AGENDA
REGULAR MEETING
of THE MARY ESTHER CITY COUNCIL
August 7, 2023 - 6:00 PM
195 Christobal Road – North, Mary Esther, FL 32569

1. **INVOCATION**
2. **CALL TO ORDER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF THE AGENDA**
6. **SPECIAL PRESENTATIONS**
   - **6.1. Yard of the Month for August**
7. **CONSENT AGENDA**
   - **7.1. Approval of the Minutes**
   - **7.2. Library Report**
   - **7.3. Finance Report**
   - **7.4. Code Compliance Report**
   - **7.5. Fire Department Report**
   - **7.6. Jacobs Report**
   - **7.7. Maintenance Report**
8. **CITIZENS WHO HAVE REQEUSTED TO BE PLACE ON THE AGENDA**
9. **PUBLIC COMMENT (NON-AGENDA ITEMS)**
10. **UNFINISHED BUSINESS**
11. **NEW BUSINESS**
    - **11.1. Property Acquisition and Intergovernmental Agreement with Okaloosa County**
    - **11.2. Interlocal Cooperation Agreement for Regional Aquatic Facility**
    - **11.3. Amendment to SRF Drinking Water Loan Agreement DW460211**
    - **11.4. Award of RFB 2023-02 City Hall, Fire Station, and Library Remodeling Project**
    - **11.5. Consideration of Compensation for Councilmembers and Mayor as a result of the new FORM 6 requirement.**
    - **11.6. Reporting Lines for the City Clerk**
    - **11.7. Proposed FY 2024 Budget and 5-Year Community Investment Plan**
12. **COUNCILS' STANDING COMMITTEE STATUS REPORTS**
13. **OTHER COMMENTS**
14. **ADJOURN**

***** **PLEASE TURN OFF OR SILENCE** ***ALL CELL PHONES*** *****

REMOTE MEETING ATTENDANCE

The virtual link to our meetings is posted in the calendar section of our website (www.cityofmaryesther.com) You may log into the meeting up to 10 minutes prior to the start time to ensure your connection is working properly.

All communications via the chat feature by online participants during city meetings are subject to Florida's public records laws and must be civil in public discourse whether written or spoken. Any private messages sent by online attendees during the meeting is strongly discouraged. Only messages sent to "All" or "Everyone" in the public forum will be addressed by the City Council or City staff during the meeting.

NOTES:

1) Adjournment with continuation on the following day at 6:00 PM may be called if the meeting proceeds past 10 PM.

2) The City does not keep verbatim minutes as a matter of record. If a person decides to appeal any decision made by the Mary Esther City Council with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. See Florida Statute 286.0105

3) Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council is not allowed by law to endorse the religious beliefs or views of this or any other speaker.

City of Mary Esther

Yard of the Month

BUSINESS • SERVICE • FAMILIES

MARY ESTHER-FLORIDA

A GROWING COMMUNITY

545 Brian Circle

101 Paula Court

100 N. Lorraine Drive

603 Hollywood Boulevard

AGENDA ITEM

Agenda Item 7.1.

TO: Honorable Mayor and Members of the City Council

FROM: Valerie Broxson, City Clerk

DATE: August 7, 2023

SUBJECT: Approval of the Minutes

BACKGROUND:
Request approval of the 07/10/2023 Regular City Council Meeting minutes, and 07/24/2023 Regular City Council Meeting minutes.

DISCUSSION:
Draft minutes were distributed in advance for the 7/10/23 meeting. Councilmember Coxwell found a typo at 11.1. The corrections were made in the 7/10/2023 minutes.

FINANCIAL IMPACT:
There is no financial impact related to this matter.

RECOMMENDATION:
Motion to approve the 7/10/23 and 7/24/2023 through the consent agenda.

ATTACHMENT(S):
1. Minutes for 07.10.2023
2. Minutes for 07.24.2023
3. Minutes for 07.24.2023 City Clerk Attachment

MINUTES
REGULAR MEETING
of THE MARY ESTHER CITY COUNCIL
July 10, 2023 - 6:00 PM
195 Christobal Road – North, Mary Esther, FL 32569

CITY COUNCIL PRESENT

Chris Stein, Mayor
Susan Coxwell, Councilmember
Jan Lipscomb, Councilmember
Larry Carter, Mayor Pro Tem
April Sutton, Councilmember
Bernie Oder, Councilmember

CITY STAFF PRESENT

Jared Cobb, City Manager
Hayward Dykes, City Attorney
Kelvin Cherry, Code Enforcement Officer
Valerie Broxson, City Clerk
Heather Day, Finance Director

OTHERS PRESENT

Grady Carpenter, OSCO Captain
Mark Bundrick, OCWFD Chief

1. **INVOCATION**
Senior Pastor Jonathan Winningham, First Methodist Church of Mary Esther, gave the invocation.

2. **CALL TO ORDER**
The meeting was called to order by Mayor Stein at 6:00 pm.

3. **PLEDGE OF ALLEGIANCE**
Mayor Stein led the Pledge of Allegiance.

4. **ROLL CALL**
The City Clerk called roll. All members were in attendance as listed above.

5. **APPROVAL OF THE AGENDA**
Mayor Stein asked if the council wished to make any changes to the agenda. Hearing none, Mayor Stein asked for a motion. Councilmember Sutton made the motion, seconded by Mayor Pro Tem Carter. The motion passed 5 to 0.

RESULT:	**PASSED (5-0)**
MOVER:	Councilmember April Sutton
SECOND:	Mayor Pro Tem Larry Carter
AYES:	Larry Carter, Susan Coxwell, Bernie Oder, Janice Lipscomb, April Sutton
NAYS:	None

6. **SPECIAL PRESENTATIONS**

6.1. **Yard of the Month for June**
There were three locations nominated for the July 2023 Yard of the Month. Two locations were selected by councilmembers and one nomination came from the public. Mayor Stein and the council discussed providing it to the 130 Brian Circle since the nomination came in from a resident. A motion was made by Councilmember Coxwell to select 130 Brian Circle as Yard of the Month for July 2023, seconded by Councilmember Lipscomb. The motion passed 5 to 0.

RESULT:	**PASSED (5-0)**

MOVER:	Councilmember Susan Coxwell
SECOND:	Councilmember Janice Lipscomb
AYES:	Larry Carter, Susan Coxwell, Bernie Oder, Janice Lipscomb, April Sutton
NAYS:	None

7. CONSENT AGENDA

Mayor Stein asked if anyone wished to amend the consent agenda. Hearing none, Mayor Stein asked for a motion. Councilmember Oder made a motion to approve the agenda, seconded by Councilmember Coxwell. The motion passed 5 to 0.

RESULT:	**PASSED (5-0)**
MOVER:	Councilmember Bernie Oder
SECOND:	Councilmember Susan Coxwell
AYES:	Larry Carter, Susan Coxwell, Bernie Oder, Janice Lipscomb, April Sutton
NAYS:	None

7.1. Minutes of the June 5, 2023, Regular Council Meeting

7.2. Minutes of the June 15, 2023, Special Meeting/Executive Session

7.3. Fire Department Report

7.4. Financial Reports

7.5. Maintenance Report

7.6. Library Report

7.7. Code Enforcement Report

7.8. Jacobs Report

8. CITIZENS WHO HAVE REQEUSTED TO BE PLACE ON THE AGENDA

None.

9. PUBLIC COMMENT (NON-AGENDA ITEMS)

Wiebke Anderson - 2 Azalea Drive

Anderson was notified of a leak through a paper notice left at her house; unfortunately, the notification disappeared and the notice was not received. Anderson requests that notifications are also sent to residents through other methods, such as phone calls, text, or emails.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

11.1. Appointment of FLC Annual Conference Voting Delegate

Mayor Stein stated that a voting delegate is requested for the FLC annual conference. Councilmember Coxwell made a motion to designate Councilmember Oder. Councilmember Sutton expressed an interest, so Councilmember Oder declined to be the designee. Mayor Stein and the council discussed who would be at the conference, which would include Mayor Stein, Councilmember Oder, Councilmember Sutton, and Mayor Pro Tem Carter.

Mayor Stein asked if there was a new motion to designate a councilmember for the FLC voting delegate. Councilmember Oder made the motion to designate Councilmember Sutton as the City of Mary Esther's FLC Annual Conference Voting Delegate, seconded by Mayor Pro Tem

Sutton. Motion passed 5 to 0.

RESULT:	**PASSED (5-0)**
MOVER:	Councilmember Bernie Oder
SECOND:	Mayor Pro Tem Larry Carter
AYES:	Larry Carter, Susan Coxwell, Bernie Oder, Janice Lipscomb, April Sutton
NAYS:	None

After the vote, the Mayor and the Council chose to make Councilmember Oder the backup voter. No vote took place.

11.2. Public Hearing for Development Agreement with Santa Rosa Hotel, LLC:

1. **Staff Presentation**
2. **Applicant Presentation**
3. **Public Comment**
4. **Council Discussion**
5. **Council Motion and Recommendation**
6. **Publicly Announce the City Council Public Hearing to be held on July 24, 2023, at 5:30 PM.**

1. Staff Presentation. CM Cobb read the agenda item (background, financial consideration, and recommendation) out loud. CM Cobb stated that the meeting tonight is the first public hearing. The second public hearing is scheduled for Monday, July 24 at 6:00 PM. CM Cobb said that the cost is estimated to be $34,000. The amount listed in the agenda item is up to $50,000. The difference in the amount is to account for fluctuations in price between now and the time when a quote is accepted for the project.
2. Applicant Presentation. DT Horton from Kimly Horton appeared via Zoom for the applicant's presentation. Mr. Horton had nothing additional to add.
3. Public Comment. Wiebke Anderson (2 Azalea Drive) asked if trees were going to be planted somewhere else due to the environmental impact of the trees being removed for the hotel. A concept utilized in some areas.
4. Council Discussion. Discussion included the purpose of the public hearing and security at the lift stations.
5. Council Motion & Recommendation. The council asked if there was another meeting scheduled for the date of the 2nd Public Hearing. CM Cobb shared that there would be a budget meeting. Staff requests to hold both meetings on 7/24/23 at 6 PM.

Mayor Stein asked if there was a motion to set the date and time for the 2nd Public Hearing for Monday, July 24, 2023 at 6 PM. A motion was made by Mayor Pro Tem Carter, seconded by Councilmember Lipscomb. The motion passed 5 to 0.

RESULT:	**PASSED (5-0)**
MOVER:	Mayor Pro Tem Larry Carter
SECOND:	Councilmember Janice Lipscomb
AYES:	Larry Carter, Susan Coxwell, Bernie Oder, Janice Lipscomb, April Sutton
NAYS:	None

11.3. City Manager Evaluation

CM Cobb shared that Dr. Hanline was approved to facilitate the City Manager evaluation in November of 2022.

Dr. Hanline appeared via Zoom to share the process with the Mayor and the council. The process involves CM Cobb sending out an electronic document to the Mayor and the Councilmembers to fill out. The completed forms will be returned directly to Dr. Hanline. The information within the forms will be compiled by Dr. Hanline and forwarded to each councilmember. The compiled document will then be reviewed by each person at the individual meetings scheduled for August. The draft of the evaluation will be presented in a public meeting.

11.4. Contract Amendment with Jacobs/OMI

CM Cobb shared that the current contract with Jacobs OHI is set to expire in September of 2022. The agenda item is to approve an amendment to the contract that extends the contract to September 13, 2024. The amendment includes a 4% increase to the contract amount, and clarifies some responsibilities during events such as hurricanes. Staff recommends putting together a RFP to secure a long-term contract for these same services prior to the completion of the contract amendment.

Mayor Stein asked if Jacobs had any comments. Lenard Scroggins, Jacobs, thanked the Mayor and the Council for the one-year renewal and stated that Jacobs plans to propose if the RFP is sent out. Discussion included asking if there is a system in place to handle emergency calls after-hours. Jacobs confirmed that a system is in place for emergency calls after hours. However, Jacobs recently added a step to the process due to a recent situation.

Mayor Stein asked if there was any further discussion. Hearing none, Mayor Stein asked if there was a motion to approve Amendment No. 4 to the agreement for operations, maintenance, and management services with Jacobs/OMI. Councilmember Oder made the motion, seconded by Councilmember Coxwell. The motion passed 5 to 0.

RESULT:	**PASSED (5-0)**
MOVER:	Councilmember Bernie Oder
SECOND:	Councilmember Susan Coxwell
AYES:	Larry Carter, Susan Coxwell, Bernie Oder, Janice Lipscomb, April Sutton
NAYS:	None

11.5. Fiscal Year 2024 Action Plan

CM Cobb shared that the proposed Action Plan for the next fiscal year is included in the agenda item. The purpose of the Action Plan is to see if there are any bigger concepts that need to be included in the budget plan so it can be a part of the staff's work plan. The action plan includes reoccurring tasks, new initiatives, and projects. CM Cobb asked if council had any questions or change requests.

Mayor Stein asked if there was any discussion. Hearing none, a motion was made by Councilmember Sutton to approve the FY 2024 Action Plan, seconded by Councilmember Lipscomb. The motion passed 5 to 0.

RESULT:	**PASSED (5-0)**
MOVER:	Councilmember April Sutton
SECOND:	Councilmember Janice Lipscomb

AYES:	Larry Carter, Susan Coxwell, Bernie Oder, Janice Lipscomb, April Sutton
NAYS:	None

12. COUNCILS' STANDING COMMITTEE STATUS REPORTS

Councilmember Sutton shared that Mayor Stein's birthday was recognized at the FWB Chamber of Commerce First Friday Coffee on July 7th.

Mayor Pro Tem Carter had no comment.

Councilmember Coxwell shared that she attended the Okaloosa County Workforce housing strategic planning meeting, which had a diverse group of attendees. The information helped provide a view of why we are in a crisis. The completed report will be published in September, so keep an eye out for it.

Mayor Stein shared that the Veteran's Day Parade will start meeting in August.

Councilmember Lipscomb had no comment.

Councilmember Oder thanked the fire department for assisting a resident in Ruby Circle install fire detectors. The Okaloosa County Public Library Cooperative training day and development will be held on August 4th. The next government board Library Cooperative will meet on July 26th in Niceville at 4 PM. Finally, if anyone is interested in hearing the interview that Councilmember Oder did with the American Warriors, let him know.

13. OTHER COMMENTS

City Attorney Jennifer Gutai Comella had no comment.

City Clerk Broxson had no comment.

City Manager Cobb shared an ongoing initiative spearheaded by the Emerald Coast Regional Council called the Military Installation Resiliency Review. They are identifying and analyzing vulnerabilities around the military basis. A workshop took place on 7/10/23 and meetings will continue through next summer. The goal is to identify a number of needs and pair those needs with funding sources. Finally, on July 24th at 6 pm, there will be a special council meeting held. It will include the second public hearing on the Development Agreement with Santa Rosa Hotel, LLC and the budget workshop.

14. ADJOURN

The Council Meeting adjourned at 6:38 PM.

MINUTES
REGULAR MEETING
of THE MARY ESTHER CITY COUNCIL
July 24, 2023 - 6:00 PM
195 Christobal Road – North, Mary Esther, FL 32569

1. **INVOCATION**
Deputy Chief Jeff Wagner, Ocean City-Wright Fire Control District, gave the invocation.

2. **CALL TO ORDER**
City Manager Jared Cobb called the Special City Council Meeting to order at 6:01 PM.

CM Cobb explained that Mayor Stein nor Mayor Pro Tem Carter were able to attend the meeting; therefore, the first order of business was to appoint an Acting Mayor Pro Tem. Councilmember April Sutton made the motion to appoint Councilmember Oder as the Acting Mayor Pro Tem for the July 24, 2023 meeting, seconded by Councilmember Susan Coxwell. The motion passed 4 to 0.

RESULT:	**(4-0)**
MOVER:	Councilmember April Sutton
SECOND:	Councilmember Susan Coxwell
AYES:	Susan Coxwell, Bernie Oder, Janice Lipscomb, April Sutton
NAYS:	None

3. **PLEDGE OF ALLEGIANCE**
Acting Mayor Pro Tem Oder led the pledge of allegiance.

4. **ROLL CALL**
The City Clerk called the roll. Those in attendance are listed below.

Attendee Name	Title
Bernie Oder	Acting Mayor Pro Tem
Jan Lipscomb	Councilmember
Susan Coxwell	Councilmember
April Sutton	Councilmember

5. **APPROVAL OF THE AGENDA**
To adopt the agenda, Acting Mayor Pro Tem Oder requested a motion. The motion was made by Councilmember Sutton. Due to the absence of Mayor Stein and Mayor Pro Tem, CM Cobb requested that item 7.3 be removed from the agenda. Councilmember Sutton asked to amend her motion to remove agenda item 7.3. Councilmember Lipscomb seconded the motion. City Clerk Broxson asked Council to consider proceeding with the discussion of Agenda Item 7.3. Councilmember Coxwell stated that it would be fair to council if they waited until the council and the mayor were all present. Acting Mayor Pro Tem Oder and Councilmember Sutton agreed to pull agenda item 7.3 and include it at the next regular meeting. The motion passed 4 to 0.

RESULT:	**(4-0)**
MOVER:	Councilmember April Sutton
SECOND:	Councilmember Janice Lipscomb

AYES:	Susan Coxwell, Bernie Oder, Janice Lipscomb, April Sutton
NAYS:	None

6. PUBLIC COMMENT (NON-AGENDA ITEMS)

None.

7. NEW BUSINESS

7.1. Development Agreement with Santa Rosa Hotel LLC:
Staff Presentation
Applicant Presentation
Public Comment
Council Discussion
Council Motion

1. Staff Presentation. CM Cobb announced that this was the second public hearing about the agreement with the Santa Rosa Hotel LLC. The first public hearing was held on July 10, 2023 at the Regular Council meeting. CM Cobb read the background and discussion section of the agenda item out loud.
2. Applicant Presentation. DT Horton from Kimly Horton appeared via Zoom for the applicant's presentation. Mr. Horton had nothing additional to add.
3. Public Comment. None.
4. Council Discussion and Motion. Members of the council have nothing to discuss related to the development agreement. Hearing none, Acting Mayor Pro Tem Oder asked for a motion to approve the Development Agreement with Santa Rosa Hotel LLC. Councilmember Coxwell made the motion to approve the Development Agreement with Santa Rosa Hotel LLC., seconded by Councilmember Sutton. Motion passed 4 to 0.

RESULT:	**PASSED (4-0)**
MOVER:	Councilmember Susan Coxwell
SECOND:	Councilmember April Sutton
AYES:	Susan Coxwell, Bernie Oder, Janice Lipscomb, April Sutton
NAYS:	None

7.2. Proposed FY 2024 Budget and 5-Year Community Investment Plan

City Manager Cobb started by highlighting the discussion topics from the agenda item. Those items include the following assumptions and highlights: • Maintains the existing millage rate of 5.0261 • Anticipates property and liability insurance increase of up to 50% • Recommends 5% water and sewer rate adjustment to keep pace with inflation (no increase approved for FY 2023) • Recommends 5% cost of living adjustment for all employees • City Manager request to reclassify City Planner position to Community Development Director and add a Public Works Director • City Clerk request to add a Deputy City Clerk.

CM Cobb stated that most General Fund revenues are consistent with the prior year. The main sources of revenue are ad valorem and sales tax. There is a significant increase in revenues from other sources due to receiving two CGDB grants, a $500,000 state grant for stormwater projects and a transfer in from the Discretionary sales tax fund for street and sidewalk improvements to the Azalea Park Neighborhood.

CM Cobb stated the General Fund Balance includes restricted and assigned funds, as well as an unassigned portion that is available for spending. The restricted and assigned funds include account payables, impact fees, and reserves for natural disasters.

City Clerk Broxson presented the Mayor and the Council's budget along with the City Clerk's Budget utilizing a PowerPoint (See attached). Accounts highlighted include the salaries of councilmembers due to additional penalties that can be added once Form 6 becomes a requirement, the professional salaries account, the league of cities account increase caused by sponsoring a dinner in the coming fiscal year, and the funds are being budgeted to purchase computer equipment if needed by the council. CC Broxson presented the City Clerk budget noting the addition of one full-time employee and the purchase of a desk along with goals in the coming fiscal year.

CM Cobb moved into highlighting the individual department budgets. He started with presenting the City Manager's budget by stating that the allocation for the City Manager's salary had changed. The previous allocation was 50% of it charged to Water & Sewer. The new allegation charges 90% of the City Manager's salary to this department along with the majority of the salary for the Assistant to the City Manager. Another change was to add funds for furniture.

CM Cobb presented the City Attorney's budget. The amount used in the budget matches the historical amount spent on this account.

The Administrative Services (Finance) budget is consistent with previous years. Accounting and auditing are a little higher due to receiving Federal money and the requirement to perform a single audit.

The HR Budget received a decrease in personal services due to the change in how the Assistant to the City Manager's pay is allocated. The amount budgeted for tuition has increased to account for the extra cost potentially associated with the adoption of the Tuition Reimbursement Program.

The amount budgeted for the IT budget increased because the IT contract will need to go out to bid in the coming fiscal year, potentially causing an increase.

The planning and Zoning budget personal services budget increased due to the reclassification of a full-time employee.

The Code Compliance and Animal Control budgets are consistent.

The council asked what happens if funds are not used and CM Cobb stated that those funds stay in the fund balance.

CM Cobb shared that the Sheriff's Department has requested a 13% increase. That request will come before the council for approval. For now, the requested amount is included in the budget.

The Council discussed which municipalities did not have their own police department locally and if the contract could be negotiated.

The Fire Department budget is contracted, and the increase is 3%.

The Facilities budget includes the addition of a Public Works Director. The Building R & M account is increased to account for the roof being repaired in the maintenance building. The Facilities Capital Outlay includes $200,000 for repairs to City Hall, Library, and Fire Station; $75,000 for landscaping, and $25,000 for an office in the Maintenance building for the Public Works Director.

The streets budget Capital Outlay includes the Springdale Park neighborhood streets and sidewalk project, the Azalea Park neighborhood streets and sidewalks project, miscellaneous sidewalk improvements, and equipment needed to maintain the streets of HWY 98.

The council asked about the street sweeper and if the current equipment needs to be replaced. The council also asked if additional personnel will be needed to maintain the streets and complete the sidewalk repairs.

The Parks budget increased to account for community events, such as the Veteran's Day parade, Christmas tree lighting, and potentially a movie in the park. Under Capital Outlay, the infrastructure includes the Misty Water Pier and the rehabilitation of the Azalea Park.

The Storm Water budget allocated funds for Professional Services. Those funds are for the stormwater assets into GIS for a complete inventory. Under the capital outlay infrastructure, the budgeted amount includes Northwest Stormwater improvements and the Azalea Park Neighborhood Stormwater.

The library had no significant changes.

The General Government budget had an increase in liability insurance.

The operating budget summary, utilities fund has a positive surplus; however, the amount is expected to decrease in the coming years due to debt services. The revenue budgeted is based upon the current utility accounts and not the projected growth that could come with the Santa Rosa Mall hotel. The other sources include SRF Funding for the Springdale and Azalea Park neighborhood water and sewer improvements.

The Water budget budgeted funds under Professional Services for the lead and copper program, which is a federal mandate, and for the GIS work being done. The funding allocated to the capital outlay infrastructure will provide some security cameras, chlorine regulars, and valve insertions along with funding for miscellaneous items listed on the capital items form located near the back of the draft budget.

The sewer budget has funds allocated for professional services to perform GIS. The Capital Outlay Infrastructure is for the Azalea Park Neighborhood improvements and the Springdale Park improvements, along with funding for miscellaneous items listed on the capital items form located near the back of the draft budget.

The Council asked about equipment in the spray field and the value of the equipment.

CM Cobb stated that he anticipates the debt service budget to go up in the future years with the projects.

Sales tax fund is money used to cover items that are not being covered by CDBG funds. It is anticipated that Azalea will be covered by the sales tax fund; however, Mary Esther does not have the funds in the sales tax currently to cover the cost. So right now, the general fund is covering the cost and it will be paid back annually by the sales tax fund. The bottom of the page shows the projections of the costs for the project.

Council asked if the payroll budget includes the 5% cola, and CM Cobb confirmed that it does include it.

CM Cobb then went through the Capital Improvement Plan (CIP) directly from the CIP handout.
At the conclusion of the presentation, the Council mentioned budget questions. Discussion included the Form 6 requirement, staffing to accomplish the projects, the surplus limitations, additional funding sources, and the salary range placed in the budget for the new staff being requested.

Hearing no further discussion, Acting Mayor Pro Tem Oder asked for a motion to set the millage rate at 5.0261. Councilmember Sutton made the motion, seconded by Councilmember

Coxwell. Acting Mayor Pro Tem Oder read the following into the record. "The fiscal year 2023 millage rate is 5.0261. • The fiscal year 2024 rolled-back rate is 4.6770. • The proposed fiscal year 2024 millage rate is 5.0261. • Budget hearings are scheduled for Wednesday, September 6, and Wednesday, September 20, at 6:00 P.M. at Mary Esther City Hall. The motion passed 4 to 0.

RESULT:	**PASSED (4-0)**
MOVER:	Councilmember April Sutton
SECOND:	Councilmember Susan Coxwell
AYES:	Susan Coxwell, Bernie Oder, Janice Lipscomb, April Sutton
NAYS:	None

7.3. Reporting Lines for the City Clerk

Agenda Item 7.3 was removed from the agenda during the approval of the agenda. The agenda item will be added to the next council meeting.

8. OTHER COMMENTS

CM Cobb asked council if they would like to have a workshop in August to discuss short-term rentals. The council agreed to conduct it Monday, August 21 at 6 pm . The location is Mary Esther City Hall.

9. ADJOURN

The council meeting adjourned at 7:19 PM.

Budget FY 23-24

(Mayor and Council & City Clerk)

001	GENERAL FUND
11	MAYOR AND CITY COUNCIL
51100	LEGISLATIVE

		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	17,845	18,075	16,470	19,200	17,000	19,200
2110	SOCIAL SECURITY TAXES	1,106	1,121	1,021	1,190	1,000	1,200
2410	WORKER'S COMPENSATION	39	413	338	600	600	600
3000	MEDICARE INSURANCE	259	262	239	278	230	300
	SUBTOTAL PERSONAL SERVICES	**19,249**	**19,871**	**18,069**	**21,268**	**18,830**	**21,300**

Effective January 1, 2024, Form 1 Financial Interests will be replaced with Form 6 Full and Public Disclosure of Financial Interests.

- My net worth as of (date) was $xxx
- Assets individually valued at over $1,000 (listed individually)
- Liabilities in excess of $1,000 (listed individually)
- Primary source of income exceeding $1,000 (and the amount)

Okaloosa Elected Officials (FLC 2020 Statistics)

- **Sec. 3.06. - Compensation.**
  - The council may determine the annual salary of council members and the mayor by ordinance, but no ordinance increasing such salary shall become effective until the date of commencement of the terms of the council members and mayor elected at the next regular election, provided that such election follows the adoption of such ordinance by at least six (6) months.

Okaloosa Elected Officials (FLC 2020 Statistics)

	Cinco Bayou	Crestview	Destin	Fort Walton Beach	Laurel Hill	Mary Esther	Niceville	Shalimar
	417	25675	13441	20940	578	4013	14693	839
Salary Mayor	$1,200	$20,000	$ -	$5,915	$2,400	$4,200	$ -	$ -
Salary Councilmember	$600	$5,040	$ -	$5,286	$1,200	$3,000	$ -	$ -

Elected Officials – Similar Populations (FLC 2020 Statistics)

	Palm Beach	Bay	Manatee	Polk	Mary Esther	Pinellas	Lake	Indian River	Walton	Brevard
	3671	3694	3927	3983	4013	4053	4154	4314	4316	4346
Salary Mayor		$ 1	$24,000	$9,488	$4,200	NA	$4,800	$ -		$ -
Salary Councilmember		$ 1	$600	$7,764	$3,000	NA	$4,800	$ -		$ -

001	GENERAL FUND
11	MAYOR AND CITY COUNCIL
51100	LEGISLATIVE

		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	3,000	12,325	10,000	7,000	11,000
4010	TRAVEL & PER DIEM	593	4,929	6,596	12,500	12,500	13,000
4655	COMPUTER HARDWARE & SOFTW.	60	295	15	-	-	-
4676	FURNITURE/EQUIPMENT	-	-	-	500	500	-
4810	TROPHIES & AWARDS	491	481	706	850	850	800
4907	STRATEGIC PLANNING	-	-	-	-	-	-
4908	CITY MANAGER RECRUITMENT	24	-	-	-	-	-
4930	TRAINING	-	2,503	2,797	4,000	4,000	4,200
4940	ELECTION EXPENDITURES	1,487	-	4,311	1,000	1,000	3,000
5110	OFFICE SUPPLIES	223	27	53	250	250	250
5231	SEASONAL DECORATIONS	-	-	750	-	-	-
5225	NEWSLETTER	-	-	-	-	-	-
5280	LEAGUE OF CITIES DINNERS	118	305	6,770	1,000	1,000	11,875
5290	OPERATING SUPPLIES	755	73	961	2,149	2,149	2,150
5410	BOOKS, PUBS, SUBS & MEMBS	3,580	4,009	3,739	4,518	4,518	4,600
5740	VETERANS DAY PARADE	597	1,007	-	-	-	-
5741	COMMUNITY EVENTS	-	-	1,648	5,000	6,000	-
5742	SANTA RUN	-	-	-	-	-	-
	SUBTOTAL OPERATING EXPENSES	**7,927**	**16,629**	**40,672**	**41,767**	**39,767**	**50,875**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	-	45,230	-	-	-	1,500
	SUBTOTAL CAPITAL OUTLAY	**-**	**45,230**	**-**	**-**	**-**	**1,500**
	TOTAL EXPENDITURES	**27,176**	**81,730**	**58,740**	**63,035**	**58,597**	**73,675**

Recruiting service fees for hiring Charter Officers.

001	GENERAL FUND
11	MAYOR AND CITY COUNCIL
51100	LEGISLATIVE

		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	3,000	12,325	10,000	7,000	11,000
4010	TRAVEL & PER DIEM	593	4,929	6,596	12,500	12,500	13,000
4655	COMPUTER HARDWARE & SOFTW.	60	295	15	-	-	-
4676	FURNITURE/EQUIPMENT	-	-	-	500	500	-
4810	TROPHIES & AWARDS	491	481	706	850	850	800
4907	STRATEGIC PLANNING	-	-	-	-	-	-
4908	CITY MANAGER RECRUITMENT	24	-	-	-	-	-
4930	TRAINING	-	2,503	2,797	4,000	4,000	4,200
4940	ELECTION EXPENDITURES	1,487	-	4,311	1,000	1,000	3,000
5110	OFFICE SUPPLIES	223	27	53	250	250	250
5231	SEASONAL DECORATIONS	-	-	750	-	-	-
5225	NEWSLETTER	-	-	-	-	-	-
5280	LEAGUE OF CITIES DINNERS	118	305	6,770	1,000	1,000	11,875
5290	OPERATING SUPPLIES	755	73	961	2,149	2,149	2,150
5410	BOOKS, PUBS, SUBS & MEMBS	3,580	4,009	3,739	4,518	4,518	4,600
5740	VETERANS DAY PARADE	597	1,007	-	-	-	-
5741	COMMUNITY EVENTS	-	-	1,648	5,000	6,000	-
5742	SANTA RUN	-	-	-	-	-	-
	SUBTOTAL OPERATING EXPENSES	**7,927**	**16,629**	**40,672**	**41,767**	**39,767**	**50,875**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	-	45,230	-	-	-	1,500
	SUBTOTAL CAPITAL OUTLAY	**-**	**45,230**	**-**	**-**	**-**	**1,500**
	TOTAL EXPENDITURES	**27,176**	**81,730**	**58,740**	**63,035**	**58,597**	**73,675**

Mary Esther sponsored OCLOC Dinner is scheduled for April 18, 2024

001	GENERAL FUND
11	MAYOR AND CITY COUNCIL
51100	LEGISLATIVE

		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	3,000	12,325	10,000	7,000	11,000
4010	TRAVEL & PER DIEM	593	4,929	6,596	12,500	12,500	13,000
4655	COMPUTER HARDWARE & SOFTW.	60	295	15	-	-	-
4676	FURNITURE/EQUIPMENT	-	-	-	500	500	-
4810	TROPHIES & AWARDS	491	481	706	850	850	800
4907	STRATEGIC PLANNING	-	-	-	-	-	-
4908	CITY MANAGER RECRUITMENT	24	-	-	-	-	-
4930	TRAINING	-	2,503	2,797	4,000	4,000	4,200
4940	ELECTION EXPENDITURES	1,487	-	4,311	1,000	1,000	3,000
5110	OFFICE SUPPLIES	223	27	53	250	250	250
5231	SEASONAL DECORATIONS	-	-	750	-	-	-
5225	NEWSLETTER	-	-	-	-	-	-
5280	LEAGUE OF CITIES DINNERS	118	305	6,770	1,000	1,000	11,875
5290	OPERATING SUPPLIES	755	73	961	2,149	2,149	2,150
5410	BOOKS, PUBS, SUBS & MEMBS	3,580	4,009	3,739	4,518	4,518	4,600
5740	VETERANS DAY PARADE	597	1,007	-	-	-	-
5741	COMMUNITY EVENTS	-	-	1,648	5,000	6,000	-
5742	SANTA RUN	-	-	-	-	-	-
	SUBTOTAL OPERATING EXPENSES	**7,927**	**16,629**	**40,672**	**41,767**	**39,767**	**50,875**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	-	45,230	-	-	-	1,500
	SUBTOTAL CAPITAL OUTLAY	**-**	**45,230**	**-**	**-**	**-**	**1,500**
	TOTAL EXPENDITURES	**27,176**	**81,730**	**58,740**	**63,035**	**58,597**	**73,675**

Purchase computer or equipment, if needed

001	GENERAL FUND
16	CITY CLERK
51600	CITY CLERK

		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	113,476	100,645	98,204	71,285	56,248	125,930
1310	PART-TIME SALARIES	-	-	3,111	-	4,944	
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	6,951	6,151	6,245	4,420	3,794	7,808
2210	RETIREMENT	12,603	12,812	8,950	9,980	3,600	17,630
2310	EMPLOYEE INSURANCE	17,851	17,967	11,366	17,000	18,000	53,800
2410	WORKER'S COMPENSATION	159	137	97	100	42	200
3000	MEDICARE INSURANCE	1,626	1,439	1,461	1,034	890	1,826
	SUBTOTAL PERSONAL SERVICES	**152,666**	**139,151**	**129,433**	**103,819**	**87,518**	**207,194**

Hire Deputy City Clerk

Duties:

City Clerk

- Mayor & Council related duties. Election duties.
- Meeting related duties (minus minutes).
- Public Records Request (share responsibility)
- Website and Facebook maintenance
- Maintain all executed contracts and agreements
- Plans and executes special events and/or local League of Cities quarterly dinners when hosted by Mary Esther.
- Point of contact for issuance of RFP/RFB/RFQ's & and administers the openings and distribution of the process.
- Financial Disclosure Coordinator for the City with the Florida Commission on Ethics

Deputy City Clerk

- Travel Coordinator (make travel/training arrangements)
- Record Coordinator (Oversees the records management program, serving as RMLO to the State, scheduling destructions, retrieving records from outside storage facility, sorting, filing, boxing and providing general oversight of the City's public records in accordance with the Division of Library & Information Services retention schedules)
- Public Records Request (share responsibility)
- Attend council meetings and assist with CivicClerk.
- Prepare minutes from meetings
- Provides Notary Public and certification services
- Yard of the Month

Goals for FY 2023-2024

- Develop Operating/Reference Manuals:
  - City Clerk Desk Manual
  - Guide for Newly Elected Officials
- Record Management/Transparency –
  - Establish a comprehensive list of documents, location of documents, destruction date, etc. Scan anything needing to be kept or dispose of information allowable
  - Develop a tracking number system for Contracts and Agreements for enhanced record keeping

001	GENERAL FUND						
16	CITY CLERK						
51600	CITY CLERK						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	2,412	1,092	682	2,500	2,500	2,350
4010	TRAVEL & PER DIEM	1,771	-	2,550	2,000	7,000	2,150
4510	NOTARY INSURANCE	-	-	99	50	50	150
4612	FURNITURE/EQUIPMENT	-	-	-	-	-	-
4650	COMPUTER OPERATIONS & MAINT	-	-	-	-	-	-
4655	COMPUTER HARDWARE & SOFTWA	-	-	-	-	-	-
4676	FURNITURE/EQUIP. UNDER $1000	-	-	874	-		
4710	PRINTING & BINDING	-	-	163	500	500	-
4930	TRAINING	660	698	325	1,500	1,500	1,500
4946	LEGAL & RETAIL ADVERTISEMENTS	3,603	7,071	2,001	8,700	8,700	8,700
5110	OFFICE SUPPLIES	619	-	242	1,612	1,612	1,605
5290	OPERATING SUPPLIES	84	-	513	500	500	600
5410	BOOKS, PUBS, SUBS & MEMBS	1,024	903	794	1,000	1,000	1,200
5416	CODIFICATION	3,361	3,466	2,053	3,500	3,500	3,500
	SUBTOTAL OPERATING EXPENSES	**13,534**	**13,229**	**10,296**	**21,862**	**26,862**	**21,755**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPMI	-	-	-	-	-	-
6411	OFFICE EQUIPMENT/FURNITURE	-	-	-	-	-	1,500
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**-**	**1,500**

Purchase Office Furniture

AGENDA ITEM

Agenda Item 7.2.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: August 7, 2023

SUBJECT: Library Report

BACKGROUND:

DISCUSSION:

FINANCIAL IMPACT:

RECOMMENDATION:

ATTACHMENT(S):

1. Library Report

Mary Esther Public Library

Report for Council

August 7, 2023

Circulation

	Circulation	Digital Circulation	Library Visits	Registered Users	Internet Use	Wireless Access
Oct-21	3423	764	2541	2381	244	68
Dec-21	2691	867	1562	2460	203	66
Jan-22	3344	895	2198	2460	250	80
Feb-22	3673	740	1859	2405	244	100
Mar-22	3400	887	2519	2405	311	78
Apr-22	2924	797	2107	2405	290	84
May-22	3177	844	2336	2637	240	134
Jun-22	3677	945	2434	2258	268	83
Jul-22	4057	850	3179	2233	235	116
Aug-22	4137	1011	2735	2275	255	112
Sep-22	3915	887	2565	2288	244	91
Dec-22	3283	747	2280	2350	226	70
Jan-23	4218	852	2444	2300	256	101
Mar-23	3923	860	2723	2331	304	87
Apr-23	3483	866	2615	2366	270	56
May-23	3469	844	2663	2364	287	74
Jun-23	3925	895	2973	2379	241	81

Total number of summer program attendees is being compiled and will be provided in the Council report for September.

