



**Agenda  
Regular Meeting  
of the Mary Esther City Council  
June 1, 2026 - 6:00 PM**

195 Christobal Road – North, Mary Esther, FL 32569

- 1. INVOCATION**
- 2. CALL TO ORDER**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF THE AGENDA**
- 6. SPECIAL PRESENTATIONS**
  - 6.1. Yard of the Month - June 2026**
- 7. CONSENT AGENDA**
  - 7.1. Minutes of the May 4th, 2026, Regular Council Meeting**
  - 7.2. Monthly Financial Report**
  - 7.3. Monthly Performance Report**
- 8. CITIZENS WHO HAVE REQUESTED TO BE PLACED ON THE AGENDA**
  - 8.1. Lisa Wilson - 21276 SW Plantation St.**
- 9. PUBLIC COMMENT (NON-AGENDA ITEMS)**
- 10. UNFINISHED BUSINESS**
- 11. NEW BUSINESS**
  - 11.1. Ordinance 2026-03: Election Date Change**
  - 11.2. Resolution 26-11: Contract for the Azalea Park and Caswell Circle Neighborhood Improvements Project with ECSC, LLC**
  - 11.3. Rezone Request: 180 Mary Esther Blvd.**
- 12. COUNCILS' STANDING COMMITTEE STATUS REPORTS**
- 13. OTHER COMMENTS**
- 14. ADJOURN**

**\*\*\*\*\* PLEASE TURN OFF OR SILENCE ALL CELL PHONES \*\*\*\*\***

## WATCHING AND PARTICIPATION

To watch the meetings virtually, citizens may log onto the city's website ([www.cityofmaryesther.com](http://www.cityofmaryesther.com)), click the "Public Meetings" section, and select the meeting they would like to watch.

Any citizen who would like to comment on non-agenda items must submit a service request through the city's website, call customer service at (850) 243-3566, or fill out a form at city hall. A form must be completed by 12 pm one week before the day of the meeting. Filling out a form does not guarantee you will be added to the agenda. If a citizen opts to participate virtually, an email will be sent with the Zoom registration link.

### **NOTES:**

- 1) *Adjournment with continuation on the following day at 6:00 PM may be called if the meeting proceeds past 10 PM.*
- 2) *The City does not keep verbatim minutes as a matter of record. If a person decides to appeal any decision made by the Mary Esther City Council with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. See Florida Statute 286.0105*
- 3) *Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council is not allowed by law to endorse the religious beliefs or views of this or any other speaker.*

# AGENDA ITEM

Agenda Item 6.1.

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**TO:** Honorable Mayor and Members of the City Council

**FROM:** Dillon Morris, City Clerk

**DATE:** June 1, 2026

**SUBJECT:** Yard of the Month - June 2026

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**BACKGROUND:**

The Yard of the Month program recognizes residents who go above and beyond in maintaining their properties, enhancing the community's overall appearance. Residents can nominate any yard within the Mary Esther city limits, including their own.

**DISCUSSION:**

We received one nomination for the June Yard of the Month: 251 Brian Cir. The property owner has been contacted and has expressed interest in participating.

**FINANCIAL IMPACT:**

The Mayor awards the winner a certificate and branded items from the City of Mary Esther, with the items varying each month based on availability.

**RECOMMENDATION:**

Motion to select \_\_\_\_\_ as the Yard of the Month for June 2026.

**ATTACHMENT(S):**

1. June Yard of the Month Submission

# 251 Brian Cir.









**MINUTES  
REGULAR MEETING  
of THE MARY ESTHER CITY COUNCIL  
May 4, 2026 - 6:00 PM**

195 Christobal Road – North, Mary Esther, FL 32569

**CITY COUNCIL PRESENT**

Chris Stein, Mayor  
April Sutton, Councilmember  
Bernie Oder, Councilmember

Susan Coxwell, Mayor Pro Tem  
Larry Carter, Councilmember  
Richard Lawson, Councilmember

**CITY STAFF PRESENT**

Jared Cobb, City Manager  
Hayward Dykes, City Attorney  
Dillon Morris, City Clerk

Heather Day, Finance Director

**OTHERS PRESENT**

Jeff Wagner, OCWFD Chief

**1. INVOCATION**

Jeff Wagner, Ocean City-Wright Fire Control District, gave the invocation.

**2. CALL TO ORDER**

The meeting was called to order by Mayor Stein at 6:00 p.m.

**3. PLEDGE OF ALLEGIANCE**

Mayor Stein led the Pledge of Allegiance.

**4. ROLL CALL**

The City Clerk called the roll as reflected above.

**5. APPROVAL OF THE AGENDA**

Mayor Stein asked if the council wished to make any changes to the agenda. Hearing none, Mayor Stein asked for a motion. Councilmember Sutton initiated the motion, seconded by Councilmember Lawson. The motion passed unanimously.

<b>RESULT:</b>	<b>PASSED (5-0)</b>
<b>MOVER:</b>	Councilmember April Sutton
<b>SECOND:</b>	Councilmember Richard Lawson
<b>AYES:</b>	April Sutton, Susan Coxwell, Richard Lawson, Larry Carter, Bernie Oder
<b>NAYS:</b>	None

**6. SPECIAL PRESENTATIONS**

**6.1. Second Public Hearing: FFY 2025 Small Cities Community Development Block Grant (CDBG) Application**

Mayor Stein opened the public hearing for the FFY 2025 small cities community development block grant (CDBG) application on May 4th, 2026, at 6:05 p.m. Heather Day, Finance Director, introduced Jeffery Winter and discussed why this is being brought before council. Jeffery Winter, Cornerstone Community Partners, discussed the purpose of the public hearing and the two proposed project applications. There was some discussion among the council, with Jeffery Winter answering questions. Mayor Stein opened the floor for public comment. Wiebke Anderson, 2 Azalea Dr, discussed the survey process, attachments, and changes to how the

letters address citizens. Hearing no other comments, Mayor Stein closed the public comment and public hearing at 6:15 p.m.

**6.2. Hurlburt Field Wastewater Decision and Future Support — Lt. Col. Phil Compton, 1st Special Operations Civil Engineer Squadron**

Lt. Col. Phill Compton, 1st Special Operations Civil Engineering Squadron, discussed Hurlburt Field's wastewater treatment plant and the decision to withdraw from the deal with Mary Esther and Okaloosa County. There was some discussion among the council, with Lt. Col. Phil Compton answering questions.

**6.3. Yard of the Month - May 2026**

Dillon Morris, City Clerk, presented the yards submitted for May yard of the month: 18 Kohler Dr. and 117 Pryor Dr. Councilmember Sutton made a motion to select 18 Kohler Dr. as yard of the month for May 2026, seconded by Mayor Pro Tem Coxwell. The motion passed unanimously.

<b>RESULT:</b>	<b>PASSED (5-0)</b>
<b>MOVER:</b>	Councilmember April Sutton
<b>SECOND:</b>	Mayor Pro Tem Susan Coxwell
<b>AYES:</b>	April Sutton, Susan Coxwell, Richard Lawson, Larry Carter, Bernie Oder
<b>NAYS:</b>	None

**7. CONSENT AGENDA**

Mayor Stein asked if the council wished to make any changes to the consent agenda. Hearing none, Mayor Stein asked for a motion. Mayor Pro Tem Coxwell initiated the motion, seconded by Councilmember Sutton. The motion passed unanimously.

<b>RESULT:</b>	<b>PASSED (5-0)</b>
<b>MOVER:</b>	Mayor Pro Tem Susan Coxwell
<b>SECOND:</b>	Councilmember April Sutton
<b>AYES:</b>	April Sutton, Susan Coxwell, Richard Lawson, Larry Carter, Bernie Oder
<b>NAYS:</b>	None

**7.1. Monthly Financial Report**

**7.2. Monthly Performance Report**

**7.3. Minutes of the April 6th, 2026, Regular Council Meeting**

**8. CITIZENS WHO HAVE REQUESTED TO BE PLACED ON THE AGENDA**

None.

**9. PUBLIC COMMENT (NON-AGENDA ITEMS)**

None.

**10. UNFINISHED BUSINESS**

**10.1. Ordinance 2026-02: Electric Bicycles, Motorized Scooters, and Micromobility Devices**

Jared Cobb, City Manager, discussed the request from the Okaloosa County Sheriff's Department to make changes and move the item to June. The council reached a consensus to wait until June.

**10.2. Consideration: Status Update and Direction on the Long-Term Wastewater Solution**

Jared Cobb, City Manager, discussed discussions from Okaloosa County and the city receiving an extension from the Florida Department of Environmental Protection. There was some

discussion among the council. City Manager Cobb further discussed the necessity of the council being comfortable with one of the options before proceeding to seek grants, discussions with Okaloosa County if they proceed with that option, and hard numbers pertaining to costs. There was further discussion among the council. Scott Jernigan, Jacobs Engineering, answered the council's questions regarding the pros and cons of rehabbing the wastewater plant and the force main to Okaloosa County. There was a discussion among the council on whether a decision should be made at this meeting. After the discussion, Mayor Stein asked for a motion to go with the force main option on the sewer system. The motion was initiated by Councilmember Carter, seconded by Councilmember Sutton. The motion passed 3-2.

<b>RESULT:</b>	<b>PASSED (3-2)</b>
<b>MOVER:</b>	Councilmember Larry Carter
<b>SECOND:</b>	Councilmember April Sutton
<b>AYES:</b>	April Sutton, Susan Coxwell, Larry Carter
<b>NAYS:</b>	Richard Lawson, Bernie Oder

**11. NEW BUSINESS**

**11.1. Consideration: Award of Bid for the Azalea Park and Caswell Circle Neighborhood Improvements Project**

Jared Cobb, City Manager, discussed moving this item to the May 18 special council meeting. The council reached a consensus to move the item.

**11.2. Consideration: Proposed FY 2027 Budget Calendar**

Heather Day, Finance Director, discussed the proposed FY 2027 budget calendar and sought feedback on any dates that do not work. After discussion, the council stated the only date to change is September 7 to September 8 due to Labor Day. Mayor Stein asked for a motion to approve the FY 2027 budget calendar with proposed changes. Councilmember Sutton initiated the motion, seconded by Councilmember Coxwell. The motion passed unanimously.

<b>RESULT:</b>	<b>PASSED (5-0)</b>
<b>MOVER:</b>	Councilmember April Sutton
<b>SECOND:</b>	Mayor Pro Tem Susan Coxwell
<b>AYES:</b>	April Sutton, Susan Coxwell, Richard Lawson, Larry Carter, Bernie Oder
<b>NAYS:</b>	None

**11.3. Consideration: 2026 Holiday Closing Schedule**

Jared Cobb, City Manager, discussed the proposed 2026 holiday closing schedule. There was some discussion among the council. Mayor Stein asked for a motion to authorize the closing of City facilities during the holiday period beginning at noon on December 23, 2026, and reopening on January 4, 2027. Councilmember Lawson initiated the motion, seconded by Mayor Pro Tem Coxwell. The motion passed unanimously.

<b>RESULT:</b>	<b>PASSED (5-0)</b>
<b>MOVER:</b>	Councilmember Richard Lawson
<b>SECOND:</b>	Mayor Pro Tem Susan Coxwell
<b>AYES:</b>	April Sutton, Susan Coxwell, Richard Lawson, Larry Carter, Bernie Oder

<b>NAYS:</b>	None
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**11.4. Discussion: City Charter Changes**

Dillon Morris, City Clerk, discussed the correspondence received from Supervisor of Elections Lux regarding adding a charter change to the upcoming ballot. There was some discussion among the council, giving direction to bring back an ordinance adjusting election dates.

**12. COUNCILS' STANDING COMMITTEE STATUS REPORTS**

Councilmember Sutton had no additional comments.

Mayor Pro Tem Coxwell thanked Jacobs Engineering for their input, the upcoming closing of the chapter for Mary Esther Elementary, asked if the city could ask the school board to relinquish the Mary Esther Elementary medallion, and the county SHIP program to help citizens with housing issues.

Councilmember Lawson had no additional comments.

Mayor Stein stated he would take care of the yard-of-the-month winner and showed the council a video from the mall of a speeding car smoking its tires.

Councilmember Carter had no additional comments.

Councilmember Oder discussed the Northwest Florida League of Cities summer event, the ad valorem tax issue

**13. OTHER COMMENTS**

City Attorney Dykes had no additional comments.

City Clerk Morris reminded the council to file their financial disclosures, complete their ethics and cybersecurity training, check their mailboxes, and attend the upcoming International Institute of City Clerks convention.

City Manager Cobb discussed adding the SHIP program to the website and acknowledged the council's decision regarding the wastewater solution.

**14. ADJOURN**

The council meeting adjourned at 7:30 p.m.

**Minutes approved at the \_\_\_\_\_ meeting.**

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**Dillon Morris, City Clerk**

# AGENDA ITEM

Agenda Item 7.2.

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**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Heather Day, Finance Director  
**DATE:** June 1, 2026  
**SUBJECT:** Monthly Financial Report

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**BACKGROUND:**

**DISCUSSION:**

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**ATTACHMENT(S):**

1. Cash and Investment Report - April 2026
2. Budget Report - April 2026



**City of Mary Esther  
Cash and Investment Balances  
as of April 30, 2026**

BMS Account	GENERAL FUND BANK	Summary of Investments		INTEREST RATE	Purpose of Acct.
		4/30/2026	Fund		
101251	FNBT BANK	\$158,300.00	410	0.00%	Cust. Utility Deposits Acct.
104300	GEN FUND FLORIDA PRIME	\$2,518,201.80	1	3.84%	GF Savings/Investment
104400	W/S FUND FLORIDA PRIME	\$364,604.41	410	3.84%	W/S Savings/Investment
101001	FNBT BANK	\$13,515,669.20	1 & 410	3.92%	Operating Acct.
101210	FNBT BANK	\$0.00	1	0.00%	Payroll Account
101001	FNBT BANK	\$5,144.00	1	0.00%	HRA Account
101001	FNBT BANK	\$1,745,173.83	1 & 410	3.92%	Money Market Account
104301	FLCLASS	\$565,604.58	1	3.73%	GF Investment
104302	AMERIS BANK	\$6,578.18	1	0.00%	GF Investment
		<b>\$18,879,276.00</b>			
<b>FY25-26 ESTIMATED BEGINNING GENERAL FUND UNRESTRICTED CASH</b>		\$6,281,077			
	FY2026 Budget deficit	(\$2,298,674)			
	Less Budget Resolution 26-05	(\$721,861)			
<b>ESTIMATED GENERAL FUND TOTAL UNRESTRICTED CASH</b>		<b>\$3,260,542</b>			
<b>FY25-26 ESTIMATED BEGINNING W/S FUND UNRESTRICTED CASH</b>		\$6,590,693			
	FY2026 Budget deficit	(\$298,791)			
<b>ESTIMATED W/S FUND TOTAL UNRESTRICTED CASH</b>		<b>\$6,291,902</b>			
<b>FY 25-26 ESTIMATED BEGINNING DISCRETIONARY SALES SURTAX REVENUE FUND</b>		\$2,001,863			
	FY2026 Revenues	\$570,000			
	FY2026 Expenditures	(\$2,359,035.00)			
<b>ESTIMATED DISCRETIONARY SALES SURTAX FUND BALANCE</b>		<b>\$212,828</b>			
<b>GRAND TOTAL ALL FUNDS:</b>		<b>\$9,765,272</b>			
<b>RESTRICTED REVENUES:</b>					
<b>IMPACT FEE REVENUE AVAILABLE FOR RELATED EXPENSES</b>					
	Fire Protection	\$4,132			
	Law Enforcement	\$14,760			
	Stormwater	\$44,965			
	Transportation	\$77,353			
	Parks & Recreation	\$37,500			
	Water & Sewer	\$14,156			
	<b>TOTAL</b>	<b>\$192,866</b>			
<b>OTHER RESTRICTED REVENUE</b>					
	Committed to natural disaster relief	\$2,127,498			
	<b>TOTAL</b>	<b>\$2,127,498</b>			
<b>TOTAL RESTRICTED REVENUES</b>		<b>\$2,320,364</b>			



	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining	
<b>Fund: 001 - GENERAL FUND</b>							
<b>Revenue</b>							
<b>Department: 00 - UNDESIGNATED</b>							
<a href="#">001-00-311100</a>	AD VALOREM TAXES	2,287,397.00	2,287,397.00	86,580.62	2,173,904.59	2,173,904.59	113,492.41
<a href="#">001-00-311200</a>	AD VALOREM TAXES-DELO	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00
<a href="#">001-00-312130</a>	TOURIST DEVELOPMENT TAX	546,061.00	546,061.00	0.00	0.00	0.00	546,061.00
<a href="#">001-00-312410</a>	FIRST LOCAL OPTION FUEL TAX	185,000.00	185,000.00	13,859.98	86,375.33	86,375.33	98,624.67
<a href="#">001-00-314100</a>	UTILITY TAXES-ELECTRIC	235,000.00	235,000.00	18,997.22	112,836.68	112,836.68	122,163.32
<a href="#">001-00-314200</a>	UTILITY TAXES-COMMUNICATION SE...	200,000.00	200,000.00	18,956.13	115,021.27	115,021.27	84,978.73
<a href="#">001-00-314300</a>	UTILITY TAXES-WATER	130,000.00	130,000.00	11,058.04	77,195.80	77,195.80	52,804.20
<a href="#">001-00-314400</a>	UTILITY TAXES-GAS	43,000.00	43,000.00	3,996.35	27,758.50	27,758.50	15,241.50
<a href="#">001-00-314800</a>	UTILITY TAXES -PROPANE GAS	200.00	200.00	0.00	36.54	36.54	163.46
<a href="#">001-00-316010</a>	BUSINESS TAX - PENALTY INT	900.00	900.00	143.75	2,354.25	2,354.25	-1,454.25
<a href="#">001-00-316100</a>	BUSINESS TAX	99,000.00	99,000.00	600.00	27,357.50	27,357.50	71,642.50
<a href="#">001-00-322000</a>	BUILDING PERMITS	100,000.00	100,000.00	301.10	6,202.23	6,202.23	93,797.77
<a href="#">001-00-323100</a>	ELECTRICITY FRANCHISE FEES	210,000.00	210,000.00	11,326.00	78,327.62	78,327.62	131,672.38
<a href="#">001-00-323400</a>	GAS FRANCHISE FEES	40,000.00	40,000.00	3,833.58	27,397.76	27,397.76	12,602.24
<a href="#">001-00-324120</a>	IMPACT FEES-FIRE PROTECTION	0.00	0.00	0.00	2,788.50	2,788.50	-2,788.50
<a href="#">001-00-324125</a>	IMPACT FEES-LAW ENFORCEMENT	0.00	0.00	0.00	1,828.00	1,828.00	-1,828.00
<a href="#">001-00-329050</a>	TRACKING FEES	2,000.00	2,000.00	340.00	2,120.00	2,120.00	-120.00
<a href="#">001-00-335120</a>	STATE REVENUE SHARING PROCEEDS	198,000.00	198,000.00	17,100.68	123,166.95	123,166.95	74,833.05
<a href="#">001-00-335150</a>	ALCOHOLIC BEVERAGE LICENSES	500.00	500.00	0.00	440.50	440.50	59.50
<a href="#">001-00-335180</a>	LOCAL GOVERNMENT 1/2 SALES TAX	515,000.00	515,000.00	34,526.87	208,680.30	208,680.30	306,319.70
<a href="#">001-00-338200</a>	INTERGOV REV-COUNTY BUSINESS TAX	3,000.00	3,000.00	103.96	1,702.37	1,702.37	1,297.63
<a href="#">001-00-338210</a>	INTERGOV REV - LIBRARY COOP	66,000.00	66,000.00	0.00	48,961.50	48,961.50	17,038.50
<a href="#">001-00-341200</a>	ZONING FEES	0.00	0.00	250.00	300.00	300.00	-300.00
<a href="#">001-00-341901</a>	FIRE DEPARTMENT FEES	14,000.00	14,000.00	662.00	7,106.00	7,106.00	6,894.00
<a href="#">001-00-341902</a>	NOTARY FEE REVENUE	0.00	0.00	0.00	10.00	10.00	-10.00
<a href="#">001-00-341910</a>	PLAN REVIEW	0.00	0.00	75.00	1,923.34	1,923.34	-1,923.34
<a href="#">001-00-341920</a>	SITE INSPECTION	0.00	0.00	0.00	180.50	180.50	-180.50
<a href="#">001-00-342510</a>	FINAL INSPECTION	500.00	500.00	150.00	950.00	950.00	-450.00
<a href="#">001-00-342910</a>	IMPACT FEE- STORMWATER	0.00	0.00	0.00	2,200.00	2,200.00	-2,200.00
<a href="#">001-00-343800</a>	CEMETERY FEES	0.00	0.00	50.00	250.00	250.00	-250.00
<a href="#">001-00-344210</a>	BOAT LAUNCH DAILY PERMIT	0.00	0.00	20.00	70.00	70.00	-70.00
<a href="#">001-00-344220</a>	BOAT LAUNCH ANNUAL PERMIT	500.00	500.00	0.00	0.00	0.00	500.00
<a href="#">001-00-344901</a>	FLORIDA DOT	63,169.00	63,169.00	4,981.96	17,060.07	17,060.07	46,108.93
<a href="#">001-00-344910</a>	IMPACT FEE- TRANSPORTATION	0.00	0.00	0.00	7,175.50	7,175.50	-7,175.50
<a href="#">001-00-347210</a>	IMPACT FEE- PARKS & RECREATION	0.00	0.00	0.00	600.00	600.00	-600.00
<a href="#">001-00-349100</a>	LIEN SEARCH FEE	1,500.00	1,500.00	180.00	1,130.00	1,130.00	370.00
<a href="#">001-00-351100</a>	COURT FINES	6,000.00	6,000.00	650.46	2,223.87	2,223.87	3,776.13
<a href="#">001-00-352000</a>	LIBRARY FINES/LOST BOOKS	1,500.00	1,500.00	662.00	1,201.00	1,201.00	299.00
<a href="#">001-00-354100</a>	VIOLATION OF LOCAL ORDINANCE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
<a href="#">001-00-361000</a>	INTEREST AND OTHER EARNINGS	0.00	0.00	0.78	5.70	5.70	-5.70
<a href="#">001-00-361100</a>	INTEREST INCOME	200,000.00	200,000.00	29,242.16	199,714.46	199,714.46	285.54
<a href="#">001-00-365100</a>	SCRAP SALES	0.00	0.00	0.00	558.99	558.99	-558.99
<a href="#">001-00-366010</a>	DONATIONS & CONTRIBUTIONS LIBR...	5,700.00	5,700.00	0.00	0.00	0.00	5,700.00
<a href="#">001-00-369900</a>	MISCELLANEOUS REVENUE - OTHER	0.00	0.00	103.34	4,824.94	4,824.94	-4,824.94
<a href="#">001-00-381000</a>	INTERFUND TRANSFER	2,438,889.00	2,438,889.00	0.00	0.00	0.00	2,438,889.00
<a href="#">001-00-389200</a>	GRANTS - FEDERAL	0.00	0.00	2,862.50	2,862.50	2,862.50	-2,862.50
<a href="#">001-00-389400</a>	GRANTS - OTHER SOURCES	680,000.00	680,000.00	0.00	0.00	0.00	680,000.00
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>8,338,816.00</b>	<b>8,338,816.00</b>	<b>261,614.48</b>	<b>3,374,803.06</b>	<b>3,374,803.06</b>	<b>4,964,012.94</b>
<b>Revenue Total:</b>		<b>8,338,816.00</b>	<b>8,338,816.00</b>	<b>261,614.48</b>	<b>3,374,803.06</b>	<b>3,374,803.06</b>	<b>4,964,012.94</b>

**Budget vs Actuals**

For Fiscal: 2025-2026 Period Ending: 04/30/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Expense</b>							
<b>Activity: 51100 - LEGISLATIVE</b>							
<b>Department: 11 - MAYOR AND CITY COUNCIL</b>							
<a href="#">001-11-51100-1210</a>	SALARIES	26,400.00	26,400.00	1,850.00	12,950.00	12,950.00	13,450.00
<a href="#">001-11-51100-2110</a>	SOCIAL SECURITY TAXES	1,637.00	1,637.00	114.70	802.90	802.90	834.10
<a href="#">001-11-51100-2410</a>	WORKER'S COMPENSATION	600.00	600.00	0.00	268.41	268.41	331.59
<a href="#">001-11-51100-3000</a>	MEDICARE INSURANCE	383.00	383.00	26.85	187.95	187.95	195.05
<a href="#">001-11-51100-3100</a>	PROFESSIONAL SERVICES	11,000.00	11,000.00	0.00	1,445.00	1,445.00	9,555.00
<a href="#">001-11-51100-4010</a>	TRAVEL & PER DIEM	16,700.00	16,700.00	825.00	4,634.44	4,634.44	12,065.56
<a href="#">001-11-51100-4655</a>	COMPUTER HARDWARE & SOFTWARE...	500.00	500.00	0.00	0.00	0.00	500.00
<a href="#">001-11-51100-4810</a>	TROPHIES AND AWARDS	800.00	800.00	0.00	0.00	0.00	800.00
<a href="#">001-11-51100-4930</a>	TRAINING	4,500.00	4,500.00	0.00	750.00	750.00	3,750.00
<a href="#">001-11-51100-4940</a>	ELECTION EXPENSES	3,000.00	3,000.00	0.00	90.83	90.83	2,909.17
<a href="#">001-11-51100-5110</a>	OFFICE SUPPLIES	300.00	300.00	0.00	98.97	98.97	201.03
<a href="#">001-11-51100-5280</a>	LEAGUE OF CITIES DINNERS	7,650.00	7,650.00	0.00	237.00	237.00	7,413.00
<a href="#">001-11-51100-5290</a>	OPERATING SUPPLIES	1,504.00	1,504.00	353.18	946.47	946.47	557.53
<a href="#">001-11-51100-5410</a>	BOOKS, PUBS, SUBS & MEMBS	4,867.00	4,867.00	0.00	4,832.00	4,832.00	35.00
<b>Department: 11 - MAYOR AND CITY COUNCIL Total:</b>		<b>79,841.00</b>	<b>79,841.00</b>	<b>3,169.73</b>	<b>27,243.97</b>	<b>27,243.97</b>	<b>52,597.03</b>
<b>Activity: 51100 - LEGISLATIVE Total:</b>		<b>79,841.00</b>	<b>79,841.00</b>	<b>3,169.73</b>	<b>27,243.97</b>	<b>27,243.97</b>	<b>52,597.03</b>
<b>Activity: 51200 - EXECUTIVE</b>							
<b>Department: 12 - CITY MANAGER</b>							
<a href="#">001-12-51200-1210</a>	SALARIES	183,509.00	183,509.00	20,676.92	104,173.68	104,173.68	79,335.32
<a href="#">001-12-51200-2110</a>	SOCIAL SECURITY TAXES	11,378.00	11,378.00	1,282.75	6,464.11	6,464.11	4,913.89
<a href="#">001-12-51200-2210</a>	RETIREMENT	25,691.00	25,691.00	2,896.42	14,595.95	14,595.95	11,095.05
<a href="#">001-12-51200-2310</a>	EMPLOYEE INSURANCE	26,697.00	26,697.00	2,110.01	17,200.65	17,200.65	9,496.35
<a href="#">001-12-51200-2410</a>	WORKER'S COMPENSATION	170.00	170.00	0.00	75.99	75.99	94.01
<a href="#">001-12-51200-3000</a>	MEDICARE INSURANCE	2,661.00	2,661.00	300.03	1,511.87	1,511.87	1,149.13
<a href="#">001-12-51200-4010</a>	TRAVEL & PER DIEM	4,500.00	4,500.00	0.00	584.72	584.72	3,915.28
<a href="#">001-12-51200-4110</a>	TELEPHONE & INTERNET	360.00	360.00	0.00	0.00	0.00	360.00
<a href="#">001-12-51200-4930</a>	TRAINING	3,000.00	3,000.00	0.00	50.00	50.00	2,950.00
<a href="#">001-12-51200-5290</a>	OPERATING SUPPLIES	2,000.00	2,000.00	100.39	641.91	641.91	1,358.09
<a href="#">001-12-51200-5410</a>	BOOKS, PUBS, SUBS & MEMBS	1,500.00	1,500.00	0.00	397.00	397.00	1,103.00
<b>Department: 12 - CITY MANAGER Total:</b>		<b>261,466.00</b>	<b>261,466.00</b>	<b>27,366.52</b>	<b>145,695.88</b>	<b>145,695.88</b>	<b>115,770.12</b>
<b>Activity: 51200 - EXECUTIVE Total:</b>		<b>261,466.00</b>	<b>261,466.00</b>	<b>27,366.52</b>	<b>145,695.88</b>	<b>145,695.88</b>	<b>115,770.12</b>
<b>Activity: 51300 - FINANCE</b>							
<b>Department: 13 - ADMINISTRATIVE SERVICES</b>							
<a href="#">001-13-51300-1210</a>	SALARIES	78,116.00	78,116.00	8,730.24	45,397.23	45,397.23	32,718.77
<a href="#">001-13-51300-2110</a>	SOCIAL SECURITY TAXES	4,843.00	4,843.00	541.31	2,814.84	2,814.84	2,028.16
<a href="#">001-13-51300-2210</a>	RETIREMENT	10,936.00	10,936.00	1,120.24	5,825.29	5,825.29	5,110.71
<a href="#">001-13-51300-2310</a>	EMPLOYEE INSURANCE	16,995.00	16,995.00	1,416.91	11,335.30	11,335.30	5,659.70
<a href="#">001-13-51300-2410</a>	WORKER'S COMPENSATION	70.00	70.00	0.00	35.79	35.79	34.21
<a href="#">001-13-51300-3000</a>	MEDICARE INSURANCE	1,133.00	1,133.00	126.61	658.50	658.50	474.50
<a href="#">001-13-51300-3210</a>	ACCOUNTING AND AUDITING	28,500.00	28,500.00	505.00	26,005.00	26,005.00	2,495.00
<a href="#">001-13-51300-4010</a>	TRAVEL & PER DIEM	4,000.00	4,000.00	123.00	178.39	1,293.39	2,706.61
<a href="#">001-13-51300-4710</a>	PRINTING & BINDING	1,900.00	1,900.00	242.40	446.01	446.01	1,453.99
<a href="#">001-13-51300-4921</a>	BANK FEES	1,000.00	1,000.00	45.00	483.09	483.09	516.91
<a href="#">001-13-51300-4930</a>	TRAINING	2,500.00	2,500.00	1,300.00	1,450.00	1,450.00	1,050.00
<a href="#">001-13-51300-4946</a>	LEGAL & RETAIL ADVERTISEMENTS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
<a href="#">001-13-51300-5290</a>	OPERATING SUPPLIES	1,100.00	1,100.00	0.00	104.00	104.00	996.00
<a href="#">001-13-51300-5410</a>	BOOKS, PUBS, SUBS & MEMBS	855.00	855.00	145.00	145.00	145.00	710.00
<b>Department: 13 - ADMINISTRATIVE SERVICES Total:</b>		<b>153,448.00</b>	<b>153,448.00</b>	<b>14,295.71</b>	<b>94,878.44</b>	<b>95,993.44</b>	<b>57,454.56</b>
<b>Activity: 51300 - FINANCE Total:</b>		<b>153,448.00</b>	<b>153,448.00</b>	<b>14,295.71</b>	<b>94,878.44</b>	<b>95,993.44</b>	<b>57,454.56</b>
<b>Activity: 51310 - HUMAN RESOURCES</b>							
<b>Department: 13 - ADMINISTRATIVE SERVICES</b>							
<a href="#">001-13-51310-1210</a>	SALARIES	14,238.00	14,238.00	1,555.44	7,829.01	7,829.01	6,408.99
<a href="#">001-13-51310-2110</a>	SOCIAL SECURITY TAXES	883.00	883.00	96.41	485.32	485.32	397.68
<a href="#">001-13-51310-2210</a>	RETIREMENT	1,993.00	1,993.00	217.78	1,096.09	1,096.09	896.91

