50	0.20	0.00	0.00	1.00
MAINTENANCE TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.20	0.50	0.20	0.00	0.00	1.00
LIBRARY DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
YOUTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
LIBRARY TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
LIBRARY TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
LIBRARY TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
LIBRARY PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
	6.00	**1.70**	**2.00**	**0.70**	**0.20**	**1.40**	**0.80**	**0.80**	**6.00**	**0.70**	**1.30**	**3.20**	**1.30**	**1.45**	**1.45**	**29.00**

GENERAL FUND		
LEGISLATIVE CAPITAL ITEMS		
COMPUTER SOFTWARE & EQUIPMENT	$ 1,500.00	Miscellaneous computer hardware
6400		
TOTAL LEGISLATIVE CAPITAL ITEMS	**$ 1,500.00**	
EXECUTIVE CAPITAL ITEMS		
FURNITURE & EQUIPMENT		
6411	$ 3,500.00	Office furniture
TOTAL EXECUTIVE CAPITAL ITEMS	**$ 3,500.00**	
CLERK CAPITAL ITEMS		
COMPUTER SOFTWARE & EQUIPMENT		
6400	$ 1,500.00	Miscellaneous computer hardware
TOTAL CLERK CAPITAL ITEMS	**$ 1,500.00**	
IT CAPITAL ITEMS		
COMPUTER SOFTWARE & EQUIPMENT		
6400	$ 8,000.00	Miscellaneous computer hardware
TOTAL IT CAPITAL ITEMS	**$ 8,000.00**	
FACILITIES CAPITAL ITEMS		
BUILDINGS	$ 25,000.00	Office space for Public Works Director
6210		
INFRASTRUCTURE		
6310	$ 200,000.00	City Hall/Library building and security improvements, bathroom addition/updates to Fire Department
	$ 75,000.00	Landscaping and building improvements for City Hall/Library
TOTAL FACILITIES CAPITAL ITEMS	**$ 300,000.00**	
STREETS CAPITAL ITEMS		
INFRASTRUCTURE		
6310	$ 1,545,713.00	Springdale Park Neighborhood streets and sidewalks
	$ 50,000.00	Brian Circle sidewalks
	$ 2,697,625.00	Azalea Park Neighborhood streets and sidewalks
MACHINERY & EQUIPMENT		
6410	$ 50,000.00	Gator, Concrete Mixer, and Mower
TOTAL STREET CAPITAL ITEMS	**$ 4,343,338.00**	
PARKS CAPITAL ITEMS		
INFRASTRUCTURE		
6310	$ 150,000.00	Misty Water Pier replacement
	$ 300,000.00	Azalea Park Improvements
TOTAL PARKS CAPITAL ITEMS	**$ 450,000.00**	
STORMWATER CAPITAL ITEMS		
INFRASTRUCTURE		
6310	$ 1,268,678.00	Rehabilitation of Ray's Pond
	$ 161,050.00	Azalea Park Neighborhood Improvements
TOTAL STORMWATER CAPITAL ITEMS	**$ 1,429,728.00**	
TOTAL GENERAL FUND	**$ 6,537,566.00**	

PUBLIC UTILITIES FUND

WATER CAPITAL ITEMS

INFRASTRUCTURE		
6310	$ 2,387,650.00	Azalea Park Neighborhood Improvements
	$ 181,755.00	Springdale Park Neighborhood Improvements
	$ 40,000.00	Well 3 ground storage tank rehabilitation
MACHINERY & EQUIPMENT		
6410	$ 10,000.00	Street saw
	$ 4,000.00	Demo saw
	$ 50,000.00	valve insertions
	$ 8,000.00	Security cameras for the water wells
	$ 7,000.00	Chlorine regulators
TOTAL WATER CAPITAL ITEMS	**$ 2,688,405.00**	