Library Special Events

The **Summer Library Program** concluded July 21, with an ***End of Summer Party*** and ***"Indian Cuisine"***, a hands-on cooking class for adults, facilitated by Mary Esther Library member and resident, Linda Amarsingh Cook.

As part of the End of Summer Party, the **Library distributed 55 backpacks full of school supplies** to children in our community. A generous library volunteer and supporter donated the supplies.

Mary Esther Library staff, along with Destin Library staff, coordinated the **Interlibrary Beach Cleanup** on July 15. More than 100 volunteers from the military, Keep Okaloosa Beautiful, local churches and library staff participated.

Our 2nd annual ***Christmas in July*** event featuring outdoor water fun and games, and cookie decorating was July 28.

Library staff has prepared **Hurricane Evacuation Kits** for kids and families again this year. These activity kits contain books, puzzles, toys, snacks, color sheets and crayons, and other fun items to keep children occupied during a stressful time of travel or relocation.

Library programs and classes

The Library hosts a monthly **Puzzle Exchange and Social Hour** for those who want to share puzzles, helpful hints, or pictures of their creations. This group meets the second Tuesday at 2:00.

'LoveCraft?' adult crafting class is held the third Wednesday at 4:00. '***All We Need is Hue'*** adult coloring class is the second Monday at 10:30. '***All About Books'*** book discussion group meets the third Wednesday at 10:30. ***'It's a Mystery'*** book club meets the first Monday at 10:30.

'***Knowledge Ninjas'***, a discussion group for 5-10 year olds is held the third Thursday. The goal is to help young people comprehend reading material, share what they learned with a small group, listen to others, and begin public speaking.

Baby Lapsit Storytime for ages 0-2 is held three Wednesday mornings per month. ***Pre-K Storytime*** for ages 3-6 is on Thursday mornings. The '***Lego Club'*** meets the third Saturday morning of each month.

Saturday Monthly Movie Matinees are one Saturday afternoon per month, TBA.

Monthly ***STEAM*** classes for ages 9-14 are the first Saturday of the month.

'Roll With It' D & D group for teens and young adults meets the second Saturday of the month.

Staff Training

The annual **OCPLC All Staff Training and Development Day** will be Friday, August 4, at the Crestview Community Center. All Cooperative libraries will be closed for the training.

OCPLC Governing Board

The next meeting for the Governing Board will be Wednesday, **September 27, 2023, 4:00 p.m.,** at the Niceville Library. Cmbr. Bernie Oder is Mary Esther's Governing Board Representative; Cmbr. Susan Coxwell serves as the alternate.

AGENDA ITEM

Agenda Item 7.3.

TO: Honorable Mayor and Members of the City Council

FROM:

DATE: August 7, 2023

SUBJECT: Finance Report

BACKGROUND:

DISCUSSION:

FINANCIAL IMPACT:

RECOMMENDATION:

ATTACHMENT(S):

1. Finance Report

City of Mary Esther
Cash and Investment Balances
as of June 30, 2023

BMS Account	GENERAL FUND BANK	Summary of Investments 6/30/2023	Fund	INTEREST RATE	Purpose of Acct.
101251	FNBT BANK	$137,595.00	410	0.00%	Cust. Utility Deposits Acct.
104300	GEN FUND FLORIDA PRIME	$2,193,835.37	1	5.33%	GF Savings/Investment
104400	W/S FUND FLORIDA PRIME	$317,640.18	410	5.33%	W/S Savings/Investment
101001	FNBT BANK	$10,298,486.47	1 & 410	3.30%	Operating Acct.
101001	FNBT BANK	$0.00	410	0.00%	Credit Card Payments Account
101210	FNBT BANK	$1,042.18	1	0.00%	Payroll Account
101001	FNBT BANK	$3,474.13	1	0.00%	HRA Account
101001	FNBT BANK	$1,550,972.59	1 & 410	3.30%	Money Market Account
104301	FLCLASS	$494,071.96	1	5.22%	GF Investment
104302	AMERIS BANK	$6,527.22	1	0.00%	GF Investment
		$15,003,645.10			

FY22-23 ESTIMATED BEGINNING GENERAL FUND UNRESTRICTED CASH	$4,335,028
FY2023 Budget deficit	($832,070)
ESTIMATED GENERAL FUND TOTAL UNRESTRICTED CASH	**$3,502,958**
FY22-23 ESTIMATED BEGINNING W/S FUND UNRESTRICTED CASH	$3,510,059
FY2023 Budget surplus	$639,469
ESTIMATED W/S FUND TOTAL UNRESTRICTED CASH	**$4,149,528**
FY 22-23 BEGINNING DISCRETIONARY SALES SURTAX REVENUE FUND	$1,398,730
Current revenue for FY22-23	$346,315
DISCRETIONARY SALES SURTAX FUND BALANCE	**$1,745,045**
GRAND TOTAL ALL FUNDS:	**$9,397,531**

RESTRICTED REVENUES:

IMPACT FEE REVENUE AVAILABLE FOR RELATED EXPENSES	
Fire Protection	$64,366
Law Enforcement	$61,637
Stormwater	$40,965
Transportation	$66,000
Parks & Recreation	$36,600
Water & Sewer	$6,900
TOTAL	**$276,468**
OTHER RESTRICTED REVENUE	
Committed to natural disaster relief	$1,246,788
TOTAL	**$1,246,788**
TOTAL RESTRICTED REVENUES	**$1,523,256**

Budget vs Actuals
Account Summary
For Fiscal: 2022-2023 Period Ending: 06/30/2023

City of Mary Esther, FL

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 001 - GENERAL FUND							
Revenue							
Department: 00 - UNDESIGNATED							
001-00-311100	AD VALOREM TAXES	1,935,416.00	1,935,416.00	26,402.17	1,876,259.90	1,876,259.90	59,156.10
001-00-311200	AD VALOREM TAXES-DELQ	30,000.00	30,000.00	42,544.44	84,413.61	84,413.61	-54,413.61
001-00-312410	FIRST LOCAL OPTION FUEL TAX	180,000.00	180,000.00	15,162.87	127,108.50	127,108.50	52,891.50
001-00-314100	UTILITY TAXES-ELECTRIC	230,000.00	230,000.00	21,258.37	158,859.47	158,859.47	71,140.53
001-00-314200	UTILITY TAXES-COMMUNICATION SERV…	250,000.00	250,000.00	32,697.10	173,852.65	173,852.65	76,147.35
001-00-314300	UTILITY TAXES-WATER	100,000.00	100,000.00	10,266.81	92,295.16	92,295.16	7,704.84
001-00-314400	UTILITY TAXES-GAS	40,000.00	40,000.00	2,668.74	29,454.49	29,454.49	10,545.51
001-00-314800	UTILITY TAXES -PROPANE GAS	200.00	200.00	0.00	0.00	0.00	200.00
001-00-316010	BUSINESS TAX - PENALTY INT	2,000.00	2,000.00	0.00	701.25	701.25	1,298.75
001-00-316100	BUSINESS TAX	90,000.00	90,000.00	0.00	114,290.50	114,290.50	-24,290.50
001-00-322000	BUILDING PERMITS	95,000.00	95,000.00	758.83	3,829.31	3,829.31	91,170.69
001-00-323100	ELECTRICITY FRANCHISE FEES	175,000.00	175,000.00	15,809.08	121,943.58	121,943.58	53,056.42
001-00-323400	GAS FRANCHISE FEES	35,000.00	35,000.00	2,375.61	30,201.75	30,201.75	4,798.25
001-00-324120	IMPACT FEES-FIRE PROTECTION	0.00	0.00	337.00	337.00	337.00	-337.00
001-00-324125	IMPACT FEES-LAW ENFORCEMENT	0.00	0.00	323.00	323.00	323.00	-323.00
001-00-329050	TRACKING FEES	6,500.00	6,500.00	120.00	1,520.00	1,520.00	4,980.00
001-00-331500	FEDERAL DISASTER RELIEF	82,500.00	82,500.00	0.00	0.00	0.00	82,500.00
001-00-334501	STATE DISASTER RELIEF	13,750.00	13,750.00	0.00	0.00	0.00	13,750.00
001-00-335120	STATE REVENUE SHARING PROCEEDS	160,000.00	160,000.00	15,533.44	139,800.92	139,800.92	20,199.08
001-00-335150	ALCOHOLIC BEVERAGE LICENSES	1,000.00	1,000.00	0.00	244.72	244.72	755.28
001-00-335180	LOCAL GOVERNMENT 1/2 SALES TAX	450,000.00	450,000.00	42,348.13	302,779.68	302,779.68	147,220.32
001-00-338200	INTERGOV REV-COUNTY BUSINESS TAX	2,000.00	2,000.00	43.27	801.12	801.12	1,198.88
001-00-338210	INTERGOV REV - LIBRARY COOP	59,359.00	59,359.00	14,839.75	59,359.00	59,359.00	0.00
001-00-341200	ZONING FEES	150.00	150.00	0.00	750.00	750.00	-600.00
001-00-341300	CODE ENFORCEMENT ADMIN FEES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
001-00-341901	FIRE DEPARTMENT FEES	10,000.00	10,000.00	283.00	11,092.44	11,092.44	-1,092.44
001-00-341902	NOTARY FEE REVENUE	100.00	100.00	0.00	10.00	10.00	90.00
001-00-341910	PLAN REVIEW	800.00	800.00	0.00	0.00	0.00	800.00
001-00-341920	SITE INSPECTION	600.00	600.00	135.00	620.00	620.00	-20.00
001-00-342510	FINAL INSPECTION	1,000.00	1,000.00	30.00	525.00	525.00	475.00
001-00-342910	IMPACT FEE- STORMWATER	0.00	0.00	1,100.00	1,100.00	1,100.00	-1,100.00
001-00-343315	CREDIT CARD USAGE FEE REVENUE	2,000.00	2,000.00	0.00	224.50	224.50	1,775.50
001-00-343800	CEMETERY FEES	100.00	100.00	0.00	100.00	100.00	0.00
001-00-344210	BOAT LAUNCH DAILY PERMIT	1,000.00	1,000.00	185.00	866.65	866.65	133.35
001-00-344901	FLORIDA DOT	43,467.00	43,467.00	0.00	13,467.05	13,467.05	29,999.95
001-00-344910	IMPACT FEE- TRANSPORTATION	0.00	0.00	1,500.00	1,500.00	1,500.00	-1,500.00
001-00-347210	IMPACT FEE- PARKS & RECREATION	0.00	0.00	150.00	150.00	150.00	-150.00
001-00-349100	LIEN SEARCH FEE	1,000.00	1,000.00	20.00	1,436.00	1,436.00	-436.00
001-00-351100	COURT FINES	3,000.00	3,000.00	876.19	6,050.53	6,050.53	-3,050.53
001-00-352000	LIBRARY FINES/LOST BOOKS	1,500.00	1,500.00	262.00	2,260.85	2,260.85	-760.85
001-00-354100	VIOLATION OF LOCAL ORDINANCE	2,500.00	2,500.00	0.00	30,494.00	30,494.00	-27,994.00
001-00-361000	INTEREST AND OTHER EARNINGS	0.00	0.00	1.56	613.43	613.43	-613.43
001-00-361100	INTEREST INCOME	20,000.00	20,000.00	20,713.81	142,726.71	142,726.71	-122,726.71
001-00-364400	SALE OF EQUIPMENT	0.00	0.00	0.00	2,414.00	2,414.00	-2,414.00
001-00-369300	SETTLEMENTS (INSURANCE ACCIDENT R…	0.00	0.00	0.00	786.78	786.78	-786.78
001-00-369900	MISCELLANEOUS REVENUE - OTHER	0.00	0.00	39.46	1,871.22	1,871.22	-1,871.22
001-00-381000	INTERFUND TRANSFER	606,528.00	606,528.00	0.00	0.00	0.00	606,528.00
001-00-389200	GRANTS - FEDERAL	439,900.00	439,900.00	0.00	0.00	0.00	439,900.00

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-00-389400	GRANTS - OTHER SOURCES	329,000.00	329,000.00	0.00	1,000.00	1,000.00	328,000.00
	Department: 00 - UNDESIGNATED Total:	**5,401,870.00**	**5,401,870.00**	**268,784.63**	**3,538,434.77**	**3,538,434.77**	**1,863,435.23**
	Revenue Total:	**5,401,870.00**	**5,401,870.00**	**268,784.63**	**3,538,434.77**	**3,538,434.77**	**1,863,435.23**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense							
Activity: 51100 - LEGISLATIVE							
Department: 11 - MAYOR AND CITY COUNCIL							
001-11-51100-1210	SALARIES	19,200.00	19,200.00	1,350.00	11,455.00	11,455.00	7,745.00
001-11-51100-2110	SOCIAL SECURITY TAXES	1,190.00	1,190.00	83.70	710.21	710.21	479.79
001-11-51100-2410	WORKER'S COMPENSATION	600.00	600.00	61.58	246.32	246.32	353.68
001-11-51100-3000	MEDICARE INSURANCE	278.00	278.00	19.60	166.31	166.31	111.69
001-11-51100-3100	PROFESSIONAL SERVICES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
001-11-51100-4010	TRAVEL & PER DIEM	12,500.00	12,500.00	1,004.90	5,258.67	9,224.67	3,275.33
001-11-51100-4676	FURNITURE/EQUIP. UNDER $1000	500.00	500.00	0.00	0.00	0.00	500.00
001-11-51100-4810	TROPHIES AND AWARDS	850.00	850.00	0.00	158.69	158.69	691.31
001-11-51100-4930	TRAINING	4,000.00	4,000.00	325.00	1,568.63	3,293.63	706.37
001-11-51100-4940	ELECTION EXPENSES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-11-51100-5110	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	119.06	130.94
001-11-51100-5280	LEAGUE OF CITIES DINNERS	1,000.00	1,000.00	0.00	598.00	598.00	402.00
001-11-51100-5290	OPERATING SUPPLIES	2,149.00	2,149.00	21.99	689.11	689.11	1,459.89
001-11-51100-5410	BOOKS, PUBS, SUBS & MEMBS	4,518.00	4,518.00	0.00	3,790.00	3,790.00	728.00
001-11-51100-5741	COMMUNITY EVENTS	5,000.00	5,000.00	0.00	5,980.02	5,980.02	-980.02
	Department: 11 - MAYOR AND CITY COUNCIL Total:	**63,035.00**	**63,035.00**	**2,866.77**	**30,620.96**	**36,431.02**	**26,603.98**
	Activity: 51100 - LEGISLATIVE Total:	**63,035.00**	**63,035.00**	**2,866.77**	**30,620.96**	**36,431.02**	**26,603.98**
Activity: 51200 - EXECUTIVE							
Department: 12 - CITY MANAGER							
001-12-51200-1110	EXECUTIVE SALARIES	0.00	0.00	0.00	-2,518.04	-2,518.04	2,518.04
001-12-51200-1210	SALARIES	96,955.00	96,955.00	6,930.00	56,936.07	56,936.07	40,018.93
001-12-51200-2110	SOCIAL SECURITY TAXES	6,011.00	6,011.00	429.66	3,373.96	3,373.96	2,637.04
001-12-51200-2210	RETIREMENT	13,574.00	13,574.00	415.80	3,087.56	3,087.56	10,486.44
001-12-51200-2310	EMPLOYEE INSURANCE	12,250.00	12,250.00	452.12	6,435.50	6,435.50	5,814.50
001-12-51200-2410	WORKER'S COMPENSATION	100.00	100.00	10.25	41.02	41.02	58.98
001-12-51200-3000	MEDICARE INSURANCE	1,406.00	1,406.00	100.50	789.30	789.30	616.70
001-12-51200-4010	TRAVEL & PER DIEM	6,100.00	6,100.00	0.00	599.72	1,103.72	4,996.28
001-12-51200-4612	FURNITURE/EQUIP. R & M	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-12-51200-4930	TRAINING	3,000.00	3,000.00	0.00	2,774.58	2,774.58	225.42
001-12-51200-5110	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00
001-12-51200-5290	OPERATING SUPPLIES	500.00	500.00	148.21	1,077.55	1,077.55	-577.55
001-12-51200-5410	BOOKS, PUBS, SUBS & MEMBS	2,000.00	2,000.00	0.00	761.60	761.60	1,238.40
	Department: 12 - CITY MANAGER Total:	**143,396.00**	**143,396.00**	**8,486.54**	**73,358.82**	**73,862.82**	**69,533.18**
	Activity: 51200 - EXECUTIVE Total:	**143,396.00**	**143,396.00**	**8,486.54**	**73,358.82**	**73,862.82**	**69,533.18**
Activity: 51300 - FINANCE							
Department: 13 - ADMINISTRATIVE SERVICES							
001-13-51300-1210	SALARIES	55,010.00	55,010.00	6,316.05	41,868.37	41,868.37	13,141.63
001-13-51300-2110	SOCIAL SECURITY TAXES	3,411.00	3,411.00	390.75	2,590.34	2,590.34	820.66
001-13-51300-2210	RETIREMENT	7,701.00	7,701.00	810.06	5,371.92	5,371.92	2,329.08
001-13-51300-2310	EMPLOYEE INSURANCE	5,000.00	5,000.00	245.40	2,274.82	2,274.82	2,725.18
001-13-51300-2410	WORKER'S COMPENSATION	70.00	70.00	7.18	28.72	28.72	41.28
001-13-51300-3000	MEDICARE INSURANCE	798.00	798.00	91.41	605.94	605.94	192.06
001-13-51300-3210	ACCOUNTING AND AUDITING	24,230.00	24,230.00	0.00	18,767.00	18,767.00	5,463.00
001-13-51300-4010	TRAVEL & PER DIEM	2,500.00	2,500.00	0.00	0.00	828.98	1,671.02
001-13-51300-4710	PRINTING & BINDING	1,000.00	1,000.00	0.00	290.53	290.53	709.47
001-13-51300-4915	CREDIT CARD FEE EXPENSES	1,500.00	1,500.00	0.00	3,884.66	3,884.66	-2,384.66
001-13-51300-4921	BANK FEES	900.00	900.00	40.00	579.03	579.03	320.97
001-13-51300-4930	TRAINING	1,500.00	1,500.00	525.00	1,835.00	1,835.00	-335.00
001-13-51300-5290	OPERATING SUPPLIES	2,150.00	2,150.00	0.00	146.98	146.98	2,003.02
001-13-51300-5410	BOOKS, PUBS, SUBS & MEMBS	730.00	730.00	0.00	305.00	305.00	425.00
	Department: 13 - ADMINISTRATIVE SERVICES Total:	**106,500.00**	**106,500.00**	**8,425.85**	**78,548.31**	**79,377.29**	**27,122.71**
	Activity: 51300 - FINANCE Total:	**106,500.00**	**106,500.00**	**8,425.85**	**78,548.31**	**79,377.29**	**27,122.71**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Activity: 51310 - HUMAN RESOURCES							
Department: 13 - ADMINISTRATIVE SERVICES							
001-13-51310-1210	SALARIES	35,151.00	35,151.00	0.00	9,835.01	9,835.01	25,315.99
001-13-51310-2110	SOCIAL SECURITY TAXES	2,179.00	2,179.00	0.00	609.72	609.72	1,569.28
001-13-51310-2210	RETIREMENT	4,921.00	4,921.00	0.00	412.34	412.34	4,508.66
001-13-51310-2220	RETIRED EMPLOYEE LIFE INSURANCE	800.00	800.00	47.07	560.80	560.80	239.20
001-13-51310-2230	RETIRED EMPLOYEE DENTAL INSURANCE	6,200.00	6,200.00	0.00	2,976.92	2,976.92	3,223.08
001-13-51310-2310	EMPLOYEE INSURANCE	6,250.00	6,250.00	306.90	2,467.03	2,467.03	3,782.97
001-13-51310-2410	WORKER'S COMPENSATION	50.00	50.00	5.13	20.52	20.52	29.48
001-13-51310-2510	UNEMPLOYMENT COMPENSATION	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
001-13-51310-3000	MEDICARE INSURANCE	510.00	510.00	0.00	142.49	142.49	367.51
001-13-51310-3100	PROFESSIONAL SERVICES	7,000.00	7,000.00	1,937.50	6,587.50	13,275.00	-6,275.00
001-13-51310-3130	MEDICAL SERVICES	200.00	200.00	0.00	0.00	0.00	200.00
001-13-51310-4010	TRAVEL & PER DIEM	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-13-51310-4015	RECRUITMENT	0.00	0.00	0.00	829.70	829.70	-829.70
001-13-51310-4540	EMPLOYEE APPRECIATION	2,000.00	2,000.00	0.00	1,596.92	1,596.92	403.08
001-13-51310-4710	PRINTING & BINDING	500.00	500.00	0.00	743.95	743.95	-243.95
001-13-51310-4930	TRAINING	3,750.00	3,750.00	0.00	0.00	0.00	3,750.00
001-13-51310-4934	TUITION	0.00	0.00	0.00	6,455.13	6,455.13	-6,455.13
001-13-51310-4946	LEGAL & RETAIL ADVERTISEMENTS	1,000.00	1,000.00	0.00	150.00	150.00	850.00
001-13-51310-5290	OPERATING SUPPLIES	500.00	500.00	0.00	301.93	301.93	198.07
001-13-51310-5410	BOOKS, PUBS, SUBS & MEMBS	750.00	750.00	0.00	100.00	100.00	650.00
	Department: 13 - ADMINISTRATIVE SERVICES Total:	**77,761.00**	**77,761.00**	**2,296.60**	**33,789.96**	**40,477.46**	**37,283.54**
	Activity: 51310 - HUMAN RESOURCES Total:	**77,761.00**	**77,761.00**	**2,296.60**	**33,789.96**	**40,477.46**	**37,283.54**
Activity: 51400 - LEGAL							
Department: 14 - CITY ATTORNEY							
001-14-51400-3111	LEGAL COUNSEL	0.00	80,000.00	0.00	19,777.60	20,073.60	59,926.40
	Department: 14 - CITY ATTORNEY Total:	**0.00**	**80,000.00**	**0.00**	**19,777.60**	**20,073.60**	**59,926.40**
	Activity: 51400 - LEGAL Total:	**0.00**	**80,000.00**	**0.00**	**19,777.60**	**20,073.60**	**59,926.40**
Activity: 51500 - PLANNING AND ZONING							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-51500-1210	SALARIES	73,954.00	73,954.00	3,350.08	21,591.25	21,591.25	52,362.75
001-30-51500-2110	SOCIAL SECURITY TAXES	4,585.00	4,585.00	207.36	1,336.53	1,336.53	3,248.47
001-30-51500-2210	RETIREMENT	10,353.00	10,353.00	66.08	436.53	436.53	9,916.47
001-30-51500-2310	EMPLOYEE INSURANCE	20,750.00	20,750.00	695.53	6,955.30	6,955.30	13,794.70
001-30-51500-2410	WORKER'S COMPENSATION	440.00	440.00	59.33	237.32	237.32	202.68
001-30-51500-3000	MEDICARE INSURANCE	1,072.00	1,072.00	48.53	312.71	312.71	759.29
001-30-51500-3100	PROFESSIONAL SERVICES	93,000.00	93,000.00	6,180.65	67,969.31	67,969.31	25,030.69
001-30-51500-4010	TRAVEL & PER DIEM	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00
001-30-51500-4930	TRAINING	500.00	500.00	0.00	0.00	0.00	500.00
001-30-51500-4946	LEGAL & RETAIL ADVERTISEMENTS	1,000.00	1,000.00	0.00	540.48	540.48	459.52
001-30-51500-5110	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	0.00	250.00
001-30-51500-5290	OPERATING SUPPLIES	100.00	100.00	246.81	898.07	898.07	-798.07
001-30-51500-5410	BOOKS, PUBS, SUBS & MEMBS	150.00	150.00	0.00	0.00	0.00	150.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**207,404.00**	**207,404.00**	**10,854.37**	**100,277.50**	**100,277.50**	**107,126.50**
	Activity: 51500 - PLANNING AND ZONING Total:	**207,404.00**	**207,404.00**	**10,854.37**	**100,277.50**	**100,277.50**	**107,126.50**
Activity: 51600 - NON-COURT INFORMATION SYSTEMS							
Department: 16 - CITY CLERK							
001-16-51600-1210	SALARIES	71,285.00	71,285.00	8,565.60	36,261.04	36,261.04	35,023.96
001-16-51600-1310	PART-TIME SALARIES	0.00	0.00	0.00	4,944.00	4,944.00	-4,944.00
001-16-51600-2110	SOCIAL SECURITY TAXES	4,420.00	4,420.00	477.14	2,231.16	2,231.16	2,188.84
001-16-51600-2210	RETIREMENT	9,980.00	9,980.00	0.00	0.00	0.00	9,980.00
001-16-51600-2310	EMPLOYEE INSURANCE	17,000.00	17,000.00	1,897.23	14,183.65	14,183.65	2,816.35
001-16-51600-2410	WORKER'S COMPENSATION	100.00	100.00	10.26	41.04	41.04	58.96
001-16-51600-3000	MEDICARE INSURANCE	1,034.00	1,034.00	111.60	521.87	521.87	512.13
001-16-51600-3100	PROFESSIONAL SERVICES	2,500.00	2,500.00	62.50	518.30	600.00	1,900.00
001-16-51600-4010	TRAVEL & PER DIEM	2,000.00	2,000.00	289.46	3,299.72	4,737.72	-2,737.72

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-16-51600-4510	NOTARY INSURANCE	50.00	50.00	0.00	0.00	0.00	50.00
001-16-51600-4710	PRINTING & BINDING	500.00	500.00	0.00	62.99	62.99	437.01
001-16-51600-4930	TRAINING	1,500.00	1,500.00	460.00	1,133.00	1,133.00	367.00
001-16-51600-4946	LEGAL & RETAIL ADVERTISEMENTS	8,700.00	8,700.00	402.20	1,103.20	1,500.30	7,199.70
001-16-51600-5110	OFFICE SUPPLIES	1,612.00	1,612.00	0.00	416.50	416.50	1,195.50
001-16-51600-5290	OPERATING SUPPLIES	500.00	500.00	10.00	144.61	144.61	355.39
001-16-51600-5410	BOOKS, PUBS, SUBS & MEMBS	1,000.00	1,000.00	0.00	556.10	556.10	443.90
001-16-51600-5416	CODIFICATION	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00
	Department: 16 - CITY CLERK Total:	**125,681.00**	**125,681.00**	**12,285.99**	**65,417.18**	**67,333.98**	**58,347.02**
	Activity: 51600 - NON-COURT INFORMATION SYSTEMS Total:	**125,681.00**	**125,681.00**	**12,285.99**	**65,417.18**	**67,333.98**	**58,347.02**
Activity: 51610 - INFORMATION TECHNOLOGY							
Department: 13 - ADMINISTRATIVE SERVICES							
001-13-51610-3100	PROFESSIONAL SERVICES	23,900.00	23,900.00	2,860.44	14,442.89	14,442.89	9,457.11
001-13-51610-4110	TELEPHONE & INTERNET	15,000.00	15,000.00	603.69	14,691.15	14,691.15	308.85
001-13-51610-4655	COMPUTER HARDWARE & SOFTWARE -...	64,945.00	64,945.00	7,848.00	61,043.43	62,348.43	2,596.57
001-13-51610-4660	COPIER MAINTENANCE	6,000.00	6,000.00	1,635.18	5,637.91	5,889.61	110.39
001-13-51610-5110	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00
001-13-51610-6400	COMPUTER SOFTWARE & EQUIPMENT	50,000.00	50,000.00	6,599.03	28,421.43	28,421.43	21,578.57
	Department: 13 - ADMINISTRATIVE SERVICES Total:	**160,345.00**	**160,345.00**	**19,546.34**	**124,236.81**	**125,793.51**	**34,551.49**
	Activity: 51610 - INFORMATION TECHNOLOGY Total:	**160,345.00**	**160,345.00**	**19,546.34**	**124,236.81**	**125,793.51**	**34,551.49**
Activity: 51900 - GENERAL GOVERNMENT							
Department: 99 - NON DEPARTMENTAL							
001-99-51900-4100	POSTAGE & SHIPPING	2,000.00	2,000.00	685.89	1,876.61	1,876.61	123.39
001-99-51900-4520	LIABILITY INSURANCE	38,024.00	38,024.00	0.00	40,888.00	40,888.00	-2,864.00
001-99-51900-4906	OTHER EXPENDITURES	0.00	0.00	0.00	48.25	48.25	-48.25
001-99-51900-5110	OFFICE SUPPLIES	4,500.00	4,500.00	114.36	607.60	1,098.61	3,401.39
001-99-51900-5410	BOOKS, PUBS, SUBS & MEMBS	900.00	900.00	0.00	369.00	369.00	531.00
	Department: 99 - NON DEPARTMENTAL Total:	**45,424.00**	**45,424.00**	**800.25**	**43,789.46**	**44,280.47**	**1,143.53**
	Activity: 51900 - GENERAL GOVERNMENT Total:	**45,424.00**	**45,424.00**	**800.25**	**43,789.46**	**44,280.47**	**1,143.53**
Activity: 51910 - FACILITIES							
Department: 50 - PUBLIC WORKS							
001-50-51910-1210	SALARIES	25,929.00	25,929.00	2,081.63	14,476.20	14,476.20	11,452.80
001-50-51910-1410	OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00
001-50-51910-2110	SOCIAL SECURITY TAXES	1,608.00	1,608.00	128.32	888.68	888.68	719.32
001-50-51910-2210	RETIREMENT	3,630.00	3,630.00	169.84	1,108.03	1,108.03	2,521.97
001-50-51910-2310	EMPLOYEE INSURANCE	8,430.00	8,430.00	398.02	4,386.61	4,386.61	4,043.39
001-50-51910-2410	WORKER'S COMPENSATION	3,022.00	3,022.00	353.80	1,419.20	1,419.20	1,602.80
001-50-51910-3000	MEDICARE INSURANCE	376.00	376.00	30.04	207.88	207.88	168.12
001-50-51910-3100	PROFESSIONAL SERVICES	9,400.00	9,400.00	735.00	7,228.40	7,228.40	2,171.60
001-50-51910-4010	TRAVEL & PER DIEM	500.00	500.00	0.00	0.00	0.00	500.00
001-50-51910-4310	ELECTRICITY	19,870.00	19,870.00	1,477.02	10,369.74	10,369.74	9,500.26
001-50-51910-4320	WATER	7,500.00	7,500.00	876.80	5,683.50	5,683.50	1,816.50
001-50-51910-4330	SOLID WASTE	4,000.00	4,000.00	223.96	1,980.42	1,980.42	2,019.58
001-50-51910-4340	NATURAL GAS	1,500.00	1,500.00	19.83	689.57	689.57	810.43
001-50-51910-4410	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	33.00	33.00	967.00
001-50-51910-4521	PROPERTY INSURANCE	12,300.00	12,300.00	0.00	12,332.00	12,332.00	-32.00
001-50-51910-4522	VEHICLE INSURANCE	700.00	700.00	0.00	862.25	862.25	-162.25
001-50-51910-4610	VEHICLE R & M	1,000.00	1,000.00	0.00	967.75	967.75	32.25
001-50-51910-4611	BUILDING R & M	20,000.00	20,000.00	964.61	14,233.45	14,773.45	5,226.55
001-50-51910-4612	FURNITURE/EQUIP. R & M	500.00	500.00	0.00	282.86	282.86	217.14
001-50-51910-4615	FENCING AND LANDSCAPING	52,000.00	52,000.00	210.40	758.72	758.72	51,241.28
001-50-51910-4635	PARKING AREA MARKING R & M	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
001-50-51910-4930	TRAINING	1,000.00	1,000.00	0.00	376.38	376.38	623.62
001-50-51910-5110	OFFICE SUPPLIES	250.00	250.00	0.00	199.20	199.20	50.80
001-50-51910-5210	FUEL, OIL, & LUBRICANTS	5,000.00	5,000.00	134.77	1,562.59	1,562.59	3,437.41
001-50-51910-5220	UNIFORMS	400.00	400.00	85.92	772.34	772.34	-372.34
001-50-51910-5221	PERSONAL PROTECTIVE EQUIPMENT	1,000.00	1,000.00	0.00	464.31	464.31	535.69