**Budget vs Actuals**

**For Fiscal: 2025-2026 Period Ending: 04/30/2026**

		<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>YTD Activity + Encumbrances</b>	<b>Budget Remaining</b>
<a href="#">001-13-51310-2220</a>	RETIRED EMPLOYEE LIFE INSURANCE	900.00	900.00	55.80	446.40	446.40	453.60
<a href="#">001-13-51310-2230</a>	RETIRED EMPLOYEE DENTAL INSURA...	4,660.00	4,660.00	327.80	2,655.18	2,655.18	2,004.82
<a href="#">001-13-51310-2310</a>	EMPLOYEE INSURANCE	3,020.00	3,020.00	246.60	1,972.83	1,972.83	1,047.17
<a href="#">001-13-51310-2410</a>	WORKER'S COMPENSATION	20.00	20.00	0.00	8.94	8.94	11.06
<a href="#">001-13-51310-2510</a>	UNEMPLOYMENT COMPENSATION	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
<a href="#">001-13-51310-3000</a>	MEDICARE INSURANCE	206.00	206.00	22.52	113.45	113.45	92.55
<a href="#">001-13-51310-3100</a>	PROFESSIONAL SERVICES	13,645.00	13,645.00	150.27	5,304.46	5,304.46	8,340.54
<a href="#">001-13-51310-4010</a>	TRAVEL & PER DIEM	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
<a href="#">001-13-51310-4015</a>	RECRUITMENT	2,500.00	2,500.00	0.00	903.12	903.12	1,596.88
<a href="#">001-13-51310-4540</a>	EMPLOYEE APPRECIATION	7,500.00	7,500.00	0.00	3,349.31	3,349.31	4,150.69
<a href="#">001-13-51310-4710</a>	PRINTING & BINDING	900.00	900.00	0.00	0.00	0.00	900.00
<a href="#">001-13-51310-4930</a>	TRAINING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
<a href="#">001-13-51310-4934</a>	TUITION	36,750.00	36,750.00	0.00	3,838.65	3,838.65	32,911.35
<a href="#">001-13-51310-4946</a>	LEGAL & RETAIL ADVERTISEMENTS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
<a href="#">001-13-51310-5290</a>	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00
<a href="#">001-13-51310-5410</a>	BOOKS, PUBS, SUBS & MEMBS	750.00	750.00	0.00	299.00	299.00	451.00
<b>Department: 13 - ADMINISTRATIVE SERVICES Total:</b>		<b>98,965.00</b>	<b>98,965.00</b>	<b>2,672.62</b>	<b>28,301.76</b>	<b>28,301.76</b>	<b>70,663.24</b>
<b>Activity: 51310 - HUMAN RESOURCES Total:</b>		<b>98,965.00</b>	<b>98,965.00</b>	<b>2,672.62</b>	<b>28,301.76</b>	<b>28,301.76</b>	<b>70,663.24</b>
<b>Activity: 51400 - LEGAL</b>							
<b>Department: 14 - CITY ATTORNEY</b>							
<a href="#">001-14-51400-3111</a>	LEGAL COUNSEL	65,000.00	65,000.00	1,920.00	26,562.95	26,562.95	38,437.05
<b>Department: 14 - CITY ATTORNEY Total:</b>		<b>65,000.00</b>	<b>65,000.00</b>	<b>1,920.00</b>	<b>26,562.95</b>	<b>26,562.95</b>	<b>38,437.05</b>
<b>Activity: 51400 - LEGAL Total:</b>		<b>65,000.00</b>	<b>65,000.00</b>	<b>1,920.00</b>	<b>26,562.95</b>	<b>26,562.95</b>	<b>38,437.05</b>
<b>Activity: 51500 - PLANNING AND ZONING</b>							
<b>Department: 30 - COMMUNITY DEVELOPMENT</b>							
<a href="#">001-30-51500-1210</a>	SALARIES	109,256.00	109,256.00	11,759.92	59,380.12	59,380.12	49,875.88
<a href="#">001-30-51500-2110</a>	SOCIAL SECURITY TAXES	6,774.00	6,774.00	729.13	3,681.65	3,681.65	3,092.35
<a href="#">001-30-51500-2210</a>	RETIREMENT	15,296.00	15,296.00	1,374.65	6,905.24	6,905.24	8,390.76
<a href="#">001-30-51500-2310</a>	EMPLOYEE INSURANCE	21,140.00	21,140.00	1,729.17	13,833.36	13,833.36	7,306.64
<a href="#">001-30-51500-2410</a>	WORKER'S COMPENSATION	320.00	320.00	0.00	31.32	31.32	288.68
<a href="#">001-30-51500-3000</a>	MEDICARE INSURANCE	1,584.00	1,584.00	170.55	861.19	861.19	722.81
<a href="#">001-30-51500-3100</a>	PROFESSIONAL SERVICES	115,000.00	115,000.00	10,300.00	10,300.00	25,000.00	90,000.00
<a href="#">001-30-51500-4010</a>	TRAVEL & PER DIEM	2,900.00	2,900.00	105.00	1,110.95	1,110.95	1,789.05
<a href="#">001-30-51500-4522</a>	VEHICLE INSURANCE	290.00	290.00	0.00	0.00	0.00	290.00
<a href="#">001-30-51500-4930</a>	TRAINING	0.00	0.00	0.00	275.00	275.00	-275.00
<a href="#">001-30-51500-4946</a>	LEGAL & RETAIL ADVERTISEMENTS	7,500.00	7,500.00	0.00	513.36	513.36	6,986.64
<a href="#">001-30-51500-5110</a>	OFFICE SUPPLIES	150.00	150.00	0.00	0.00	0.00	150.00
<a href="#">001-30-51500-5410</a>	BOOKS, PUBS, SUBS & MEMBS	1,897.00	1,897.00	0.00	245.00	245.00	1,652.00
<b>Department: 30 - COMMUNITY DEVELOPMENT Total:</b>		<b>282,107.00</b>	<b>282,107.00</b>	<b>26,168.42</b>	<b>97,137.19</b>	<b>111,837.19</b>	<b>170,269.81</b>
<b>Activity: 51500 - PLANNING AND ZONING Total:</b>		<b>282,107.00</b>	<b>282,107.00</b>	<b>26,168.42</b>	<b>97,137.19</b>	<b>111,837.19</b>	<b>170,269.81</b>
<b>Activity: 51600 - NON-COURT INFORMATION SYSTEMS</b>							
<b>Department: 16 - CITY CLERK</b>							
<a href="#">001-16-51600-1210</a>	SALARIES	82,340.00	82,340.00	9,266.23	47,027.98	47,027.98	35,312.02
<a href="#">001-16-51600-2110</a>	SOCIAL SECURITY TAXES	5,105.00	5,105.00	574.50	2,915.71	2,915.71	2,189.29
<a href="#">001-16-51600-2210</a>	RETIREMENT	11,528.00	11,528.00	1,297.27	6,583.90	6,583.90	4,944.10
<a href="#">001-16-51600-2310</a>	EMPLOYEE INSURANCE	15,100.00	15,100.00	1,228.37	9,772.36	9,772.36	5,327.64
<a href="#">001-16-51600-2410</a>	WORKER'S COMPENSATION	100.00	100.00	0.00	44.73	44.73	55.27
<a href="#">001-16-51600-3000</a>	MEDICARE INSURANCE	1,194.00	1,194.00	134.37	681.97	681.97	512.03
<a href="#">001-16-51600-3100</a>	PROFESSIONAL SERVICES	2,350.00	2,350.00	99.97	655.59	906.00	1,444.00
<a href="#">001-16-51600-4010</a>	TRAVEL & PER DIEM	3,150.00	3,150.00	971.70	971.70	971.70	2,178.30
<a href="#">001-16-51600-4510</a>	NOTARY INSURANCE	150.00	150.00	0.00	0.00	0.00	150.00
<a href="#">001-16-51600-4522</a>	VEHICLE INSURANCE	500.00	500.00	0.00	430.00	430.00	70.00
<a href="#">001-16-51600-4610</a>	VEHICLE R & M	500.00	500.00	132.82	1,065.34	1,120.08	-620.08
<a href="#">001-16-51600-4930</a>	TRAINING	2,000.00	2,000.00	0.00	1,125.00	1,125.00	875.00
<a href="#">001-16-51600-4946</a>	LEGAL & RETAIL ADVERTISEMENTS	2,000.00	2,000.00	0.00	219.60	219.60	1,780.40
<a href="#">001-16-51600-5110</a>	OFFICE SUPPLIES	850.00	850.00	0.00	112.99	112.99	737.01
<a href="#">001-16-51600-5210</a>	FUEL, OIL & LUBRICANTS	1,000.00	1,000.00	8.38	318.30	318.30	681.70

**Budget vs Actuals**

For Fiscal: 2025-2026 Period Ending: 04/30/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<a href="#">001-16-51600-5290</a>	OPERATING SUPPLIES	1,300.00	1,300.00	69.00	206.00	206.00	1,094.00
<a href="#">001-16-51600-5410</a>	BOOKS, PUBS, SUBS & MEMBS	800.00	800.00	0.00	0.00	0.00	800.00
<a href="#">001-16-51600-5416</a>	CODIFICATION	3,500.00	3,500.00	0.00	1,719.41	1,719.41	1,780.59
<b>Department: 16 - CITY CLERK Total:</b>		<b>133,467.00</b>	<b>133,467.00</b>	<b>13,782.61</b>	<b>73,850.58</b>	<b>74,155.73</b>	<b>59,311.27</b>
<b>Activity: 51600 - NON-COURT INFORMATION SYSTEMS Total:</b>		<b>133,467.00</b>	<b>133,467.00</b>	<b>13,782.61</b>	<b>73,850.58</b>	<b>74,155.73</b>	<b>59,311.27</b>
<b>Activity: 51610 - INFORMATION TECHNOLOGY</b>							
<b>Department: 13 - ADMINISTRATIVE SERVICES</b>							
<a href="#">001-13-51610-3100</a>	PROFESSIONAL SERVICES	38,500.00	38,500.00	-2,333.70	15,904.50	27,080.03	11,419.97
<a href="#">001-13-51610-4110</a>	TELEPHONE & INTERNET	27,140.00	27,140.00	6,165.41	8,927.50	8,927.50	18,212.50
<a href="#">001-13-51610-4655</a>	COMPUTER HARDWARE & SOFTWARE...	98,371.00	98,371.00	9,428.73	63,696.99	63,696.99	34,674.01
<a href="#">001-13-51610-4660</a>	COPIER MAINTENANCE	10,040.00	10,040.00	1,101.16	3,344.68	7,223.40	2,816.60
<a href="#">001-13-51610-6400</a>	COMPUTER SOFTWARE & EQUIPMENT	40,000.00	40,000.00	0.00	9,000.00	9,000.00	31,000.00
<b>Department: 13 - ADMINISTRATIVE SERVICES Total:</b>		<b>214,051.00</b>	<b>214,051.00</b>	<b>14,361.60</b>	<b>100,873.67</b>	<b>115,927.92</b>	<b>98,123.08</b>
<b>Activity: 51610 - INFORMATION TECHNOLOGY Total:</b>		<b>214,051.00</b>	<b>214,051.00</b>	<b>14,361.60</b>	<b>100,873.67</b>	<b>115,927.92</b>	<b>98,123.08</b>
<b>Activity: 51900 - GENERAL GOVERNMENT</b>							
<b>Department: 19 - GENERAL GOVERNMENT SERVICE DEPT.</b>							
<a href="#">001-19-51900-4100</a>	POSTAGE & SHIPPING	0.00	0.00	20.50	20.50	20.50	-20.50
<b>Department: 19 - GENERAL GOVERNMENT SERVICE DEPT. Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>20.50</b>	<b>20.50</b>	<b>20.50</b>	<b>-20.50</b>
<b>Department: 99 - NON DEPARTMENTAL</b>							
<a href="#">001-99-51900-4100</a>	POSTAGE & SHIPPING	4,200.00	4,200.00	326.87	1,515.63	1,515.63	2,684.37
<a href="#">001-99-51900-4520</a>	LIABILITY INSURANCE	58,980.00	58,980.00	0.00	52,322.00	52,322.00	6,658.00
<a href="#">001-99-51900-5110</a>	OFFICE SUPPLIES	4,000.00	4,000.00	93.36	675.99	675.99	3,324.01
<a href="#">001-99-51900-5410</a>	BOOKS, PUBS, SUBS & MEMBS	600.00	600.00	0.00	0.00	0.00	600.00
<b>Department: 99 - NON DEPARTMENTAL Total:</b>		<b>67,780.00</b>	<b>67,780.00</b>	<b>420.23</b>	<b>54,513.62</b>	<b>54,513.62</b>	<b>13,266.38</b>
<b>Activity: 51900 - GENERAL GOVERNMENT Total:</b>		<b>67,780.00</b>	<b>67,780.00</b>	<b>440.73</b>	<b>54,534.12</b>	<b>54,534.12</b>	<b>13,245.88</b>
<b>Activity: 51910 - FACILITIES</b>							
<b>Department: 50 - PUBLIC WORKS</b>							
<a href="#">001-50-51910-1210</a>	SALARIES	63,314.00	63,314.00	6,053.71	29,467.35	29,467.35	33,846.65
<a href="#">001-50-51910-1310</a>	PART-TIME SALARIES	0.00	0.00	0.00	-380.22	-380.22	380.22
<a href="#">001-50-51910-1410</a>	OVERTIME	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
<a href="#">001-50-51910-2110</a>	SOCIAL SECURITY TAXES	3,987.00	3,987.00	375.35	1,803.48	1,803.48	2,183.52
<a href="#">001-50-51910-2210</a>	RETIREMENT	9,004.00	9,004.00	257.09	1,288.80	1,288.80	7,715.20
<a href="#">001-50-51910-2310</a>	EMPLOYEE INSURANCE	19,665.00	19,665.00	1,286.39	10,241.60	10,241.60	9,423.40
<a href="#">001-50-51910-2410</a>	WORKER'S COMPENSATION	2,620.00	2,620.00	0.00	953.70	953.70	1,666.30
<a href="#">001-50-51910-3000</a>	MEDICARE INSURANCE	933.00	933.00	87.80	421.87	421.87	511.13
<a href="#">001-50-51910-3100</a>	PROFESSIONAL SERVICES	18,000.00	18,000.00	930.21	5,980.46	9,362.21	8,637.79
<a href="#">001-50-51910-4010</a>	TRAVEL & PER DIEM	500.00	500.00	0.00	0.00	0.00	500.00
<a href="#">001-50-51910-4310</a>	ELECTRICITY	40,000.00	40,000.00	1,784.89	12,039.59	12,039.59	27,960.41
<a href="#">001-50-51910-4320</a>	WATER	12,600.00	12,600.00	748.04	4,752.11	4,752.11	7,847.89
<a href="#">001-50-51910-4330</a>	SOLID WASTE	7,500.00	7,500.00	108.13	746.67	746.67	6,753.33
<a href="#">001-50-51910-4340</a>	NATURAL GAS	3,500.00	3,500.00	113.76	974.26	974.26	2,525.74
<a href="#">001-50-51910-4410</a>	EQUIPMENT RENTAL	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
<a href="#">001-50-51910-4521</a>	PROPERTY INSURANCE	38,000.00	38,000.00	0.00	30,698.00	30,698.00	7,302.00
<a href="#">001-50-51910-4522</a>	VEHICLE INSURANCE	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00
<a href="#">001-50-51910-4611</a>	BUILDING R & M	20,000.00	20,000.00	2,521.27	20,432.59	21,927.59	-1,927.59
<a href="#">001-50-51910-4612</a>	FURNITURE/EQUIP. R & M	500.00	500.00	0.00	218.00	218.00	282.00
<a href="#">001-50-51910-4615</a>	FENCING AND LANDSCAPING	7,000.00	7,000.00	0.00	890.01	890.01	6,109.99
<a href="#">001-50-51910-4930</a>	TRAINING	1,000.00	1,000.00	0.00	481.00	481.00	519.00
<a href="#">001-50-51910-5110</a>	OFFICE SUPPLIES	750.00	750.00	0.00	32.96	32.96	717.04
<a href="#">001-50-51910-5210</a>	FUEL, OIL, & LUBRICANTS	5,000.00	5,000.00	257.32	1,155.47	1,155.47	3,844.53
<a href="#">001-50-51910-5220</a>	UNIFORMS	2,000.00	2,000.00	0.00	77.90	777.90	1,222.10
<a href="#">001-50-51910-5221</a>	PERSONAL PROTECTIVE EQUIPMENT	1,000.00	1,000.00	0.00	32.94	32.94	967.06
<a href="#">001-50-51910-5230</a>	JANITORIAL SUPPLIES	3,000.00	3,000.00	0.00	615.70	615.70	2,384.30
<a href="#">001-50-51910-5231</a>	SEASONAL DECORATIONS	5,000.00	5,000.00	0.00	1,081.46	3,231.46	1,768.54
<a href="#">001-50-51910-5260</a>	TOOLS	2,000.00	2,000.00	164.85	1,535.97	1,535.97	464.03
<a href="#">001-50-51910-5270</a>	MACHINERY & EQUIPMENT	1,500.00	1,500.00	0.00	763.94	763.94	736.06
<a href="#">001-50-51910-5290</a>	OPERATING SUPPLIES	7,500.00	7,500.00	158.86	1,049.96	1,049.96	6,450.04

**Budget vs Actuals**

For Fiscal: 2025-2026 Period Ending: 04/30/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<a href="#">001-50-51910-5410</a>	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	0.00	50.00	50.00	50.00
<a href="#">001-50-51910-6210</a>	BUILDINGS	101,000.00	822,861.20	196,746.06	323,550.80	584,697.31	238,163.89
<a href="#">001-50-51910-6410</a>	MACHINERY & EQUIPMENT	0.00	0.00	0.00	1,325.99	4,622.99	-4,622.99
<b>Department: 50 - PUBLIC WORKS Total:</b>		<b>382,073.00</b>	<b>1,103,934.20</b>	<b>211,593.73</b>	<b>452,282.36</b>	<b>724,452.62</b>	<b>379,481.58</b>
<b>Activity: 51910 - FACILITIES Total:</b>		<b>382,073.00</b>	<b>1,103,934.20</b>	<b>211,593.73</b>	<b>452,282.36</b>	<b>724,452.62</b>	<b>379,481.58</b>
<b>Activity: 52100 - LAW ENFORCEMENT</b>							
<b>Department: 20 - PUBLIC SAFETY</b>							
<a href="#">001-20-52100-3405</a>	CONTRACT FOR SERVICES	321,061.00	321,061.00	26,755.09	187,285.55	187,285.55	133,775.45
<b>Department: 20 - PUBLIC SAFETY Total:</b>		<b>321,061.00</b>	<b>321,061.00</b>	<b>26,755.09</b>	<b>187,285.55</b>	<b>187,285.55</b>	<b>133,775.45</b>
<b>Activity: 52100 - LAW ENFORCEMENT Total:</b>		<b>321,061.00</b>	<b>321,061.00</b>	<b>26,755.09</b>	<b>187,285.55</b>	<b>187,285.55</b>	<b>133,775.45</b>
<b>Activity: 52200 - FIRE</b>							
<b>Department: 20 - PUBLIC SAFETY</b>							
<a href="#">001-20-52200-3405</a>	CONTRACT FOR SERVICES	1,183,323.00	1,183,323.00	295,830.68	591,661.36	591,661.36	591,661.64
<b>Department: 20 - PUBLIC SAFETY Total:</b>		<b>1,183,323.00</b>	<b>1,183,323.00</b>	<b>295,830.68</b>	<b>591,661.36</b>	<b>591,661.36</b>	<b>591,661.64</b>
<b>Activity: 52200 - FIRE Total:</b>		<b>1,183,323.00</b>	<b>1,183,323.00</b>	<b>295,830.68</b>	<b>591,661.36</b>	<b>591,661.36</b>	<b>591,661.64</b>
<b>Activity: 52400 - CODE COMPLIANCE</b>							
<b>Department: 30 - COMMUNITY DEVELOPMENT</b>							
<a href="#">001-30-52400-1210</a>	SALARIES	60,768.00	60,768.00	6,852.18	35,436.42	35,436.42	25,331.58
<a href="#">001-30-52400-2110</a>	SOCIAL SECURITY TAXES	3,768.00	3,768.00	424.85	2,197.12	2,197.12	1,570.88
<a href="#">001-30-52400-2210</a>	RETIREMENT	8,508.00	8,508.00	494.81	2,511.46	2,511.46	5,996.54
<a href="#">001-30-52400-2310</a>	EMPLOYEE INSURANCE	12,080.00	12,080.00	996.56	7,972.48	7,972.48	4,107.52
<a href="#">001-30-52400-2410</a>	WORKER'S COMPENSATION	710.00	710.00	0.00	1,068.21	1,068.21	-358.21
<a href="#">001-30-52400-3000</a>	MEDICARE INSURANCE	881.00	881.00	99.36	513.83	513.83	367.17
<a href="#">001-30-52400-4010</a>	TRAVEL & PER DIEM	1,250.00	1,250.00	0.00	721.45	721.45	528.55
<a href="#">001-30-52400-4110</a>	TELEPHONE & INTERNET	540.00	540.00	29.40	176.40	176.40	363.60
<a href="#">001-30-52400-4522</a>	VEHICLE INSURANCE	350.00	350.00	0.00	408.00	408.00	-58.00
<a href="#">001-30-52400-4610</a>	VEHICLE R & M	3,000.00	3,000.00	29.95	865.06	919.80	2,080.20
<a href="#">001-30-52400-4612</a>	FURNITURE/EQUIP. R & M	500.00	500.00	0.00	0.00	0.00	500.00
<a href="#">001-30-52400-4710</a>	PRINTING & BINDING	100.00	100.00	0.00	0.00	0.00	100.00
<a href="#">001-30-52400-4906</a>	OTHER CHARGES	0.00	0.00	0.00	18.50	18.50	-18.50
<a href="#">001-30-52400-4930</a>	TRAINING	1,700.00	1,700.00	0.00	0.00	0.00	1,700.00
<a href="#">001-30-52400-5110</a>	OFFICE SUPPLIES	200.00	200.00	0.00	14.99	14.99	185.01
<a href="#">001-30-52400-5210</a>	FUEL, OIL, & LUBRICANTS	1,500.00	1,500.00	0.00	131.30	131.30	1,368.70
<a href="#">001-30-52400-5220</a>	UNIFORMS	500.00	500.00	0.00	24.00	24.00	476.00
<a href="#">001-30-52400-5221</a>	PERSONAL PROTECTIVE EQUIPMENT	100.00	100.00	0.00	0.00	0.00	100.00
<a href="#">001-30-52400-5295</a>	OPERATING SUPPLIES/JANITORIAL	150.00	150.00	0.00	31.26	31.26	118.74
<a href="#">001-30-52400-5410</a>	BOOKS, PUBS, SUBS & MEMBS	585.00	585.00	174.43	259.43	259.43	325.57
<b>Department: 30 - COMMUNITY DEVELOPMENT Total:</b>		<b>97,190.00</b>	<b>97,190.00</b>	<b>9,101.54</b>	<b>52,349.91</b>	<b>52,404.65</b>	<b>44,785.35</b>
<b>Activity: 52400 - CODE COMPLIANCE Total:</b>		<b>97,190.00</b>	<b>97,190.00</b>	<b>9,101.54</b>	<b>52,349.91</b>	<b>52,404.65</b>	<b>44,785.35</b>
<b>Activity: 52410 - BUILDING</b>							
<b>Department: 30 - COMMUNITY DEVELOPMENT</b>							
<a href="#">001-30-52410-1210</a>	SALARIES	51,170.00	51,170.00	5,701.44	28,931.43	28,931.43	22,238.57
<a href="#">001-30-52410-2110</a>	SOCIAL SECURITY TAXES	3,173.00	3,173.00	353.46	1,793.64	1,793.64	1,379.36
<a href="#">001-30-52410-2210</a>	RETIREMENT	7,164.00	7,164.00	592.81	2,992.05	2,992.05	4,171.95
<a href="#">001-30-52410-2310</a>	EMPLOYEE INSURANCE	12,080.00	12,080.00	984.27	7,874.16	7,874.16	4,205.84
<a href="#">001-30-52410-2410</a>	WORKER'S COMPENSATION	170.00	170.00	0.00	8.94	8.94	161.06
<a href="#">001-30-52410-3000</a>	MEDICARE INSURANCE	742.00	742.00	82.65	419.39	419.39	322.61
<a href="#">001-30-52410-3100</a>	PROFESSIONAL SERVICES	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
<b>Department: 30 - COMMUNITY DEVELOPMENT Total:</b>		<b>174,499.00</b>	<b>174,499.00</b>	<b>7,714.63</b>	<b>42,019.61</b>	<b>42,019.61</b>	<b>132,479.39</b>
<b>Activity: 52410 - BUILDING Total:</b>		<b>174,499.00</b>	<b>174,499.00</b>	<b>7,714.63</b>	<b>42,019.61</b>	<b>42,019.61</b>	<b>132,479.39</b>
<b>Activity: 53800 - STORMWATER</b>							
<b>Department: 50 - PUBLIC WORKS</b>							
<a href="#">001-50-53800-1210</a>	SALARIES	97,167.00	97,167.00	11,801.12	56,213.92	56,213.92	40,953.08
<a href="#">001-50-53800-1310</a>	PART-TIME SALARIES	9,056.00	9,056.00	0.00	2,697.92	2,697.92	6,358.08
<a href="#">001-50-53800-1410</a>	OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00
<a href="#">001-50-53800-2110</a>	SOCIAL SECURITY TAXES	6,617.00	6,617.00	730.42	3,645.50	3,645.50	2,971.50