SEWER CAPITAL ITEMS

INFRASTRUCTURE		
6310	$ 57,950.00	Springdale Park Neighborhood improvements, demolition of
	$ 2,088,700.00	Azalea Park Neighborhood Improvements
MACHINERY & EQUIPMENT		
6410	$ 12,000.00	Effluent flow meter
	$ 5,000.00	Security cameras for the WWTP
	$ 15,000.00	Wood fence for the WWTP
	$ 10,000.00	RAS flow meter for Wastewater Treatment Plant
	$ 7,500.00	Influent meter for Ditch #2
	$ 3,500.00	Portable diaphragm pump
	$ 5,000.00	Replacement sprayheads at sprayfield
	$ 165,000.00	Replacement generator for WWTP
	$ 16,000.00	Upgrade sewer camera tractor
	$ 30,000.00	Progressive cavity pumps (2)
TOTAL SEWER CAPITAL ITEMS	**$ 2,415,650.00**	
TOTAL PUBLIC UTILITIES FUND	**$ 5,104,055.00**	

CIP Project Request Form

Ongoing

Title: Well #1 Rehabilitation

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2022

Description:

The project will rehabilitate Well #1. This includes rebuilding the well house and replacing electrical systems, interior piping, pumps, and installing an emergency back-up generator to maintain the system during power outages.

Justification:

In 2019, an inspection was completed of Well #1. Significant deficiencies were noted and the well was taken offline for repairs. This project is necessary to ensure an adequate supply of water and pressure for fire suppression activities.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	1,541,094
Planning	-
Design/Engineering	112,966
Equipment	-
Contingency	-
Other	-
Total:	$ 1,654,060

Funding Sources:

General Fund		-
Utilities Fund		60,191
Sales Tax Fund		-
Loan		-
Loan		
Grant	ARPA	1,593,869
Grant		
Other		
Other		
Total:		$ 1,654,060

CIP Project Request Form

Ongoing

Title: Springdale Neighborhood Infrastructure Improvements

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2022

Description:

The project will upgrade existing water, sewer, and street infrastructure:
-Replacement of existing waterlines and fire hydrants with new and larger diameter waterlines.
-Lining and rehabilitating sanitary sewer manholes.
-Resurfacing impacted neighborhood streets.
-Installation of new sidewalks, curb, and gutter

Justification:

The existing waterlines are undersized and have reached the end of their useful life. Lining and rehabilitation of sanitary sewer manholes will reduce inflow and infiltration problems within the neighborhood system. The existing neighborhood streets require resurfacing, which is most cost effective to complete after the replacement of underground utilities. The neighborhood also lacks sidewalks.

Project Costs:

Administration	75,000
Legal	-
Right-of-Way	-
Construction	4,620,418
Planning	
Design/Engineering	112,966
Equipment	-
Contingency	-
Other	-
Total:	$ 4,808,384

Funding Sources:

General Fund		-
Utilities Fund		-
Sales Tax Fund		915,713
Loan	Water	2,128,804
Loan	Sewer	368,867
Grant	CDBG	700,000
Grant	CDBG-CV	695,000
Other		-
Other		-
Total:		$ 4,808,384

CIP Project Request Form — 2024

Title: Misty Water Pier Replacement

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2023

Description:

In September 2020, the Misty Water Pier sustained significant damage from Hurricane Sally. The proposed project will replace the pier and incorporate hazard mitigation recommendations, including the installation of thru-flow decking to prevent future damage from storm surge events.

Justification:

Staff has been working with FEMA since the storm to secure funding for repairs. A coastal engineer was hired to perform a damage assessment, repair and funding recommendations. The assessment determined the repair costs exceeded the FEMA threshold (50% value) and should instead be replaced.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	115,780
Planning	10,020
Design/Engineering	24,200
Equipment	-
Contingency	
Other	
Total:	$ 150,000

Funding Sources:

General Fund		-
Utilities Fund		-
Sales Tax Fund		-
Loan		-
Loan		-
Grant		-
Grant		
Other	TDC Allotment	150,000
Other		-
	Total:	$ 150,000

CIP Project Request Form 2024

Title: Northwest Stormwater Improvements

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2024

Description:

The project will rehabilitate the stormwater pond located on North Street between Pryor Drive and Scottdsale Drive, known locally as "Ray's Pond". This will include removal of sediment, reworking the existing detention pond, and replacement of the stormwater pipe from Pryor Drive east through the utility easement between 113 and 111 Pryror Drive. Additionally, the stormwater ditch along the north side of the Scottsdale and Springdale neighbhorhoods will be regraded.