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-50-51910-5230	JANITORIAL SUPPLIES	4,000.00	4,000.00	104.15	690.59	690.59	3,309.41
001-50-51910-5231	SEASONAL DECORATIONS	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
001-50-51910-5240	CHEMICALS	500.00	500.00	0.00	12.48	12.48	487.52
001-50-51910-5260	TOOLS	500.00	500.00	0.00	512.98	512.98	-12.98
001-50-51910-5270	MACHINERY & EQUIPMENT	3,000.00	3,000.00	0.00	1,853.24	1,853.24	1,146.76
001-50-51910-5290	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	2,121.38	2,121.38	-1,121.38
001-50-51910-5410	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	25.00	25.00	25.00	75.00
001-50-51910-6210	BUILDINGS	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00
001-50-51910-6310	INFRASTRUCTURE	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00
	Department: 50 - PUBLIC WORKS Total:	**383,015.00**	**383,015.00**	**8,019.11**	**86,498.75**	**87,038.75**	**295,976.25**
	Activity: 51910 - FACILITIES Total:	**383,015.00**	**383,015.00**	**8,019.11**	**86,498.75**	**87,038.75**	**295,976.25**
Activity: 52100 - LAW ENFORCEMENT							
Department: 20 - PUBLIC SAFETY							
001-20-52100-3405	CONTRACT FOR SERVICES	252,025.00	252,025.00	21,002.08	189,018.72	189,018.72	63,006.28
	Department: 20 - PUBLIC SAFETY Total:	**252,025.00**	**252,025.00**	**21,002.08**	**189,018.72**	**189,018.72**	**63,006.28**
	Activity: 52100 - LAW ENFORCEMENT Total:	**252,025.00**	**252,025.00**	**21,002.08**	**189,018.72**	**189,018.72**	**63,006.28**
Activity: 52200 - FIRE							
Department: 20 - PUBLIC SAFETY							
001-20-52200-3405	CONTRACT FOR SERVICES	1,079,498.00	1,079,498.00	0.00	539,748.84	539,748.84	539,749.16
001-20-52200-4710	PRINTING & BINDING	0.00	0.00	0.00	181.76	181.76	-181.76
	Department: 20 - PUBLIC SAFETY Total:	**1,079,498.00**	**1,079,498.00**	**0.00**	**539,930.60**	**539,930.60**	**539,567.40**
	Activity: 52200 - FIRE Total:	**1,079,498.00**	**1,079,498.00**	**0.00**	**539,930.60**	**539,930.60**	**539,567.40**
Activity: 52400 - CODE COMPLIANCE							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-52400-1210	SALARIES	39,283.00	39,283.00	3,854.48	25,463.45	25,463.45	13,819.55
001-30-52400-2110	SOCIAL SECURITY TAXES	2,436.00	2,436.00	237.71	1,570.60	1,570.60	865.40
001-30-52400-2210	RETIREMENT	5,500.00	5,500.00	231.27	1,527.84	1,527.84	3,972.16
001-30-52400-2310	EMPLOYEE INSURANCE	10,800.00	10,800.00	717.60	7,176.11	7,176.11	3,623.89
001-30-52400-2410	WORKER'S COMPENSATION	1,130.00	1,130.00	118.66	474.64	474.64	655.36
001-30-52400-3000	MEDICARE INSURANCE	570.00	570.00	55.61	367.41	367.41	202.59
001-30-52400-4010	TRAVEL & PER DIEM	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00
001-30-52400-4110	TELEPHONE & INTERNET	160.00	160.00	80.02	640.30	640.30	-480.30
001-30-52400-4522	VEHICLE INSURANCE	504.00	504.00	0.00	901.00	901.00	-397.00
001-30-52400-4610	VEHICLE R & M	500.00	500.00	0.00	133.15	133.15	366.85
001-30-52400-4710	PRINTING & BINDING	400.00	400.00	0.00	0.00	0.00	400.00
001-30-52400-4906	OTHER CHARGES	200.00	200.00	0.00	0.00	0.00	200.00
001-30-52400-4930	TRAINING	500.00	500.00	0.00	824.00	824.00	-324.00
001-30-52400-5110	OFFICE SUPPLIES	150.00	150.00	0.00	0.00	0.00	150.00
001-30-52400-5210	FUEL, OIL, & LUBRICANTS	1,200.00	1,200.00	0.00	288.28	288.28	911.72
001-30-52400-5220	UNIFORMS	650.00	650.00	0.00	100.51	100.51	549.49
001-30-52400-5221	PERSONAL PROTECTIVE EQUIPMENT	100.00	100.00	0.00	0.00	0.00	100.00
001-30-52400-5295	OPERATING SUPPLIES/JANITORIAL	300.00	300.00	25.85	25.85	25.85	274.15
001-30-52400-5410	BOOKS, PUBS, SUBS & MEMBS	150.00	150.00	0.00	0.00	0.00	150.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**65,783.00**	**65,783.00**	**5,321.20**	**39,493.14**	**39,493.14**	**26,289.86**
	Activity: 52400 - CODE COMPLIANCE Total:	**65,783.00**	**65,783.00**	**5,321.20**	**39,493.14**	**39,493.14**	**26,289.86**
Activity: 52410 - BUILDING							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-52410-1210	SALARIES	37,239.00	37,239.00	2,799.44	17,953.38	17,953.38	19,285.62
001-30-52410-2110	SOCIAL SECURITY TAXES	2,314.00	2,314.00	173.36	1,111.71	1,111.71	1,202.29
001-30-52410-2210	RETIREMENT	5,226.00	5,226.00	33.04	218.24	218.24	5,007.76
001-30-52410-2310	EMPLOYEE INSURANCE	10,950.00	10,950.00	593.01	5,930.14	5,930.14	5,019.86
001-30-52410-2410	WORKER'S COMPENSATION	230.00	230.00	19.78	79.11	79.11	150.89
001-30-52410-3000	MEDICARE INSURANCE	541.00	541.00	40.51	259.87	259.87	281.13
001-30-52410-3100	PROFESSIONAL SERVICES	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00
001-30-52410-4010	TRAVEL & PER DIEM	500.00	500.00	0.00	0.00	0.00	500.00
001-30-52410-4906	OTHER CHARGES	500.00	500.00	0.00	0.00	0.00	500.00
001-30-52410-4930	TRAINING	250.00	250.00	0.00	0.00	0.00	250.00

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-30-52410-4946	LEGAL & RETAIL ADVERTISEMENTS	300.00	300.00	0.00	0.00	0.00	300.00
001-30-52410-5110	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00
001-30-52410-5290	OPERATING SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00
001-30-52410-5410	BOOKS, PUBS, SUBS & MEMBS	250.00	250.00	0.00	0.00	0.00	250.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**138,500.00**	**138,500.00**	**3,659.14**	**25,552.45**	**25,552.45**	**112,947.55**
	Activity: 52410 - BUILDING Total:	**138,500.00**	**138,500.00**	**3,659.14**	**25,552.45**	**25,552.45**	**112,947.55**
Activity: 53800 - STORMWATER							
Department: 50 - PUBLIC WORKS							
001-50-53800-1210	SALARIES	51,858.00	51,858.00	4,163.20	28,952.05	28,952.05	22,905.95
001-50-53800-1410	OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00
001-50-53800-2110	SOCIAL SECURITY TAXES	3,215.00	3,215.00	256.71	1,777.76	1,777.76	1,437.24
001-50-53800-2210	RETIREMENT	7,260.00	7,260.00	339.59	2,215.43	2,215.43	5,044.57
001-50-53800-2310	EMPLOYEE INSURANCE	16,860.00	16,860.00	796.03	8,773.12	8,773.12	8,086.88
001-50-53800-2410	WORKER'S COMPENSATION	6,044.00	6,044.00	707.60	2,838.40	2,838.40	3,205.60
001-50-53800-3000	MEDICARE INSURANCE	752.00	752.00	60.01	415.61	415.61	336.39
001-50-53800-3100	Professional Services	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
001-50-53800-4010	TRAVEL & PER DIEM	500.00	500.00	0.00	0.00	0.00	500.00
001-50-53800-4522	VEHICLE INSURANCE	700.00	700.00	0.00	862.25	862.25	-162.25
001-50-53800-4615	FENCING AND LANDSCAPING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
001-50-53800-4637	CURBS/GUTTERS/STORM DRAINS R&M	500.00	500.00	0.00	0.00	0.00	500.00
001-50-53800-5220	UNIFORMS	250.00	250.00	0.00	0.00	0.00	250.00
001-50-53800-5295	OPERATING SUPPLIES/JANITORIAL	250.00	250.00	0.00	0.00	0.00	250.00
001-50-53800-5410	BOOKS, PUBS, SUBS & MEMBS	250.00	250.00	0.00	0.00	0.00	250.00
001-50-53800-6310	INFRASTRUCTURE	439,900.00	439,900.00	0.00	13,507.50	13,507.50	426,392.50
	Department: 50 - PUBLIC WORKS Total:	**631,339.00**	**631,339.00**	**6,323.14**	**59,342.12**	**59,342.12**	**571,996.88**
	Activity: 53800 - STORMWATER Total:	**631,339.00**	**631,339.00**	**6,323.14**	**59,342.12**	**59,342.12**	**571,996.88**
Activity: 54100 - STREETS							
Department: 14 - CITY ATTORNEY							
001-14-54100-3111	LEGAL COUNSEL	80,000.00	0.00	0.00	0.00	0.00	0.00
	Department: 14 - CITY ATTORNEY Total:	**80,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Department: 50 - PUBLIC WORKS							
001-50-54100-1210	SALARIES	51,858.00	51,858.00	4,163.20	29,137.57	29,137.57	22,720.43
001-50-54100-1410	OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00
001-50-54100-2110	SOCIAL SECURITY TAXES	3,215.00	3,215.00	256.71	1,777.76	1,777.76	1,437.24
001-50-54100-2210	RETIREMENT	7,260.00	7,260.00	339.59	2,215.43	2,215.43	5,044.57
001-50-54100-2310	EMPLOYEE INSURANCE	16,860.00	16,860.00	796.03	8,773.10	8,773.10	8,086.90
001-50-54100-2410	WORKER'S COMPENSATION	6,044.00	6,044.00	707.60	2,838.40	2,838.40	3,205.60
001-50-54100-3000	MEDICARE INSURANCE	752.00	752.00	60.01	415.61	415.61	336.39
001-50-54100-3100	PROFESSIONAL SERVICES	174,000.00	174,000.00	0.00	334.82	334.82	173,665.18
001-50-54100-4010	TRAVEL & PER DIEM	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-50-54100-4110	TELEPHONE & INTERNET	240.00	240.00	0.00	0.00	0.00	240.00
001-50-54100-4310	ELECTRICITY	57,070.00	57,070.00	13,127.54	37,091.86	37,091.86	19,978.14
001-50-54100-4320	WATER	500.00	500.00	30.26	242.08	242.08	257.92
001-50-54100-4330	Solid Waste	0.00	0.00	28.28	2,022.03	3,870.01	-3,870.01
001-50-54100-4410	EQUIPMENT RENTAL	2,500.00	2,500.00	122.58	224.76	500.00	2,000.00
001-50-54100-4522	VEHICLE INSURANCE	700.00	700.00	0.00	1,722.50	1,722.50	-1,022.50
001-50-54100-4610	VEHICLE R & M	750.00	750.00	435.99	1,943.68	1,943.68	-1,193.68
001-50-54100-4615	FENCING AND LANDSCAPING	216,000.00	216,000.00	690.51	2,680.07	2,680.07	213,319.93
001-50-54100-4623	HEAVY EQUIPMENT R & M	10,000.00	10,000.00	0.00	3,811.85	22,324.40	-12,324.40
001-50-54100-4631	STREET REPAVING	25,000.00	25,000.00	0.00	576.96	576.96	24,423.04
001-50-54100-4636	TRAFFIC CONTROL/SIGNS R&M	5,000.00	5,000.00	113.28	986.54	986.54	4,013.46
001-50-54100-4906	OTHER CHARGES	0.00	0.00	0.00	0.00	393.08	-393.08
001-50-54100-4930	TRAINING	300.00	300.00	0.00	0.00	0.00	300.00
001-50-54100-5110	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00
001-50-54100-5210	FUEL, OIL, & LUBRICANTS	3,500.00	3,500.00	261.31	2,000.73	2,000.73	1,499.27
001-50-54100-5220	UNIFORMS	500.00	500.00	0.00	0.00	0.00	500.00
001-50-54100-5221	PERSONAL PROTECTIVE EQUIPMENT	500.00	500.00	0.00	66.41	66.41	433.59
001-50-54100-5240	CHEMICALS	0.00	0.00	0.00	108.04	108.04	-108.04

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-50-54100-5260	TOOLS	500.00	500.00	0.00	282.82	282.82	217.18
001-50-54100-5270	MACHINERY & EQUIPMENT	1,250.00	1,250.00	442.53	1,697.93	1,697.93	-447.93
001-50-54100-5290	OPERATING SUPPLIES	1,000.00	1,000.00	51.30	1,603.78	1,603.78	-603.78
001-50-54100-5410	BOOKS, PUBS, SUBS & MEMBS	100.00	100.00	0.00	0.00	0.00	100.00
001-50-54100-6310	INFRASTRUCTURE	956,528.00	956,528.00	-10,404.00	17,746.50	17,746.50	938,781.50
001-50-54100-6410	MACHINERY & EQUIPMENT	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
	Department: 50 - PUBLIC WORKS Total:	**1,593,527.00**	**1,593,527.00**	**11,222.72**	**120,301.23**	**141,330.08**	**1,452,196.92**
	Activity: 54100 - STREETS Total:	**1,673,527.00**	**1,593,527.00**	**11,222.72**	**120,301.23**	**141,330.08**	**1,452,196.92**
Activity: 56200 - ANIMAL CONTROL							
Department: 30 - COMMUNITY DEVELOPMENT							
001-30-56200-3410	ANIMAL CONTROL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
	Department: 30 - COMMUNITY DEVELOPMENT Total:	**5,000.00**	**5,000.00**	**0.00**	**0.00**	**0.00**	**5,000.00**
	Activity: 56200 - ANIMAL CONTROL Total:	**5,000.00**	**5,000.00**	**0.00**	**0.00**	**0.00**	**5,000.00**
Activity: 57100 - LIBRARY							
Department: 71 - LIBRARY							
001-71-57100-1210	SALARIES	236,803.00	236,803.00	27,164.00	176,532.60	176,532.60	60,270.40
001-71-57100-1310	SALARIES - PART TIME	33,532.00	33,532.00	3,385.83	22,009.63	22,009.63	11,522.37
001-71-57100-2110	SOCIAL SECURITY TAXES	16,761.00	16,761.00	1,849.05	11,970.28	11,970.28	4,790.72
001-71-57100-2210	RETIREMENT	33,152.00	33,152.00	3,172.55	20,603.68	20,603.68	12,548.32
001-71-57100-2310	EMPLOYEE INSURANCE	63,300.00	63,300.00	3,584.37	33,224.50	33,224.50	30,075.50
001-71-57100-2410	WORKER'S COMPENSATION	700.00	700.00	71.84	287.35	287.35	412.65
001-71-57100-3000	MEDICARE INSURANCE	486.00	486.00	432.44	2,799.46	2,799.46	-2,313.46
001-71-57100-4010	TRAVEL & PER DIEM	1,200.00	1,200.00	252.50	563.69	563.69	636.31
001-71-57100-4100	POSTAGE & SHIPPING	200.00	200.00	0.00	0.00	0.00	200.00
001-71-57100-4612	FURNITURE/EQUIP. R & M	500.00	500.00	0.00	192.68	192.68	307.32
001-71-57100-4710	PRINTING & BINDING	600.00	600.00	0.00	400.00	400.00	200.00
001-71-57100-4925	PROGRAM EXPENSES	1,900.00	1,900.00	325.46	1,027.40	1,027.40	872.60
001-71-57100-5110	OFFICE SUPPLIES	3,000.00	3,000.00	147.59	997.09	997.09	2,002.91
001-71-57100-5295	OPERATING SUPPLIES/JANITORIAL	0.00	0.00	0.00	45.99	45.99	-45.99
001-71-57100-5410	BOOKS, PUBS, SUBS & MEMBS	12,000.00	12,000.00	568.80	7,071.63	7,308.63	4,691.37
001-71-57100-5415	LIBRARY BOOK LEASES	7,000.00	7,000.00	0.00	6,473.88	6,473.88	526.12
001-71-57100-5417	LIBRARY E-BOOK LEASES	9,000.00	9,000.00	0.00	2,991.40	5,491.40	3,508.60
001-71-57100-5420	MEMBERSHIPS	1,000.00	1,000.00	0.00	571.10	605.84	394.16
	Department: 71 - LIBRARY Total:	**421,134.00**	**421,134.00**	**40,954.43**	**287,762.36**	**290,534.10**	**130,599.90**
	Activity: 57100 - LIBRARY Total:	**421,134.00**	**421,134.00**	**40,954.43**	**287,762.36**	**290,534.10**	**130,599.90**
Activity: 57200 - PARKS							
Department: 50 - PUBLIC WORKS							
001-50-57200-1210	SALARIES	129,645.00	129,645.00	10,407.97	72,380.04	72,380.04	57,264.96
001-50-57200-1410	OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00
001-50-57200-2110	SOCIAL SECURITY TAXES	8,038.00	8,038.00	641.67	4,443.14	4,443.14	3,594.86
001-50-57200-2210	RETIREMENT	18,150.00	18,150.00	848.98	5,538.67	5,538.67	12,611.33
001-50-57200-2310	EMPLOYEE INSURANCE	42,150.00	42,150.00	1,990.09	25,224.30	25,224.30	16,925.70
001-50-57200-2410	WORKER'S COMPENSATION	15,111.00	15,111.00	1,769.00	7,216.00	7,216.00	7,895.00
001-50-57200-3000	MEDICARE INSURANCE	1,880.00	1,880.00	150.05	1,039.15	1,039.15	840.85
001-50-57200-4010	TRAVEL & PER DIEM	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-50-57200-4310	ELECTRICITY	4,000.00	4,000.00	378.48	2,934.30	2,934.30	1,065.70
001-50-57200-4320	WATER	3,800.00	3,800.00	239.30	2,283.67	2,283.67	1,516.33
001-50-57200-4330	SOLID WASTE	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
001-50-57200-4521	PROPERTY INSURANCE	5,700.00	5,700.00	0.00	6,064.00	6,064.00	-364.00
001-50-57200-4522	VEHICLE INSURANCE	700.00	700.00	0.00	0.00	0.00	700.00
001-50-57200-4611	BUILDING R & M	5,000.00	5,000.00	0.00	108.36	108.36	4,891.64
001-50-57200-4612	FURNITURE/EQUIP. R & M	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
001-50-57200-4615	FENCING AND LANDSCAPING	2,500.00	2,500.00	10,000.00	15,295.86	17,739.14	-15,239.14
001-50-57200-5110	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	0.00	250.00
001-50-57200-5210	FUEL, OIL, & LUBRICANTS	500.00	500.00	261.31	1,789.88	1,789.88	-1,289.88
001-50-57200-5220	UNIFORMS	400.00	400.00	0.00	0.00	0.00	400.00
001-50-57200-5270	MACHINERY & EQUIPMENT	500.00	500.00	317.98	692.51	1,209.75	-709.75

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001-50-57200-5290	OPERATING SUPPLIES	0.00	0.00	432.73	432.73	432.73	-432.73
001-50-57200-5295	OPERATING SUPPLIES/JANITORIAL	2,500.00	2,500.00	139.69	1,228.61	1,228.61	1,271.39
001-50-57200-5410	BOOKS, PUBS, SUBS & MEMBS	250.00	250.00	0.00	0.00	0.00	250.00
001-50-57200-6310	INFRASTRUCTURE	407,000.00	407,000.00	4,860.00	9,272.00	9,272.00	397,728.00
	Department: 50 - PUBLIC WORKS Total:	**654,574.00**	**654,574.00**	**32,437.25**	**155,943.22**	**158,903.74**	**495,670.26**
	Activity: 57200 - PARKS Total:	**654,574.00**	**654,574.00**	**32,437.25**	**155,943.22**	**158,903.74**	**495,670.26**
	Expense Total:	**6,233,941.00**	**6,233,941.00**	**194,501.78**	**2,073,659.19**	**2,119,051.35**	**4,114,889.65**
	Fund: 001 - GENERAL FUND Surplus (Deficit):	**-832,071.00**	**-832,071.00**	**74,282.85**	**1,464,775.58**	**1,419,383.42**	**-2,251,454.42**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 101 - DISCRETIONARY SALES SURTAX							
Revenue							
Department: 00 - UNDESIGNATED							
101-00-312600	DISCRETIONARY SALES SURTAXES	400,000.00	400,000.00	35,844.01	302,940.11	302,940.11	97,059.89
101-00-361100	INTEREST INCOME	0.00	0.00	6,959.90	43,374.46	43,374.46	-43,374.46
	Department: 00 - UNDESIGNATED Total:	**400,000.00**	**400,000.00**	**42,803.91**	**346,314.57**	**346,314.57**	**53,685.43**
	Revenue Total:	**400,000.00**	**400,000.00**	**42,803.91**	**346,314.57**	**346,314.57**	**53,685.43**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense							
Activity: 58100 - INTERFUND TRANSFER							
Department: 99 - NON DEPARTMENTAL							
101-99-58100-9001	INTERFUND TRANSFER	606,528.00	606,528.00	0.00	0.00	0.00	606,528.00
	Department: 99 - NON DEPARTMENTAL Total:	**606,528.00**	**606,528.00**	**0.00**	**0.00**	**0.00**	**606,528.00**
	Activity: 58100 - INTERFUND TRANSFER Total:	**606,528.00**	**606,528.00**	**0.00**	**0.00**	**0.00**	**606,528.00**
	Expense Total:	**606,528.00**	**606,528.00**	**0.00**	**0.00**	**0.00**	**606,528.00**
	Fund: 101 - DISCRETIONARY SALES SURTAX Surplus (Deficit):	**-206,528.00**	**-206,528.00**	**42,803.91**	**346,314.57**	**346,314.57**	**-552,842.57**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 410 - WATER/SEWER FUND							
Revenue							
Department: 00 - UNDESIGNATED							
410-00-343310	WATER UTIL REVENUE-OPER INCOME	1,200,000.00	1,200,000.00	105,700.35	897,320.67	897,320.67	302,679.33
410-00-343320	WATER UTIL - PENALTIES	15,000.00	15,000.00	2,629.13	20,551.83	20,551.83	-5,551.83
410-00-343340	BACKFLOW PREVENTER INSPECTION FEE	6,700.00	6,700.00	0.00	2,300.00	2,300.00	4,400.00
410-00-343351	TURN-ON & CUT-OFF FEES	12,000.00	12,000.00	750.00	5,100.00	5,100.00	6,900.00
410-00-343510	SEWER UTIL REV - OPER INCOME	1,700,000.00	1,700,000.00	151,589.96	1,269,620.36	1,269,620.36	430,379.64
410-00-343520	SEWER UTILITY PENALTIES	15,000.00	15,000.00	1,660.70	13,867.16	13,867.16	1,132.84
410-00-343550	SEWER UTIL REVENUE-TAP FEES	0.00	0.00	0.00	2,500.00	2,500.00	-2,500.00
410-00-359000	OTHER REVENUE & RETURN CHECKS	200.00	200.00	40.00	4,022.31	4,022.31	-3,822.31
410-00-361000	INTEREST AND OTHER EARNINGS	10,000.00	10,000.00	18,653.68	127,160.12	127,160.12	-117,160.12
410-00-369300	SETTLEMENTS (INSURANCE ACCIDENT R...	0.00	0.00	0.00	116,906.80	116,906.80	-116,906.80
410-00-369600	LEASE/RENTAL ELEVATED TANK REV	184,597.00	184,597.00	0.00	141,347.53	141,347.53	43,249.47
410-00-369900	MISCELLANEOUS REVENUE - OTHER	0.00	0.00	116.78	898.26	898.26	-898.26
410-00-384000	REVENUE FROM OTHER SOURCES	1,870,322.00	1,870,322.00	0.00	0.00	0.00	1,870,322.00
410-00-384100	CDBG ADMINISTRATION	700,000.00	700,000.00	0.00	0.00	0.00	700,000.00
410-00-389200	GRANTS - FEDERAL	610,393.00	610,393.00	0.00	0.00	0.00	610,393.00
410-00-389300	GRANTS AND DONATIONS - STATE	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00
	Department: 00 - UNDESIGNATED Total:	**7,324,212.00**	**7,324,212.00**	**281,140.60**	**2,601,595.04**	**2,601,595.04**	**4,722,616.96**
	Revenue Total:	**7,324,212.00**	**7,324,212.00**	**281,140.60**	**2,601,595.04**	**2,601,595.04**	**4,722,616.96**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense							
Activity: 51700 - DEBT SERVICE PAYMENT							
Department: 99 - NON DEPARTMENTAL							
410-99-51700-7220	SRF LOAN INTEREST	0.00	0.00	0.00	1,732.38	1,732.38	-1,732.38
	Department: 99 - NON DEPARTMENTAL Total:	**0.00**	**0.00**	**0.00**	**1,732.38**	**1,732.38**	**-1,732.38**
	Activity: 51700 - DEBT SERVICE PAYMENT Total:	**0.00**	**0.00**	**0.00**	**1,732.38**	**1,732.38**	**-1,732.38**
Activity: 53300 - WATER							
Department: 50 - PUBLIC WORKS							
410-50-53300-1210	SALARIES	93,889.00	93,889.00	10,639.19	69,444.13	69,444.13	24,444.87
410-50-53300-2110	SOCIAL SECURITY TAXES	5,821.00	5,821.00	642.44	4,171.08	4,171.08	1,649.92
410-50-53300-2210	RETIREMENT	13,144.00	13,144.00	932.65	6,107.57	6,107.57	7,036.43
410-50-53300-2310	EMPLOYEE INSURANCE	17,900.00	17,900.00	1,437.87	14,479.30	14,479.30	3,420.70
410-50-53300-2410	WORKER'S COMPENSATION	140.00	140.00	14.37	57.48	57.48	82.52
410-50-53300-3000	MEDICARE INSURANCE	1,361.00	1,361.00	150.26	975.54	975.54	385.46
410-50-53300-3100	PROFESSIONAL SERVICES	115,390.00	115,390.00	-23,054.64	0.00	0.00	115,390.00
410-50-53300-3150	ENGINEERING, CONSULTING SERVICES	25,000.00	25,000.00	0.00	5,994.00	5,994.00	19,006.00
410-50-53300-3210	ACCOUNTING AND AUDITING	11,115.00	11,115.00	0.00	9,647.50	9,647.50	1,467.50
410-50-53300-3405	CONTRACT FOR SERVICES	831,423.00	831,423.00	135,285.54	608,789.93	608,789.93	222,633.07
410-50-53300-4100	POSTAGE & SHIPPING	5,000.00	5,000.00	359.11	2,926.36	2,926.36	2,073.64
410-50-53300-4110	TELEPHONE & INTERNET	4,780.00	4,780.00	301.84	3,608.07	3,608.07	1,171.93
410-50-53300-4310	ELECTRICITY	0.00	0.00	8,622.23	0.00	0.00	0.00
410-50-53300-4320	Water	60,000.00	60,000.00	72,770.47	72,770.47	72,770.47	-12,770.47
410-50-53300-4521	PROPERTY INSURANCE	23,550.00	23,550.00	0.00	23,231.00	23,231.00	319.00
410-50-53300-4613	GROUNDS MAINTENANCE	10,000.00	10,000.00	0.00	960.00	960.00	9,040.00
410-50-53300-4617	WATER SYSTEMS MAINTENANCE	25,000.00	25,000.00	0.00	51,417.50	51,417.50	-26,417.50
410-50-53300-4644	ELEVATED TANKS MAINTENANCE CONT...	57,000.00	57,000.00	0.00	30,076.00	30,076.00	26,924.00
410-50-53300-4650	COMPUTER OPERATIONS AND MAINTE...	21,820.00	21,820.00	443.25	13,478.01	13,478.01	8,341.99
410-50-53300-4710	PRINTING & BINDING	2,000.00	2,000.00	119.68	1,462.55	1,462.55	537.45
410-50-53300-4906	OTHER CHARGES	19,500.00	19,500.00	31.25	441.32	482.18	19,017.82
410-50-53300-4915	CREDIT CARD PROCESSING FEES	0.00	0.00	923.27	7,082.17	7,082.17	-7,082.17
410-50-53300-5270	MACHINERY & EQUIPMENT	51,500.00	51,500.00	21,573.47	28,881.81	47,244.81	4,255.19
410-50-53300-5290	OPERATING SUPPLIES	0.00	0.00	0.00	690.05	690.05	-690.05
410-50-53300-5410	BOOKS, PUBS, SUBS & MEMBS	500.00	500.00	0.00	865.80	865.80	-365.80
410-50-53300-6310	INFRASTRUCTURE	3,498,892.00	3,498,892.00	-6,888.97	454,896.68	454,896.68	3,043,995.32
410-50-53300-6400	COMPUTER SOFTWARE & EQUIPMENT	2,500.00	2,500.00	0.00	2,567.61	2,567.61	-67.61
410-50-53300-6410	MACHINERY & EQUIPMENT	123,500.00	123,500.00	1,746.83	1,746.83	1,746.83	121,753.17
	Department: 50 - PUBLIC WORKS Total:	**5,020,725.00**	**5,020,725.00**	**226,050.11**	**1,416,768.76**	**1,435,172.62**	**3,585,552.38**
	Activity: 53300 - WATER Total:	**5,020,725.00**	**5,020,725.00**	**226,050.11**	**1,416,768.76**	**1,435,172.62**	**3,585,552.38**
Activity: 53500 - SEWER							
Department: 50 - PUBLIC WORKS							
410-50-53500-1210	SALARIES	93,889.00	93,889.00	10,639.16	69,443.79	69,443.79	24,445.21
410-50-53500-2110	SOCIAL SECURITY TAXES	5,821.00	5,821.00	642.32	4,170.26	4,170.26	1,650.74
410-50-53500-2210	RETIREMENT	13,144.00	13,144.00	932.50	6,106.87	6,106.87	7,037.13
410-50-53500-2310	EMPLOYEE INSURANCE	17,900.00	17,900.00	1,437.87	14,479.30	14,479.30	3,420.70
410-50-53500-2410	WORKER'S COMPENSATION	140.00	140.00	14.37	57.48	57.48	82.52
410-50-53500-3000	MEDICARE INSURANCE	1,361.00	1,361.00	150.18	975.07	975.07	385.93
410-50-53500-3100	PROFESSIONAL SERVICES	75,610.00	75,610.00	23,054.64	23,054.64	23,054.64	52,555.36
410-50-53500-3150	ENGINEERING, CONSULT. SERVICES & P...	25,000.00	25,000.00	0.00	135.70	135.70	24,864.30
410-50-53500-3210	ACCOUNTING AND AUDITING	11,115.00	11,115.00	0.00	9,647.50	9,647.50	1,467.50
410-50-53500-3405	CONTRACT FOR SERVICES	831,423.00	831,423.00	135,285.54	608,779.93	608,779.93	222,643.07
410-50-53500-4100	POSTAGE & SHIPPING	5,000.00	5,000.00	359.11	2,955.43	2,955.43	2,044.57
410-50-53500-4110	TELEPHONE & INTERNET	4,780.00	4,780.00	301.85	3,608.08	3,608.08	1,171.92
410-50-53500-4320	WATER	35,000.00	35,000.00	-61,400.16	18,249.33	18,249.33	16,750.67
410-50-53500-4400	SPRAYFIELD RENTAL	13,000.00	13,000.00	0.00	13,390.00	13,390.00	-390.00
410-50-53500-4521	PROPERTY INSURANCE	26,400.00	26,400.00	0.00	26,141.00	26,141.00	259.00
410-50-53500-4611	BUILDING R & M	2,000.00	2,000.00	0.00	3,323.98	3,323.98	-1,323.98
410-50-53500-4613	GROUNDS MAINTENANCE	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
410-50-53500-4618	SEWER SYSTEMS MAINTENANCE	25,000.00	25,000.00	0.00	162,343.24	168,530.76	-143,530.76

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
410-50-53500-4650	COMPUTER OPERATIONS AND MAINTE...	21,820.00	21,820.00	443.25	13,478.02	13,478.02	8,341.98
410-50-53500-4710	PRINTING & BINDING	2,000.00	2,000.00	119.68	1,087.83	1,087.83	912.17
410-50-53500-4906	OTHER CHARGES	19,500.00	19,500.00	31.25	1,656.53	1,697.39	17,802.61
410-50-53500-4915	CREDIT CARD PROCESSING FEES	0.00	0.00	923.27	7,237.33	7,237.33	-7,237.33
410-50-53500-5270	MACHINERY & EQUIPMENT	0.00	0.00	0.00	223.61	223.61	-223.61
410-50-53500-5290	OPERATING SUPPLIES	0.00	0.00	0.00	469.69	469.69	-469.69
410-50-53500-5410	BOOKS, PUBS, SUBS & MEMBS	500.00	500.00	0.00	865.80	865.80	-365.80
410-50-53500-6310	INFRASTRUCTURE	299,314.00	299,314.00	-35,761.40	43,330.66	49,080.66	250,233.34
410-50-53500-6400	COMPUTER SOFTWARE & EQUIPMENT	2,500.00	2,500.00	0.00	2,567.64	2,567.64	-67.64
410-50-53500-6410	MACHINERY & EQUIPMENT	87,500.00	87,500.00	0.00	48,686.86	57,795.99	29,704.01
	Department: 50 - PUBLIC WORKS Total:	**1,644,717.00**	**1,644,717.00**	**77,173.43**	**1,086,465.57**	**1,107,553.08**	**537,163.92**
	Activity: 53500 - SEWER Total:	**1,644,717.00**	**1,644,717.00**	**77,173.43**	**1,086,465.57**	**1,107,553.08**	**537,163.92**
Activity: 58100 - INTERFUND TRANSFER							
Department: 99 - NON DEPARTMENTAL							
410-99-58100-7120	SRF - LOAN PRINCIPAL	16,500.00	16,500.00	0.00	0.00	0.00	16,500.00
410-99-58100-7220	SRF LOAN INTEREST	2,800.00	2,800.00	0.00	0.00	0.00	2,800.00
	Department: 99 - NON DEPARTMENTAL Total:	**19,300.00**	**19,300.00**	**0.00**	**0.00**	**0.00**	**19,300.00**
	Activity: 58100 - INTERFUND TRANSFER Total:	**19,300.00**	**19,300.00**	**0.00**	**0.00**	**0.00**	**19,300.00**
	Expense Total:	**6,684,742.00**	**6,684,742.00**	**303,223.54**	**2,504,966.71**	**2,544,458.08**	**4,140,283.92**
	Fund: 410 - WATER/SEWER FUND Surplus (Deficit):	**639,470.00**	**639,470.00**	**-22,082.94**	**96,628.33**	**57,136.96**	**582,333.04**
	Report Surplus (Deficit):	**-399,129.00**	**-399,129.00**	**95,003.82**	**1,907,718.48**	**1,822,834.95**	