**Budget vs Actuals**

**For Fiscal: 2025-2026 Period Ending: 04/30/2026**

		<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>YTD Activity + Encumbrances</b>	<b>Budget Remaining</b>
<a href="#">001-50-53800-2210</a>	RETIREMENT	13,673.00	13,673.00	1,007.20	5,012.61	5,012.61	8,660.39
<a href="#">001-50-53800-2310</a>	EMPLOYEE INSURANCE	27,770.00	27,770.00	1,936.51	15,484.59	15,484.59	12,285.41
<a href="#">001-50-53800-2410</a>	WORKER'S COMPENSATION	5,085.00	5,085.00	0.00	1,650.63	1,650.63	3,434.37
<a href="#">001-50-53800-3000</a>	MEDICARE INSURANCE	1,547.00	1,547.00	170.88	853.00	853.00	694.00
<a href="#">001-50-53800-3100</a>	Professional Services	0.00	0.00	0.00	158.00	158.00	-158.00
<a href="#">001-50-53800-4010</a>	TRAVEL & PER DIEM	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
<a href="#">001-50-53800-4522</a>	VEHICLE INSURANCE	1,050.00	1,050.00	0.00	0.00	0.00	1,050.00
<a href="#">001-50-53800-4615</a>	FENCING AND LANDSCAPING	17,000.00	17,000.00	0.00	3,071.77	3,071.77	13,928.23
<a href="#">001-50-53800-4637</a>	CURBS/GUTTERS/STORM DRAINS R&M	20,000.00	20,000.00	1,864.01	1,864.01	1,864.01	18,135.99
<a href="#">001-50-53800-5295</a>	OPERATING SUPPLIES/JANITORIAL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
<a href="#">001-50-53800-5410</a>	BOOKS, PUBS, SUBS & MEMBS	2,000.00	2,000.00	0.00	500.00	500.00	1,500.00
<a href="#">001-50-53800-6310</a>	INFRASTRUCTURE	232,979.00	232,979.00	617.14	617.14	15,600.43	217,378.57
<a href="#">001-50-53800-6410</a>	MACHINERY & EQUIPMENT	23,500.00	23,500.00	1,962.50	14,743.00	14,743.00	8,757.00
<b>Department: 50 - PUBLIC WORKS Total:</b>		<b>463,944.00</b>	<b>463,944.00</b>	<b>20,089.78</b>	<b>106,512.09</b>	<b>121,495.38</b>	<b>342,448.62</b>
<b>Activity: 53800 - STORMWATER Total:</b>		<b>463,944.00</b>	<b>463,944.00</b>	<b>20,089.78</b>	<b>106,512.09</b>	<b>121,495.38</b>	<b>342,448.62</b>

**Activity: 54100 - STREETS**

**Department: 50 - PUBLIC WORKS**

<a href="#">001-50-54100-1210</a>	SALARIES	97,167.00	97,167.00	13,534.63	58,538.51	58,538.51	38,628.49
<a href="#">001-50-54100-1310</a>	PART-TIME SALARIES	41,313.00	41,313.00	0.00	9,200.34	9,200.34	32,112.66
<a href="#">001-50-54100-1410</a>	OVERTIME	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
<a href="#">001-50-54100-2110</a>	SOCIAL SECURITY TAXES	8,648.00	8,648.00	837.77	4,192.27	4,192.27	4,455.73
<a href="#">001-50-54100-2210</a>	RETIREMENT	13,743.00	13,743.00	1,007.10	5,011.80	5,011.80	8,731.20
<a href="#">001-50-54100-2310</a>	EMPLOYEE INSURANCE	27,770.00	27,770.00	1,936.50	15,692.00	15,692.00	12,078.00
<a href="#">001-50-54100-2410</a>	WORKER'S COMPENSATION	7,985.00	7,985.00	0.00	7,261.80	7,261.80	723.20
<a href="#">001-50-54100-3000</a>	MEDICARE INSURANCE	2,022.00	2,022.00	195.92	980.27	980.27	1,041.73
<a href="#">001-50-54100-3100</a>	PROFESSIONAL SERVICES	8,500.00	8,500.00	0.00	273.99	12,773.99	-4,273.99
<a href="#">001-50-54100-4010</a>	TRAVEL & PER DIEM	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
<a href="#">001-50-54100-4310</a>	ELECTRICITY	60,000.00	60,000.00	4,501.82	27,087.46	27,087.46	32,912.54
<a href="#">001-50-54100-4320</a>	WATER	600.00	600.00	35.02	208.45	208.45	391.55
<a href="#">001-50-54100-4330</a>	Solid Waste	15,000.00	15,000.00	21.73	9,264.25	13,080.13	1,919.87
<a href="#">001-50-54100-4410</a>	EQUIPMENT RENTAL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
<a href="#">001-50-54100-4522</a>	VEHICLE INSURANCE	1,800.00	1,800.00	0.00	3,887.00	3,887.00	-2,087.00
<a href="#">001-50-54100-4610</a>	VEHICLE R & M	8,000.00	8,000.00	1,140.57	3,448.75	3,722.46	4,277.54
<a href="#">001-50-54100-4615</a>	FENCING AND LANDSCAPING	2,500.00	2,500.00	0.00	-8.48	1,616.52	883.48
<a href="#">001-50-54100-4623</a>	HEAVY EQUIPMENT R & M	15,000.00	15,000.00	0.00	4,033.69	4,033.69	10,966.31
<a href="#">001-50-54100-4631</a>	STREET REPAVING	170,000.00	170,000.00	175.23	175.23	175.23	169,824.77
<a href="#">001-50-54100-4635</a>	PARKING AREA MARKING R & M	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
<a href="#">001-50-54100-4636</a>	TRAFFIC CONTROL/SIGNS R&M	6,000.00	6,000.00	0.00	1,132.35	1,132.35	4,867.65
<a href="#">001-50-54100-4637</a>	CURBS/GUTTERS/STORM DRAINS R&M	10,000.00	10,000.00	10,135.99	10,135.99	10,135.99	-135.99
<a href="#">001-50-54100-4930</a>	TRAINING	1,000.00	1,000.00	0.00	446.00	446.00	554.00
<a href="#">001-50-54100-5110</a>	OFFICE SUPPLIES	100.00	100.00	0.00	73.57	73.57	26.43
<a href="#">001-50-54100-5210</a>	FUEL, OIL, & LUBRICANTS	6,000.00	6,000.00	257.31	1,305.10	1,305.10	4,694.90
<a href="#">001-50-54100-5220</a>	UNIFORMS	2,000.00	2,000.00	0.00	188.87	888.87	1,111.13
<a href="#">001-50-54100-5221</a>	PERSONAL PROTECTIVE EQUIPMENT	1,000.00	1,000.00	426.84	741.71	741.71	258.29
<a href="#">001-50-54100-5260</a>	TOOLS	2,500.00	2,500.00	0.00	-287.96	-287.96	2,787.96
<a href="#">001-50-54100-5270</a>	MACHINERY & EQUIPMENT	5,000.00	5,000.00	472.89	2,467.00	2,467.00	2,533.00
<a href="#">001-50-54100-5290</a>	OPERATING SUPPLIES	10,000.00	10,000.00	41.85	2,413.59	2,413.59	7,586.41
<a href="#">001-50-54100-5410</a>	BOOKS, PUBS, SUBS & MEMBS	500.00	500.00	0.00	262.00	262.00	238.00
<a href="#">001-50-54100-6310</a>	INFRASTRUCTURE	3,618,500.00	3,618,500.00	0.00	5,862.50	7,019.46	3,611,480.54
<a href="#">001-50-54100-6410</a>	MACHINERY & EQUIPMENT	60,500.00	60,500.00	0.00	0.00	50,532.91	9,967.09
<b>Department: 50 - PUBLIC WORKS Total:</b>		<b>4,218,648.00</b>	<b>4,218,648.00</b>	<b>34,721.17</b>	<b>173,988.05</b>	<b>244,592.51</b>	<b>3,974,055.49</b>
<b>Activity: 54100 - STREETS Total:</b>		<b>4,218,648.00</b>	<b>4,218,648.00</b>	<b>34,721.17</b>	<b>173,988.05</b>	<b>244,592.51</b>	<b>3,974,055.49</b>

**Activity: 56200 - ANIMAL CONTROL**

**Department: 30 - COMMUNITY DEVELOPMENT**

<a href="#">001-30-56200-3410</a>	ANIMAL CONTROL	30,000.00	30,000.00	0.00	2,212.00	2,212.00	27,788.00
<b>Department: 30 - COMMUNITY DEVELOPMENT Total:</b>		<b>30,000.00</b>	<b>30,000.00</b>	<b>0.00</b>	<b>2,212.00</b>	<b>2,212.00</b>	<b>27,788.00</b>
<b>Activity: 56200 - ANIMAL CONTROL Total:</b>		<b>30,000.00</b>	<b>30,000.00</b>	<b>0.00</b>	<b>2,212.00</b>	<b>2,212.00</b>	<b>27,788.00</b>

**Budget vs Actuals**

**For Fiscal: 2025-2026 Period Ending: 04/30/2026**

		<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>YTD Activity + Encumbrances</b>	<b>Budget Remaining</b>
<b>Activity: 57100 - LIBRARY</b>							
<b>Department: 71 - LIBRARY</b>							
<a href="#">001-71-57100-1210</a>	SALARIES	290,519.00	290,519.00	30,679.03	169,370.74	169,370.74	121,148.26
<a href="#">001-71-57100-1310</a>	SALARIES - PART TIME	49,640.00	49,640.00	5,687.66	25,476.72	25,476.72	24,163.28
<a href="#">001-71-57100-2110</a>	SOCIAL SECURITY TAXES	21,090.00	21,090.00	2,245.40	12,030.74	12,030.74	9,059.26
<a href="#">001-71-57100-2210</a>	RETIREMENT	40,673.00	40,673.00	3,383.65	19,217.14	19,217.14	21,455.86
<a href="#">001-71-57100-2310</a>	EMPLOYEE INSURANCE	68,900.00	68,900.00	3,391.20	29,506.05	29,506.05	39,393.95
<a href="#">001-71-57100-2410</a>	WORKER'S COMPENSATION	700.00	700.00	0.00	313.14	313.14	386.86
<a href="#">001-71-57100-3000</a>	MEDICARE INSURANCE	4,932.00	4,932.00	525.13	2,813.66	2,813.66	2,118.34
<a href="#">001-71-57100-4010</a>	TRAVEL & PER DIEM	1,200.00	1,200.00	0.00	725.10	725.10	474.90
<a href="#">001-71-57100-4100</a>	POSTAGE & SHIPPING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
<a href="#">001-71-57100-4612</a>	FURNITURE/EQUIP. R & M	2,500.00	2,500.00	167.00	769.84	769.84	1,730.16
<a href="#">001-71-57100-4655</a>	COMPUTER HARDWARE & SOFTWARE...	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
<a href="#">001-71-57100-4710</a>	PRINTING & BINDING	700.00	700.00	0.00	0.00	0.00	700.00
<a href="#">001-71-57100-4925</a>	PROGRAM EXPENSES	1,900.00	1,900.00	169.58	813.22	813.22	1,086.78
<a href="#">001-71-57100-4930</a>	TRAINING	400.00	400.00	0.00	0.00	0.00	400.00
<a href="#">001-71-57100-5110</a>	OFFICE SUPPLIES	2,700.00	2,700.00	190.69	2,396.29	2,396.29	303.71
<a href="#">001-71-57100-5410</a>	BOOKS, PUBS, SUBS & MEMBS	22,500.00	22,500.00	1,442.73	11,648.94	11,648.94	10,851.06
<a href="#">001-71-57100-5417</a>	LIBRARY E-BOOK LEASES	15,000.00	15,000.00	1,037.05	4,358.65	4,358.65	10,641.35
<a href="#">001-71-57100-5420</a>	MEMBERSHIPS	1,200.00	1,200.00	0.00	159.95	159.95	1,040.05
	<b>Department: 71 - LIBRARY Total:</b>	<b>528,554.00</b>	<b>528,554.00</b>	<b>48,919.12</b>	<b>279,600.18</b>	<b>279,600.18</b>	<b>248,953.82</b>
	<b>Activity: 57100 - LIBRARY Total:</b>	<b>528,554.00</b>	<b>528,554.00</b>	<b>48,919.12</b>	<b>279,600.18</b>	<b>279,600.18</b>	<b>248,953.82</b>
<b>Activity: 57200 - PARKS</b>							
<b>Department: 50 - PUBLIC WORKS</b>							
<a href="#">001-50-57200-1210</a>	SALARIES	141,514.00	141,514.00	13,703.23	68,568.44	68,568.44	72,945.56
<a href="#">001-50-57200-1310</a>	PART-TIME SALARIES	15,644.00	15,644.00	0.00	1,854.18	1,854.18	13,789.82
<a href="#">001-50-57200-1410</a>	OVERTIME	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
<a href="#">001-50-57200-2110</a>	SOCIAL SECURITY TAXES	9,806.00	9,806.00	849.60	4,366.18	4,366.18	5,439.82
<a href="#">001-50-57200-2210</a>	RETIREMENT	19,952.00	19,952.00	549.22	2,753.23	2,753.23	17,198.77
<a href="#">001-50-57200-2310</a>	EMPLOYEE INSURANCE	45,145.00	45,145.00	2,940.28	23,472.80	23,472.80	21,672.20
<a href="#">001-50-57200-2410</a>	WORKER'S COMPENSATION	7,560.00	7,560.00	0.00	3,289.11	3,289.11	4,270.89
<a href="#">001-50-57200-3000</a>	MEDICARE INSURANCE	2,293.00	2,293.00	198.69	1,021.07	1,021.07	1,271.93
<a href="#">001-50-57200-3100</a>	PROFESSIONAL SERVICES	0.00	0.00	0.00	4,309.14	4,309.14	-4,309.14
<a href="#">001-50-57200-4010</a>	TRAVEL & PER DIEM	1,500.00	1,500.00	500.20	623.20	623.20	876.80
<a href="#">001-50-57200-4310</a>	ELECTRICITY	6,000.00	6,000.00	403.21	2,250.00	2,250.00	3,750.00
<a href="#">001-50-57200-4320</a>	WATER	5,000.00	5,000.00	268.03	1,923.38	1,923.38	3,076.62
<a href="#">001-50-57200-4330</a>	SOLID WASTE	500.00	500.00	2,328.83	3,061.45	3,061.45	-2,561.45
<a href="#">001-50-57200-4521</a>	PROPERTY INSURANCE	12,000.00	12,000.00	0.00	8,120.00	8,120.00	3,880.00
<a href="#">001-50-57200-4522</a>	VEHICLE INSURANCE	1,500.00	1,500.00	0.00	828.00	828.00	672.00
<a href="#">001-50-57200-4611</a>	BUILDING R & M	15,000.00	15,000.00	0.00	83.14	83.14	14,916.86
<a href="#">001-50-57200-4615</a>	FENCING AND LANDSCAPING	0.00	0.00	17.44	370.42	370.42	-370.42
<a href="#">001-50-57200-5110</a>	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
<a href="#">001-50-57200-5210</a>	FUEL, OIL, & LUBRICANTS	6,000.00	6,000.00	257.32	1,373.36	1,373.36	4,626.64
<a href="#">001-50-57200-5231</a>	SEASONAL DECORATIONS	0.00	0.00	0.00	262.84	262.84	-262.84
<a href="#">001-50-57200-5270</a>	MACHINERY & EQUIPMENT	3,000.00	3,000.00	0.00	2,699.36	2,699.36	300.64
<a href="#">001-50-57200-5290</a>	OPERATING SUPPLIES	10,000.00	10,000.00	300.69	3,876.30	5,007.30	4,992.70
<a href="#">001-50-57200-5295</a>	OPERATING SUPPLIES/JANITORIAL	0.00	0.00	0.00	159.80	159.80	-159.80
<a href="#">001-50-57200-5410</a>	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	0.00	0.00	0.00	100.00
<a href="#">001-50-57200-5741</a>	COMMUNITY EVENTS	17,000.00	17,000.00	0.00	7,221.48	7,221.48	9,778.52
<a href="#">001-50-57200-6310</a>	INFRASTRUCTURE	1,169,204.00	1,169,204.00	121,876.67	152,307.01	190,555.01	978,648.99
<a href="#">001-50-57200-6410</a>	MACHINERY & EQUIPMENT	45,000.00	45,000.00	0.00	0.00	44,084.08	915.92
	<b>Department: 50 - PUBLIC WORKS Total:</b>	<b>1,535,718.00</b>	<b>1,535,718.00</b>	<b>144,193.41</b>	<b>294,793.89</b>	<b>378,256.97</b>	<b>1,157,461.03</b>
	<b>Activity: 57200 - PARKS Total:</b>	<b>1,535,718.00</b>	<b>1,535,718.00</b>	<b>144,193.41</b>	<b>294,793.89</b>	<b>378,256.97</b>	<b>1,157,461.03</b>
<b>Activity: 58100 - INTERFUND TRANSFER</b>							
<b>Department: 99 - NON DEPARTMENTAL</b>							
<a href="#">001-99-58100-7120</a>	LOAN DEBT PRINCIPAL	182,258.00	182,258.00	0.00	0.00	0.00	182,258.00

**Budget vs Actuals**

For Fiscal: 2025-2026 Period Ending: 04/30/2026

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<a href="#">001-99-58100-7220</a> LOAN DEBT INTEREST	164,098.00	164,098.00	0.00	82,048.84	82,048.84	82,049.16
<b>Department: 99 - NON DEPARTMENTAL Total:</b>	<b>346,356.00</b>	<b>346,356.00</b>	<b>0.00</b>	<b>82,048.84</b>	<b>82,048.84</b>	<b>264,307.16</b>
<b>Activity: 58100 - INTERFUND TRANSFER Total:</b>	<b>346,356.00</b>	<b>346,356.00</b>	<b>0.00</b>	<b>82,048.84</b>	<b>82,048.84</b>	<b>264,307.16</b>
<b>Expense Total:</b>	<b>10,637,491.00</b>	<b>11,359,352.20</b>	<b>903,097.09</b>	<b>2,913,832.40</b>	<b>3,386,282.63</b>	<b>7,973,069.57</b>
<b>Fund: 001 - GENERAL FUND Surplus (Deficit):</b>	<b>-2,298,675.00</b>	<b>-3,020,536.20</b>	<b>-641,482.61</b>	<b>460,970.66</b>	<b>-11,479.57</b>	<b>-3,009,056.63</b>

**Budget vs Actuals**

**For Fiscal: 2025-2026 Period Ending: 04/30/2026**

	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>YTD Activity + Encumbrances</b>	<b>Budget Remaining</b>
<b>Fund: 101 - DISCRETIONARY SALES SURTAX</b>						
<b>Revenue</b>						
<b>Department: 00 - UNDESIGNATED</b>						
<a href="#">101-00-312600</a> DISCRETIONARY SALES SURTAXES	520,000.00	520,000.00	29,638.28	225,667.51	225,667.51	294,332.49
<a href="#">101-00-361100</a> INTEREST INCOME	50,000.00	50,000.00	7,645.47	54,851.99	54,851.99	-4,851.99
<b>Department: 00 - UNDESIGNATED Total:</b>	<b>570,000.00</b>	<b>570,000.00</b>	<b>37,283.75</b>	<b>280,519.50</b>	<b>280,519.50</b>	<b>289,480.50</b>
<b>Revenue Total:</b>	<b>570,000.00</b>	<b>570,000.00</b>	<b>37,283.75</b>	<b>280,519.50</b>	<b>280,519.50</b>	<b>289,480.50</b>

**Budget vs Actuals**

For Fiscal: 2025-2026 Period Ending: 04/30/2026

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining	
<b>Expense</b>							
<b>Activity: 53800 - STORMWATER</b>							
<b>Department: 50 - PUBLIC WORKS</b>							
<a href="#">101-50-53800-6310</a>	STORM DRAINAGE IMPROVEMENTS	215,000.00	215,000.00	0.00	0.00	0.00	215,000.00
<b>Department: 50 - PUBLIC WORKS Total:</b>		<b>215,000.00</b>	<b>215,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>215,000.00</b>
<b>Activity: 53800 - STORMWATER Total:</b>		<b>215,000.00</b>	<b>215,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>215,000.00</b>
<b>Activity: 54100 - STREETS</b>							
<b>Department: 50 - PUBLIC WORKS</b>							
<a href="#">101-50-54100-6310</a>	STREETS INFRASTRUCTURE	2,144,035.00	2,144,035.00	0.00	0.00	0.00	2,144,035.00
<b>Department: 50 - PUBLIC WORKS Total:</b>		<b>2,144,035.00</b>	<b>2,144,035.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,144,035.00</b>
<b>Activity: 54100 - STREETS Total:</b>		<b>2,144,035.00</b>	<b>2,144,035.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,144,035.00</b>
<b>Expense Total:</b>		<b>2,359,035.00</b>	<b>2,359,035.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,359,035.00</b>
<b>Fund: 101 - DISCRETIONARY SALES SURTAX Surplus (Deficit):</b>		<b>-1,789,035.00</b>	<b>-1,789,035.00</b>	<b>37,283.75</b>	<b>280,519.50</b>	<b>280,519.50</b>	<b>-2,069,554.50</b>

Budget vs Actuals

For Fiscal: 2025-2026 Period Ending: 04/30/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 410 - WATER/SEWER FUND</b>							
<b>Revenue</b>							
<b>Department: 00 - UNDESIGNATED</b>							
<a href="#">410-00-343310</a>	WATER UTIL REVENUE-OPER INCOME	1,332,240.00	1,332,240.00	110,926.02	718,361.15	718,361.15	613,878.85
<a href="#">410-00-343320</a>	WATER UTIL - PENALTIES	31,000.00	31,000.00	3,050.00	24,255.69	24,255.69	6,744.31
<a href="#">410-00-343340</a>	BACKFLOW PREVENTER INSPECTION F...	6,000.00	6,000.00	150.00	3,600.00	3,600.00	2,400.00
<a href="#">410-00-343350</a>	WATER UTIL REV-SERV TAP FEE	0.00	0.00	0.00	5,750.00	5,750.00	-5,750.00
<a href="#">410-00-343351</a>	TURN-ON & CUT-OFF FEES	6,000.00	6,000.00	660.00	3,750.00	3,750.00	2,250.00
<a href="#">410-00-343510</a>	SEWER UTIL REV - OPER INCOME	1,872,000.00	1,872,000.00	158,394.98	1,012,735.30	1,012,735.30	859,264.70
<a href="#">410-00-343520</a>	SEWER UTILITY PENALTIES	18,000.00	18,000.00	1,670.37	11,935.88	11,935.88	6,064.12
<a href="#">410-00-343550</a>	SEWER UTIL REVENUE-TAP FEES	0.00	0.00	0.00	5,000.00	5,000.00	-5,000.00
<a href="#">410-00-343611</a>	IMPACT FEES WATER	0.00	0.00	0.00	1,986.25	1,986.25	-1,986.25
<a href="#">410-00-343612</a>	IMPACT FEES SEWER	0.00	0.00	0.00	1,986.25	1,986.25	-1,986.25
<a href="#">410-00-359000</a>	OTHER REVENUE & RETURN CHECKS	500.00	500.00	20.00	515.09	515.09	-15.09
<a href="#">410-00-361000</a>	INTEREST AND OTHER EARNINGS	75,000.00	75,000.00	21,590.10	144,982.32	144,982.32	-69,982.32
<a href="#">410-00-369600</a>	LEASE/RENTAL ELEVATED TANK REV	212,282.00	212,282.00	17,733.39	136,870.03	136,870.03	75,411.97
<a href="#">410-00-369900</a>	MISCELLANEOUS REVENUE - OTHER	0.00	0.00	234.10	2,992.29	2,992.29	-2,992.29
<a href="#">410-00-384000</a>	REVENUE FROM OTHER SOURCES	4,442,048.00	4,442,048.00	0.00	0.00	0.00	4,442,048.00
<a href="#">410-00-389200</a>	GRANTS - FEDERAL	1,300,000.00	1,300,000.00	0.00	0.00	0.00	1,300,000.00
<a href="#">410-00-389300</a>	GRANTS AND DONATIONS - STATE	2,450,000.00	2,450,000.00	0.00	0.00	0.00	2,450,000.00
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>11,745,070.00</b>	<b>11,745,070.00</b>	<b>314,428.96</b>	<b>2,074,720.25</b>	<b>2,074,720.25</b>	<b>9,670,349.75</b>
<b>Revenue Total:</b>		<b>11,745,070.00</b>	<b>11,745,070.00</b>	<b>314,428.96</b>	<b>2,074,720.25</b>	<b>2,074,720.25</b>	<b>9,670,349.75</b>