Justification:

The existing pond has collected significant sediment and is no longer performing at an acceptable level of service. In addition, the stormwater pipe connecting from Pryor Drive should be replaced to ensure proper drainage within the Springdale Neighborhood. Regrading the pond will reduce flows into Ray's Pond and mitigate street flooding on Scottsdale Drive.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	1,100,000
Planning	-
Design/Engineering	214,700
Equipment	-
Contingency	-
Other	-
Total:	$ 1,314,700

Funding Sources:

General Fund		-
Utilities Fund		-
Sales Tax Fund		187,784
Loan		-
Loan		
Grant	ARPA	626,916
Grant	State	500,000
Other		-
Other		-
Total:		$ 1,314,700

CIP Project Request Form — 2024

Title: Community Facilities Improvements

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2022

Description:

The project includes the renovation of an existing restroom and construction of a second restroom at the Fire Station; ADA accessibility and security improvements to the circulation desk, new furniture for the computer lab, and new area for programs at the Library; construction of a conference room within an existing space in City Hall.

Justification:

Fire Station - The project will provide restrooms for both genders and allow for faster turnaround times between calls.
Library - The project will improve ADA accessibility, security, and provide space for programs.
City Hall - The conference room will provide space for staff meetings and trainings.
Public Works - The project adds an additional office space for the Public Works Director.

Project Costs:		Funding Sources:		
Administration	-	General Fund		225,000
Legal	-	Utilities Fund		-
Right-of-Way	-	Sales Tax Fund		-
Construction	185,000	Loan		-
Planning	-	Loan		-
Design/Engineering	40,000	Grant		-
Equipment	-	Grant		-
Contingency	-	Other		-
Other	-	Other		-
Total:	$ 225,000	Total:		$ 225,000

CIP Project Request Form — 2024

Title: Community Facilities Beautification

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2022

Description:

The project includes the design and installation of new landscaping for the existing government complex. This includes City Hall, Fire Department, and Library. A new digital monument sign will also be installed at the corner of Hollywood Boulevard and Christobal Road.

Justification:

The goal of the project is to beautify the blocks along Hollywood Boulevard, Christobal Road, and improve the physical environment for building patrons, pedestrians, and staff.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	75,000
Planning	-
Design/Engineering	-
Equipment	-
Contingency	-
Other	-
Total:	$ 75,000

Funding Sources:

General Fund		75,000
Utilities Fund		-
Sales Tax Fund		-
Loan		-
Loan		-
Grant		-
Grant		-
Other		-
Other		-
Total:		$ 75,000

CIP Project Request Form — 2024

Title: Azalea Park Rehabilitation

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2023

Description:

Azalea Park is currently underutilized, contains safety hazards, and is costly to maintain.
The project includes partnering with a landscape architect and the neighbhorhood to develop a plan that includes the desired park amenities (i.e. shelter and playground), improves safety, enhances stormwater quality, and preserves the natural environment. The design will also consider opportunities to reduce maintenance costs.

Justification:

The project will increase safety and reduce maintenance costs. A large percentage of the parkland is comprised of marsh and cypress trees, creating unstable ground and tripping hazards unsuitable for active recreation. These same features also prohibit staff from using standard mowing equipment, requiring the entire park to be maintained with string trimmers.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	240,000
Planning	-
Design/Engineering	30,000
Equipment	-
Contingency	30,000
Other	
Total:	$ 300,000

Funding Sources:

General Fund		300,000
Utilities Fund		-
Sales Tax Fund		-
Loan		-
Loan		-
Grant		-
Grant		
Other		-
Other		-
Total:		$ 300,000

CIP Project Request Form — 2024

Title: Azalea Neighborhood Infrastructure Improvements

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2024

Description:

The project will upgrade existing water, sewer, and street infrastructure:
-Replacement of existing waterlines and fire hydrants with new and larger diameter waterlines.
-Replacement of existing sewer lines
-Resurfacing impacted neighborhood streets.
-Installation of new sidewalks, curb, and gutter

Justification:

The existing waterlines are undersized and have reached the end of their useful life. Lining and rehabilitation of sanitary sewer manholes and lines will reduce inflow and infiltration problems within the system. The existing neighbhorhood streets require resurfacing, which is most cost effective to complete after the replacement of underground utilities. The neighbhorhood also lacks sidewalks.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	7,185,600
Planning	
Design/Engineering	308,000
Equipment	-
Contingency	-
Other	
Total:	$ 7,493,600

Funding Sources:

General Fund		76,440
Utilities Fund		158,560
Sales Tax Fund		2,834,000
Loan	Water	1,863,650
Loan	Sewer	1,560,950
Grant	State	1,000,000
Grant		-
Other		-
Other		-
	Total:	$ 7,493,600

CIP Project Request Form — 2024

Title: Sidewalk Improvements

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2023

Description:

The project will identify and complete gaps within existing neighborhoods and make repairs.