Group Summary

Department		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 001 - GENERAL FUND							
Revenue							
00 - UNDESIGNATED		5,401,870.00	5,401,870.00	268,784.63	3,538,434.77	3,538,434.77	1,863,435.23
	Revenue Total:	**5,401,870.00**	**5,401,870.00**	**268,784.63**	**3,538,434.77**	**3,538,434.77**	**1,863,435.23**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense						
Activity: 51100 - LEGISLATIVE						
11 - MAYOR AND CITY COUNCIL	63,035.00	63,035.00	2,866.77	30,620.96	36,431.02	26,603.98
Activity: 51100 - LEGISLATIVE Total:	**63,035.00**	**63,035.00**	**2,866.77**	**30,620.96**	**36,431.02**	**26,603.98**
Activity: 51200 - EXECUTIVE						
12 - CITY MANAGER	143,396.00	143,396.00	8,486.54	73,358.82	73,862.82	69,533.18
Activity: 51200 - EXECUTIVE Total:	**143,396.00**	**143,396.00**	**8,486.54**	**73,358.82**	**73,862.82**	**69,533.18**
Activity: 51300 - FINANCE						
13 - ADMINISTRATIVE SERVICES	106,500.00	106,500.00	8,425.85	78,548.31	79,377.29	27,122.71
Activity: 51300 - FINANCE Total:	**106,500.00**	**106,500.00**	**8,425.85**	**78,548.31**	**79,377.29**	**27,122.71**
Activity: 51310 - HUMAN RESOURCES						
13 - ADMINISTRATIVE SERVICES	77,761.00	77,761.00	2,296.60	33,789.96	40,477.46	37,283.54
Activity: 51310 - HUMAN RESOURCES Total:	**77,761.00**	**77,761.00**	**2,296.60**	**33,789.96**	**40,477.46**	**37,283.54**
Activity: 51400 - LEGAL						
14 - CITY ATTORNEY	0.00	80,000.00	0.00	19,777.60	20,073.60	59,926.40
Activity: 51400 - LEGAL Total:	**0.00**	**80,000.00**	**0.00**	**19,777.60**	**20,073.60**	**59,926.40**
Activity: 51500 - PLANNING AND ZONING						
30 - COMMUNITY DEVELOPMENT	207,404.00	207,404.00	10,854.37	100,277.50	100,277.50	107,126.50
Activity: 51500 - PLANNING AND ZONING Total:	**207,404.00**	**207,404.00**	**10,854.37**	**100,277.50**	**100,277.50**	**107,126.50**
Activity: 51600 - NON-COURT INFORMATION SYSTEMS						
16 - CITY CLERK	125,681.00	125,681.00	12,285.99	65,417.18	67,333.98	58,347.02
Activity: 51600 - NON-COURT INFORMATION SYSTEMS Total:	**125,681.00**	**125,681.00**	**12,285.99**	**65,417.18**	**67,333.98**	**58,347.02**
Activity: 51610 - INFORMATION TECHNOLOGY						
13 - ADMINISTRATIVE SERVICES	160,345.00	160,345.00	19,546.34	124,236.81	125,793.51	34,551.49
Activity: 51610 - INFORMATION TECHNOLOGY Total:	**160,345.00**	**160,345.00**	**19,546.34**	**124,236.81**	**125,793.51**	**34,551.49**
Activity: 51900 - GENERAL GOVERNMENT						
99 - NON DEPARTMENTAL	45,424.00	45,424.00	800.25	43,789.46	44,280.47	1,143.53
Activity: 51900 - GENERAL GOVERNMENT Total:	**45,424.00**	**45,424.00**	**800.25**	**43,789.46**	**44,280.47**	**1,143.53**
Activity: 51910 - FACILITIES						
50 - PUBLIC WORKS	383,015.00	383,015.00	8,019.11	86,498.75	87,038.75	295,976.25
Activity: 51910 - FACILITIES Total:	**383,015.00**	**383,015.00**	**8,019.11**	**86,498.75**	**87,038.75**	**295,976.25**
Activity: 52100 - LAW ENFORCEMENT						
20 - PUBLIC SAFETY	252,025.00	252,025.00	21,002.08	189,018.72	189,018.72	63,006.28
Activity: 52100 - LAW ENFORCEMENT Total:	**252,025.00**	**252,025.00**	**21,002.08**	**189,018.72**	**189,018.72**	**63,006.28**
Activity: 52200 - FIRE						
20 - PUBLIC SAFETY	1,079,498.00	1,079,498.00	0.00	539,930.60	539,930.60	539,567.40
Activity: 52200 - FIRE Total:	**1,079,498.00**	**1,079,498.00**	**0.00**	**539,930.60**	**539,930.60**	**539,567.40**
Activity: 52400 - CODE COMPLIANCE						
30 - COMMUNITY DEVELOPMENT	65,783.00	65,783.00	5,321.20	39,493.14	39,493.14	26,289.86
Activity: 52400 - CODE COMPLIANCE Total:	**65,783.00**	**65,783.00**	**5,321.20**	**39,493.14**	**39,493.14**	**26,289.86**
Activity: 52410 - BUILDING						
30 - COMMUNITY DEVELOPMENT	138,500.00	138,500.00	3,659.14	25,552.45	25,552.45	112,947.55
Activity: 52410 - BUILDING Total:	**138,500.00**	**138,500.00**	**3,659.14**	**25,552.45**	**25,552.45**	**112,947.55**
Activity: 53800 - STORMWATER						
50 - PUBLIC WORKS	631,339.00	631,339.00	6,323.14	59,342.12	59,342.12	571,996.88
Activity: 53800 - STORMWATER Total:	**631,339.00**	**631,339.00**	**6,323.14**	**59,342.12**	**59,342.12**	**571,996.88**
Activity: 54100 - STREETS						
14 - CITY ATTORNEY	80,000.00	0.00	0.00	0.00	0.00	0.00
50 - PUBLIC WORKS	1,593,527.00	1,593,527.00	11,222.72	120,301.23	141,330.08	1,452,196.92
Activity: 54100 - STREETS Total:	**1,673,527.00**	**1,593,527.00**	**11,222.72**	**120,301.23**	**141,330.08**	**1,452,196.92**
Activity: 56200 - ANIMAL CONTROL						
30 - COMMUNITY DEVELOPMENT	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
Activity: 56200 - ANIMAL CONTROL Total:	**5,000.00**	**5,000.00**	**0.00**	**0.00**	**0.00**	**5,000.00**

Department		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Activity: 57100 - LIBRARY							
71 - LIBRARY		421,134.00	421,134.00	40,954.43	287,762.36	290,534.10	130,599.90
	Activity: 57100 - LIBRARY Total:	**421,134.00**	**421,134.00**	**40,954.43**	**287,762.36**	**290,534.10**	**130,599.90**
Activity: 57200 - PARKS							
50 - PUBLIC WORKS		654,574.00	654,574.00	32,437.25	155,943.22	158,903.74	495,670.26
	Activity: 57200 - PARKS Total:	**654,574.00**	**654,574.00**	**32,437.25**	**155,943.22**	**158,903.74**	**495,670.26**
	Expense Total:	**6,233,941.00**	**6,233,941.00**	**194,501.78**	**2,073,659.19**	**2,119,051.35**	**4,114,889.65**
	Fund: 001 - GENERAL FUND Surplus (Deficit):	**-832,071.00**	**-832,071.00**	**74,282.85**	**1,464,775.58**	**1,419,383.42**	**-2,251,454.42**

Department		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 101 - DISCRETIONARY SALES SURTAX							
Revenue							
00 - UNDESIGNATED		400,000.00	400,000.00	42,803.91	346,314.57	346,314.57	53,685.43
	Revenue Total:	**400,000.00**	**400,000.00**	**42,803.91**	**346,314.57**	**346,314.57**	**53,685.43**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense						
Activity: 58100 - INTERFUND TRANSFER						
99 - NON DEPARTMENTAL	606,528.00	606,528.00	0.00	0.00	0.00	606,528.00
Activity: 58100 - INTERFUND TRANSFER Total:	**606,528.00**	**606,528.00**	**0.00**	**0.00**	**0.00**	**606,528.00**
Expense Total:	**606,528.00**	**606,528.00**	**0.00**	**0.00**	**0.00**	**606,528.00**
Fund: 101 - DISCRETIONARY SALES SURTAX Surplus (Deficit):	**-206,528.00**	**-206,528.00**	**42,803.91**	**346,314.57**	**346,314.57**	**-552,842.57**

Department		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 410 - WATER/SEWER FUND							
Revenue							
00 - UNDESIGNATED		7,324,212.00	7,324,212.00	281,140.60	2,601,595.04	2,601,595.04	4,722,616.96
	Revenue Total:	**7,324,212.00**	**7,324,212.00**	**281,140.60**	**2,601,595.04**	**2,601,595.04**	**4,722,616.96**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Expense						
Activity: 51700 - DEBT SERVICE PAYMENT						
99 - NON DEPARTMENTAL	0.00	0.00	0.00	1,732.38	1,732.38	-1,732.38
Activity: 51700 - DEBT SERVICE PAYMENT Total:	**0.00**	**0.00**	**0.00**	**1,732.38**	**1,732.38**	**-1,732.38**
Activity: 53300 - WATER						
50 - PUBLIC WORKS	5,020,725.00	5,020,725.00	226,050.11	1,416,768.76	1,435,172.62	3,585,552.38
Activity: 53300 - WATER Total:	**5,020,725.00**	**5,020,725.00**	**226,050.11**	**1,416,768.76**	**1,435,172.62**	**3,585,552.38**
Activity: 53500 - SEWER						
50 - PUBLIC WORKS	1,644,717.00	1,644,717.00	77,173.43	1,086,465.57	1,107,553.08	537,163.92
Activity: 53500 - SEWER Total:	**1,644,717.00**	**1,644,717.00**	**77,173.43**	**1,086,465.57**	**1,107,553.08**	**537,163.92**
Activity: 58100 - INTERFUND TRANSFER						
99 - NON DEPARTMENTAL	19,300.00	19,300.00	0.00	0.00	0.00	19,300.00
Activity: 58100 - INTERFUND TRANSFER Total:	**19,300.00**	**19,300.00**	**0.00**	**0.00**	**0.00**	**19,300.00**
Expense Total:	**6,684,742.00**	**6,684,742.00**	**303,223.54**	**2,504,966.71**	**2,544,458.08**	**4,140,283.92**
Fund: 410 - WATER/SEWER FUND Surplus (Deficit):	**639,470.00**	**639,470.00**	**-22,082.94**	**96,628.33**	**57,136.96**	**582,333.04**
Total Surplus (Deficit):	**-399,129.00**	**-399,129.00**	**95,003.82**	**1,907,718.48**	**1,822,834.95**	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
001 - GENERAL FUND	-832,071.00	-832,071.00	74,282.85	1,464,775.58	1,419,383.42	-2,251,454.42
101 - DISCRETIONARY SALES S…	-206,528.00	-206,528.00	42,803.91	346,314.57	346,314.57	-552,842.57
410 - WATER/SEWER FUND	639,470.00	639,470.00	-22,082.94	96,628.33	57,136.96	582,333.04
Total Surplus (Deficit):	**-399,129.00**	**-399,129.00**	**95,003.82**	**1,907,718.48**	**1,822,834.95**	

AGENDA ITEM

Agenda Item 7.4.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: August 7, 2023

SUBJECT: Code Compliance Report

BACKGROUND:

DISCUSSION:

FINANCIAL IMPACT:

RECOMMENDATION:

ATTACHMENT(S):
1. Code Compliance Report

COMMUNITY DEVELOPMENT DEPARTMENT
Monthly Activity Report

Reporting Period
June 29, 2023 – July 28, 2023

Code Enforcement

Activities			
Citations	0	Complaints	9
Stop Work Order	0	Inspection	9
Agency Assist	1	Consultations	5
Verbal Warning	2	Advisements On Codes to Citizens	6
Notice of violations	6	Courtesy Notice	3

Permitting

Permit Type	
Accessory structure	3
Tree removal	1
Fence	3
Swimming pool	1
Inspections	5
New Commercial Building	1
Commercial Signage	2

AGENDA ITEM

Agenda Item 7.5.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: August 7, 2023

SUBJECT: Fire Department Report

BACKGROUND:

DISCUSSION:

FINANCIAL IMPACT:

RECOMMENDATION:

ATTACHMENT(S):
1. Fire Department Report

Ocean City-Wright
Fire Control District

March 20, 2020

TO: Honorable Mayor and Council Members, City of Mary Esther
RE: Monthly Report, Fire Department, February 20, 2020 – March 20, 2020

Mayor and Council Members,

The Fire District is honored to serve the citizens of Mary Esther. It is the mission of the Fire District to fully satisfy the Citizens and the City Council with the services we provide.

March is the month that our firefighters complete all maintenance testing for every section of fire hose we have in the department. This testing is completed to ensure the highest level of safety and efficiency for our personnel during fire fighting operations. Once completed we put this equipment and the skills of our personnel to the test as we completed live burn training scenarios. During these evolutions we train under live fire conditions because there is no way to simulate the physical and mental stress of live firefighting situations. As expected our personnel performed to the highest level and built camaraderie doing it.

As we continue our efforts to receive accreditation Battalion Chief Cooper and Engineer L. Williams, who serves as our accreditation manager, attended the Center for Public Safety Excellence annual conference. The returned with valuable insight and we are excited to be nearing our opportunity to sit before the commission and share our hard work.

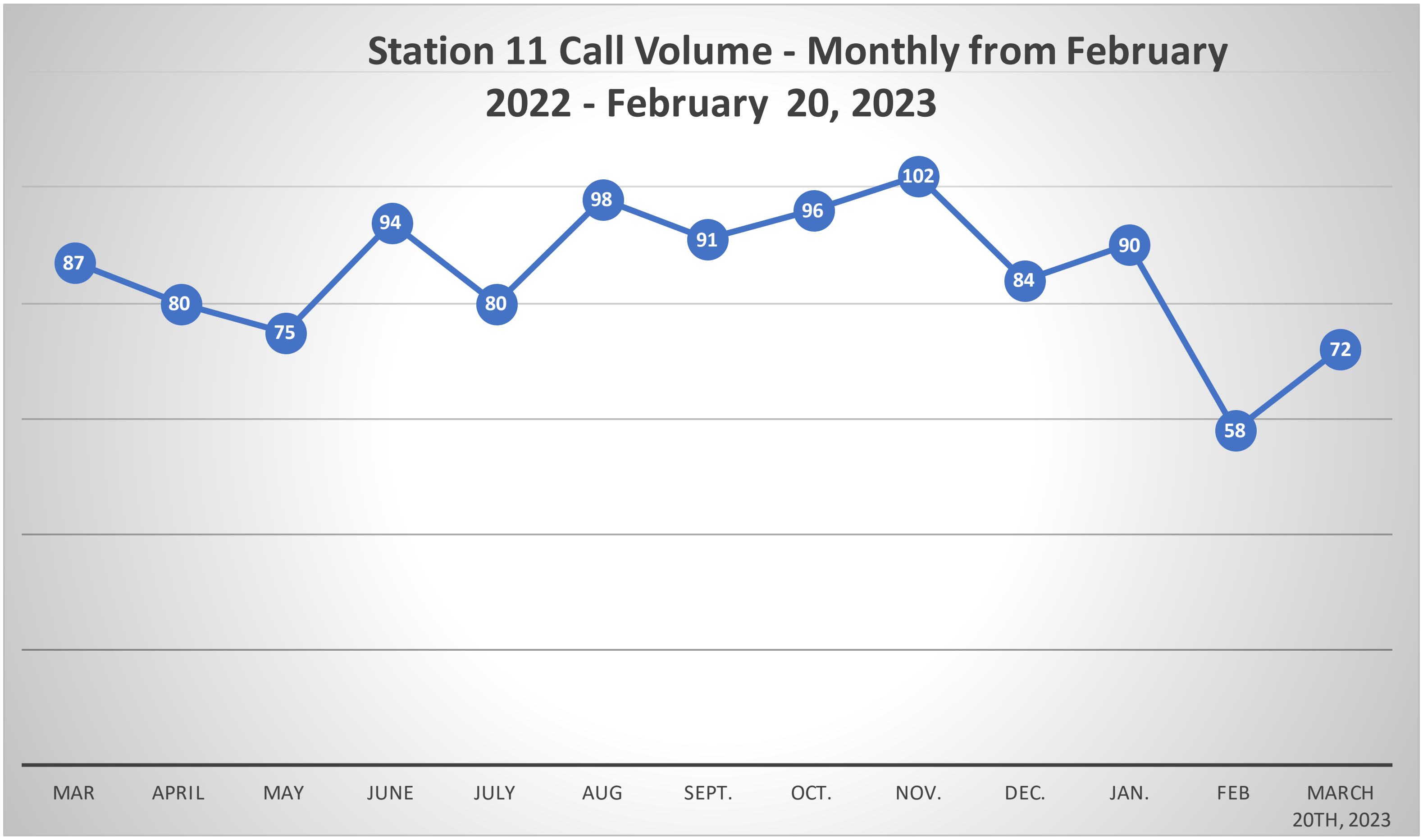
There were 72 calls for service within the City of Mary Esther and Fire Prevention completed annual inspections 33, pre-opening inspections 1, and re-inspections 22.

Finally, we held our quarterly awards ceremony in which we celebrated personnel completing their probationary period, multiple who reached milestones in their years of service to the district, as well as, our Fire Officer of the Year and our Paramedic of the Year.

Respectfully,

Jeff Wagner, Deputy Chief

233 RACETRACK RD, NE. FORT WALTON BEACH, FL 32547
(850)862-1185 (850)862-6224 FAX



Ocean City-Wright Fire Control District

STATION COUNT

OCW Station 1: 180

OCW Station 2: 74

OCW Station 3: 97

OCW Station 11: 72

TOTAL: 423

233 RACETRACK RD, NE. FORT WALTON BEACH, FL 32547
(850)862-1185 (850)862-6224 FAX

AGENDA ITEM

Agenda Item 7.6.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: August 7, 2023

SUBJECT: Jacobs Report

BACKGROUND:

DISCUSSION:

FINANCIAL IMPACT:

RECOMMENDATION:

ATTACHMENT(S):
1. Jacobs Report

JACOBS

July 31, 2023

Mr. Jared Cobb
City Manager
City of Mary Esther
195 Christobal Road
Mary Esther, Florida 32569

RE: Client Report for the City of Mary Esther for the month of June 2023.

Dear Mr. Cobb;

I have compiled the ongoing activities for the Jacobs Mary Esther Florida Project for June 2023.
With the new Utility Billing Administrator onboard we are working closely with them to correct issues with the database and billing information.

GENERAL
Well 1 rehab project is ongoing and on schedule.
Springdale Park renovation is ongoing and on schedule.
Material has come in for the installation of 24 sampling ports around the city for water residual testing. Installation of these sampling ports is in progress. This is a value add being done by Jacobs for the city.

Link to completed Work Orders for May:
MAE-Monthly Completed Work Order Summary

Safety and training:
- Weekly Safety Meetings.
- Several associates are studying for certification exams.
- Associates doing online safety training courses.
- Cross training associates to work in all areas of responsibility.

- ***The plant has been accident and injury free for 800 days.***

WASTEWATER TREATMENT
All required reports were submitted on time.
All required laboratory testing was completed per our permit.
Valve exercising on the plant is complete for this fiscal year.

Wastewater plant 1 is out of service and the equipment that is operational is being maintained and exercised. Design for rehab is halted pending an engineering study on going to the county.
Preventive maintenance was performed on all operational equipment.

Spray field
Equipment is in service and ready for cutting. Spray heads are being repaired or replaced as needed.
The motor for pump two has been received. Shaft for pump two has been pulled and sent for repair.
Preventive maintenance was performed on all operational equipment.

SANITARY SEWER COLLECTION AND LIFT STATIONS
All lift stations were cleaned, and residual grease removed.
The grounds were mowed, and all litter removed.
Preventive maintenance was performed on all operational equipment.
All generators were load tested.
At Hurlburt Field station there is only one pump available with the auxiliary diesel engine. The other backup diesel engine needs repair or replacement. Quotes on repair were quite high and we are now considering replacing the auxiliary engines with a generator. This is included in the master plan.

JACOBS

WATER TREATMENT AND DISTRIBUTION

June 2023 Water Well Production was 12,366,000 gallons
Running annual average unaccounted-for water: 8.0%.
Preventive maintenance was performed on all operational equipment.
All permit required testing was performed with satisfactory results.
All Water wells are operational and producing, except for well 1.
Flushed several water lines and fire hydrants.
All operational equipment is being maintained and exercised per manufacturer's recommendations.

On Friday, 6/2/23, there was a 2" main break on Kohler Dr. When power poles were being removed, FPL hit the water line causing the break. The 2" main was repaired using best management practice with a full circle clamp. Flushing was performed upstream and downstream and chlorine residuals were monitored. The required sampling was conducted, and satisfactory results were received.

METER READING

Total number of meters read: 1,978.
Total number of Rereads: 32, (Less than 2%). The national average is 5%

There were 2 callouts in June;
- 178 Brewer – Emergency Shut Off.
- Well 3 – VFD Fault.

If you have any questions regarding the monthly report, please feel free to contact me at your convenience.

Sincerely,

Randall Killian
Project Manager
Jacobs Eng. Group

Cc : Project file
Kyle Holder
Lenard Scroggins

AGENDA ITEM

Agenda Item 7.7.

TO:	Honorable Mayor and Members of the City Council
FROM:	
DATE:	August 7, 2023
SUBJECT:	Maintenance Report

BACKGROUND:

DISCUSSION:

FINANCIAL IMPACT:

RECOMMENDATION:

ATTACHMENT(S):
1. Maintenance Report

Maintenance Review August 2023

The Maintenance Department continues its grounds maintenance to area parks and right of ways and storm water ditches.

Policing continues in city parks as well on city right of ways.

Sweeping cycles are every other month for interior roads. Currently the sweeping for the month of May has been postponed due to sweeper repairs and will resume shortly.

Next quarterly will take place in July.

Roadway animal pickups is at 3 for the month.

Safety Hasps (Bear Deterrents) installed on Waste Management cans this period 3 ea.

Rain fall for the Month of July in the area ditches, 5.2 inches as of the 31^{th} of July.

The Department has spent days on debris clean up from rain events, accumulation in storm water facilities.

The department has been working the grounds in all the parks since the growing season has begun, the crews are also doing trimming in selected areas of low hangers and impeding bushes and shrubs along right of ways.

Crews has been working Mary Esther Blvd. Sprinklers and Systems as time allows.

Misty Water Boat dock is partially open due to damage, use of the facility is limited at this time.

The Department continues to make Mary Esther a great place to live and thanks you for your continuing support.

Brian McMahan

Maintenance Director

AGENDA ITEM

Agenda Item 11.1.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: August 7, 2023

SUBJECT: Property Acquisition and Intergovernmental Agreement with Okaloosa County

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BACKGROUND:
The City is nearing the completion of our Community Vision Plan. One of the identified priorities is public access to the Santa Rosa Sound.

Recently, the waterfront property (three parcels) located at 2 Christobal Road was publicly listed for sale. Staff reached out to Okaloosa County to discuss the potential for using the City's allocated tourism dollars from the 12.5% Tourism Interlocal Agreement (derived from hotel bed taxes) to purchase the property. The County expressed an interest in collaborating with the City to acquire and develop the property for tourist and resident use.

Okaloosa County agreed to take the lead on the project. On Tuesday, July 25, an offer was accepted in the amount of $1,300,000. The property acquisition is contingent on the approval of the Okaloosa County Commission, as well as the approval of the attached Interlocal Agreement between Okaloosa County and the City of Mary Esther.

DISCUSSION:
The proposed Interlocal Agreement formalizes the acquisition and addresses project funding and property closing, ownership, development and improvement requirements. Key operational rules such as allowable uses, paid parking and vending are also provided. Because tourism tax dollars are being used, deed restrictions are included to prohibit the sale or lease of the property without the formal approval of Okaloosa County and limiting property use to a public access park with a fishing pier and canoe/kayak launch.

The goal would be to develop the park as soon as practical. County staff propose to lead and manage the project from property acquisition through design, construction, and park opening; however, the final park design would require approval by the City and County. Upon completion, the City would own, maintain, and enforce park rules.

The required closing date is August 30. If approved by the City Council, the property acquisition and Interlocal Agreement will be considered by the Okaloosa County Commission at their next meeting on August 15.

FINANCIAL IMPACT:
Under the proposed agreement, the City and County would share costs equally for the acquisition, design, and construction up to an estimated $3,000,000 ($1,500,000 County/$1,500,000 City). The City would utilize its saved allocated tourism dollars (approximately $350,000) from the 12.5% Tourism Interlocal Agreement to fund half of the estimated $675,000 in acquisition costs. Remaining costs could be covered by General Fund unrestricted reserves and/or a commercial loan, and reimbursed (including any interest payments) from the 12.5% Tourism Interlocal Agreement, of which we receive 5% or currently about $190,000 per year.

RECOMMENDATION:
Two separate motions are required if the City Council desires to proceed:

1. Motion to approve the interlocal agreement between the City of Mary Esther and Okaloosa County for acquisition and development of a joint public waterfront park project on Christobal Road.
2. Motion to remove the Misty Water Pier from the City's TDT Expenditure Plan and approve use of any saved allocated tourism dollars for the City and, up to $350,000.00 from the City’s unrestricted general fund balance, to pay for the City’s portion of property acquisition costs for the joint public waterfront park project with Okaloosa County.

ATTACHMENT(S):
1. Interlocal Agreement between Okaloosa County and City of Mary Esther

INTERLOCAL AGREEMENT BETWEEN OKALOOSA COUNTY AND THE CITY OF MARY ESTHER FOR A PUBLIC WATERFRONT PARK PROJECT THAT INCLUDES PROPERTY ACQUISITION, DEMOLITION, DESIGN, CONSTRUCTION, OWNERSHIP AND ONGOING MAINTENANCE

THIS INTERLOCAL AGREEMENT ("Agreement") is entered into by and between **OKALOOSA COUNTY, FLORIDA**, a political subdivision of the State of Florida (the "County") and the **CITY OF MARY ESTHER**, a municipality organized under the laws of the State of Florida (the "City") (collectively, the County and City will hereinafter be referred to as the "Parties").

WHEREAS, the Board of County Commissioners and the City Council agree that the acquisition and improvement of public waterfront property is a preeminent goal, the furtherance of which ensures the continued economic viability of the City and County with specific benefits to tourism and the general public; and

WHEREAS, in furtherance of this preeminent goal, the County and the City agree to work together to acquire and develop and/or redevelop a public waterfront property within the City's municipal limits located in Block A, Lot 6 of MacIntire Subdivision recorded in 1917 in Plat Book 1 Page 36, as shown and described in Exhibit "C", with surveys in Exhibit "A" (the "Property"); and

WHEREAS, the Parties agree to fund equal portions of the purchase and redevelopment of the Property into a usable tourism asset/public property (the "Project"); and

WHEREAS, the County and all nine (9) municipalities located within the County entered into an Interlocal Agreement, dated September 8, 2021, to allocate 12.5% of the first five (5) pennies of Tourism Development Tax ("TDT") Funding received for statutorily allowable tourism uses by the cities, of which 5% is allocated through a separate interlocal agreement amongst just the municipalities for use by the City of Mary Esther (the "City's TDT Allocation"); and

WHEREAS, the full costs of the Project from purchase to usable park property includes, but is not limited to, the costs for purchase, demolition, design, permitting, and construction and are estimated to cost $3,000,000, with an estimated total budget shown in Exhibit "B"; and

WHEREAS, the County's portion of the funding and most if not all of the City's portion of the funding will be funded with TDT Funds with the specific purpose and intent of promoting tourism by increasing public waterfront access; and

WHEREAS, this Agreement is intended to formalize the Parties' responsibilities and describe how the Project will proceed forward.

NOW, THEREFORE, in consideration of the above recitals, mutual covenants, promises and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the County and the City agree as follows:

SECTION 1. AUTHORITY. This Agreement is entered into pursuant to the provisions of Chapter 163.01, Florida Statutes, and other applicable provisions of law.

SECTION 2. RECITALS. The above recitals are true and accurate and are incorporated herein as essential terms of the Agreement.

SECTION 3. PARTIES. The parties to this Agreement are the County and the City.

SECTION 4. DETAILS OF THE PROJECT. The Project shall consist of the acquisition, demolition, design, and improvement of the Property, which is more particularly described in the attached Exhibit "A", with the cost estimated in Exhibit "B".

SECTION 5. FUNDING/COMMITMENTS FOR THE PROJECT.

A. <u>Estimated Contributions.</u> The Parties agree to fund the complete costs of the Project as shown in Exhibit "B" equally. Additional costs above the amounts budgeted in Exhibit "B" shall continue to be split equally between the Parties. In the event the Project exceeds the estimated budget, funds may be advanced by the County and repayment by the City may be funded from its future TDT allocation.

B. <u>Alternation of the current City 2024 TDT funding plan</u>. The County hereby agrees to authorize the modification of the City's funding reserve and 2024 funding plan to entirely apply towards this Project.

C. <u>Financing.</u> The City may initially fund its portion of the Project costs utilizing General Fund, General Fund reserves or any other financing options and subsequently repay/replenish such fund(s) utilizing the City's TDT Allocation. The City shall provide the County with sufficient documentation approved by the County Attorney and adopted by the City Council to pledge future TDT Allocations for the repayment of funding advanced for this Project.

SECTION 6. PROPERTY CLOSING.

A. <u>Timing.</u> Closing of the Property shall occur as soon as reasonably practicable. The Parties shall schedule the closing to occur on a mutually agreed upon date.

B. Funding Warranty. The Parties warrant and agree that each shall have the ability to fund the closing on the date the closing is scheduled to occur.

C. Title Policy. The County shall obtain an owner's title commitment with the City being the named insured as to the Property in an amount equal to the purchase price. The title commitment shall ensure marketable title as to the Property being acquired. The City shall be provided the title commitment for review in advance and upon review shall provide any objections to the title exceptions.

SECTION 7. OWNERSHIP OF THE PROPERTY.

A. Fee Simple Title. Upon closing, the City shall own fee simple title to the Property.

B. Covenants. The City shall execute and record all documentation necessary to ensure that the Property is subject to a perpetual covenant running with the land requiring that the Property be used only for public recreation and tourism purposes. Such documentation shall be reviewed and approved by the County prior to execution and recording by the City. In addition to traditional recreational and tourism purposes, such covenant uses may include, but shall not be limited to: parking, restrooms, changing rooms/showers, recreational/food vendors, tourism outreach booth, lifeguard stand, maintenance access/storage. Modification or removal of the covenants shall require mutual consent of the Parties in writing.

C. Future Sale, Lease, or Encumbrance of the Property. The City shall not sell, lease, or encumber the Property in any manner absent the written consent of the County. The intent of the Parties is to utilize the Property for public recreational purposes. Should the City permit the Property to be used in a manner inconsistent with the Parties' intent, the City shall transfer to the County fee interest in the real estate acquired hereunder sufficient to ensure that the Property is used in a manner consistent with public recreational purposes. If the Parties should in the future agree to sell the Property, the proportionate amount of funding expended to acquire, demolish, design/permit and construct the waterfront public park shall first be returned to the Tourism Development District fund at the County. Any remaining proceeds thereafter shall be split equally between the Parties.

SECTION 8. DEVELOPMENT AND IMPROVEMENT OF THE PROPERTY.

A. Intent. The Parties intend that the development of the Property shall be limited to uses by the general public for general recreational purposes as typically seen at waterfront parks (the "Waterfront Public Park"). The overall goal of the Project shall be to increase the amount of public waterfront property available for use by tourists and the general public and the Waterfront Public Park shall be designed, developed, and maintained in accordance with this overall goal. This Agreement shall be construed in a manner that reflects this overall intent.

B. Development of the Waterfront Public Park.

1. Collaborative Process. The Parties intend to work collaboratively through all phases of development of the Waterfront Public Park to develop a waterfront public park that is consistent with this intent.

2. Comprehensive Plan and Land Development Code. Development of the Waterfront Public Park shall be subject to applicable provisions of the City's Comprehensive Plan and Land Development Code. Prior to, but contingent upon acquisition, or upon acquisition, if not already compliant with the City's Comprehensive Plan and Land Development Code (specifically zoning and any special use approvals) the City agrees to diligently submit and utilize best efforts to pursue such proposed changes to bring such intended use into compliance with the City's Comprehensive Plan and Land Development Code. This shall be completed with all haste to prevent any delay in the redevelopment of the Property. If not completed with 12 months of closing the City shall reimburse the County for any funds expended to date.

3. General Design Concept of the Waterfront Public Park. The Parties shall immediately begin to work together in designing and implementing a cohesive and functional plan and development of the Waterfront Public Park that is consistent with and furthers the overall intent of the Project. The design shall include basic amenities typically seen at waterfront parks generally, including but not limited to: parking, restrooms changing rooms/showers, stormwater detention, sidewalks, landscaping, docks/boardwalks, pavilions, fishing pier, canoe/kayak/paddleboard launch and similar uses. Final design of the Waterfront Public Park shall be subject to the approval of both the Board of County Commissioners and the City Council at duly noticed public meeting(s).

4. Demolition. The existing structures on the Property do not further the overall intent of the Project. Therefore, the County shall procure a qualified and duly licensed contractor to relocate and/or demolish the existing structures. Such procurement may be in advance of any new construction or in conjunction with any new construction procurement.

5. Pre-demolition Sale. If feasible, the County may elect to relocate the structures and/or conduct a pre-demolition sale of any salvageable items and fixtures located on the Property prior to demolition. If such a sale is conducted, the Parties shall be entitled to distributions of any net proceeds from said pre-demolition sale equally.

6. Design, Engineering, and Permitting of the Waterfront Public Park. The County shall procure duly qualified and licensed engineers, design professionals from its

existing professionally procured library, in consultation with the City, that it deems to be reasonably necessary to design, engineer, construct, and develop the Waterfront Public Park. Any surveying services may be issued after execution of this Agreement. Alternatively, both the engineering and survey services may be performed by county employees, provided they can be done at a lesser expense. The process to secure professional permitting for design, engineering and permitting services may begin immediately after the execution of this Agreement.

7. Construction of the Waterfront Public Park. The County shall oversee the procurement of contractors and the construction of the Waterfront Public Park. The City shall permit the site plan per the City code and shall work expeditiously with the County on those processes, to include any variances that may be necessary. The City authorizes the County to utilize its building department for building permits and inspection for state building code compliance. The goal of the Parties is for construction to commence as soon as reasonably possible, however depending on the length of the outside permitting processes it may be desirable for the Parties to construct the park in multiple phases.

8. Time is of the Essence/Primary Point of Contact. The Parties agree to utilize best efforts to timely bring the Waterfront Public Park into public service/use as quickly as possible, but still in a fiscally responsible manner. As such the Parties shall each appoint a lead staff person from each agency to spearhead their agency's responsibilities. Such person shall facilitate all aspects of the project to include, but not be limited to: obtaining all required approvals, payments, legal sign off, signatures, permits – to include fast-tracking all City signage, building, land development code permits and all outside agency permits. The County Appointee shall be the County Public Works Director. The City Appointee shall be the City Manager. The lead staff person of either agency may be changed upon written notice to the other agency.