**Budget vs Actuals**

For Fiscal: 2025-2026 Period Ending: 04/30/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Expense</b>							
<b>Activity: 51700 - DEBT SERVICE PAYMENT</b>							
<b>Department: 99 - NON DEPARTMENTAL</b>							
<a href="#">410-99-51700-7220</a>	SRF LOAN INTEREST	0.00	0.00	0.00	42,945.12	42,945.12	-42,945.12
<b>Department: 99 - NON DEPARTMENTAL Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>42,945.12</b>	<b>42,945.12</b>	<b>-42,945.12</b>
<b>Activity: 51700 - DEBT SERVICE PAYMENT Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>42,945.12</b>	<b>42,945.12</b>	<b>-42,945.12</b>
<b>Activity: 53300 - WATER</b>							
<b>Department: 50 - PUBLIC WORKS</b>							
<a href="#">410-50-53300-1210</a>	SALARIES	118,076.00	118,076.00	13,268.48	68,885.75	68,885.75	49,190.25
<a href="#">410-50-53300-2110</a>	SOCIAL SECURITY TAXES	7,321.00	7,321.00	822.28	4,268.50	4,268.50	3,052.50
<a href="#">410-50-53300-2210</a>	RETIREMENT	16,531.00	16,531.00	1,499.00	7,708.17	7,708.17	8,822.83
<a href="#">410-50-53300-2310</a>	EMPLOYEE INSURANCE	30,483.00	30,483.00	2,525.04	20,200.34	20,200.34	10,282.66
<a href="#">410-50-53300-2410</a>	WORKER'S COMPENSATION	145.00	145.00	0.00	61.02	61.02	83.98
<a href="#">410-50-53300-3000</a>	MEDICARE INSURANCE	1,712.00	1,712.00	192.31	998.33	998.33	713.67
<a href="#">410-50-53300-3100</a>	PROFESSIONAL SERVICES	85,000.00	85,000.00	5,893.50	29,255.28	29,255.28	55,744.72
<a href="#">410-50-53300-3150</a>	ENGINEERING, CONSULTING SERVICES	25,000.00	25,000.00	0.00	0.00	100,000.00	-75,000.00
<a href="#">410-50-53300-3210</a>	ACCOUNTING AND AUDITING	14,250.00	14,250.00	252.50	13,002.50	13,002.50	1,247.50
<a href="#">410-50-53300-3405</a>	CONTRACT FOR SERVICES	740,000.00	740,000.00	61,433.21	430,032.47	430,032.47	309,967.53
<a href="#">410-50-53300-4010</a>	TRAVEL & PER DIEM	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
<a href="#">410-50-53300-4100</a>	POSTAGE & SHIPPING	5,500.00	5,500.00	420.31	2,539.43	2,539.43	2,960.57
<a href="#">410-50-53300-4110</a>	TELEPHONE & INTERNET	5,500.00	5,500.00	568.35	2,866.13	2,866.13	2,633.87
<a href="#">410-50-53300-4521</a>	PROPERTY INSURANCE	37,587.00	37,587.00	0.00	31,665.00	31,665.00	5,922.00
<a href="#">410-50-53300-4613</a>	GROUNDS MAINTENANCE	40,000.00	40,000.00	0.00	12,693.03	12,693.03	27,306.97
<a href="#">410-50-53300-4617</a>	WATER SYSTEMS MAINTENANCE	130,100.00	130,100.00	1,957.01	8,275.44	11,910.44	118,189.56
<a href="#">410-50-53300-4644</a>	ELEVATED TANKS MAINTENANCE CO...	73,130.00	73,130.00	18,282.50	36,565.00	36,565.00	36,565.00
<a href="#">410-50-53300-4650</a>	COMPUTER OPERATIONS AND MAINT...	30,468.00	30,468.00	2,490.30	5,889.75	11,477.51	18,990.49
<a href="#">410-50-53300-4710</a>	PRINTING & BINDING	3,500.00	3,500.00	262.91	980.44	980.44	2,519.56
<a href="#">410-50-53300-4905</a>	OPERATING PERMITS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
<a href="#">410-50-53300-4906</a>	OTHER CHARGES	1,500.00	1,500.00	134.68	789.44	914.64	585.36
<a href="#">410-50-53300-4915</a>	CREDIT CARD PROCESSING FEES	23,000.00	23,000.00	2,835.27	12,369.82	12,369.82	10,630.18
<a href="#">410-50-53300-5270</a>	MACHINERY & EQUIPMENT	155,000.00	155,000.00	0.00	6,378.37	6,378.37	148,621.63
<a href="#">410-50-53300-5290</a>	OPERATING SUPPLIES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
<a href="#">410-50-53300-5410</a>	BOOKS, PUBS, SUBS & MEMBS	1,500.00	1,500.00	0.00	660.50	660.50	839.50
<a href="#">410-50-53300-6310</a>	INFRASTRUCTURE	3,076,124.00	3,076,124.00	3,607.05	16,946.83	93,775.70	2,982,348.30
<a href="#">410-50-53300-6410</a>	MACHINERY & EQUIPMENT	80,000.00	80,000.00	0.00	4,273.98	7,558.98	72,441.02
<b>Department: 50 - PUBLIC WORKS Total:</b>		<b>4,707,927.00</b>	<b>4,707,927.00</b>	<b>116,444.70</b>	<b>717,305.52</b>	<b>906,767.35</b>	<b>3,801,159.65</b>
<b>Activity: 53300 - WATER Total:</b>		<b>4,707,927.00</b>	<b>4,707,927.00</b>	<b>116,444.70</b>	<b>717,305.52</b>	<b>906,767.35</b>	<b>3,801,159.65</b>
<b>Activity: 53500 - SEWER</b>							
<b>Department: 50 - PUBLIC WORKS</b>							
<a href="#">410-50-53500-1210</a>	SALARIES	118,076.00	118,076.00	13,268.44	68,885.31	68,885.31	49,190.69
<a href="#">410-50-53500-2110</a>	SOCIAL SECURITY TAXES	7,321.00	7,321.00	822.23	4,268.01	4,268.01	3,052.99
<a href="#">410-50-53500-2210</a>	RETIREMENT	16,531.00	16,531.00	1,498.88	7,707.74	7,707.74	8,823.26
<a href="#">410-50-53500-2310</a>	EMPLOYEE INSURANCE	30,483.00	30,483.00	2,525.04	20,200.33	20,200.33	10,282.67
<a href="#">410-50-53500-2410</a>	WORKER'S COMPENSATION	145.00	145.00	0.00	61.02	61.02	83.98
<a href="#">410-50-53500-3000</a>	MEDICARE INSURANCE	1,712.00	1,712.00	192.23	997.58	997.58	714.42
<a href="#">410-50-53500-3100</a>	PROFESSIONAL SERVICES	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00
<a href="#">410-50-53500-3150</a>	ENGINEERING, CONSULT. SERVICES & ...	25,000.00	25,000.00	0.00	0.00	5,265.00	19,735.00
<a href="#">410-50-53500-3210</a>	ACCOUNTING AND AUDITING	14,250.00	14,250.00	252.50	13,002.50	13,002.50	1,247.50
<a href="#">410-50-53500-3405</a>	CONTRACT FOR SERVICES	740,000.00	740,000.00	61,433.21	430,032.47	430,032.47	309,967.53
<a href="#">410-50-53500-4010</a>	TRAVEL & PER DIEM	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
<a href="#">410-50-53500-4100</a>	POSTAGE & SHIPPING	5,500.00	5,500.00	420.32	2,539.47	2,539.47	2,960.53
<a href="#">410-50-53500-4110</a>	TELEPHONE & INTERNET	3,500.00	3,500.00	345.33	1,613.21	1,613.21	1,886.79
<a href="#">410-50-53500-4320</a>	WATER	45,000.00	45,000.00	3,127.66	20,202.45	20,202.45	24,797.55
<a href="#">410-50-53500-4400</a>	SPRAYFIELD RENTAL	18,000.00	18,000.00	0.00	0.00	0.00	18,000.00
<a href="#">410-50-53500-4521</a>	PROPERTY INSURANCE	43,000.00	43,000.00	0.00	35,188.00	35,188.00	7,812.00
<a href="#">410-50-53500-4611</a>	BUILDING R & M	3,500.00	3,500.00	0.00	1,394.00	1,394.00	2,106.00
<a href="#">410-50-53500-4613</a>	GROUNDS MAINTENANCE	0.00	0.00	0.00	700.00	700.00	-700.00
<a href="#">410-50-53500-4618</a>	SEWER SYSTEMS MAINTENANCE	153,500.00	153,500.00	18,005.05	80,524.00	180,024.00	-26,524.00

**Budget vs Actuals**

**For Fiscal: 2025-2026 Period Ending: 04/30/2026**

	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>YTD Activity + Encumbrances</b>	<b>Budget Remaining</b>	
<a href="#">410-50-53500-4623</a>	HEAVY EQUIPMENT R & M	0.00	0.00	0.00	933.53	933.53	-933.53
<a href="#">410-50-53500-4650</a>	COMPUTER OPERATIONS AND MAINT...	30,468.00	30,468.00	2,490.30	5,889.75	11,477.51	18,990.49
<a href="#">410-50-53500-4710</a>	PRINTING & BINDING	2,500.00	2,500.00	262.90	980.47	980.47	1,519.53
<a href="#">410-50-53500-4905</a>	WTP/STP OPERATING PERMITS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
<a href="#">410-50-53500-4906</a>	OTHER CHARGES	4,000.00	4,000.00	134.68	789.44	914.64	3,085.36
<a href="#">410-50-53500-4915</a>	CREDIT CARD PROCESSING FEES	23,000.00	23,000.00	2,835.28	12,369.80	12,369.80	10,630.20
<a href="#">410-50-53500-5290</a>	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
<a href="#">410-50-53500-5410</a>	BOOKS, PUBS, SUBS & MEMBS	1,500.00	1,500.00	0.00	1,386.13	1,386.13	113.87
<a href="#">410-50-53500-6310</a>	INFRASTRUCTURE	5,548,924.00	5,548,924.00	3,607.05	17,247.06	94,075.93	5,454,848.07
<a href="#">410-50-53500-6410</a>	MACHINERY & EQUIPMENT	254,000.00	254,000.00	31,535.00	78,607.71	81,941.26	172,058.74
<b>Department: 50 - PUBLIC WORKS Total:</b>		<b>7,109,910.00</b>	<b>7,109,910.00</b>	<b>142,756.10</b>	<b>805,519.98</b>	<b>996,160.36</b>	<b>6,113,749.64</b>
<b>Activity: 53500 - SEWER Total:</b>		<b>7,109,910.00</b>	<b>7,109,910.00</b>	<b>142,756.10</b>	<b>805,519.98</b>	<b>996,160.36</b>	<b>6,113,749.64</b>
<b>Activity: 58100 - INTERFUND TRANSFER</b>							
<b>Department: 99 - NON DEPARTMENTAL</b>							
<a href="#">410-99-58100-7120</a>	SRF - LOAN PRINCIPAL	136,976.00	136,976.00	0.00	0.00	0.00	136,976.00
<a href="#">410-99-58100-7220</a>	SRF LOAN INTEREST	9,197.00	9,197.00	0.00	0.00	0.00	9,197.00
<a href="#">410-99-58100-9001</a>	INTERFUND TRANSFER	79,854.00	79,854.00	0.00	0.00	0.00	79,854.00
<b>Department: 99 - NON DEPARTMENTAL Total:</b>		<b>226,027.00</b>	<b>226,027.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>226,027.00</b>
<b>Activity: 58100 - INTERFUND TRANSFER Total:</b>		<b>226,027.00</b>	<b>226,027.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>226,027.00</b>
<b>Expense Total:</b>		<b>12,043,864.00</b>	<b>12,043,864.00</b>	<b>259,200.80</b>	<b>1,565,770.62</b>	<b>1,945,872.83</b>	<b>10,097,991.17</b>
<b>Fund: 410 - WATER/SEWER FUND Surplus (Deficit):</b>		<b>-298,794.00</b>	<b>-298,794.00</b>	<b>55,228.16</b>	<b>508,949.63</b>	<b>128,847.42</b>	<b>-427,641.42</b>
<b>Report Surplus (Deficit):</b>		<b>-4,386,504.00</b>	<b>-5,108,365.20</b>	<b>-548,970.70</b>	<b>1,250,439.79</b>	<b>397,887.35</b>	

**Budget vs Actuals**

For Fiscal: 2025-2026 Period Ending: 04/30/2026

**Group Summary**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 001 - GENERAL FUND						
Revenue						
00 - UNDESIGNATED	8,338,816.00	8,338,816.00	261,614.48	3,374,803.06	3,374,803.06	4,964,012.94
<b>Revenue Total:</b>	<b>8,338,816.00</b>	<b>8,338,816.00</b>	<b>261,614.48</b>	<b>3,374,803.06</b>	<b>3,374,803.06</b>	<b>4,964,012.94</b>

**Budget vs Actuals**

For Fiscal: 2025-2026 Period Ending: 04/30/2026

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Expense</b>						
<b>Activity: 51100 - LEGISLATIVE</b>						
11 - MAYOR AND CITY COUNCIL	79,841.00	79,841.00	3,169.73	27,243.97	27,243.97	52,597.03
<b>Activity: 51100 - LEGISLATIVE Total:</b>	<b>79,841.00</b>	<b>79,841.00</b>	<b>3,169.73</b>	<b>27,243.97</b>	<b>27,243.97</b>	<b>52,597.03</b>
<b>Activity: 51200 - EXECUTIVE</b>						
12 - CITY MANAGER	261,466.00	261,466.00	27,366.52	145,695.88	145,695.88	115,770.12
<b>Activity: 51200 - EXECUTIVE Total:</b>	<b>261,466.00</b>	<b>261,466.00</b>	<b>27,366.52</b>	<b>145,695.88</b>	<b>145,695.88</b>	<b>115,770.12</b>
<b>Activity: 51300 - FINANCE</b>						
13 - ADMINISTRATIVE SERVICES	153,448.00	153,448.00	14,295.71	94,878.44	95,993.44	57,454.56
<b>Activity: 51300 - FINANCE Total:</b>	<b>153,448.00</b>	<b>153,448.00</b>	<b>14,295.71</b>	<b>94,878.44</b>	<b>95,993.44</b>	<b>57,454.56</b>
<b>Activity: 51310 - HUMAN RESOURCES</b>						
13 - ADMINISTRATIVE SERVICES	98,965.00	98,965.00	2,672.62	28,301.76	28,301.76	70,663.24
<b>Activity: 51310 - HUMAN RESOURCES Total:</b>	<b>98,965.00</b>	<b>98,965.00</b>	<b>2,672.62</b>	<b>28,301.76</b>	<b>28,301.76</b>	<b>70,663.24</b>
<b>Activity: 51400 - LEGAL</b>						
14 - CITY ATTORNEY	65,000.00	65,000.00	1,920.00	26,562.95	26,562.95	38,437.05
<b>Activity: 51400 - LEGAL Total:</b>	<b>65,000.00</b>	<b>65,000.00</b>	<b>1,920.00</b>	<b>26,562.95</b>	<b>26,562.95</b>	<b>38,437.05</b>
<b>Activity: 51500 - PLANNING AND ZONING</b>						
30 - COMMUNITY DEVELOPMENT	282,107.00	282,107.00	26,168.42	97,137.19	111,837.19	170,269.81
<b>Activity: 51500 - PLANNING AND ZONING Total:</b>	<b>282,107.00</b>	<b>282,107.00</b>	<b>26,168.42</b>	<b>97,137.19</b>	<b>111,837.19</b>	<b>170,269.81</b>
<b>Activity: 51600 - NON-COURT INFORMATION SYSTEMS</b>						
16 - CITY CLERK	133,467.00	133,467.00	13,782.61	73,850.58	74,155.73	59,311.27
<b>Activity: 51600 - NON-COURT INFORMATION SYSTEMS Total:</b>	<b>133,467.00</b>	<b>133,467.00</b>	<b>13,782.61</b>	<b>73,850.58</b>	<b>74,155.73</b>	<b>59,311.27</b>
<b>Activity: 51610 - INFORMATION TECHNOLOGY</b>						
13 - ADMINISTRATIVE SERVICES	214,051.00	214,051.00	14,361.60	100,873.67	115,927.92	98,123.08
<b>Activity: 51610 - INFORMATION TECHNOLOGY Total:</b>	<b>214,051.00</b>	<b>214,051.00</b>	<b>14,361.60</b>	<b>100,873.67</b>	<b>115,927.92</b>	<b>98,123.08</b>
<b>Activity: 51900 - GENERAL GOVERNMENT</b>						
19 - GENERAL GOVERNMENT SERVICE DEPT.	0.00	0.00	20.50	20.50	20.50	-20.50
99 - NON DEPARTMENTAL	67,780.00	67,780.00	420.23	54,513.62	54,513.62	13,266.38
<b>Activity: 51900 - GENERAL GOVERNMENT Total:</b>	<b>67,780.00</b>	<b>67,780.00</b>	<b>440.73</b>	<b>54,534.12</b>	<b>54,534.12</b>	<b>13,245.88</b>
<b>Activity: 51910 - FACILITIES</b>						
50 - PUBLIC WORKS	382,073.00	1,103,934.20	211,593.73	452,282.36	724,452.62	379,481.58
<b>Activity: 51910 - FACILITIES Total:</b>	<b>382,073.00</b>	<b>1,103,934.20</b>	<b>211,593.73</b>	<b>452,282.36</b>	<b>724,452.62</b>	<b>379,481.58</b>
<b>Activity: 52100 - LAW ENFORCEMENT</b>						
20 - PUBLIC SAFETY	321,061.00	321,061.00	26,755.09	187,285.55	187,285.55	133,775.45
<b>Activity: 52100 - LAW ENFORCEMENT Total:</b>	<b>321,061.00</b>	<b>321,061.00</b>	<b>26,755.09</b>	<b>187,285.55</b>	<b>187,285.55</b>	<b>133,775.45</b>
<b>Activity: 52200 - FIRE</b>						
20 - PUBLIC SAFETY	1,183,323.00	1,183,323.00	295,830.68	591,661.36	591,661.36	591,661.64
<b>Activity: 52200 - FIRE Total:</b>	<b>1,183,323.00</b>	<b>1,183,323.00</b>	<b>295,830.68</b>	<b>591,661.36</b>	<b>591,661.36</b>	<b>591,661.64</b>
<b>Activity: 52400 - CODE COMPLIANCE</b>						
30 - COMMUNITY DEVELOPMENT	97,190.00	97,190.00	9,101.54	52,349.91	52,404.65	44,785.35
<b>Activity: 52400 - CODE COMPLIANCE Total:</b>	<b>97,190.00</b>	<b>97,190.00</b>	<b>9,101.54</b>	<b>52,349.91</b>	<b>52,404.65</b>	<b>44,785.35</b>
<b>Activity: 52410 - BUILDING</b>						
30 - COMMUNITY DEVELOPMENT	174,499.00	174,499.00	7,714.63	42,019.61	42,019.61	132,479.39
<b>Activity: 52410 - BUILDING Total:</b>	<b>174,499.00</b>	<b>174,499.00</b>	<b>7,714.63</b>	<b>42,019.61</b>	<b>42,019.61</b>	<b>132,479.39</b>
<b>Activity: 53800 - STORMWATER</b>						
50 - PUBLIC WORKS	463,944.00	463,944.00	20,089.78	106,512.09	121,495.38	342,448.62
<b>Activity: 53800 - STORMWATER Total:</b>	<b>463,944.00</b>	<b>463,944.00</b>	<b>20,089.78</b>	<b>106,512.09</b>	<b>121,495.38</b>	<b>342,448.62</b>
<b>Activity: 54100 - STREETS</b>						
50 - PUBLIC WORKS	4,218,648.00	4,218,648.00	34,721.17	173,988.05	244,592.51	3,974,055.49
<b>Activity: 54100 - STREETS Total:</b>	<b>4,218,648.00</b>	<b>4,218,648.00</b>	<b>34,721.17</b>	<b>173,988.05</b>	<b>244,592.51</b>	<b>3,974,055.49</b>
<b>Activity: 56200 - ANIMAL CONTROL</b>						
30 - COMMUNITY DEVELOPMENT	30,000.00	30,000.00	0.00	2,212.00	2,212.00	27,788.00
<b>Activity: 56200 - ANIMAL CONTROL Total:</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>0.00</b>	<b>2,212.00</b>	<b>2,212.00</b>	<b>27,788.00</b>

**Budget vs Actuals**

**For Fiscal: 2025-2026 Period Ending: 04/30/2026**

<b>Department</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>YTD Activity + Encumbrances</b>	<b>Budget Remaining</b>
<b>Activity: 57100 - LIBRARY</b>						
71 - LIBRARY	528,554.00	528,554.00	48,919.12	279,600.18	279,600.18	248,953.82
<b>Activity: 57100 - LIBRARY Total:</b>	<b>528,554.00</b>	<b>528,554.00</b>	<b>48,919.12</b>	<b>279,600.18</b>	<b>279,600.18</b>	<b>248,953.82</b>
<b>Activity: 57200 - PARKS</b>						
50 - PUBLIC WORKS	1,535,718.00	1,535,718.00	144,193.41	294,793.89	378,256.97	1,157,461.03
<b>Activity: 57200 - PARKS Total:</b>	<b>1,535,718.00</b>	<b>1,535,718.00</b>	<b>144,193.41</b>	<b>294,793.89</b>	<b>378,256.97</b>	<b>1,157,461.03</b>
<b>Activity: 58100 - INTERFUND TRANSFER</b>						
99 - NON DEPARTMENTAL	346,356.00	346,356.00	0.00	82,048.84	82,048.84	264,307.16
<b>Activity: 58100 - INTERFUND TRANSFER Total:</b>	<b>346,356.00</b>	<b>346,356.00</b>	<b>0.00</b>	<b>82,048.84</b>	<b>82,048.84</b>	<b>264,307.16</b>
<b>Expense Total:</b>	<b>10,637,491.00</b>	<b>11,359,352.20</b>	<b>903,097.09</b>	<b>2,913,832.40</b>	<b>3,386,282.63</b>	<b>7,973,069.57</b>
<b>Fund: 001 - GENERAL FUND Surplus (Deficit):</b>	<b>-2,298,675.00</b>	<b>-3,020,536.20</b>	<b>-641,482.61</b>	<b>460,970.66</b>	<b>-11,479.57</b>	<b>-3,009,056.63</b>

**Budget vs Actuals**

**For Fiscal: 2025-2026 Period Ending: 04/30/2026**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 101 - DISCRETIONARY SALES SURTAX</b>						
<b>Revenue</b>						
00 - UNDESIGNATED	570,000.00	570,000.00	37,283.75	280,519.50	280,519.50	289,480.50
<b>Revenue Total:</b>	<b>570,000.00</b>	<b>570,000.00</b>	<b>37,283.75</b>	<b>280,519.50</b>	<b>280,519.50</b>	<b>289,480.50</b>

**Budget vs Actuals**

For Fiscal: 2025-2026 Period Ending: 04/30/2026

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Expense</b>						
<b>Activity: 53800 - STORMWATER</b>						
50 - PUBLIC WORKS	215,000.00	215,000.00	0.00	0.00	0.00	215,000.00
<b>Activity: 53800 - STORMWATER Total:</b>	<b>215,000.00</b>	<b>215,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>215,000.00</b>
<b>Activity: 54100 - STREETS</b>						
50 - PUBLIC WORKS	2,144,035.00	2,144,035.00	0.00	0.00	0.00	2,144,035.00
<b>Activity: 54100 - STREETS Total:</b>	<b>2,144,035.00</b>	<b>2,144,035.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,144,035.00</b>
<b>Expense Total:</b>	<b>2,359,035.00</b>	<b>2,359,035.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,359,035.00</b>
<b>Fund: 101 - DISCRETIONARY SALES SURTAX Surplus (Deficit):</b>	<b>-1,789,035.00</b>	<b>-1,789,035.00</b>	<b>37,283.75</b>	<b>280,519.50</b>	<b>280,519.50</b>	<b>-2,069,554.50</b>

**Budget vs Actuals**

**For Fiscal: 2025-2026 Period Ending: 04/30/2026**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 410 - WATER/SEWER FUND</b>						
<b>Revenue</b>						
00 - UNDESIGNATED	11,745,070.00	11,745,070.00	314,428.96	2,074,720.25	2,074,720.25	9,670,349.75
<b>Revenue Total:</b>	<b>11,745,070.00</b>	<b>11,745,070.00</b>	<b>314,428.96</b>	<b>2,074,720.25</b>	<b>2,074,720.25</b>	<b>9,670,349.75</b>

**Budget vs Actuals**

For Fiscal: 2025-2026 Period Ending: 04/30/2026

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Expense</b>						
<b>Activity: 51700 - DEBT SERVICE PAYMENT</b>						
99 - NON DEPARTMENTAL	0.00	0.00	0.00	42,945.12	42,945.12	-42,945.12
<b>Activity: 51700 - DEBT SERVICE PAYMENT Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>42,945.12</b>	<b>42,945.12</b>	<b>-42,945.12</b>
<b>Activity: 53300 - WATER</b>						
50 - PUBLIC WORKS	4,707,927.00	4,707,927.00	116,444.70	717,305.52	906,767.35	3,801,159.65
<b>Activity: 53300 - WATER Total:</b>	<b>4,707,927.00</b>	<b>4,707,927.00</b>	<b>116,444.70</b>	<b>717,305.52</b>	<b>906,767.35</b>	<b>3,801,159.65</b>
<b>Activity: 53500 - SEWER</b>						
50 - PUBLIC WORKS	7,109,910.00	7,109,910.00	142,756.10	805,519.98	996,160.36	6,113,749.64
<b>Activity: 53500 - SEWER Total:</b>	<b>7,109,910.00</b>	<b>7,109,910.00</b>	<b>142,756.10</b>	<b>805,519.98</b>	<b>996,160.36</b>	<b>6,113,749.64</b>
<b>Activity: 58100 - INTERFUND TRANSFER</b>						
99 - NON DEPARTMENTAL	226,027.00	226,027.00	0.00	0.00	0.00	226,027.00
<b>Activity: 58100 - INTERFUND TRANSFER Total:</b>	<b>226,027.00</b>	<b>226,027.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>226,027.00</b>
<b>Expense Total:</b>	<b>12,043,864.00</b>	<b>12,043,864.00</b>	<b>259,200.80</b>	<b>1,565,770.62</b>	<b>1,945,872.83</b>	<b>10,097,991.17</b>
<b>Fund: 410 - WATER/SEWER FUND Surplus (Deficit):</b>	<b>-298,794.00</b>	<b>-298,794.00</b>	<b>55,228.16</b>	<b>508,949.63</b>	<b>128,847.42</b>	<b>-427,641.42</b>
<b>Total Surplus (Deficit):</b>	<b>-4,386,504.00</b>	<b>-5,108,365.20</b>	<b>-548,970.70</b>	<b>1,250,439.79</b>	<b>397,887.35</b>	

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>YTD Activity + Encumbrances</b>	<b>Budget Remaining</b>
001 - GENERAL FUND	-2,298,675.00	-3,020,536.20	-641,482.61	460,970.66	-11,479.57	-3,009,056.63
101 - DISCRETIONARY SALES ...	-1,789,035.00	-1,789,035.00	37,283.75	280,519.50	280,519.50	-2,069,554.50
410 - WATER/SEWER FUND	-298,794.00	-298,794.00	55,228.16	508,949.63	128,847.42	-427,641.42
<b>Total Surplus (Deficit):</b>	<b>-4,386,504.00</b>	<b>-5,108,365.20</b>	<b>-548,970.70</b>	<b>1,250,439.79</b>	<b>397,887.35</b>	

# AGENDA ITEM

Agenda Item 7.3.

---

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Jared Cobb, City Manager

**DATE:** June 1, 2026

**SUBJECT:** Monthly Performance Report

---

**BACKGROUND:**

The Monthly Performance Report is attached for April 2026. This is a PDF document. For the interactive report, please visit the City website at: <https://cityofmaryesther.com/376/Monthly-Performance-Report>

**DISCUSSION:**

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**ATTACHMENT(S):**

1. Monthly Performance Report - April 2026

### April 2026

Fiscal Year 2025–2026 · Month 7 of 12

**Reporting Rollout:** This is the City's third monthly performance report. This month's refinement reports *Fire Loss* as a total dollar amount. As additional metrics begin reporting reliable monthly data, they will appear automatically in future reports.

#### FROM THE CITY MANAGER

April opened a new Council term, with re-elected Mayor Chris Stein and Councilmembers Bernie Oder and Larry Carter sworn in on April 7 and Susan Coxwell named Mayor Pro Tem. Much of the month's focus stayed on the City's wastewater future, as Council weighed whether to connect to Okaloosa County through a new force main or rehabilitate the existing treatment plant. Council also approved a task order with Kimley-Horn to build hydraulic models of the water and sewer systems, which will let City engineers determine whether existing capacity can support proposed new development and identify any infrastructure improvements a project would require. Bids opened on the \$7.5 million Azalea Neighborhood Infrastructure project, with a contract award anticipated in May. OC-Wright Fire also had ten firefighters complete Hazardous Materials Technician training, expanding the department's emergency-response capability.

**Jared Cobb, ICMA-CM**

City Manager

## April Highlights



**Azalea Park Update: New Trail Surface Nearly Complete, Reopening Expected in Two Weeks**

[Read more →](#)



**Residents in Two Neighborhoods Asked to Return Household Income Survey by May 1**

[Read more →](#)



## City of Mary Esther, Florida

**City of Mary Esther Second Public Hearing Notice - Azalea Park & Caswell Circle Street Improvements**

[Read more →](#)



## City of Mary Esther, Florida

**City of Mary Esther Second Public Hearing Notice - Springdale Neighborhood Sewer System Improvements**

[Read more →](#)

# UPCOMING SEWER SYSTEM MAINTENANCE

The City of Mary Esther will soon begin its seasonal sanitary sewer smoke testing program to ensure our infrastructure is working properly.