Justification:

The project will enhance pedestrian safety.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	50,000
Planning	-
Design/Engineering	-
Equipment	-
Contingency	-
Other	-
Total:	$ 50,000

Funding Sources:

General Fund		50,000
Utilities Fund		-
Sales Tax Fund		-
Loan		-
Loan		-
Grant		-
Grant		-
Other		-
Other		-
Total:		$ 50,000

CIP Project Request Form — 2025

Title: Oxidation Ditch Refurbishment

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2022

Description:

The oxidation ditch was removed from service due to a leaking structure and failed equipment. This project will make the required structural repairs and replace all failed and substandard equipment.

Justification:

This facility is in need of repair to achieve compliance with the conditions of the existing permit with the Florida Department of Environmental Protection (FDEP).

Project Costs:		Funding Sources:		
Administration	-	General Fund		-
Legal	-	Utilities Fund		-
Right-of-Way	-	Sales Tax Fund		-
Construction	1,446,720	Loan	Sewer	1,921,400
Planning	-	Loan		-
Design/Engineering	113,000	Grant		-
Equipment	-	Grant		-
Contingency	361,680	Other		-
Other	-	Other		-
Total:	$ 1,921,400	Total:		$ 1,921,400

CIP Project Request Form	2026

Title: Park Development

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2026

Description:

The city owns waterfront property located off West Miracle Strip Parkway that is approximately fifty (50) feet wide. This project will explore the potential for development of a waterfront park.

Justification:

The project would increase public access to the Santa Rosa Sound.

Project Costs:		**Funding Sources:**		
Administration	-	General Fund		25,000
Legal	-	Utilities Fund		-
Right-of-Way	-	Sales Tax Fund		-
Construction	-	Loan		-
Planning	25,000	Loan		
Design/Engineering	-	Grant		-
Equipment	-	Grant		-
Contingency	-	Other		-
Other	-	Other		-
Total:	$ 25,000	Total:		$ 25,000

AGENDA ITEM

Agenda Item 7.3.

TO:	Honorable Mayor and Members of the City Council
FROM:	Jared Cobb, City Manager
DATE:	July 24, 2023
SUBJECT:	Reporting Lines for the City Clerk

BACKGROUND:
Since July 2020, the City Council has discussed reporting lines for the City Clerk position at several meetings. The position currently reports directly to the City Council.