9. Rights and Obligations of the Parties in the Procurement Processes. Following acquisition of the Property, as part of the procurement processes, the Party handling a specific service or purchase procurement shall make all such procurement documents available to the other Party for review. The reviewing Party shall be permitted to inspect the documents at least seven (7) days prior to issuance and provide input as to their contents. The City and County shall work in good faith in the drafting of the documents and all such documents shall be designed to further the Project's overall intent. The County in consultation with the City, shall be responsible for selecting professional firms that are capable of furthering the development of the Waterfront Public Park. For the Construction procurement(s) both Parties shall have at least one individual on the procurement committee.

SECTION 9. MAINTENANCE AND OPERATION.

a. General Maintenance. After the completion of the development, the City shall be responsible for the general maintenance of the Waterfront Public Park and ensure that they are kept in a condition permitting the general public to access and enjoy the Waterfront Public Park.

b. Tourist Development Taxes. The Parties recognize that Tourist Development Taxes may or may not be potentially available to fund maintenance of the Waterfront Public Park. The City shall be permitted to utilize its allocated funding, as a valid tourism expenditure, for the Project and maintenance thereof as part of the countywide Interlocal Agreement.

c. Parking/Entry Fees or Permits. Because funding is primarily coming from Tourism Development Taxes, parking fees and park entry fees or parking permits shall not be permitted at the park, unless otherwise agreed to in writing by the Parties. If approved, the same parking/entry fees shall equally apply to all users. Unless otherwise agreed to by the County in writing, these parking/entry fees, if collected, must be segregated into a dedicated fund(s) for this specific park, to be used exclusively to maintain or otherwise improve the Waterfront Public Park.

d. Park Vending. If agreed to by the Parties in writing, minor recreation and food/drink vending, such as a food truck/cart and recreational vending such as paddleboards, kayaks, etc., may be permitted.

e. Operation. The City shall operate the Waterfront Public Park and enforce all applicable laws, including City ordinances, rules, and regulations. The City shall enforce these laws, ordinances, rules, and regulations through its Code Enforcement Department and other available legal means. The City may use its short duration, special event permits for events such as weddings, temporary gatherings, trash pickups and other typically permitted activities as normally seen at public parks and such permits shall not be considered encumbrances on the Property. A temporary or permanent tourism information booth shall be permitted upon the Waterfront Public Park.

f. Revenue Generation. If any revenues are generated from the Waterfront Public Park, unless otherwise approved in writing by the Parties, they must be segregated in dedicated fund(s) for the park, to be used exclusively to maintain or otherwise improve this Waterfront Public Park.

g. Signage/Information. The Waterfront Public Park design shall incorporate a permanently posted sign designating the Waterfront Public Park, which shall state that it was funded through a partnership between the County and the City. The County shall review and approve the sign before it is posted. Additionally, the City agrees to work with the County to allow tourism related signage for wayfinding, a rack/container for materials or an electronic kiosk, and website or social media promotion.

SECTION 10. **TERM**. This Agreement shall take effect on the last date of adoption by the respective governing bodies and the warranties and covenants described herein shall continue in perpetuity.

SECTION 11. **RECORDS AND REPORTING**.

A. The Parties agree to maintain books, records, documents and other evidence according to generally accepted governmental accounting principles, procedures and practices which sufficiently and properly reflect all costs and expenditures of any nature, incurred by the County in connection with the Project.

B. The Parties agree to maintain books, records, documents and other evidence according to generally accepted governmental accounting principles, procedures and practices which sufficiently and properly reflect the receipt, processing and payment of amounts in connection with the Project.

C. Neither the City nor the County shall assume any responsibility for the other entity's failure to respond, timely, or at all, to a public records request. A request upon one entity, shall not be deemed to be a request on the other entity.

D. The Parties agree to include, in all contracts for services related to the Project, the public records statement as required under section 119.0701, Florida Statutes.

SECTION 12. **REPRESENTATIONS AND WARRANTIES**. Each party hereby represents and warrants to the other that it has all requisite power, authority and authorization to enter into this Agreement, has taken all necessary actions required to enter into this Agreement, and to fulfill any and all of its obligations, duties, and responsibilities provided for or required of it by this Agreement, whether exercised individually or collectively.

SECTION 13. **AMENDMENTS**. Neither this Agreement nor any portion of it may be modified or waived orally. The provisions hereof may be amended or waived only pursuant to an instrument in writing, approved by the City Council and the Board of County Commissioners, and jointly executed by the parties hereto. This Agreement shall be enforced and be binding upon, and inure to the benefits of, the Parties hereto and their respective survivors and assigns, if any. This Agreement shall not be assigned without the permission of the other party.

SECTION 14. **DISPUTE RESOLUTION**. The Parties shall attempt to resolve any dispute that arise under this Agreement in good faith by participating in mediation. This mediation shall be in lieu of the requirements of the "Florida Governmental Conflict Resolution Act." The mediator shall be mutually agreed upon by the Parties and the cost of mediation shall be borne equally between the Parties. In the event the matter is not resolved through the mediation process, each party shall be free to pursue any of its available remedies.

SECTION 15. JURY TRIAL WAIVER. IN THE EVENT THAT LITIGATION IS FILED BY EITHER PARTY TO ENFORCE ANY TERMS OF THIS AGREEMENT, THEN THE PARTIES AGREE THAT THEY HEREBY WAIVE ANY RIGHT TO A JURY TRIAL ON ANY ISSUES ARISING OUT OF THIS AGREEMENT.

SECTION 16. ATTORNEY'S FEES AND COSTS. If litigation is instituted seeking to enforce the terms of this Agreement, or in any way related to this Agreement, then the prevailing party shall be entitled to recover its reasonable attorney's fees and costs incurred in the litigation, including fees and cost incurred in any resulting appeal, and any fees and costs incurred litigating entitlement to and the reasonableness of any attorney's fees and costs.

SECTION 17. SEVERABILITY. If any one or more of the provisions of this Agreement shall be held contrary to any express provision of law or contrary to any policy of express law, then the remainder of this Agreement shall remain in full force and effect.

SECTION 18. GOVERNING LAW AND VENUE. The validity, construction and performance of this Agreement shall be governed by the laws of the State of Florida. Venue for any action arising out of this Agreement shall be in Okaloosa County, Florida.

SECTION 19. NOTICE. If written notice to a party is required under this Agreement, such notice shall be given by hand delivery, recognized overnight delivery service, or by first class mail, registered and return receipt requested.

As to the County as follows:

Okaloosa County
Attn: County Administrator
1250 Eglin Pkwy N
Suite 102
Shalimar, FL 32579

As to the City as follows:

City of Mary Esther
Attn: City Manager
195 Christobal Road N
Mary Esther, FL 32569

SECTION 20. NO MEMBER LIABILITY. Neither the members of the governing body of the County, the City, nor anyone executing this Agreement, shall be liable personally or shall be subject to any accountability for reason of the execution by the County, the City or any executing authority of the County or the City for any act pertaining thereto.

SECTION 21. SOVEREIGN IMMUNITY. The parties further agree that nothing contained herein is intended to nor shall be construed a waiver of the County or City's rights and immunities under the common law or section 768.28, Florida Statutes, as amended from time to time.

SECTION 22. INSURANCE, LIABILITY AND INDEMNIFICATION.

A. Each party agrees to be fully responsible for all claims, liabilities, damages, costs, actions, suits or proceedings at law or in equity which may occur as a result of the wrongful or negligent acts of their respective officers, employees, representatives, and agents.

B. Any contractor or consultant engaged by the City or County for work on the Project shall be required to protect, defend, indemnify and hold both the City and County harmless from all claims, demands, causes of action or liability resulting from injury to or death of persons or damage to or loss of property sustained as a consequence of the Project and arising from said contractor's operations or as a proximate result of the acts or omissions of the contractor or their employees. Such agreement by the contractor or consultant shall include their indemnification as to any assessment of an administrative fine or penalty by a governmental entity for a violation of conditions of the permit and authorization related to their actions or failure to act in carrying out their contractual duties. The City and County shall require the provisions of this section to be included in all contracts between the City and County and its contractors and consultants for work or services to occur on the Project.

SECTION 23. CONSTRUCTION. The Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the parties and no presumption or burden of proof shall arise favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

SECTION 24. NO THIRD PARTY BENEFICERIES. This Agreement is solely for the benefit of the Parties and no right or cause of action shall accrue to or for the benefit of any third party that is not a formal party hereto. Nothing in this Agreement, express or implied, is intended or shall be construed to confer upon or give any person or corporation other than the Parties any right, remedy, or claim under or by reason of this Agreement or any provisions or conditions of it; and all of the provisions, covenants, and conditions herein contained shall inure to the sole benefit of and shall be binding upon the Parties.

SECTION 25. FILING. The County and the City are hereby authorized and directed after approval, to file this Agreement with the Clerk of the Circuit Court of Okaloosa County, Florida, for recording in the public records of Okaloosa County, Florida as provided in Section 163.01 (11), Florida Statutes.

SECTION 26. WAIVER. No waiver of any provision hereof shall be effective unless made in writing and signed by the waiving party. The failure of any party to require the performance of any term or obligation of this Agreement, or the waiver by any party of any breach of this Agreement, shall not prevent any subsequent enforcement of such term or obligation or be deemed a waiver of any subsequent breach.

IN WITNESS WHEREOF, the parties hereto, by and through the undersigned, have entered into this Interlocal Agreement on the date and year last written below.

//////////////// **Signature Pages Follow** //////////////

OKALOOSA COUNTY, FLORIDA

By: ______________________________________
Robert A. "Trey" Goodwin, III, Chairman

Date: 15 August 2023

ATTEST:

____
J.D. Peacock II, Clerk

APPROVED AS TO FORM:

____
Lynn M. Hoshihara, County Attorney

CITY OF MARY ESTHER, FLORIDA

By: ______________________________
Chris Stein, Mayor
Date: 7 August 2023

ATTEST:

____
Valerie Broxson, City Clerk

APPROVED AS TO FORM:

____
Hayward Dykes, City Attorney

EXHIBIT "A" - Property Surveys

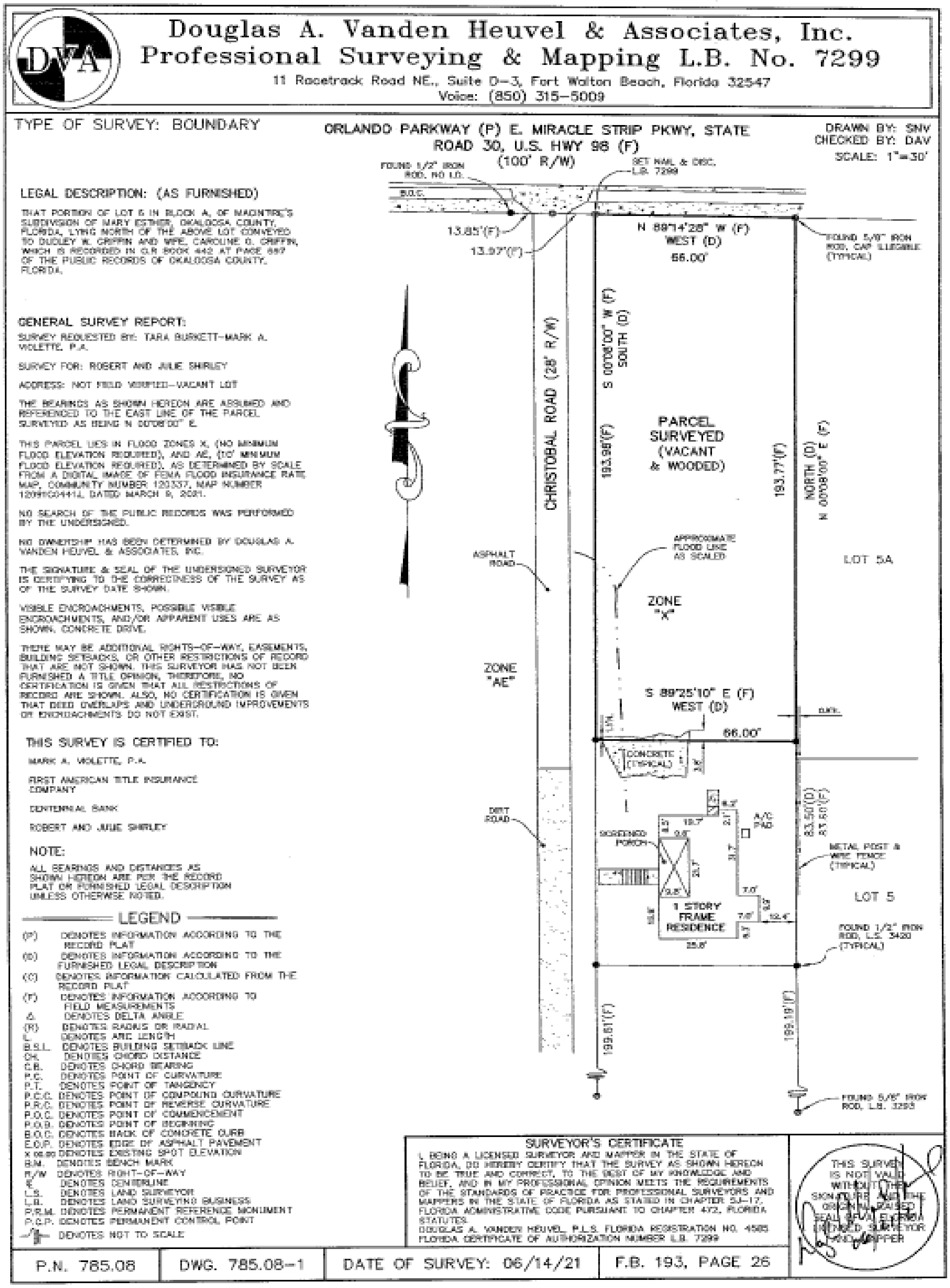


EXHIBIT "A" - Property Surveys (Cont.)

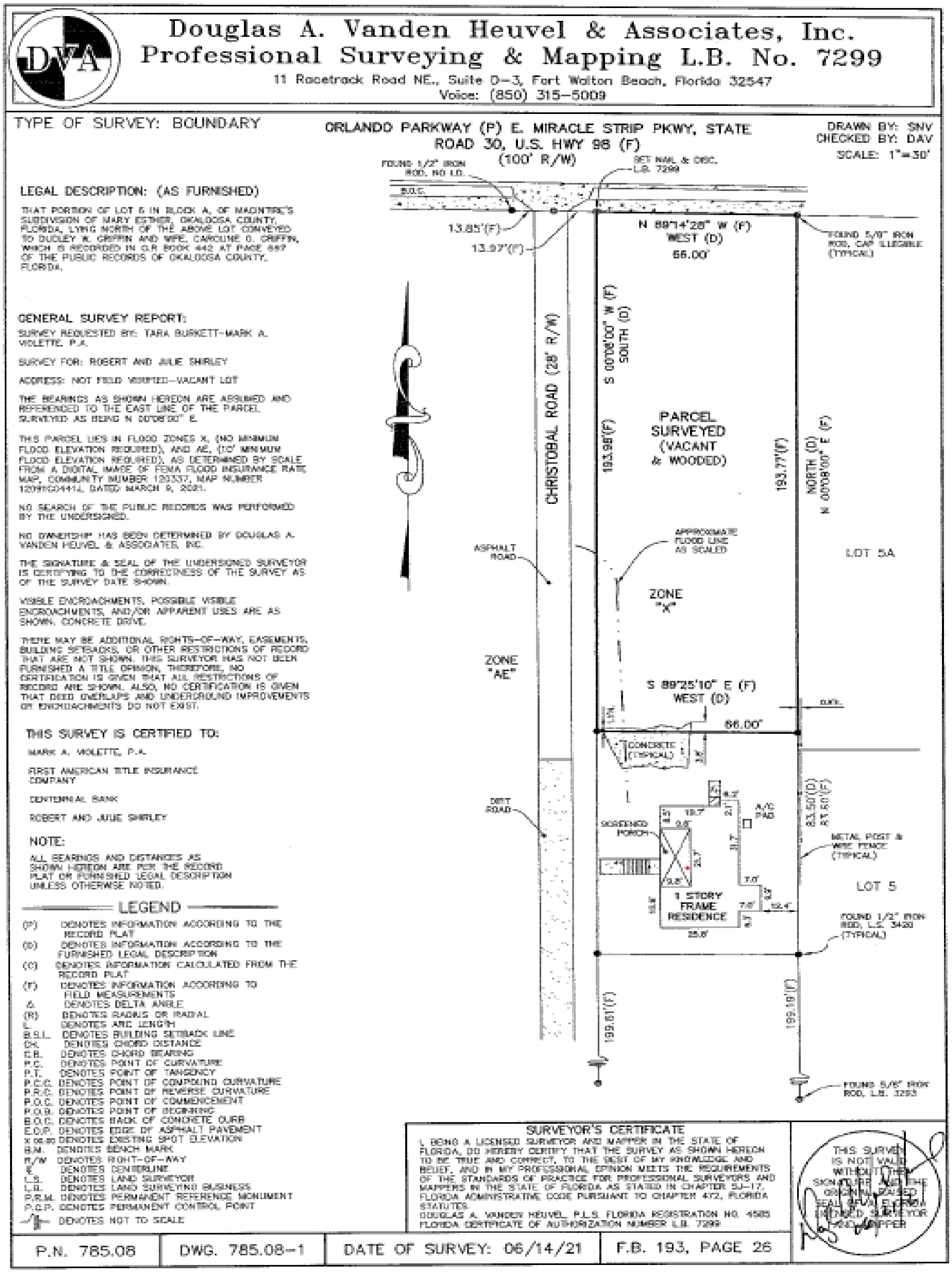
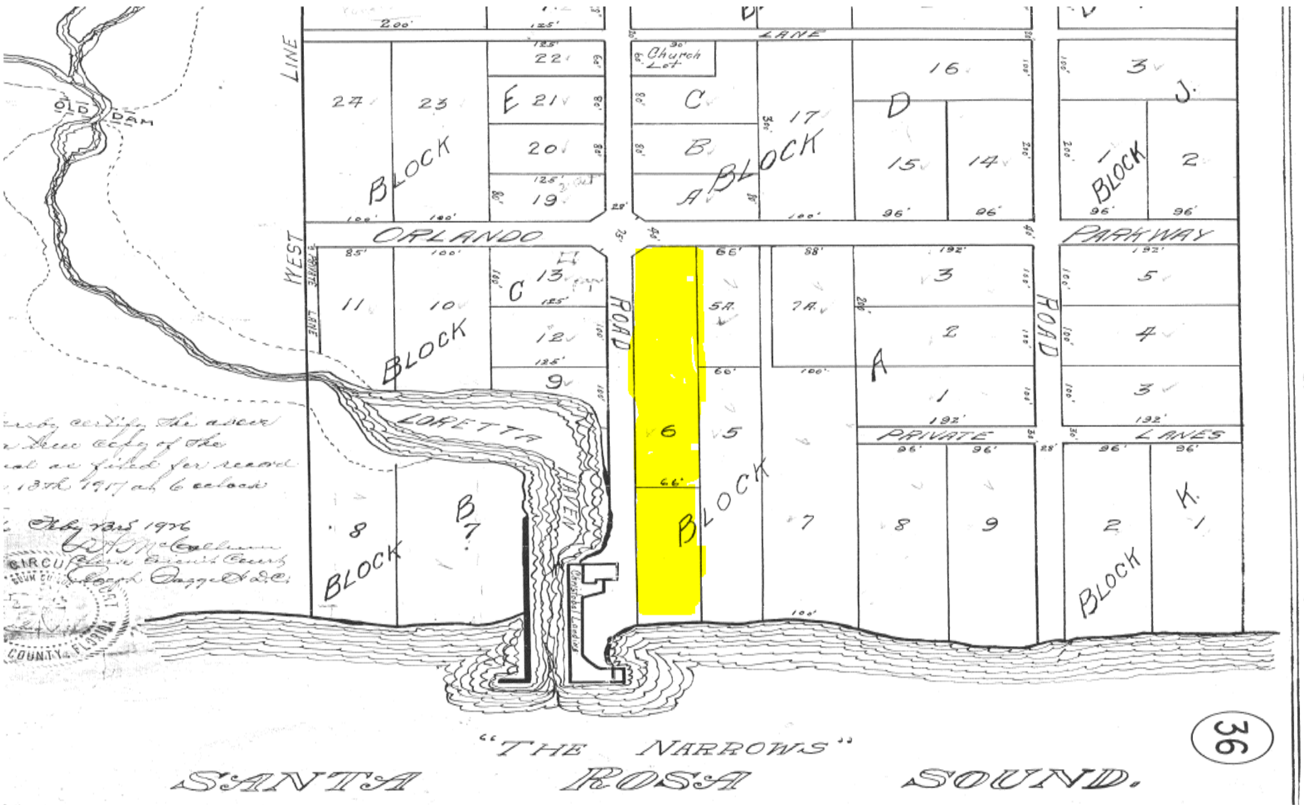


EXHIBIT "B" – Project Budget/Estimated Costs

Christobal Tourism Waterfront Property Project	
Project Activity	**Total (100%)**
Acquisition includes misc. closing costs	$1,350,000
Demolition	$75,000
Design and Permitting	$200,000
Park Development	$1,250,000
Contingency	$125,000
Estimate Total Project Costs from Acquisition to Operation	**$3,000,000**
SPLIT 50% EACH CITY AND COUNTY	

EXHIBIT "C" – Property
Block A, Lot 6, 1917 MacIntire Subdivision Plat
Plat Book 1 Page 36



AGENDA ITEM

Agenda Item 11.2.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: August 7, 2023

SUBJECT: Interlocal Cooperation Agreement for Regional Aquatic Facility

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BACKGROUND:
The City of Niceville is in the planning stages of developing a regional aquatics sports and training complex. They are working to form a regional organization to support, plan, and secure funding for the facility and have requested consideration of the attached Interlocal Cooperation Agreement (ICA).

DISCUSSION:
The cooperative body will be comprised of local governments in Okaloosa and Walton counties. The only obligation under the agreement is to acknowledge support and endorsement for the planning and development of a regional aquatic sports and training facility to serve Okaloosa and Walton counties.

FINANCIAL IMPACT:
None.

RECOMMENDATION:
Motion to approve the Interlocal Cooperation Agreement between governmental entities in Okaloosa and Walton counties to establish a regional aquatic sports and training complex to serve the area's needs for competitive water sports and aquatic training facility and designate ________ as the authorized representative.

ATTACHMENT(S):
1. Aquatic Center Interlocal Agreement

RESOLUTION 23-03

INTERLOCAL COOPERATION AGREEMENT BETWEEN GOVERNMENTAL ENTITIES IN OKALOOSA AND WALTON COUNTIES TO ESTABLISH A REGIONAL AQUATIC SPORTS AND TRAINING COMPLEX TO SERVE THE AREA'S NEEDS FOR COMPETITIVE WATER SPORTS AND AQUATIC TRAINING

This interlocal cooperative agreement is made and entered into this 7th day of August 2023 by the listed and undersigned public entities in Okaloosa and Walton Counties to establish a cooperative body to achieve a permanent aquatic sports and training complex to provide recreation, sports competition, aquatic training, economic development, and enhancements to quality of life in the two-county area.

WITNESSETH

WHEREAS, the central area of Northwest Florida, while surrounded by the area's numerous water bodies, does not have the aquatic sports and training facilities commensurate with the other areas of the State of Florida; and

WHEREAS, aquatic competitions and training in this area has been limited by sub-standard facilities and does not meet the usership needs of the growing demand; and

WHEREAS, the Niceville Community Redevelopment Agency has contacted area user groups in order to determine user needs and to assist in the preparation of an Aquatic Center Feasibility Assessment which supports a new aquatic center complex in a central location; and

WHEREAS, the Feasibility Assessment provides a determination of area aquatic training and competition needs, and also provides for adequate sites to develop a facility; and

WHEREAS, an aquatic center project development steering committee has been established and has solicited and received support from numerous public agencies.

NOW THEREFORE BE IT RESOLVED THAT, the undersigned local governments and other area public entities do agree to work cooperatively to establish an organization to plan and construct a state-of-the-art regional aquatic center for Okaloosa and Walton Counties; and

BE IT FURTHER RESOLVED THAT upon all necessary approvals and the acquisition of adequate capital funding for construction, each participating government unit will determine the nature and extent of its further participation in the creation of a regional aquatic sports and training center.

I. PURPOSE

It is the purpose and intent of this agreement to establish a cooperative public body to support, plan, site, secure funding, and advocate the placement of an aquatic sports training facility to serve the growing aquatic program needs of Northwest Florida.

II. COOPERATING GOVERNMENTS

The following governments are parties and signatories to this agreement:

1. City of Cinco Bayou
2. City of Crestview
3. City of DeFuniak Springs
4. City of Destin
5. City of Fort Walton Beach
6. City of Freeport
7. Town of Laurel Hill
8. City of Mary Esther
9. City of Niceville
10. Northwest Florida State College
11. Okaloosa County
12. Okaloosa County School District
13. Town of Paxton
14. Town of Shalimar
15. City of Valparaiso
16. Walton County
17. Walton County School District

III. AUTHORIZE REPRESENTATIVE

The authorized representative of each governmental unit will be each of the undersigned for the participating governments or his/her designee.

IV. DEFINITIONS

A. Aquatic Sports and Training Center: a facility to host various sanctioned aquatic competitions and to train for aquatic programs from basic swimming to Olympic competitions.
B. Regional: substantially the areas between Panama City Beach and Pensacola, Florida and competition users from Alabama and Tennessee.
C. User: the facility will be public and will accommodate all public use.
D. Funding: funding included the acquisition of capital construction funds. There are no funding obligations associated with the agreement.

V. THE AGREEMENT

This agreement is to identify and secure public agency support and program development participation intended to facilitate the establishment of a regional aquatic sports and multi-purpose training facility in a central location in the Okaloosa/Walton County Region. The undersigned do support and recommend the development of such a facility.

VI. OBLIGATIONS

The only obligation under this agreement is to acknowledge support and endorsement for the planning and development of a regional aquatic sports and training facility to serve Okaloosa and Walton Counties.

VII. FUTURE AGREEMENTS

This agreement may be superseded in the future by the execution of a comprehensive interlocal agreement to provide for the overall development, the operational and management structure of said facility, and the responsibilities of an aquatic center provided that a determination that the proposed facility has received all necessary approvals and has access to adequate revenues to support construction.

VIII. VOTING

Each participation governmental unit will have one vote and items under consideration will require a simple majority.

IX. TERMINATION

Any participating government unit may terminate its participation by notifying all other signatories.

X. TERMS

This is a volunteer position and has no terms of service or limits. However, participating governmental units are expected to manage the terms of their individual representatives.

XI. MEETINGS

Cooperative agreement meetings are expected to occur bimonthly, or at the call of the chair or one-third of the membership.

RECORDATION OF AGREEMENT

This Cooperative Interlocal Agreement shall be recorded in the public records of Okaloosa and Walton Counties.

SO DONE this 7th day of August 2023.

By: ___________________________________

Chris Stein, Mayor

ATTEST:

____

Valerie M. Broxson
City Clerk

AGENDA ITEM

Agenda Item 11.3.

TO:	Honorable Mayor and Members of the City Council
FROM:	Heather Day, Finance Director
DATE:	August 7, 2023
SUBJECT:	Amendment to SRF Drinking Water Loan Agreement DW460211

BACKGROUND:
A funding gap arose for water improvements in the Springdale Park Neighborhood when CDBG funds were reallocated to street repairs. The attached amendment proposes to increase the total loan amount for water repairs by $1,167,430, including an additional $336,000 for contingency funds.

DISCUSSION:

FINANCIAL IMPACT:
Approving the additional funding request will raise the total loan amount of SRF Drink Water Loan Agreement DW460211 from $1,242,500 to $2,413,130.

RECOMMENDATION:
Motion to approve Amendment #2 to SRF Drinking Water Loan Agreement DW460211.

ATTACHMENT(S):
1. SRF Amendment 2 to Loan Agreement DW460211

STATE REVOLVING FUND
AMENDMENT 2 TO LOAN AGREEMENT DW460211
CITY OF MARY ESTHER

This amendment is executed by the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (Department) and the CITY OF MARY ESTHER, FLORIDA, (Project Sponsor) existing as a local governmental entity under the laws of the State of Florida. Collectively, the Department and the Project Sponsor shall be referred to as “Parties” or individually as “Party”.

The Department and the Project Sponsor entered into a Drinking Water State Revolving Fund Loan Agreement, Number DW460211, as amended, authorizing a Loan amount of $1,239,700, excluding Capitalized Interest; and

The Project Sponsor is entitled to additional financing in the amount of $1,167,430, excluding Capitalized Interest; and

Certain provisions of the Agreement need revision and provisions need to be added to the Agreement.

The Parties hereto agree as follows:

1. Subsection 2.03(1) of the Agreement is deleted and replaced as follows:

(1) The financial assistance authorized pursuant to this Loan Agreement consists of the following:

State Resources Awarded to the Project Sponsor Pursuant to this Agreement Consist of the Following:					
State Program Number	Funding Source	CSFA Number	CSFA Title or Fund Source Description	Funding Amount	State Appropriation Category
Original Agreement	Drinking Water Revolving Loan TF	37.076	Drinking Water Facility Construction	$2,407,130	140129

2. Section 8.15 is added to the Agreement as follows:

8.15. CIVIL RIGHTS.

The Project Sponsor shall comply with all Title VI requirements of the Civils Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Equal Employment Opportunity requirements (Executive Order 11246, as amended) which prohibit activities that are intentionally discriminatory and/or have a discriminatory effect based on race, color, national origin (including limited English proficiency), age, disability, or sex.

3. Additional financing in the amount of $1,167,430, excluding Capitalized Interest, is hereby awarded to the Project Sponsor.

4. An interest rate of 0.28 percent per annum is established for the additional financing amount awarded in this amendment.

5. The estimated principal amount of the Loan is hereby revised to $2,413,130, which consists of $2,407,130 authorized for disbursement to the Project Sponsor and $6,000 of Capitalized Interest.

6. An additional Loan Service Fee in the amount of $23,349, for a total of $48,143, is hereby estimated. The fee represents two percent of the Loan amount excluding Capitalized Interest; that is, two percent of $2,407,130.

7. The Semiannual Loan Payment amount is hereby revised and shall be in the amount of $63,314. Such payments shall be received by the Department on November 15, 2024 and semiannually thereafter on May 15 and November 15 of each year until all amounts due hereunder have been fully paid. Until this Agreement is further amended, each Semiannual Loan Payment will be proportionally applied, after deduction of the Loan Service Fee is complete, toward repayment of the amounts owed on each incremental Loan amount at the date such payment is due.

The Semiannual Loan Payment amount is based on the total amount owed of $2,461,273, which consists of the Loan principal plus the estimated Loan Service Fee.

8. The Project Sponsor and the Department acknowledge that the actual cost of the Project has not been determined. Project cost adjustments may be made as a result of construction bidding or mutually agreed upon Project changes. Capitalized Interest will be recalculated based on actual dates and amounts of Loan disbursements. If the Project Sponsor receives other governmental financial assistance for this Project, the costs funded by such other governmental assistance will not be financed by this Loan. The Department shall establish the final Project costs after its final inspection of the Project records. Changes in Project costs may also occur as a result of an audit.

Funds disbursed in accordance with Section 4.08 of this Agreement shall be disbursed in the order in which they have been obligated without respect to budgetary line item estimates. All disbursements shall be made from the original Loan amount until that amount has been disbursed; the interest rate established for the original Loan amount shall apply to such disbursements for the purpose of determining the associated Capitalized Interest and repayment amount. The interest rate established for any additional increment of Loan financing shall be used to determine the Capitalized Interest and repayment amount associated with the funds disbursed from that increment.

The estimated Project costs are revised as follows:

CATEGORY	PROJECT COSTS ($)
Construction and Demolition	2,267,430
Contingencies	110,000
Technical Services After Bid Opening	29,700
SUBTOTAL (Disbursable Amount)	2,407,130
Capitalized Interest	6,000
TOTAL (Loan Principal Amount)	2,413,130

9. Subsection 10.07(4) of the Agreement is revised as follows:

(4) The first Semiannual Loan Payment in the amount of $63,314 shall be due November 15, 2024.

10. Section 10.08. is added to the Agreement as follows:

10.08. SPECIAL CONDITION.

Prior to execution of this Agreement, the Project Sponsor shall submit a Legal Opinion addressing the availability of Pledged Revenues, the right to increase rates, and subordination of the pledge.

11. All other terms and provisions of the Loan Agreement shall remain in effect.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

This Amendment 2 to Loan Agreement DW460211 may be executed in two or more counterparts, any of which shall be regarded as an original and all of which constitute but one and the same instrument.

IN WITNESS WHEREOF, the Department has caused this amendment to the Loan Agreement to be executed on its behalf by the Secretary or Designee and the Project Sponsor has caused this amendment to be executed on its behalf by its Authorized Representative and by its affixed seal. The effective date of this amendment shall be as set forth below by the Department.

for
CITY OF MARY ESTHER

____
Mayor

Attest:	Approved as to form and legal sufficiency:
__________________________________	__________________________________
City Clerk	City Attorney

SEAL

for
STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION

__________________________________	____________________
Secretary or Designee	Date

AGENDA ITEM

Agenda Item 11.4.

TO:	Honorable Mayor and Members of the City Council
FROM:	Jared Cobb, City Manager
DATE:	August 7, 2023
SUBJECT:	Award of RFB 2023-02 City Hall, Fire Station, and Library Remodeling Project

BACKGROUND:
The Request for Bids (RFB) for the City Hall, Fire Station, and Library Remodeling Project was posted on June 28. A voluntary Pre-Bid Conference was held on July 13. Bids were opened on July 27. One bid was received from Stockton Construction for the amount of $398,155.32.

DISCUSSION:
The bid received does not meet the minimum requirements outlined in the bid advertisement. Specifically, pricing was not provided for Alternate #1 (City Hall) or Alternate #2 (Library).

FINANCIAL IMPACT:
The FY 2023 Budget includes $150,000 for the project.

RECOMMENDATION:
Motion to reject all bids and readvertise the project.

ATTACHMENT(S):
1. Bid Tabulation

CITY OF MARY ESTHER, FL

CITY HALL, FIRE STATION, AND LIBRARY REMODELING PROJECT RFB# 2023-02

JULY 27, 2023 @ 2:00 P.M.

REGISTERED BIDDERS NAME	ADDENDUM ACKMN.'T FORM EXHIBIT I				BID FORM EXHIBIT A	BID 5% BOND EXHIBIT B	LIST OF SUBS EXHIBIT C	FORM EXHIBITS D-H	FORM EXHIBITS J-M	TOTAL BASE-BID AMOUNT	TOTAL ALTERNATE #1 (City Hall Lobby Remodel)	TOTAL ALTERNATE #2 (Library Reception Desk Remodel)	TOTAL BID AMOUNT (Base-Bid Plus Alternates)
	1	2											
Stockton Construction	✓	✓			✓	✓	✓	P/	X	X	X	X	398,155.32

Opened By: Valerie Broxson Signature: Valerie Broxson

Witnessed By: Heather Day Signature: H Day

CITY OF MARY ESTHER, FL
CITY HALL, FIRE STATION, AND LIBRARY
REMODELING PROJECT RFB #2023-02

BID OPENING MEETING
SIGN-IN SHEET
JULY 27, 2023

NAME	COMPANY NAME	PHONE NO.	E-MAIL ADDRESS
Julia Platt	Florida Architects	850-630-4746	jplatt@floridaarchitects.com
Markus Gemsch	Florida Architects	850.818.1109	mgemsch@floridaarchitects.com
Heather Day	City of Mary Esther	850 243 3566	hday@cityofmaryesther.com
Valerie Broxson	City of Mary Esther	850-243-3566	vbroxson@cityofmaryesther.com

AGENDA ITEM

Agenda Item 11.5.