## City of Mary Esther Upcoming Sewer System Maintenance - Caswell & Azalea Park Neighborhoods

[Read more →](#)

### AT A GLANCE

## April by the Numbers

**7**

ON TRACK

**1**

WATCH

**0**

OFF TRACK

**12**

BASELINE

DEPARTMENT PERFORMANCE

# How We're Performing

● On Track ● Watch ● Off Track ● Baseline · Metrics with a target are measured against it. Metrics without a target track workload and demand. **Click any chart** for a detailed trend view.

## City Manager

- ▶ Hosted Coffee with the City Manager on April 28; 14 residents attended. Topics included Azalea Park status, new City Hall, E-Bike Ordinance, Azalea project bid award, and Wastewater Treatment Plant options including a potential partnership with the County.
- ▶ Held quarterly one-on-one meetings with the Mayor and each Councilmember the week of April 13 to report on staff progress against the strategic priorities Council set for the City.
- ▶ Attended the Northwest Florida League of Cities quarterly meeting, which included a 2026 legislative session update and a presentation from Shellie Phelps on downtown revitalization.
- ▶ Hosted a neighborhood meeting introducing the new Smoke Testing Program, which uses non-toxic smoke to identify cracks and leaks in both public sewer mains and private service lines.

METRIC	VALUE	TARGET	TREND	CHART	STATUS
<b>Community Subscribers</b> <i>Website + social combined</i>	<b>2,774</b>	—	—		●

## City Clerk

- ▶ All Council minutes and agendas completed and posted within required timeframes.
- ▶ Processed ten public records requests, with average completion time of 1.4 days.

METRIC	VALUE	TARGET	TREND	CHART	STATUS
<b>Records Response Time</b> <i>Average business days</i>	<b>1.4 days</b>	≤ 5 days	▼ 7%		●
<b>Records Requests</b>	<b>10</b>	—	▲ 40...		●

## \$ Finance

- ▶ Maintained operating reserves well above the 6-month policy minimum at over 12 months of coverage.

METRIC	VALUE	TARGET	TREND	CHART	STATUS
<b>Operating Reserve Coverage</b> <i>Days of operating expenses</i>	<b>12.1 mo</b>	6 months	—		●
<b>Revenue vs. Budget</b> <i>Year-to-date collected ÷ annual budget</i>	<b>40%</b>	On Pace	▲ 8%		●
<b>Time to Pay City Bills</b> <i>Average days to process</i>	<b>15.3 days</b>	≤ 20 days	▼ 45%		●

## Community Development

- ▶ Code Compliance closed 19 cases in April, up from 4 in March, while continuing work on prior open cases.
- ▶ 7 Brew received all permits and development orders for its new Mary Esther location.
- ▶ Council approved first reading of Ordinance 2026-02, which addresses electric bicycles, motorized scooters, and micromobility devices.
- ▶ Council approved a task order with Kimley-Horn to develop hydraulic models of the City's water and sewer systems, supporting long-term capacity planning.

METRIC	VALUE	TARGET	TREND	CHART	STATUS
<b>Active Business Licenses</b>	<b>343</b>	—	—		●
<b>Code Cases Opened</b>	<b>6</b>	—	▼ 14%		●
<b>Code Cases Closed</b>	<b>19</b>	—	▲ 375%		●



## Public Works

- ▶ Applied 450 lbs of fertilizer to city parks and athletic fields ahead of the summer rainy-season.
- ▶ Street Superintendent completed training in stormwater inlet and outlet inspections, supporting the City's NPDES compliance requirements.
- ▶ Hosted a community planting event at Azalea Park on April 22 with 15 residents and staff planting ferns.
- ▶ Installed an aerating fountain at Ray's Pond, improving water circulation and supporting mosquito control.

METRIC	VALUE	TARGET	TREND	CHART	STATUS
Stormwater System Inspections	39	—	▲ 77%		●



## Library

- ▶ Secured new program sponsorships from Eglin Federal Credit Union, Big Kahuna's Water Park, and several small businesses near the library, expanding resources available for Summer Reading and other 2026 programming.

METRIC	VALUE	TARGET	TREND	CHART	STATUS
Library Visits	2,411	2,000/mo	▼ 2%		●
Items Circulated	4,281	4,000/mo	▼ 3%		●
Program Attendance	371	400/mo	▼ 20%		●
Active Memberships	2,779	—	—		●

### ▲ WATCH — PROGRAM ATTENDANCE

April attendance exceeded the April totals for 2022, 2023, 2024, and 2025.



## Utilities — Jacobs

- ▶ Hurlburt Field lift station returned to permanent operation with a new pump and motor installed, ending reliance on the temporary rental unit and its monthly cost.

METRIC	VALUE	TARGET	TREND	CHART	STATUS
<b>Utility Main Breaks</b> <i>Water &amp; sewer lines</i>	<b>1</b>	≤ 2/mo	▼ 50%		●



## Fire — OC-Wright

- ▶ All shifts completed advanced training in EMS protocol updates, extrication tool operations, structural collapse response, water rescue implementation, and hose/nozzle operations ("Elite Nozzleman"), strengthening operational readiness across the department.
- ▶ Ten firefighters completed Hazardous Materials Technician training and will soon be state-certified, expanding the department's capability to respond to hazardous material incidents.
- ▶ The department officially launched the Sharp Performance wellness and resilience program, designed to support firefighter mental health and performance.
- ▶ Responded to structure fires resulting in \$55,000 in property damage. Department response and damage mitigation efforts were effective in containing the loss.

METRIC	VALUE	TARGET	TREND	CHART	STATUS
<b>Fire Loss</b>	<b>\$55,000</b>	—	—		●
<b>Calls for Service</b>	<b>53</b>	—	▼ 13%		●



## Law Enforcement — OCSO

METRIC	VALUE	TARGET	TREND	CHART	STATUS						
<b>Violent Crimes</b> <i>Reported FBI UCR Part I incidents in city limits</i>	<b>8</b>	—	—	<table border="1"><caption>Violent Crimes Data</caption><thead><tr><th>Year</th><th>Value</th></tr></thead><tbody><tr><td>FY</td><td>4</td></tr><tr><td>MY</td><td>8</td></tr></tbody></table>	Year	Value	FY	4	MY	8	●
Year	Value										
FY	4										
MY	8										
<b>Property Crimes</b> <i>Reported FBI UCR Part I incidents in city limits</i>	<b>9</b>	—	▲ 29%	<table border="1"><caption>Property Crimes Data</caption><thead><tr><th>Year</th><th>Value</th></tr></thead><tbody><tr><td>FY</td><td>5</td></tr><tr><td>MY</td><td>9</td></tr></tbody></table>	Year	Value	FY	5	MY	9	●
Year	Value										
FY	5										
MY	9										
<b>Calls for Service</b>	<b>497</b>	—	▲ 2%	<table border="1"><caption>Calls for Service Data</caption><thead><tr><th>Year</th><th>Value</th></tr></thead><tbody><tr><td>FY</td><td>476</td></tr><tr><td>MY</td><td>497</td></tr></tbody></table>	Year	Value	FY	476	MY	497	●
Year	Value										
FY	476										
MY	497										

## Project Report

### New City Hall →

CONSTRUCTION

**BUDGET**

**\$3M**

**PROGRESS**

**90%**

**PHASE**

**Construction**

Project is past its original January 2026 substantial completion date. Completion date anticipated late June/early July.

### Azalea Park →

CONSTRUCTION

**BUDGET**

**\$300K**

**PROGRESS**

**90%**

**PHASE**

**Construction**

Trail construction completed and additional plantings installed. Park rules and kiosk signage are being fabricated. Ribbon cutting anticipated in June.

### Azalea Neighborhood Infrastructure →

BIDDING

**BUDGET**

**\$7.54M**

**PHASE**

**Bidding**

Bids opened. Award recommendation and contract approval anticipated in May.

### Mary Esther Blvd Beautification →

DESIGN

**BUDGET**

**\$724K**

**PHASE**

**Design**

Design complete. Plans under review by FDOT; project to be released for bids upon approval.

### Christobal Landing →

DESIGN

**BUDGET**

**\$3M**

**PHASE**

**Design**

Phase 2 archaeological study underway. Bid timeline to be determined upon completion of study.

### NW Stormwater Improvements →

DESIGN

**BUDGET**

**\$1M**

**PHASE**

**Design**

Design 90% complete. Awaiting easement approval from Eglin AFB. Received \$250,000 state appropriation.

### Hwy 98 Water Main →

DESIGN

**BUDGET**

**\$3.7M**

**PHASE**

**Design**

\$3.5M Grant secured. Project proceeding to design.

## Wastewater Force Main →

PLANNING

**BUDGET**

**\$14M**

**PHASE**

**Planning**

Hurlburt Field elected not to partner on the project. Updated cost estimate prepared. Council reviewing options: construct wastewater force main to Okaloosa County or rehabilitate the existing treatment plant.

## Wastewater Oxidation Ditch →

ON HOLD

**BUDGET**

**\$1.88M**

**PHASE**

**On Hold**

On hold pending decision on wastewater force main.

[View all projects on our website →](#)

### **Connecting Performance to Strategy**

This report supports the City's Strategic Plan (FY2026–2030). When a metric is flagged **Off Track** or remains at **Watch** for three or more months, the system triggers a strategic review — staff presents the data trail, root cause, and a recommended OKR at the next quarterly Council workshop.

Progress on active OKRs is reported in the Quarterly Strategic Report. For more detail, see the Strategic Plan Implementation Guide.

City of Mary Esther — A Growing Community

195 Chapel Road N., Mary Esther, FL 32569 | (850) 243-3566

[cityofmaryesther.com](http://cityofmaryesther.com)

Report generated May 28, 2026 at 10:35 PM

# AGENDA ITEM

## Agenda Item 8.1.

---

**TO:** Honorable Mayor and Members of the City Council

**FROM:**

**DATE:** June 1, 2026

**SUBJECT:** Lisa Wilson - 21276 SW Plantation St.

---

**BACKGROUND:**

This speaker's form was turned into the clerk's office on May 20th, 2026, at 3:40 p.m.

**DISCUSSION:**

**FINANCIAL IMPACT:**

**RECOMMENDATION:**

**ATTACHMENT(S):**

1. Speakers Form



**SPEAKER'S FORM**  
City of Mary Esther Council Meeting

As you complete the form below, please note certain fields marked with an asterisk (\*) are required. Late or incomplete submissions, particularly where required information is omitted, will be deferred by Council to a future meeting pending receipt of all information.

**COMPLETED FORMS WITH ACCOMPANYING PRESENTATION MATERIALS MUST BE TURNED IN TO THE CITY CLERK BY 10 AM ON THE DAY ONE WEEK PRIOR TO THE MEETING DATE.** (For example, if the meeting is on the 10<sup>th</sup>, the form and supporting documentation must be submitted by 10 AM on the 3<sup>rd</sup> of month.)

Only one (unbound) set of material is required *unless color copies are requested*, in which case six complete, collated, and unbound sets are required.

**PRINT OR TYPE**

Date of Submission: 5/20/2026 \*Council Meeting Date: 6/1/2026  
\*Speaker's Name: LISA WILSON \*Address: 21276 SW PLANTATION ST.  
\*Speaker's Phone or Email address: 352-2083427 DUNNELLON, FL

\*Topic/Issue: (use the back or separate sheet if needed) MONTHLY CHARGES FOR WATER AT #6 MISTY WATER LAKE. NO ONE HAS BEEN LIVING THERE FOR 6 YEARS. NO WATER USAGE - NONE. TOTAL BILL NOW IS APPROXIMATELY \$2500 DOLLARS.

\*Have you spoken with City Staff or the City Manager about this issue? If so, who and when?  
YES, MY CO-OWNER OF #6 MOWL SPOKE WITH DILLON MORRIS AND, I BELIEVE SUSAN McDONALD ABOUT MAKING A REQUEST AT COUNCIL MEETING JUNE 1.

Desired action by Council?  
I ASK THE COUNCIL TO PLEASE REMOVE OR REDUCE THE CURRENT BILL OF \$2500 DOLLARS. MR. KELVIN CHERRY, WHO HAS BEEN VERY PATIENT WITH ME, CAN CONFIRM

\*Presentation Materials Attached? Yes  No  # of Pages

THAT NO ONE HAS LIVED IN THE HOUSE FOR MANY YEARS. THANK YOU FOR TAKING TIME TO REVIEW THIS.

All comments must be civil in public discourse whether written or spoken.

# AGENDA ITEM

## Agenda Item 11.1.

---

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Dillon Morris, City Clerk

**DATE:** June 1, 2026

**SUBJECT:** Ordinance 2026-03: Election Date Change

---

### **BACKGROUND:**

The mayor and council tasked City Clerk Morris with developing an ordinance amending the city charter to align general elections with the country's national elections. After working with City Attorney Dykes and ballot language approved by Supervisor of Elections Lux, the city is bringing forth Ordinance 2026-03 for approval.

### **DISCUSSION:**

This ordinance will amend the city charter, amending section 3.05 - Elections and Terms, to align our regular elections with national elections, holding them on the first Tuesday after the first Monday in November of each even general election year. If approved after second reading, this item will be voted on by the residents for adoption in the November 3rd, 2026, national election.

### **FINANCIAL IMPACT:**

This is expected to reduce general election costs as they will be handled by the Okaloosa County Supervisor of Elections, including the ballots and canvassing board requirements. If the city hosts a special election outside of the national elections, those costs will not be covered by the Okaloosa County Supervisor of Elections and would need to be paid for with city funds.

### **RECOMMENDATION:**

Motion to approve a first reading of Ordinance 2026-03 amending the charter of the city to change the regular election date to the first Tuesday after the first Monday in November of each even general election year.

### **ATTACHMENT(S):**

1. Ordinance 2026-03

ORDINANCE NO. 2026-03

AN ORDINANCE OF THE CITY OF MARY ESTHER, FLORIDA, AMENDING THE CHARTER OF THE CITY OF MARY ESTHER; AMENDING SECTION 3.05 TITLED "ELECTION AND TERMS"; PROVIDING FOR CODIFICATION; PROVIDING FOR BALLOT QUESTION AND SUMMARY; AND PROVIDING FOR AN EFFECTIVE DATE.

*WHEREAS*, Florida Statutes Section 166.031(1) provides, in part, that "[t]he governing body of a municipality may, by ordinance..., submit to the electors of said municipality a proposed amendment to its charter. Which amendment may be to any part or to all of said charter except that part describing the boundaries of such municipality"; and

*WHEREAS*, the City Council proposes an amendment to the City Charter Section 3.05 "Election and Terms", for purposes of setting the election date for the City's elected officials as the first Tuesday after the first Monday in November of each even general election year.

*NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARY ESTHER, FLORIDA, AS FOLLOWS:*

**SECTION 1: AUTHORITY**

---

The authority for enactment of this Ordinance is Section 166.031, Florida Statutes.

**SECTION 2: CHARTER AMENDMENT**

---

**ESTABLISHMENT OF NOVEMBER CITY ELECTION DATE.** If the ballot language is approved, it would amend the City Charter by setting the regular election date for the city council members and the mayor as the first Tuesday after the first Monday in November of each even-numbered general election year. Current elected officials whose terms were to end in March 2028 shall have their respected term automatically extended to noon on December 4, 2028 to accommodate the change in the general election date and align their term to the new election cycle. Swearing in of elected officials under the new election cycle shall be during the first regular council meeting in December.

**Sec. 3.05. - Election and terms.**

The regular election of the city council members and mayor shall be held on the first Tuesday after the first Monday in November of each general election year for statewide elections. The candidate receiving the highest number of votes for each office shall be declared elected. Terms of office for council members and the mayor shall begin on the first regular council meeting scheduled in December, immediately following the regular election ~~When a Presidential Preference Primary occurs prior to a scheduled city election, the city council may change by resolution the date of the city's upcoming election so as to coincide~~

~~with the Presidential Preference Primary.~~ The council shall consist of five (5) seats. Three (3) seats will be filled at one (1) election and the remaining two (2) seats will be filled at the next regularly scheduled election. The terms of office for the city council shall be for four (4) years. The term of office for the mayor shall be for two (2) years.

The supervisor of elections shall be responsible for conducting all municipal elections as provided by Florida Election Code and any other applicable laws.

**SECTION 3: OFFICIAL BALLOT QUESTION**

---

The ballot to be used in the referendum election shall be in full compliance with the laws of the State of Florida, and shall be in substantially the following form:

**Ballot Question 1:**

**Official Ballot**

**Moving City Elections to November General Election Dates**

Shall the City Charter be amended to move the election dates for the mayor and city council to coincide with the November statewide general election cycle, which occurs in even years?

\_\_\_\_\_Yes

\_\_\_\_\_No

**SECTION 4: NOTICE OF ELECTION**

---

The above Charter amendment contained in this ordinance shall be sent to a referendum election and shall become effective if a majority of voters vote to approve the amendment in the election on November 3, 2026. An amendment approved by City voters as provided by law shall be effective immediately and become a part of the City Charter. If approved, the City Clerk is requested to promptly file the amended Charter with the Department of State, as required by Section 166.031(2), Florida Statutes.

**SECTION 5: PLACES OF VOTING INSPECTORS AND CLERKS**

---

All qualified electors residing within the City shall be entitled and permitted to vote at such referendum election on the proposition provided herein. The time and places of voting and the inspectors and clerks of the referendum election to be held on November 3, 2026, shall be those designated by the Okaloosa County Supervisor of Elections in accordance with the laws of the State of Florida.

**SECTION 6: VOTE-BY-MAIL**

---

Any electors participating in said referendum shall be entitled to cast their ballots in accordance with the provisions of the laws of the State of Florida with respect to voting by mail. The form of ballots to be used in such referendum election for these voters shall be the same as used at the polling places for such election.

**SECTION 7: EARLY VOTING**

---

Adequate provisions shall be made for early voting as required by §101.657, *Florida Statutes*. The form of ballots to be used in the referendum for early voting shall be the same as used in the polling places for the election. The Supervisor of Elections shall designate the early voting dates, times and locations.

**SECTION 8: PRINTING OF BALLOTS**

---

The Supervisor of Elections is authorized and directed to have printed a sufficient number of the aforesaid ballots for use of vote-by-mail electors entitled to cast such ballots in such referendum election and shall also have printed sample ballots and deliver them to the inspectors and clerks on or before the date and time for the opening of the polls for such referendum election for the voting places; and, further, is authorized and directed to make appropriate arrangements for the conduct of the election at the polling places specified.

**SECTION 9: ELECTION PROCEDURE**

---

The Supervisor of Elections shall hold, administer and conduct the referendum election in the manner prescribed by law for holding such elections in the City. Returns shall show the number of qualified electors who voted in such referendum election on the proposition and the number of votes cast respectively for and against approval of the proposition. The returns shall be canvassed in accordance with law.

**SECTION 10: REFERENDUM RESULTS**

---

If a majority of the ballots cast at such election shall be for the amendment, then the amendment of the Charter shall be approved.

**SECTION 11: SEVERABILITY**

---

In the event that any word, phrase, clause, sentence or paragraph hereof shall be held invalid by any court of competent jurisdiction, such holding shall not affect any other word, clause, phrase, sentence or paragraph hereof.

**SECTION 12: SCRIVENER’S ERRORS**

---

Typographical errors and other matters of a similar nature that do not affect the intent of this ordinance, as determined by the city clerk and city attorney, may be corrected with the endorsement of the city manager or designee without the need for a public hearing.

**SECTION 13: CONFLICTING PROVISIONS**

---

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed, provided, however, that any code or ordinance that provides an alternative process to effectuate the general purposes of this ordinance shall not be deemed a conflicting code or ordinance.

**SECTION 14: EFFECTIVE DATE**

---

This ordinance shall take effect immediately upon its passage and adoption.

**SECTION 15: INCORPORATION INTO THE CITY CHARTER**

This ordinance shall be incorporated into the City of Mary Esther’s Charter and any section or paragraph number or letter and any heading may be changed or modified as necessary to effectuate the foregoing.

SO DONE this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

By:

Approved as to form and legality:

\_\_\_\_\_  
Chris Stein,  
Mayor  
City of Mary Esther,  
Florida

\_\_\_\_\_  
Hayward Dykes, Jr.,  
City Attorney

Attest:

\_\_\_\_\_  
Dillon Morris,  
City Clerk

First Reading: \_\_\_\_\_

Advertised: \_\_\_\_\_

Second Reading: \_\_\_\_\_

# AGENDA ITEM

Agenda Item 11.2.

---

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Jared Cobb, City Manager

**DATE:** June 1, 2026

**SUBJECT:** Resolution 26-11: Contract for the Azalea Park and Caswell Circle Neighborhood Improvements Project with ECSC, LLC

---

## **BACKGROUND:**

At its May 18, 2026 regular meeting, the City Council awarded the bid for the Azalea Park and Caswell Circle Neighborhood Improvements Project to ECSC, LLC for the Base Bid and Additive Alternates Nos. 1, 2, 4, 5, 6, and 7, and rejected Additive Alternate No. 3 (Azalea Park Sidewalks). Council directed staff to bring the construction contract back for approval at this meeting.

Since the bid award, staff has worked with the Engineer of Record, Jacobs Engineering Group Inc., the City Attorney, and ECSC, LLC to finalize the construction contract documents. The contract, attached to Resolution 26-11 as Exhibit A, reflects the scope, pricing, and conditions approved by Council on May 18, 2026.

## **DISCUSSION:**

The attached construction contract is in the standard EJCDC form used by Jacobs and incorporates the bid documents, plans, specifications, General Conditions, Supplementary Conditions, SRF Supplementary Conditions, and all required performance and payment bond and insurance provisions. The total contract amount is \$6,929,530.14.

Special Provision for Additive Alternate No. 7. At the City's direction, the contract includes a provision (Paragraph 3.4) that addresses the City's pending FFY 2025 Community Development Block Grant (CDBG) application for the Springdale sewer rehabilitation work, which is included in the contract as Additive Alternate No. 7. Under this provision:

- Work on Additive Alternate No. 7 will not commence until the City issues a separate written Notice to Proceed for that scope, and contract time for that work will not begin until that Notice to Proceed is issued.
- Resolution 26-11 authorizes the City Manager to withhold the Notice to Proceed for Additive Alternate No. 7 pending the outcome of the City's FFY 2025 CDBG application (the City applied for \$2,015,500).
- If the City is awarded the requested CDBG funding, staff will return to Council for further direction on removing Additive Alternate No. 7 from the scope of the contract so the Springdale work can be procured separately under CDBG procurement requirements.

- If the CDBG award is not received, the City may issue the separate Notice to Proceed and the work will be performed by ECSC, LLC under this contract at the bid price of \$1,803,355.50. This approach allows the City to lock in ECSC, LLC's competitive bid price for the Springdale work as a fallback, while preserving the City's ability to use CDBG funds if awarded.

Schedule. The contract provides for Substantial Completion within 390 days, and final completion within 420 days, of the Notice to Proceed for the Base Bid and Additive Alternates Nos. 1, 2, 4, 5, and 6. The schedule for Additive Alternate No. 7, if performed under this contract, will be established at the time the separate Notice to Proceed is issued.

Liquidated damages of \$500 per day for Substantial Completion and \$250 per day for final completion are included, consistent with the bid documents.

**FINANCIAL IMPACT:**

The total contract amount is \$6,929,530.14, consisting of:

- Base Bid and Additive Alternates Nos. 1, 2, 4, 5, and 6: \$5,126,174.64
- Additive Alternate No. 7 (Mary Esther Drive / Springdale Sewer Rehabilitation): \$1,803,355.50

Funding sources include a State Revolving Fund (SRF) loan for the water and sewer portions of the Base Bid, and the Discretionary Sales Tax Fund for streets, curbs, gutters, sidewalk replacement, and stormwater improvements. Funding for Additive Alternate No. 7 will be either CDBG funds (if awarded), an SRF loan, or utility fund reserves (if the CDBG award is not received).

**RECOMMENDATION:**

Motion to adopt Resolution 26-11, approving the construction contract with ECSC, LLC for the Azalea Park and Caswell Circle Neighborhood Improvements Project in the amount of \$6,929,530.14, authorizing the Mayor to execute the Agreement, and authorizing the City Manager to withhold the Notice to Proceed for Additive Alternate No. 7 pending the City's FFY 2025 CDBG award decision.

**ATTACHMENT(S):**

1. Resolution 26-11
2. Exhibit A: Construction Contract (Final Version)
3. Exhibit B: Revised Recommendation of Award

**RESOLUTION NO. 26-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARY ESTHER, FLORIDA, AUTHORIZING THE CITY TO ENTER INTO A CONSTRUCTION CONTRACT WITH ECSC, LLC FOR THE AZALEA PARK AND CASWELL CIRCLE NEIGHBORHOOD IMPROVEMENTS PROJECT IN THE AMOUNT OF \$6,929,530.14; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT; PROVIDING FOR NOTICE TO PROCEED AUTHORITY FOR ADDITIVE ALTERNATE NO. 7 CONTINGENT UPON THE CITY'S FFY 2025 CDBG AWARD DECISION; AND PROVIDING FOR AN EFFECTIVE DATE.**

*WHEREAS*, the City of Mary Esther (the “City”) issued a solicitation under RFQ-2026-01-0-2026/DM for the Azalea Park and Caswell Circle Neighborhood Improvements Project (the “Project”), which provides for the replacement of aged water lines, the rehabilitation of sanitary sewer infrastructure, and associated roadway, curb, sidewalk, and drainage improvements within the Azalea Park and Caswell Circle neighborhoods; and

*WHEREAS*, sealed bids for the Project were publicly opened on April 9, 2026, and the City’s Engineer of Record, Jacobs Engineering Group Inc. (“Jacobs”), recommended award of the contract to ECSC, LLC as the apparent lowest responsive and responsible bidder; and

*WHEREAS*, at its May 18, 2026 regular meeting, the City Council awarded the bid to ECSC, LLC for the Base Bid and Additive Alternates Nos. 1, 2, 4, 5, 6, and 7, rejected Additive Alternate No. 3, and directed staff to bring the construction contract back for approval; and

*WHEREAS*, the total contract amount is \$6,929,530.14, of which \$5,126,174.64 represents the Base Bid and Additive Alternates Nos. 1, 2, 4, 5, and 6, and \$1,803,355.50 represents Additive Alternate No. 7 (Mary Esther Drive Sewer Rehabilitation – Springdale); and

*WHEREAS*, the City has submitted an application for \$2,015,500 in Federal Fiscal Year 2025 Community Development Block Grant (“CDBG”) funding for the Springdale sewer work included as Additive Alternate No. 7, and federal procurement requirements provide that, if awarded, the Springdale work must be procured separately under CDBG procurement requirements rather than performed under this contract; and

*WHEREAS*, the construction contract attached as Exhibit A includes a provision allowing the City to withhold the Notice to Proceed for Additive Alternate No. 7 pending the outcome of the City’s CDBG application; and

*WHEREAS*, the City Council finds that entering into the construction contract with ECSC, LLC is in the best interest of the City and its residents.

***NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARY ESTHER, FLORIDA, AS FOLLOWS:***

**SECTION 1: AUTHORIZATION OF CONTRACT**

---

The City Council hereby approves the construction contract between the City of Mary Esther and ECSC, LLC for the Azalea Park and Caswell Circle Neighborhood Improvements Project, in the total amount of \$6,929,530.14, in substantially the form attached as Exhibit A and presented to the Council, with such changes, insertions, or omissions as may be approved by the City Manager and City Attorney, whose execution shall be conclusive evidence of such approval. The Mayor is hereby authorized to execute the Agreement on behalf of the City.

**SECTION 2: NOTICE TO PROCEED FOR ADDITIVE ALTERNATE NO. 7**

---

Consistent with the terms of the Agreement, the City Manager is authorized to withhold the Notice to Proceed for Additive Alternate No. 7 (Mary Esther Drive Sewer Rehabilitation – Springdale) pending the outcome of the City’s FFY 2025 CDBG application. In the event the City receives the CDBG award, the City Manager shall return to the City Council for further direction regarding the removal of Additive Alternate No. 7 from the scope of the Agreement.