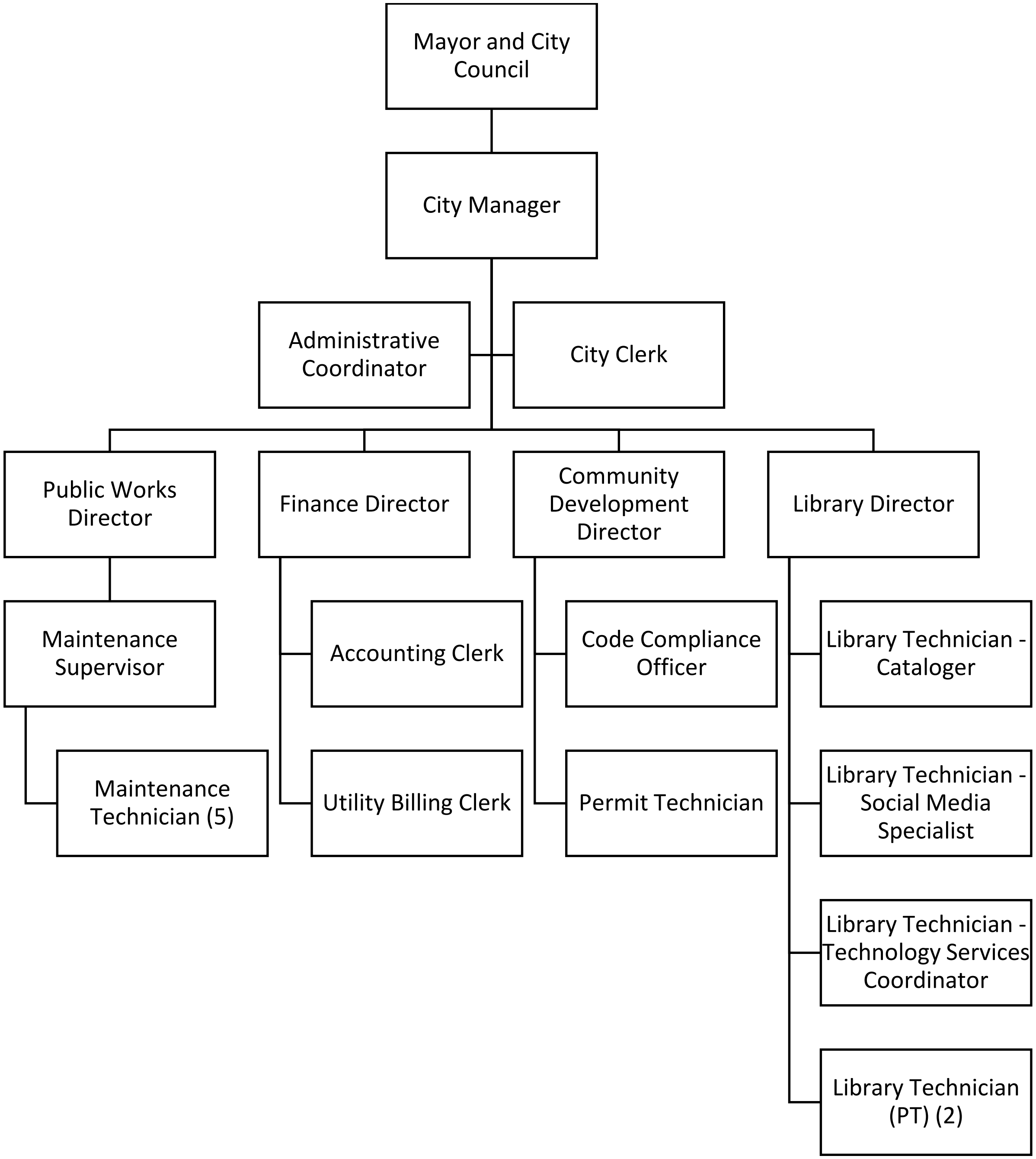
DISCUSSION:
Under the City Charter, the City Manager reports to the City Council and is responsible for the daily operations of the city. The City Clerk gives notice of council meetings, keeps minutes, and performs other duties assigned by the City Council.

There is currently a lack of clarity regarding the role and responsibilities of each position. The attached organizational chart proposes the City Council delegate daily supervisory duties and the performance evaluation to the City Manager. A memorandum from the City Attorney is also attached for review.

FINANCIAL IMPACT:
None.

RECOMMENDATION:
Motion to direct the City Manager to work with the City Attorney to prepare a resolution which delegates daily supervisory duties of the City Clerk to the City Manager, including preparation of the performance evaluation, which shall be submitted to the City Council annually for consideration.

ATTACHMENT(S):
1. Proposed Organizational Chart
2. City Attorney Memorandum dated October 12, 2022


Mayor and City Council
City Manager
Administrative Coordinator
City Clerk
Public Works Director
Finance Director
Community Development Director
Library Director
Maintenance Supervisor
Maintenance Technician (5)
Accounting Clerk
Utility Billing Clerk
Code Compliance Officer
Permit Technician
Library Technician - Cataloger
Library Technician - Social Media Specialist
Library Technician - Technology Services Coordinator
Library Technician (PT) (2)

MEMORANDUM

To: Mayor Stein; City Council; Jared Cobb, City Manager; and Elizabeth Roy, Interim City Clerk

From: Hayward Dykes Jr., Esq., City Attorney

Date: October 12, 2022

Re: Office of the City Clerk and Daily Supervision and Evaluations

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ISSUE

1. Can City Council through resolution or ordinance require that the City Clerk report matters involving the city to the City Manager, and delegate some of the city council's supervisory authority over the city clerk to the city manager?