TO: Honorable Mayor and Members of the City Council

FROM:

DATE: August 7, 2023

SUBJECT: Consideration of Compensation for Councilmembers and Mayor as a result of the new FORM 6 requirement.

BACKGROUND:
CS/CS/SB 774 (Brodeur) requires elected mayors and elected members of the governing body of a municipality, as well as candidates for such offices and members of the Florida Commission on Ethics, to file an annual full disclosure of financial interests (Form 6), beginning January 1, 2024. These individuals are currently required to file simple financial disclosures (Form 1). The bill also addresses requirements for e-filing of financial disclosures. It maintains the requirement that Form 6 filers submit their disclosures to the Commission on Ethics' electronic filing system beginning January 1, 2023, and requires Form 1 filers to submit their disclosures electronically beginning January 1, 2024. In addition, it allows filers to submit federal tax returns for purposes of showing income. The bill also increases the maximum civil penalty for violations of the Code of Ethics to $20,000 from $10,000.

With the new financial requirements and the added financial penalty for violations, the mayor and the council may choose to use an accountant to reduce the chance of error. Staff request the Council discuss and determine if the amount of the compensation needs to increase to offset the need to use an accountant and encourage residents to run for council seats.

DISCUSSION:
Ordinance 2018-03 was adopted in 2018 to establish annual salaries for the City Council and Mayor after receiving an opinion from City Attorney Hayward Dykes. The ordinance and memorandum are attached to the Mayor and the Council.

FINANCIAL IMPACT:

RECOMMENDATION:

1. Staff is recommending City Council approval by Motion authorizing the City Attorney to develop an Ordinance necessary to increase the current compensation for the Mayor and Council members to an amount determined by council for the cost of utilizing an accountant for Form 6.

2. The City Council may, by motion, reject approval of the additional compensation for the Mayor and Council members.
3. Table the item and request staff to return it with additional information at a later date.

ATTACHMENT(S):

1. 2018-03 Council Compensation
2. 12.12.2017 Memorandum

ORDINANCE 2018-03

AN ORDINANCE OF THE CITY OF MARY ESTHER, FLORIDA, PROVIDING FOR AUTHORITY AND FINDINGS; PROVIDING FOR ESTABLISHMENT OF ANNUAL SALARIES FOR THE CITY COUNCIL AND MAYOR; PROVIDING SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Mary Esther is a Florida municipal corporation existing under the laws of the State of Florida, which is governed by five (5) council members and one (1) mayor; and

WHEREAS, the demands of public office for the city council members and mayor result in a large amount of time to devote toward fulfilling responsibilities and duties to the City and such other activities associated with being public officials; and

WHEREAS, the City Council finds while not all time devoted to civic service can or should be compensated in full, it is in the public's best interest to ensure that public officials are not required to have undue costs and financial burdens due to public service, and that some level of compensation to public officials will encourage those who might otherwise not be able to participate in local government to participate and may expand the pool of candidates for city office; and

WHEREAS, pursuant to the City of Mary Esther Charter Article III, Sec. 3.06 allows for establishment of compensation for the City Council and Mayor; and

WHEREAS, establishment of an annual salary for the council members and mayor is consistent with a majority of other cities in the State of Florida who pay their council members and mayor a salary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARY ESTHER, FLORIDA AS FOLLOWS:

Section 1. Authority and Findings

The authority for enactment of this ordinance is contained in Section 3.06 of the Mary Esther City Charter. The above recitals and findings set forth above are hereby adopted as additional legislative findings.

Section 2. Establishment of Annual Salary for City Council and Mayor

The City Council hereby establishes the following as the annual salary for the city council members and mayor, which will be paid in accordance with the City's Pay Policy for city employees:

City Council Annual Salary	$ 3,000 ($250 per month)
Mayor's Annual Salary	$ 4,200 ($350 per month)

The salaries will be subject to any and all local, state, and federal taxes.

Section 3. Severability

If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.

Section 4. Effective Date

This Ordinance shall take effect on April 1, 2018 after approval on second reading by City Council and signature of the Mayor.

SO DONE this 5th day of March 2018.

By: Chris Stein

Chris Stein, Mayor

ATTEST:

Dana L.S. Williams

Dana L.S. Williams, CMC
City Clerk

First Reading:	02-05-18
Published:	02-23-18
Second Reading:	03-05-18

MEMORANDUM

To: City Manager
From: Hayward Dykes Jr., Esq., City Attorney
Date: December 12, 2017
Re: City of Mary Esther Charter and Compensation of Council Members and Mayor.

ISSUES

If the City Council wished to provide a salary to itself and the Mayor under Article III, Sec. 3.06 – Compensation of the Mary Esther City Charter, how can this be accomplished to comply with the City Charter.

DISCUSSION

The City of Mary Esther Charter Article III, Sec. 3.06 reads as follows:

- Sec. 3.06. - Compensation.
  The council may determine the annual salary of council members and the mayor by ordinance, but no ordinance increasing such salary shall become effective until the date of commencement of the terms of the council members and mayor elected at the next regular election, provided that such election follows the adoption of such ordinance by at least six (6) months.

A plain reading of the language provides the City Council the ability to determine the annual salary by ordinance. Since there currently is no salary for the city council or the mayor, implementing a salary is not the same as an increase so the City Council can by ordinance establish a salary.

Based on the current language of the Sec. 3.06, any salary *increase* after the annual salary has been established would require an ordinance to increase the annual salary be passed six (6) months prior to the next regular election and such increase would not commence until the terms for the council members and mayor elected during the election begin. Conversely, a reduction in the annual salary can be accomplished by ordinance alone at any time the council chooses.

CONCLUSION

Therefore, I'm of the opinion that Section 3.06 allows the City Council to establish an initial annual salary for the Council Members and the Mayor by ordinance that can go into effect at their choosing. Any future increases to the annual salaries will need to be implemented per the current language of the section, unless the language in the Charter is amended in the future.

If I have misstated any of the relevant facts please advise me of this as soon as possible as it may change the opinion I have provided herein. Additionally, if there are any questions please do not hesitate to contact my office so that we can further discuss.

AGENDA ITEM

Agenda Item 11.6.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: August 7, 2023

SUBJECT: Reporting Lines for the City Clerk

BACKGROUND:
Since July 2020, the City Council has discussed reporting lines for the City Clerk position at several meetings. The position currently reports directly to the City Council.

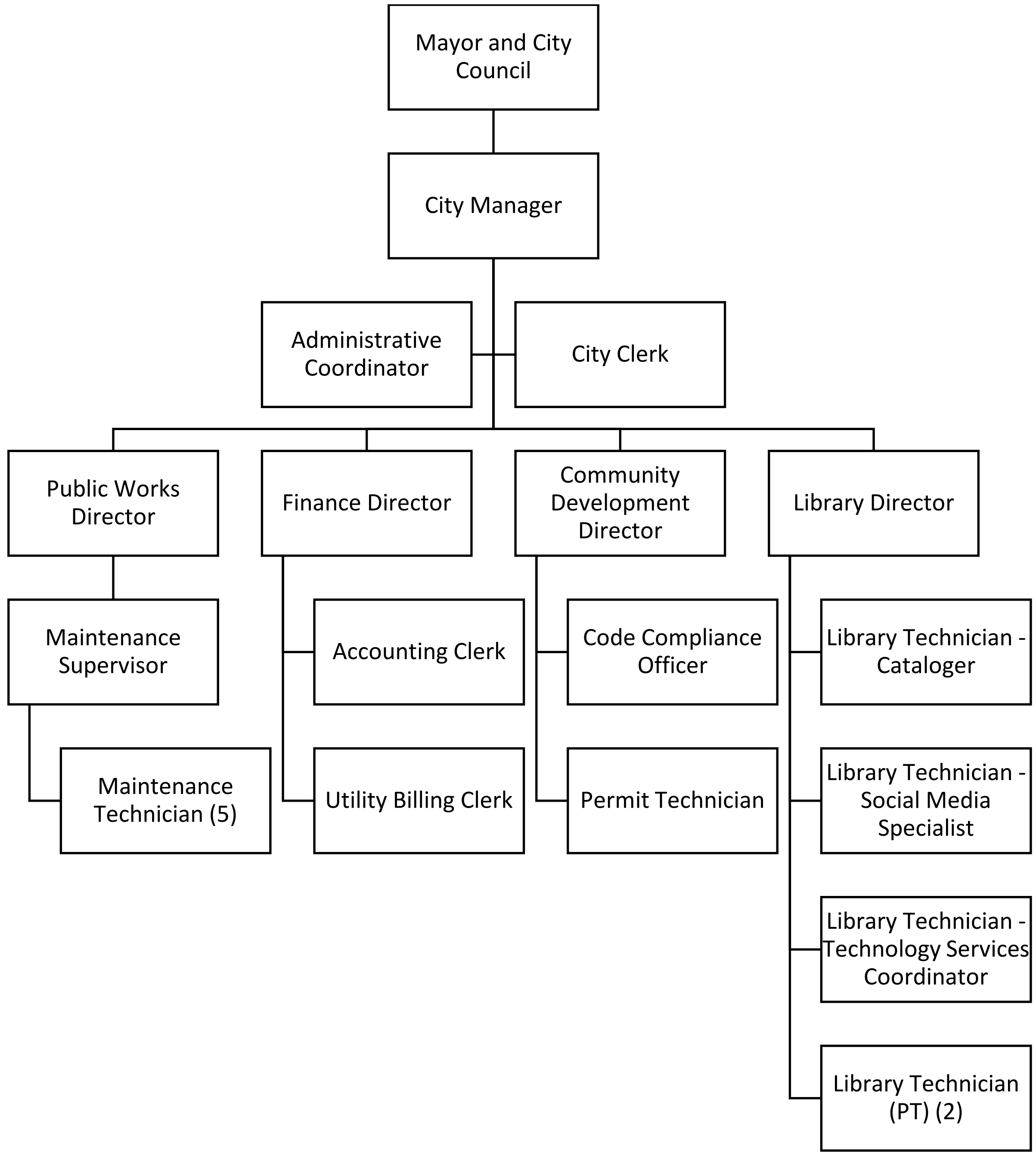
DISCUSSION:
Under the City Charter, the City Manager reports to the City Council and is responsible for the daily operations of the city. The City Clerk gives notice of council meetings, keeps minutes, and performs other duties assigned by the City Council.

There is currently a lack of clarity regarding the role and responsibilities of each position. The attached organizational chart proposes the City Council delegate daily supervisory duties and the performance evaluation to the City Manager. A memorandum from the City Attorney is also attached for review.

FINANCIAL IMPACT:
None.

RECOMMENDATION:
Motion to direct the City Manager to work with the City Attorney to prepare a resolution which delegates daily supervisory duties of the City Clerk to the City Manager, including preparation of the performance evaluation, which shall be submitted to the City Council annually for consideration.

ATTACHMENT(S):
1. Proposed Organizational Chart
2. City Attorney Memorandum dated October 12, 2022


Mayor and City Council
City Manager
Administrative Coordinator
City Clerk
Public Works Director
Finance Director
Community Development Director
Library Director
Maintenance Supervisor
Maintenance Technician (5)
Accounting Clerk
Utility Billing Clerk
Code Compliance Officer
Permit Technician
Library Technician - Cataloger
Library Technician - Social Media Specialist
Library Technician - Technology Services Coordinator
Library Technician (PT) (2)

MEMORANDUM

To: Mayor Stein; City Council; Jared Cobb, City Manager; and
Elizabeth Roy, Interim City Clerk

From: Hayward Dykes Jr., Esq., City Attorney

Date: October 12, 2022

Re: Office of the City Clerk and Daily Supervision and Evaluations

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ISSUE

1. Can City Council through resolution or ordinance require that the City Clerk report matters involving the city to the City Manager, and delegate some of the city council's supervisory authority over the city clerk to the city manager?

2. Can the City Manager provide or assist the city council in providing an evaluation for the office of the city clerk?

BRIEF ANSWER

1. Yes, City Council may require the city clerk consult with the city manager on city matters, and city council may delegate *some* of its authority to supervise the office of the city clerk to the city manager. If the City Council wished to delegate *all* authority to supervise the city clerk to the city manager that would require a referendum to amend the city's charter.

2. Yes, City Council could request that the City Manager provide an evaluation on the office of the City Clerk for the City Council to use in its yearly charter officer evaluation. This authority comes from the fact the city council may prescribe additional duties to the city manager. (*see* Mary Esther City Charter, Sec. 4.05, Powers and duties of the city manager.).

ANALYSIS

The City Council at a recent strategic planning conference discussed the city clerk reporting to the city manager on certain issues involving the city prior to them being brought to City Council. Due to the size of the city, the City Council thinks it prudent that the city clerk report city issues to the city manager and that the city manager is allowed some supervisory role over the city clerk involving specified areas that the City Council would clearly define.

The Charter for the City of Mary Esther, Florida provides that the city will have a city clerk. Pursuant to section 5.03, Mary Esther City Charter states:

Sec. 5.03. - City clerk.

Upon an affirmative vote of at least three (3) members, the council shall appoint an officer of the city who shall have the title of city clerk, and who shall serve during the pleasure of the council. *The city clerk shall serve under the supervision of the city council* and shall give notice of council meetings to its members and to the public, shall be responsible for the keeping of the minutes of its proceedings, *and perform such other duties as are assigned to him/her by this charter or by the council.* (Emphasis added).

The city charter states the city clerk shall serve under the supervision of the city council. Nothing in the charter states that the city council may not delegate some of its supervision of the city clerk to others.

Accordingly, I believe that delegation of *some* supervisory authority by the City Council to the city manager would not be a violation of the city's charter. This could be accomplished by resolution or ordinance. However, if the city council wanted to delegate all supervisory authority to the city manager, I believe this would require a charter amendment referendum.

I would recommend any delegation of supervisory authority be done by resolution. Resolutions can be amended, updated, or revoked at one meeting instead of needing a minimum of two meetings for an ordinance. Any resolution should be clear and concise on what supervisory authority the City Council is delegating to the city manager and that such authority may be revoked at any time by the city council.

City Clerk Evaluations

Charter officers of the city serve at the pleasure of the city council. As such, any evaluations of charter officers generally fall to city council to perform. Mary Esther over the years has limited its evaluations to the office of the city manager. There is now interest by the city council in also evaluating the city clerk's performance on a yearly basis.

The question has arisen whether the city manager who works closely with the city clerk on various city matters could provide an evaluation for the city clerk. The city manager's evaluation would be provided to the city council and used to supplement their own evaluations by the city council. The reasoning is that city council may have limited interactions with the city clerk on a regular basis and receiving input from the city manager could be beneficial in their evaluations for the office of the city clerk.

The city charter does not speak to evaluations of charter officers or how they must be conducted. Therefore, any charter officer evaluations are left to the city council on how they are to be conducted. The city charter does require the city manager to perform such additional duties as may be prescribed by the city council.[1] Therefore, I see no reason the city council could not request as an additional duty that the city manger provide them with the city manager's own evaluation of the office of the city clerk.

CONCLUSION

Based on my review of the City Charter of Mary Esther, Florida, I'm of the opinion that the city council can require the city clerk to report matters to the city manager and the council may delegate some of its supervisory duties for the city clerk to the city manager. Likewise, the city council may require the city manager as an additional duty provide them with a written evaluation of the office of the city clerk.

The opinions given herein are given as of the date hereof, and solely for the benefit of the Mayor and City Council of the City of Mary Esther and city staff. Any opinions contained herein may not be relied upon by any other person or entity as legal advice.

[1] Sec. 4.04, Mary Esther Charter – "The city manager will exercise such powers and perform such duties as may be prescribed by the city council or this charter."

AGENDA ITEM

Agenda Item 11.7.

TO: Honorable Mayor and Members of the City Council

FROM: Jared Cobb, City Manager

DATE: August 7, 2023

SUBJECT: Proposed FY 2024 Budget and 5-Year Community Investment Plan

BACKGROUND:
The first draft of the proposed FY 2024 Budget and 5-Year Community Investment Plan (CIP) was presented at the Special Meeting on July 24. Council approved the tentative millage rate of 5.0261. The attached budget includes several minor changes and is presented for additional review.

DISCUSSION:
The FY 2024 Budget includes the following assumptions and highlights:

- Maintains the existing millage rate of 5.0261
- Anticipates property and liability insurance increase of up to 50%
- Recommends 5% water and sewer rate adjustment to keep pace with inflation (no increase approved for FY 2023)
- Recommends 5% cost of living adjustment for all employees
- City Manager request to reclassify the City Planner position to Community Development Director and add a Public Works Director
- City Clerk request to add a Deputy City Clerk

The 5-Year CIP includes the following major projects:

- Completion of the Springdale Neighborhood Infrastructure Project
- Completion of the Well #1 Rehabilitation
- City Hall, Fire Station and Library building and landscaping improvements
- Replacement of the Misty Water Pier
- Redesign and rehabilitation of Azalea Park
- Northwest Stormwater Improvements Project (Ray's Pond and ditch north of Scottsdale and Springdale)
- Start of the Azalea Neighborhood Infrastructure Project
- Miscellaneous neighborhood sidewalk repairs and improvements

Changes to the first draft include:

- Revisions to the Operating Budget Summary for the General Fund, Public Utilities Fund, and Sales Tax Fund
- Increased transfer from the Sales Tax Fund to the General Fund
- Removal of the effluent flow meter, fence, RAS flow meter, and influent meter ditch #2 from the Public Utilities budget

FINANCIAL IMPACT:
The budget utilizes financing, grants, and reserves for capital improvement projects. After one-time revenues and expenses are removed, staff anticipate an operating surplus of $137,019 in the General Fund and $353,502 in the Utilities Fund.

RECOMMENDATION:
No action required.

ATTACHMENT(S):
1. Proposed FY 2024 Budget
2. Proposed FY 2024 Community Investment Plan

OPERATING BUDGET SUMMARY, GENERAL FUND	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
REVENUES	5,401,870	4,822,718	8,017,726
LESS ONE-TIME REVENUES	1,471,678	704,050	3,749,920
RECURRING REVENUES	**3,930,192**	**4,118,668**	**4,267,806**
EXPENDITURES	6,233,941	4,168,024	10,668,353
LESS ONE-TIME EXPENDITURES	2,701,428	953,190	6,537,566
RECURRING EXPENDITURES	**3,532,513**	**3,214,835**	**4,130,787**
STRUCTURAL SURPLUS/(DEFICIT)	**397,679**	**903,833**	**137,019**

Notes:

(1) Recurring revenues is defined as revenues the city will reasonably receive on annual basis. It does not include one-time grant or project revenues.

(2) Recurring expenditures is defined as expenditures the city will be required to expend to maintain services. It does not include one-time grant or project expenditures.

GENERAL FUND SUMMARY, BY OBJECT	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
BEGINNING BALANCE	**3,372,234**	**4,174,043**	**5,207,781**	**5,980,721**	**5,980,721**	**6,635,415**
REVENUES						
TAXES	2,363,846	2,473,815	2,597,043	2,857,616	2,903,722	3,103,867
LICENSES & PERMITS	231,659	247,883	275,034	311,500	244,400	321,000
INTERGOVERNMENTAL	1,099,961	1,029,451	823,804	768,609	721,859	682,500
CHARGES FOR SERVICE	329,089	373,104	77,984	61,717	27,687	33,439
FINES & FORFEITURES	16,305	19,369	7,828	7,000	38,400	7,000
MISCELLANEOUS	59,926	61,296	42,237	20,000	190,650	121,000
OTHER SOURCES	5,000	5,000	41,380	1,375,428	696,000	3,748,920
TOTAL REVENUES	**4,105,787**	**4,209,917**	**3,865,310**	**5,401,870**	**4,822,718**	**8,017,726**
EXPENDITURES						
PERSONAL SERVICES	1,185,407	1,237,532	1,079,103	1,425,488	1,166,206	1,831,907
OPERATING EXPENSES	1,666,407	1,756,507	1,906,269	2,720,025	2,178,165	2,298,880
CAPITAL OUTLAY	10,897	82,139	106,998	2,088,428	823,653	6,537,566
OTHER USES	441,267	100,000	-	-	-	-
TOTAL EXPENDITURES	**3,303,978**	**3,176,178**	**3,092,370**	**6,233,941**	**4,168,024**	**10,668,353**
RESTRICTED RESERVES						
NONSPENDABLE - PREPAID ITEMS	3,592	31,417	31,632	31,632	35,000	35,000
IMPACT FEES	247,373	255,703	266,158	266,158	266,158	266,158
CAPITAL PROJECTS	-	-	-	-	-	-
RESTRICTED - OTHER	-	829,738	933,186	-	-	-
NATURAL DISASTER	640,579	1,060,701	1,246,788	1,246,788	1,246,788	2,133,671
TOTAL RESTRICTED RESERVES	**891,544**	**2,177,559**	**2,477,764**	**1,544,578**	**1,547,946**	**2,434,829**
ENDING UNASSIGNED FUND BALA	**3,282,499**	**3,030,222**	**3,502,957**	**3,604,072**	**5,087,468**	**1,549,959**

001	GENERAL FUND						
00	NONDEPARTMENTAL						
300000	REVENUES						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
REVENUES							
TAXES							
311100	AD VALOREM TAXES	1,420,295	1,492,482	1,582,868	1,935,416	1,884,322	2,089,383
311200	AD VALOREM DELINQUENT	31,064	29,622	37,813	30,000	84,400	65,000
312410	LOCAL OPTION GAS TAX	176,254	202,517	202,740	180,000	190,000	200,000
314100	UTILITY TAXES - ELECTRIC	225,533	240,597	243,903	230,000	230,000	235,000
314200	UTILITY TAXES - COMMUNICATION	269,133	257,651	271,177	250,000	250,000	255,000
314300	UTILITY TAXES - WATER	89,834	99,234	119,663	100,000	110,000	123,484
314400	UTILITY TAXES - GAS	38,593	41,935	40,650	40,000	40,000	40,000
314800	UTILITY TAXES - PROPANE	647	358	432	200	-	-
316010	BUSINESS TAX PENALTY	2,767	2,333	2,106	2,000	1,000	1,000
316100	BUSINESS TAX RECEIPTS	109,725	107,085	95,692	90,000	114,000	95,000
	SUBTOTAL TAXES	**2,363,846**	**2,473,815**	**2,597,043**	**2,857,616**	**2,903,722**	**3,103,867**
LICENSES & PERMITS							
322000	BUILDING PERMITS	14,350	21,007	16,814	95,000	3,000	80,000
323100	FRANCHISE FEES - ELECTRIC	175,791	181,044	207,938	175,000	200,000	205,000
323400	FRANCHISE FEES - GAS	31,898	35,132	39,692	35,000	40,000	35,000
324120	IMPACT FEE - FIRE PROTECTION	1,011	1,011	1,348	-	-	-
324125	IMPACT FEE - LAW ENFORCEMENT	969	969	1,292	-	-	-
329050	CONTRACTOR REGISTRATION	7,640	8,720	7,950	6,500	1,400	1,000
	SUBTOTAL LICENSES & PERMITS	**231,659**	**247,883**	**275,034**	**311,500**	**244,400**	**321,000**
INTERGOVERNMENTAL							
331100	GENERAL GOVERNMENT	13,026	30,089	-	-	-	-
331200	PUBLIC SAFETY	476,822	185,817	-	-	-	-
331500	FEDERAL DISASTER RELIEF	1,660	50,780	5,078	82,500	-	-
331700	CULTURE/RECREATION	3,418	10,369	-	-	-	-
334500	STATE DISASTER RELIEF	237	8,463	-	13,750	-	-
335120	STATE REVENUE SHARING	146,358	171,554	219,989	160,000	186,000	160,000
335150	ALCOHOLIC BEVERAGE	2,652	3,410	4,344	1,000	500	500
335180	LOCAL HALF CENT SALES TAX	392,158	505,683	530,171	450,000	475,000	460,000
338200	COUNTY BUSINESS TAX	3,762	4,042	3,973	2,000	1,000	1,000
338210	LIBRARY COOPERATIVE	59,868	59,244	60,250	59,359	59,359	61,000
	SUBTOTAL INTERGOVERNMENTAL	**1,099,961**	**1,029,451**	**823,804**	**768,609**	**721,859**	**682,500**
CHARGES FOR SERVICES							
341200	ZONING FEES	450	627	150	150	-	-
341300	CODE ENFORCEMENT ADMIN FEES	1,700	2,734	100	1,500	200	500
341901	FIRE DEPARTMENT FEES	14,433	10,368	6,984	10,000	10,000	8,500
341902	NOTARY FEE REVENUE	40	80	90	100	20	-
341910	PLAN REVIEW	1,625	915	4,989	800	-	-
341920	SITE INSPECTION	485	1,135	805	600	600	500
342300	ADMINISTRATIVE SERVICES	251,167	295,804	-	-	-	-
342500	FIRE AND LBS CODE INSPECTIONS	-	-	-	-	-	-
342510	FINAL INSPECTION	1,680	2,418	2,697	1,000	1,000	1,000
342910	IMPACT FEE - STORMWATER	900	1,400	1,215	-	-	-
343315	CREDIT CARD USAGE FEE REVENUE	4,284	5,129	4,141	2,000	500	-
343800	CEMETERY FEES	150	200	450	100	100	100
344210	BOAT LAUNCH DAILY PERMIT	1,697	572	1,717	1,000	500	-
344220	PERMIT - BOAT LAUNCH ANNUAL	-	100	100	-	-	-

001	GENERAL FUND						
00	NONDEPARTMENTAL						
300000	REVENUES						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 PROPOSED
344901	FLORIDA DOT	43,159	44,332	45,575	43,467	13,467	21,839
344910	IMPACT FEE - TRANSPORTATION	4,500	4,500	6,000	-	-	-
347210	IMPACT FEE - PARKS & RECREATIO	450	450	600	-	-	-
349100	LIEN SEARCH FEES	2,370	2,340	2,372	1,000	1,300	1,000
	SUBTOTAL CHARGES FOR SERVICE	**329,089**	**373,104**	**77,984**	**61,717**	**27,687**	**33,439**
FINES & FORFEITURES							
351100	COURT FINES	4,547	4,289	3,853	3,000	4,500	3,000
352000	LIBRARY FINES/LOST BOOKS	1,813	1,523	2,472	1,500	2,400	1,500
354100	VIOLATION OF LOCAL ORDINANCE	9,946	13,557	1,504	2,500	31,500	2,500
	SUBTOTAL FINES & FORFEITURES	**16,305**	**19,369**	**7,828**	**7,000**	**38,400**	**7,000**
MISCELLANEOUS							
361100	INTEREST INCOME	41,364	17,273	23,060	20,000	185,000	120,000
361300	NET INCREASE (DECREASE) IN FAIR	5	7	(13)	-	-	-
364400	SALE OF EQUIPMENT	225	-	-	-	2,400	-
365100	SCRAP SALES	63	-	208	-	-	-
366010	DONATIONS & CONTRIBUTIONS	7,682	4,500	1,300	-	-	1,000
366012	DONATIONS - OTHER SOURCES	-	-	-	-	-	-
369300	SETTLEMENTS (INS. ACCIDENT REII	867	23,202	10,792	-	750	-
369900	MISCELLANEOUS REVENUE	9,720	16,314	6,890	-	2,500	-
	SUBTOTAL MISCELLANEOUS	**59,926**	**61,296**	**42,237**	**20,000**	**190,650**	**121,000**
OTHER SOURCES							
381000	INTERFUND TRANSFERS IN	-	-	-	606,528	-	2,411,145
384000	DEBT PROCEEDS	-	-	-	-	-	-
389200	GRANTS - FEDERAL	-	-	36,380	439,900	-	-
389400	GRANTS - OTHER SOURCES	5,000	5,000	5,000	329,000	696,000	1,337,775
	SUBTOTAL OTHER SOURCES	**5,000**	**5,000**	**41,380**	**1,375,428**	**696,000**	**3,748,920**
	TOTAL REVENUES	**4,105,787**	**4,209,917**	**3,865,310**	**5,401,870**	**4,822,718**	**8,017,726**

001	GENERAL FUND						
11	MAYOR AND CITY COUNCIL						
51100	LEGISLATIVE						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	17,845	18,075	16,470	19,200	17,000	19,200
2110	SOCIAL SECURITY TAXES	1,106	1,121	1,021	1,190	1,000	1,200
2410	WORKER'S COMPENSATION	39	413	338	600	600	600
3000	MEDICARE INSURANCE	259	262	239	278	230	300
	SUBTOTAL PERSONAL SERVICES	**19,249**	**19,871**	**18,069**	**21,268**	**18,830**	**21,300**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	3,000	12,325	10,000	7,000	11,000
4010	TRAVEL & PER DIEM	593	4,929	6,596	12,500	12,500	13,000
4655	COMPUTER HARDWARE & SOFTW.	60	295	15	-	-	-
4676	FURNITURE/EQUIPMENT	-	-	-	500	500	-
4810	TROPHIES & AWARDS	491	481	706	850	850	800
4907	STRATEGIC PLANNING	-	-	-	-	-	-
4908	CITY MANAGER RECRUITMENT	24	-	-	-	-	-
4930	TRAINING	-	2,503	2,797	4,000	4,000	4,200
4940	ELECTION EXPENDITURES	1,487	-	4,311	1,000	1,000	3,000
5110	OFFICE SUPPLIES	223	27	53	250	250	250
5231	SEASONAL DECORATIONS	-	-	750	-	-	-
5225	NEWSLETTER	-	-	-	-	-	-
5280	LEAGUE OF CITIES DINNERS	118	305	6,770	1,000	1,000	11,875
5290	OPERATING SUPPLIES	755	73	961	2,149	2,149	2,150
5410	BOOKS, PUBS, SUBS & MEMBS	3,580	4,009	3,739	4,518	4,518	4,600
5740	VETERANS DAY PARADE	597	1,007	-	-	-	-
5741	COMMUNITY EVENTS	-	-	1,648	5,000	6,000	-
5742	SANTA RUN	-	-	-	-	-	-
	SUBTOTAL OPERATING EXPENSES	**7,927**	**16,629**	**40,672**	**41,767**	**39,767**	**50,875**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	-	45,230	-	-	-	1,500
	SUBTOTAL CAPITAL OUTLAY	**-**	**45,230**	**-**	**-**	**-**	**1,500**
	TOTAL EXPENDITURES	**27,176**	**81,730**	**58,740**	**63,035**	**58,597**	**73,675**

001	**GENERAL FUND**						
12	**CITY MANAGER**						
51200	**EXECUTIVE**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1110	EXECUTIVE SALARIES	44,277	110,106	45,830	-	2,518	-
1210	SALARIES	-	-	27,698	96,955	88,717	170,700
2110	SOCIAL SECURITY TAXES	2,745	6,827	4,559	6,011	5,000	10,584
2210	RETIREMENT	5,000	133	3,495	13,574	4,500	23,898
2310	EMPLOYEE INSURANCE	-	8,805	7,636	12,250	12,773	34,840
2410	WORKER'S COMPENSATION	1,742	69	24	100	30	170
3000	MEDICARE INSURANCE	642	1,597	1,066	1,406	1,323	2,476
3100	PROFESSIONAL SERVICES	27,494	-	-	-	-	
	SUBTOTAL PERSONAL SERVICES	**81,900**	**127,536**	**90,309**	**130,296**	**114,861**	**242,668**
OPERATING EXPENSES							
4010	TRAVEL & PER DIEM	1,403	1,414	2,100	6,100	5,000	6,100
4612	FURNITURE/EQUIPMENT	-	-	-	1,000	-	-
4655	COMPUTER HARDWARE & SOFTW/	-	376	-	-	-	-
4920	MISCELLANEOUS CHARGES	2,412	-	-	-	-	-
4930	TRAINING	-	550	978	3,000	3,500	3,500
5110	OFFICE SUPPLIES	24	32	326	500	500	-
5290	OPERATING SUPPLIES	-	25	431	500	1,000	2,500
5410	BOOKS, PUBS, SUBS & MEMBS	-	1,414	1,026	2,000	1,500	1,500
	SUBTOTAL OPERATING EXPENSES	**3,839**	**3,811**	**4,861**	**13,100**	**11,500**	**13,600**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	-	1,791	-	-	-	-
6411	OFFICE EQUP/FURNITURE	-	-	3,940	-	4,000	3,500
	SUBTOTAL CAPITAL OUTLAY	-	**1,791**	**3,940**	-	**4,000**	**3,500**
	TOTAL EXPENDITURES	**85,739**	**133,138**	**99,111**	**143,396**	**130,361**	**259,768**

001	**GENERAL FUND**						
14	**CITY ATTORNEY**						
51400	**LEGAL**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
OPERATING EXPENSES							
3111	LEGAL COUNSEL	73,895	50,538	34,841	80,000	60,000	70,000
	SUBTOTAL OPERATING EXPENSES	**73,895**	**50,538**	**34,841**	**80,000**	**60,000**	**70,000**
	TOTAL EXPENDITURES	**73,895**	**50,538**	**34,841**	**80,000**	**60,000**	**70,000**

001	**GENERAL FUND**						
16	**CITY CLERK**						
51600	**CITY CLERK**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	113,476	100,645	98,204	71,285	56,248	125,930
1310	PART-TIME SALARIES	-	-	3,111	-	4,944	
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	6,951	6,151	6,245	4,420	3,794	7,808
2210	RETIREMENT	12,603	12,812	8,950	9,980	3,600	17,630
2310	EMPLOYEE INSURANCE	17,851	17,967	11,366	17,000	18,000	53,800
2410	WORKER'S COMPENSATION	159	137	97	100	42	200
3000	MEDICARE INSURANCE	1,626	1,439	1,461	1,034	890	1,826
	SUBTOTAL PERSONAL SERVICES	**152,666**	**139,151**	**129,433**	**103,819**	**87,518**	**207,194**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	2,412	1,092	682	2,500	2,500	2,350
4010	TRAVEL & PER DIEM	1,771	-	2,550	2,000	7,000	2,150
4510	NOTARY INSURANCE	-	-	99	50	50	150
4612	FURNITURE/EQUIPMENT	-	-	-	-	-	-
4650	COMPUTER OPERATIONS & MAINT	-	-	-	-	-	-
4655	COMPUTER HARDWARE & SOFTW/	-	-	-	-	-	-
4676	FURNITURE/EQUIP. UNDER $1000	-	-	874	-		
4710	PRINTING & BINDING	-	-	163	500	500	-
4930	TRAINING	660	698	325	1,500	1,500	1,500
4946	LEGAL & RETAIL ADVERTISEMENTS	3,603	7,071	2,001	8,700	8,700	8,700
5110	OFFICE SUPPLIES	619	-	242	1,612	1,612	1,605
5290	OPERATING SUPPLIES	84	-	513	500	500	600
5410	BOOKS, PUBS, SUBS & MEMBS	1,024	903	794	1,000	1,000	1,200
5416	CODIFICATION	3,361	3,466	2,053	3,500	3,500	3,500
	SUBTOTAL OPERATING EXPENSES	**13,534**	**13,229**	**10,296**	**21,862**	**26,862**	**21,755**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	-	-	-	-	-	-
6411	OFFICE EQUIPMENT/FURNITURE	-	-	-	-	-	1,500
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**-**	**1,500**
	TOTAL EXPENDITURES	**166,200**	**152,381**	**139,729**	**125,681**	**114,380**	**230,449**