**SECTION 3: JURISDICTION**

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If any word, phrase, clause, sentence, or paragraph hereof shall be held invalid by any court of competent jurisdiction, such holding shall not affect any other word, clause, sentence, or paragraph hereof.

**SECTION 4: REPEALER CLAUSE**

---

All City of Mary Esther Resolutions or parts of Resolutions, and any City of Mary Esther Policies or parts of Policies, which are in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 5: EFFECTIVE DATE**

---

This resolution shall take effect immediately upon its passage and adoption.

*SO DONE* this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

By:

Approved as to form and legality:

\_\_\_\_\_  
Chris Stein,  
Mayor

\_\_\_\_\_  
Hayward Dykes, Jr.,  
City Attorney

Attest:

\_\_\_\_\_  
Dillon Morris,  
City Clerk

Time Adopted: \_\_\_\_\_

**AGREEMENT**

THIS AGREEMENT is by and between The City of Mary Esther, Florida (Owner) and ECSC, LLC (Contractor).

Owner and Contractor, in consideration of the mutual covenants set forth herein, agree as follows:

**1. WORK**

- 1.1. Contractor shall complete the Work as specified or indicated in the Contract Documents. The Work is generally described as follows:
  - 1.1.1. Replacement of existing waterlines and appurtenances within the Azalea Park Neighborhood as shown on the Drawings.
  - 1.1.2. Lining and rehabilitation of existing sanitary sewer lines and manholes within the Azalea Park and Caswell Circle Neighborhoods as shown on the Drawings.
  - 1.1.3. Additive Alternate bid items for additional work including but not limited to roadway resurfacing and reconstruction, curb and gutter replacement, sidewalk construction, and additional sanitary sewer rehabilitation.

**2. ENGINEER**

- 2.1. The Project has been designed by JACOBS (Engineer), who is to act as Owner's representative, assume duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

**3. CONTRACT TIMES**

- 3.1. Time of the Essence: Time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.
- 3.2. Days to Achieve Substantial Completion and Final Payment:
  - 3.2.1. The Work shall be substantially completed within 390 days from the date when the Contract Times commence to run as provided in Paragraph 4.01 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within 420 days after the date when the Contract Times commence to run.
- 3.3. Liquidated Damages:
  - 3.3.1. Contractor and Owner recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph Contract Times above, plus any extensions thereof allowed in accordance with Article 11 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner \$500 for each day that expires after the time specified herein for Substantial Completion until the Work is substantially complete.
  - 3.3.2. After Substantial Completion, if Contractor neglects, refuses, or fails to complete remaining Work within the Contract Time or any proper extension thereof granted by Owner, Contractor shall pay Owner \$250 for each day that expires after the time specified herein for completion and readiness for final payment until the Work is completed and ready for final payment.

- 3.4. Additive Alternate No. 7 – Separate Notice to Proceed:
- 3.4.1. Notwithstanding the Contract Times stated in Paragraph 3.2 above, work associated with Additive Alternate No. 7 – Mary Esther Dr. Sewer Rehabilitation shall not commence until Owner issues a separate written Notice to Proceed specifically authorizing that scope of work.
  - 3.4.2. Contract time for Additive Alternate No. 7 shall not begin to run until the date of the separate Notice to Proceed issued pursuant to Paragraph 3.4.1. The duration of time allowed for completion of Additive Alternate No. 7 work shall be established in that Notice to Proceed or by Change Order at the time of issuance.
  - 3.4.3. Contractor shall not purchase materials, mobilize equipment, or incur costs associated with Additive Alternate No. 7 prior to receipt of the separate Notice to Proceed referenced herein.

**4. CONTRACT PRICE**

- 4.1. For all Work, at the prices stated in Contractor’s Bid, attached hereto as an exhibit.

**5. PAYMENT PROCEDURES**

- 5.1. Submittal and Processing of Payments: Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.
- 5.2. Progress Payments and Retainage: Owner will make progress payments on account of the Contract Price on the basis of Contractor’s Application for Payment on or about the 1ST day of each month during performance of the Work as provided herein. All such payments will be measured by the Schedule of Values established as provided in Paragraph 2.05 of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided in the General Requirements.
- 5.2.1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Engineer may determine or Owner may withhold, including but not limited to liquidated damages, in accordance with Paragraph 15.01 of the General Conditions:
    - 5.2.1.1. 90 percent of Work completed (with the balance being retainage). If the Work has been 50 percent completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, Owner, on recommendation of Engineer, may determine that as long as the character and progress of the Work remain satisfactory to them, there will be no additional retainage; and
    - 5.2.1.2. 90 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).
  - 5.2.2. In lieu of retainage, provisions may be made as provided in Florida Statutes 18-255.052 for depositing securities with Owner.
  - 5.2.3. Upon Substantial Completion, Owner will pay an amount sufficient to increase total payments to Contractor to 100 percent of the Work completed, less such amounts as Engineer will determine in accordance with Paragraph 15.01.C.6 of the General Conditions and less 100 percent of Engineer’s estimate of the value of Work to be completed or corrected as shown on the tentative list of items to be completed or corrected attached to the certificate of Substantial Completion.
- 5.3. Final Payment:
- 5.3.1. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner will pay the remainder of the Contract Price as recommended by Engineer as provided in Paragraph 15.06.

**6. CONTRACTOR'S REPRESENTATIONS**

- 6.1. In order to induce Owner to enter into this Agreement, Contractor makes the following representations:
- 6.1.1. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
  - 6.1.2. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
  - 6.1.3. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
  - 6.1.4. Contractor has considered the information known to Contractor; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on 1) the cost, progress, and performance of the Work; 2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents; and 3) Contractor's safety precautions and programs.
  - 6.1.5. Based on the information and observations referred to above, Contractor does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
  - 6.1.6. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
  - 6.1.7. Contractor has given Engineer written notice of conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
  - 6.1.8. The Contract Documents are generally sufficient to indicate and convey understanding of terms and conditions for performance and furnishing of the Work.

**7. CONTRACT DOCUMENTS**

- 7.1. Contents:
- 7.1.1. The Contract Documents that are attached to this Agreement (except as expressly noted otherwise) consist of the following:
    - 7.1.1.1. This Agreement (pages 1 to 5, inclusive).
    - 7.1.1.2. Performance bond (pages 1 to 4 , inclusive).
    - 7.1.1.3. Payment bond (pages 1 to 4 , inclusive).
    - 7.1.1.4. General Conditions (all pages, inclusive).
    - 7.1.1.5. Supplementary Conditions (all pages, inclusive).
    - 7.1.1.6. SRF Supplementary Conditions and Supplements (all pages, inclusive)
    - 7.1.1.7. Specifications as listed in the table of contents of the Project Manual.
    - 7.1.1.8. Drawings consisting of 25 sheets with each sheet bearing the following general title:  
AZALEA PARK AND CASWELL CIRCLE NEIGHBORHOOD IMPROVEMENTS.

- 7.1.1.9. Addenda (numbers **1** to **2** , inclusive).
- 7.1.1.10. Advertisement to Bid (Section 00 11 13, all pages, inclusive)
- 7.1.1.11. Instructions to Bidders (Section 00 21 13, all pages, inclusive).
- 7.1.2. Exhibits to this Agreement (enumerated as follows):
  - 7.1.2.1. Contractor's Bid (pages **1** to **35** , inclusive).
- 7.1.3. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
  - 7.1.3.1. Notice to Proceed (issued following execution of this Agreement).
  - 7.1.3.2. Work Change Directives.
  - 7.1.3.3. Change Order(s).
- 7.2. There are no Contract Documents other than those listed above in this Article.
- 7.3. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraph 11.01 of the General Conditions.

## **8. MISCELLANEOUS**

- 8.1. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions, the Advertisement to Bid, and the Instructions to Bidders.
- 8.2. Successors and Assigns: Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.
- 8.3. Severability: Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
- 8.4. Assignment of Contract:
  - 8.4.1. No assignment by a party hereto of any rights under or interests in the Contract shall be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment shall release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 8.5. Contractor's Certifications:
  - 8.5.1. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this paragraph:
    - 8.5.1.1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in Contract execution;
    - 8.5.1.2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to (b) to establish Bid or Contract Price at artificial noncompetitive levels, or (c) to deprive

Owner of the benefits of free and open competition;

8.5.1.3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, noncompetitive levels; and

8.5.1.4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement in triplicate. One counterpart each has been delivered to Owner, Contractor, and Engineer. All portions of the Contract Documents have been signed or identified by Owner and Contractor or on their behalf.

This Agreement will be effective on \_\_\_\_\_, 20\_\_\_\_ (which is the Effective Date of the Agreement).

**OWNER:**

The City of Mary Esther, Florida

By: \_\_\_\_\_

Title: \_\_\_\_\_

[CORPORATE SEAL]

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Address for giving notices:

195 N Cristobal Road

Mary Esther, FL 32569

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

**CONTRACTOR:**

ECSC, LLC

By: \_\_\_\_\_

Title: \_\_\_\_\_

[CORPORATE SEAL]

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Address for giving notices:

\_\_\_\_\_

\_\_\_\_\_

License No. \_\_\_\_\_

(Where applicable)

Agent for service of process:

\_\_\_\_\_

\_\_\_\_\_

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

**END OF SECTION**



Challenging today.  
Reinventing tomorrow.

Jacobs Engineering Group Inc,  
25 W. Cedar Street  
Suite 350  
Pensacola, FL 32502

May 20, 2026

Jared Cobb  
City Manager  
City of Mary Esther  
195 N Cristobal Road  
Mary Esther, FL 32569

Subject: Azalea Park and Caswell Circle Neighborhood Improvements  
Jacobs Project No. D3632500 | RFQ-2026-01-0-2026/DM  
**Revised Recommendation of Award**

Dear Mr. Cobb:

This letter revises and supersedes Jacobs' Recommendation of Award dated April 21, 2026, to reflect the City's direction on additive alternate scope selection.

On April 9, 2026, the City of Mary Esther received and publicly opened sealed bids for the Azalea Park & Caswell Circle Neighborhood Improvements project. Jacobs was present at the bid opening to document and tabulate the submitted prices. Two (2) bids were received from the following contractors:

**ECSC, LLC**  
**Pensacola Concrete Construction Co., Inc.**

A summary of the base bid and all additive alternates is provided below.

Bid Item	ECSC, LLC	Pensacola Concrete Construction Co., Inc.
Base Bid	\$3,406,449.46	\$3,830,445.38
Additive Alternate No. 1 - Azalea Park Street Resurfacing	\$709,762.88	\$637,700.00
Additive Alternate No. 2 - Azalea Park Curb & Gutter Replacement	\$652,748.00	\$817,440.00
Additive Alternate No. 3 - Azalea Park Sidewalks	\$1,033,954.72	\$1,108,765.00
Additive Alternate No. 4 - Caswell Circle Street Resurfacing	\$70,616.59	\$79,725.00

Bid Item	ECSC, LLC	Pensacola Concrete Construction Co., Inc.
Additive Alternate No. 5 - Caswell Circle Curb & Gutter Replacement	\$143,067.71	\$186,462.84
Additive Alternate No. 6 - Caswell Circle Sidewalk Replacement	\$143,530.00	\$192,860.00
Additive Alternate No. 7 - Mary Esther Dr. Sewer Rehabilitation	\$1,803,355.50	\$1,805,884.20

*Note: Additive Alternate No. 1 was lower for Pensacola Concrete Construction Co., Inc. The Base Bid forms the basis of award.*

## Recommendation

Jacobs reviewed the submitted bids for responsiveness to the requirements of the Contract Documents. Both bidders acknowledged the two addenda issued for this project and submitted the required bid security and completed bid forms. Based on this review and the submitted bid prices, **ECSC, LLC** is the apparent low responsive bidder. The base bid forms the basis of award; ECSC, LLC is the low bidder on the base bid regardless of which combination of alternates is elected.

Subsequent to that determination, and at the City's direction, Jacobs recommends award of the contract to **ECSC, LLC** inclusive of the following additive alternates:

Additive Alternate No. 1 – Azalea Park Street Resurfacing:	\$709,762.88
Additive Alternate No. 2 – Azalea Park Curb & Gutter Replacement:	\$652,748.00
Additive Alternate No. 4 – Caswell Circle Street Resurfacing:	\$70,616.59
Additive Alternate No. 5 – Caswell Circle Curb & Gutter Replacement:	\$143,067.71
Additive Alternate No. 6 – Caswell Circle Sidewalk Replacement:	\$143,530.00
Additive Alternate No. 7 – Mary Esther Dr. Sewer Rehabilitation:	\$1,803,355.50

Additive Alternate No. 3 (Azalea Park Sidewalks) is not included in the award per the City's direction.

The total contract amount is **\$6,929,530.14**. Of this amount, **\$5,126,174.64** represents the base bid and Additive Alternates No. 1, 2, 4, 5, and 6, which are authorized to proceed upon issuance of the Notice to Proceed. The remaining **\$1,803,355.50** associated with Additive Alternate No. 7 is included in the recommended award. Authorization to proceed with that work will occur only upon direction from the City through a future Notice to Proceed.

Funding source allocations for all awarded bid items should be confirmed with the applicable program administrators prior to contract execution.

Jacobs' recommendation is provided in accordance with the Contract Documents and applicable procurement requirements.

Jacobs is available to assist the city with the contracting process and stands ready to provide any additional information as needed. Please do not hesitate to contact us with any questions.

Respectfully submitted,

Patrick "Shep" Shepherd  
Sr. Project Manager

Attachments

- Certified Bid Tabulation



## AZALEA PARK AND CASWELL CIRCLE NEIGHBORHOOD IMPROVEMENTS — BID TABULATION



City of Mary Esther, FL | Project No. D3632500 | Bid Opening Date: April 9, 2026 2:00PM CDT | Engineer of Record: Jacobs

Item	Description	ECSC Total	PCC Total
	<b>Total For Base Bid</b>	<b>\$3,406,449.46</b>	<b>\$3,830,445.38</b>
	<b>ADDITIVE ALTERNATE NO. 1 – AZALEA PARK ROADWAY REHABILITATION</b>	<b>\$709,762.88</b>	<b>\$637,700.00</b>
	<b>ADDITIVE ALTERNATE NO. 2 – AZALEA PARK CURB &amp; DRIVEWAYS</b>	<b>\$652,748.00</b>	<b>\$817,440.00</b>
	<b>ADDITIVE ALTERNATE NO. 3 – AZALEA PARK SIDEWALKS &amp; ADA</b>	<b>\$1,033,954.72</b>	<b>\$1,108,765.00</b>
	<b>ADDITIVE ALTERNATE NO. 4 – CASWELL CIRCLE ROADWAY</b>	<b>\$70,616.59</b>	<b>\$79,725.00</b>
	<b>ADDITIVE ALTERNATE NO. 5 – CASWELL CURB &amp; DRIVEWAYS</b>	<b>\$143,067.71</b>	<b>\$186,462.84</b>
	<b>ADDITIVE ALTERNATE NO. 6 – CASWELL SIDEWALKS</b>	<b>\$143,530.00</b>	<b>\$192,860.00</b>
	<b>ADDITIVE ALTERNATE NO. 7 – MARY ESTHER DRIVE SEWER PROGRAM</b>	<b>\$1,803,355.50</b>	<b>\$1,805,884.20</b>
<b>GRAND TOTAL (Base Bid + All Alternates)</b>		<b>\$7,963,484.86</b>	<b>\$8,659,282.42</b>

Lowest Responsible Bidder: ECSC Inc.

Prepared By: Patrick "Shep" Shepherd - Jacobs Engineering

Recommendation Date: 4/21/26

# AGENDA ITEM

## Agenda Item 11.3.

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**TO:** Honorable Mayor and Members of the City Council

**FROM:** Tyler Reed, Community Development Director

**DATE:** June 1, 2026

**SUBJECT:** Rezone Request: 180 Mary Esther Blvd.

---

### **BACKGROUND:**

The rezone application, submitted on April 15, 2026, requests a change in zoning designation from C-1 (Limited Commercial) to C-2 (General Commercial). Sprop LLC, a Florida limited liability company owned by Mr. Shreepal Parikh, operates a gas station and convenience store on a 1.68-acre parcel located on the east side of Mary Esther Blvd. This location is approximately 171 feet south of Hollywood Blvd and about 1,018 feet north of Miracle Strip Pkwy, with the address 180 Mary Esther Blvd (Parcel ID: 16-25-24-0000-0022-0020). The business has been in operation at this site since 2012.

Recently, the applicant added U-Haul truck and trailer rental services to their existing operations. Staff determined that these vehicle rental services are not permitted under the current C-1 zoning classification. Consequently, a rezone to General Commercial (C-2) is necessary to bring the property into compliance with the City's Land Use regulations. The Local Planning Agency provided a recommendation on June 1, 2026.

### **DISCUSSION:**

The proposed C-2 (General Commercial) designation is more permissive than C-1 and allows for a broader range of commercial uses, including vehicle rental services. The rezone would bring the existing U-Haul operation into compliance with the new zoning regulations.

Both adjacent parcels to the north (164 Mary Esther Blvd) and south (190 Mary Esther Blvd) are zoned C-2, which would make the subject property an isolated C-1 parcel. This proposed rezone aligns with the corridor's existing commercial character. There will be no physical changes to the current structure, signage, or site layout, except for designated areas of the parking lot for U-Haul rental services.

### **FINANCIAL IMPACT:**

The rezoning is expected to have a marginal positive fiscal impact on the City, as the U-Haul operation will contribute annual BTR revenue. No public infrastructure expansions or capital expenditures are anticipated as a result of this rezone.

### **RECOMMENDATION:**

Motion to approve the rezone request from C-1 (Limited Commercial) to C-2 (General Commercial) for the property located approximately one hundred and seventy-one (171) feet south of Hollywood Blvd. and approximately one thousand and eighteen (1,018) feet north of Miracle Strip Pkwy. at the legal address 180 Mary Esther Blvd., Mary Esther, FL.

**ATTACHMENT(S):**

1. Exhibit A: Rezone Application
2. Exhibit B: Location Map
3. Exhibit C: Existing Zoning Map
4. Exhibit D: Proposed Zoning Map
5. Exhibit E: Boundary Survey
6. Exhibit F: Public Notice

Sprop LLC

180 Mary Esther Blv, ME FL 32569

714-727-7493

citgofwb@gmail.com

04/15/2026

City of Mary Esther

Planning and Zoning Department

195 N Byron Walker Pkwy

Mary Esther, FL 32569

**RE: Application for Rezoning from C-1 to C-2 – [Your Business Name/Property Address]**

To the Planning and Zoning Board,

Please accept this letter as a formal request to rezone the property located at 180 Mary Esther Blv, ME FL 32569 from Neighborhood Commercial (C-1) to General Commercial (C-2).

Our business has been operating at this location since **2012**. During our tenure, we have maintained the property in accordance with city standards and have not made any structural or operational changes to our core services. However, to better serve the local community and ensure the long-term viability of our business, we have recently integrated U-Haul truck and trailer rental services into our operations.

Following recent discussions with city officials, it was identified that while our primary business remains consistent with our original use, the addition of vehicle rental services necessitates a transition to the **C-2 (General Commercial)** zoning designation.

The intent behind this request is to bring our current operations into full compliance with the City of Mary Esther's Land Use regulations. We believe this transition is appropriate for the following reasons:

- **Consistency with Existing Use:** The footprint of our business remains unchanged, and the U-Haul services are managed to minimize impact on local traffic and aesthetics.
- **Community Utility:** Providing accessible moving and transport equipment serves a vital need for residents and businesses in the Mary Esther area.

- **Compatibility:** The property is situated in a manner where C-2 usage is compatible with the surrounding commercial landscape. Both parcels to the north and south are zoned C-2 (Map provided)

We are committed to working closely with the Planning and Zoning Department to ensure all requirements are met and to address any questions regarding the site plan or operational logistics.

Thank you for your time and for considering this application to help our local business stay compliant and successful.

Sincerely,

  
Shreepal Parikh

Owner



**CITY OF MARY ESTHER COMMUNITY DEVELOPMENT DEPARTMENT**

195 Christobal Road N. Mary Esther, Florida 32569  
Telephone (850) 243-3566 Ext.10 Fax (850) 243-0736

Email: [Code@Cityofmaryesther.com](mailto:Code@Cityofmaryesther.com)

[www.CityofMaryEsther.com](http://www.CityofMaryEsther.com)

**REZONE/FUTURE LAND USE MAP AMENDMENT**

**REQUIRED ATTACHMENTS**

- Application
- Application fee
- Owner Authorization Form (Required if the applicant and/or consultant is not the property owner)
- ~~Detailed narrative of amendment (PUD/PMDD Substantial/Minor revisions only)~~
- Legal Description of Subject Property
- Property Deed
- Signed and sealed boundary survey - *WILL PROVIDE ASAP - Valid signed & seal - 2021 draft*
- Copy of Restrictive Covenants (if applicable)
- List of All property owners within a 300' radius of the subject property certified by the Okaloosa County Property Appraiser
- Aerial Photograph (in Color, 8.5" X 11")
- ~~Attachment "A" and all supporting documents (Future Land Use Amendments only)~~
- ~~Traffic Impact Analysis (Projects generating 50 or more peak hour trips)~~
- Preliminary Master Plan including a preliminary utilities plan shown on the Master Plan in a table with supporting data provided separately (For PUD/PMDD Only; See LDC Sec. 7.15.06/07 for all requirements and submittals for the Master Plan; Preliminary Master Plan is approved with the Rezone, and a Final Master Plan will be required with the Development Order Application. The Final Master Plan is approved administratively, unless substantial changes have been made after the approval of the Preliminary Master Plan. In this case, the Final Master Plan will need to be approved by City Council; see revision procedures LDC Sec. 7.15.06.5/07.5)

**DELIVERY METHODS**

Completed forms and all the above required attachments may be sent via:

- E-mail: Code@cityofmaryesther.com
- Hand delivery: City of Mary Esther, 195 Christobal Rd, N, Mary Esther, Florida 32569
- Mail:

CITY OF MARY  
ESTHER  
PROJ. #: \_\_\_\_\_  
COMMUNITY DEVELOPMENT DIVISION  
ATTN: LESLIE WRIGHT  
195 CHRISTOBAL RD, NORTH  
MARY ESTHER, FLORIDA 32569

## REZONE/FUTURE LAND USE MAP AMENDMENT

**ALL INFORMATION MUST BE PROVIDED FOR APPLICATION TO BE CONSIDERED COMPLETE**

**APPLICATION TYPES/FEES**

<input type="checkbox"/> <b>FUTURE LAND USE MAP AMENDMENT ONLY*</b>	\$500.00
<input type="checkbox"/> <b>FLU MAP AMENDMENT <u>AND</u> REZONE*</b>	\$700.00
*Plus Expenses for advertising, mailing, or other administrative fees.....At cost	
<input checked="" type="checkbox"/> <b>REZONE Only*</b>	\$200.00
*Plus Expenses for advertising, mailing, or other administrative fees.....At cost	
<input type="checkbox"/> <b>PUD/PMDD REZONE*</b>	\$250.00
<input type="checkbox"/> Each Parcel/ Lot, over twenty (20), within the PUD/PMDD	\$5.00
<input type="checkbox"/> <b>FLU MAP AMENDMENT <u>AND</u> PUD/PMDD REZONE*</b>	\$750.00
<input type="checkbox"/> <b>PUD/PMDD SUBSTANTIAL REVISION* Review</b>	\$150.00
<input type="checkbox"/> <b>PUD/PMDD MINOR REVISION* Review</b>	\$30.00
*Expenses for advertising, mailing, or other administrative fees.....At cost	
<input type="checkbox"/> <b>DEVELOPMENTS OF REGIONAL IMPACT (DRI)*</b>	\$750.00
<input type="checkbox"/> Each Parcel/ Lot and/ or each one hundred square foot area	\$5.00
*Expenses for advertising, mailing, travel (at state rates) or other administrative fees.....At cost	
chapter 28-24, Florida Administrative Code 380.06 Developments of regional impact.— 380.0651 Statewide guidelines, standards, and exemptions.—	

**PROJECT**

PROJECT NAME:
PARCEL ID #(S): 16-25-24-0000-0022-0020
LOCATION: 180 MARY ESTHER BLV, MARY ESTHER, FL 32569
EXISTING USE(S): RAIL, GAS STATION      PROPOSED USE(S): RETAIL, GAS STATION, RENTAL EQUIPMENT
TOTAL ACREAGE: 1.68
WATER PROVIDER: CITY OF MARY ESTHER      SEWER PROVIDER: CITY OF MARY ESTHER
CURRENT ZONING:      PROPOSED ZONING:
CURRENT FUTURE LAND USE:      PROPOSED FUTURE LAND USE:

**APPLICANT**

NAME: SHREEPAL PARIKH      COMPANY: SPRO LLC
ADDRESS: 112 THAMES PL NW
CITY: FWB      STATE: FL      ZIP: 32548
PHONE: 714-727-7493      EMAIL: PARIKH88@GMAIL.COM

**CONSULTANT**

NAME: N/A      COMPANY:
ADDRESS:
CITY:      STATE:      ZIP:
PHONE:      EMAIL:

**CONTRACTOR** (if known at time of application)

NAME: N/A      COMPANY:
ADDRESS:
CITY:      STATE:      ZIP:
PHONE:      EMAIL:

**OWNERS**

(INCLUDE NOTARIZED OWNER'S AUTHORIZATION FORM)

NAME(S): SHREEPAL PARIKH
ADDRESS: 112 THAMES PL NW
CITY: FWB      STATE: FL      ZIP: 32548
PHONE: 714-727-7493      EMAIL: PARIKH88@GMAIL.COM

**Affidavit of Understanding**

I \_\_\_\_\_, owner of \_\_\_\_\_ hereby acknowledge that my signature hereto is a solemn affirmation that the information in this application is not only true but also accurate to the best of my knowledge. I am fully aware that any deliberate misrepresentation of this information could lead to the denial or reversal of the application, and even the revocation of any approval based on this application.

By signing this document, I grant the City/County staff the authority to access the subject property at their discretion for the purpose of investigating and reviewing this request. I also agree to display a public notice sign (placard), if deemed necessary, on the subject property at a location(s) determined by the City staff.

I hereby acknowledge that the City of Mary Esther Staff may not defend any challenge to my proposed Future Land Use Amendment/Rezoning and related development approvals and that it may be my sole obligation to defend any and all actions and approvals that authorize the use or development of the subject property. Submission of this form initiates a process by the City and will be considered at the earliest available Public Hearing after all requirements by this application and Florida Statutes are met and does not imply approval by the City of Mary Esther, Okaloosa County, or any of its boards, commissions, councils, or staff.

I hereby acknowledge that any fees must be paid to the City prior to the application being processed, and once the application has been processed, the fees are non-refundable. I acknowledge that all costs of advertisement are the responsibility of the applicant/owner and that I will comply with all provisions of City Ordinance 21-16, 21-17, and the advertising/notice requirements as stated within the application.

I hereby acknowledge that should the City require a consultant to review and provide an analysis of the application in its entirety, the applicant/owner shall be responsible for the costs incurred by the City and the City may refuse to make any decision on the matter until all fees and costs have been paid.

I hereby acknowledge that payment of any fees or costs does not guarantee adoption or approval of the request by the City or State Governments.

I hereby acknowledge that analysis may be required on issues such as wetlands, soil, traffic, water and sewer availability, wildlife, flood zones, land cover, infrastructure impacts, archeological and historical impacts, solid waste, fire protection, affected roadways, stormwater, and compatibility.

I further acknowledge that I have read the information contained in this application pertaining to proposed amendments to the official Zoning map, official Future Land Use map and/or Comprehensive Plan and have had sufficient opportunity to inquire regarding matters set forth therein and, accordingly, understand all applicable procedures and issues relating to this application.

I hereby represent that I have the lawful right and authority to file this application.

Shreyal Parikh  
SIGNATURE OF OWNER/AUTHORIZED AGENT  
(PROOF OF PROPERTY OWNER'S AUTHORIZATION IS REQUIRED  
IF SIGNED BY SOMEONE OTHER THAN THE PROPERTY OWNER)

04/13/2026  
DATE

## REZONE/FUTURE LAND USE MAP AMENDMENT

### **REZONE/FLUM APPLICATION REVIEW PROCESS**

A project Manager will be assigned to your application to work with the applicant throughout the application process. The project Manager will provide the applicant with information on all public meetings where the application will be considered.