2. Can the City Manager provide or assist the city council in providing an evaluation for the office of the city clerk?

BRIEF ANSWER

1. Yes, City Council may require the city clerk consult with the city manager on city matters, and city council may delegate *some* of its authority to supervise the office of the city clerk to the city manager. If the City Council wished to delegate *all* authority to supervise the city clerk to the city manager that would require a referendum to amend the city's charter.

2. Yes, City Council could request that the City Manager provide an evaluation on the office of the City Clerk for the City Council to use in its yearly charter officer evaluation. This authority comes from the fact the city council may prescribe additional duties to the city manager. (*see* Mary Esther City Charter, Sec. 4.05, Powers and duties of the city manager.).

ANALYSIS

The City Council at a recent strategic planning conference discussed the city clerk reporting to the city manager on certain issues involving the city prior to them being brought to City Council. Due to the size of the city, the City Council thinks it prudent that the city clerk report city issues to the city manager and that the city manager is allowed some supervisory role over the city clerk involving specified areas that the City Council would clearly define.

The Charter for the City of Mary Esther, Florida provides that the city will have a city clerk. Pursuant to section 5.03, Mary Esther City Charter states:

> Sec. 5.03. - City clerk.
>
> Upon an affirmative vote of at least three (3) members, the council shall appoint an officer of the city who shall have the title of city clerk, and who shall serve during the pleasure of the council. <u>*The city clerk shall serve under the supervision of the city council*</u> and shall give notice of council meetings to its members and to the public, shall be responsible for the keeping of the minutes of its proceedings, <u>*and perform such other duties as are assigned to him/her by this charter or by the council.*</u> (Emphasis added).

The city charter states the city clerk shall serve under the supervision of the city council. Nothing in the charter states that the city council may not delegate some of its supervision of the city clerk to others.

Accordingly, I believe that delegation of *some* supervisory authority by the City Council to the city manager would not be a violation of the city's charter. This could be accomplished by resolution or ordinance. However, if the city council wanted to delegate all supervisory authority to the city manager, I believe this would require a charter amendment referendum.

I would recommend any delegation of supervisory authority be done by resolution. Resolutions can be amended, updated, or revoked at one meeting instead of needing a minimum of two meetings for an ordinance. Any resolution should be clear and concise on what supervisory authority the City Council is delegating to the city manager and that such authority may be revoked at any time by the city council.

<u>City Clerk Evaluations</u>

Charter officers of the city serve at the pleasure of the city council. As such, any evaluations of charter officers generally fall to city council to perform. Mary Esther over the years has limited its evaluations to the office of the city manager. There is now interest by the city council in also evaluating the city clerk's performance on a yearly basis.

The question has arisen whether the city manager who works closely with the city clerk on various city matters could provide an evaluation for the city clerk. The city manager's evaluation would be provided to the city council and used to supplement their own evaluations by the city council. The reasoning is that city council may have limited interactions with the city clerk on a regular basis and receiving input from the city manager could be beneficial in their evaluations for the office of the city clerk.

The city charter does not speak to evaluations of charter officers or how they must be conducted. Therefore, any charter officer evaluations are left to the city council on how they are to be conducted. The city charter does require the city manager to perform such additional duties as may be prescribed by the city council.[1] Therefore, I see no reason the city council could not request as an additional duty that the city manger provide them with the city manager's own evaluation of the office of the city clerk.

CONCLUSION

Based on my review of the City Charter of Mary Esther, Florida, I'm of the opinion that the city council can require the city clerk to report matters to the city manager and the council may delegate some of its supervisory duties for the city clerk to the city manager. Likewise, the city council may require the city manager as an additional duty provide them with a written evaluation of the office of the city clerk.

The opinions given herein are given as of the date hereof, and solely for the benefit of the Mayor and City Council of the City of Mary Esther and city staff. Any opinions contained herein may not be relied upon by any other person or entity as legal advice.

[1] Sec. 4.04, Mary Esther Charter – "The city manager will exercise such powers and perform such duties as may be prescribed by the city council or this charter."