001	**GENERAL FUND**						
13	**ADMINISTRATIVE SERVICES**						
51300	**FINANCE**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	195,458	186,823	53,905	55,010	56,755	63,500
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	11,868	11,450	3,335	3,411	3,520	4,000
2210	RETIREMENT	19,694	21,398	6,904	7,701	7,300	8,890
2310	EMPLOYEE INSURANCE	34,930	31,472	3,007	5,000	2,766	4,400
2410	WORKER'S COMPENSATION	262	275	48	70	30	70
3000	MEDICARE INSURANCE	2,775	2,678	780	798	823	921
	SUBTOTAL PERSONAL SERVICES	**264,988**	**254,096**	**67,978**	**71,990**	**71,194**	**81,781**
OPERATING EXPENSES							
3210	ACCOUNTING & AUDITING	15,669	15,930	15,980	24,230	20,000	23,230
4010	TRAVEL & PER DIEM	-	-	792	2,500	2,000	3,500
4655	COMPUTER HARDWARE & SOFTWA	680	951	-	-	-	-
4710	PRINTING & BINDING	301	246	393	1,000	700	1,900
4906	OTHER CHARGES	-	204	-	-	-	-
4915	CREDIT CARD FEE EXPENSE	3,607	5,388	4,935	1,500	4,000	2,000
4920	MISCELLANEOUS CHARGES	20	-	20	-		-
4921	BANK FEES	542	639	739	900	900	1,000
4930	TRAINING	325	375	-	1,500	2,200	2,500
4946	LEGAL & RETAIL ADVERTISEMENTS	-	-	1,250	-		
5290	OPERATING SUPPLIES	299	476	95	2,150	2,150	2,400
5410	BOOKS, PUBS, SUBS & MEMBS	180	230	80	730	730	855
	SUBTOTAL OPERATING EXPENSES	**21,622**	**24,439**	**24,284**	**34,510**	**32,680**	**37,385**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	1,348	1,791	-	-	-	-
6411	OFFICE EQUIP/FURNITURE	-	-	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**1,348**	**1,791**	**-**	**-**	**-**	**-**
	TOTAL EXPENDITURES	**287,958**	**280,326**	**92,262**	**106,500**	**103,874**	**119,166**

001	**GENERAL FUND**						
13	**ADMINISTRATIVE SERVICES**						
51310	**HUMAN RESOURCES**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	15,272	35,151	13,735	13,450
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	-	-	947	2,179	852	835
2210	RETIREMENT	-	-	-	4,921	-	1,883
2510	UNEMPLOYMENT COMPENSATION	-	-	-	5,000	-	5,000
2310	EMPLOYEE INSURANCE	-	-	1,306	6,250	3,506	5,380
2410	WORKER'S COMPENSATION	-	-	24	50	50	20
3000	MEDICARE	-	-	221	510	200	196
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**17,770**	**54,061**	**18,343**	**26,764**
OPERATING EXPENSES							
2220	RETIRED EMPLOYEE LIFE INSURANC	-	-	485	800	700	900
2230	RETIRED EMPLOYEE DENTAL INSUR	-	-	4,403	6,200	4,100	4,500
3100	PROFESSIONAL SERVICES	-	-	6,901	7,000	16,675	7,000
3130	MEDICAL SERVICES	-	-	-	200	200	200
4010	TRAVEL & PER DIEM	-	-	1,810	1,000	1,000	1,500
4520	LIABILITY INSURANCE	-	-	10,251	-	-	-
4540	EMPLOYEE APPRECIATION	-	-	973	2,000	2,000	2,500
4710	PRINTING & BINDING	-	-	-	500	1,000	500
4930	TRAINING	-	-	-	3,750	1,875	2,500
4934	TUITION	-	-	-	-	6,455	21,000
4946	LEGAL & RETAIL ADVERTISEMENTS	-	-	669	1,000	1,000	1,500
5290	OPERATING SUPPLIES	-	-	372	500	500	500
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	256	750	300	750
6411	OFFICE EQUIPMENT/FURNITURE	-	-	-	-	-	-
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**26,120**	**23,700**	**35,805**	**43,350**
CAPITAL OUTLAY							
6411	OFFICE EQUIPMENT/FURNITURE	-	-	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**-**	**-**
	TOTAL EXPENDITURES	**-**	**-**	**43,890**	**77,761**	**54,148**	**70,114**

001	GENERAL FUND						
13	ADMINISTRATIVE SERVICES						
51610	INFORMATION TECHNOLOGY						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	-	18,164	23,900	23,900	30,000
4110	TELEPHONE & INTERNET	-	-	13,923	15,000	18,100	10,068
4520	LIABILITY INSURANCE	-	-	1,624	-	-	-
4655	COMPUTER HARDWARE & SOFTWA	-	-	63,093	64,945	64,945	69,526
4660	COPIER MAINTENANCE	-	-	-	6,000	7,000	7,500
5110	OFFICE SUPPLIES	-	-	331	500	-	-
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**97,135**	**110,345**	**113,945**	**117,094**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	-	-	29,794	50,000	30,000	8,000
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**29,794**	**50,000**	**30,000**	**8,000**
	TOTAL EXPENDITURES	**-**	**-**	**126,928**	**160,345**	**143,945**	**125,094**

001	GENERAL FUND						
30	COMMUNITY DEVELOPMENT						
51500	PLANNING AND ZONING						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	32,867	73,954	42,935	89,807
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	-	-	2,032	4,585	2,662	5,569
2210	RETIREMENT	-	-	1,349	10,353	750	12,573
2310	EMPLOYEE INSURANCE	-	-	4,882	20,750	13,055	29,190
2410	WORKER'S COMPENSATION	-	-	584	440	240	320
3000	MEDICARE INSURANCE	-	-	475	1,072	623	1,303
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**42,191**	**111,154**	**60,265**	**138,762**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	-	107,828	93,000	115,000	25,000
3112	PROFESSIONAL SERVICES - COMP PL	7,898	2,200	-	-	-	-
4010	TRAVEL & PER DIEM	-	-	-	1,250	1,250	1,250
4522	VEHICLE INSURANCE	-	-	-	-	-	-
4930	TRAINING	-	-	-	500	500	500
4946	LEGAL & RETAIL ADVERTISEMENTS	-	-	633	1,000	1,000	1,000
5110	OFFICE SUPPLIES	-	-	-	250	250	250
5290	OPERATING SUPPLIES	-	-	13	100	1,000	100
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	-	150	150	150
	SUBTOTAL OPERATING EXPENSES	**7,898**	**2,200**	**108,474**	**96,250**	**119,150**	**28,250**
	TOTAL EXPENDITURES	**7,898**	**2,200**	**150,665**	**207,404**	**179,415**	**167,012**

001	GENERAL FUND						
30	COMMUNITY DEVELOPMENT						
52400	CODE COMPLIANCE						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	95,844	97,645	70,879	39,283	36,479	45,106
1410	OVERTIME	-	-	-	-	-	-
1411	HOLIDAY PAY	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	5,941	6,051	4,375	2,436	2,262	2,797
2210	RETIREMENT	7,882	8,022	4,722	5,500	2,500	6,315
2310	EMPLOYEE INSURANCE	19,130	20,744	17,087	10,800	9,285	13,050
2410	WORKER'S COMPENSATION	2,040	2,712	1,169	1,130	475	710
3000	MEDICARE INSURANCE	1,389	1,415	1,023	570	530	655
	SUBTOTAL PERSONAL SERVICES	**132,225**	**136,589**	**99,256**	**59,719**	**51,531**	**68,633**
OPERATING EXPENSES							
4010	TRAVEL & PER DIEM	-	-	-	1,250	1,250	1,250
4110	TELEPHONE & INTERNET	1,449	1,340	960	160	960	500
4520	LIABILITY INSURANCE	-	-	-	-	-	-
4522	VEHICLE INSURANCE	-	-	387	504	901	1,352
4610	VEHICLE R & M	119	455	20	500	500	500
4612	FURNITURE/EQUIPMENT	-	-	532	-	-	-
4655	COMPUTER HARDWARE & SOFTW/	3,131	3,292	-	-	-	-
4710	PRINTING & BINDING	124	139	56	400	400	400
4906	OTHER CHARGES	-	-	29	200	200	-
4930	TRAINING	-	-	1,500	500	824	1,000
4934	TUITION	1,271	389	-	-	-	-
5110	OFFICE SUPPLIES	66	36	-	150	150	150
5210	FUEL, OIL & LUBRICANTS	467	350	568	1,200	1,000	800
5220	UNIFORMS	389	565	206	650	400	450
5221	PERSONAL PROTECTIVE EQUIPMEN	73	-	-	100	100	100
5295	OPERATING SUPPLIES	176	86	24	300	300	150
5410	BOOKS, PUBS, SUBS & MEMBS	120	100	123	150	150	150
	SUBTOTAL OPERATING EXPENSES	**7,385**	**6,752**	**4,404**	**6,064**	**7,135**	**6,802**
CAPITAL OUTLAY							
6207	VEHICLE PICKUP	-	-	-	-	-	-
6400	COMPUTER SOFTWARE & EQUIPM	-	3,998	-	-	-	-
6405	OFFICE MACHINERY & EQUIPMENT	-	-	1,699	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**3,998**	**1,699**	**-**	**-**	-
	TOTAL EXPENDITURES	**139,610**	**147,339**	**105,359**	**65,783**	**58,666**	**75,435**

001	**GENERAL FUND**						
30	**COMMUNITY DEVELOPMENT**						
56200	**ANIMAL CONTROL**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
OPERATING EXPENSES							
3410	ANIMAL CONTROL	1,005	-	-	5,000	5,000	5,000
	SUBTOTAL OPERATING EXPENSES	**1,005**	**-**	**-**	**5,000**	**5,000**	**5,000**
	TOTAL EXPENDITURES	**1,005**	**-**	**-**	**5,000**	**5,000**	**5,000**

001	**GENERAL FUND**						
30	**COMMUNITY DEVELOPMENT**						
52410	**BUILDING**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	22,742	37,239	28,400	43,453
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	-	-	1,407	2,314	1,761	2,695
2210	RETIREMENT	-	-	675	5,226	600	6,084
2310	EMPLOYEE INSURANCE	-	-	2,441	10,950	13,842	14,260
2410	WORKER'S COMPENSATION	-	-	195	230	80	170
3000	MEDICARE INSURANCE	-	-	329	541	412	631
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**27,788**	**56,500**	**45,095**	**67,293**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	-	3,933	80,000	-	80,000
4010	TRAVEL & PER DIEM	-	-	-	500	500	500
4522	VEHICLE INSURANCE	-	-	-	-	-	-
4906	OTHER CHARGES	-	-	299	500	500	500
4930	TRAINING	-	-	-	250	250	250
4946	LEGAL & RETAIL ADVERTISEMENTS	-	-	-	300	100	300
5110	OFFICE SUPPLIES	-	-	-	100	100	100
5290	OPERATING SUPPLIES	-	-	-	100	100	100
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	121	250	250	250
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**4,352**	**82,000**	**1,800**	**82,000**
	TOTAL EXPENDITURES	**-**	**-**	**32,141**	**138,500**	**46,895**	**149,293**

001	GENERAL FUND						
20	PUBLIC SAFETY						
52100	LAW ENFORCEMENT						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2022 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
OPERATING EXPENSES							
3405	CONTRACT FOR SERVICES	217,958	218,240	230,804	252,025	252,025	285,334
	SUBTOTAL OPERATING EXPENSES	**217,958**	**218,240**	**230,804**	**252,025**	**252,025**	**285,334**
	TOTAL EXPENDITURES	**217,958**	**218,240**	**230,804**	**252,025**	**252,025**	**285,334**

001	GENERAL FUND						
20	PUBLIC SAFETY						
52200	FIRE						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	-	-	-	-
1410	OVERTIME	-	-	-	-	-	-
1411	HOLIDAY PAY	-	-	-	-	-	-
1412	STEP-UP PAY	-	-	-	-	-	-
1510	INCENTIVE PAY	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	-	-	-	-	-	-
2210	RETIREMENT	-	-	-	-	-	-
2310	EMPLOYEE INSURANCE	69	-	-	-	-	-
2410	WORKER'S COMPENSATION	-	-	-	-	-	-
3000	MEDICARE INSURANCE	-	-	-	-	-	-
	SUBTOTAL PERSONAL SERVICES	**69**	**-**	**-**	**-**	**-**	**-**
OPERATING EXPENSES							
3130	MEDICAL SERVICES	-	-	-	-	-	-
3405	CONTRACT FOR SERVICES	989,495	1,015,236	1,046,885	1,079,498	1,079,498	1,113,088
4010	TRAVEL & PER DIEM	-	-	-	-	-	-
4110	TELEPHONE & INTERNET	-	-	-	-	-	-
4120	CENTRAL DISPATCH	-	-	-	-	-	-
4310	ELECTRICITY	-	-	-	-	-	-
4320	WATER	-	-	-	-	-	-
4340	NATURAL GAS	-	-	-	-	-	-
4520	LIABILITY INSURANCE	-	-	-	-	-	-
4610	VEHICLE R & M	1,350	-	-	-	-	-
4611	BUILDING R & M	-	3,124	-	-	-	-
4612	FURNITURE/EQUIPMENT	-	-	-	-	-	-
4614	COMMUNICATION R & M	-	-	-	-	-	-
4616	FIRE DEPT EQUIP. R & M	-	-	-	-	-	-
4621	EXTINGUISHER/AIR O2	-	-	-	-	-	-
4655	COMPUTER HARDWARE& SOFTWA	-	-	-	-	-	-
4665	HOSES, NOZZLES, ETC R & M	-	-	-	-	-	-
4710	PRINTING & BINDING	-	-	182	-	182	-
4810	TROPHIES & AWARDS	-	-	-	-	-	-
4920	MISCELLANEOUS CHARGES	-	-	-	-	-	-
4930	TRAINING	-	-	-	-	-	-
4960	HAZARDOUS MATERIALS	-	-	-	-	-	-
5110	OFFICE SUPPLIES	-	-	-	-	-	-
5210	FUEL, OIL & LUBRICANTS	-	(6)	-	-	-	-
5220	UNIFORMS	-	-	-	-	-	-
5221	PERSONAL PROTECTIVE EQUIPMEN	-	-	-	-	-	-
5260	TOOLS	-	-	-	-	-	-
5285	FOOD ALLOWANCE	-	-	-	-	-	-
5295	OPERATING SUPPLIES/JANITORIAL	-	-	-	-	-	-
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	-	-	-	-
	SUBTOTAL OPERATING EXPENSES	**990,844**	**1,018,354**	**1,047,067**	**1,079,498**	**1,079,680**	**1,113,088**
CAPITAL OUTLAY							
6430	BUILDING IMPROVEMENTS	-	-	-	-	-	-
6460	SAFETY EQUIPMENT	-	-	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**-**	**-**
	TOTAL EXPENDITURES	**990,914**	**1,018,354**	**1,047,067**	**1,079,498**	**1,079,680**	**1,113,088**

001	GENERAL FUND						
50	PUBLIC WORKS						
51910	FACILITIES						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	17,190	25,929	21,525	38,500
1410	OVERTIME	-	-	-	500	500	500
2110	SOCIAL SECURITY TAXES	-	-	1,035	1,608	1,366	2,418
2210	RETIREMENT	-	-	1,487	3,630	1,510	5,460
2310	EMPLOYEE INSURANCE	-	-	4,707	8,430	6,530	13,990
2410	WORKER'S COMPENSATION	-	-	1,504	3,022	1,420	1,750
3000	MEDICARE INSURANCE	-	-	242	376	320	566
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**26,166**	**43,495**	**33,171**	**63,184**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	-	8,320	9,400	20,800	16,015
4010	TRAVEL & PER DIEM	-	-	-	500	500	500
4110	TELEPHONE & INTERNET	-	-	-	-	-	-
4310	ELECTRICITY	-	-	18,350	19,870	19,870	21,000
4320	WATER	-	-	6,825	7,500	7,500	7,900
4330	SOLID WASTE	-	-	4,042	4,000	4,000	3,760
4340	NATURAL GAS	-	-	676	1,500	1,500	1,100
4410	EQUIPMENT RENTAL	-	-	322	1,000	1,000	2,060
4520	LIABILITY INSURANCE	-	-	4,650	-	-	-
4521	PROPERTY INSURANCE	-	-	15,782	12,300	12,332	18,498
4522	VEHICLE INSURANCE	-	-	368	700	862	1,298
4610	VEHICLE R & M	-	-	921	1,000	1,500	-
4611	BUILDING R & M	-	-	15,501	20,000	25,000	45,000
4612	FURNITURE/EQUIPMENT	-	-	-	500	500	500
4615	FENCING & LANDSCAPING	-	-	736	52,000	1,000	-
4635	PARKING AREA MARKING R & M	-	-	174	5,000	-	-
4930	TRAINING	-	-	704	1,000	1,000	1,000
5110	OFFICE SUPPLIES	-	-	243	250	250	750
5210	FUEL, OIL & LUBRICANTS	-	-	4,054	5,000	3,500	5,000
5220	UNIFORMS	-	-	223	400	1,000	800
5221	PERSONAL PROTECTIVE EQUIPMEN	-	-	999	1,000	1,000	1,000
5230	JANITORIAL SUPPLIES	-	-	1,035	4,000	2,000	3,000
5231	SEASONAL DECORATIONS	-	-	-	2,500	-	-
5240	CHEMICALS	-	-	55	500	400	-
5260	TOOLS	-	-	303	500	600	1,000
5270	MACHINERY & EQUIPMENT	-	-	3,374	3,000	3,000	1,500
5290	OPERATING SUPPLIES	-	-	3,213	1,000	3,000	4,000
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	40	100	-	100
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**90,909**	**154,520**	**112,114**	**135,781**
CAPITAL OUTLAY							
6210	BUILDINGS	-	-	3,186	150,000	15,000	300,000
6310	INFRASTRUCTURE	-	-	-	35,000	-	-
6400	MACHINERY & EQUIPMENT	-	-	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**3,186**	**185,000**	**15,000**	**300,000**
	TOTAL EXPENDITURES	**-**	**-**	**120,261**	**383,015**	**160,285**	**498,965**

		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
001	**GENERAL FUND**						
50	**PUBLIC WORKS**						
54100	**STREETS**						
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	143,729	151,928	34,381	51,858	43,235	66,500
1410	OVERTIME	75	119	-	500	500	500
2110	SOCIAL SECURITY TAXES	8,520	9,166	2,071	3,215	2,712	4,154
2210	RETIREMENT	9,216	12,371	2,975	7,260	3,012	9,380
2310	EMPLOYEE INSURANCE	40,672	40,253	9,351	16,860	13,065	25,290
2410	WORKER'S COMPENSATION	13,980	17,505	3,007	6,044	2,840	3,490
3000	MEDICARE INSURANCE	1,993	2,144	484	752	635	972
	SUBTOTAL PERSONAL SERVICES	**218,184**	**233,486**	**52,269**	**86,489**	**65,999**	**110,286**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	6,843	8,998	-	174,000	30,000	-
3150	ENGINEERING, CONSULTING SERVI	-	500	-	-	-	-
4010	TRAVEL & PER DIEM	-	-	-	1,000	-	1,000
4110	TELEPHONE & INTERNET	244	210	-	240	-	-
4310	ELECTRICITY	41,147	39,576	51,923	57,070	50,000	56,000
4320	WATER	-	-	359	500	500	500
4330	SOLID WASTE	457	1,072	1,159	-	3,000	3,500
4410	EQUIPMENT RENTAL	6,445	1,020	-	2,500	2,500	2,500
4522	VEHICLE INSURANCE	-	-	368	700	1,723	2,607
4610	VEHICLE R & M	589	3,867	228	750	2,500	3,500
4611	BUILDING R & M	11,266	20,203	-	-	-	-
4612	FURNITURE/EQUIPMENT	-	-	-	-	-	-
4615	FENCING & LANDSCAPING	8,546	6,093	580	216,000	-	-
4623	HEAVY EQUIPMENT R & M	10,972	5,520	5,577	10,000	25,812	15,000
4631	STREET REPAVING	713	16,562	739	25,000	1,500	10,000
4635	PARKING AREA MARKING R & M	6	-	-	-	-	-
4636	TRAFFIC CONTROL & TRAFFIC SIGN	2,519	780	4,140	5,000	3,000	3,000
4637	CURBS/GUTTERS/STORM DRAINS F	-	12,207	-	-	-	-
4640	DOCKS, BOAT RAMPS, PIERS R & M	97	137	-	-	-	-
4642	TRAFFIC SIGNAL MAINTENANCE - C	30,834	31,638	32,500	-	-	-
4650	COMPUTER OPERATIONS & MAINT	600	600	-	-	-	-
4675	PARKS & RECREATION	223	3,283	-	-	-	-
4920	MISCELLANEOUS CHARGES	-	86	-	-	-	-
4930	TRAINING	150	270	-	300	300	1,000
5110	OFFICE SUPPLIES	281	377	58	100	100	100
5210	FUEL, OIL & LUBRICANTS	3,586	6,087	3,851	3,500	3,500	3,700
5220	UNIFORMS	314	150	112	500	500	250
5221	PERSONAL PROTECTIVE EQUIPMEN	855	737	84	500	500	500
5230	JANITORIAL SUPPLIES	1,131	1,730	-	-	-	-
5240	CHEMICALS	148	234	55	-	200	-
5260	TOOLS	297	193	171	500	500	1,000
5270	MACHINERY & EQUIPMENT	2,604	3,688	120	1,250	1,500	1,500
5290	OPERATING SUPPLIES	3,337	6,397	101	1,000	3,500	4,000
5410	BOOKS, PUBS, SUBS & MEMBS	40	18	-	100	100	100
	SUBTOTAL OPERATING EXPENSES	**134,243**	**172,232**	**102,126**	**500,510**	**131,235**	**109,757**
CAPITAL OUTLAY							

001	**GENERAL FUND**						
50	**PUBLIC WORKS**						
54100	**STREETS**						
6310	INFRASTRUCTURE	-	-	-	956,528	726,975	4,293,338
6330	STORM DRAINAGE IMPROVEMENT	-	7,380	-	-	-	-
6380	PARK EQUIPMENT	-	-	-	-	-	-
6405	OFFICE MACHINERY & EQUIPMENT	-	1,791	-	-	-	-
6410	MACHINERY & EQUIPMENT	9,549	-	-	50,000	-	50,000
	SUBTOTAL CAPITAL OUTLAY	**9,549**	**9,171**	**-**	**1,006,528**	**726,975**	**4,343,338**
	TOTAL EXPENDITURES	**361,976**	**414,889**	**154,395**	**1,593,527**	**924,209**	**4,563,381**

001	GENERAL FUND						
50	PUBLIC WORKS						
57200	PARKS						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	85,953	129,645	107,530	160,500
1310	PART-TIME SALARIES	-	-	-	-	-	-
1410	OVERTIME	-	-	-	500	-	500
2110	SOCIAL SECURITY TAXES	-	-	5,177	8,038	6,667	9,982
2210	RETIREMENT	-	-	7,437	18,150	7,530	22,540
2310	EMPLOYEE INSURANCE	-	-	23,282	42,150	35,931	61,880
2410	WORKER'S COMPENSATION	-	-	7,517	15,111	7,216	8,720
3000	MEDICARE INSURANCE	-	-	1,211	1,880	1,560	2,335
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**130,577**	**215,474**	**166,434**	**266,457**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	-	-	-	8,100	-
4010	TRAVEL & PER DIEM	-	-	-	1,000	-	500
4310	ELECTRICITY	-	-	3,455	4,000	5,000	5,000
4320	WATER	-	-	2,956	3,800	3,800	3,800
4330	SOLID WASTE	-	-	-	4,000	1,000	500
4521	PROPERTY INSURANCE	-	-	-	5,700	6,064	9,096
4522	VEHICLE INSURANCE	-	-	368	700	865	1,298
4611	BUILDING R & M	-	-	5,819	5,000	5,000	5,000
4612	FURNITURE/EQUIPMENT	-	-	168	1,000	-	1,000
4615	FENCING & LANDSCAPING	-	-	3,000	2,500	13,000	6,000
5110	OFFICE SUPPLIES	-	-	-	250	250	100
5210	FUEL, OIL & LUBRICANTS	-	-	646	500	3,100	3,500
5220	UNIFORMS	-	-	112	400	400	-
5231	SEASONAL DECORATIONS	-	-	-	-	15,000	2,500
5270	MACHINERY & EQUIPMENT	-	-	704	500	1,500	1,000
5295	OPERATING SUPPLIES	-	-	1,497	2,500	2,500	2,500
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	-	250	-	100
5741	COMMUNITY EVENTS	-	-	-	-	-	10,000
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**18,725**	**32,100**	**65,579**	**51,894**
CAPITAL OUTLAY							
6310	INFRASTRUCTURE	-	-	-	407,000	19,380	450,000
6410	MACHINERY & EQUIPMENT			31,999	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**31,999**	**407,000**	**19,380**	**450,000**
	TOTAL EXPENDITURES	**-**	**-**	**181,302**	**654,574**	**251,393**	**768,351**

001	**GENERAL FUND**						
50	**PUBLIC WORKS**						
53800	**STORMWATER**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	34,381	51,858	43,048	66,500
1410	OVERTIME	-	-	-	500	-	500
2110	SOCIAL SECURITY TAXES	-	-	2,071	3,215	2,669	4,154
2210	RETIREMENT	-	-	2,975	7,260	3,012	9,380
2310	EMPLOYEE INSURANCE	-	-	9,351	16,860	13,065	25,290
2410	WORKER'S COMPENSATION	-	-	3,007	6,044	2,840	3,490
3000	MEDICARE INSURANCE	-	-	484	752	625	972
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**52,269**	**86,489**	**65,259**	**110,286**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	-	1,946	100,000	-	12,785
4010	TRAVEL & PER DIEM	-	-	-	500	-	500
4522	VEHICLE INSURANCE	-	-	368	700	864	1,298
4615	FENCING & LANDSCAPING	-	-	2,542	2,500	-	2,500
4637	CURBS/GUTTERS/STORM DRAINS F	-	-	100	500	500	500
5220	UNIFORMS	-	-	187	250	250	250
5295	OPERATING SUPPLIES	-	-	60	250	250	250
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	-	250	-	100
	SUBTOTAL OPERATING EXPENSES	-	-	**5,204**	**104,950**	**1,864**	**18,183**
CAPITAL OUTLAY							
6310	INFRASTRUCTURE	-	-	36,380	439,900	28,298	1,429,728
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**36,380**	**439,900**	**28,298**	**1,429,728**
	TOTAL EXPENDITURES	**-**	**-**	**93,853**	**631,339**	**95,421**	**1,558,197**

001	**GENERAL FUND**						
71	**LIBRARY**						
57100	**LIBRARY**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	213,299	189,586	193,419	236,803	240,509	270,000
1310	PART-TIME SALARIES	23,730	42,697	45,820	33,532	32,085	39,000
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	14,408	13,713	14,277	16,761	16,901	19,158
2210	RETIREMENT	24,781	24,710	25,383	33,152	33,672	37,800
2310	EMPLOYEE INSURANCE	31,344	43,698	42,449	63,300	40,294	56,360
2410	WORKER'S COMPENSATION	339	413	338	700	290	500
3000	MEDICARE INSURANCE	3,370	3,207	3,339	486	3,955	4,481
	SUBTOTAL PERSONAL SERVICES	**311,271**	**318,024**	**325,026**	**384,734**	**367,706**	**427,299**
OPERATING EXPENSES							
3100	PROFESSIONAL SERVICES	-	940	-	-	-	-
4010	TRAVEL & PER DIEM	456	377	1,316	1,200	1,200	1,200
4100	POSTAGE & SHIPPING	-	-	60	200	200	1,300
4110	TELEPHONE & INTERNET	-	-	-	-	-	-
4310	ELECTRICITY	-	-	-	-	-	-
4320	WATER	-	-	-	-	-	-
4330	SOLID WASTE	-	-	-	-	-	-
4520	LIABILITY INSURANCE	-	-	-	-	-	-
4611	BUILDING R & M	941	100	-	-	-	-
4612	FURNITURE/EQUIPMENT	80	11	70	-	500	500
4650	COMPUTER OPERATIONS & MAINT	-	383	-	-	-	-
4655	COMPUTER HARDWARE & SOFTW/	-	270	-	-	-	-
4676	FURNITURE/EQUIP. UNDER $1000	-	-	-	500	-	-
4710	PRINTING & BINDING	-	100	206	600	-	600
4920	MISCELLANEOUS CHARGES	-	-	-	-	-	-
4925	PROGRAM EXPENSES	2,017	2,087	1,429	1,900	2,900	1,900
5110	OFFICE SUPPLIES	1,769	1,648	1,954	3,000	3,000	2,700
5295	OPERATING SUPPLIES	33	-	-	-	100	-
5410	BOOKS, PUBS, SUBS & MEMBS	15,524	13,722	10,583	12,000	12,000	12,000
5415	LIBRARY BOOK LEASES	6,347	6,476	6,403	7,000	7,000	6,800
5417	LIBRARY E-BOOK LEASES	9,461	10,173	6,454	9,000	9,000	10,000
5420	MEMBERSHIPS	2,193	917	1,282	1,000	1,000	1,000
	SUBTOTAL OPERATING EXPENSES	**38,822**	**37,204**	**29,757**	**36,400**	**36,900**	**38,000**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	-	1,791	-	-	-	-
6405	OFFICE MACHINERY & EQUIPMENT	-	2,935	-	-	-	-
6411	OFFICE EQUIPMENT/FURNITURE	-	-	-	-	-	-
6430	BUILDING IMPROVEMENTS	-	4,250	-	-	-	-
6610	BOOKS, PUBS, SUBS & MEMBS	-	-	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**8,976**	**-**	-	**-**	**-**
	TOTAL EXPENDITURES	**350,093**	**364,204**	**354,783**	**421,134**	**404,606**	**465,299**

001	**GENERAL FUND**						
99	**NONDEPARTMENTAL**						
51900	**GENERAL GOVERNMENT**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
2220	RETIRED EMPLOYEE LIFE INSURAN(	495	516	-	-	-	-
2230	RETIRED EMPLOYEE DENTAL INSUR	4,269	4,475	-	-	-	-
2510	UNEMPLOYMENT COMPENSATION	-	2,939	-	-	-	-
3130	MEDICAL SERVICES	90	850	-	-	-	-
	SUBTOTAL PERSONAL SERVICES	**4,854**	**8,779**	**-**	**-**	**-**	**-**
OPERATING EXPENSES							
4100	POSTAGE & SHIPPING	2,516	2,969	2,217	2,000	3,500	4,000
5110	OFFICE SUPPLIES	1,399	1,525	1,460	4,500	3,000	4,500
5410	BOOKS, PUBS, SUBS & MEMBS	394	285	494	900	600	900
4660	COPIER MAINTENANCE	3,701	3,599	3,324	-	-	-
3100	PROFESSIONAL SERVICES	5,181	10,821	355	-	-	-
3150	ENGINEERING, CONSULTING SERVI	-	-	-	-	-	-
4110	TELEPHONE & INTERNET	18,813	14,098	-	-	-	-
4310	ELECTRICITY	25,043	23,814	-	-	-	-
4320	WATER	6,211	7,060	-	-	-	-
4330	SOLID WASTE	2,338	40,348	-	-	-	-
4340	NATURAL GAS	587	730	-	-	-	-
4520	LIABILITY INSURANCE	53,724	49,912	18,387	38,024	38,024	61,332
4611	BUILDING R & M	-	-	-	-	-	-
4612	FURNITURE/EQUIPMENT	-	-	-	-	-	-
4650	COMPUTER OPERATIONS & MAINT	20,778	25,182	-	-	-	-
4655	COMPUTER HARDWARE & SOFTW/	3,093	11,353	-	-	-	-
4670	TELEPHONE SYSTEM - R & M	-	-	-	-	-	-
4710	PRINTING & BINDING	170	-	-	-	-	-
4920	MISCELLANEOUS CHARGES	1,372	525	-	-	-	-
4930	TRAINING	199	-	-	-	-	-
4934	TUITION	-	-	-	-	-	-
5290	OPERATING SUPPLIES	1,934	433	-	-	-	-
5291	COVID-19	(15)	224	-	-	-	-
	SUBTOTAL OPERATING EXPENSES	**147,436**	**192,878**	**26,238**	**45,424**	**45,124**	**70,732**
CAPITAL OUTLAY							
6400	COMPUTER SOFTWARE & EQUIPM	-	3,998	-	-	-	-
6405	OFFICE MACHINERY & EQUIPMENT	-	2,935	-	-	-	-
6411	OFFICE EQUIP/FURNITURE	-	-	-	-	-	-
6430	BUILDING IMPROVEMENTS	-	4,250	-	-	-	-
	SUBTOTAL CAPITAL OUTLAY	**-**	**11,183**	**-**	**-**	**-**	**-**
OTHER USES							
58100	INTERFUND TRANSFERS	441,267	100,000	-	-	-	-
	SUBTOTAL OTHER USES	**441,267**	**100,000**	**-**	**-**	**-**	**-**
	TOTAL EXPENDITURES	**593,557**	**312,840**	**26,238**	**45,424**	**45,124**	**70,732**

OPERATING BUDGET SUMMARY, UTILITIES FUND	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
REVENUES	7,324,212	5,644,154	7,845,602
LESS ONE-TIME REVENUES	4,180,715	2,237,867	4,664,305
RECURRING REVENUES	**3,143,497**	**3,406,287**	**3,181,297**
EXPENDITURES	6,684,743	6,137,222	7,887,350
LESS ONE-TIME EXPENDITURES	4,014,206	3,472,621	5,059,555
RECURRING EXPENDITURES	**2,670,537**	**2,664,601**	**2,827,795**
SURPLUS/(DEFICIT)	**472,960**	**741,686**	**353,502**

Notes:

(1) Recurring revenues is defined as revenues the city will reasonably receive on annual basis. It does not include one-time grant or project revenues.

(2) Recurring expenditures is defined as expenditures the city will be required to expend to maintain services. It does not include one-time grant or project expenditures.