To obtain City support for the proposal, the applicant should demonstrate that the proposed Rezone and Future Land Use Map Amendment is consistent with the City of Mary Esther Land Development Code (for Rezones), City of Mary Esther Comprehensive Plan (for FLUM), City of Mary Esther Vision Plan (for FLUM and Rezones) and that the proposed rezone and FLUM amendment benefits the community as a whole.

### **Pre-Application Conference**

Before proceeding with a formal and scheduled review of your proposed development plans, we highly encourage all applicants to attend a pre-application conference with our staff. This conference serves as a crucial step in the development process, providing you with the necessary guidance and support. During this conference, checklists set forth in Article 17 appropriate to your proposed development will be provided. You will also be directed to the relevant City departments or other agencies to obtain any necessary information prior to filing for formal review, if needed, by the City Technical Review Committee.

A Pre-application form must be submitted before a pre-application conference can be scheduled. All pre-application conferences are held in person and/or via a virtual option (Microsoft Teams or Zoom).

**NOTE:** No comment made by any persons associated with the City during any pre-application conference or discussion shall be considered either as approval or rejection of the proposed development or development plans.

After the Pre-Application Conference, the applicant may submit a formal application. The formal application includes a preliminary master plan submittal for PUD/PMDD rezones. All submittals go through a sufficiency review process.

### **Preliminary Master Plan Submittal**

***A Preliminary Master Plan shall be submitted concurrently with a PUD/PMDD rezoning application (LDC Sec. 7.15.06 and 7.15.07).***

**The Rezoning and preliminary Master Plan submittal shall include the following for PUD Rezones:**

- a. A statement of objectives describing the general purpose and character of the proposed development including type structures and uses.
- b. A Vicinity Map showing the location of the proposed development.
- c. Boundary survey and legal description of the property.
- d. A Topographic Survey.
- e. A Master Plan. A master plan, drawn at a scale suitable for presentation, showing and/or describing the following:
  - (1) Proposed Land Uses Including Type Structures;
  - (2) Lot Sizes;
  - (3) Building Setbacks: Proposed building setbacks shall be noted and shall define the distance buildings will be setback from:
    - (a) Surrounding property lines.

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- (b) Proposed and existing streets.
  - (c) Other proposed buildings.
  - (d) The center line of channels, streams or canals.
  - (e) The mean high water line of waterbodies.
  - (f) Other man-made or natural features which would be affected by building encroachment.
- (4) Proposed Maximum Height of Buildings;
- (5) Open Spaces:
- (a) Developed recreation.
  - (b) Common open space.
  - (c) Natural areas.
- (6) Collector and Residential Access Streets;
- (7) Screening, Buffering and Landscaped Areas.
- f. A table showing acreage for each category of land use.
  - g. A table of proposed maximum and average densities for residential land uses.
  - h. A Preliminary Utility Service Plan including sanitary sewers, storm drainage, and potable water supply.
  - i. A statement indicating the type of legal instruments that will be created to provide for management of common areas, streets and infrastructure.
  - j. Other information which may be determined necessary by the City Manager in order to fully understand and document the proposal. Such other information shall not be unreasonable and shall be required only due to unique circumstances associated with the development site, the neighborhood or the proposal.

*Final Development Plan:* If rezoning approval for the PUD is granted, the applicant shall submit a Final Planned Unit Development Plan/Planned Mixed Development District covering all or part of the approved Master Plan within twelve (12) months, to the City Manager.

*Planned Unit Development Time Limitations:* If substantial construction, as determined by the City Manager, has not begun within two (2) years after approval of the PUD/PMDD by the City Council, the approval of the PUD/PMDD will lapse.

The City Manager may extend the period for beginning construction by not more than six (6) months, if it is demonstrated that such an extension will result in the development of the approved PUD and that delays were beyond the control of the applicant. The burden of proof for obtaining the extension is on the applicant.

If the PUD lapses under this provision, the City Manager shall cause the PUD district to be removed from the official zoning map, mail a notice by certified mail, return receipt requested, of revocation to the applicant and owner or owners and reinstate the zoning district which was in effect prior to the approval of the PUD. If the applicant is other than the owner, the notice shall be sent to the person or entity listed in the Okaloosa County Property Appraiser's records as owning the subject property.

**The Rezoning and preliminary Master Plan submittal shall include the following for PMDD Rezones:**

- A. statement of objectives describing the general purpose and character of the proposed development including type structures and uses.
- b. A Vicinity Map showing the location of the proposed Planned Business Development.
- c. Boundary survey and legal description of the property.
- d. A Topographic survey.
- e. A Master Plan, drawn at a scale suitable for presentation, showing and/or describing the following:
  - (1) Proposed Land Uses Including Type Structures.
  - (2) Lot Sizes.
  - (3) Building Setbacks: Proposed building setbacks shall be noted and shall define the distance buildings will be setback from:

- (a) Surrounding property lines.
  - (b) Proposed and existing streets and highways.
  - (c) Other proposed buildings.
  - (d) The center line of channels, streams, and canals.
  - (e) The mean high-water line of waterbodies.
  - (f) Other man-made or natural features which would be affected by building encroachment.
- (4) Proposed Maximum Height of Buildings.
- (5) Open Spaces:
- (a) Developed recreation.
  - (b) Common open space and amenities.
  - (c) Natural areas.
- (6) Collector and Residential Access Streets.
- (7) Screening, Buffering and Landscaped Areas.
- f. A table showing acreage for each category of land use.
- g. A table of proposed maximum and average densities for residential land uses and intensities (FAR) for non-residential uses.
- h. A Preliminary Utility Service Plan including sanitary sewers, storm drainage, and potable water supply, showing general location of major water and sewer lines, plant location, lift stations, etc.
- i. A statement indicating the type of legal instruments that will be created to provide for the management of common areas, streets and infrastructure.
- j. A signage plan with locations and sizes of proposed signs.

*Final Development Plan:* If approval for the Planned Mixed-Use Development is granted by the City Council, the applicant shall submit a Final Development Plan covering all or part of the approved Master Plan within twelve (12) months, to the City Manager.

*Planned Mixed Development Time Limitations:* If substantial construction, as determined by the City Manager, has not begun within two (2) years after approval of the PMDD by the City Council, the approval of the PMDD will lapse.

The City Manager may extend the period for beginning construction by not more than six (6) months, if it is demonstrated that such an extension will result in the development of the approved PMDD and that delays were beyond the control of the applicant. The burden of proof for obtaining the extension is on the applicant.

If the PMDD lapses under this provision, the City Manager shall cause the PMDD district to be removed from the official zoning map, mail a notice by certified mail, return receipt requested, of revocation to the applicant and owner or owners and reinstate the zoning district which was in effect prior to the approval of the PMDD. If the applicant is other than the owner, the notice shall be sent to the person or entity listed in the Okaloosa County Property Appraiser's records as owning the subject property.

*Revision of an Approved Planned Development:* Any proposed major and substantial change in the approved Preliminary Planned Mixed Use Development *Master Plan* which affects the intent and character of the development, the density or land use pattern, the location or dimensions of arterial or collector streets, or similar substantial changes, shall be reviewed by the City Manager in the same manner as the initial site plan approval. A request for a revision of the Preliminary Planned Mixed Use Development *Master Plan*, shall be supported by a written statement and by revised plans demonstrating the reasons revisions are necessary or desirable.

Minor changes, and/or deviations from the Preliminary Planned Mixed Use Development *Master Plan*, which do not affect the intent or character of the development, shall be reviewed and identified by the

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City Manager and may be approved by the same. Upon approval of the revisions, the applicant shall make revisions to the plans and submittals and file with the City Manager and City Clerk within thirty (30) days.

Examples of substantial and/or minor changes are:

*Substantial Changes:*

Perimeter changes;  
Major street relocation;  
Change in building height, density, intensity or land use pattern;  
Changes in signage plan;  
Any reduction in open space and/or landscaped areas.

*Minor Changes:*

Change in alignment, location direction, or length of internal streets or sidewalks;  
Adjustments or minor shifts in dwelling unit or commercial mixes, not resulting in increased overall density or increased intensity;  
Reorientation or slight shifts in building locations.

NOTE: If the City Manager questions whether a change is minor, he will present the matter to the City Council for direction or determination.

**Sufficiency Review**

The Applicant is required to complete all parts of this formal application properly and completely for Staff to begin processing the formal application. If Staff determines within seven (7) business days that the application is *not* sufficient, the applicant will be notified by email and the application will not be reviewed for compliance. The applicant/developer shall submit an amended/completed application within thirty (30) working days to maintain the application's relative position and priority for plan review. Once the application is sufficient, Staff will notify the applicant by email and the application will move into Compliance Review.

**Compliance Review**

City Staff will review the completed application for compliance with the Land Development Code, Comprehensive Plan, and other applicable documents within the following review days:

- 1st Compliance Review- 20 business days
- 2nd Compliance Review- 15 business days
- 3rd Compliance Review- 10 business days (Applicants shall pay 50% of application fee)

If the application is compliant, the project Manager will schedule the application for board consideration.

**Board Consideration**

The proposal shall be placed on the agenda for the next scheduled meeting of the City Technical Review Committee (TRC) provided required notice can be made. The TRC is an internal review by City Staff that reviews what are deemed "major developments" per the Land Development Code Sec. 2.05.00. "Minor developments" do not need a TRC.

review. The TRC board will send a recommendation report for approval or denial to the Local Planning Agency who then make recommendations to the City Council.

### **Notice Procedures**

The applicant shall ensure that the property affected is posted with a sign provided by Staff which is approximately two (2) feet by three (3) feet and printed so it can be easily read from the street. A sufficient number of signs shall be placed on all street frontages. The sign should state in effect the following:

PUBLIC HEARING (PROPOSED REZONING) or (CHANGE OF PERMITTED USE OF) FROM  
(Current use/purpose) TO (Proposed use/purpose); the date, time and place of the public hearing; and  
FOR INFORMATION CALL (Telephone Number).  
(Ord. No. 84-6, § 1, 7-2-84; Ord. No. 2005-08, § 1, 11-7-05)

- (1) The City of Mary Esther will advertise (at the applicant's expense) twice in a newspaper that is published at least five (5) days per week that a public hearing, public meeting, or public workshop, as the case may be, will be held to consider any of the matters for the proposed approval. The advertisement will include an identification of who is holding the hearing, meeting, or workshop as well as the date, time, place and general subject of the hearing, meeting or workshop and the location where copies of the proposed matter may be obtained. To the extent possible, the advertisement will appear in a section of the newspaper that is of general interest and readership and must not be placed in the part of a newspaper that contains legal notices and classified ads. The advertisement will encourage the public to provide written and/or verbal comments on the matters under consideration.
- (2) The advertisements shall appear approximately fourteen (14) days prior to the hearing, meeting, or workshop and no later than five (5) days prior to the hearing, meeting, or workshop.
- (3) All public hearings and public meetings shall be held after 5:00 p.m., Monday through Thursday. Workshops may be held at other times deemed appropriate.
- (4) In addition to the advertising requirements described above, a notice of the hearing, meeting or workshop will be posted in a conspicuous place or places at City Hall at least seven (7) days prior to the hearing, meeting, or workshop.
- (5) The city will also provide direct notice of any hearing, meeting or workshop to any group, agency or government that registers with the city to receive such notice at least fourteen (14) days prior to the hearing, meeting, or workshop. The group, agency or government receiving such notice shall be responsible for notifying their membership of the particulars involved. If the application is for a rezone, a notice shall be given at least 30 days prior to the date set for the public hearing, and a copy of the notice shall be kept available for public inspection during the regular business hours of the office of the clerk of the governing body (F.S. 166.041).
- (6) The city will periodically provide notification to the media regarding the status of matters under consideration.
- (7) In addition, the city will conform to the applicable notice requirements for adoption of the comprehensive plan as described in Chapter 163.3184 and 163.3187, Florida Statutes.

**Small Scale Development Comp Plan Amendment/Rezone- Project 50 contiguous acres or under (FS 163.3187)**

Applications proceed through the following list of two (2) public meetings one of which is a formally advertised public hearing:

- 1) Local Planning Agency (LPA) - Public Meeting
- 2) City Council Meeting– Public Meeting and Public Hearing (Adoption) (held 10 days after LPA).

*Florida Statutes: Small scale development amendments adopted pursuant to this section require only one public hearing before the governing board, which shall be an adoption hearing as described in s. 163.3184(11). (c) Small scale development amendments may not become effective until 31 days after adoption. If challenged within 30 days after adoption, small scale development amendments may not become effective until the state land planning agency or the Administration Commission, respectively, issues a final order determining that the adopted small scale development amendment is in compliance.*

**Large Scale Development Comp Plan Amendment/Rezone- Project 51 contiguous acres or more (FS 163.3184)**

Applications proceed through the following list of three (3) public meetings two of which are formally advertised public hearings:

- 1) Local Planning Agency (LPA) - Public Meeting
- 2) City Council Meeting– Public Meeting and Public Hearing (transmittal) (held 10 days after LPA).
  - Sent to State Land Planning agencies and other local and regional agencies for expedited state review (if eligible) 10 business days after Public Hearing. For expedited state review, agencies and local governments must transmit their comments to the affected local government such that they are received by the local government not later than 30 days after the date on which the agency or government received the amendment or amendments. Reviewing agencies shall also send a copy of their comments to the state land planning agency.
- 3) City Council Meeting- Public Meeting and Public Hearing (Adoption)
  - Sent to State Land Planning agencies and other local and regional agencies for expedited state review (if eligible) 10 business days after Public Hearing. The state land planning agency shall notify the local government of any deficiencies within 5 working days after receipt of an amendment package.

**Rezone Only- Project 10 contiguous acres or less (FS 166.041)**

The governing body shall hold a public hearing on the proposed ordinance and may, upon the conclusion of the hearing, immediately adopt the ordinance.

**Rezone Only- Project More than 10 contiguous acres (FS 166.041)**

The local governing body shall hold two advertised public hearings on the proposed ordinance. At least one hearing shall be held after 5 p.m. on a weekday, unless the local governing body, by a majority plus one vote, elects to conduct that hearing at another time of day. The first public hearing shall be held at least 7 days after the day that the first advertisement is published. The second hearing shall be held at least 10 days after the first hearing and shall be advertised at least 5 days prior to the public hearing.



# OWNER AUTHORIZATION FORM

An authorized applicant is defined as:

- The property owner of record; or
- An agent of said property owner (power of attorney to represent and bind the property owner must be submitted with the application); or
- Contract purchase (a copy of a fully executed sales contract must be submitted with the application containing a clause or clauses allowing an application to be filed).

I, SHREEPAL PARIKH, the owner of record for the following described property (Tax/Parcel ID Number) 16-25-24-0000-0022-0020 hereby designates SHREEPAL PARIKH to act as my authorized agent for the filing of the attached application(s) for:

<input type="checkbox"/> Arbor/Land Clearing Permit	<input type="checkbox"/> Demolition	<input type="checkbox"/> Subdivision/Pre Plat/Final Plat	<input type="checkbox"/> Final Development Order/Master Plan.
<input type="checkbox"/> Future Land Use Map Amendment Only	<input type="checkbox"/> Lot Split	<input type="checkbox"/> Minor Replat	<input type="checkbox"/> Special Event
<input type="checkbox"/> Preliminary Development Order/Master Plan	<input type="checkbox"/> Special Exception/Conditional Use	<input type="checkbox"/> Revisions	<input type="checkbox"/> Rezone w/FLUM
<input checked="" type="checkbox"/> Rezone Only	<input type="checkbox"/> Vacate	<input type="checkbox"/> Variance	<input type="checkbox"/> Temporary Use

OTHER: \_\_\_\_\_

and make binding statements and commitments regarding the request(s). I certify that I have examined the attached application(s) and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand that this application, attachments, and fees become part of the Official Records of Mary Esther, Florida and are not returnable.

Date 04/13/2026

Shreepal Parikh  
Property Owner's Signature

SHREEPAL PARIKH  
Property Owner's Printed Name

STATE OF FLORIDA  
COUNTY OF BAY

SWORN TO AND SUBSCRIBED before me, an officer duly authorized in the State of Florida to take acknowledgements, appeared SHREEPAL PARIKH (property owner),

by means of physical presence or online notarization; and who is personally known to me or who has produced FLDL as identification, and who executed the foregoing instrument and sworn an oath on this 13 day of APRIL, 2026.

Katye Garrison  
Notary Public State of Florida  
Katye Garrison  
My Commission #H 890295  
Expires 6/19/2029

## Attachment A

### Text Section Application for Future Land Use Map Amendment to The City of Mary Esther Comprehensive Plan

Proposed amendments to the City's Future Land Use Map are reviewed against the goals, objectives, and policies of the City of Mary Esther Comprehensive Plan. The future land use map itself is a graphic representation of the policies contained within the Plan. Proposed amendments are also reviewed for compatibility with adjacent land uses, sufficient public facility resources to serve any change in the demand for services, appropriate timing and location of the amendment, potential environmental impacts, and for internal Plan consistency. The impact on regional resources, facilities, and policies as well as upon specially designated areas within the City is included in this review. City Staff also evaluate proposed amendments for consistency with the City of Mary Esther Vision Plan.

### Attachment A Sections:

#### *STANDARDS OF REVIEW FOR ALL FUTURE LAND USE MAP AMENDMENTS*

Sec. 1: Identification of Proposed Future Land Use Map Designation and Zoning Classification

Sec. 2: Assessment of Consistency with Comprehensive Plan Goals, Objectives, and Policies

- a. Demonstrate the Compatibility with Adjacent Land Uses
- b. Demonstrate the Changes in Character to the Surrounding Area (if applicable)
- c. Demonstrate the Support and Furthering of City Comprehensive Plan Goals, Objectives, and Policies

Sec. 3: Assessment of Consistency with the City of Mary Esther Vision Plan (<https://www.cityofmaryesther.com/vision>)

Sec. 4: Completion of Data and Analysis Requirements- Concurrency

- a. Facility Capacity Impact Assessments
  - i. Transportation Assessment
  - ii. Utility Assessments
  - iii. School Capacity Assessment



2.b: Demonstrate the Compatibility with Adjacent Land Uses Section 163.3177, Florida Statutes and City of Mary Esther Comp. Plan FLU Pol. 7.A.1.2.c, requires local comprehensive plans to “provide for compatibility of adjacent land uses”. Section 163.3164, Florida Statutes, define “compatibility” as: “A condition in which land uses can coexist in relative proximity to each other in a stable fashion over time such that no use is unduly negatively impacted directly or indirectly by another use.” Applicant shall briefly explain how the amendment will be compatible with each of the adjacent land uses identified in the preceding Section 1, and may use the above cited policies and Exhibit, or other policies of the Comprehensive Plan, in the explanation.

We would like to convert PARCEL# 16-25-24-0000-002-0020 from C1 to C2.
All adjacent properties are zoned C2 and we would like to rezone our property to operate U-HAUL out in our parking lot

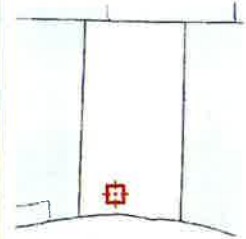
2.c. Demonstrate the Changes in Character to the Surrounding Area (if applicable)  
The applicant shall describe how the character of the area surrounding the proposed amendment site has changed sufficiently to support the need for a different land use designation. Possible points may include, but not be limited to:

- Approved but uncompleted projects (private and public) within the surrounding area that will change the character of the area within the next five years, and
- Appropriateness of the timing of the proposed change in land use designation for the subject property (i.e., consistency with planned public facility improvements, support for major public facilities or support for other Comprehensive Plan goals, objectives, and policies).

No changes will be made except we will be renting U-HAUL from our parking lot.
BOTH PROPERTIES ARE ZONED C-2 next to us.



Overview



Legend

- Parcels
- Roads
- Water
- City Labels

<p><b>Parcel ID</b> 16-25-24-0000-0022-002C</p> <p><b>Acres (GIS)</b> 1.04</p> <p><b>Property Class</b> RESTAURANT/CAFE</p> <p><b>Taxing District</b> 5</p>	<p><b>Physical Address</b> 164 MARY ESTHER BLVD</p> <p><b>Mailing Address</b> PHSK LLC KRYSTAL HAMBURGERS PO BOX 127 BUFFALO, NY 14225</p>	<p><b>Land Value</b> \$454,685</p> <p><b>Ag Land Value</b> \$0</p> <p><b>Building Value</b> \$98,322</p> <p><b>Misc Value</b> \$22,642</p> <p><b>Just Value</b> \$575,649</p> <p><b>Assessed Value</b> \$575,649</p> <p><b>Exempt Value</b> \$0</p> <p><b>Taxable Value</b> \$575,649</p>	<p><b>Last 2 Sales</b></p> <table border="0"> <tr> <td><b>Date</b></td> <td><b>Price</b></td> <td><b>Reason</b></td> </tr> <tr> <td>3/6/2017</td> <td>\$970000</td> <td>UNQUAL/NONMKT FINANC OR LEASE</td> </tr> <tr> <td>2/20/2015</td> <td>\$700000</td> <td>UNQUAL/TRANSACT OF AFFILIATION</td> </tr> </table>	<b>Date</b>	<b>Price</b>	<b>Reason</b>	3/6/2017	\$970000	UNQUAL/NONMKT FINANC OR LEASE	2/20/2015	\$700000	UNQUAL/TRANSACT OF AFFILIATION	<p><b>Qual</b> U</p> <p><b>Qual</b> U</p>
<b>Date</b>	<b>Price</b>	<b>Reason</b>											
3/6/2017	\$970000	UNQUAL/NONMKT FINANC OR LEASE											
2/20/2015	\$700000	UNQUAL/TRANSACT OF AFFILIATION											

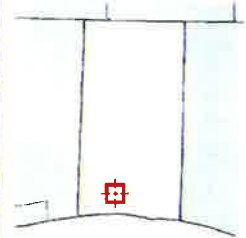
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GEOSPATIAL





Overview



Legend

- Parcels
- Roads
- Water
- City Labels

<b>Parcel ID</b>	16-25-24-0000-0022-002B	<b>Physical Address</b>	190 MARY ESTHER BLVD	<b>Land Value</b>	\$683,912	<b>Last 2 Sales</b>			
<b>Acres (GIS)</b>	1.50	<b>Mailing Address</b>	MARY ESTHER JAVELIN ASSOCIATES LLC	<b>Ag Land Value</b>	\$0	<b>Date</b>	12/20/2023	<b>Price</b>	0
<b>Property Class</b>	STORES, 1 STORY	<b>Address</b>	DOLLAR TREE 1055 ST CHARLES AVE #701	<b>Building Value</b>	\$242,052	<b>Date</b>	1/13/2015	<b>Price</b>	\$100
<b>Taxing District</b>	5		NEW ORLEANS, LA 70130-3942	<b>Misc Value</b>	\$62,942			<b>Reason</b>	UNQUAL/TRANSACT OF AFFILIATION
				<b>Just Value</b>	\$988,906			<b>Reason</b>	UNQUAL/CORRECTIVE/QCD,TD
				<b>Assessed Value</b>	\$988,906				U
				<b>Exempt Value</b>	\$0				
				<b>Taxable Value</b>	\$988,906				

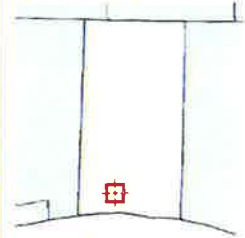
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Overview



Legend

- Parcels
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Parcel ID	Physical Address	180 MARY ESTHER BLVD	Land Value	\$639,717	Last 2 Sales Date	Price	Reason	Qual
16-2S-24-0000-0022-0020					9/2/2021	\$1753200	UNQUAL/PERSPROP, U	
Acres (GIS)	1.68	MARY ESTHER	Ag Land Value	\$0			NONTYPCLAMTS	
Property Class	SUPERMARKET	Mailing Address	Building Value	\$354,646	3/11/2010	\$275000	UNQUAL/DEED TO/FROM FINAN INST	U
Taxing District	5	913 BEAL PKWY NW STE A215 FT WALTON BEACH, FL 32547	Misc Value	\$36,603				
			Just Value	\$1,030,966				
			Assessed Value	\$1,030,970				
			Exempt Value	\$0				
			Taxable Value	\$1,030,970				

Date created: 4/13/2026  
Last Data Uploaded: 4/13/2026 11:38:53 AM

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Prepared by:  
Doin J. Moniz, Esquire  
Hand Arendall Harrison Sale LLC  
304 Magnolia Avenue  
Panama City, Florida 32401

Tax Identification Number: 16-25-24-0000-0022-0020

### QUIT CLAIM DEED

THIS INDENTURE, made on September 2, 2021 by and between **Mary Esther Ventures, LLC**, a Florida limited liability company whose address is: 913 Beal Pkwy NW, Suite A215, Fort Walton Beach, Florida 32547 party of the first part, and **SPROP LLC**, a Florida limited liability company whose address is: 913 Beal Pkwy NW, Suite A215, Fort Walton Beach, Florida 32547 party of the second part,

**Witnesseth:** that the said party of the first part, for and in consideration of the sum of Ten and NO/100 Dollars (\$10.00), in hand paid by the said party of the second part, the receipt whereof is hereby acknowledged, has remised, released and quit claimed, and by these presents does remise, release and quit-claim unto the said party of the second part, and their heirs, successors and assigns forever, the following described land, situate, lying and being in the County of Okaloosa, State of Florida, to-wit:

BEGIN AT A POINT ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SECTION 16, TOWNSHIP 2 SOUTH, RANGE 24 WEST, OKALOOSA COUNTY, FLORIDA, 889.26 FEET NORTH OF THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 16; THENCE N 00 DEGREES 00 MINUTES 00 SECONDS EAST ALONG SAID WEST LINE OF SOUTHEAST QUARTER A DISTANCE OF 207.95 FEET; THENCE SOUTH 89 DEGREES 34 MINUTES 02 SECONDS EAST PARALLEL TO THE NORTH LINE OF MARY ESTHER PLAZA, A CONDOMINIUM AS RECORDED IN CONDOMINIUM PLAT BOOK 5, PAGE 19, A DISTANCE OF 365.16 FEET TO THE WESTERLY R/W OF STATE ROAD NO. 189 (MARY ESTHER CUT-OFF, 100 FOOT R/W); THENCE SOUTH 12 DEGREES 29 MINUTES 41 SECONDS WEST ALONG SAID WESTERLY R/W A DISTANCE OF 212.66 FEET; THENCE NORTH 89 DEGREES 34 MINUTES 02 SECONDS WEST PARALLEL WITH AFORESAID NORTH LINE OF MARY ESTHER PLAZA CONDOMINIUM A DISTANCE OF 319.04 FEET TO THE POINT OF BEGINNING. ALL LYING IN SECTION 16, TOWNSHIP 2 SOUTH, RANGE 24 WEST, OKALOOSA COUNTY, FLORIDA.

TOGETHER WITH THE FOLLOWING DESCRIBED 25-FOOT-WIDE CROSSOVER EASEMENT:

COMMENCE AT THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 16, TOWNSHIP 2 SOUTH, RANGE 24 WEST, OKALOOSA COUNTY, FLORIDA; THENCE PROCEED NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST ALONG THE WEST LINE OF SAID QUARTER SECTION A DISTANCE OF 889.26 FEET TO A CONCRETE MONUMENT (#4095); THENCE DEPARTING SAID WEST QUARTER SECTION LINE, PROCEED SOUTH 89 DEGREES 34 MINUTES 08 SECONDS EAST A DISTANCE OF 274.83 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 89 DEGREES 34 MINUTES 08 SECONDS EAST A DISTANCE OF 25.57 FEET; THENCE PROCEED SOUTH 12 DEGREES 29 MINUTES 41 SECONDS WEST A DISTANCE OF 74.43 FEET; THENCE PROCEED SOUTH 89 DEGREES 34 MINUTES 08 SECONDS EAST A DISTANCE OF 25.56 FEET TO THE WESTERLY R/W LINE OF STATE ROAD NUMBER 189 (MARY ESTHER CUT-OFF, 100 FOOT R/W); THENCE PROCEED SOUTH 12 DEGREES 29 MINUTES 41 SECONDS WEST ALONG SAID R/W LINE, PROCEED A DISTANCE OF 25.56 FEET; THENCE DEPARTING SAID R/W LINE, PROCEED NORTH 89 DEGREES 34 MINUTES 08 SECONDS WEST A DISTANCE OF 51.13 FEET; THENCE PROCEED NORTH 12 DEGREES 29 MINUTES 21 SECONDS EAST A DISTANCE OF 100 FEET TO THE POINT OF BEGINNING. LYING IN AND BEING A PART OF SECTION 16, TOWNSHIP 2 SOUTH, RANGE 24 WEST, OKALOOSA COUNTY, FLORIDA.

The party of the first is deeding to a wholly owned company. All resolutions and consents have been given. The documentary stamps are being paid on the balance of the mortgages in the gross amount of \$1,753,200.00.

**NO TITLE SEARCH WAS PERFORMED ON THE PROPERTY DESCRIBED. NO LIABILITY ASSUMED BY THE PREPARER AS TO THE STATUS OR MARKETABILITY.**



Subject to all reservations, covenants, conditions, restrictions and easements of record and to all applicable zoning ordinances and/or restrictions imposed by governmental authorities, if any.

To Have and to Hold, the same together with all and singular appurtenances thereunto belonging or in anywise appertaining, and all estate, right, title, interest, lien, equity and claim whatsoever of the said party of the first part, either in law or equity, to the only proper use, benefit and behoof of the said party of the second part forever.

In Witness Whereof, the party of the first part has hereunto set hand(s) and seal(s) the day and year first above written.

Mary Esther Ventures, LLC,  
a Florida limited liability company

Shandak B. Henry  
Witness Signature  
Print Name: SHANDAK B. HENRY

By: Shreepal R. Parikh  
Shreepal R. Parikh

Deanna Turpen  
Witness Signature  
Print Name: DEANNA TURPEN

State of Florida  
County of Bay

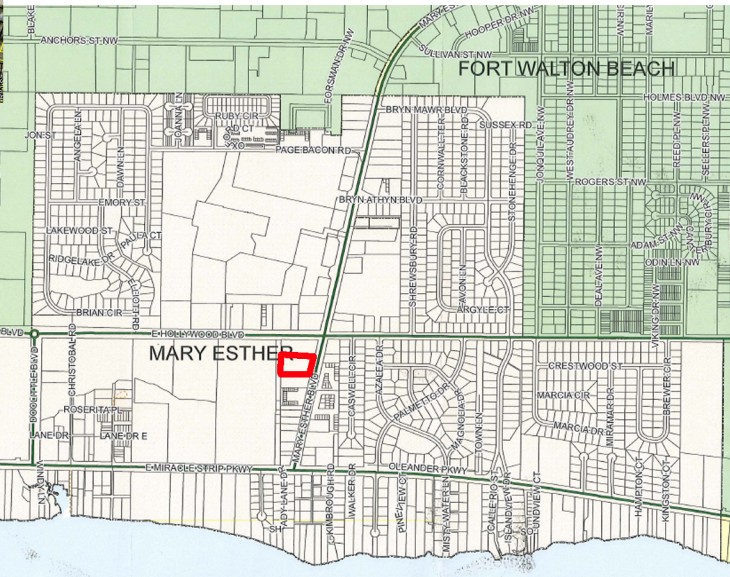
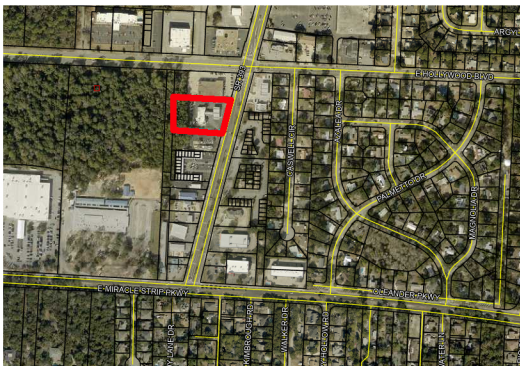
THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED before me by means of physical presence this 15 day of September 2021 Shreepal R. Parikh, as Managing Member of Mary Esther Ventures, LLC, a Florida limited liability company, who is/are personally known to me or who has/have produced a valid driver's license as identification.

Deanna Turpen  
NOTARY PUBLIC

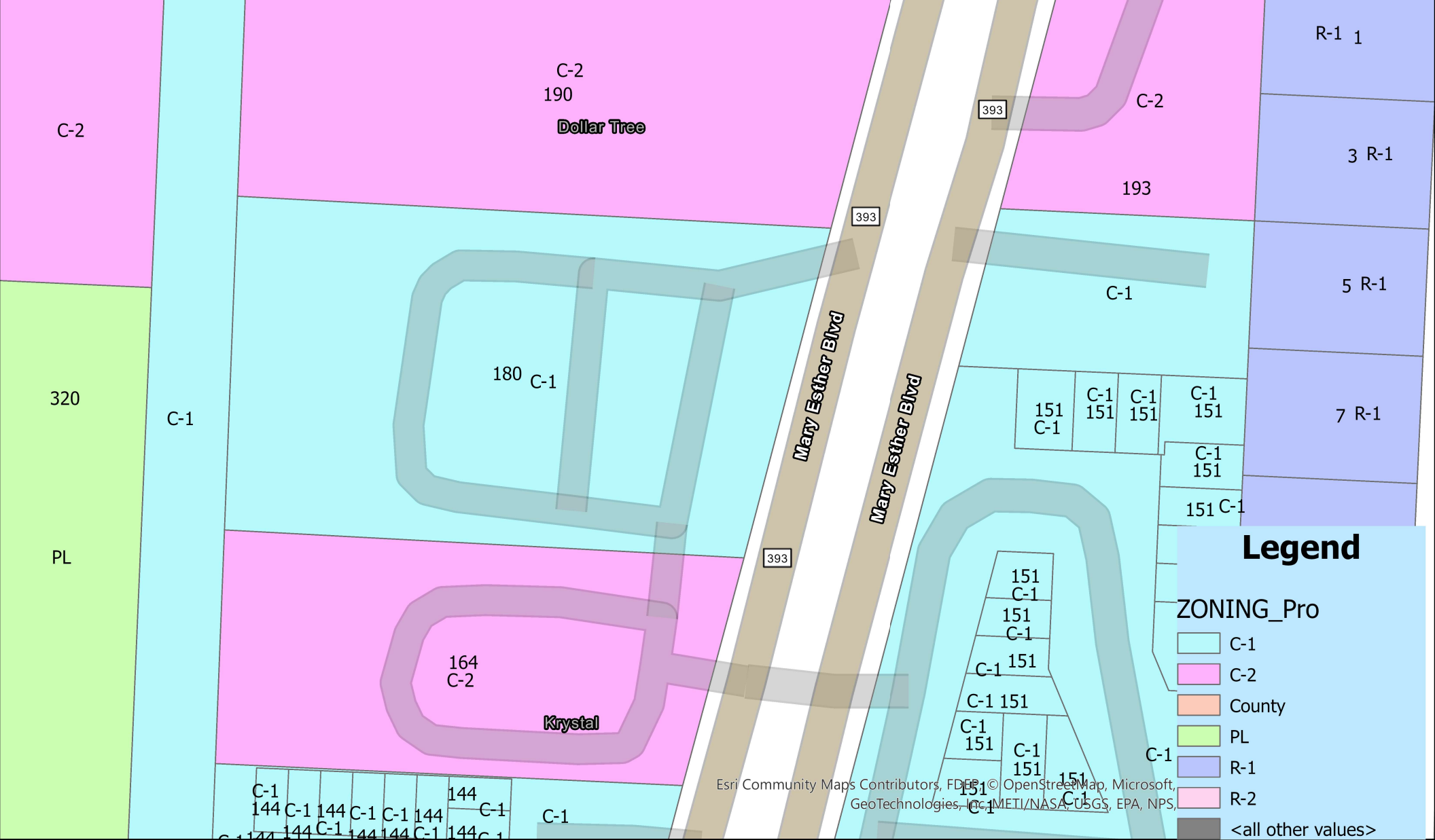
My Commission Expires: \_\_\_\_\_



1. 2. 3.



Location Map



Esri Community Maps Contributors, FDEP, © OpenStreetMap, Microsoft, GeoTechnologies, Inc., METI/NASA, USGS, EPA, NPS.

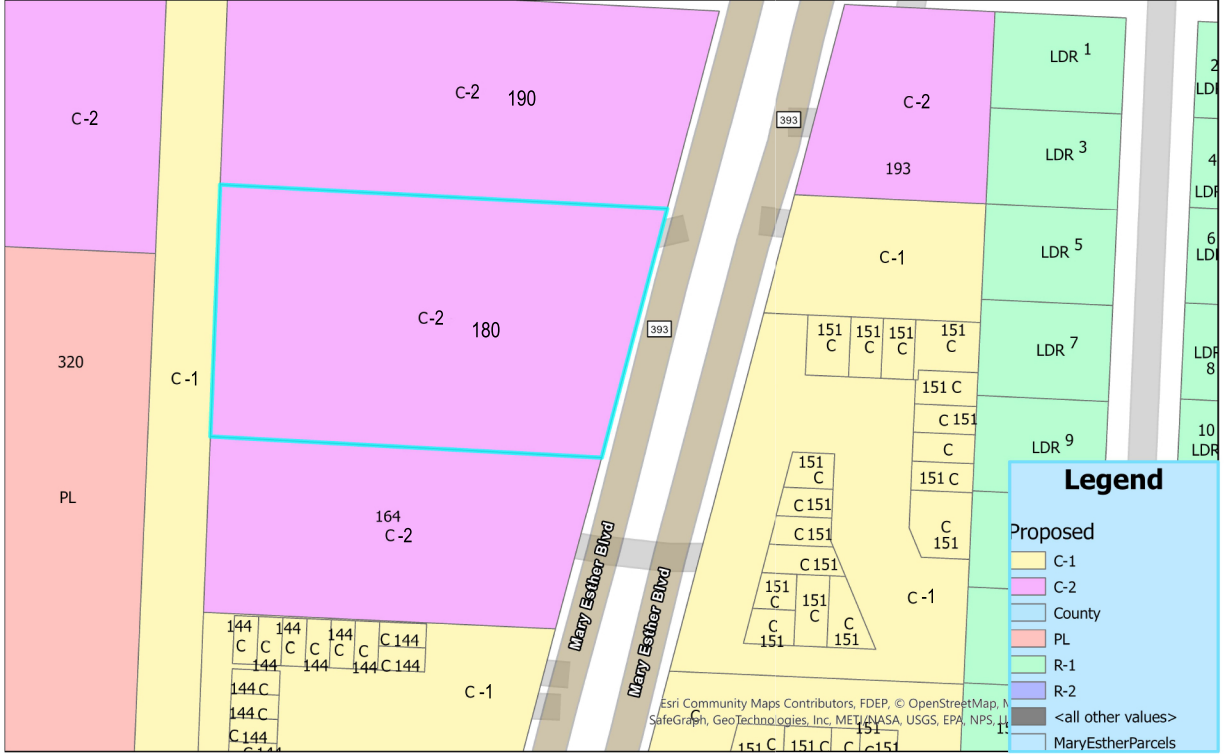


# Existing Zoning for 180 Mary Esther Blvd.

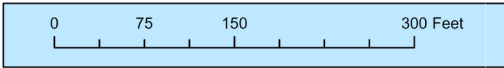


2026

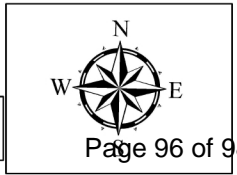




## Proposed Zoning For 180 Mary Esther Blvd.

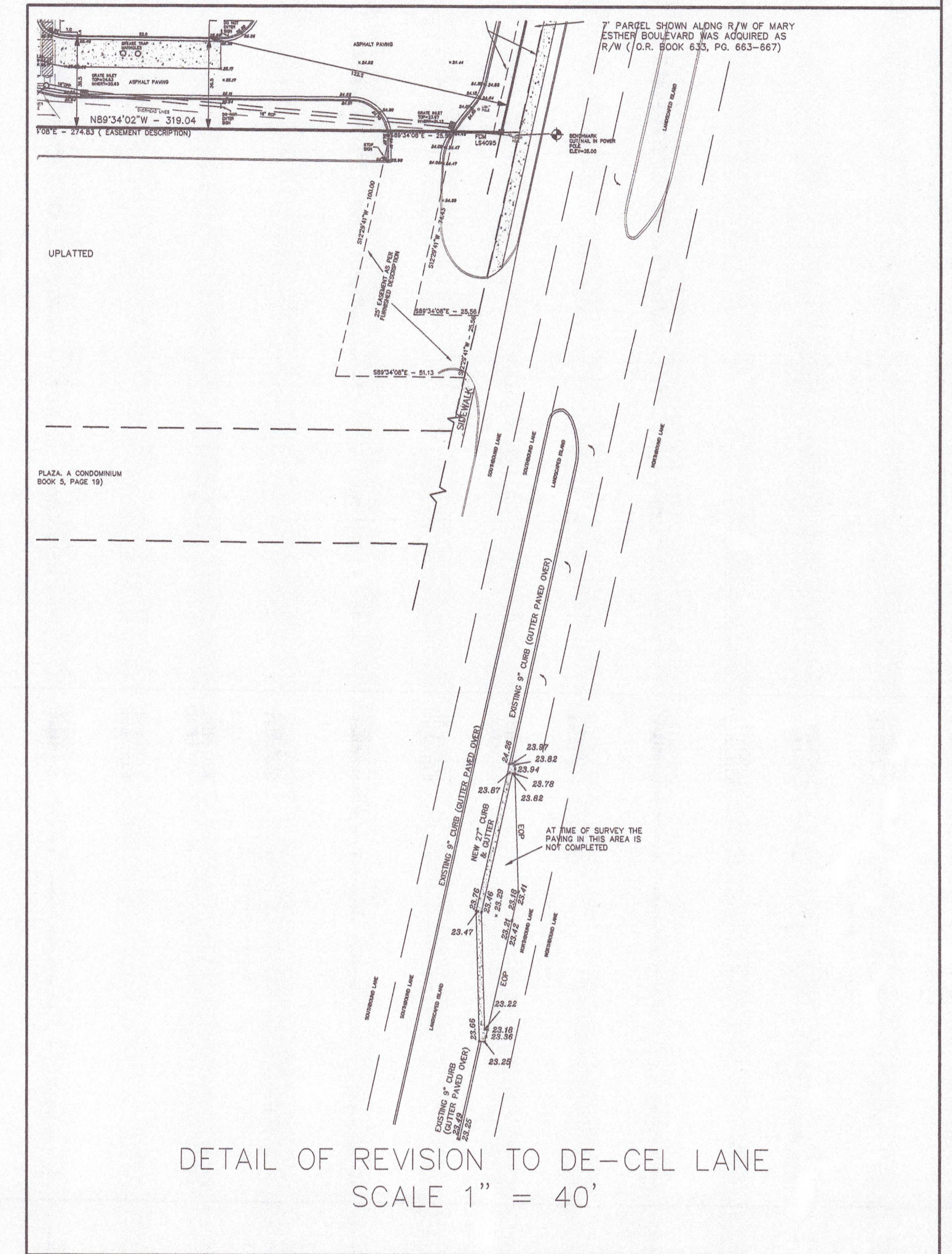


2026



This is to certify that I have consulted National Flood Insurance Rate Map, effective December 6, 2002, for Okaloosa County, Florida, Map No. 12091C0442 H, and found the property described herein to be located in Zone "X", area determined to be outside 500-year flood plain.

LEGAL DESCRIPTION:  
 BEGINS AT A POINT ON THE WEST LINE OF THE SOUTHEAST ONE-QUARTER OF SECTION 16, TOWNSHIP 2 SOUTH, RANGE 24 WEST, OKALOOSA COUNTY, FLORIDA, 889.26 FEET NORTH OF THE SOUTHWEST CORNER OF THE NORTHWEST ONE-QUARTER OF THE SOUTHEAST ONE-QUARTER OF SAID SECTION 16; THENCE N-00°00'00"-E ALONG SAID WEST LINE OF S.E. 1/4 A DISTANCE OF 207.95 FT; THENCE S-89°34'02"-E, PARALLEL TO THE NORTH LINE OF MARY ESTHER PLAZA, A CONDOMINIUM AS RECORDED IN CONDOMINIUM PLAT BOOK 5, PAGE 19, A DISTANCE OF 365.16 FT TO THE WESTERLY RIGHT-OF-WAY OF STATE ROAD NO. 189 (MARY ESTHER CUT-OFF, 100' R/W); THENCE S-12°29'41"-W ALONG SAID WESTERLY R/W A DISTANCE OF 212.66 FT; THENCE N-89°34'02"-W PARALLEL WITH AFORESAID NORTH LINE OF MARY ESTHER PLAZA CONDOMINIUM A DISTANCE OF 319.04 FT TO THE POINT OF BEGINNING.  
 CONTAINS 1.63 ACRES, MORE OR LESS, BEARINGS BASED ON BEARING OF DUE NORTH ALONG WEST LINE S.E. 1/4 OF SECTION 16.  
 ALL LYING IN SECTION 16, TOWNSHIP 2 SOUTH, RANGE 24 WEST, OKALOOSA COUNTY, FLORIDA.  
 TOGETHER WITH THE FOLLOWING DESCRIBED 25 FOOT WIDE CROSSOVER EASEMENT:  
 LEGAL DESCRIPTION OF 25 FOOT WIDE CROSSOVER EASEMENT: (AS FURNISHED)  
 COMMENCE AT THE SOUTHWEST CORNER OF THE NORTHWEST ONE-QUARTER OF THE SOUTHEAST ONE-QUARTER OF SECTION 16, TOWNSHIP 2 SOUTH, RANGE 24 WEST, OKALOOSA COUNTY, FLORIDA, THENCE PROCEED NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST ALONG THE WEST LINE OF SAID 1/4 SECTION A DISTANCE OF 889.26 FT TO A CONCRETE MONUMENT (#4095), THENCE DEPARTING SAID ONE-QUARTER SECTION LINE PROCEED SOUTH 89 DEGREES 34 MINUTES 08 SECONDS EAST A DISTANCE OF 274.83 FT TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 89 DEGREES 34 MINUTES 08 SECONDS EAST A DISTANCE OF 25.57 FT; THENCE PROCEED SOUTH 12 DEGREES 29 MINUTES 41 SECONDS WEST A DISTANCE OF 74.43 FT; THENCE PROCEED SOUTH 89 DEGREES 34 MINUTES 08 SECONDS EAST A DISTANCE OF 25.56 FT TO THE WESTERLY RIGHT-OF-WAY LINE OF STATE ROAD NUMBER 189 (MARY ESTHER CUT-OFF, 100' R/W); THENCE PROCEED SOUTH 12 DEGREES 29 MINUTES 41 SECONDS WEST ALONG SAID RIGHT-OF-WAY LINE A DISTANCE OF 25.56 FT; THENCE DEPARTING SAID RIGHT-OF-WAY LINE PROCEED NORTH 89 DEGREES 34 MINUTES 08 SECONDS WEST A DISTANCE OF 51.13 FT; THENCE PROCEED NORTH 12 DEGREES 29 MINUTES 41 SECONDS EAST A DISTANCE OF 100.00 FT TO THE POINT OF BEGINNING, LYING IN AND BEING A PART OF SECTION 16, TOWNSHIP 2 SOUTH, RANGE 24 WEST, OKALOOSA COUNTY, FLORIDA AND CONTAINING 0.07 ACRES, MORE OR LESS.



- REFERENCE:  
 1) BOUNDARY SURVEY BY PANHANDLE ASSOCIATES, INC. DATED 9/23/1988.  
 2) BOUNDARY SURVEY LOCATING FOUNDATION BY PANHANDLE ASSOCIATES, INC. DATED 1/08/2013.

THE SURVEY DEPICTED HEREON IS NOT COVERED BY PROFESSIONAL LIABILITY INSURANCE.

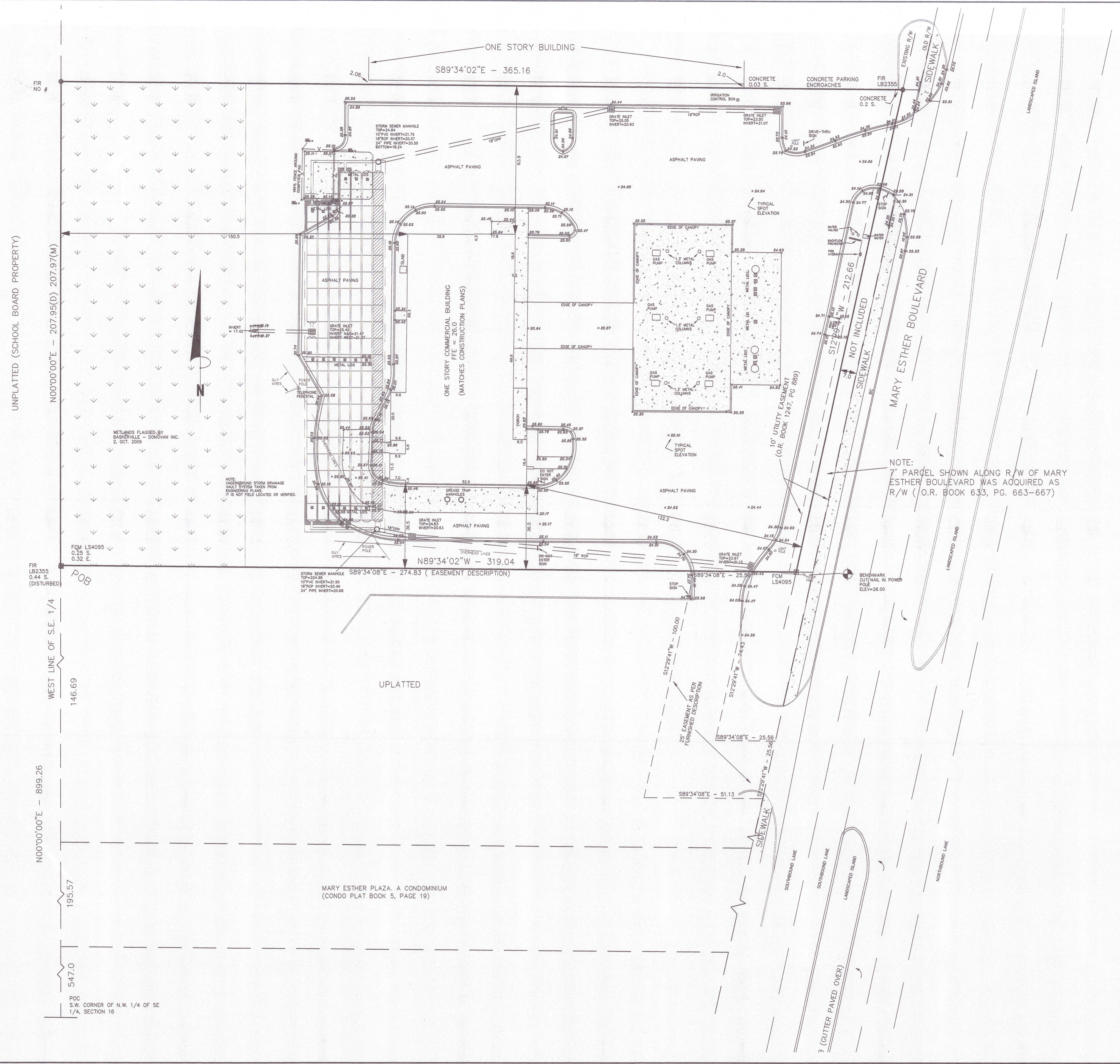
DESCRIPTION	WARRANTY DEED	BASIS OF BEARINGS	N'00'00"E ALONG WEST LINE
SECTION 16 TOWNSHIP 2-S RANGE 24-W RECORDED O.R. BOOK 2927 PAGE 2284		OKALOOSA COUNTY, FLORIDA	
OBVIOUS ENCROACHMENTS CONCRETE PARKING ON NORTH LINE AS SHOWN			
UNDERGROUND ENCROACHMENTS (NOT LOCATED)			
ORDERED BY: PONDEROSA BUILDERS OF NORTHWEST FLORIDA, INC.			
F.R. 13-1 PG. 37-38 W.D. 2013-0019			
13-4, PG 153 & 13-5, PG 2 & FC			
TYPE OF SURVEY BOUNDARY			
PURPOSE ASBUILT			

**LEGEND**

R/W = RIGHT OF WAY	LS = LAND SURVEYOR NUMBER	PI = POINT OF INTERSECTION
CLF = CHAIN LINK FENCE	LB = LAND SURVEY BUSINESS NUMBER	(P) OR (PLAT) = PLATTED
WFF = WOOD FENCE	CDE = CORPUS OF ENGINEERS	(D) OR (DESC) = DESCRIPTION
O&U = ORANGE & UTILITY	MHW = MEAN HIGH WATER LINE	(M) OR (MEAS) = MEASURED
PB = PLAT BOOK	POC = POINT OF COMMENCEMENT	OR BOOK = ORIGINAL RECORDS BOOK
ESM = EASEMENT	POB = POINT OF BEGINNING	POP = PERMANENT CONTROL POINT
EDP = EDGE OF PAVING	POL = POINT ON LINE	PRM = PERMANENT REFERENCE MONUMENT
BN = BACK OF NAIL & DISC	POV = POINT OF VIEW	NAV = NORTH AMERICAN VERTICAL DATUM
PP = POWER POLE	PT = POINT OF TANGENCY	NOVD = NATIONAL GEODETIC VERTICAL DATUM
OP = OVERHEAD POWER	PRC = POINT OF REVERSE CURVE	DOT = DEPARTMENT OF TRANSPORTATION
CL = CENTERLINE	BSL = BUILDING SETBACK LINE	DEP = DEPARTMENT OF ENVIRONMENTAL PROTECTION
RC = RESTRICTIVE COVENANTS		

UNLESS OTHERWISE NOTED ALL IRON RODS ARE 1/2" DIAMETER

**PANHANDLE ASSOCIATES INC.**  
 701-A EDGE STREET, FORT WALTON BEACH, FLORIDA 32547 (850) 864-1968 LAND SURVEYING BUSINESS LICENSE NO. 2355



UNPLATTED (SCHOOL BOARD PROPERTY)

WEST LINE OF S.E. 1/4 146.69

N00°00'00"E - 899.26

195.57

547.0

POC S.W. CORNER OF N.W. 1/4 OF SE 1/4, SECTION 16

# NOTICE OF PUBLIC HEARING

## CITY OF MARY ESTHER REZONING

The City of Mary Esther Local Planning Agency (LPA) will conduct a Public Hearing on Monday, June 1st, 2026, at 5:00 p.m. in the Council Chambers, City Hall, 195 N. Christobal Rd., Mary Esther, FL 32569.

The LPA will be considering a rezone of one parcel totaling 1.68 acres at 180 Mary Esther Blvd, Mary Esther (Parcel Tax ID 16-25-24-0000-0022-0020). The request, as made by Shreepal Parikh (Applicant), is to rezone the property from C-1 Limited Commercial District to C-2 General Commercial District.

The purpose of the Public Hearing is to provide all citizens and interested parties with the opportunity to comment on the proposed rezoning and to express any concerns or recommendations regarding the requests. At the conclusion of the Public Hearing the LPA may make a recommendation to the Mary Esther City Council regarding whether to approve the proposed Rezoning. The City Council will consider the LPA recommendation at the City Council Meeting immediately following.

A copy of the application for the proposed rezoning is available for public inspection during normal business hours at City Hall, 195 N. Christobal Rd., Mary Esther, FL 32569. For more information, please contact Community Development Director, Tyler Reed at 850-243-3566.

Any person requiring special accommodation because of a disability or physical impairment should contact the City Clerk's office at least 48 hours prior to the hearing. If a person decides to appeal any decision made with respect to any matter considered at this meeting, such person will need to record the proceedings and, for such purpose, such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