410	UTILITIES FUND						
00	NONDEPARTMENTAL						
300000	REVENUES						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
REVENUES							
INTERGOVERNMENTAL							
343310	FEDERAL DISASTER RELIEF	-	-	17,113	-	-	-
343320	STATE DISASTER RELIEF	-	-	-	-	-	-
	SUBTOTAL INTERGOVERNMENTAL	**-**	**-**	**17,113**	**-**	**-**	**-**
CHARGES FOR SERVICES							
343310	WATER UTILITY REVENUE	915,816	1,010,843	1,248,041	1,200,000	1,200,000	1,284,234
343320	WATER UTILITY PENALTIES	66,078	142,757	(25,445)	15,000	25,000	15,000
343325	TRASH PENALTIES	(4)	-	-	-	-	-
343340	BACKFLOW PREVENTER INSPECTIONS	6,750	6,650	6,600	6,700	6,600	6,700
343350	WATER UTILITY SERVICE TAP	-	4,500	-	-	-	-
343351	UTILITY CONNECTION FEES	13,024	12,973	10,334	12,000	6,500	12,000
343510	SEWER UTILITY REVENUE	1,328,287	1,476,637	1,794,264	1,700,000	1,700,000	1,838,163
343520	SEWER UTILITY PENALTIES	-	-	-	15,000	15,000	15,000
343550	SEWER UTILITY SERVICE TAP	-	5,000	-	-	2,500	-
343610	IMPACT FEES WATER & SEWER	2,600	2,700	1,200	-	-	-
343611	IMPACT FEES WATER	-	-	400	-	-	-
343612	IMPACT FEES SEWER	-	-	-	-	-	-
343900	OTHER REVENUE & RETURNED CHECI	57	300,320	-	200	4,000	200
343901	WATER & SEWER PLAN REVIEW	-	-	-	-	-	-
	SUBTOTAL CHARGES FOR SERVICES	**2,332,608**	**2,962,380**	**3,035,395**	**2,948,900**	**2,959,600**	**3,171,297**
MISCELLANEOUS REVENUES							
361000	INTEREST REVENUE	13,945	10,219	12,703	10,000	140,000	10,000
364000	DISPOSITION OF FIXED ASSETS	-	(210)	-	-	-	-
364400	SALE OF EQUIPMENT	94	-	2,350	-	-	-
369300	SETTLEMENTS (INSURANCE REIMBUR	4,126	193,582	211,840	-	116,906	-
369600	LEASE/RENTAL ELEVATED	168,885	173,891	84,512	184,597	189,000	-
369900	MISCELLANEOUS REVENUE	(10,471)	(27,270)	(12,578)	-	781	-
	SUBTOTAL MISCELLANEOUS REVENU	**176,579**	**350,211**	**298,828**	**194,597**	**446,687**	**10,000**
OTHER SOURCES							
381100	INTERFUND TRANSFER	441,267	100,000	-	-	-	-
384000	DEBT PROCEEDS	-	-	-	1,870,322	2,237,867	3,664,305
384100	CDBG PROCEEDS	-	-	22,225	700,000	-	-
389300	GRANTS & DONATIONS - STATE	-	-	-	1,000,000	-	1,000,000
389200	GRANTS - FEDERAL	-	1,110,393	221,002	610,393	-	-
389700	CAPITAL CONTRIBUTIONS	172,500	-	-	-	-	-
	SUBTOTAL OTHER SOURCES	**613,767**	**1,210,393**	**243,227**	**4,180,715**	**2,237,867**	**4,664,305**
	TOTAL REVENUES	**3,122,953**	**4,522,984**	**3,594,562**	**7,324,212**	**5,644,154**	**7,845,602**

410	UTILITIES FUND						
50	PUBLIC WORKS						
53300	WATER						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	102,291	93,889	94,345	102,000
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	-	-	6,421	5,821	5,850	6,324
2210	RETIREMENT	-	-	7,599	13,144	8,295	14,280
2310	EMPLOYEE INSURANCE	-	-	12,529	17,900	17,360	27,555
2410	WORKER'S COMPENSATION	-	-	48	140	60	145
3000	MEDICARE INSURANCE	-	-	1,308	1,361	1,368	1,479
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**130,197**	**132,255**	**127,278**	**151,783**
OPERATING EXPENSES							
3405	CONTRACT FOR SERVICES	-	-	794,059	831,423	831,423	850,000
3113	ADMINISTRATIVE SERVICES	-	-	-	-	-	-
3100	PROFESSIONAL SERVICES	-	-	28,007	115,390	-	112,785
3150	ENGINEERING, CONSULTING SERVIC	-	-	-	25,000	6,000	15,000
3210	ACCOUNTING & AUDITING	-	-	7,990	11,115	11,115	14,000
4100	POSTAGE & SHIPPING	-	-	4,133	5,000	5,000	5,500
4110	TELEPHONE & INTERNET	-	-	3,780	4,780	4,780	1,000
4310	ELECTRICITY	-	-	343	-	-	-
4320	WATER	-	-	19,600	60,000	110,000	120,000
4521	PROPERTY INSURANCE	-	-	20,786	23,550	23,231	34,847
4611	BUILDING R & M	-	-	-	-	-	-
4613	GROUNDS MAINTENANCE	-	-	-	10,000	25,000	-
4617	WATER SYSTEMS MAINTENANCE	-	-	3,980	25,000	65,000	50,000
4623	HEAVY EQUIPMENT R & M	-	-	2,028	-	-	-
4644	ELEVATED TANK MAINTENANCE	-	-	30,076	57,000	30,076	65,000
4650	COMPUTER OPERATIONS & MAINTE	-	-	19,441	21,820	21,820	25,000
4655	COMPUTER HARDWARE & SOFTWA	-	-	-	-	-	-
4710	PRINTING & BINDING	-	-	1,855	2,000	2,000	2,500
4905	WTP/STP OPERATING PERMITS	-	-	-	-	-	1,000
4906	OTHER CHARGES	-	-	976	19,500	1,000	1,500
4915	CREDIT CARD FEE EXPENSE	-	-	-	-	15,000	15,000
4990	BAD DEBT EXPENSE	-	-	27,295	-	-	-
5110	OFFICE SUPPLIES	-	-	501	-	-	-
5270	MACHINERY & EQUIPMENT	-	-	28,082	51,500	59,000	65,000
5290	OPERATING SUPPLIES	-	-	63	-	1,000	500
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	519	500	866	1,000
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**993,515**	**1,263,578**	**1,212,311**	**1,379,632**
CAPITAL OUTLAY							
6310	INFRASTRUCTURE	-	-	233,640	3,498,892	2,964,641	2,609,405
6400	COMPUTER SOFTWARE & EQUIPME	-	-	18,897	2,500	2,568	-
6410	MACHINERY & EQUIPMENT	-	-	79,646	123,500	22,747	79,000
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**332,182**	**3,624,892**	**2,989,955**	**2,688,405**
	TOTAL EXPENDITURES	**-**	**-**	**1,455,895**	**5,020,725**	**4,329,545**	**4,219,820**

410	**UTILITIES FUND**						
50	**PUBLIC WORKS**						
53500	**SEWER**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
EXPENDITURES							
PERSONAL SERVICES							
1210	SALARIES	-	-	102,291	93,889	94,345	102,000
1410	OVERTIME	-	-	-	-	-	-
2110	SOCIAL SECURITY TAXES	-	-	6,421	5,821	5,850	6,324
2210	RETIREMENT	-	-	7,599	13,144	8,295	14,280
2310	EMPLOYEE INSURANCE	-	-	12,529	17,900	17,360	27,555
2410	WORKER'S COMPENSATION	-	-	48	140	60	145
3000	MEDICARE INSURANCE	-	-	1,308	1,361	1,368	1,479
	SUBTOTAL PERSONAL SERVICES	**-**	**-**	**130,197**	**132,255**	**127,278**	**151,783**
OPERATING EXPENSES							
3405	CONTRACT FOR SERVICES	-	-	794,059	831,423	831,423	850,000
3113	ADMINISTRATIVE SERVICES	-	-	-	-	-	-
3100	PROFESSIONAL SERVICES	-	-	12,000	75,610	23,055	12,785
3150	ENGINEERING, CONSULTING SERVI	-	-	32,177	25,000	5,000	15,000
3210	ACCOUNTING & AUDITING	-	-	7,990	11,115	11,115	14,000
4100	POSTAGE & SHIPPING	-	-	4,133	5,000	5,000	5,500
4110	TELEPHONE & INTERNET	-	-	3,780	4,780	4,780	1,000
4310	ELECTRICITY	-	-	-	-	-	-
4320	WATER	-	-	47,192	35,000	35,000	38,000
4400	SPRAYFIELD RENTAL	-	-	13,000	13,000	13,390	13,800
4521	PROPERTY INSURANCE	-	-	22,406	26,400	26,141	39,212
4611	BUILDING R & M	-	-	-	2,000	3,500	3,500
4613	GROUNDS MAINTENANCE	-	-	-	25,000	-	35,000
4618	SEWER SYSTEMS MAINTENANCE	-	-	201,512	25,000	177,350	50,000
4623	HEAVY EQUIPMENT R & M	-	-	2,028	-	-	-
4650	COMPUTER OPERATIONS & MAINT	-	-	19,530	21,820	21,820	25,000
4655	COMPUTER HARDWARE & SOFTW.	-	-	-	-	-	-
4710	PRINTING & BINDING	-	-	1,495	2,000	2,000	2,500
4905	WTP/STP OPERATING PERMITS	-	-	500	-	-	1,000
4906	OTHER CHARGES	-	-	944	19,500	2,000	2,000
4915	CREDIT CARD FEE EXPENSE	-	-	-	-	15,000	15,000
4990	BAD DEBT EXPENSE	-	-	-	-	-	-
5110	OFFICE SUPPLIES	-	-	496	-		
5270	MACHINERY & EQUIPMENT	-	-	2,565	-	224	-
5290	OPERATING SUPPLIES	-	-	63	-	470	500
5410	BOOKS, PUBS, SUBS & MEMBS	-	-	519	500	866	1,000
	SUBTOTAL OPERATING EXPENSES	**-**	**-**	**1,166,389**	**1,123,148**	**1,178,133**	**1,124,797**
CAPITAL OUTLAY							
6310	INFRASTRUCTURE	-	-	220,533	299,314	392,098	2,146,650
6400	COMPUTER SOFTWARE & EQUIPM	-	-	18,898	2,500	2,568	-
6410	MACHINERY & EQUIPMENT	-	-	25,585	87,500	88,000	224,500
	SUBTOTAL CAPITAL OUTLAY	**-**	**-**	**265,016**	**389,314**	**482,666**	**2,371,150**
	TOTAL EXPENDITURES	**-**	**-**	**1,561,602**	**1,644,717**	**1,788,077**	**3,647,730**

410	UTILITIES FUND						
099	NONDEPARTMENTAL						
7000	DEBT SERVICE						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
DEBT SERVICE							
7120	LOAN DEBT PRINCIPAL	-	-	-	16,500	16,500	16,500
7220	LOAN DEBT INTEREST	-	-	3,860	2,800	3,100	3,300
	SUBTOTAL DEBT SERVICE	**-**	**-**	**3,860**	**19,300**	**19,600**	**19,800**
	TOTAL EXPENDITURES	**-**	**-**	**3,860**	**19,300**	**19,600**	**19,800**

SALES TAX FUND

	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
BEGINNING BALANCE	**242,271**	**423,456**	**892,949**	**1,398,730**	**1,398,730**	**1,916,145**
REVENUES						
TAXES	385,485	469,493	504,288	400,000	475,000	475,000
MISCELLANEOUS	-	-	1,493	-	42,415	20,000
TOTAL REVENUES	**385,485**	**469,493**	**505,781**	**400,000**	**517,415**	**495,000**
EXPENDITURES						
OTHER USES	204,300	-	-	-	-	2,411,145
TOTAL EXPENDITURES	**204,300**	**-**	**-**	**-**	**-**	**2,411,145**
ENDING UNASSIGNED BALANCE	**423,456**	**892,949**	**1,398,730**	**1,798,730**	**1,916,145**	**-**

Half-Cent Sales Tax Projected Revenue through December 2028
$ 4,323,730.00

Half-Cent Sales Tax Projects through December 2028

$2,988,000	Azalea Park Neighborhood streets, sidewalks, and stormwater
$862,938	Springdale Park Neighborhood streets
$167,100	Northwest Stormwater Improvements

$ 4,018,038.00 Total Projects

$ 305,692.00 Remaining Half-Cent Sales Tax Revenues trough December 2028

101	**HALF-CENT SALES TAX FUND**						
99	**NONDEPARTMENTAL**						
30000	**REVENUES**						
		FY 2020 ACTUAL	**FY 2021 ACTUAL**	**FY 2022 ACTUAL**	**FY 2023 BUDGET**	**FY 2023 PROJECTED**	**FY 2024 BUDGET**
REVENUES							
TAXES							
31260	DISCRETIONARY SALES SURTAX	385,485	469,493	504,288	400,000	475,000	475,000
	SUBTOTAL TAXES	**385,485**	**469,493**	**504,288**	**400,000**	**475,000**	**475,000**
MISCELLANEOUS							
36110	INTEREST INCOME	-	-	1,493	-	42,415	20,000
	SUBTOTAL MISCELLANEOUS	**-**	**-**	**1,493**	**-**	**42,415**	**20,000**
	TOTAL REVENUES	**385,485**	**469,493**	**505,781**	**400,000**	**517,415**	**495,000**

101	HALF-CENT SALES TAX FUND						
00	UNDESIGNATED						
58100	OTHER USES						
		FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
EXPENDITURES							
OTHER USES							
3112	COMPREHENSIVE PLAN	-	-	-	-	-	-
4600	CAPITAL CONTRIBUTIONS	-	-	-	-	-	-
6207	VEHICLE PICKUP	31,800	-	-	-	-	-
6300	SYSTEM IMPROVEMENTS	172,500	-	-	-	-	-
9001	INTERFUND TRANSFER	-	-	-	-	-	2,411,145
	SUBTOTAL OTHER USES	**204,300**	**-**	**-**	**-**	**-**	**2,411,145**
	TOTAL EXPENDITURES	**204,300**	**-**	**-**	**-**	**-**	**2,411,145**

GENERAL FUND			
LEGISLATIVE CAPITAL ITEMS			
COMPUTER SOFTWARE & EQUIPMENT	$	1,500.00	Miscellaneous computer hardware
6400			
TOTAL LEGISLATIVE CAPITAL ITEMS	**$**	**1,500.00**	
EXECUTIVE CAPITAL ITEMS			
FURNITURE & EQUIPMENT			
6411	$	3,500.00	Office furniture
TOTAL EXECUTIVE CAPITAL ITEMS	**$**	**3,500.00**	
CLERK CAPITAL ITEMS			
COMPUTER SOFTWARE & EQUIPMENT			
6400	$	1,500.00	Miscellaneous computer hardware
TOTAL CLERK CAPITAL ITEMS	**$**	**1,500.00**	
IT CAPITAL ITEMS			
COMPUTER SOFTWARE & EQUIPMENT			
6400	$	8,000.00	Miscellaneous computer hardware
TOTAL IT CAPITAL ITEMS	**$**	**8,000.00**	
FACILITIES CAPITAL ITEMS			
BUILDINGS	$	25,000.00	Office space for Public Works Director
6210			
INFRASTRUCTURE			
6310	$	200,000.00	City Hall/Library building and security improvements, bathroom addition/updates to Fire Department
	$	75,000.00	Landscaping and building improvements for City Hall/Library
TOTAL FACILITIES CAPITAL ITEMS	**$**	**300,000.00**	
STREETS CAPITAL ITEMS			
INFRASTRUCTURE			
6310	$	1,545,713.00	Springdale Park Neighborhood streets and sidewalks
	$	50,000.00	Brian Circle sidewalks
	$	2,697,625.00	Azalea Park Neighborhood streets and sidewalks
MACHINERY & EQUIPMENT			
6410	$	50,000.00	Gator, Concrete Mixer, and Mower
TOTAL STREET CAPITAL ITEMS	**$**	**4,343,338.00**	
PARKS CAPITAL ITEMS			
INFRASTRUCTURE			
6310	$	150,000.00	Misty Water Pier replacement
	$	300,000.00	Azalea Park Improvements
TOTAL PARKS CAPITAL ITEMS	**$**	**450,000.00**	
STORMWATER CAPITAL ITEMS			
INFRASTRUCTURE			
6310	$	1,268,678.00	Rehabilitation of Ray's Pond
	$	161,050.00	Azalea Park Neighborhood Improvements
TOTAL STORMWATER CAPITAL ITEMS	**$**	**1,429,728.00**	
TOTAL GENERAL FUND	**$**	**6,537,566.00**	

PUBLIC UTILITIES FUND

WATER CAPITAL ITEMS

INFRASTRUCTURE		
6310	$ 2,387,650.00	Azalea Park Neighborhood Improvements
	$ 181,755.00	Springdale Park Neighborhood Improvements
	$ 40,000.00	Well 3 ground storage tank rehabilitation
MACHINERY & EQUIPMENT		
6410	$ 10,000.00	Street saw
	$ 4,000.00	Demo saw
	$ 50,000.00	valve insertions
	$ 8,000.00	Security cameras for the water wells
	$ 7,000.00	Chlorine regulators
TOTAL WATER CAPITAL ITEMS	**$ 2,688,405.00**	

SEWER CAPITAL ITEMS

INFRASTRUCTURE		
6310	$ 57,950.00	Springdale Park Neighborhood improvements, demolition
	$ 2,088,700.00	Azalea Park Neighborhood Improvements
MACHINERY & EQUIPMENT		
6410	$ 5,000.00	Security cameras for the WWTP
	$ 3,500.00	Portable diaphragm pump
	$ 5,000.00	Replacement sprayheads at Sprayfield
	$ 165,000.00	Replacement generator for WWTP
	$ 16,000.00	Upgrade sewer camera tractor
	$ 30,000.00	Progressive cavity pumps(2)
TOTAL SEWER CAPITAL ITEMS	**$ 2,371,150.00**	
TOTAL PUBLIC UTILITIES FUND	**$ 5,059,555.00**	

PAYROLL BUDGET										
POSITION	SALARY	SICK	STIPEND	SUBTOTAL	SS	RETIRE	INS	W/C	MEDICARE	TOTAL
MAYOR	4,200	-	-	4,200	260	-	-	100	61	4,621
COUNCILMEMBER	3,000	-	-	3,000	186	-	-	100	44	3,330
COUNCILMEMBER	3,000	-	-	3,000	186	-	-	100	44	3,330
COUNCILMEMBER	3,000	-	-	3,000	186	-	-	100	44	3,330
COUNCILMEMBER	3,000	-	-	3,000	186	-	-	100	44	3,330
COUNCILMEMBER	3,000	-	-	3,000	186	-	-	100	44	3,330
CITY MANAGER	128,530	2,472	-	131,002	8,122	18,340	14,800	100	1,900	174,264
ASSISTANT TO THE CITY MANAGER	63,527	1,222	-	64,749	4,014	9,065	26,900	100	939	105,767
CITY CLERK	80,186	1,542	-	81,728	5,067	11,442	26,900	100	1,185	126,422
DEPUTY CITY CLERK	42,387	815		43,202	2,679	6,048	26,900	100	626	79,555
FINANCE DIRECTOR	98,700	1,898	6,120	106,718	6,617	14,941	2,880	100	1,547	132,803
PUBLIC WORKS DIRECTOR	98,700	1,898	-	100,598	6,237	14,084	26,900	100	1,459	149,378
ACCOUNTS PAYABLE	43,727	841	-	44,568	2,763	6,240	14,800	100	646	69,117
UTILITY BILLING	49,270	948	-	50,218	3,113	7,030	26,900	100	728	88,090
COMMUNITY DEVELOPMENT DIRECT(	80,186	1,542	-	81,728	5,067	11,442	26,900	100	1,185	126,422
CODE OFFICER	51,416	989	-	52,405	3,249	7,337	14,800	1,000	760	79,550
PERMIT SPECIALIST	42,418	816	-	43,234	2,680	6,053	14,800	100	627	67,494
MAINTENANCE SUPERVISOR	70,175	1,350	-	71,525	4,435	10,013	14,800	2,900	1,037	104,710
MAINTENANCE TECH	43,438	835	-	44,273	2,745	6,198	14,800	2,900	642	71,559
MAINTENANCE TECH	41,938	807	-	42,745	2,650	5,984	14,800	2,900	620	69,699
MAINTENANCE TECH	40,438	778	-	41,216	2,555	5,770	14,800	2,900	598	67,839
MAINTENANCE TECH	38,938	749	-	39,687	2,461	5,556	26,900	2,900	575	78,079
MAINTENANCE TECH	38,938	749	-	39,687	2,461	5,556	26,900	2,900	575	78,079
LIBRARY DIRECTOR	81,221	1,562	-	82,783	5,133	11,590	14,800	100	1,200	115,605
YOUTH SERVICES	48,385	930	-	49,315	3,058	6,904	14,800	100	715	74,892
LIBRARY TECH	43,865	844	-	44,709	2,772	6,259	21,000	100	648	75,488
LIBRARY TECH	40,864	786	6,120	47,770	2,962	6,688	2,880	100	693	61,092
LIBRARY TECH	37,865	728	6,120	44,713	2,772	6,260	2,880	100	648	57,374
LIBRARY PART-TIME	18,872	-	-	18,872	1,170	-	-	100	274	20,416
LIBRARY PART-TIME	19,715	-	-	19,715	1,222	-	-	100	286	21,323
	1,362,899	**25,098**	**18,360**	**1,406,357**	**87,194**	**188,800**	**392,840**	**20,700**	**20,392**	**2,116,283**

PROGRAM ALLOCATION										
POSITION	**SALARY**	**SICK**	**STIPEND**	**SUBTOTAL**	**SS**	**RETIRE**	**INS**	**W/C**	**MEDICARE**	**TOTAL**
LEGISLATIVE	19,200	-	-	19,200	1,190	-	-	600	278	21,269
EXECUTIVE	166,499	3,202	-	169,700	10,521	23,758	34,840	170	2,461	241,451
CITY CLERK	122,573	2,357	-	124,930	7,746	17,490	53,800	200	1,811	205,978
FINANCE	58,095	1,117	3,060	62,273	3,861	8,718	4,400	70	903	80,225
HUMAN RESOURCES	12,705	244	-	12,950	803	1,813	5,380	20	188	21,153
PLANNING	87,622	1,685	-	89,307	5,537	12,503	29,190	320	1,295	138,153
CODE COMPLIANCE	44,010	846	-	44,856	2,781	6,280	13,050	710	650	68,327
BUILDING	42,388	815	-	43,203	2,679	6,048	14,260	170	626	66,986
LIBRARY (FT)	252,200	4,850	12,240	269,290	16,696	37,701	56,360	500	3,905	384,451
LIBRARY (PT)	38,587	-	-	38,587	2,392	-	-	200	560	41,738
FACILITIES	37,257	716	-	37,973	2,354	5,316	13,990	1,750	551	61,934
STREETS	64,643	1,243	-	65,886	4,085	9,224	25,290	3,490	955	108,930
PARKS	156,673	3,013	-	159,685	9,900	22,356	61,880	8,720	2,315	264,857
STORMWATER	64,643	1,243	-	65,886	4,085	9,224	25,290	3,490	955	108,930
GENERAL FUND	**1,167,094**	**21,333**	**15,300**	**1,203,727**	**74,631**	**160,432**	**337,730**	**20,410**	**17,454**	**1,814,384**
WATER	97,902	1,883	1,530	101,315	6,282	14,184	27,555	145	1,469	150,950
SEWER	97,902	1,883	1,530	101,315	6,282	14,184	27,555	145	1,469	150,950
UTILITIES FUND	**195,805**	**3,765**	**3,060**	**202,630**	**12,563**	**28,368**	**55,110**	**290**	**2,938**	**301,899**

PAYROLL ALLOCATION																
POSITION	**LEG**	**EXEC**	**CLERK**	**FIN**	**HR**	**PLAN**	**CODE**	**BLDG**	**LIB**	**FAC**	**STR**	**PARK**	**STORM**	**WTR**	**SWR**	**TOTAL**
MAYOR	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
COUNCILMEMBER	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
COUNCILMEMBER	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
COUNCILMEMBER	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
COUNCILMEMBER	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
COUNCILMEMBER	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
CITY MANAGER	0.00	0.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.05	0.05	1.00
CITY CLERK	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
DEPUTY CITY CLERK	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
FINANCE DIRECTOR	0.00	0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.25	0.25	1.00
PUBLIC WORKS DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.10	0.20	0.10	0.25	0.25	1.00
ACCOUNTS PAYABLE	0.00	0.00	0.00	0.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.40	0.40	1.00
UTILITY BILLING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.50	1.00
ASSISTANT TO THE CITY MANA	0.00	0.80	0.00	0.00	0.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
COMMUNITY DEVELOPMENT D	0.00	0.00	0.00	0.00	0.00	0.70	0.10	0.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
CODE OFFICER	0.00	0.00	0.00	0.00	0.00	0.20	0.70	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
PERMIT SPECIALIST	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
MAINTENANCE MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.20	0.50	0.20	0.00	0.00	1.00
MAINTENANCE TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.20	0.50	0.20	0.00	0.00	1.00
MAINTENANCE TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.20	0.50	0.20	0.00	0.00	1.00
MAINTENANCE TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.20	0.50	0.20	0.00	0.00	1.00
MAINTENANCE TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.20	0.50	0.20	0.00	0.00	1.00
MAINTENANCE TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.20	0.50	0.20	0.00	0.00	1.00
LIBRARY DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
YOUTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
LIBRARY TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
LIBRARY TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
LIBRARY TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
LIBRARY PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
	6.00	**1.70**	**2.00**	**0.70**	**0.20**	**1.40**	**0.80**	**0.80**	**6.00**	**0.70**	**1.30**	**3.20**	**1.30**	**1.45**	**1.45**	**29.00**

CIP Project Request Form

Ongoing

Title: Well #1 Rehabilitation

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2022

Description:

The project will rehabilitate Well #1. This includes rebuilding the well house and replacing electrical systems, interior piping, pumps, and installing an emergency back-up generator to maintain the system during power outages.

Justification:

In 2019, an inspection was completed of Well #1. Significant deficiencies were noted and the well was taken offline for repairs. This project is necessary to ensure an adequate supply of water and pressure for fire suppression activities.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	1,541,094
Planning	-
Design/Engineering	112,966
Equipment	-
Contingency	-
Other	-
Total:	$ 1,654,060

Funding Sources:

General Fund		-
Utilities Fund		60,191
Sales Tax Fund		-
Loan		-
Loan		
Grant	ARPA	1,593,869
Grant		
Other		
Other		
Total:		$ 1,654,060

CIP Project Request Form — Ongoing

Title: Springdale Neighborhood Infrastructure Improvements

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2022

Description:

The project will upgrade existing water, sewer, and street infrastructure:
-Replacement of existing waterlines and fire hydrants with new and larger diameter waterlines.
-Lining and rehabilitating sanitary sewer manholes.
-Resurfacing impacted neighborhood streets.
-Installation of new sidewalks, curb, and gutter

Justification:

The existing waterlines are undersized and have reached the end of their useful life. Lining and rehabilitation of sanitary sewer manholes will reduce inflow and infiltration problems within the neighborhood system. The existing neighborhood streets require resurfacing, which is most cost effective to complete after the replacement of underground utilities. The neighborhood also lacks sidewalks.

Project Costs:

Administration	75,000
Legal	-
Right-of-Way	-
Construction	4,620,418
Planning	
Design/Engineering	112,966
Equipment	-
Contingency	-
Other	-
Total:	$ 4,808,384

Funding Sources:

General Fund		-
Utilities Fund		-
Sales Tax Fund		915,713
Loan	Water	2,128,804
Loan	Sewer	368,867
Grant	CDBG	700,000
Grant	CDBG-CV	695,000
Other		-
Other		-
	Total:	$ 4,808,384

CIP Project Request Form — 2024

Title: Misty Water Pier Replacement

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2023

Description:

In September 2020, the Misty Water Pier sustained significant damage from Hurricane Sally. The proposed project will replace the pier and incorporate hazard mitigation recommendations, including the installation of thru-flow decking to prevent future damage from storm surge events.

Justification:

Staff has been working with FEMA since the storm to secure funding for repairs. A coastal engineer was hired to perform a damage assessment, repair and funding recommendations. The assessment determined the repair costs exceeded the FEMA threshold (50% value) and should instead be replaced.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	115,780
Planning	10,020
Design/Engineering	24,200
Equipment	-
Contingency	
Other	
Total:	$ 150,000

Funding Sources:

General Fund		-
Utilities Fund		-
Sales Tax Fund		-
Loan		-
Loan		-
Grant		-
Grant		
Other	TDC Allotment	150,000
Other		-
Total:		$ 150,000

CIP Project Request Form — 2024

Title: Northwest Stormwater Improvements

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2024

Description:

The project will rehabilitate the stormwater pond located on North Street between Pryor Drive and Scottdsale Drive, known locally as "Ray's Pond". This will include removal of sediment, reworking the existing detention pond, and replacement of the stormwater pipe from Pryor Drive east through the utility easement between 113 and 111 Pryror Drive. Additionally, the stormwater ditch along the north side of the Scottsdale and Springdale neighbhorhoods will be regraded.

Justification:

The existing pond has collected significant sediment and is no longer performing at an acceptable level of service. In addition, the stormwater pipe connecting from Pryor Drive should be replaced to ensure proper drainage within the Springdale Neighborhood. Regrading the pond will reduce flows into Ray's Pond and mitigate street flooding on Scottsdale Drive.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	1,100,000
Planning	-
Design/Engineering	214,700
Equipment	-
Contingency	-
Other	-
Total:	$ 1,314,700

Funding Sources:

General Fund		-
Utilities Fund		-
Sales Tax Fund		187,784
Loan		-
Loan		
Grant	ARPA	626,916
Grant	State	500,000
Other		-
Other		-
Total:		$ 1,314,700

CIP Project Request Form 2024

Title: Community Facilities Improvements

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2022

Description:

The project includes the renovation of an existing restroom and construction of a second restroom at the Fire Station; ADA accessibility and security improvements to the circulation desk, new furniture for the computer lab, and new area for programs at the Library; construction of a conference room within an existing space in City Hall.

Justification:

Fire Station - The project will provide restrooms for both genders and allow for faster turnaround times between calls.
Library - The project will improve ADA accessibility, security, and provide space for programs.
City Hall - The conference room will provide space for staff meetings and trainings.
Public Works - The project adds an additional office space for the Public Works Director.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	185,000
Planning	-
Design/Engineering	40,000
Equipment	-
Contingency	-
Other	-
Total:	$ 225,000

Funding Sources:

General Fund		225,000
Utilities Fund		-
Sales Tax Fund		-
Loan		-
Loan		-
Grant		-
Grant		-
Other		-
Other		-
Total:		$ 225,000

CIP Project Request Form — 2024

Title: Community Facilities Beautification

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2022

Description:

The project includes the design and installation of new landscaping for the existing government complex. This includes City Hall, Fire Department, and Library. A new digital monument sign will also be installed at the corner of Hollywood Boulevard and Christobal Road.

Justification:

The goal of the project is to beautify the blocks along Hollywood Boulevard, Christobal Road, and improve the physical environment for building patrons, pedestrians, and staff.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	75,000
Planning	-
Design/Engineering	-
Equipment	-
Contingency	-
Other	-
Total:	$ 75,000

Funding Sources:

General Fund		75,000
Utilities Fund		-
Sales Tax Fund		-
Loan		-
Loan		-
Grant		-
Grant		-
Other		-
Other		-
Total:		$ 75,000

CIP Project Request Form — 2024

Title: Azalea Park Rehabilitation

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2023

Description:

Azalea Park is currently underutilized, contains safety hazards, and is costly to maintain. The project includes partnering with a landscape architect and the neighbhorhood to develop a plan that includes the desired park amenities (i.e. shelter and playground), improves safety, enhances stormwater quality, and preserves the natural environment. The design will also consider opportunities to reduce maintenance costs.

Justification:

The project will increase safety and reduce maintenance costs. A large percentage of the parkland is comprised of marsh and cypress trees, creating unstable ground and tripping hazards unsuitable for active recreation. These same features also prohibit staff from using standard mowing equipment, requiring the entire park to be maintained with string trimmers.

Project Costs:		Funding Sources:		
Administration	-	General Fund		300,000
Legal	-	Utilities Fund		-
Right-of-Way	-	Sales Tax Fund		-
Construction	240,000	Loan		-
Planning	-	Loan		-
Design/Engineering	30,000	Grant		-
Equipment	-	Grant		
Contingency	30,000	Other		-
Other		Other		-
Total:	$ 300,000		Total:	$ 300,000

CIP Project Request Form — 2024

Title: Azalea Neighborhood Infrastructure Improvements

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2024

Description:

The project will upgrade existing water, sewer, and street infrastructure:
-Replacement of existing waterlines and fire hydrants with new and larger diameter waterlines.
-Replacement of existing sewer lines
-Resurfacing impacted neighborhood streets.
-Installation of new sidewalks, curb, and gutter

Justification:

The existing waterlines are undersized and have reached the end of their useful life. Lining and rehabilitation of sanitary sewer manholes and lines will reduce inflow and infiltration problems within the system. The existing neighbhorhood streets require resurfacing, which is most cost effective to complete after the replacement of underground utilities. The neighbhorhood also lacks sidewalks.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	7,185,600
Planning	
Design/Engineering	308,000
Equipment	-
Contingency	-
Other	
Total:	$ 7,493,600

Funding Sources:

General Fund		76,440
Utilities Fund		158,560
Sales Tax Fund		2,834,000
Loan	Water	1,863,650
Loan	Sewer	1,560,950
Grant	State	1,000,000
Grant		-
Other		-
Other		-
Total:		$ 7,493,600

CIP Project Request Form 2024

Title: Sidewalk Improvements

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2023

Description:

The project will identify and complete gaps within existing neighborhoods and make repairs.

Justification:

The project will enhance pedestrian safety.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	50,000
Planning	-
Design/Engineering	-
Equipment	-
Contingency	-
Other	-
Total:	$ 50,000

Funding Sources:

General Fund		50,000
Utilities Fund		-
Sales Tax Fund		-
Loan		-
Loan		-
Grant		-
Grant		-
Other		-
Other		-
Total:		$ 50,000

CIP Project Request Form 2025

Title: Oxidation Ditch Refurbishment

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2022

Description:

The oxidation ditch was removed from service due to a leaking structure and failed equipment. This project will make the required structural repairs and replace all failed and substandard equipment.

Justification:

This facility is in need of repair to achieve compliance with the conditions of the existing permit with the Florida Department of Environmental Protection (FDEP).

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	1,446,720
Planning	-
Design/Engineering	113,000
Equipment	-
Contingency	361,680
Other	-
Total:	$ 1,921,400

Funding Sources:

General Fund		-
Utilities Fund		-
Sales Tax Fund		-
Loan	Sewer	1,921,400
Loan		-
Grant		-
Grant		-
Other		-
Other		-
Total:		$ 1,921,400

CIP Project Request Form — 2026

Title: Park Development

Details:

Department	City Manager	Contact Person	Jared Cobb
Division	N/A	Original CIP Year	2026

Description:

The city owns waterfront property located off West Miracle Strip Parkway that is approximately fifty (50) feet wide. This project will explore the potential for development of a waterfront park.

Justification:

The project would increase public access to the Santa Rosa Sound.

Project Costs:

Administration	-
Legal	-
Right-of-Way	-
Construction	-
Planning	25,000
Design/Engineering	-
Equipment	-
Contingency	-
Other	-
Total:	$ 25,000

Funding Sources:

General Fund		25,000
Utilities Fund		-
Sales Tax Fund		-
Loan		-
Loan		
Grant		-
Grant		-
Other		-
Other		-
Total:		$ 25,000